

PERMIT NOTICE

FOR INSTALLATION OF A NEW DRIVEWAY STRUCTURE

Name: John Doe Phone: 315-123-4567

Address: 0000 Park St, Canton 13617

Site Location: 0000 CR32, Canton 13617

THIS IS NOT A PERMIT. A PERMIT WILL BE ISSUED UPON THE RETURN OF THIS PERMIT NOTICE AND REQUIRED CONTRACTOR PAPERWORK

Please note the following conditions that are applicable:

- Proposed driveway location is approved and meets or exceeds the minimum sight distance required for the posted speed at the proposed location. Approval also includes agreement of applicant to move driveway location to increase sight distance if applicable.
- Location has inadequate sight distance but no better option exists to access the property. In this case a permit will be issued. However, the property owner assumes all liability associated with the driveway and inadequate sight distance.
- St. Lawrence County will not permit due to inadequate sight distance at the proposed location.
- Applicant responsible for obtaining NYSDEC wetlands jurisdictional determination and all other NYSDEC permits as required.

The applicant shall use the following pipe: 12"x30' HDPE plastic pipe with approx. 20' of ditching in each direction.

1. An additional permit called a Utility Work Permit is required for your contractor to install the driveway. The permit application is attached, is free of charge and shall be returned with this Permit Notice
2. Contractor's insurance certificate satisfying the attached requirements shall be returned with this Permit Notice

Please sign this Permit Notice and return to hwysadmin@stlawco.gov or by mail :
St. Lawrence County Department of Highways, 44 Park Street, Canton, NY 13617

Date

Property owner's signature

ST. LAWRENCE COUNTY DEPARTMENT OF HIGHWAYS

44 Park St., Canton, NY 13617

Phone: 315-379-1542

Fax: 315-379-1061

**HIGHWAY WORK PERMIT APPLICATION FOR UTILITY WORK – (DRIVEWAY)
SECTION 136, HIGHWAY LAW**

Application is hereby made for a highway work permit

Agent Name: _____	RETURN PERMIT TO: (IF DIFFERENT)
Company: _____	Name: _____
Address: _____	Company: _____
City: _____ State: _____ Zip: _____	Address: _____
Phone: _____	City: _____ State: _____ Zip: _____
Email: _____	

PROJECT LOCATION	
Town of: _____	County Route: _____
Site Address: _____	

PROJECT DESCRIPTION
Proposed Work (Brief Description): _____

Anticipated duration of work: From _____ 20____ thru _____ 20____

ADDITIONAL INFORMATION
1. Applicant must provide a copy of an insurance certificate naming St. Lawrence County as being Additionally Insured and Certificate Holder . (A blanket certificate may be provided on an annual basis)
2. The applicant is responsible for obtaining any other required federal, state, or local permits
3. It's the law in the State of New York to submit a UDigNY ticket by calling 811 or online at https://udigny.org/professionals/exactix-tickets/ . The installation will be inspected and approved by a SLC Department of Highways' employee. Improperly installed pipes will be required to be removed.
5. Incomplete or inaccurate information may delay processing and a final decision on your application
6. Acceptance of the requested permit subjects the permittee to the restrictions, regulations and obligations stated on this application and on the permit.

Applicant Signature _____	Date _____
Return to:	St. Lawrence County Department of Highways
	44 Park Street, Canton, NY 13617
	Phone: (315) 379-1542 Fax: (315) 379-1061

ST. LAWRENCE COUNTY DEPARTMENT OF HIGHWAYS

44 Park St., Canton, NY 13617

Phone: 315-379-1542 Fax: 315-379-1061

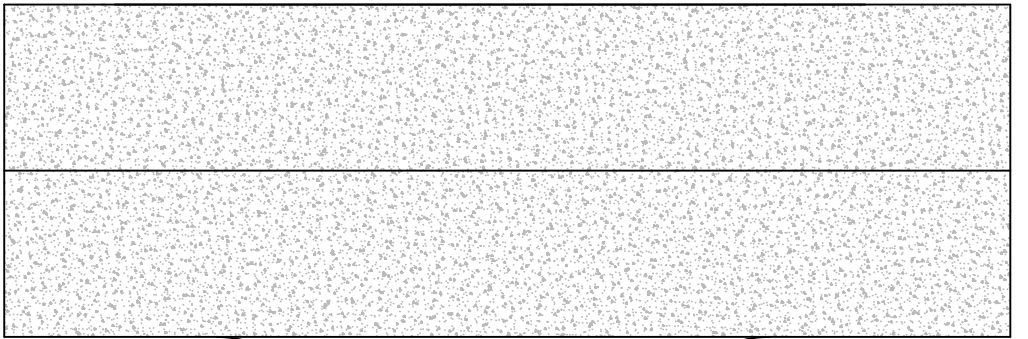
Utility Permit - Driveway Insurance Requirements

For all Permits:

A Certificate of Insurance shall be filed with the St. Lawrence County Department of Highways Office extending endorsement of the below minimum coverages. This **CERTIFICATE SHALL LIST** St. Lawrence County and the County Superintendent of Highways as a **CERTIFICATE HOLDER** and as **ADDITIONAL INSURED**. The address shall be listed as 48 Court Street, Canton, NY 13617.

Additional insurance required by the applicant will be Owner's or Contractor's Protective Liability Insurance having the following minimum coverage:

Owner's or Contractor's Protective - Bodily Injury Liability	Each Person \$500,000.00	Each Occurrence \$500,000.00
Owner's or Contractor's Protective - Property Damage Liability	Each Occurrence \$500,000.00	Aggregate \$1,000,000.00



Right Of Way Boundary

Proposed Driveway

Min. Length of Culvert:
Residential – 30'
Ag and Commercial – 40'

Notes:

1. Driveway must be inspected by County prior to final asphalt or gravel placement.
2. Any variation from following detail must be approved by County.
3. Concrete driveway within County ROW will not be allowed without prior written approval from County Superintendent. of Highways.

