

St. Lawrence County  
**BOARD OF LEGISLATORS**  
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**RUTH A. DOYLE**  
County Administrator

**WILLIAM J. SHERIDAN**  
Chair, Board of Legislators

**OPERATIONS COMMITTEE AGENDA**  
**MS. RITA CURRAN, CHAIR**  
**MONDAY, AUGUST 9, 2021**

**\*\*\*BOARD ROOM AND LIVE VIA YOUTUBE\*\*\***

**\*\*\*IMMEDIATELY FOLLOWING SERVICES COMMITTEE \*\*\***

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES – July 19**
- 3. PROBATION – TIM LEPAGE**
  - A. Authorizing the Chair to Sign the Alternatives to Incarceration (ATI) Service Plan Contract (Res)
- 4. HUMAN RESOURCES – JONNIE DOROTHY**
  - A. Authorizing the Chair to Sign a Facilities Use Permit with the State University of New York College of Technology at Canton, New York (Res)
- 5. INFORMATION TECHNOLOGY – RICK JOHNSON**
  - A. Authorizing the Chair to Sign a Contract with Usherwood Office Technology to Provide a Multi-Function Device (MFD) Lease and Management Program for St. Lawrence County (Res)
- 6. PLANNING – JASON PFOTENHAUER**
  - A. Modifying the 2021 Budget for Transit in the Planning Office for a Public Transit Shelter (Res)
  - B. Lead Grant Update (Discussion)
  - C. Broadband Survey (Discussion)
- 7. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS**
  - A. Modifying the 2021 Budget for the Board of Elections for the Acceptance of the Cybersecurity Remediation Grant (Res)
- 8. LEGISLATOR RITA CURRAN**
  - A. Proclaiming September 4, 2021, as National Wildlife Day in St. Lawrence County (Res)

**9. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternatives to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Fiacco)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Intercounty Legislative Committee (Curran)
- H. Jury Board (Sheridan)
- I. Planning Board (Fay)

**10. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE**

- A. Public Safety Complex Renovations (Discussion)

**11. OLD/NEW BUSINESS**

**12. ADJOURNMENT – If there is no further business.**

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN THE ALTERNATIVES TO  
INCARCERATION (ATI) SERVICE PLAN CONTRACT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the St. Lawrence County Alternatives to Incarceration Advisory Board approved an extension of the Alternatives to Incarceration (ATI) Plan Contract No. CL17-1038-D05/C523950 for St. Lawrence County for July 1, 2021 through June 30, 2022, and

**WHEREAS**, these pre-trial services were funded in the prior year 2020-2021 contract term in the amount of \$28,421, and

**WHEREAS**, the total cost of the ATI Program for 2021 is \$96,547, of which \$28,421 is ATI grant funded (Q1033105 56000 ATI), leaving a County cost of \$68,126,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign the Alternatives to Incarceration (ATI) Services Plan Contract, upon approval of the County Attorney.

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A FACILITIES USE PERMIT  
WITH THE STATE UNIVERSITY OF NEW YORK COLLEGE  
OF TECHNOLOGY AT CANTON, NEW YORK**

By Ms. Curran, Chair, Services Committee

**WHEREAS**, the St. Lawrence County Human Resources Department has from time to time used the State University of New York College of Technology at Canton, and

**WHEREAS**, the State University of New York College of Technology at Canton has requested the County sign a facilities use permit in conjunction with that use, and

**WHEREAS**, due to space constraints it is necessary that St. Lawrence County authorizes this permit (CP014304 40700)

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign the annual facilities use permit with the State University of New York College of Technology at Canton, New York, upon approval of the County Attorney.

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH USHERWOOD OFFICE TECHNOLOGY TO PROVIDE A MULTI-FUNCTION DEVICE (MFD) LEASE AND MANAGEMENT PROGRAM FOR ST. LAWRENCE COUNTY FOR 2021-2024**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, five years ago, St. Lawrence County entered into a contract with Usherwood Office Technology to provide MFD units (print, scan, copy and fax) for all county departments with related services, and

**WHEREAS**, Usherwood Office Technology has provided excellent service and extra value for the County in the implementation and support of these units, including helping to eliminate fax machines in all areas where these units are deployed in keeping with the “long-term value” clause in the 2016 MFD resolution, and

**WHEREAS**, maintaining Usherwood Office Technology as the provider of these services affords St. Lawrence County greater flexibility, and a unique opportunity in that not all units will need to be replaced yet will be fully covered, driving down costs,

**WHEREAS**, the terms (CD0016804 42012 MSPC) of the Contract will be September 1, 2021 through August 31, 2024, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Usherwood Office Technology to provide a Multi-Function Device (MFD) and Management Program for St. Lawrence County, upon approval of the County Attorney.

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2021 BUDGET FOR TRANSIT IN THE PLANNING OFFICE  
FOR A PUBLIC TRANSIT SHELTER**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County applied for capital funds from the New York State Department of Transportation (DOT) for public transit under the Accelerated Transit Capital (ATC) Program, and

**WHEREAS**, St. Lawrence County was awarded \$147,175 to purchase bus equipment, shop equipment, and to install a bus shelter in front of the Harold B. Smith Building where the Department of Social Services is located, and

**WHEREAS**, this award requires a budget modification,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for transit for the Planning Office for a public transit shelter, as follows:

**INCREASE APPROPRIATIONS:**

N2B56302 25000	N Technical Equipment	\$147,175
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**INCREASE REVENUE:**

N2B35945 56002	N SA Capital Funds for Bus	\$147,175
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until fully expended.

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2021 BUDGET FOR THE BOARD OF ELECTIONS FOR THE  
ACCEPTANCE OF THE CYBERSECURITY REMEDIATION GRANT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Board of Elections has been awarded a Cybersecurity Remediation Grant Program for expenses related to Cybersecurity, and

**WHEREAS**, Resolution No. 231-2020 authorized the Chair to sign a contract with New York State for the NYS Cybersecurity Remediation Grant Program for the Board of Elections, and

**WHEREAS**, the Board of Elections had additional expenses related to Cybersecurity,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislature authorizes the St. Lawrence County Treasurer to modify the 2021 Budget as follows:

**INCREASE REVENUE:**

E1Z30895 56000	E State Aid	\$87,725
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**INCREASE APPROPRIATIONS:**

E1Z14504 42000	E Supplies	\$7,080
E1Z14504 42004	E Software Purchases	2,097
E1Z14504 43007	E Service Hours	78,548
		\$87,725

September 13, 2021

Operations Committee: 8-9-2021

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING SEPTEMBER 4, 2021, AS NATIONAL WILDLIFE DAY  
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, National Wildlife Day was founded in 2005 by animal behaviorist and philanthropist Colleen Paige to bring awareness of endangered animals nationally as well as globally that need to be preserved and rescued from their demise each year, and

**WHEREAS**, it is a time to acknowledge zoos and outstanding animal sanctuaries for everything they do to help preserve animals and educate the public about conservation, and

**WHEREAS**, the Board of Legislators encourages its citizens to consider preservation and conservation efforts that work to improve the natural world, and to show appreciation for the efforts and hard work of conservation groups,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators proclaims September 4, 2021, as National Wildlife Day in St. Lawrence County.