

SLC Youth Advisory Board Meeting Minutes
Thursday, January 28, 2021 3:00pm Via Zoom
Meeting called to order at 3:04pm



Attendance

- Attendees: Alexa Backus, Rebekah Zuhlsdorf, Karen Bage, Casey Canell, Terri Gilmour, Michele James, Pam Lewis, Zachary Monroe, Scott Quinell, Joanne Sevick, Nicole Terminelli. Youth attendees: Cole Siebels. Guest: Alaina Goodrich, Jenna Ellinger.

Minute Approval

- Minutes Approval: Thursday, December 4, 2020 YAB Minutes - Motion to approve by Terri Gilmour, second by Joanne Sevick, Motion passed.

Youth Bureau Report

- Monthly BYD (Bureau of Youth Development) meeting
 - Tuesday, January 26th 9am via ZOOM
 - Cuomo's proposed 2021-2022 executive Budget
 - Reflecting a 5% across the board reduction (YDP reduced from \$14.1 to \$13.4 million)
 - YDP appropriation language was changed to require claims to be submitted within 3 months of expenditures instead of 12 months.
 - After RAP is approved will have to complete Program Annual Assessment
 - RFP-Response for Proposal
 - Youth Council-Sarah Church SLC representative - Checked in with Brian Chetney on feedback about her involvement with the council.
- Unanimous vote received YDP appropriations-received additional \$10,388
- Mental health first Aid-YOUTH trainer certification
 - Will attend virtually February 16th, 17th, and 18th from 12pm-8pm
- ANNUAL MEETING
 - Election of board positions
 - Chairman
 - Vice-Chairman
 - Secretary
 - Joanne Sevick proposed to form a nomination committee and bring nominations to the February Meeting.
 - Committee members: Joanne Sevick and Zachary Monroe

- Committees
 - Allocation Committee
 - Members for allocation committee will remain the same; Karen Bage, Terri Gilmour and Michele James
 - Youth Committee
 - Other
 - Membership Committee
 - Alexa Backus and Rebekah Zuhlsdorf keep track of attendance and will be monitored by Chairman and Vice-Chairman
- Inactive Members
 - Jerry Mahoney (retiring from YAB), Michelle Jerome, Katherine-Jane Seymour and Miya Bentley (Youth Committee)
 - Will be removed
- New Members (Bio Data sheets have been submitted to Board of Legislators)
 - Alaina Goodrich (taking Jerry Mahoney's seat), Jenna Ellinger (non-voting), Rebekah Zuhlsdorf (Youth Bureau Secretary), Isabelle Vaccaro (Youth, 11th Grade, Colton-Pierrepoint), Mattie Lomoglio (Youth, 9th Grade, Potsdam)

New Business

- Valentine's card drive with Office for the Aging
 - Requesting all cards to be at the Youth Bureau by Wednesday, 2/10
- Valentine Victories-Making a heart healthy snack workshop
 - Wednesday, February 10th 3:30 pm via Zoom
 - Partnership with SNAP-ED Cornell Cooperative Extension-Caitlin Potter
 - Great for students 3rd-6th grade
- Connecting Seniors and Youth-A St. Lawrence County Pen Pal Program
 - Press release went out Monday, 1/25
- Safe Harbour Human Trafficking Advocacy
- North Country Human Trafficking Task Force (NCHTTF) Zoom meeting 1/28 1-3pm
 - Trying to relaunch the organization, Youth Bureau would be a good fit in the community engagement group
- People Project and Buddy Project
 - Virtual tutoring and parent support group
- College Connections-A College Mentorship Program
 - Focus on 9-12 graders, Mentorship program with college athletes. The next step will be to attend a student athlete committee meeting to recruit the college athlete mentors.
- Connecting St. Lawrence County Youth (services)-Promoting Cooperation and Collaboration
 - Quarterly Meetings
 - Shared Google doc
- Youth Committee update- Cole Siebels

- EMC-Environmental Management Council meeting participation (Wednesday 1/20/2021)
- Cole Siebels and Andrew Demers attended a meeting and talked about CO2 Emission and how to promote local carbon friendly businesses. Also addressed pollution issues and the effect on endangered species.
 - Partnership
 - Vision
 - Virtual Trash Dash 5K in April around Earth Day
- Attendance has been better since using Doodle Poll

Old Business

- January Vision Board with Ellen Hurlbut & SLC Health Initiative-conducted on 1/7/2021
 - Successful Workshop
 - Participation from LPP Students and gained a new youth member Maddie Lomoglio

Action Items

- Support Pen Pal Program-we need youth and seniors to sign up
- Fill out “Connecting St. Lawrence County Youth Services” information in Google doc and forward to peers, programs, and organizations working with county youth.
 - The goal is to get all youth contacts within the county in one place to share information.
 - Possibly have a quarterly meeting to discuss upcoming events
 - Tab 2 on the spreadsheet is a calendar, where youth programs can be added, and meeting dates that others may want to attend.
 - Look over the YAB Members form in Google Docs and update information if needed, please add your job title.

