



Check Appropriate Academy

- Office of Disaster Recovery
Office of Emergency Management (OEM)
Office of Fire Prevention and Control (OFPC)
Office of Interoperable Emergency Communications (OIEC)
State Preparedness Training Center (SPTC)

- Phone: (518) 292-2293
Phone: (518) 292-2351
Phone: (518) 474-6746
Phone: (518) 322-4911
Phone: (315) 768-5689

Training History/Transcript Request

The information you provide on this form is being requested for the principal purpose of the administration of training programs by the New York State Division of Homeland Security and Emergency Services (DHSES) and to ensure accuracy of training records.

Check Appropriate Request Type:

- Individual Student Transcript Request
Organization Transcript Request. Agency Code: [ ] [ ] [ ] [ ] [ ]
Multiple Student Transcript Request (Fill in chart below)

Table with 3 columns: Printed Name of Student, Signature of Student, Training ID Number. Contains 5 rows for data entry.

Requestor: (Please print)

Form fields for Name (FIRST, MI, LAST, SUFFIX), Address, City, State, Zip Code (+4), Phone Number, NY Training ID# (7 Digits), Email Address, Fax Number.

I, the undersigned, in compliance with the federal Family Educational Rights and Privacy Act (FERPA), authorize and give permission to the NYS Division of Homeland Security and Emergency Services to release a transcript of the training records for the member(s)/employee(s) of the department/agency to:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_