

**BOARD OF LEGISLATORS**  
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**RUTH A. DOYLE**  
County Administrator

**WILLIAM J. SHERIDAN**  
Chair, Board of Legislators

**TO:** St. Lawrence County Legislators and Other Interested People  
**FROM:** Kelly S. Bigwarfe, Deputy Clerk  
**DATE:** September 30, 2022  
**SUBJECT:** **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, October 3, 2022**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

Order of Business:

Calls to Order  
Roll Call  
Prayer and the Pledge of Allegiance  
Approval of Agenda  
Approval of Minutes  
Communications  
Citizen Participation  
Presentation of Resolutions  
County Administrator's Report  
Old/New Business  
Committee Reports  
Executive Session  
Appointments  
Chair's Appointments  
Adjournment

*If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.*

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NAVIANT, INC. FOR SOFTWARE SUBSCRIPTION AND SUPPORT FOR ONBASE UNITY CLIENT SERVER AND UNITY FORMS SOFTWARE**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Department of Social Services has an add-on project/phase that is needed for their current OnBase System, which was previously contracted with Continuum, and

**WHEREAS**, Continuum has changed their name and is now doing business as Naviant, Inc., and

**WHEREAS**, this add-on project will replace the current web based version and will allow for the creation of workflows and paperless workflows which will make it a more efficient version, and

**WHEREAS**, this project was budgeted for in 2022 (DAA60104 42004) for an amount not to exceed \$8,424, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Naviant, Inc. for Software Subscription and Support for OnBase Unity Client Server and Unity Forms Software, upon approval of the County Attorney.

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DANIELLE BRONK, PHD, FOR NEUROLOGICAL EVALUATIONS**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Department of Social Services is required to provide neurological evaluations to children and adults receiving court-ordered services, and

**WHEREAS**, service providers that have the experience and capacity to provide neurological evaluations to children and families are very limited and have wait lists that are six (6) to nine (9) months long, and

**WHEREAS**, Danielle Bronk, PhD, is an independent neuropsychologist with the experience and capacity to provide neurological evaluations to children and families,

**WHEREAS**, the contract with Danielle Bronk, PhD shall be effective as of September 1, 2022 and continue in effect until December 31, 2022, and

**WHEREAS**, payments for services will be set at \$1,040 per developmental/diagnostic evaluation; \$1,440 per psychological/psychoeducational evaluation; \$2,080 per neurodevelopmental evaluation; \$2,560 per neuropsychological evaluation; \$120 per hour for school/classroom observation; and \$320 per hour for court testimony/appearance or court reports (DSC61094 465PS; DSC61194 465PS),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Danielle Bronk, PhD, for neurological evaluations, upon approval of the County Attorney.

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR  
QUALIFIED INDIVIDUAL ASSESSMENT SERVICES**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the federal Family First Prevention Services Act (FFPSA), enacted on February 9, 2018, makes significant changes to Title IV-E of the Social Security Act with the intent of prioritizing family-based foster care over residential care, and

**WHEREAS**, Qualified Residential Treatment Program (QRTP) is a new designation of placement created by the FFPSA and is a program that has a trauma-informed treatment model that is designed to address needs, including clinical needs, as appropriate, of children with serious emotional or behavioral disorders or disturbances, and meets other requirements outlined in the Act, and

**WHEREAS**, the Department of Social Services is required, pursuant to the FFPSA, to obtain an independent assessment of a child in a QRTP to ensure an appropriate placement (DAS60104 430QI), and

**WHEREAS**, the assessment must be completed by a Qualified Individual (QI) within thirty (30) days of placement of a child in a QRTP, and

**WHEREAS**, each assessment must utilize a federally-funded functional assessment tool that is age-appropriate and evidence-based, and

**WHEREAS**, the standards for the timing, process, content of the assessment and the qualifications for who may conduct the assessment are set forth in federal and New York State statute, regulation, and policy,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts for Qualified Individual Assessment Services, upon approval of the County Attorney.

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PATAGONIA HEALTH FOR ELECTRONIC HEALTH RECORDS SOFTWARE AND MODIFYING THE 2022 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Public Health Department is required to maintain secure records for all programs and some services of the Department have specific practice management and billing needs, and

**WHEREAS**, the current Electronic Health Records (EHR) software no longer fits the needs of the Department, and

**WHEREAS**, Patagonia Health provides EHR software that is specifically developed for public health departments, and responded to a St. Lawrence County RFP with a proposal that meets the need of the Department, and

**WHEREAS**, the Department would like to enter into a contract for a term of five (5) years with a contract period of December 1, 2022 through December 31, 2027 with automatic five (5) year renewal unless either party provides a written three (3) month notice to end services, and

**WHEREAS**, this contract includes the software, data migration, workflow analysis, training, interface set up, third-party fees for billing purposes, reporting assistance, billing functionality, and ongoing education for staff, and

**WHEREAS**, the estimated cost over a five (5) year period is \$236,025 to be paid in annual installments with \$101,680 due the first year,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Patagonia Health for Electronic Health Records software for the Public Health Department, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Public Health Department, as follows:

**INCREASE APPROPRIATIONS:**

PP040104 42004	P Computer Software	\$63,902
PP040104 42004 DSRP	P DSRP Computer Software	<u>37,778</u>
		\$101,680

**INCREASE REVENUE:**

PP034015 56000	P SA Pub Health Prev & Clinic	\$63,902
PP034015 56000 DSRP	P DS DSRP Funding	<u>37,778</u>
		\$101,680

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PANDADOC FOR  
E-SIGNATURE SOFTWARE FOR THE EARLY INTERVENTION PROGRAM  
IN THE PUBLIC HEALTH DEPARTMENT**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Early Intervention Program supports and promotes the development of infants and toddlers (birth to 3 years of age) who have special needs related to developmental delays and enhances the capacity of families to meet these needs, and

**WHEREAS**, signatures from parents/guardians/service providers/case workers are required on multiple documents throughout the time period services are being provided, and

**WHEREAS**, having an e-signature software would make acquiring signatures more efficient to ensure services can be provided by the strict guidelines of the program, and

**WHEREAS**, the term of the contract will be three (3) years, October 15, 2022 through October 15, 2025, at a total cost of \$15,376, and this includes a one-time fee of \$3,000 for Onboarding & Implementation Services (PE040594 42004),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with PandaDoc for E-signature Software for the Early Intervention Program in the Public Health Department, upon approval of the County Attorney.