SLC Youth Advisory Board Meeting Minutes

Thursday, February 25, 2021 3:00pm Via Zoom
Meeting called to order at 3:04pm



Attendance

- Attendees: Alexa Backus, Rebekah Zuhlsdorf, Karen Bage, Casey Canell, Terri Gilmour, Ellen Hurlbut, Michele James, Zachary Monroe, Joanne Sevick, Amber Sullivan, Nicole Terminelli. Youth attendees: Cole Siebels. Guest: Alaina Goodrich, Adam Simmons.
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Minute Approval

- Minutes Approval: Thursday, January 28, 2021 YAB Minutes - Motion to approve by Zachary Monroe, second by Joanne Sevick, Motion passed.
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Youth Bureau Report

- Welcome Adam Simmons! St. Lawrence County Director Weights and Measures
- Monthly BYD (Bureau of Youth Development) meeting
 - Tuesday, February 16th, 10am via ZOOM
 - Rebekah Zuhlsdorf attended for the Youth Bureau
 - BYD discussing 2021-2022 Youth Council
 - BYD reviewing Cuomo's proposed 2021-2022 Executive Budget
 - 5% across the board reductions (YDP reduced from \$14.1 to \$13.4 million)
 - YDP appropriation language was changed to require claims to be submitted within 3 months of expenditure instead of 12 months.
 - Program Annual Assessment coming up for completion soon
- RFP-Response for Proposal
 - Last RFP was released on 6/2018 and applications were due to YB 8/2018 for 2019-2021 funding for Youth Development Programs.
 - 2022-2024 YDP Request for Proposal will be released early 3rd quarter 2021.
 - We are receiving request about our timeline-Town of Canton and Waddington
 - We will release via news media and email contacts
 - Karen also suggested to send the RFP to Heidi Ames in the planning department as she has a large distribution list for grant notices

Discussion about RFP:

- Joanne added that it was changed to a 3 year term because of the amount of work that it entails and it was difficult to complete on a shorter timeline.
- The RFP will be a new RFP based on a new needs assessment for the County.
- Zachary asked, How often are needs assessments completed? Joanne stated that for the YDP RFP a needs assessment should be completed every 3 years, then you have to report to the state plan on where you have come with your goals based on that RFP.
- Zachary asked that with a 3 year RFP does years 2 and 3 receive less funds because of the budget, like this year had a 5% reduction? Joanne responded with Yes, there is a disclaimer in the contract that states it is based on what OCFS grants, and the grant award can change throughout the 3 years.

- Alexa adds that Ruth would like the Youth Bureau to utilize all means of disseminating information about the RFP, she would like to see us double the amount of programs we are helping out with YDP funding. Joanne said that's difficult because the funds keep decreasing and it's a lot of work for a municipality to put into a grant application and receive less funds.
- Karen suggested putting a cap on the maximum amount of funds that can be requested. Joanne added that can all be written into the RFP when it is developed. She states that there used to be a lot more programs funded but the grants also were more. And if programs were only getting \$100 they didn't bother following through with the process because it wasn't worth it. Karen said a formula was made to allocate funding based on population.
- Mental Health First Aid-YOUTH Trainer Certification
 - February 16th, 17th, and 18th from 12pm-8pm virtual training completed!
 - Next Steps- To continue learning about the program and getting more comfortable with presenting the information. Alexa will be able to offer 3 certification classes in 1 year, each class is about 8 hours of participation. There are virtual based classes that can be offered as well.

ANNUAL MEETING-January 2021

- Election of Board positions-Joanne and Zachary (Nomination Committee)
 - **Chairman-Zachary Monroe**
 - **Vice-Chairman-Casey Canell**
 - Other nominations received were for Karen Bage and Ellen Hurlbut
 - Final Approval from full board members, Karen motioned to elect Zachary Monroe as Chair and Casey Canell as Vice Chair. Joanne Sevick seconded and all in favor.
 - **Secretary-Rebekah Zuhlsdorf**
- Committees
 - **Allocation Committee**-Karen, Terri, Michele
 - **Youth Committee**-Alexa, Ellen, Nicole, Casey, Rebekah
 - Other
 - **Membership Committee**-Alexa, Rebekah
 - **Grant Committee** (Alexa's request)
 - To help with the grant process-Karen Bage, Zachary Monroe and Terri Gilmour.
 - **Nomination Committee**-Joanne, Zachary
- New Members (Bio Data sheets have been submitted to Board of Legislators)
 - Alaina Goodrich (taking Jerry Mahoney's seat), Jenna Ellinger (non-voting), Rebekah Zuhlsdorf (Youth Bureau Secretary), Isabelle Vaccaro (Youth, 11th Grade, Colton-Pierrepoint), Mattie Lomoglio (Youth, 9th Grade, Potsdam), Adam Simmons

New Business

- **Connecting Seniors and Youth-A St. Lawrence County Pen Pal Program**
 - We are starting to pair pen pals together
 - Feedback from Rebekah- 18 older adults signed up and 1 nursing home at Clifton-Fine hospital, 17 youth signed up with 3 schools and 6 different grades.

Total youth up to 200. Some teachers requested an older adult for every youth. We advised that smaller groups may have to work together for now until we have more older adults registrar.

