



**April 11<sup>th</sup>, 2023**

**Board meeting documents**

Attached, you will find the following documents for our April 11th, 2023 Board meeting.

- 1) Tentative Agenda
- 2) March 23<sup>rd</sup>, 2023 Board Meeting minutes
- 3) April 26<sup>th</sup>, 2023 Special Meeting minutes
- 4) Vouchers March 2023
- 5) Vouchers April 2023
- 6) Profit and Loss Statement 3/1/2023-3/31/2023
- 7) Profit and Loss Statement 4/1/2023-4/30/2023
- 8) Balance sheet as of 3/31/2023
- 9) Balance sheet as of 4/30/2023
- 10) SLC SWCD Profit & Loss Budget report vs. Actual March 1<sup>st</sup> – March 31<sup>st</sup> 2023
- 11) SLC SWCD Profit & Loss Budget report vs. Actual April 1<sup>st</sup> – April 30<sup>th</sup> 2023
- 12) SWCC Report March 2023 & April 2023

Please let me know if you have any questions concerning the information included in this packet. Of course, if anything changes we will notify all of you as soon as possible.

McKenzie Church  
Secretary/Assistant Treasurer

**ST. LAWRENCE COUNTY  
SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**TENTATIVE AGENDA**

**Thursday, April 11<sup>th</sup>, starting at 3:30 p.m.**

**Call to Order**

**Minutes of Previous Meeting**

**Treasurer's Report**

**Representative Reports (BOL & AFPB)**

**SWCD – Raeanne Dulanski**

**Old and New Business**

**Date of Next meeting and Adjournment**

**DRAFT**  
St. Lawrence County Soil and Water Conservation District  
1942 Old DeKalb Road, Canton, NY 13617  
**BOARD OF DIRECTORS MEETING MINUTES**  
For March 23<sup>rd</sup>, 2023

**Board Members Present:** Robert Andrews, Jr. (Chairperson), Becky Allen (Treasurer) - via. zoom, John Burke, Patrick Smith, and Kaitlyn Kulp, Margaret Haggard- via zoom

**Board Members Excused:** Adam Cook

**Staff Present:** Raeanne Dulanski (Manager), McKenzie Church (Secretary/Asst. Treasurer), Heidi Knafelc (Technician), Jevonnah Foster (Technician) and Aaron Barrigar (Forester)

**I. Agenda (Attachment A)**

**II. Reports**

**A. Board of Legislators –John Burke**

1. Burke reported that at the County board meeting, there was discussion about getting a baby formula factory in St. Lawrence County as there continues to be an issue with a baby formula shortage. It would be good for our local economy, as there is plenty of milk and farmers that could benefit from this.
2. ARPA committee had a request to change the DBH of fire wood from 10 inches to 8 inches for the tree removal program. There was explanations' stating that it's more of a safety concern, it's not a firewood program.
3. The new highway Department buildings are upon completion.

**B. Ag and Farmland Protection Board – Bob Andrews**

1. Andrews reported the next AFPB meeting is April 6<sup>th</sup>, there will be a presentation from someone with NYS Ag & Markets via zoom to talk about Solar projects.
2. The last AFPB meeting was a joint meeting with the County Planning Board, it went well.
3. Solar talk continues

*Kulp entered at 3:50pm*

**III. Call to order @ 3:52pm**

**IV. Introduction**

**V. Minutes of the Previous Meeting: *Motion to approve the February 23<sup>rd</sup>, 2023 minutes,* made by Smith, seconded by Burke **approved by all.****

**VI. Treasurer's Report: McKenzie Church**

- A.** Church reported the District reached all performance measures and received the monies from the 2022 Performance Based Conservation Financial Assistance monies \$181,746.76.
- B.** Church discussed that the District Tree sale was completed, deposits have been done. The District came in with a sale amount of just under \$9,000.
- C. *Motion to approve all the financial reports in the March 2023 folder,* made by Smith, Seconded by Kulp **approved by all.****

- VII. NY Association Conservation Districts Executive Director: Blanche Hurlbutt**
- A. Hurlbutt provided a report on the activities that she and NYACD are currently working on, including the Stream C Bill and Proposed changes to District Law.
  - B. Hurlbutt reported on the 2024 International Envirothon. The Committee is looking for more funding, has reached out to NED Resources. So far 16 Districts have donated.
  - C. Andrews stated we pay \$750 every year, and asked Hurlbutt why we should donate more. Hurlbutt replied that the money donated allows for her to talk to more legislators, for more training, share programs. NYS is ahead in training. Burke asked if there was any other source of funding. Hurlbutt replied that Conservation Districts are the main source of funding.
- VIII. NRCS Report- Raeanne Dulanski (Attachment B)**
- A. Dulanski shared an update on programing provided by Kent Frary.
- IX. SWCD Reports:**
- A. **Secretary/Assistant Treasurer's Report –McKenzie Church**
    - i. Church reported that after looking at the expected expenditures for the month of April and the month May she would need the board approval to be able to transfer up to \$45,000.00 for the month April and \$35,000 for the month of May from the Money Market account to the Checking account. ***Motion to approve Church to transfer up to \$45,000 for the month of April and \$35,000 for the month of May from the Money Market account to the Checking account made by Cook, Seconded by Kulp approved by all***
    - ii. Church reported that she attended the Water Quality Symposium Training with the rest of the staff.
    - iii. Church reported that she has started working on Tree Sale organization stuff.
  - B. **Technician Report- Heidi Knafelc**
    - i. Knafelc reported she has been learning and working on doing Ag values for landowners.
    - ii. Knafelc reported she assisted Dulanski with snowmobile trail reviews.
  - C. **Forester's Report- Aaron Barrigar**
    - i. Barrigar continues to work on County management plan
    - ii. Barrigar has been working on getting stuff ready for the tree sale
    - iii. Barrigar continues to give land owners assistance.
    - iv. Barrigar reported that he attended the Water Quality Symposium
  - D. **Technician Report- Jevonnah Foster**
    - i. Foster reported that she has been working on AEM plans
    - ii. Foster continues to study for her CCA test that is next week. With taking this test it will help bring in more for the district for AEM work.
    - iii. Foster reported she has been on site visits with NRCS for and application that she submitted.
    - iv. Foster is still struggling with getting her NRCS certification. If she gets CCA certified she will no longer have to get her plans certified by someone else she will be able to do it herself.
  - E. **Manager Report- Raeanne Dulanski**
    - i. Dulanski reported that the District would need to do some budget modification, with some changes and increases were due to Tree Removal funds coming into the District and how we were handling them. We will need to continue to modify the construction account as tree removals will take place. Most of those funds are just passing through. There is \$9,900.00 more in expected revenue and \$5,000.00

**Exited @ 5:30pm**

- XI. Old and New Business:**
- XII. Correspondence:** Mail was available for the Board's review. (List of items in **Attachment D**)
- XIII. Announcements:** None
- XIV. Next Meeting:** May 18<sup>th</sup>, 2023 at 3:30pm
- XV. Meeting Adjourned:** *Motion to adjourn at 5:40 p.m.* made by Smith seconded by Burke approved by all.