October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING OCTOBER 23<sup>rd</sup> - 29<sup>TH</sup>, 2022 AS NATIONAL LEAD POISONING PREVENTION WEEK IN ST. LAWRENCE COUNTY**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the St. Lawrence County Public Health Department is observing National Lead Poisoning Prevention Week October 23-29, 2022, and joining the national commitment to eliminating lead poisoning, and

**WHEREAS**, even low levels of lead exposure have been shown to affect the developing brains of children, and

**WHEREAS**, health problems caused by elevated blood lead levels are often invisible and irreversible in children, and

**WHEREAS**, the Public Health Department has worked to protect our children by encouraging parents to have young children screened for elevated blood lead levels at 1 and 2 years of age, and

**WHEREAS**, effective October, 2019, changes to the New York State Public Health Law (§1370) and Part 67 of Title 10 of the New York Codes, Rules, and Regulations, lowered the definition of an elevated blood lead level (EBLL) from  $\geq 10$   $\mu\text{g}/\text{dL}$  to  $\geq 5$   $\mu\text{g}/\text{dL}$ ; increasing the number of children in St. Lawrence County that are being monitored for EBLLs, and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) estimates that approximately half a million children living in the United States have lead levels high enough to cause learning disabilities, behavioral problems, developmental delays, and, at very high levels, seizures, coma, and even death, and

**WHEREAS**, the Public Health Department recognizes the importance of educating parents and communities about the sources of lead exposure, and

**WHEREAS**, the Public Health Department joins the Centers for Disease Control and Prevention, the U.S. Environmental Protection Agency, and the U.S. Department of Housing and Urban Development in encouraging parents to learn more about lead exposure prevention, and

**WHEREAS**, increased awareness of childhood lead exposure is critically important so that parents, health care providers, housing authorities, building and construction interests, educators, and others can work together to prevent children from being exposed to lead in the environment, and

**WHEREAS**, the National Lead Poisoning Prevention Week's themes, "Get the Facts," "Get Your Home Tested," and "Get Your Child Tested," underscores the importance of testing your home, testing your child, and learning how to prevent lead poisoning,

October 3, 2022

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators proclaims October 23<sup>rd</sup> - 29<sup>th</sup>, 2022 as National Lead Poisoning Prevention Week in St. Lawrence County.



October 3, 2022

Services Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING A DONATION OF FIVE IPADS FROM  
THE DIOCESE OF OGDENSBURG FOR COMMUNITY SERVICES**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Lourdes Hospital in Binghamton, New York, through the Mother Cabrini Foundation, issued an award to develop a telehealth training video for the Ogdensburg Diocese, and

**WHEREAS**, upon completion of the Diocese training the award allows for the funds associated with the grant to be used to purchase technology for local providers to use in telehealth sessions, and

**WHEREAS**, Community Services has received a donation of five (5) iPad tablets from the Diocese of Ogdensburg to be used for telehealth services, allowing clients to hold virtual sessions with their providers from the clinic locations,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes accepting a donation of five iPads from Diocese of Ogdensburg for Community Services.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS FOR A FY21/22 STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT AND MODIFYING THE 2022 BUDGET FOR EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications has awarded a grant of \$1,604,582 to the Office of Emergency Services which concentrates on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2022 to December 31, 2024, with the possibility of an extension, and

**WHEREAS**, this grant allows the State to provide aid to county, local, and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the US Department of Homeland Security Office of Emergency Communications,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for FY21/22 Statewide Interoperable Communications Formula Grant and any subsequent extension contracts for this grant, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for the Office of Emergency Services, as follows:

**INCREASE APPROPRIATIONS:**

X2Z36402 25000 21SI	X 21SI Technical Equipment	\$1,304,582
X2Z36404 43007 21SI	X 21SI Other Fees & Services	<u>300,000</u>
		\$1,604,582

**INCREASE REVENUE:**

X2Z33895 56000 SI	X SI State Aid	\$1,604,582
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**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until the grant is fully expended.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR EMERGENCY SERVICES  
FOR AN ACCOUNT CHANGE TO A 2020 SHSP GRANT RECEIVED FROM THE NYS  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Resolution No. 267-2020 approved the acceptance of a FY20 SHSP grant in the amount of \$132,454 from New York State Division of Homeland Security and Emergency Services, and

**WHEREAS**, a budget modification is required as an account change has been made for the appropriation expenses of this grant, and these funds will be used for Spillman,

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for Emergency Service for an account change to a 2020 SHSP Grant received from the NYS Division of Homeland Security and Emergency Services, as follow:

**DECREASE APPROPRIATIONS:**

X2Z36402 25000 20HS	X 20HS Technical Equipment	\$13,347
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**INCREASE APPROPRIATIONS:**

X2Z36404 42004 20HS	X 20HS Computer Software	\$13,347
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**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until the grant is fully expended.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY FOR A FY21 PSAP GRANT AND MODIFYING THE 2022 BUDGET FOR EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the New York State Division of Homeland Security and the Office of Interoperable and Emergency Communications has awarded a grant of \$207,604 to the Office of Emergency Services to provide funds to purchase equipment to enhance PSAP 2021-2022 Operations with a contract period of January 1, 2022 to December 31, 2022, and

**WHEREAS**, this FY21 PSAP grant will facilitate the ability of St. Lawrence County to purchase and install PSAP equipment for the 911 Dispatch Center,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security for a FY21 PSAP grant, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for Emergency Services, as follows:

**INCREASE APPROPRIATIONS:**

X2Z36402 25000 PSAP	FY21 PSAP Technical Equipment	\$207,604
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**INCREASE REVENUE:**

X2Z33895 56000 PSAP	X SI State Aid	\$207,604
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October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH  
BUSINESS ELECTRONICS (BEI HOLDINGS) FOR A RECORDING SYSTEM  
FOR EQUIPMENT AND MAINTENANCE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Office of Emergency Services records all incoming and outgoing phone calls and radio transmissions at both the Primary Public Safety Answering Point (Canton) and the Backup Public Safety Answering Point (Massena), and