- Registration link here >> <https://forms.gle/fGuxjg4fAdBWJzqW7>
 - **Safe Harbour Human Trafficking Advocacy**
 - Meets approximately 4 times/year
 - Advertising and launching programs current focus
 - **North Country Human Trafficking Task Force (NCHTTF)** Zoom meeting 1/28/21 1-3pm
 - *Community Engagement Partnership-Our involvement*
 - Next meeting April
 - **People Project and Buddy Project**
 - Meeting every other week
 - Virtual tutoring and parent support group
 - A great collaboration between People Project, Youth Bureau, SUNY Potsdam, SUNY Canton and SLU
 - **College Connections-A College Mentorship Program**
 - Ellen, Casey, Alexa
 - Casey has met with SAAC (Student Athlete Advisory) Presidents at SUNY Potsdam and Clarkson and discussed interest. Next, SUNY Canton and SLU
 - Will be arranging Zoom meeting with the 4 SAAC Presidents
 - Alexa working on small presentation for meeting
 - Ellen has developed an online registration form
 - **Connecting St. Lawrence County Youth Services**-Promoting Cooperation and Collaboration
 - Quarterly Meetings-First meeting scheduled Tuesday, March 9th 2:00 pm via Zoom
 - Shared Google doc
 - We are already receiving speaker requests
 - **Youth Committee update**- Cole Siebels
 - EMC Partnership with Youth Committee for Earth Day (Andrew and Cole-lead)
 - Andrew putting together virtual workshop on reducing carbon footprints
 - Andrew created an informational slideshow that is focusing on local businesses that are eco friendly, collecting information to be released to the public to help promote what we can do in the county to reduce CO2 emission and reduce our carbon footprint. Youth are excited to get involved.
 - **Trash Dash 5K** Saturday and Sunday April 24th and 25th
 - Global Youth Service Day April 23-25
 - Earth Day Thursday, April 22
 - Cole working on \$250 grant through Hershey's Heartwarming Project with Alexa
 - Update from Adam- Reached out to Larry legault with SLC solid waste, also spoke to Don Chambers to get permission to use county trucks and check on locations. May waive fee as well.
 - Rebekah created an online registration form for teams to sign up.
 - Have Steve Button look at verbiage on forms for legality reasons.
 - Abby Huges will design a logo for signs and forms
 - Zachary states PALS have some left over money for community clean up projects, maybe that could help with supplies.
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Old Business

- Valentine's Card Drive with Office for the Aging
 - YB received over 2000+ cards
 - Jenna Stiles-11th grade Massena High School
 - Made over 300 cards
 - Interviewed by Watertown Daily Times & featured 2/20
 - Valentine Victories-Making a Heart Healthy Snack Workshop
 - Wednesday, February 10th 3:30 pm via Zoom
 - Partnership with SNAP-ED Cornell Cooperative Extension-Caitlin Potter
 - Approximately 19 students 3rd-6th grade attended
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Action Items

- Support Pen Pal Program-we need youth and seniors to sign up
 - Fill out "Connecting St. Lawrence County Youth Services" information in Google doc and forward to peers, programs, and organizations working with county youth and attend meeting 3/9/2021
 - Support April's Trash Dash 4/24-4/25
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Next Meeting

- Thursday, March 25th 3:00 via Zoom
- Next Youth Committee meeting Wednesday, March 24th 4pm via Zoom
 - Please email Alexa if you are interested in joining a YC meeting



Attendance

- Attendees: Karen Bage, Casey Canell, Terri Gilmour, Ellen Hurlbut, Michelle James, Casey Jones, Pam Lewis, Zachary Monroe, Scott Quinell, Amber Sullivan, Nicole Terminelli, Alexa Backus, Rebekah Zuhlsdorf, Cole Siebels, Alaina Goodrich and Adam Simmons

Minutes

- Minutes Approval: Thursday, February 24, 2021 YAB Minutes - Motion to approve by Casey Canell, second by Michelle James, Motion passed

Youth Bureau Report

Youth Bureau Report

- Monthly BYD (Bureau of Youth Development) meeting**
 - Tuesday, March 16th 10 am via ZOOM
 - BYD discussing 2021-2022 Youth Council
 - We will receive word from Youth Council if we need a youth representative
 - Sarah Church has been the representative for St. Lawrence County, her participation and attendance to meetings has been inconsistent in the past.
 - Program Annual Assessment coming up for completion after claims have been approved by OCFS
- RFP-Request for Proposal**
 - Last RFP was released 6/2018 and applications were due to YB 8/2018 for 2019-2021 funding for Youth Development Programs.
 - Before RFP release, YB will conduct a Needs Assessment in April and Youth Advisory Board (Allocation Committee) reviews in May
 - 2022-2024 YDP Request for Proposal will be released early 3rd quarter 2021- Anticipating June release
 - Canton, Waddington, Buddy Project have expressed interest

New Business

- People Project and Buddy Project**
 - Meeting every other week
 - Virtual Tutoring has started
 - 8 students pair with mentors
 - Parent Support Group will have virtual cafes
 - First virtual cafe within the next month or two

- Facebook page has been created. Website is next. <https://www.facebook.com/SLCBuddyProject>
- A great collaboration between People Project, Youth Bureau, SUNY Potsdam & Canton, SLU
- Online registration https://stlawu.qualtrics.com/jfe/form/SV_daqxjugkCz2Sg50

Connecting St. Lawrence County Youth (Services)-Promoting Cooperation and Collaboration

- Quarterly Meetings-First Meeting was Tuesday, March 9th 2:00 pm via Zoom
- Approximately 25 people joined and participated
 - Feedback from a parent Cafe held in Massena, parents would like one central place where they can go and see events happening within the county. The Youth Bureau will be publishing a monthly newsletter and calendar of events.
- Shared Google doc-Please update with upcoming events
- Next Meeting **Tuesday, May 11th 2:00 pm** via Zoom
 - Discussing summer opportunities and calendar of events for summer.
- **Youth Committee Update-Cole Siebels**
 - Cole's Great News!
 - Applied for the Hershey's Heartwarming Youth Heros Youth Service Grant, was awarded \$250 to help pay for expenses with the upcoming Trash Dash 5K. Cole was sponsored by the Youth Bureau and Alexa is writing a resolution to accept the funds and it will be presented at the April 19th Board of Legislators meeting.
 - EMC Partnership with Youth Committee-John Tensbusch
 - Drew putting together virtual workshop on reducing carbon footprints
- **Youth Bureau Trash Dash 5K**
 - Adam Simmons-planning and guidance
 - After discussions with Don Chambers and Steven Button it was decided to select specific county roadways instead of having individuals all over in different areas, due to liability.
 - Five locations-Gouverneur, Potsdam, Canton, Ogdensburg, Massena
 - Adult safety supervisors are needed for all locations
 - Saturday and Sunday April 24th and 25th
 - Karen asked what is being provided?
 - County Highway is supplying road signs, hardhats, safety vests and trash bags.
 - Alexa does not believe gloves are provided. PALS of Masseur has offered to help with some funds for gloves. They have monies left over from a community cleanup grant and members will be participating. Alexa added that she will update first aid kits, and also provide water and a small snack at the end of the event.