\_\_\_\_\_  
Robert Andrews, Jr., Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
McKenzie Church, Secretary/Assistant Treasurer

\_\_\_\_\_  
Date

Attachments: A – D

*These minutes have not been approved by the SLC SWCD Board of Directors*

more in expenses, still ahead. *Motion to modify the 2023 as it was presented (Attachment C) made by Smith, seconded by Burke approved by all.*

- ii. Dulanski reported that the District has received Part C PM award amount of \$181,746.76, the monies will be used for identified projects. Currently have the co-share program for cover crops fully funded using carryover from 2022's award.
- iii. Part C Septic Replacement and Repair Fund Administration; there was a request for between \$20,000.00-\$25,000.00 for the County Planning Office for funds to help administering the DEC Septic funds. They have \$157,886 of leftover funds and \$635,000.00 in new funding for projects. We have budgeted that \$50,000.00 of the Part C funds were to be paid out. *Motion to continue our support of the positive environmental impacts created with the implementation of the DEC Septic System Repair and Replacement Program but providing \$25,000.00 in Part C funds to the County Planning Office for the administration of the septic funds. A letter of understanding will be issued with the funds paid out of the Money Market account, made by Smith, seconded by Kulp approved by all*
- iv. Dulanski submitted an application for a new contribution agreement with NRCS. Agreement was for EQIP and WRP monitoring, we are waiting for a response from NRCS. Agreement proposed is for 5 years, 2024-2028. WRP-over 5 year total of \$211,050.00. NRCS portion at 75% about \$30,000.00 a year. EQIP- up to 400 hours a year, based on interest in the program. Could be up to about \$20,000.00 NRCS share/year, but probably wouldn't be able to earn the full amount.
- v. Vehicles: Dulanski reported that she had reached out to the dealer of the 2023 Equinox, they are anticipating the delivery be within the next 30 days or less. 2019 Ford ¾ ton *motion to place the 2019 ¾ ton up for sale on Auctions International and give Dulanski all permissions to use her best judgement to sell to the highest bid made by Burke, seconded by Smith approved by all*
- vi. Part of the ARPA Ash Tree Removal project was a mitigated planting. We had presented a proposed project to the County Administrator while prepping for the project and she was in favor of it. Contract with SLC has, "a planting of native trees will be included with the budget for this project to offset the loss of ash trees cut, and will be facilitated by SLC SWCD which will include site preparation and plug plantings on County Forest parcels, and whereas the planting will be mutually beneficial to replace removed trees and improving forest stand health of County parcels in need of improvements". *Motion authorizing Dulanski to complete the bid/quote process to have the planned work completed on Parcel 21. Results will be made available for consideration at the May 18<sup>th</sup> Board meeting made by Burke, seconded by Smith approved by all*
- vii. Dulanski discussed the North Adirondack Regional Envirothon; The Event planning is going well. The Envirothon will be May 4<sup>th</sup> at Paul Smith's VIC. The registrations are slow, and due by next Friday from schools.
- viii. Dulanski presented Aaron Barrigar with the Division 3 Merit Award. Dulanski also play a video of Robert Andrews receiving the District Director Award.
- ix. Dulanski let the board know that the Letter to the State Representatives they had all received a copy of what was sent. Assemblyman Blankenbush was the only response that was received and that was forwarded to all Board members.
- x. Foster asked the board for permission to Pay for the Jefferson Engineer from the work that was performed for Huntley's trail and walkway design *Motion to pay the invoice from Jefferson County Soil and Water for the work the Engineer had perform made by Smith, seconded by Kulp approved by all*

- X. Executive Session *motion to enter executive session made by Burke, seconded by Smith @5:03pm to discuss employee health and work history.*

**DRAFT**  
St. Lawrence County Soil and Water Conservation District  
1942 Old DeKalb Road, Canton, NY 13617  
**BOARD OF DIRECTORS MEETING MINUTES**  
For Special Meeting April 26<sup>th</sup>, 2023

**Board Members Present:** Robert Andrews, Jr. (Chairperson), Adam Cook (Vice-Chair)-via zoom, Becky Allen (Treasurer), John Burke, Patrick Smith- via zoom, Kaitlyn Kulp, and Margaret Haggard

**Staff Present:** Raeanne Dulanski (Manager), McKenzie Church (Secretary/Asst. Treasurer), Heidi Knafelc (Technician), Jevonnah Foster (Technician) and Aaron Barrigar (Forester)

**I. Call to order @ 3:33pm**

- A. Andrews presented the Board with Dulanski and Church Resignation letter ***Motion to accept Dulanski and Church Resignation letters***, made by Allen, seconded by Burke **approved by all**
- B. Andrews asked the next steps of getting replacements for both positions. Andrews presented the board that he had already asked the Dulanski if she would be willing to Contract with the District to be able to cover the Secretary/Treasurers position for the time being.
- C. Cunningham provided information of what other districts have done in the past when in similar positions.
- D. Dulanski provided the board with the information that she received from County HR department. Dulanski let the board know that there should be an acting District Manager appointed. Per HR a temporary (could be part-time) District Manager is allowed to be 3 months with the maximum length allowable being 6 months.
- E. Cunningham expressed that he would be willing to help with recruiting and interviewing process.
- F. Cook informed the board that he doesn't think that they should wait anytime with getting the hiring process; he would like to get it out as soon as possible.
- G. Andrews asked if there would be anyone interested in being on the Interviewing Committee with him. Allen and Burke would be happy to help with Cunningham.
- H. The consensus of the board was for the Manager Salary range to be \$62,000-\$72,000. This will all depend on experience and qualifications. The consensus of board was that the Secretary/Treasurer position will be posted as Part-time or Full-time (20-40 hours) to hopefully gain more interest. The salary would range from \$18-\$24 an hour, also depends on experience and qualification.
- I. Discussion on work prioritization took place. Dulanski let the Board know that the 2022-2023 Snowmobile grant phase 3 is not yet completed, the deadline is May 31<sup>st</sup>, 2023. ***Motion to not finish grant so it's not Dulanski's main priority*** made by Allen, seconded by Haggard **Motion failed** Burke stated that he has no problem with Soil and Water no longer administering the Snowmobile Grant, he does have a problem with taking action that will have a negative affect for the county. Discussion continued with staffing concerns and administration of the Snowmobile trail grant. The board has decided that Soil and Water will finish out the 2022-2023 Phase 3. The Board is not interested in being involved in the 2023-2024 Phase 1 of the Snowmobile Grant ***Motion to not be involved in the NYS Snowmobile Trails grant, starting with the 2023-2024 Phase 1*** made by Haggard, seconded by Allen **approved by all**

**II. Next Meeting:** Consensus of the board the next meeting will be moved up by a week Thursday May 11<sup>th</sup> @ 3:30pm

Kulp left the meeting @5:20  
Cook left the meeting @ 5:38

**III. Meeting adjourned: *Motion to adjourn at 5:40 p.m.* made by Burke, seconded by Haggard**

\_\_\_\_\_  
Robert Andrews, Jr., Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
McKenzie Church, Secretary/Assistant Treasurer

\_\_\_\_\_  
Date

*These minutes have not been approved by the SLC SWCD Board of Directors*

Mar 22

**ST. LAWRENCE COUNTY SOIL & WATER CONSERVATION DISTRICT  
ABSTRACT OF AUDITED VOUCHERS**

Abstract No. 3

<b>March 2023</b>
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Audit:

<u>Claimant</u>	<u>Acc't</u>	<u>Account Title</u>	<u>Appropriation</u>	<u>Amount</u>	<u>Check #</u>
Paychex	4430	Office Supplies	Weekly payroll services	\$ 41.70	DW
Eastern Shore Assoc.	various	Various	see report	\$ 8,763.24	22254
NYACD	4600	AI NYACD Dues	Yearly Assessment fee 2023	\$ 750.00	22255
SLC Highway	4630	Gas/Oil	Gas for White F-150	\$ 49.03	22256
First Bank Card	various	Various	See report	\$ 523.43	22257
paychex	4430	Office Supplies	Weekly payroll services	\$ 41.70	DW
paychex	4430	Office Supplies	Weekly payroll services	\$ 41.70	DW
Davis Vision	8110	Vision Insurance	Monthly vision bill all employees	\$ 15.90	DW
Aaron Barrigar	4040	Other	Reim. For WQS auction	\$ 63.20	DD
JRM Chemical, YNC.	4050	District Trees	CT Transplant bags Generic pack	\$ 116.95	22258
McKenzie Church	4310D	Support Staff Trave	Lunch from WQS training	\$ 11.44	DD
Jevonnah Foster	4310DB	Tech Travel	Lunch from WQS training	\$ 8.31	DD
NYSCDEA	4040	Other	WQS Div 3 Silent auction donation	\$ 86.80	22259
Charter Comm.	4420	Tel. Internet	monthly internet bill	\$ 59.99	22260
Tree Pro	4050	District Trees	Miracle tubes	\$ 197.75	22261
Paychex	4430	Office Supplies	Weekly payroll services	\$ 41.70	DW
Excellus Blue Cr/Bl Sh	8110	health ins.	Monthly health insurance bill	\$ 5,609.25	22262
Excellus Blue Cr/Bl Sh	8110	health ins.	Monthly Dental insurance	\$ 168.70	22264
Postmaster	4430	Postage	5 Sheets of postcard stamps Tree sa	\$ 48.00	22265
paychex	4430	Office Supplies	Weekly payroll services	\$ 41.70	DW
Cornell Cooperative Ext.	4050/4041	DT/ Other	CCE Facility Rental 2023	\$ 100.00	22266
Martins Lumber& Roofing	4050	District Trees	Pointed Stakes for 2023	\$ 162.00	22267
Sales Tax	2520	sales tax	sales tax 12/13	\$ 74.33	DD
				<u>\$ 17,016.82</u>	

**Payment From Money Market account**

SLC Planning Dept.	4010	Construction	Septic Grant NYS DEC	\$ 25,000.00	1088
				<u>\$ 25,000.00</u>	

**Credit Card charges for the month:**

Amazon	4430	Office supplies	printer ink, HDMI cord	\$ 26.55
american meadows	4050	District Trees	Flower seeds for DT Sale	\$ 294.44
Hover	4160	Misc supplies	yearly fee	\$ 51.17
				<u>\$ 372.16</u>

Robert Andrews, Chair

Date

Adam Cook, V.Chair

Date

Becky Allen, Treasurer

Date

Patrick Smith, Director

Date

Kaitlyn Kulp, Director

Date

John Burke, Director

Date

Margaret Haggard, Director

Date

To the Treasurer:

I certify that the vouchers listed above were audited by the Board of Directors and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite it's name.

Date

Secretary/Asst. Treasurer

10:50 AM  
04/10/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss**  
March 2023

	Mar 23
<b>Ordinary Income/Expense</b>	
Income	
2160 Revenues	
2160 F · District Trees	227.00
Total 2160 Revenues	227.00
2401 Interest & Earnings	29.62
2701 Refund of Expense Prior Yr	60,134.00
2770 Misc Revenues	
2770 A · Ag Value Assessments	2,250.00
2770 D · Other	
2770 D4 · Sales Tax Credit	3.91
Total 2770 D · Other	3.91
Total 2770 Misc Revenues	2,253.91
3989 State Grants & Approp.	181,746.76
4989 Federal Grants	4,681.88
Total Income	249,073.17
Gross Profit	249,073.17
Expense	
8730.1 Personnel	
1100 · Directors (8730.11)	1.02
1200 · Secretaries (8730.12)	4,394.25
1300 · Managers (8730.13)	7,597.80
1400 · Technicians (8730.14)	
1400A Tech 1	5,408.10
1400B Tech 2	4,522.40
Total 1400 · Technicians (8730.14)	9,930.50
1410 · Forester (8730.14)	5,408.10
Total 8730.1 Personnel	27,331.67
8730.4 Contractual Expenditures	
4010 · Construction (8730.401)	25,000.00
4040 · Other (8730.404)	
4040 D · Credit Card Fees (8730.404)	28.02
4040 · Other (8730.404) - Other	200.00
Total 4040 · Other (8730.404)	228.02
4050 · District Trees (8730.405)	821.14
4160 · Misc. Supplies (8730.416)	51.17
4300 · Directors Travel (8730.430)	0.00

10:50 AM  
04/10/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss**  
March 2023

	Mar 23
4310 · Employees Travel (8730.431)	
4310 B · Tech Travel (8730.431)	8.31
4310 D · Support Staff Travel	11.44
Total 4310 · Employees Travel (8730.431)	19.75
4420 · Telephone & Internet (8730.442)	59.99
4430 · Office Supplies (8730.443)	
4430 A · Postage (8730.443)	48.00
4430 · Office Supplies (8730.443) - Other	235.05
Total 4430 · Office Supplies (8730.443)	283.05
4500 · Insurance (8730.45)	
4510 · Auto Insurance (8730.451)	5,838.00
4520 · General Liability (8730.452)	827.00
4530 · Inland Marine	181.00
4540 · Professional Liab (8730.454)	1,547.00
4550 · Bonding Insurance (8730.455)	149.00
4560 · Other Insurance	221.24
Total 4500 · Insurance (8730.45)	8,763.24
4600 · Dues (8730.460)	
4600 A · State & Other dues	
4600 A1 · NYACD Dues	750.00
Total 4600 A · State & Other dues	750.00
Total 4600 · Dues (8730.460)	750.00
4630 · Gas/Oil for Machinery(8730.463)	49.03
Total 8730.4 Contractual Expenditures	36,025.39
6560 · Payroll Expenses	2,041.35
8730.8 · Employee Benefits (8730.8)	
8110 · Health Insurance	5,146.60
8130 · Retirement	3,064.14
Total 8730.8 · Employee Benefits (8730.8)	8,210.74
Total Expense	73,609.15
Net Ordinary Income	175,464.02
Net Income	175,464.02

3:09 PM

04/07/23

Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Balance Sheet**  
**As of March 31, 2023**

	Mar 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
200 A · Checking Account	4,967.68
200 B · Money Market Account	403,566.20
200 C · Savings - Equipment Fund	68,052.22
200 D · Savings - Water Quality CC	1,646.53
200 E · Grant Checking Accounts	
1043 · CAFO Round 3	96,296.85
1045 · AEM Rd 17	39,564.03
1046 · ARPA Ash Tree Removal	672,928.96
1047 · Hazard Tree Removal	153,109.04
<b>Total 200 E · Grant Checking Accounts</b>	961,898.88
210 · Petty Cash	100.00
<b>Total Checking/Savings</b>	1,440,231.51
<b>Total Current Assets</b>	1,440,231.51
<b>TOTAL ASSETS</b>	<b>1,440,231.51</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
200 I · SLC SWCD 1st Bankcard #2	792.16
<b>Total Credit Cards</b>	792.16
<b>Total Current Liabilities</b>	792.16
<b>Long Term Liabilities</b>	
Employee Compensated Absences	14,878.51
<b>Total Long Term Liabilities</b>	14,878.51
<b>Total Liabilities</b>	15,670.67
<b>Equity</b>	
3900 · Retained Earnings	1,200,802.71
Net Income	223,758.13
<b>Total Equity</b>	1,424,560.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,440,231.51</b>

1:27 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
March 2022 through March 2023