**WHEREAS**, Verint, the current recording system being utilized, distributed by Business Electronics, has end-of-life software and components that are in excess of ten (10) years old, and

**WHEREAS**, to continue to adequately record phone calls and radio transmissions to industry standards, the entire recording system at both the Primary Public Safety Answering Point (Canton) and the Backup Public Safety Answering Point (Massena) must be upgraded or replaced, and

**WHEREAS**, the New York State Public Safety Answering Point Grant was awarded on August 3<sup>rd</sup>, 2022, and allows for the purchase of dispatch recording equipment, however this grant expires on December 31<sup>st</sup>, 2022, and

**WHEREAS**, the NICE recording system seems to best suit the needs of the office by simplifying discovery, compiling data from multiple systems for ease-of-access and conformity, and by adding automation to provide incident reconstructions, and

**WHEREAS**, the purchase of the NICE software and components would cost \$93,688.75, with the entirety of this cost being covered by the New York State Public Safety Answering Point Grant, and

**WHEREAS**, the Verint Recording System will not transfer its previous data/recordings to the NICE recording system, therefore it would be required to maintain a legacy Verint system for a minimum of three (3) years to keep old phone and radio recordings in accordance with 21 CRR-NY 5203.2(E) and internal policy Sec. 01-09,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts with Business Electronics (BEI Holdings) for a recording system for equipment and maintenance, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Chair to sign maintenance contracts with BEI Holdings for first-year maintenance upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A LEASE WITH ST. LAWRENCE VALLEY EDUCATIONAL TELEVISION COUNCIL, INC., FOR THE PURPOSE OF MAINTAINING A RADIO COMMUNICATIONS ANTENNA ON THE WNPI CHANNEL 18 TOWER IN SOUTH COLTON FOR THE SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Sheriff's Office presently has their primary radio communications antenna on the WNPI Channel 18 Tower located in South Colton off the East Hill Road, and

**WHEREAS**, the St. Lawrence County Sheriff's Office has received a two year lease agreement with the option of two (2) one-year extensions from St. Lawrence Valley Educational Television Council, Inc., Watertown, New York, for an Antenna Agreement at the WPBS/WNPI Channel 18 Tower in South Colton, and

**WHEREAS**, the annual cost are \$15,555 (Year 2023) and \$16,333 (Year 2024) (S1031104 42102), and

**WHEREAS**, the new contract term will be from January 1, 2023 through December 31, 2024, with the option of two (2) one-year renewals extending it to December 31, 2026,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a lease with St. Lawrence Valley Educational Television Council, Inc., for the purpose of maintaining a radio communications antenna on the WNPI Channel 18 tower in South Colton for the Sheriff's Office, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE FOR ACCOUNT  
EXPENSES IN THE CIVIL AND CORRECTIONAL DIVISIONS  
IN THE SHERIFF'S OFFICE**

By Ms. Curran, Chair, Finance Committee

**WHEREAS**, the Sheriff's Office Civil and Correctional Divisions have exceeded the budget in certain accounts for 2022, and

**WHEREAS**, there are remaining funds in other Sheriff's Office accounts to cover the expenses,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office for account expenses in the Civil and Correctional Divisions in the Sheriff's Office, as follows:

**DECREASE APPROPRIATIONS:**

S4031501 11000	S JAIL Direct Service Workers	\$180,285
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**INCREASE APPROPRIATIONS:**

S2031104 42000	S CIVIL Office Supplies	\$1,000
S2031104 42101	S CIVIL I/D Copying	400
S2031104 42402	S CIVIL Postage	4,000
S2031104 44100	S CIVIL I/D Gas	5,400
S4031504 414MM	S JAIL Medical Malpractice	15,485
S4031504 45100	S JAIL Medical Supplies	120,000
S4031504 45200	S JAIL Food Supplies	<u>34,000</u>
		\$180,285

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**CREATING AND FILLING A SCHOOL RESOURCE DEPUTY POSITION  
AT HERMON DEKALB CENTRAL SCHOOL DISTRICT AND MODIFYING  
THE 2022 BUDGET FOR THE SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Resolution No. 8-2022 authorized the Chair to sign contract(s) and establish a School Resource Officer (SRO) Program with St. Lawrence County School Districts, and

**WHEREAS**, the Hermon-DeKalb Central School District has signed a contract for a School Resource Deputy (SRD) for a term of September 6, 2022 through June 30, 2023 with the option to continue through June 30, 2025, if renewed, and

**WHEREAS**, this SRD position requires a trained deputy for assignment with the expectation a vacancy will be authorized to backfill the position, and

**WHEREAS**, appropriation and revenue accounts will need to be modified for 2022, and a request in the 2023 Budget for the Sheriff's Office, and

**WHEREAS**, revenue from the Hermon-DeKalb Central School District will cover the costs of the salary and benefits with payments made to St. Lawrence County bi-annually on January 30<sup>th</sup> and June 30<sup>th</sup> of each applicable year, and not to exceed 2025, and

**WHEREAS**, Hermon-DeKalb Central School District will also be responsible for the cost of any overtime salary for the School Resource Deputy who performs SRD duties for the School District and/or SRD events or incidents which will be payable to St. Lawrence County as required in quarterly billings submitted by the Sheriff's Office to the Hermon-DeKalb School District,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Sheriff to create and fill a School Resource Deputy Position at Hermon Dekalb Central School District, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for the Sheriff's Office, as follows:

**INCREASE APPROPRIATIONS:**

S1031101 11000 SRD	S CRIM SRD Supervisory/Administration	\$16,258
S1031104 81000 SRD	S CRIM SRD Retirement	1,901
S1031108 83000 SRD	S CRIM SRD Social Security	1,091
S1031108 84000 SRD	S CRIM SRD Workmens Compensation	426
S1031108 84500 SRD	S CRIM SRD Life Insurance	67



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S1031108 86000 SRD	S CRIM SRD Health Insurance	9,192
S1031108 86500 SRD	S CRIM SRD Dental Insurance	<u>246</u>
		\$29,181

