

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

JOSEPH LIGHTFOOT
Chair, Board of Legislators

SERVICES COMMITTEE AGENDA
MR. BILL SHERIDAN, CHAIR
MONDAY, AUGUST 10, 2020

*****BOARD ROOM AND LIVE VIA YOUTUBE*****

*****IMMEDIATELY FOLLOWING OPERATIONS COMMITTEE*****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – July 13

3. PUBLIC HEALTH – DANA MCGUIRE

- A. Authorizing the Chair to Sign a Contract with the New York State Department of Health for the Children with Special Healthcare Needs Program Grant (Res)
- B. Authorizing the Chair to Sign a Contract with the New York State Department of Health for the Early Intervention Administration Program for the Public Health Department (Res)
- C. Authorizing the Chair to Sign Contracts with Community Organizations for Services Associated with the COVID-19 Response Grant (Res)
- D. Authorizing the Chair to Sign a Contract with the New York State Department of Health to Accept Opioid Epidemic Grant Funding to Fight the Opioid Epidemic in St. Lawrence County (Res)

4. COMMUNITY SERVICES – JAY ULRICH

- A. Approval of Bad Debt Write Offs for Community Services (Res)
- B. Authorizing the Chair to Sign Two Contracts with the New York State Governor's Traffic Safety Committee to Accept the Traffic Safety Program and Child Passenger Safety Grants 2020-2021 (Res)
- C. Monthly Clinic Updates (Info)

5. YOUTH BUREAU – ALEXA BACKUS

- A. Amending the St. Lawrence County Youth Advisory Board (YAB) Bylaws and Structure (Res)
- B. Efforts to Develop Grant Opportunities for the Youth Bureau (Discussion)

6. PROPOSED LAKE ONTARIO NATIONAL MARINE SANCTUARY PRESENTATION – Philip Church, Oswego County Administrator and Ellen Brody, Great Lakes Regional Coordinator, NOAA Office of National Marine Sanctuaries

7. VACANCY REVIEW COMMITTEE

- A. Office for the Aging
 - 1. Fill Senior Advocate Worker for the Elderly (800300004)
 - 2. Fill Senior Advocate Worker for the Elderly (800300005)
- B. Public Health
 - 1. Fill Temporary Registered Nurse/Public Health Specialist/Service Coordinator
 - 2. Create and Fill Services Coordinator (506000003)
 - 3. Create and Fill Temporary Community Health Nurse (5020000026)
- C. Social Services
 - 1. Fill Caseworker/CPS (815200011)

8. COUNTY ADMINISTRATOR'S REPORT

9. COMMITTEE REPORTS

- A. Board of Health (Acres)
- B. CDP Board of Directors (Lightfoot)
- C. Community Services Board (Acres)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

10. OLD/NEW BUSINESS

11. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

12. ADJOURNMENT – If there is no further business.

Services Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE DEPARTMENT OF HEALTH FOR THE CHILDREN WITH SPECIAL
HEALTHCARE NEEDS PROGRAM GRANT**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the New York State Department of Health has renewed Children with Special Healthcare Needs Program Grant for the time period of October 1, 2020 through September 30, 2025, and

WHEREAS, the Children with Special Healthcare Needs Program Grant is funded in the amount of \$26,866 annually (PE044895 57000 CSHN), and

WHEREAS, the Special Healthcare Needs Program provides resources and referrals for children in the community to ensure access to healthcare, insurance, information, and support services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health for the Children with Special Healthcare Needs Program Grant, upon approval of the County Attorney.

Services Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION
ADMINISTRATION PROGRAM FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Early Intervention Administration Program for the Public Health Department (C31657GG) has been approved for the period of October 1, 2020 – September 30, 2021, and

WHEREAS, the Early Intervention Grant is funded (PE034015 56000 EISA) by the New York State Department of Health in the amount of \$52,496 to offset administration costs of the program, and

WHEREAS, local governments are responsible for administering the Early Intervention Program subject to regulations of the Commissioner of Health, Subpart 69-4 of Subchapter 14 of Chapter 11 of Title 10 of the Official Compilation of Codes, Rules and Regulations of the State of New York,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health for the Early Intervention Administration Program for the Public Health Department, and any COLAs, upon approval of the County Attorney.

Services Committee: 8-10-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH COMMUNITY ORGANIZATIONS FOR SERVICES ASSOCIATED WITH THE COVID-19 RESPONSE GRANT

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the Public Health Department has received funding in the amount \$166,544 from the Health Research Inc. (HRI) to cover costs associated with COVID-19 awareness and education (PP044895 57000 CVD), and

WHEREAS, the Public Health Department is requesting to contract with multiple providers to meet the objectives of the COVID-19 Response Grant, and

WHEREAS, it is necessary to obtain contracts with marketing agencies such as Lamar Advertising, North Country This Week/North Country Now, and Northern New York Newspapers to provide digital and print media and poster billboards, etc.,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with community organizations for services associated with the COVID-19 response grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that all signed contracts will remain in effect for the duration of the COVID-19 Response Grant.

Services Committee: 8-10-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH TO ACCEPT OPIOID EPIDEMIC GRANT FUNDING TO FIGHT THE OPIOID EPIDEMIC IN ST. LAWRENCE COUNTY

By Mr. Sheridan, Chair, Services Committee

WHEREAS, New York State is facing an opioid epidemic and funding is being provided to local health departments in high burden areas of the State, and

WHEREAS, St. Lawrence County is located in one of these areas and has been selected to receive \$72,000 (PPZ44895 57000 OP) in funding from the New York State Department of Health to address the opioid epidemic in the community, for a contract period of September 1, 2020 to August 31, 2021, and

WHEREAS, this funding can be used on evidence based interventions, to increase access to Naloxone and Buprenorphine for community members that are at high-risk of experiencing an overdose, to provide targeted provider education and support on prescribing Buprenorphine in primary care, emergency departments, and correctional facilities, and

WHEREAS, this funding can be used to build linkages to health services and strengthen relationships with schools, law enforcement and emergency services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health to accept Opioid Epidemic Grant Funding to accept opioid epidemic grant funding to fight the opioid epidemic in St. Lawrence County, upon approval of the County Attorney.