	Mar '22 - Mar 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
2160 Revenues			
2160 D · Other			
2160 D1 · Technical Reimbursement	31,334.50	40,000.00	-8,665.50
2160 D2 · Storm Water Training	0.00	0.00	0.00
2160 D · Other - Other	175.00	150.00	25.00
Total 2160 D · Other	31,509.50	40,150.00	-8,640.50
2160 F · District Trees	9,125.71	9,000.00	125.71
2160 G · Fish Stocking Program			
2160 G2 · Fall Fish Program	0.00	0.00	0.00
2160 G · Fish Stocking Program - Other	0.00	6,500.00	-6,500.00
Total 2160 G · Fish Stocking Program	0.00	6,500.00	-6,500.00
Total 2160 Revenues	40,635.21	55,650.00	-15,014.79
2401 Interest & Earnings	194.90	35.00	159.90
2414 Equipment Rental			
2414 A · Rental of Equipment	0.00	0.00	0.00
2414 B · Rental of No Till Equipment	0.00	0.00	0.00
2414 Equipment Rental - Other	0.00	0.00	0.00
Total 2414 Equipment Rental	0.00	0.00	0.00
2665 Sale of Equipment	18,500.00	24,000.00	-5,500.00
2701 Refund of Expense Prior Yr	120,227.91	60,192.00	60,035.91
2705 Gifts & Donations	0.00	0.00	0.00
2770 Misc Revenues			
2770 A · Ag Value Assessments	6,080.00	1,900.00	4,180.00
2770 B · GIS Maps & Copies	45.00	45.00	0.00
2770 D · Other			
2770 D4 · Sales Tax Credit	3.91	26.00	-22.09
2770 D · Other - Other	0.00	0.00	0.00
Total 2770 D · Other	3.91	26.00	-22.09
2770 Misc Revenues - Other	0.00	0.00	0.00
Total 2770 Misc Revenues	6,128.91	1,971.00	4,157.91
2771 County Appropriations	1,106,673.00	180,000.00	926,673.00
3989 State Grants & Approp.	404,947.42	281,762.76	123,184.66
4989 Federal Grants	36,547.51	32,000.00	4,547.51
5000 Non-Revenue Receipts			
5001 · Refund of Expense, Current Year	0.00	0.00	0.00
Total 5000 Non-Revenue Receipts	0.00	0.00	0.00
Total Income	1,733,854.86	635,610.76	1,098,244.10
Gross Profit	1,733,854.86	635,610.76	1,098,244.10
Expense			
8730.1 Personnel			
Vacation Accrual Expense	-1,428.69		
1100 · Directors (8730.11)	60.00	1,000.00	-940.00
1200 · Secretaries (8730.12)	46,496.84	45,700.00	796.84
1300 · Managers (8730.13)	79,492.64	79,017.00	475.64

1:27 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
March 2022 through March 2023

	Mar '22 - Mar 23	Budget	\$ Over Budget
1400 · Technicians (8730.14)			
1400A Tech 1	58,907.19	109,244.00	-50,336.81
1400B Tech 2	26,135.05	61,633.00	-35,497.95
1401 Seasonal Tech	10,185.00	-7,455.00	17,640.00
1400 · Technicians (8730.14) - Other	0.00	-53,000.00	53,000.00
Total 1400 · Technicians (8730.14)	95,227.24	110,422.00	-15,194.76
1410 · Forester (8730.14)	58,907.19	56,244.00	2,663.19
8730.1 Personnel - Other	0.00	0.00	0.00
Total 8730.1 Personnel	278,755.22	292,383.00	-13,627.78
8730.2 Equipment			
2100 · Furniture (8730.21)	155.00	200.00	-45.00
2200 · Office Equipment (8730.22)	285.97	500.00	-214.03
2300 · Motor Vehicles (8730.23)	49,977.64	78,590.00	-28,612.36
2400 · Field Equipment (8730.24)	4,673.44	9,000.00	-4,326.56
8730.2 Equipment - Other	0.00	0.00	0.00
Total 8730.2 Equipment	55,092.05	88,290.00	-33,197.95
8730.4 Contractual Expenditures			
4010 · Construction (8730.401)	214,712.10	264,689.00	-49,976.90
4040 · Other (8730.404)			
4040 C · Bank Charges (9730.404)	0.00	0.00	0.00
4040 D · Credit Card Fees (8730.404)	319.73	450.00	-130.27
4040 E · Bad Debt/Write Off(8730.404)	0.00	0.00	0.00
4040 · Other (8730.404) - Other	3,160.01	4,400.00	-1,239.99
Total 4040 · Other (8730.404)	3,479.74	4,850.00	-1,370.26
4050 · District Trees (8730.405)	6,502.68	6,500.00	2.68
4070 · Fish and Pond Stocking			
4070 B · Fall Fish Sale	0.00	5,000.00	-5,000.00
Total 4070 · Fish and Pond Stocking	0.00	5,000.00	-5,000.00
4090 · No till (8730.409)	0.00	0.00	0.00
4120 · Maps (8730.412)	0.00	0.00	0.00
4130 · Flags & Stakes (8730.413)	0.00	15.00	-15.00
4160 · Misc. Supplies (8730.416)			
4160 A · Forestry Paint (8730.416)	369.20	3,000.00	-2,630.80
4160 B · Forestry Signs (8730.416)	23.35	200.00	-176.65
4160 C · Forestry Other (8730.416)	0.00	50.00	-50.00
4160 D · Forestry Trash (9730.416)	0.00	50.00	-50.00
4160 · Misc. Supplies (8730.416) - Other	229.74	250.00	-20.26
Total 4160 · Misc. Supplies (8730.416)	622.29	3,550.00	-2,927.71
4220 · Payment to Others (8730.422)	8,769.50	36,000.00	-27,230.50
4300 · Directors Travel (8730.430)	675.95	1,100.00	-424.05
4310 · Employees Travel (8730.431)			
4310 A · Manager Travel (8730.431)	610.00	1,200.00	-590.00
4310 B · Tech Travel (8730.431)	1,947.83	3,525.00	-1,577.17
4310 C · Forester Travel (8730.431)	750.00	1,075.00	-325.00
4310 D · Support Staff Travel	621.44	850.00	-228.56
4310 · Employees Travel (8730.431) - Other	0.00	5,250.00	-5,250.00
Total 4310 · Employees Travel (8730.431)	3,929.27	11,900.00	-7,970.73
4420 · Telephone & Internet (8730.442)	628.21	700.00	-71.79

1:27 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
March 2022 through March 2023