**INCREASE REVENUE:**

S1023895 57000 SRD	SCRIM SRD Misc Revenue, Other Govts	\$29,181
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October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF’S OFFICE  
DUE TO AN INCREASE IN COST FOR A VEHICLE FOR THE SHERIFF’S OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Sheriff’s Office ordered a 2022 Ford Utility Police Interceptor vehicle in March of 2022 by Purchase Order No. 11570 with 2022 funds, and

**WHEREAS**, due to high demand and availability issues, the 2022 model is no longer available; however, the Sheriff’s Office is able to change the order to a newer model of the same vehicle, a 2023 Ford Utility Police Interceptor, with an increase in the price, and

**WHEREAS**, the Purchasing Department completed a surplus auction in July 2022 and the Sheriff’s Office received revenue for the sale of a used vehicle, and these funds could be utilized toward the cost increase for the new 2023 Ford Utility Police Interceptor,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff’s Office due to an increase in cost for a vehicle for the Sheriff’s Office, as follows:

**INCREASE REVENUE:**

T2026505 550SA	T LR Auction Proceeds For Sheriff	\$5,001
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**DECREASE APPROPRIATIONS:**

S1031104 44000	S CRIM I/D Automotive Expenses	\$3,471
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**INCREASE APPROPRIATIONS:**

S1031102 23000	S CRIM Automotive Equipment	\$8,472
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October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING SEAWAY VALLEY PREVENTION COUNCIL TO OFFER PEER SERVICES FOR THE MANDATED MEDICATION FOR ADDICTION TREATMENT (MAT) PROGRAM AT THE CORRECTIONAL FACILITY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, on October 7th, 2021, Governor Kathy Hochul signed into law Legislation S.1795/A.868 aimed toward reducing drug-related overdose deaths across New York State and encouraging those suffering from addiction to seek help in their recovery, and

**WHEREAS**, expanding Medication for Addiction Treatment (MAT) across state and local facilities will allow incarcerated individuals access to medications and therapies to provide them the opportunity to overcome substance use and lessen the likelihood that they may suffer drug-related overdoses upon their re-entry into society, and

**WHEREAS**, Mental Hygiene Chapter 27, Title D, Article 19, requires each county correctional facility to implement a jail-based substance use disorder treatment and transition services program that supports the initiation, operation, and enhancement of substance use disorder treatment and transition services for persons with substance use disorder who are incarcerated, and

**WHEREAS**, through a volunteer program the Correctional Facility has established services and programs with Seaway Valley Prevention Council in the past including basic needs and personal development; discussion groups; parenting groups; communication skills; recovery for addictions; anger management; and alcoholics anonymous,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Seaway Valley Prevention Council of offer peer services for the Medication for Addiction Treatment (MAT) Program at the Correctional Facility, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE SHERIFF'S OFFICE TO ENTER INTO AN AGREEMENT  
WITH COMMUNITY SERVICES FOR THE MEDICATION-ASSISTED  
TREATMENT (MAT) PROGRAM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, on October 7th, 2021, Governor Kathy Hochul signed into law Legislation S.1795/A.868 aimed toward reducing drug-related overdose deaths across New York State and encouraging those suffering from addiction to seek help in their recovery, and

**WHEREAS**, expanding Medication-**Assisted** Treatment (MAT) across state and local facilities will allow incarcerated individuals access to medications and therapies to provide them the opportunity to overcome substance use and lessen the likelihood that they may suffer drug-related overdoses upon their re-entry into society, and

**WHEREAS**, the Sheriff's Office will establish a MAT Program at the St. Lawrence County Correctional Facility under the direction of a specified doctor and nurse practitioner who will be program sponsors for the Sheriff's Office, and

**WHEREAS**, the Sheriff's Office would like Community Services to be the backup sponsor for the MAT Program, as well as provide medications available through the Opioid Treatment Program to incarcerated individuals, as prescribed (S4031504 45102),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Sheriff's Office to enter into an agreement with Community Services for the Medication-**Assisted** Treatment (MAT) Program, upon approval of the County Attorney.

*Note: Corrected title in bold.*

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE FOR A 2023  
POLICE TRAFFIC SERVICES (PTS) GRANT FROM THE STATE OF NEW YORK  
GOVERNOR'S TRAFFIC SAFETY COMMITTEE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the St. Lawrence County Sheriff's Office has been awarded a Police Traffic Services (PTS) Grant in the amount of \$6,020 through the Governor's Traffic Safety Committee, with a contract period of October 1, 2022 to September 30, 2023, and

**WHEREAS**, this 2023 PTS Grant provides funding to cover overtime costs related to increasing seat belt usage and reducing dangerous driving behaviors,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office for a 2023 Police Traffic Services (PTS) Grant from the State of New York Governor's Traffic Safety Committee, as follows:

**INCREASE APPROPRIATIONS:**

S1Z31101 18000 GTSC	S CRIM PTS Grant Overtime	\$6,020
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**INCREASE REVENUE:**

S1Z33895 56000 GTSC	S SA CRIM State Aid	\$6,020
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**DECLARING OCTOBER DOMESTIC VIOLENCE AWARENESS MONTH  
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, October has been designated as Domestic Violence Awareness Month, and the theme for this year is #Every1KnowsSome1, and

**WHEREAS**, the St. Lawrence County Domestic Violence Task Force has been working to bring about changes in community norms which support the development of healthy relationships and families in our communities, and

**WHEREAS**, the Task Force is working to create a continuum of services which range from prevention, crisis intervention, and counseling through shelter, advocacy, and legal intervention, and

**WHEREAS**, as the lead agency of the task force, Renewal House has planned activities throughout the County to highlight Domestic Violence Awareness Month striving to show how common domestic violence is and that it is more than physical violence, supporting survivors, preventing domestic violence in the future, and requiring an understanding of what it is, who it impacts, and why everyone should care,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators declares October Domestic Violence Awareness Month, and

**BE IT FURTHER RESOLVED** that the Board of Legislators encourages all citizens of the County to support the development of healthy non-violent relationships.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE PLANNING OFFICE  
FOR PUBLIC TRANSPORTATION**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Public Transit operations are budgeted in the Planning Office, and

**WHEREAS**, the cost for Public Transit services has increased due to the cost of fuel, price of repair parts, and staffing, and

