

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

JOSEPH LIGHTFOOT
Chair, Board of Legislators

OPERATIONS COMMITTEE AGENDA
MR. LARRY DENESHA, CHAIR
MONDAY, AUGUST 10, 2020
*****BOARD ROOM AND LIVE VIA YOUTUBE*****
*****5:30 P.M.*****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES – July 13**
- 3. COVID-19 UPDATE**
- 4. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS**
 - A. Authorizing the Chair to Sign a New York State Elections Cybersecurity Remediation Grant for the Board of Elections (Res)
 - B. Authorization to Modify the 2020 Board of Elections Budget for the Acceptance of the HAVA CARES Act Grant (Res)
- 5. PLANNING – JASON PFOTENHAUER**
 - A. Authorizing the Chair to Sign a Geographic Information System Hosting Agreement Extension with the Development Authority of the North Country (Res)
 - B. Lead Grant Update (Discussion)
- 6. EMERGENCY SERVICES – MATT DENNER**
 - A. Authorizing the Chair to Sign a Contract with Barton & Loguidice, P.C. to Prepare an All-Hazards Multi-Jurisdictional Hazard Mitigation Plan for St. Lawrence County (Res)
- 7. SHERIFF – BROOKS BIGWARFE**
 - A. Authorizing the Chair to Sign a New York State Division of Homeland Security and Emergency Services FY20 Law Enforcement Terrorism Prevention Program (SLETPP) Grant and Modifying the 2020 Budget for the Sheriff's Office (Res)
 - B. Accepting a FY20 Operation Stonegarden Program (OPSG) Grant from New York State Division of Homeland Security and Modifying the 2020 Budget for the Sheriff's Office (Res)

- C. Accepting a 2021 Police Traffic Services (PTS) Grant from the State of New York Governor's Traffic Safety Committee and Modifying the 2020 Budget for the Sheriff's Office (Res)

8. INDIGENT DEFENSE

- A. Authorizing the Chair to Sign a Contract with the New York State Defenders Association for the Public Defender Case Management System (Res)

9. VACANCY REVIEW COMMITTEE

- A. Summary (Info)
- B. Sheriff
 - 1. Fill Correction Officer (603000071)
- C. Probation
 - 1. Fill Probation Supervisor (610200003)
 - 2. Create and Fill Probation Officer (610000030)
- D. Public Defender
 - 1. Fill Assistant Public Defender (021400001)

10. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternatives to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Intercounty Legislative Committee (Curran)
- H. Jury Board (Sheridan)
- I. Planning Board (Fay)

11. OLD/NEW BUSINESS

12. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

13. ADJOURNMENT – If there is no further business.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A NEW YORK STATE ELECTIONS
CYBERSECURITY REMEDIATION GRANT FOR THE BOARD OF ELECTIONS**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, funds have become available from the State of New York for Elections Cybersecurity Remediation Grant Program for the period beginning December 2019 through December 31, 2021 in the amount of \$87,724, and

WHEREAS, the grant will cover expenses incurred within the Board Elections for additional expenses related to Cybersecurity,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a New York State Elections Cybersecurity Remediation Grant for the Board of Elections, upon approval of the County Attorney.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZATION TO MODIFY THE 2020 BOARD OF ELECTIONS BUDGET FOR
THE ACCEPTANCE OF THE HAVA CARES ACT GRANT**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the Board of Elections has been awarded a one-time State Funded HAVA CARES Act Grant for expenses related to COVID-19, and

WHEREAS, Resolution No. 165-2020 authorized the Chair to sign a contract with New York State for the NYS HAVA CARES Grant Act for the Board of Elections, and

WHEREAS, the Board of Elections had additional expenses related to COVID-19 for the June 23rd Primary Election,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislature authorizes the St. Lawrence County Treasurer to modify the 2020 Budget as follows:

INCREASE REVENUE:

E3030895 56001	E HAVA State Aid	\$126,402
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INCREASE APPROPRIATIONS:

E3014504 42000	Office Supplies	\$22,080
E3014504 42402	Regular Postage	42,566
E3014504 41902	Commercial Printing	<u>61,756</u>
		\$126,402

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A GEOGRAPHIC INFORMATION SYSTEM
HOSTING AGREEMENT EXTENSION WITH THE DEVELOPMENT AUTHORITY
OF THE NORTH COUNTRY**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the Development Authority of the North Country (DANC) provides Geographic Information System (GIS) hosting services to multiple municipalities in St. Lawrence, Lewis and Jefferson counties, as well as to St. Lawrence County Government, and

WHEREAS, Resolution No. 3-2016 authorized a five (5) year hosting agreement with the Development Authority of the North Country ending in 2020, and

WHEREAS, the Development Authority of the North Country wishes to extend this hosting agreement for a period of five (5) years, and

WHEREAS, the hosting fee for the next five years is identified in the Agreement as \$1,895 for 2021 and 2022; \$1,995 for 2023 and 2024; and \$2,095 for 2025, and

WHEREAS, the hosting fee has been and will continue to be budgeted in the Planning Office Budget (N1080204 47801),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Geographic Information System Hosting Agreement Extension with the Development Authority of the North Country, upon approval of the County Attorney.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, P.C. TO PREPARE AN ALL-HAZARDS MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR ST. LAWRENCE COUNTY

By Mr. Denesha, Chair, Operations Committee

WHEREAS, St. Lawrence County issued a Request for Proposals soliciting qualified bidders for the purpose of preparing an All-Hazards Multi-Jurisdictional Hazard Mitigation Plan for St. Lawrence County (X2Z36404 43007 HMPG), and