Global Youth Service Day April 23-25

- Earth Day Thursday, April 22
- Hershey's Heartwarming Youth Heroes Youth Service Grant Youth Service America
 - Registration Flyer Feedback
 - Youth member, Abby Hughes designed the logo, use #slctrashdash on social media
 - Feedback on Registration form
 - Add NY after St. Lawrence County

- Make the questions about the number of adults and youth participating a required field. This will give us a more accurate number of participants attending.

Old Business

- **Connecting Seniors and Youth-A St. Lawrence County Pen Pal Program**
 - Up and successfully running. Letters are coming and going daily.
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Action Items

- Support Pen Pal Program-We need seniors
 - Fill out "Connecting St. Lawrence County Youth Services" information in Google doc and forward to peers, programs, organizations working with county youth and attend meeting 5.11.21
 - Support April's Trash Dash 4.24-4.25-Volunteer!
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Next Meeting

- **Thursday, April 29th 3:00 via Zoom CANCEL & RESCHEDULE to Thursday, April 15th 3:00 pm** via Zoom to allow for Trash Dash planning
- **Next Youth Committee meeting Wednesday, April 21st 4 pm via Zoom**
- **Next Month, we'll discuss an initiative for May, two virtual assemblies by JC Pohl and Teen Truth**

SLC Youth Advisory Board Meeting Minutes
Thursday, April 15, 3:00 pm Via Zoom
Meeting called to order at 3:04 pm



Attendance

- Attendees: Karen Bage, Casey Canell, Terri Gilmour, Ellen Hurlbut, Michelle James, Casey Jones, Pam Lewis, Joanne Sevick, Nicole Terminelli, Rebekah Zuhlsdorf, Alaina Goodrich, and Adam Simmons
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Minutes

- Minutes Approval: Thursday, March 25, 2021, YAB Minutes - Motion to approve by Joanne Sevick, second by Casey Jones, Motion passed
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Youth Bureau Report

Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Next meeting: Tuesday, April 20th, 10 am via ZOOM
 - Annual Assessments are now due back to Youth Bureau today
 - We have received about half back, not all. Reminder emails have been sent.
 - **RFP-Request for Proposal**
 - Needs Assessment will be sent out soon for May due date.
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New Business

- **Youth Bureau April Newsletter**
 - Please share with your peers and families
 - Content articles are welcomed. Feel free to submit
- **Youth Committee Update-** Cole Siebels
 - Andrew Demers Virtual Workshop on Reducing Carbon Footprint
 - Scheduled for Thursday, April 29th at 7:00 pm via Zoom
 - Flyers will be emailed to everyone
 - Thank you Adam for helping Andrew
 - Congratulations to Cole for his amazing TV interview on ABC 50! Great Job!
- **Youth Bureau Trash Dash 5K**
 - Rebekah Update
 - Provided safety training, showed slides of guidelines and rules.
 - Questions and Answers - Adam
 - Five locations - Gouverneur, Potsdam, Canton, Ogdensburg, and Massena.
 - Saturday and Sunday, April 24th and 25th

- Karen Bage asked what is the liability as a volunteer? Adam states he will get in contact with County Attorney Steven Button and ask and advise members.
- Global Youth Service Day April 23-25
- Earth Day Thursday, April 22
- Hershey's Heartwarming Youth Heroes Youth Service Grant Youth Service America

Old Business

- **Connecting St. Lawrence County Youth Services - Promoting Cooperation and Collaboration**
 - Next meeting Tuesday, May 11th, 2:00 pm via Zoom
 - Summer Planning

Action Items

- Attend "Connecting St. Lawrence County Youth Services meeting May 11th
- Have fun at the Trash Dash and Thank you for helping!

Next Meeting

- **Thursday, May 27th at 3:00 pm**
- **Next Youth Committee meeting Wednesday, April 21st, 3 pm via Zoom**

Meeting adjourned at 3:32 pm



Attendance

- Attendees: Terri Gilmour, Alaina Goodrich, Ellen Hurlbut, Michelle James, Casey Jones, Pam Lewis, Zachary Monroe, Joanne Sevick, Adam Simmons, Nicole Terminelli, Alexa Backus, Rebekah Zuhlsdorf and Cole Siebels.
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Minutes

- Minutes Approval: Thursday, May 27, 2021, YAB Minutes - Motion to approve by Terri Gilmour, second by Zach Monroe, Motion passed
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Youth Bureau Report

Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Next meeting: Tuesday, July 20th, 10 am via ZOOM
 - Jennifer Mims is our reassigned Regional OCFS Youth Development Specialist
 - Last Meeting 6/15/21
 - OCFS working on 2021 allocations and will notify us via email when allocations have been approved
 - Jackie Negri spoke about filling NYS Youth Council positions
 - Sarah Church has recommitted
 - **Summer Planning**
 - Youth intern vacancy approved 6/07
 - Hiring 4-5 summer interns
 - Received 11 applications from highly qualified youth.
 - Asking youth if they are hired to join the youth committee. Would like to have 1-2 youth from each high school
 - Revamping County Tours, newsletter, and social media content, researching teen-teen peer mentoring programs
 - Youth who have been interviewed have provided great ideas
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New Business