**WHEREAS**, increases in expenses will be offset by increases received in revenue,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Planning Office for Public Transportation, as follows:

**INCREASE APPROPRIATIONS:**

N2B56304 43007	N Bus Other Fees and Services	\$981,984
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**INCREASE REVENUE:**

N2B45895 57003	N FA Bus Operations Ogdensburg/Potsdam	\$5,500
N2B35945 56003	N SA Operating Aid	<u>976,484</u>
		\$981,984

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT AMENDMENT WITH THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION FOR ADDITIONAL FUNDING FOR THE THIRD ROUND OF THE SEPTIC SYSTEM REPLACEMENT PROGRAM AND MODIFYING THE 2022 BUDGET FOR THE PLANNING OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the New York State Environmental Facilities Corporation (NYSEFC) awarded a multi-year option for the County to engage in a septic system replacement program, and

**WHEREAS**, a successful program was administered in 2018 with the County receiving \$225,000 and subsequently spending the entire amount on the repair or replacement of forty (40) deficient septic systems along specified waterbodies throughout the County, and

**WHEREAS**, funding in the amount of \$340,000 was made available in 2021, and is currently being spent down through the second round of this program, and

**WHEREAS**, the NYSEFC has made available through December 31, 2026, an additional \$635,000 in funding for the third round of the Septic System Replacement Program, and

**WHEREAS**, St. Lawrence County Soil and Water Conservation District (SWCD) has previously offered to provide financial assistance for administrative costs associated with program implementation as this type of funding is absent from the grant in its current format, and

**WHEREAS**, the intent to move forward with grant implementation with funds provided by the SWCD will occur with efforts to locate additional sources of funds to support the administration of the grant, noting that it is possible that implementation may be impacted when administrative funding is exhausted,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract amendment with the New York State Environmental Facilities Corporation for additional funding for the third round of the septic replacement program, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget in the Planning Office, as follows:

**INCREASE APPROPRIATIONS:**

N1087904 460GP EFC                      N EFC Septic Round 3                      \$635,000

**INCREASE REVENUE:**

N1039895 56000 EFC                      N EFC Septic Round 3                      \$635,000



October 3, 2022

**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until the grant is fully expended.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH INFO QUICK SOLUTIONS, INC. FOR THE ST. LAWRENCE COUNTY CLERK'S RECORDS MANAGEMENT SYSTEM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the St. Lawrence County Clerk's Office is the office of record for all real property, civil and criminal records, as well as pistol and rifle records, and

**WHEREAS**, the County Clerk's Office is required to reproduce these documents on a regular basis, and is currently using the Info Quick Solutions, Inc. (IQS) Turnkey Management Solution System, which allows these records to be digitized, and

**WHEREAS**, the current contract with IQS expired on August 31, 2022, and a review of services provided identified an annual savings of \$32,451, and

**WHEREAS**, the hardware and maintenance will now be provided by the County IT Department which will result in a savings of \$2,704 a month, and

**WHEREAS**, the software and maintenance will be provided by IQS at a cost of \$6,300 a month for a term of September 1, 2022 through August 31, 2027 (K1114104 43007),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Info Quick Solutions, Inc., for the St. Lawrence County Clerk's Records Management System, upon the approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK BOARD OF ELECTIONS FOR AN ABSENTEE BALLOT PRE-PAID POSTAGE GRANT FOR THE BOARD OF ELECTIONS**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, funds have become available from the New York Board of Elections for the St. Lawrence County Board of Elections for the period beginning July 1, 2022 through December 31, 2022 in the amount of \$26,668, and

**WHEREAS**, the grant has program specific terms and conditions, and the grant revenue will offset the postage cost that was budgeted for 2022 (E1030895 56000),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with New York Board of Elections for an Absentee Ballot Pre-Paid Postage Grant for the Board of Elections, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN THE 2022-2023 CRIMINAL JUSTICE  
DISCOVERY REFORM GRANT FOR THE DISTRICT ATTORNEY'S OFFICE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the New York State Division of Criminal Justice Services has awarded a one-year funding option for the 2022-2023 Criminal Justice Discovery Reform Grant in the amount of \$400,863 for the contract period of April 1, 2021 through March 31, 2023, and

**WHEREAS**, the grant will subsidize the partial cost of an Assistant District Attorney position with focus on the implementation of discovery and/or bail reform efforts in the amount of \$201,358; the partial cost of a Deputy Sheriff dedicated to the Discovery Demands as well as new bail reform obligations in the amount of \$174,938; the cost of PCMS Program Discovery Storage Fees used for discovery in the amount of \$8,742; the cost of software license, hardware and training for Cellebrite UFED Program in the amount of \$10,625; and the cost of two laptops in the amount of \$5,200, and

**WHEREAS**, the New York State Division of Criminal Justice Services and New York State Attorney recognize the value of assistance that the St. Lawrence County District Attorney's Office, St. Lawrence County Sheriff's Department, and the Prosecution Criminal Management System (PCMS) is to their agencies and other agencies throughout St. Lawrence County, and have generously offered this grant to assist with the implementation of discovery and/or bail reform efforts,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign the 2022-2023 Criminal Justice Discovery Reform Grant, and any subsequent amendments with the New York State Department of Criminal Justice Services, for the District Attorney's Office, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING OCTOBER 2022 AS CYBERSECURITY AWARENESS MONTH  
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Cybersecurity Awareness Month was launched by the National Cyber Security Alliance & the U.S. Department of Homeland Security in October 2004, and

**WHEREAS**, the Cybersecurity and Infrastructure Security Agency (CISA) co-leads Cybersecurity Awareness Month, and

**WHEREAS**, the theme for 2022 is “See Yourself in Cyber”, helping to empower individuals and organizations to own their role in protecting their part of cyberspace, and

**WHEREAS**, Cybersecurity Awareness Month continues to raise awareness about the importance of cybersecurity across our nation, ensuring that all Americans have the resources they need to be safer and more secure online,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators proclaims October 2022 as Cybersecurity Awareness Month in St. Lawrence County.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT  
WITH USHERWOOD OFFICE TECHNOLOGY FOR THE  
INFORMATION TECHNOLOGY DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Resolution No. 257-2021, dated September 13, 2021, authorized the Chair to sign a contract with Usherwood Office Technology for the leasing, service, and supplies for a fleet of multifunction printing devices (CD016804 42102 MSPC), and