	Mar '22 - Mar 23	Budget	\$ Over Budget
4430 · Office Supplies (8730.443)			
4430 A · Postage (8730.443)	350.80	700.00	-349.20
4430 · Office Supplies (8730.443) - Other	1,479.66	3,800.00	-2,320.34
<b>Total 4430 · Office Supplies (8730.443)</b>	<b>1,830.46</b>	<b>4,500.00</b>	<b>-2,669.54</b>
4440 · Info. & Education (8730.444)	74.50	550.00	-475.50
4500 · Insurance (8730.45)			
4510 · Auto Insurance (8730.451)	5,838.00	7,000.00	-1,162.00
4520 · General Liability (8730.452)	859.00	900.00	-41.00
4530 · Inland Marine	181.00	0.00	181.00
4540 · Professional Liab (8730.454)	1,547.00	1,540.00	7.00
4550 · Bonding Insurance (8730.455)	149.00	157.00	-8.00
4560 · Other Insurance	221.24	233.00	-11.76
4500 · Insurance (8730.45) - Other	0.00	0.00	0.00
<b>Total 4500 · Insurance (8730.45)</b>	<b>8,795.24</b>	<b>9,830.00</b>	<b>-1,034.76</b>
4600 · Dues (8730.460)			
4600 A · State & Other dues			
4600 A1 · NYACD Dues	750.00	750.00	0.00
4600 A2 · NACD Dues	775.00	775.00	0.00
4600 A3 · Farm Bureau Dues	99.00	99.00	0.00
4600 A4 · Chamber of Commerce Dues	0.00	0.00	0.00
4600 A5 · Grange Dues	30.00	35.00	-5.00
<b>Total 4600 A · State &amp; Other dues</b>	<b>1,654.00</b>	<b>1,659.00</b>	<b>-5.00</b>
<b>Total 4600 · Dues (8730.460)</b>	<b>1,654.00</b>	<b>1,659.00</b>	<b>-5.00</b>
4610 · Repairs to Equipment (8730.461)	325.80	850.00	-524.20
4630 · Gas/Oil for Machinery(8730.463)	2,904.80	1,975.00	929.80
4640 · Small Tools (8730.464)	29.91	100.00	-70.09
8730.4 Contractual Expenditures - Other	0.00	0.00	0.00
<b>Total 8730.4 Contractual Expenditures</b>	<b>254,934.45</b>	<b>353,768.00</b>	<b>-98,833.55</b>
6560 · Payroll Expenses	21,006.82	22,000.00	-993.18
8730.8 · Employee Benefits (8730.8)			
8110 · Health Insurance	54,276.50	66,500.00	-12,223.50
8130 · Retirement	26,698.41	28,000.00	-1,301.59
8140 · Social Security	0.00	0.00	0.00
<b>Total 8730.8 · Employee Benefits (8730.8)</b>	<b>80,974.91</b>	<b>94,500.00</b>	<b>-13,525.09</b>
<b>Total Expense</b>	<b>690,763.45</b>	<b>850,941.00</b>	<b>-160,177.55</b>
<b>Net Ordinary Income</b>	<b>1,043,091.41</b>	<b>-215,330.24</b>	<b>1,258,421.65</b>
<b>Net Income</b>	<b>1,043,091.41</b>	<b>-215,330.24</b>	<b>1,258,421.65</b>

Apr 23

**ST. LAWRENCE COUNTY SOIL & WATER CONSERVATION DISTRICT  
ABSTRACT OF AUDITED VOUCHERS**

Abstract No. 4

<b>April 2023</b>
-------------------

Audit:

<u>Claimant</u>	<u>Acct</u>	<u>Account Title</u>	<u>Appropriation</u>	<u>Amount</u>	<u>Check #</u>
LC SWCD	4220	payment to others	ARPA Ash tree payment #3	\$ 8,437.50	Inter. Trans
Dairy One Cooperative, Inc	4010	Construction	Agro One- Samples Huntley & Dec	\$ 684.50	22268
Hefferson Cty SWCD	4010	Construction	Huntley, Trail and walkway design	\$ 1,848.88	22269
IYSCDEA	4040	Other	2023 NY State fair booth assessment	\$ 100.00	22270
LC Highway	4630	Gas/ Oil	Monthly Gas Bill	\$ 140.14	22271
aychex	4430	Office supplies	weekly payroll service	\$ 41.70	DW
irst Bank	various	Various	see report	\$ 792.16	22272
on Hills	4610	repairs to equip.	detailing done on F250 before sale	\$ 75.00	22274
athy Antoine	4050	District Trees	refund for white spruce trees	\$ 30.00	22275
aychex	4430	Office supplies	weekly payroll service	\$ 41.70	DW
Alpha Nurseries, INC	4050	District Trees	Remaining of tree order bill	\$ 3,279.05	22276
xcellus Blue Cr/BI Sh	8110	Health Ins	Monthly Dental Insur. Bill	\$ 168.70	22277
harter Comm. Spectrum	4420	Tele/ Internet	Monthly Internet Bill	\$ 59.99	22278
shley Dimatteo	4050	District Trees	refund for trees sale order	\$ 37.50	22279
McKenzie Church	4160A	Forestry Paint	Reim. Petty cash	\$ 10.80	22280
aychex	4430	Office supplies	weekly payroll service	\$ 41.70	DW
xcellus Bue Cr/BI Sh	8110	Health Ins	May Health Insur. Bill	\$ 5,609.25	22281
aychex	4430	Office supplies	weekly payroll service	\$ 41.70	DW
LC SWCD	4220	payment to others	tech assistant fee for district	\$ 55.50	Inter. Trans
avis Vision	8110	Health Ins	monthly vision bill	\$ 15.90	DW
<b>Total:</b>				<u>\$ 21,511.67</u>	

**Credit Card charges for the month:**

Coakleys hardware	4640	small tools	vehical washing brush, handle	\$ 32.38
Amazon	various	see attached voucher	bug repelent, Certificate holders	\$ 99.34
				<u>\$ 131.72</u>

Robert Andrews, Chair	Date
Sam Cook, V.Chair	Date
Eckey Allen, Treasurer	Date
Patrick Smith, Director	Date
Maitlyn Kulp, Director	Date
John Burke, Director	Date
Margaret Haggard, Director	Date

to the Treasurer:

I certify that the vouchers listed above were audited by the Board of Directors and allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount opposite it's name.

Date

Secretary/Asst. Treasurer

10:39 AM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss**  
April 2023

	Apr 23
<b>Ordinary Income/Expense</b>	
Income	
2160 Revenues	
2160 D · Other	
2160 D1 · Technical Reimbursement	8,493.00
Total 2160 D · Other	8,493.00
2160 F · District Trees	113.36
Total 2160 Revenues	8,606.36
2401 Interest & Earnings	29.64
2770 Misc Revenues	
2770 A · Ag Value Assessments	920.00
Total 2770 Misc Revenues	920.00
2771 County Appropriations	20,000.00
Total Income	29,556.00
Gross Profit	29,556.00
Expense	
8730.1 Personnel	
1200 · Secretaries (8730.12)	3,515.40
1300 · Managers (8730.13)	6,078.24
1400 · Technicians (8730.14)	
1400A Tech 1	4,326.48
1400B Tech 2	3,617.92
Total 1400 · Technicians (8730.14)	7,944.40
1410 · Forester (8730.14)	4,326.48
Total 8730.1 Personnel	21,864.52
8730.4 Contractual Expenditures	
4010 · Construction (8730.401)	2,533.38
4040 · Other (8730.404)	
4040 D · Credit Card Fees (8730.404)	2.56
4040 · Other (8730.404) - Other	100.00
Total 4040 · Other (8730.404)	102.56
4050 · District Trees (8730.405)	3,346.55
4160 · Misc. Supplies (8730.416)	
4160 A · Forestry Paint (8730.416)	10.80
4160 · Misc. Supplies (8730.416) - Other	70.90
Total 4160 · Misc. Supplies (8730.416)	81.70
4220 · Payment to Others (8730.422)	8,493.00
4420 · Telephone & Internet (8730.442)	59.99
4430 · Office Supplies (8730.443)	195.24

10:39 AM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss**  
April 2023

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	Apr 23
4610 · Repairs to Equipment (8730.461)	75.00
4630 · Gas/Oil for Machinery(8730.463)	140.10
4640 · Small Tools (8730.464)	32.38
Total 8730.4 Contractual Expenditures	15,059.90
6560 · Payroll Expenses	1,633.08
8730.8 · Employee Benefits (8730.8)	
8110 · Health Insurance	5,276.05
Total 8730.8 · Employee Benefits (8730.8)	5,276.05
Total Expense	43,833.55
Net Ordinary Income	-14,277.55
Net Income	-14,277.55

1:26 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Balance Sheet**  
As of April 30, 2023