Services Committee: 8-10-2020

RESOLUTION NO. _____

APPROVAL OF BAD DEBT WRITE OFFS FOR COMMUNITY SERVICES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, a reserve account for bad debt was established in 2002, and

WHEREAS, in 2019, the reserve account for bad debt was increased to \$230,761, and

WHEREAS, the 2017 bad debt accounts were \$57,714 for Mental Health; \$52,355 for Canton Chemical Dependency; \$23,188 for Gouverneur Chemical Dependency; \$27,020 for Massena Chemical Dependency; \$45,978 for Ogdensburg Chemical Dependency; and \$24,506 for ECS, and

WHEREAS, the requested bad debt write off represent breakdown to \$51,381 for Medicaid; \$12,763 for Managed Medicaid; \$107,491 for Private Insurance; \$4,600 for Managed Care; \$24,022 for Self-Pay; \$1,020 for Managed Care Copay; and \$29,484 for Private Insurance Copay, and

WHEREAS, collection efforts are still continuing,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves bad debt write off for Community Services, as follows:

DECREASE CONTRA ASSET ACCOUNT:

01TG0389 501A0	A Allowance for Receivables	\$230,761
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DECREASE ASSET ACCOUNT:

01TG0380 501A0	A Accounts Receivable	\$230,761
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Services Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN TWO CONTRACTS WITH
THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE
TO ACCEPT THE TRAFFIC SAFETY PROGRAM AND
CHILD PASSENGER SAFETY GRANTS 2020-2021**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the New York State Governor's Traffic Safety Committee has determined that the St. Lawrence County Traffic Safety Grant will be funded at \$76,699, with an additional Child Passenger Safety Grant for training and fitting stations in the amount of \$12,500 for a total budget of \$89,199, and

WHEREAS, the 2021 County Budget will be prepared with the understanding that the Traffic Safety Grant expenditures will be funded at \$89,199, and

WHEREAS, funding from the Governor's Traffic Safety Committee was requested and approved for the time period of October 1, 2020 through September 30, 2021 (A7233895 56000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Chair to sign two contracts with the New York State Governor's Traffic Safety Committee to accept the Traffic Safety Program and Child Passenger Safety Grants 2020-2021, and any other documents necessary, upon approval of the County Attorney.

Services Committee: 8-10-2020

RESOLUTION NO. _____

**AMENDING THE ST. LAWRENCE COUNTY YOUTH ADVISORY BOARD (YAB)
BYLAWS AND STRUCTURE**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, Resolution No. 228-77, adopted September 12, 1977, established a St. Lawrence County Youth Advisory Board, and the life of the Board was extended by Resolution 233-78, adopted by the Board of Legislators on September 11, 1978, and

WHEREAS, the Youth Advisory Board shall be representative of the community it serves, and with all the positions filled will have no more than 27 and no less than 11 representatives, who shall be appointed by the County Board of Legislators based on recommendation of the Youth Advisory Board, and

WHEREAS, the total membership shall include, but not limited to, youth representatives, representatives of the municipality and community service organizations, public officials, and youth development program stakeholders, and all appointments of the Youth Advisory Board members shall conform to the Federal, State, and/or local requirements applicable to municipalities regarding equal opportunity and affirmative action, and

WHEREAS, the Board composition shall be comprised of people that present a broad geographic representation of the County, and

WHEREAS, interested individuals will be invited to attend a scheduled Youth Advisory Board (YAB) meeting, the Youth Bureau Director will contact the individuals to discuss the role, responsibilities and duties of the Board, and a biographical data form will be completed by the individual, and the name/s will be presented to the St. Lawrence County Board of Legislators for approval with the final appointment made by the Chair Board of Legislators, and

WHEREAS, members must live in St. Lawrence County and possess a vested interest in supporting youth initiatives and have experience in working with youth, and youth representatives must be under the age of 21, and

WHEREAS, the annual meeting, held during the first meeting of each calendar year, shall be designated for the purpose of election of Officers and Board Members, and

WHEREAS, the standing committees of the Youth Advisory Board shall be as follows:
(a) Allocation Committee shall review all the applications for State Aid which utilizes County RAP allocations and shall report these actions to the next meeting of the Youth Advisory Board for action; (b) Youth Committee shall consist of 2-3 YAB Members and all YAB Youth Representatives, Youth Representatives shall review and discuss present day topics affecting the youth of today, disseminate updates and topics to the youth in St. Lawrence County, and provide ideas on how to best serve our County with updates to be provided at each YAB meeting, and (c) Other Committees: The Youth Advisory Board may institute from time to time special committees for the purpose of completing special task assignments,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators amends the St. Lawrence County Youth Advisory Board (YAB) Bylaws and Structure, and

BE IT FURTHER RESOLVED that the Youth Bureau Director, or authorized designee, shall provide a minimum of twenty-four hour notice via email, or phone call, to Youth Advisory Board members for any emergency or special meeting of the board, and

BE IT FURTHER RESOLVED that at any regular meeting, committee, emergency or special meeting of the board, each member shall have one (1) vote, and an email vote is permissible when passed by unanimous written consent but if unanimous consent is not achieved, a teleconference meeting shall be scheduled, and teleconference voting shall require a quorum be present for discussion and a majority vote shall carry the motion.