**WHEREAS**, in the agreement, the print management system called “Uniflow” was designed by the vendor to be entirely cloud-based (via internet only), and

**WHEREAS**, because of technical challenges, the Uniflow system is now functioning in a “hybrid” system with functionality both in the cloud and on premises (located in IT), and

**WHEREAS**, as this change represents a difference from the original agreement and the County wishes to officially acknowledge this contractually,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Contract Addendum with Usherwood Office Technology for the Information Technology Department, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT WITH BIGLEAF NETWORKS FOR INTERNET COMMUNICATION SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the County has a current agreement in place with Bigleaf Networks for internet redundancy and consolidation services, and

**WHEREAS**, in the agreement, the data transmission rate covers up to 250 Megabits per second (Mbps), and

**WHEREAS**, because of recent additions to internet speed, the service to cover the revised transmission rate must be increased to the next highest service level of 500 Mbps at an increased cost of \$200/month (CD016804 42004),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Service Plan Agreement Amendment with Bigleaf Networks for internet communication services for the Information Technology Department, upon approval of the County Attorney.

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A FACILITIES USE PERMIT  
WITH THE STATE UNIVERSITY OF NEW YORK COLLEGE  
OF TECHNOLOGY AT CANTON, NEW YORK**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the St. Lawrence County Human Resources Department has from time to time used space at the State University of New York College of Technology at Canton, and

**WHEREAS**, the State University of New York College of Technology at Canton has requested the County sign a facilities use permit in conjunction with that use, and

**WHEREAS**, due to space constraints it is necessary that St. Lawrence County authorizes this permit (CP014304 40700),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Facilities Use Permit with the State University of New York College of Technology at Canton, New York, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that if there are no changes in costs, successor permits for facility use with the State University of New York College of Technology at Canton, New York may be signed annually by the Chair, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that if there are changed proposed, the authorization will come back before the Board of Legislators for consideration and approval.



October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**REVISING THE MEDICARE PART B PREMIUM REIMBURSEMENT POLICY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Resolution No. 361-85 established a reimbursement policy for employees/retirees and their spouses for Medicare Part B Premiums to encourage selection of Medicare Part B as their primary insurance coverage, and

**WHEREAS**, the subsequent policy stipulated eligibility, reimbursement process, documentation requirements, etc., and

**WHEREAS**, policy changes related to eligibility and reimbursement levels were sought in 2012 resulting in Resolution No. 247-2012 being adopted, and

**WHEREAS**, St. Lawrence County would like to provide clarification on current provisions, and set definitive deadlines for required documentation to be provided to Human Resources, and

**WHEREAS**, St. Lawrence County Treasurer's Officer requires documentation for auditing purposes of public funds, and

**WHEREAS**, the Health Care Committee recommended changes to the policy as described, and the revisions will be made in accordance with union contracts,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes revising the Medicare Part B Premium Reimbursement Policy, and

**BE IT FURTHER RESOLVED** that St. Lawrence County will continue to provide the Medicare Part B Premium Reimbursement for County retirees and their spouses according to changes and clarifications as described in this adopted resolution as well as the policy and the union contracts.



POLICY: Medicare B Premium Reimbursement	DATE LAST REVIEWED: 10/03/2022
SUBMITTED BY: Jonnie J. Dorothy, Human Resources Director	REVIEWED BY: Ruth Doyle, County Administrator and Board of Legislators
REGULATION(S): Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA)	

**ELIGIBILITY:**

St. Lawrence County will reimburse its retirees (and spouses) for Medicare B premiums **if Medicare is their primary health insurance under the rules of TEFRA of 1982 and St. Lawrence County (SLC) health insurance is secondary. The retiree must meet all of the following eligibility requirements:**

1. Hired by St. Lawrence County prior to October 1, 2012, and
2. Completed five (5) years of continuous service with the County, and
3. Enrolled in the health plan for five (5) years and must be enrolled at the time of retirement, and
4. Qualify for retirement benefits from one of the New York State administered retirement plans.

**REQUIRED DOCUMENTATION:**

Eligibility is also contingent upon **verification of Medicare B coverage and premiums by providing the following documents to the SLC Human Resources Department:**

1. **Copy of retiree and their spouse's Medicare B enrollment cards.**
2. **Copy of retiree and spouse's current year's monthly premium verification letter from Social Security Administration.**

**REIMBURSEMENT:**

- The County will reimburse eligible retirees twice each year (normally in June **for the first six months of the calendar year** and December **for the second six months of the calendar year**).
- **Unless otherwise negotiated in relevant union contracts, the following reimbursement will apply:**
  - **Retirees hired prior to 10/01/2012 & retired prior to 10/01/2012 – 100%**
    - **Spouses – 100% (CSEA, Indigent Defense, Solid Waste Department and Non-Union)**
    - **Spouses – 75% (Council 82 Local 2390/2390S, Deputies Association and Sheriff's Supervisor Association)**

October 3, 2022

- **Retirees hired prior to 10/01/2012 & retired on or after 10/01/2012 – up to \$104.90/month**  
(**\$104.90/month = the reimbursement rate of Medicare Part B on 12/31/2014**)  
(**SLC will reimburse the lesser of the Medicare Part B premiums or \$104.90/month**)
- **Retirees hired on or after 10/01/2012 – 0%**
- **If the required documents are not received on or before June 30<sup>th</sup> reimbursement will not be made for the first six months of that calendar year. If the required documents are not received on or before Dec 31<sup>st</sup> reimbursement will not be made for the second six months of that calendar year.**
- **If documents are received on or before June 30<sup>th</sup> the retiree does not need to provide it again for the second six months payment of that calendar year (payment will be automatic).**

**(Social Security (SS) Administration sends out the Medicare premium notices around November for the following year.)**

The County will not make retroactive reimbursements.