	Apr 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
200 A · Checking Account	10,719.94
200 B · Money Market Account	392,006.45
200 C · Savings - Equipment Fund	68,053.38
200 D · Savings - Water Quality CC	1,646.56
200 E · Grant Checking Accounts	
1043 · CAFO Round 3	96,305.03
1045 · AEM Rd 17	38,827.39
1046 · ARPA Ash Tree Removal	664,502.89
1047 · Hazard Tree Removal	153,111.64
<b>Total 200 E · Grant Checking Accounts</b>	952,746.95
210 · Petty Cash	100.00
<b>Total Checking/Savings</b>	1,425,273.28
<b>Total Current Assets</b>	1,425,273.28
<b>TOTAL ASSETS</b>	<b>1,425,273.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
200 I · SLC SWCD 1st Bankcard #2	131.72
<b>Total Credit Cards</b>	131.72
<b>Other Current Liabilities</b>	
2515 · Payroll Liabilities	
2518 · NYS Retirement	-21.63
<b>Total 2515 · Payroll Liabilities</b>	-21.63
2520 · Sales Tax Payable	1.39
<b>Total Other Current Liabilities</b>	-20.24
<b>Total Current Liabilities</b>	111.48
<b>Long Term Liabilities</b>	
Employee Compensated Absences	14,878.51
<b>Total Long Term Liabilities</b>	14,878.51
<b>Total Liabilities</b>	14,989.99

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05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Balance Sheet**  
As of April 30, 2023

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	Apr 30, 23
Equity	
3900 - Retained Earnings	1,200,802.71
Net Income	209,480.58
Total Equity	1,410,283.29
TOTAL LIABILITIES & EQUITY	1,425,273.28

1:27 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
April 2022 through April 2023

	Apr '22 - Apr 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
2160 Revenues			
2160 D · Other			
2160 D1 · Technical Reimbursement	24,607.00	40,000.00	-15,393.00
2160 D2 · Storm Water Training	0.00	0.00	0.00
2160 D · Other - Other	125.00	150.00	-25.00
Total 2160 D · Other	24,732.00	40,150.00	-15,418.00
2160 F · District Trees	9,202.37	9,000.00	202.37
2160 G · Fish Stocking Program			
2160 G2 · Fall Fish Program	0.00	0.00	0.00
2160 G · Fish Stocking Program - Other	0.00	6,500.00	-6,500.00
Total 2160 G · Fish Stocking Program	0.00	6,500.00	-6,500.00
Total 2160 Revenues	33,934.37	55,650.00	-21,715.63
2401 Interest & Earnings	220.02	35.00	185.02
2414 Equipment Rental			
2414 A · Rental of Equipment	0.00	0.00	0.00
2414 B · Rental of No Till Equipment	0.00	0.00	0.00
2414 Equipment Rental - Other	0.00	0.00	0.00
Total 2414 Equipment Rental	0.00	0.00	0.00
2665 Sale of Equipment	18,500.00	24,000.00	-5,500.00
2701 Refund of Expense Prior Yr	60,227.91	60,192.00	35.91
2705 Gifts & Donations	0.00	0.00	0.00
2770 Misc Revenues			
2770 A · Ag Value Assessments	5,130.00	1,900.00	3,230.00
2770 B · GIS Maps & Copies	45.00	45.00	0.00
2770 D · Other			
2770 D4 · Sales Tax Credit	3.91	26.00	-22.09
2770 D · Other - Other	0.00	0.00	0.00
Total 2770 D · Other	3.91	26.00	-22.09
2770 Misc Revenues - Other	0.00	0.00	0.00
Total 2770 Misc Revenues	5,178.91	1,971.00	3,207.91
2771 County Appropriations	1,126,673.00	180,000.00	946,673.00
3989 State Grants & Approp.	252,782.66	281,762.76	-28,980.10
4989 Federal Grants	36,547.51	32,000.00	4,547.51
5000 Non-Revenue Receipts			
5001 · Refund of Expense, Current Year	0.00	0.00	0.00
Total 5000 Non-Revenue Receipts	0.00	0.00	0.00
Total Income	1,534,064.38	635,610.76	898,453.62
Gross Profit	1,534,064.38	635,610.76	898,453.62
Expense			
8730.1 Personnel			
Vacation Accrual Expense	-1,428.69		
1100 · Directors (8730.11)	60.00	1,000.00	-940.00
1200 · Secretaries (8730.12)	46,942.64	45,700.00	1,242.64
1300 · Managers (8730.13)	78,782.43	79,017.00	-234.57

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05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
April 2022 through April 2023

	Apr '22 - Apr 23	Budget	\$ Over Budget
1400 · Technicians (8730.14)			
1400A Tech 1	58,137.52	109,244.00	-51,106.48
1400B Tech 2	29,752.97	61,633.00	-31,880.03
1401 Seasonal Tech	10,185.00	-7,455.00	17,640.00
1400 · Technicians (8730.14) - Other	0.00	-53,000.00	53,000.00
Total 1400 · Technicians (8730.14)	98,075.49	110,422.00	-12,346.51
1410 · Forester (8730.14)	58,137.52	56,244.00	1,893.52
8730.1 Personnel - Other	0.00	0.00	0.00
Total 8730.1 Personnel	280,569.39	292,383.00	-11,813.61
8730.2 Equipment			
2100 · Furniture (8730.21)	155.00	200.00	-45.00
2200 · Office Equipment (8730.22)	285.97	500.00	-214.03
2300 · Motor Vehicles (8730.23)	49,977.64	78,590.00	-28,612.36
2400 · Field Equipment (8730.24)	4,518.45	9,000.00	-4,481.55
8730.2 Equipment - Other	0.00	0.00	0.00
Total 8730.2 Equipment	54,937.06	88,290.00	-33,352.94
8730.4 Contractual Expenditures			
4010 · Construction (8730.401)	217,245.48	264,689.00	-47,443.52
4040 · Other (8730.404)			
4040 C · Bank Charges (9730.404)	0.00	0.00	0.00
4040 D · Credit Card Fees (8730.404)	321.26	450.00	-128.74
4040 E · Bad Debt/Write Off(8730.404)	0.00	0.00	0.00
4040 · Other (8730.404) - Other	3,085.01	4,400.00	-1,314.99
Total 4040 · Other (8730.404)	3,406.27	4,850.00	-1,443.73
4050 · District Trees (8730.405)	8,842.16	6,500.00	2,342.16
4070 · Fish and Pond Stocking			
4070 B · Fall Fish Sale	0.00	5,000.00	-5,000.00
Total 4070 · Fish and Pond Stocking	0.00	5,000.00	-5,000.00
4090 · No till (8730.409)	0.00	0.00	0.00
4120 · Maps (8730.412)	0.00	0.00	0.00
4130 · Flags & Stakes (8730.413)	0.00	15.00	-15.00
4160 · Misc. Supplies (8730.416)			
4160 A · Forestry Paint (8730.416)	380.00	3,000.00	-2,620.00
4160 B · Forestry Signs (8730.416)	23.35	200.00	-176.65
4160 C · Forestry Other (8730.416)	0.00	50.00	-50.00
4160 D · Forestry Trash (9730.416)	0.00	50.00	-50.00
4160 · Misc. Supplies (8730.416) - Other	249.47	250.00	-0.53
Total 4160 · Misc. Supplies (8730.416)	652.82	3,550.00	-2,897.18
4220 · Payment to Others (8730.422)	17,262.50	36,000.00	-18,737.50
4300 · Directors Travel (8730.430)	675.95	1,100.00	-424.05
4310 · Employees Travel (8730.431)			
4310 A · Manager Travel (8730.431)	610.00	1,200.00	-590.00
4310 B · Tech Travel (8730.431)	1,947.83	3,525.00	-1,577.17
4310 C · Forester Travel (8730.431)	750.00	1,075.00	-325.00
4310 D · Support Staff Travel	621.44	850.00	-228.56
4310 · Employees Travel (8730.431) - Other	0.00	5,250.00	-5,250.00
Total 4310 · Employees Travel (8730.431)	3,929.27	11,900.00	-7,970.73
4420 · Telephone & Internet (8730.442)	638.21	700.00	-61.79