WHEREAS, of the five respondents, the proposal for services submitted by Barton & Loguidice, P.C. best met the criteria outlined in the Request for Proposals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Barton & Loguidice, P.C. to prepare an All-Hazards Multi-Jurisdictional Hazard Mitigation Plan for St. Lawrence County, upon the approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all paperwork related to the administration and preparation of the All-Hazards Multi-Jurisdictional Hazard Mitigation Plan.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A NEW YORK STATE DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES FY20 LAW
ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT AND
MODIFYING THE 2020 BUDGET FOR THE SHERIFF'S OFFICE**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the New York State Office of Homeland Security and Emergency Services has awarded funding of \$44,151 to the Sheriff's Office to support regional preparedness efforts, with a contract period of September 1, 2020 to August 31, 2023, and

WHEREAS, this grant will facilitate the ability of St. Lawrence County to support the new 2017-2020 NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a New York State Division of Homeland Security and Emergency Services FY20 Law Enforcement Terrorism Prevention Program (SLETPP) Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2020 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31102 25000 20HS	S CRIM Technical Equipment	\$20,000
S1Z31104 42300 20HS	S CRIM Other Communication Services	15,321
S1Z31104 43007 20HS	S CRIM Other Fees and Services	<u>8,830</u>
		\$44,151

INCREASE REVENUE:

S1Z43895 57000 HS	S FA HS Federal Aid	\$44,151
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until the grant is fully expended.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**ACCEPTING A FY20 OPERATION STONEGARDEN PROGRAM (OPSG) GRANT
FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND
MODIFYING THE 2020 BUDGET FOR THE SHERIFF'S OFFICE**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, New York State Division of Homeland Security and Emergency Services has awarded a FY20 Operation Stonegarden Grant in the amount of \$400,000 to key law enforcement agencies in St. Lawrence County, with a contract period of period of September 1, 2020 to August 31, 2023, and

WHEREAS, the mission of Operation Stonegarden is to utilize State, County, and Local Law Enforcement Agencies to enhance border security within the County, and

WHEREAS, St. Lawrence County Sheriff's Office will receive \$122,933 and will act as a pass-through agency for three local entities; the City of Ogdensburg Police Department (\$139,919), Town of Norfolk (\$9,846) and Town of Massena (\$57,210), and

WHEREAS, the remaining funding of \$70,092 is allocated to three State level law enforcement agencies (NYS Police, NYS Park Police and NYS DEC) who will do their own reporting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting a FY20 Operation Stonegarden Program (OPSG) Grant from New York State Division of Homeland Security, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2020 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 11000 SG20	S CRIM Supervisory/Administration	\$10,000
S1Z31101 14000 SG20	S CRIM Clerical	10,000
S1Z31101 18000 SG20	S CRIM Overtime	23,107
S1Z31102 25000 SG20	S CRIM Technical Equipment	64,709
S1Z31104 43007 SG20	S CRIM SG Passthrough	206,975
S1Z31104 44000 SG20	S CRIM I/D Automotive Supplies	856
S1Z31104 44100 SG20	S CRIM I/D Gasoline & Oil	7,261
S1Z31104 81000 SG20	S CRIM Retirement	3,697
S1Z31108 83000 SG20	S CRIM Social Security	1,767
S1Z31108 84000 SG20	S CRIM Workmens Compensation	<u>1,536</u>
		\$329,908

INCREASE REVENUE:

S1Z43895 57000 SG	S SG Federal Aid	\$329,908
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BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is fully expended.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

ACCEPTING A 2021 POLICE TRAFFIC SERVICES (PTS) GRANT FROM THE STATE OF NEW YORK GOVERNOR'S TRAFFIC SAFETY COMMITTEE AND MODIFYING THE 2020 BUDGET FOR THE SHERIFF'S OFFICE

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded a Police Traffic Services (PTS) Grant in the amount of \$4,995 through the Governor's Traffic Safety Committee, with a contract period of October 1, 2020 to September 30, 2021, and

WHEREAS, this Grant will provide funding to cover overtime costs related to increasing seat belt usage and reducing dangerous driving behaviors,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting a 2021 Police Traffic Services (PTS) Grant from the Governor's Traffic Safety Committee, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2020 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 18000 GTSC	S CRIM PTS Grant Overtime	\$4,995
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INCREASE REVENUE:

S1Z33895 56000 GTSC	S SA CRIM State Aid	\$4,995
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BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is fully expended.

Operations Committee: 8-10-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE DEFENDERS ASSOCIATION FOR THE PUBLIC DEFENDER
CASE MANAGEMENT SYSTEM**

By Mr. Denesha, Chair, Operations Committee

WHEREAS, the New York State Defenders Association (NYSDA) developed software that permits indigent defense providers to monitor and track data in a uniform and consistent manner across New York State, and

WHEREAS, the County and NYSDA originally entered into an agreement in 2013, wherein licenses, maintenance, and support are provided to St. Lawrence County Indigent Defense Providers for the use of the Public Defender Case Management System (PDCMS), and

WHEREAS, Resolution No. 247-2019 authorized a contract for the licenses, maintenance, and support associated with the use of the PDCMS for the period of August 22, 2019 through August 21, 2020, and

WHEREAS, the St. Lawrence County Indigent Defense Providers and NYSDA would like to extend the contract through August 21, 2021, and

WHEREAS, the \$9,000 cost associated with the licenses, maintenance, and support has been, and should continue to be, funded by State grant money received through annual distribution of the Indigent Legal Services Fund (IA011704 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Defenders Association for the Public Defender Case Management System, upon approval of the County Attorney.