**EMPLOYEE/RETIREE RESPONSIBILITIES:**

- The employee/retiree must notify the SLC Human Resources Department when they or their spouse are receiving Medicare Benefits.
- The employee/retiree must provide a copy of the required documentation to the Human Resources Department **in the required time frames referenced in this policy.**
- The **employee/retirees** or their families **must** notify the County if their Medicare **Part B** coverage **ends.**
- **It is the retiree's responsibility to secure proof of receipt of required documents from HR.**

October 3, 2022

Operations Committee: 9-19-2022

RESOLUTION NO. \_\_\_\_\_

**ESTABLISHING THE ST. LAWRENCE COUNTY SECONDARY JOB POLICY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Fair Labor Standards Act (FLSA) provides for local government employees, solely at their option, to work occasionally or sporadically on a part-time basis for the same public employer in a similar or different capacity from their regular employment, and

**WHEREAS**, there may be an occasional need for additional resources in the delivery of certain types of public services which at times is best met by the part-time employment of an individual who is already a St. Lawrence County employee, and

**WHEREAS**, St. Lawrence County from time to time will authorize and request employees, at their option, to work on a part-time basis in a similar or different capacity from their regular position, and

**WHEREAS**, it is important to establish a policy on how employees will be paid in accordance with FLSA when working a secondary job at St. Lawrence County,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators establishes the St. Lawrence County Secondary Job Policy.



POLICY: Secondary Job	DATE LAST REVIEWED: 10/03/2022
SUBMITTED BY: Jonnie J. Dorothy, Human Resources Director	REVIEWED BY: Ruth Doyle, County Administrator and Board of Legislators
REGULATION(S): Title 29 CFR 553.3 Section 7(p)(2) - Fair Labor Standards Act (FLSA)	

**Policy Requirements:**

Section 7(p)(2) of the Fair Labor Standards Act (FLSA) provides that where local government employees, solely at their option, work occasionally or sporadically on a part-time basis for the same public employer in a different capacity from their regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Act (FLSA). St. Lawrence County will follow these regulations for employees that are allowed to work a second job at the County. The County maintains the right to disallow an employee to work a second job at the County at any time for any reason.

**Occasional/Sporadic Work Procedure:**

The term occasional or sporadic means infrequent, irregular, or occurring in scattered instances. There may be an occasional need for additional resources in the delivery of certain types of public services which is at times best met by the part-time employment of an individual who is already a St. Lawrence County employee. Where employees freely and solely at their own option enter into such activity, the total hours worked will not be combined for purposes of determining any overtime compensation due on the regular, primary job. However, in order to prevent overtime abuse, such hours worked are to be excluded from computing overtime compensation due only where the occasional or sporadic assignments are not within the same general occupational category as the employee's regular work.

In order for an employee's occasional or sporadic work on a part-time basis to qualify for exemption under section 7(p)(2), the employee's decision to work in a different capacity must be made freely and without coercion, implicit or explicit, by the employer. An employer may suggest that an employee undertake a second job at St. Lawrence County when the need for assistance arises, but the employee must be free to refuse to perform such work without sanction and without being required to explain or justify the decision.

Employment in such activity may be considered occasional or sporadic for regular employees of St. Lawrence County even where the need can be anticipated because it recurs (e.g., civil service exam monitoring). An activity does not fail to be occasional merely because it is recurring.

**Different Capacity:**

In order for employment in these occasional or sporadic activities not to be considered subject to the overtime requirements of section 7 of the FLSA, the regular employment of the individual performing them must also be in a different capacity, *i.e.*, it must not fall within the same general occupational category.

**Similar/Related Capacity:**

Should the second job fall within the same general occupational category of work as the employees primary job overtime requirements of section 7 of the FLSA will apply and all work done in the second job will be used in overtime calculations.

**Overtime Pay:**

St. Lawrence County will follow FLSA overtime pay regulations. FLSA overtime regulations apply to all hourly, non-exempt employees. The overtime calculation used for the second job will be time and a half the rate of the second job regardless of how overtime is calculated in a primary job.

I agree with the terms of this policy and I affirm that I work a second job at St. Lawrence County freely, without coercion, and at my sole option and discretion.

\_\_\_\_\_  
Print Name / Employee Number

\_\_\_\_\_  
Title of Second Job

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A SERVICE AGREEMENT WITH  
TRANE US INC. FOR HEATING, VENTING, AND AIR CONDITIONING (HVAC)  
SERVICES FOR THE DEPARTMENT OF HIGHWAYS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Department of Highways has specialized HVAC units throughout its buildings, including the new outposts in Lisbon, Potsdam and Russell, and

**WHEREAS**, the County has contracted with TRANE US, Inc. (“TRANE”) for the maintenance of these units for the past several years, and

**WHEREAS**, TRANE has updated the renewal documents for the period of October 1, 2022 to September 30, 2023 to include the new Highway outposts at a total cost of \$20,846.58 (HR051304 42202),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a service agreement with TRANE US, Inc. for heating, venting, and air conditioning (HVAC) services for the Department of Highways, upon approval of the County Attorney.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF HIGHWAYS  
FOR INCREASED FUEL, REPAIR, AND OVERTIME EXPENSES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution No. 261-2022 authorized a budget modification to address the increase cost of operations after a review of the financial update for the second quarter of 2022, and

**WHEREAS**, the Department of Highways budgets appropriation and revenue accounts to reflect current and projected operations, and

**WHEREAS**, additional highway projects have resulted in increases in the rental of County-owned machinery for bridge and paving projects, and

**WHEREAS**, the Department has seen increases in overtime due to vacancies and the increased workload due to the busy construction season, and

**WHEREAS**, there is \$38,018 set aside in the contingency account for overtime, and the ability for a department to reappropriation funds within its department will provide options in the future if these funds are needed before the end of the year, and

**WHEREAS**, the cost of motor equipment repair parts continues to escalate and these increases are offset by increases in revenue and other decreases in appropriation lines,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Department of Highways for increased fuel, repair, and overtime expenses, as follows:

**DECREASE APPROPRIATIONS:**

HM351101 13000	H MR Technical	\$80,000
HM351104 40600	H MR Machinery Rental	<u>182,056</u>
		\$262,056