1:27 PM  
05/03/23  
Cash Basis

**St. Lawrence County Soil and Water Conservation District**  
**Profit & Loss Budget vs. Actual**  
April 2022 through April 2023

	Apr '22 - Apr 23	Budget	\$ Over Budget
4430 · Office Supplies (8730.443)			
4430 A · Postage (8730.443)	302.80	700.00	-397.20
4430 · Office Supplies (8730.443) - Other	1,668.90	3,800.00	-2,131.10
<b>Total 4430 · Office Supplies (8730.443)</b>	<b>1,971.70</b>	<b>4,500.00</b>	<b>-2,528.30</b>
4440 · Info. & Education (8730.444)	74.50	550.00	-475.50
4500 · Insurance (8730.45)			
4510 · Auto Insurance (8730.451)	5,838.00	7,000.00	-1,162.00
4520 · General Liability (8730.452)	859.00	900.00	-41.00
4530 · Inland Marine	181.00	0.00	181.00
4540 · Professional Liab (8730.454)	1,547.00	1,540.00	7.00
4550 · Bonding Insurance (8730.455)	149.00	157.00	-8.00
4560 · Other Insurance	221.24	233.00	-11.76
4500 · Insurance (8730.45) - Other	0.00	0.00	0.00
<b>Total 4500 · Insurance (8730.45)</b>	<b>8,795.24</b>	<b>9,830.00</b>	<b>-1,034.76</b>
4600 · Dues (8730.460)			
4600 A · State & Other dues			
4600 A1 · NYACD Dues	750.00	750.00	0.00
4600 A2 · NACD Dues	775.00	775.00	0.00
4600 A3 · Farm Bureau Dues	99.00	99.00	0.00
4600 A4 · Chamber of Commerce Dues	0.00	0.00	0.00
4600 A5 · Grange Dues	30.00	35.00	-5.00
<b>Total 4600 A · State &amp; Other dues</b>	<b>1,654.00</b>	<b>1,659.00</b>	<b>-5.00</b>
<b>Total 4600 · Dues (8730.460)</b>	<b>1,654.00</b>	<b>1,659.00</b>	<b>-5.00</b>
4610 · Repairs to Equipment (8730.461)	400.80	850.00	-449.20
4630 · Gas/Oil for Machinery(8730.463)	2,988.98	1,975.00	1,013.98
4640 · Small Tools (8730.464)	62.29	100.00	-37.71
8730.4 Contractual Expenditures - Other	0.00	0.00	0.00
<b>Total 8730.4 Contractual Expenditures</b>	<b>268,600.17</b>	<b>353,768.00</b>	<b>-85,167.83</b>
6560 · Payroll Expenses	21,131.07	22,000.00	-868.93
8730.8 · Employee Benefits (8730.8)			
8110 · Health Insurance	56,755.98	66,500.00	-9,744.02
8130 · Retirement	24,513.00	28,000.00	-3,487.00
8140 · Social Security	0.00	0.00	0.00
<b>Total 8730.8 · Employee Benefits (8730.8)</b>	<b>81,268.98</b>	<b>94,500.00</b>	<b>-13,231.02</b>
<b>Total Expense</b>	<b>706,506.67</b>	<b>850,941.00</b>	<b>-144,434.33</b>
<b>Net Ordinary Income</b>	<b>827,557.71</b>	<b>-215,330.24</b>	<b>1,042,887.95</b>
<b>Net Income</b>	<b>827,557.71</b>	<b>-215,330.24</b>	<b>1,042,887.95</b>



New York State Soil & Water Conservation Committee  
Region 4 Report – March 2023  
Submitted by: Ryan Cunningham – Region 4 Associate Environmental Analyst

**NYS SWCC News**

**2023 Comprehensive Nutrient Management Planning for AEM:** The AEM Partners are pleased to announce that the CNMP Training, a prerequisite class for AEM and NRCS Level II CNMP Planner Certifications, is scheduled for **April 4-6, 2023**, on the Cornell Campus in Ithaca, NY. The registration deadline is **March 10<sup>th</sup>, 2023**. To register please visit: [https://docs.google.com/forms/d/e/1FAIpQLScTGa6JTacmdUSKOC1GzCW2sSL97NrFQsOIF2Zy9PPp8\\_CjMg/viewform](https://docs.google.com/forms/d/e/1FAIpQLScTGa6JTacmdUSKOC1GzCW2sSL97NrFQsOIF2Zy9PPp8_CjMg/viewform) For more information or questions, please reach out to me at [ronald.bush@agriculture.ny.gov](mailto:ronald.bush@agriculture.ny.gov) or (315) 314-0352.

**AEM Leopold Conservation Award 2023:** NYSAGM is partnering once again with the Sand County Foundation to present the AEM Leopold Conservation Award to recognize landowners who inspire others with their dedication to ethical land, water, and wildlife habitat management on agricultural land. New York's award recipient will be presented with the \$10,000 award provided by the Sand County Foundation, in partnership with the Department, American Farmland Trust, and Cornell Cooperative Extension. The deadline for applications is **May 27<sup>th</sup>, 2023**. More information can be found at <https://www.sandcountyfoundation.org/uploads/NY-CFN-23.pdf>

**March SWCC Meeting:** The next SWCC meeting is scheduled to convene at **10:00 AM on March 21<sup>st</sup>**. Further details and an agenda for this meeting will be sent out shortly. Reminder – participation at a SWCC meeting is eligible toward PM1, Part C of State Aid to Districts.

**NCDEA Don Aron Scholarship Announcement:** The NCDEA Scholarship was established in the memory of Don Aron for his foresight of a National Conservation District Employees Association. The scholarship application is open to any conservation district employee or their immediate family member along with a few other eligibility requirements; and applicants may request up to \$1,000 in assistance. The deadline to submit is **March 15<sup>th</sup>, 2023**. For more information, please visit <https://www.ncdea.us/dascholarship>. Questions can be sent to the NCDEA Executive Director at [executivedirector@ncdea.org](mailto:executivedirector@ncdea.org).

**Other Events**

**Freedom of Information Law & Open Meetings Law Virtual Training:** In recognition of Sunshine Week, the Committee on Open Government will be presenting a virtual Freedom of Information Law information session on **Tuesday, March 14<sup>th</sup> from 10AM – 11:30AM** and a virtual Open Meetings Law information session on **Tuesday, March 14<sup>th</sup> from 2PM – 3:30PM**. Each program will consist of a one-hour overview of the statute, followed by 30 minutes of Q & A. Pre-registration is required, FOIL registration at: <https://meetny.webex.com/weblink/register/r9f4c15a559c76aec5ad9b29988c4418a>. Open Meetings Law registration at: <https://meetny.webex.com/weblink/register/r3c711e07efc0c7269a0de6efe53f1d00>

**2023 NYS Wetlands Forum Annual Conference: Save the Date.** The 2023 NYS Wetlands Forum Annual Conference will take place at the DoubleTree Hotel in Niagara Falls on **April 25<sup>th</sup> and 26<sup>th</sup>**. To register, please visit: <http://www.wetlandsforum.org/registration.html>