- **Youth Committee Update**
 - Feedback from Youth Committee meeting on 6/15/21
 - The united project
- **2022-2024 RFP Youth Development Programs**
 - RFP released 6/4/21
 - Press Releases, Facebook, Instagram, Emails, Radio Interviews
 - To date, 22 programs/organizations have requested the application
 - Town of Dekalb, SLC People Project, Potsdam Annex, Cornell Cooperative After School Program, Lisbon Central, Town of Canton, Town of Waddington, CHMC Foundation, Massena Central, City of

Ogdensburg, Edwards-Knox Central, Youth Advocate Program, Ogdensburg Command Performance, Canton Pee Wee Association, Banford Parent Organization, North Country Children's Museum, Hepburn Library of Waddington, Ogdensburg Boys & Girls Club

- Application deadline July 30th
- Allocation Committee Members
 - Karen, Terri, Joanne, Adam, Casey, Amber
 - Will send doodle poll for meeting in July
 - Allocation Committee timeline
 - Possibly have a 20-30 minute zoom conversation with applicants
- **Youth Advisory Board Openings**
 - Currently, there are three openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021
 - Applicants to complete Bio Datasheets and sent back to YB (then forwarded to the Board of Legislators)
- **Youth Advisory Board and Youth Committee Exit Interviews**

Old Business

- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Met on Tuesday, May 11th at 2:00 pm via Zoom
 - 26 attendees
 - Next meeting, Tuesday, September 14th at 2 pm

Action Items

- Attend "Connecting St. Lawrence County Youth Services meeting September 14th
- Submit articles and/or announcements for the July Youth Bureau newsletter by Friday, June 25th

Next Meeting

- **Thursday, July 29th at 3:00 pm**
- **Next Youth Committee meeting Wednesday, July 21st via Zoom**

Meeting adjourned at 3:42 pm



SLC YOUTH BUREAU JULY MEETING MINUTES

3:00 PM, Thursday, July 29th, 2021 | Location: Zoom
Chairman Zachary Monroe/ Vice Chairman Casey Canell/ Secretary Rebekah Zuhlsdorf

Called to Order at 3:05 pm

Attendance and Invitation

- Karen Bage present
 - Casey Canell present
 - Terri Gilmour present
 - Alaina Goodrich not present
 - Ellen Hurlbut not present
 - Michele James not present
 - Casey Jones present
 - Pam Lewis not present
 - Zachary Monroe not present
 - Joanne Sevick present
 - Adam Simmons present
 - Amber Sullivan present
 - Honorable Nicole Terminelli (Ex-Officio) present
 - Alexa Backus Youth Bureau Director (Ex-Officio) present
 - Rebekah Zuhlsdorf (Secretary) not present
 - Cole Siebels-Youth Committee Chairman not present
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Minutes

- Alexa stated that June and July minutes will be presented and approved during the August YAB meeting.
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Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Next Meeting: No meetings are conducted during the summer months. Meets again in September.
 - OCFS emailed on 7.19.21 w/ FINAL 2021 Allocation amounts. \$106,456 granted.
 - **Summer Youth Bureau Interns**
 - Six Interns working in our department since 7.12
 - Revamping County Tours, newsletter & social media content, researching teen-teen peer mentoring programs. They've been interviewing many Department Heads this past week.
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New Business

- **THANK YOU Michele and Pam for your time and dedication!** - Alexa stated she appreciates Michele and Pam's years of guidance and support for serving SLC youth.

- **NYSSBA Award (New York State School Board Assoc.)
Champions of Change for Kids Honor for Face Mask Initiative**
 - Picture Opportunity **Monday, August 2nd at 2:00pm**
 - Alexa welcomed everyone to meet at the Youth Bureau to be part of the picture.
- **Youth Committee Update**-Alexa provided YB update
 - Feedback from Youth Committee meeting on 7/21/21
 - Introduced new summer Interns
 - Planning for Suicide Awareness Walk during September (National Suicide Awareness Month)
 - ***Saturday, September 25th @ Remington Trail***
- **2022-2024 RFP Youth Development Programs**
 - RFP released 6/4/21
 - Press Releases, Facebook, Instagram, Emails, Radio Interviews
 - To date, 22 programs/organizations have requested the application
 - Town of Dekalb, SLC People Project, Potsdam Annex, Cornell Cooperative After School Program, Lisbon Central, Town of Canton, Town of Waddington, CHMC Foundation, Massena Central, City of Ogdensburg, Edwards-Knox Central, Youth Advocate Program, Ogdensburg Command Performance, Canton Pee Wee Association, Banford Parent Organization, North Country Children’s Museum, Hepburn Library of Waddington, Ogdensburg Boys & Girls Club
 - Application deadline July 30th-We’ve received 8 applications so far
 - Allocation Committee Members
 - Karen, Terri, Joanne, Adam, Casey, Amber
 - Allocation Committee meets again via Zoom, or in person, on **Wednesday, August 11th 3 pm**. Zoom invite was sent today.
- **Youth Advisory Board Openings**
 - Currently, there are three openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021
 - Applicants to complete Bio Datasheets and sent back to YB

Old Business

- **Connecting St. Lawrence County Youth (Services)**-Promoting Cooperation and Collaboration
 - Next meeting **Tuesday, September 14th at 2 pm**

Action Items

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- Attend “Connecting St. Lawrence County Youth Services” meeting 9.14.21

- Plan to attend Suicide Awareness Walk on September 25th
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Next Meeting

