



**ST. LAWRENCE COUNTY
EMERGENCY MEDICAL SERVICES
ADVISORY BOARD**

August 28, 2012

Special meeting was called to order at 1900 with Chris Adams in chair. Roll call taken and duly recorded.

Members present: Dr. Greg Healey, Dick McDougall, Jeannie McLear, Tom Tomlinson, Ken Gardner, Don Thompson, Curtis Newtown, Chris Adams, Kevin Wells, Daniel Parker and Craig Ballard

Members excused:

Members absent: Carole Muench, Phyllis McDougall, Wayne Love, Storm Cilley, Ron Hance, Gary Jarvis, Grover Katzman

Guests: Cindy Rockhill – MMH - ED Director, Ron Kostner - Clifton Fine Hospital, Julianne Henry – E.J. Noble Hospital, Joe Gilbert – SLC Emergency Services Director, Ann Smith - Air Methods representative, Jim Stockman – NCEMS PA Director.

Meeting concerns were with the representatives from Air Methods helicopter service and hospital representation on the board.

Joe Gilbert stated he interested in more representation on the board and feels there is more need in the hospitals being represented. Currently, they are only guests when they come to the meetings and would like to see 5 new seats on the board with approval from the Board of Legislators. Daniel Parker, county legislator representative, stated he would like to see primary and secondary representatives if there are no stumbling blocks. This could take up to 40 days. This will require a By-Law change and cannot be voted on until the September meeting. Dick McDougal inquired to whether a letter of interest would have to be written by each person and presented to the Board of Legislators. Mr. Parker replied there is a standard form that needs to be filled out and can be found on line. Dr. Healey asked why the board would need hospital representatives on it as they are here for communications only and not involved with the decision making of the board. It was also recommended that all 5 local hospitals be represented. Julie Henry, EJM, stated the hospitals do meet together quite regularly as well as at regional NNY meetings. She had concerns over why invite the hospital representatives to this meeting if not interested in having us on the board. Mr. Gilbert spoke up and said he initiated the invite for the hospitals to be represented here and he feels it is important to have them on the board. This would allow for 2-way communications regarding concerns the ER would have with EMS and EMS concerns with the ER. Cindy Rockhill felt the reason she was asked to be here was to close the gap between EMS and the ER which would lead to better care and outcome for the patients.

Chris Adams asked as a board, do we adjust the current total membership or go to the county board of legislators. It was also discussed as to what titles to keep, which ones to eliminate, add or increase. Dan Parker asked that those who were not in attendance to be contacted and see if they are interested or not in being on the board.

Kevin wells made the motion to make 4 more additional slots to the SLC EMS AB entitled as hospital representative, seconded by Jeannie McLear. Motion carried.

Don Thompson spoke on the issue that CPH and CHMC use to having training session for area rescue squads once a month in the past this has since gone by the wayside. He reported that CPH started a QA/QI program with Ann Smith when she was the Program Agency director to review documentation of PCRs to the ER but only a handful of area departments attended. Ann Smith reported she is highly in favor of QA/QI and would like to see a county-wide committee/meeting regarding this concern.

Discussion came up as to the real function of the board and what its job should be. It was stated the Adult Trauma Criteria protocol is to be used to determine when to get a helicopter on stand-by. This was made into a motion Ken Gardner, seconded by Dick McDougall and carried.

In conclusion, the representatives from CFH, EJM, and MMH would be considered as guests until the by-laws could be changed. Right now these people would be:

Clifton Fine Hospital – Ron Kostner
E.J. Noble Hospital – Julianne Henry
Massena Memorial Hospital – Cindy Rockhill

Additional items discussed:

Motion to accept Ann Smith to the board was made, seconded and carried

Motion to write letter of support to REMAC for Ann Smith was made, seconded and carried.

Committee lists and their chairperson were issued:

Communications Committee: C. Adams-chairperson, K. Wells, J. McLearn, J. Gilbert, EJM

Executive Committee – C. Adams-chairperson, G. Katzman, D. Thompson, K. Gardner

Legislative Committee – K. Gardner-chairperson, K. Wells, J. Gilbert/C. Ballard, C. Muench,
CPH, EJM

Personnel Committee – D. Thompson-chairperson, W. Love, T. Tomlinson, C. Adams

CQI Committee – D. McDougall-chairperson, C. Adams, CPH, MMH, CHMC, J. Gilbert

NCEMS/Protocol Committee – K. Gardner-chairperson, G. Healey, C. Adams, A. Smith,
CHMC, EJM

Upon a motion made by Kevin Wells and seconded by Jean McLearn, meeting was adjourned at 2106 hours.

Respectfully submitted,

Donald D. Thompson, Secretary
SLC EMS AB