**Other Funding**

**Great Lakes Sediment and Nutrient Reduction Program:** The Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Request for Proposals was recently announced, for projects that reduce nutrients and sediments entering the Great Lakes. This year's program will focus on helping nonfederal units of government, tribes, or incorporated nonprofit organizations reduce phosphorus contributions to waters within the Great Lakes basin. Applicants are invited to submit proposals for sediment and nutrient reduction activities associated with one of two project types: 1) agricultural non-point; and 2) shoreline or streambanks. The due date for applications is **5:00 p.m. Eastern on April 21<sup>st</sup>, 2023**. <https://www.glc.org/work/sediment/apply-2023>

**NRCS Conservation Innovation Grants (CIG) Funding:** NRCS is announcing the availability of Conservation Innovation Grants (CIG) State Program funding to stimulate the development and adoption of innovative conservation approaches and technologies. A total of up to \$500,000 is available for the New York CIG competition in FY 2023. Applicants must submit

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their applications via Grants.gov by 11:59 pm Eastern Time on **April 23<sup>rd</sup>, 2023**. Please read the full announcement at [https://www.grants.gov/web/grants/search-grants.html?keywords=New+york&utm\\_medium=email&utm\\_source=govdelivery](https://www.grants.gov/web/grants/search-grants.html?keywords=New+york&utm_medium=email&utm_source=govdelivery)

**NRCS Funding Opportunity for Resource Conservation Partners in New York:** The Natural Resources Conservation Service (NRCS) is announcing the availability of funding for conservation work in New York. Awards will go to partners to provide direct technical services to address water quality, soil health, wildlife and plant health, as well as other key conservation objectives. All applications must be submitted through Grants.gov by **April 27<sup>th</sup> 2023**. Please read the full announcement at [https://www.grants.gov/web/grants/search-grants.html?keywords=New+york&utm\\_medium=email&utm\\_source=govdelivery](https://www.grants.gov/web/grants/search-grants.html?keywords=New+york&utm_medium=email&utm_source=govdelivery)

New York State Soil & Water Conservation Committee  
Region 4 Report – April 2023  
Submitted by: Ryan Cunningham – Region 4 Associate Environmental Analyst

**NYS SWCC News**

**New Executive Director to the State Soil Water Conservation Committee:** We are pleased to announce that Bethany Bzduch will serve as the new SWCC Executive Director! Bethany started her career with the SWCDs in 2008. In 2012, she joined the staff of the SWCC as a Regional Program Assistant and has excelled over the years to manage a number of our very important SWCD cost share programs. As the SWCC Executive Director, Bethany will be providing staff leadership to the SWCC, in addition to working with SWCDs across the state, and developing and implementing the SWCC's Strategic Plan, policies and programs, along with many other responsibilities. Please join us in congratulating Bethany on her new position and welcoming her as the new Executive Director!

**Climate Resilient Farming Program Round 7:** \$15 million is available to support agricultural projects and related equipment purchases that aim to reduce greenhouse gas emissions and help agricultural producers prepare for and better manage impacts of climate change, including increased heavy storm events, overall rainfall, and periods of drought. The RFP and associated documents are now available on SharePoint, <https://nysemail.sharepoint.com>. All questions related to the RFP and the required attachments shall be addressed to Jennifer Clifford [jennifer.clifford@agriculture.ny.gov](mailto:jennifer.clifford@agriculture.ny.gov) by **June 5<sup>th</sup>, 2023**. Applications for funding must be submitted through the NYS SWCC SharePoint website by **4:30 PM August 7, 2023**.

**Agricultural Non-Point Source Program Round 29:** \$13.5 million is available to support agricultural water quality conservation projects across the State through Round 29 of the Agricultural Nonpoint Source Program. The RFP and associated documents are now available on SharePoint, <https://nysemail.sharepoint.com>. All questions related to the RFP and the required attachments shall be addressed to Bethany Bzduch [bethany.bzduch@agriculture.ny.gov](mailto:bethany.bzduch@agriculture.ny.gov) by **May 22<sup>nd</sup>, 2023**. Applications for funding must be submitted through the NYS SWCC SharePoint website by **4:30 PM June 26, 2023**. A webinar to discuss the RFP for Round 29 will be held on **Tuesday April 11, 2023 at 10:00 AM**.

**April SWCC Meeting:** The next SWCC meeting is scheduled to convene at **10:00 AM on April 26<sup>th</sup>**. Further details and an agenda for this meeting will be sent out shortly. Reminder – participation at a SWCC meeting is eligible toward PM1, Part C of State Aid to Districts.

**Interim Reporting:** Interim reports for AGNPS Contracts (Round 21-Round 23), CAFO WSTSP (Round 1 and Round 2), CRF (Round 1 – Round 4) **MUST** be submitted by **May 1<sup>st</sup>**. Please submit these reports to the appropriate Program Manager and cc your AEA and Maureen Irish ([Maureen.Irish@agriculture.ny.gov](mailto:Maureen.Irish@agriculture.ny.gov)).

**AEM Leopold Conservation Award 2023:** NYSAGM is partnering once again with the Sand County Foundation to present the AEM Leopold Conservation Award to recognize landowners who inspire others with their dedication to ethical land, water, and wildlife habitat management on agricultural land. The deadline for applications is **May 27<sup>th</sup>, 2023**. More information can be found at <https://www.sandcountyfoundation.org/uploads/NY-CFN-23.pdf>

**Share Your SWCD Project Success Stories:** The SWCC is always looking for opportunities to promote the diverse work of SWCDs. Do you have a completed project that your SWCD has found to be innovative, or a great example of partners working together, and/or had a beneficial impact to your local natural resources? Help us tell your story. If you would like to share the details about a recent project, please submit to the SWCC a short project description letter which includes a: Project Name; Grant Round/Funding Source; a short synopsis of the project which details goals and successes and; quality pictures of the project. Farmer/landowner testimonials would also be a great addition to your submission. Project description information, as well any questions, can be directed towards your Regional AEA.

**Other Events**

**Webinar - On-Farm Biogas System Opportunities, Increase Farm Sustainability with Biogas Production:** Anaerobic digesters are an opportunity to produce biogas on-farm to use for heat or power and are poised to become an increasingly important source of renewable energy. Join Penn State Extension as they explore an anaerobic digester system's role in

enhancing a farm's sustainability. The webinar will be held **Thursday, April 13th 12:00-1:00pm**. Registration is available at <https://web.cvent.com/event/3f580b30-e341-4b80-8435-ea5cabb0bdc3/summary>

**Webinar - Using the Riparian Opportunity Assessment in Project and Resiliency Planning:** Join staff from the Tug Hill Commission, NYS DEC and others, to learn how the Statewide Riparian Opportunity Assessment Tool can be used in local and regional project and resiliency planning. No experience with the tool is necessary to attend. The webinar will be held **Friday, April 21, 2023, 1PM – 2PM**. Registration is available at <https://tinyurl.com/3knk63d3>

**2023 NYS Wetlands Forum Annual Conference:** The 2023 NYS Wetlands Forum Annual Conference will take place in Niagara Falls on **April 25<sup>th</sup> and 26<sup>th</sup>**. To register, please visit: <http://www.wetlandsforum.org/registration.html>

**2023 NACD Northeast Regional Conference: Save the Date.** This year the conference will be held in Portland, ME at the Portland Sheraton at Sable Oaks on **September 17-20, 2023**. Further details will be available shortly.

#### **Other Funding**

**Great Lakes Sediment and Nutrient Reduction Program:** The Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) Request for Proposals was recently announced, for projects that reduce nutrients and sediments entering the Great Lakes. Applicants are invited to submit proposals for sediment and nutrient reduction activities associated with one of two project types: 1) agricultural non-point; and 2) shoreline or streambanks. The due date for applications is **5:00 p.m. Eastern on April 21<sup>st</sup>, 2023**. <https://www.glc.org/work/sediment/apply-2023>

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