- **Thursday, August 26th at 3:00 pm via Zoom or in person**
- Next Youth Committee meeting Wednesday, August 18th 1:30 pm via Zoom
- Alexa stated the August meeting will run approximately 30 minutes to respect everyone's time, especially since Allocation members are meeting consistently.
- Meeting adjourned at 3:27 pm

SLC Youth Advisory Board Meeting Minutes
Thursday, August 26th, 3:00 pm Via Zoom
Meeting called to order at 3:05 pm



Attendance

- Attendees: Casey Canell, Terri Gilmour, Alaina Goodrich, Joanne Sevick, Adam Simmons, Amber Sullivan, Nicole Terminelli, Alexa Backus, Rebekah Zuhlsdorf, and Cole Siebels.
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Minutes

- Minutes Approval: Thursday, June 24, 2021, YAB Minutes - Motion to approve by Terri Gilmour, second by Amber Sullivan, Motion passed
 - Minutes Approval: Thursday, July 29, 2021, YAB Minutes - Motion to approve by Casey Canell, second by Terri Gilmour, Motion passed
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Youth Bureau Report

Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Next meeting: No meetings are conducted during the summer months. Meets again in September.
 - OCFS emailed on 7.19.21 with the final 2021 allocation amounts. \$106,456 granted.
 - **Summer Planning**
 - Six interns joined Youth Bureau July 12-August 19
 - Revamped County Tours, wrote and prepared newsletter, and social media content, researched teen-teen peer mentoring programs. Interviewed County Department Heads as part of the county tour.
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New Business

- **Youth Committee Update**
 - Feedback from Youth Committee meeting on 8/18/21
 - Summer intern update
 - Planning for Suicide Awareness Walk during September (National Suicide Awareness Month)
 - Saturday, September 25th @ Remington Trail
 - Proposing virtual walk instead of the in-person event on 9/25
- **2022-2024 RFP Youth Development Programs**
 - 14 applications received and are being reviewed
 - Allocation Committee Members
 - Karen, Terri, Joanne, Adam, Casey, Amber
 - Allocation Committee meets again via Zoom, or in person, on Wednesday, September 1st @ 2 pm
- **Youth Advisory Board Openings**

- Currently, there are three openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021
- We have four-term expirations approaching
 - Karen B. 12/21, Casey C. 12/21, Terri G. 12/21, Joanne S. 11/21
- Applicants to complete Bio Datasheets and sent back to YB
- Exit interviews are available and welcome to complete

Old Business

- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Next meeting, Tuesday, September 14th at 2 pm

Action Items

- Attend "Connecting St. Lawrence County Youth Services meeting September 14th
- Plan to attend Suicide Awareness Walk on September 25th or virtually

Next Meeting

- **Thursday, September 30th at 3:00 pm via Zoom or in-person**
- **Next Youth Committee meeting Wednesday, September 15th via Zoom**

Meeting adjourned at 3:23 pm

SLC Youth Advisory Board Meeting Minutes
Thursday, September 30th, 3:30 pm Via Zoom
Meeting called to order at 3:33 pm



Attendance

- Attendees: Casey Canell, Terri Gilmour, Alaina Goodrich, Zachary Monroe, Joanne Sevick, Adam Simmons, Amber Sullivan, Nicole Terminelli, Alexa Backus, Rebekah Zuhlsdorf, and Cole Siebels.
-

Minutes

- Minutes Approval: Thursday, August 26, 2021, YAB Minutes - Motion to approve by Casey Canell, second by Amber Sullivan, Motion passed
-

Youth Bureau Report

Youth Bureau Report

- Monthly BYD (Bureau of Youth Development) meeting**
 - Met on Tuesday, September 21, 2021, via conference call
 - Next Meeting Tuesday, October 19th at 10 am
 - 2021 SLC YB Administrative Summary was approved on 9/13/21
 - 2021 SLC Children and Family Services Plan was approved on 9/29/21
-

New Business

- Youth Committee Update**
 - Feedback from Youth Committee meeting on 9/15/21
 - Introductions of new applicants
 - Discussion of 2021-2022 Initiatives and programs
 - RED program in Potsdam, Initiatives for those deployed and Veterans, Holiday initiatives, and programs
 - Teen Talk-A Teen Virtual Leadership Summit by JC Pohl
 - "It's Real: Teens and Mental Health" Train the Trainer
 - Sandra Goldmeer, Area Director
 - American Foundation for Suicide Prevention
 - Suicide Awareness Walk September/October**
- 2022-2024 RFP Youth Development Programs**
 - 14 applications all approved for funding
 - Allocation Committee Members
 - Karen, Terri, Joanne, Adam, Casey, Amber
 - Allocation Committee met several times
- Youth Advisory Board Openings**
 - Currently, there are three openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021
 - We have four-term expirations approaching
 - Karen B. 12/21, Casey C. 12/21, Terri G. 12/21, Joanne S. 11/21
 - Applicants to complete Bio Datasheets and sent back to YB

- Exit interviews are available and welcome to complete

Old Business

- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Met on Tuesday, September 14th at 2 pm
 - Approximately 25 participants
 - Next meeting Tuesday, November 9, 2021, via zoom

Action Items

- Attend "Connecting St. Lawrence County Youth Services meeting 11.9.21
- Register and participate in our Virtual Suicide Awareness Walk-promote on your Social Media

Next Meeting

- **Thursday, October 28th at 3:00 pm via Zoom or in-person**
- **Next Youth Committee meeting Wednesday, October 20th via Zoom 4 pm or 7 pm**

