

*ST. LAWRENCE COUNTY
OFFICE of EMERGENCY SERVICES
48 Court Street
Canton, New York 13617-1169
(315) 379-2240 - Fax (315) 379-0681*

*FIRE
E.M.S.*

E-911

*EMERGENCY
MANAGEMENT*

Fire Advisory Board Meeting Minutes June 21, 2012

Meeting was called to order at 18:58 by Chairman Bush with 14 members present.

Present were Craig LaPlante, Joe Gilbert, Adrian Bush, Jonathan Putney, Robert Kerr, Joe Finnegan, Gary Lutz, Vincent Ferry, Scott McRobbie, Tom Popham, Brian Sullivan, Joe Gallagher, Bob Crowe, and Ron Streeter.

Excused were Augie Weiss, Bob White, Jim Lowery, Steve Badlam, Jerry Wilson, and George Brouse.

Minutes from the April 19th meeting were read M/M by Joe Finnegan to accept, 2nd by Gary Lutz, carried.

Director Gilbert: Deputy Coordinator Tom Popham is retiring. A letter was sent out for applications for the District 6 position and they need to be in by June 18th, with interviews being held on 7/2/12.

Tom will stay on thru September to help with the transition into the position of the new Deputy.

There was discussion on changing the numbers of the Districts with a handout. After hearing no complaints, Director Gilbert will proceed with the re-numbering of the Districts.

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Craig C. Ballard, Deputy Director*

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Narrow banding/Communications: The FCC deadline to have this done is 1/1/13. We are trying to get everything in the County done by 10/1/12 with a chance to correct any problems with the switch over.

We are having a problem with getting some of the equipment, Director Gilbert is working with Deputy Crowe on this.

We are trying to get everyone associated with this to send in their equipment updates such as what they have done as of now. This information should be done and into the office this week, we will then go forward with obtaining the reprogramming. There will be a letter sent out to all Departments to explain where we are and what to expect next.

There was discussion on our backup 911 Center.

We are also looking for a 2nd Deputy for Communications to help with the transition over to the narrow banding.

There will be a communications test exercise to check all equipment in service sometime in October.

Training: We are scheduling 4 classes between now and 1/1/13. There will be a Primary Officials Course 9/25/12 at SUNY Canton 08:30 til 12:30.

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There will be a Local EOC Course 9/17-18/12 a day and a half at BOCES and is limited to 30 students.

Between 10/1 and 1/1/13 there will be an ICS 300/400 course possibly at BOCES.

There will be an Ice Storm Exercise sometime in November, details to follow.

Training Center: The RVDA Grant is in, \$42,000.00 was received. We are still getting in donations. We will be signing a contract for the Foundation later this summer.

We are having a FF1 class there which started 6/20/12.

Deputies are using the facility now for some training.

We have about 600 hrs of State training hours and will be scheduling courses throughout the summer.

There will be some storage space shared around the facility with other agencies.

Good of the Order: Mutual Aid Move ups - there was discussion on this and is it really necessary. This is to be brought up at the Chief's meeting and Deputy's are to discuss this in their Districts.

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There was discussion on OFP&C and training. Scott Edkin is once again our FPS1.

At this time there is no more business, M/M by Bob Crowe to adjourn, 2nd by Ron Streeter, meeting adjourned at 20:17.

Respectfully submitted

Craig LaPlante

*Joseph M. Gilbert, Director
Craig C. Ballard, Deputy Director*