Meeting adjourned at 3:53 pm

SLC Youth Advisory Board Meeting Minutes
Thursday, November 18th, 3:00 pm Via Zoom
Meeting called to order at 3:04 pm



Attendance

- **Attendees:** Casey Canell, Terri Gilmour, Alaina Goodrich, Ellen Hurlbut, Zachary Monroe, Joanne Sevick, Adam Simmons, Amber Sullivan, Alexa Backus, and Rebekah Zuhlsdorf.
 - **Guest:** Lindsay Best, Michael Hammond, Patti Fisher, and Tricia Snyder.
-

Minutes

- **Minutes Approval:** Thursday, September 30, 2021, YAB Minutes
Thursday, October 28, 2021, YAB Minutes
Motion to approve by Amber Sullivan, second by Zachary Monroe, Motion passed.
-

Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Met on Tuesday, November 16, 2021, at 10am via conference call
 - Next Meeting Tuesday, December, 21st at 10 am
 - 2021 YDP Contracts
 - Signed contracts, notarizations, and Certificate of Liability Insurance due back to YB no later than Monday, November 29th.
- **Possible Partnership with WPBS TV-Watertown**
 - **Suicide Awareness and Prevention in St. Lawrence County**
 - 2022 documentary-Using possible grant monies to fund
 - WPBS attended office hours for the RFP on Thursday, November 4th.
 - Youth Committee member involvement with weekly narratives
 - Panel Board with discussions-teen Perspectives
 - Will touch base on cyberbullying but not monopolize big picture
- **Partnership with Heuvelton Central, Potsdam, and US Attorney's Office**
 - Pilot messaging and Outreach-Sextortion and Suicide Prevention
 - 2 Pronged messaging
 - "Don't Do It"
 - "You've Got a Place to Turn"
 - Launch messaging and poster/t-shirt/video contest
 - Alexa to virtually meet with US Attorney's Office in December
- **Request for Partnership from Ellen Tyo-Simmons with Heuvelton Girl Scout Troop**
 - Duffle Bag Service Project for North Star Foster Care
 - Youth Committee filling 8 duffle bags and presenting to Troop meeting

- Monies would come from OCFS Funds
- **Holiday Card Drive with Office for the Aging**
 - The deadline for cards is Friday, December 10th
 - Zach requested to give holiday cards to Hospice Patients as well
- **Youth Bureau speaking at Mayor's Association Dinner**
 - Thursday, December 2nd
 - Topic-involving Youth in Communities

New Business

- **Introductions**
 - Lindsay Best - St. Lawrence County Mental Health Services Coordinator
 - Michael Hammond - Teacher at Hermon Dekalb Central School & Mayor of Rensselaer Falls
 - Patti Fisher - Retired Educator
 - Tricia Snyder - Grade B Supervisor Child Protective Services DSS
- **Youth Committee Update**
 - Feedback from Youth Committee meeting on 11/17/2021
 - Extremely low attendance-three participants
 - Likely due to scheduling conflicts with after school activities and sports.
 - Discussed Sunday afternoons as an option for meeting time
 - **Discussion of 2021-2022 Initiatives and programs**
 - January/February Workshop hosted by Cole Siebels
 - Importance of Civility
 - Ways to heal the national divide
 - Accepting differences
 - A difference in opinion doesn't mean people have to be enemies
 - Ways we can lessen political polarization
 - RED program in Potsdam, Initiatives for those deployed and Veterans, Holiday initiatives, and programs
 - Feedback from Fort Drum-currently there are no deployed individuals
 - Received contact name-Sydney Schlosser for follow-up for ideas and suggestions
 - Teen Talk-A Teen Virtual Leadership Summit by JC Pohl
 - Tuesday, November 30th, 7-8:30 pm
 - Social-emotional issues affecting teens
 - How student leaders can have a more powerful impact
 - PLEASE push this event out to all professional and personal contacts in St. Lawrence County - Invite and help 5-7 register for the event.
 - Posters have been distributed to all schools. Thank you to

Amber, Joanne, Casey, and Rebekah.

- “It’s Real: Teens and Mental Health” Train the Trainer
 - Sandra Goldmeer, Area Director
 - American Foundation for Suicide Prevention
 - Contacted Sandra and agreed to talk later this year
- **Suicide Awareness Walk September/October**
 - Certificates and sweatshirt totes are being mailed out now
 - 1.2 million steps (500 Miles) reported - ended on 10/27
 - Thank you, Adam, Amber, Alaina, Rebekah, and Zach
- **2022-2024 RFP Youth Development Programs**
 - 14 applications all approved for funding
- **Youth Advisory Board Openings**
 - By-Laws allow 27 members; no less than 11
 - Currently, there are four openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021, Karen Bage 12/2021
 - We have three-term expirations approaching
 - Casey C. 12/21, Terri G. 12/21, Joanne S. 11/21
 - Applicants to complete Bio Datasheets and sent back to YB
 - Exit interviews are available and welcome to complete
 - Discussion of YAB membership vs. Youth Committee membership

Old Business

- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Met on Tuesday, November 9th at 2 pm via Zoom
 - Next meeting Tuesday, February 8th, 2:00 pm via zoom
 - Looking for speakers

Action Items

- Attend “Connecting St. Lawrence County Youth Services meeting 2.08.22
- Promote and attend our Virtual Teen Leadership Summit on November 30th by JC Pohl
 - Help 5-7 teens register for the event
 - Help with poster distribution

Next Meeting

- YAB Thursday, December 30th at 3:00 pm via Zoom or in-person
- Next Youth Committee meeting Wednesday, December 29th via Zoom 11 am.

Meeting adjourned at 4:02 pm

SLC Youth Advisory Board Meeting Minutes
Thursday, December 30th, 3:00 pm Via Zoom
Meeting called to order at 3:03 pm



Attendance

- **Attendees:** Terri Gilmour, Alaina Goodrich, Zachary Monroe, Adam Simmons, Amber Sullivan, Nicole Terminelli, Alexa Backus, and Rebekah Zuhlsdorf.
 - **Guest:** Lindsay Best, Patti Fisher, Kerri TenEyck, and Tricia Snyder.
-

Minutes

- **Minutes Approval:** November 18th, 2021, YAB Minutes
Motion to approve by Terri Gilmour, second by Adam Simmons, Motion passed.
-

Youth Bureau Report

- **Monthly BYD (Bureau of Youth Development) meeting**
 - Met on Tuesday, December 21, 2021, at 10am via conference call
 - Next Meeting Tuesday, January, 18th at 10 am
 - 2021 YDP Contracts
 - Completed
- **Possible Partnership with WPBS TV-Watertown**
 - Interview scheduled for Thursday, January 20th 8:30am
 - Topic-Cyberbullying in St. Lawrence County
 - If anyone can offer feedback or local statistics please let Alexa know.
 - **Suicide Awareness and Prevention in St. Lawrence County**
 - 2022 documentary-Using possible grant monies to fund
 - Youth Committee member involvement with weekly narratives
 - Panel Board with discussions-teen Perspectives
 - Feedback from teens who attended Teen Leadership Summit stated they feel it can be difficult to report bullying
 - Possibly provide an option on our website to report
- **Partnership with Heuvelton Central, Potsdam, and US Attorney's Office**
 - Pilot messaging and Outreach-Sextortion and Suicide Prevention
 - 2 Pronged messaging
 - "Don't Do It"
 - "You've Got a Place to Turn"
 - Launch messaging and poster/t-shirt/video contest
 - Winner would be shared throughout the County
 - Alexa to virtually meet with US Attorney's Office in December
 - Lisa Fletcher, Assistant US Attorney

- Marilyn Morey, Community Outreach Coordinator-US Attorney's Office
 - Lisa working on a 30 second Youth Committee recruitment video for St. Lawrence County
 - Lisa and Marilyn will start joining monthly Youth Committee meetings
 - Goal-Youth committee recruitment efforts within our high schools
- **Request for Partnership from Ellen Tyo-Simmons with Heuvelton Girl Scout Troop**
 - Youth Bureau filled 8 duffle bags
 - Presenting to Troop meeting on Tuesday, January 4th at 6:30pm at Potsdam Civic Center- A few youth committee members to attend
- **Holiday Card Drive with Office for the Aging**
 - Approximately 1500 cards received
 - Next card drive-Valentine's Day
 - Zachary added that he was able to distribute approximately 150 cards with Hospice patients and their families. He received phone calls of appreciation and gratitude for the cards.
- **Youth Bureau spoke at Mayor's Association Dinner**
 - Thursday, December 2nd
 - Topic-involving Youth in Communities

New Business

- **Introductions**
- **Youth Committee Update**
 - Feedback from Youth Committee meeting on 12/29/2021
 - Next meeting Sunday, January 23rd 4pm
 - Feedback from the teens at the last meeting, wants to try having meetings on Sunday to allow better attendance. All have stated they are mostly free on Sundays.
- **Discussion of 2021-2022 Initiatives and programs**
 - February workshop hosted by Cole Siebels
 - Difference in opinion doesn't mean people have to be enemies
 - Ways we can lessen political polarization
 - Effective listening and communication skills
 - Teen Talk-A Teen Virtual Leadership Summit by JC Pohl
 - Tuesday, November 30th 7-8:30pm
 - Low attendance, but very impactful for those who did attend
 - Alaina had many of her 7th grade students attend, they were very motivated and inspired. They presented a google slideshow to their principal of ideas to better their school; including a peer tutoring group, and a Peer support group which will meet weekly to talk and listen.
 - Teens interested in hosting 2022 Trash Dash
- **2022-2024 RFP Youth Development Programs**

- 14 applications all approved for funding
- **Youth Advisory Board Openings**
 - By-Laws allow 27 members; no less than 11
 - Currently, there are five openings with the following board term expirations: Michele James 8/2021, Pam Lewis 8/2021, Scott Quinell 8/2021, Karen Bage 12/2021. Terri Gilmour 12/2021.
 - Five Bio Data sheets received and submitted to BOL
 - Lindsay Best-SLC Mental Health Services Coordinator
 - Michael Hammond- Teacher at Hermon Dekalb & Mayor of Rensselaer Falls
 - Pattie Fisher- Retired Educator
 - Tricia Snyder- Grade B Supervisor Child Protective Services DSS
 - Kerri TenEyck- 7-8th Grade School Counselor, OFA

Old Business

- **Connecting St. Lawrence County Youth (Services)- Promoting Cooperation & Collaboration**
 - Next meeting Tuesday, February 8th, 2:00 pm via zoom
 - Looking for speakers
 - Discussed meeting during Mayor's Association dinner and invited all to attend
 - If you are interested in attending let Alexa know

Action Items

- Attend "Connecting St. Lawrence County Youth Services meeting 2.08.22
- Recruit area teens for Youth Committee
- Support Valentine's Day Card Drive
- Consider article submissions for our monthly Youth Bureau newsletters

Next Meeting

- YAB Thursday, January 27th at 3:00 pm via Zoom
- Next Youth Committee meeting Sunday, January 23rd via Zoom 4pm
 - If you are interested in attending let Alexa know.

Meeting adjourned at 3:52 pm