**INCREASE APPROPRIATIONS:**

HM351101 18000	H MR Overtime	\$80,000
HA050104 41600	H Admin Electricity	1,000
HA050104 44105	H Admin Natural Gas Purchases	3,700
HG051484 40600	H HSOG Machinery Rental	20,000
HM151124 40600 H1	H H1 Machinery Rental	93,990
HM551124 40600 B1	H B1 Machinery Rental	<u>68,066</u>
		\$266,756

**INCREASE REVENUE:**

HM026505 55000	H LR Sale of Scrap & Excess	\$4,700
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October 3, 2022

**DECREASE APPROPRIATIONS:**

HR051301 13000	H RM Technical	\$5,082
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**INCREASE APPROPRIATIONS:**

HD051304 42200	H ER I/D Equip Repair & Main	\$55,500
HR051301 18000	H RM Overtime	<u>5,082</u>
		\$60,582

**INCREASE REVENUE:**

HD012895 55000	H Equip Repairs – Other Departments	\$55,500
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October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**APPROVING A CHANGE ORDER WITH LAWMAN HEATING AND COOLING FOR THE CONSTRUCTION OF FUEL ISLAND STATIONS AT THE LISBON, RUSSELL, AND POTSDAM HIGHWAY OUTPOST FACILITIES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution No. 142-2021 authorized the construction of Highway Outpost Facilities in the Towns of Lisbon and Russell, and

**WHEREAS**, Resolution No. 52-2022 authorized the construction of Highway Outpost Facilities in the Town of Potsdam, and

**WHEREAS**, the construction of fuel islands at all three outposts will incur additional costs not included in the original contracts, and

**WHEREAS**, construction is completed on the Lisbon and Russell outposts, and

**WHEREAS**, the general contractor for the Potsdam site, Lawman Heating and Cooling, has agreed to construct a foundation for fuel islands at all three outposts, and

**WHEREAS**, the cost is offset by the Russell Salt Storage building being under budget,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators approves a change order for the construction of Fuel Island stations at the Lisbon, Russell, and Potsdam Highway Outpost Facilities, upon approval of the County Attorney, to:

General Contractor: Lawman Heating & Cooling  
Fuel Island for Lisbon, Russell and Potsdam Outposts  
Not to Exceed \$53,000

HM651974 465CO LOP  
HM651974 465CO ROP  
HM651974 465CO POP

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A SUPPLEMENTAL AGREEMENT WITH BROOKS WASHBURN, ARCHITECT FOR ADDITIONAL SERVICES FOR THE POTSDAM OUTPOST FACILITY AND MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF HIGHWAYS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution 261-2019 authorized the Chair to sign a contract with Brooks Washburn, Architect, for the design, bid document preparation and cost estimates for new salt/sand and motor equipment storage facilities for an amount not to exceed \$161,932, and

**WHEREAS**, a budget modification is needed for additional engineering and design fees for the Potsdam Outpost,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a supplemental agreement for additional services for the Potsdam Outpost Facility, upon approval of the County Attorney, to:

Consultant:	Brooks Washburn, Architect
Contract Title:	Salt/Sand & Motor Equipment Storage Facilities Town of Potsdam
Additional Engineering/ Design Fee:	Not to Exceed \$35,000 HR051304 430ED

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Department of Highways, as follows:

**INCREASE APPROPRIATIONS:**

HR051304 430ED	H RM Engineering Design	\$35,000
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**DECREASE APPROPRIATIONS:**

HR051301 13000	H RM Technical	\$35,000
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**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Chair to execute all necessary project-related documents, upon approval of the County Attorney.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH WASTE  
MANAGEMENT FOR PROCESSING RECYCLABLE MATERIALS FROM  
THE OGDENSBURG RECYCLING TRANSFER FACILITY**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution No. 294-2022 authorized the Chair to sign contracts for the construction of a Recycling Transfer Facility located at the Ogdensburg Transfer Station, and

**WHEREAS**, the County is responsible for the processing of recyclable materials for efficient transport, and

**WHEREAS**, the Solid Waste Department solicited bids for the processing of recyclable materials from the Ogdensburg Recycling Transfer Facility, and

**WHEREAS**, the base price listed is based on the market at the time of the bid submission and the price each month will be adjusted based on current market conditions, and

**WHEREAS**, the lowest responsible bidder for this project has been determined,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract for processing recyclable materials from the Ogdensburg Recycling Transfer Facility in Ogdensburg, upon approval of the County Attorney, to:

Contractor:	Waste Management
Base Price:	\$115/ton 50% Paid When Commodity Value is above Processing Fee 100% Commodity Value Share over Processing Fee
Contract Title:	Processing Recyclable Materials WH081604 43018 RECY

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Chair to execute all necessary project-related documents, upon approval of the County Attorney.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING COLLECTION OF OMITTED TAXES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Sections 520 and 551 of the Real Property Tax Law make provisions for the taxation of exempt property upon transfer of title and addition of omitted parcels from the roll of the previous year, and

**WHEREAS**, Section 520 states that the property shall be taxed pro rata for the unexpired portion of any fiscal year during which said transfer of title occurred, and

**WHEREAS**, for purposes of any fiscal year or years during which title to such property is transferred, such property shall be deemed to have been omitted,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes collection of omitted taxes to the 2023 tax roll pursuant to Sections 520 and 551 under Title 3 of Article Five of the Real Property Tax Law.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**ADOPTION OF THE EQUALIZATION RATES FOR 2023 COUNTY TAXES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Section 900 of the New York State Real Property Tax Law requires that county taxes be levied upon the basis of the full valuation of taxable real property determined in accordance with Article 8 of that law, and

**WHEREAS**, Article 8 requires the apportionment of county taxes upon the aggregate full value of taxable real property in each city and town determined by dividing the assessed valuation thereof by the county equalization rate established for each city and town by the county equalization agency, and

**WHEREAS**, Section 804 of the New York State Real Property Tax Law requires the adoption of the county equalization rates by the county legislature,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators adopts the equalization rates for 2023 County Taxes, as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Ogdensburg	96.00
Brasher	95.50
Canton	86.00
Clare	2.48
Clifton	85.00
Colton	96.00
Dekalb	84.00
Depeyster	55.00
Edwards	78.00
Fine	100.00
Fowler	9.50
Gouverneur	86.00
Hammond	87.00
Hermon	99.00
Hopkinton	93.00
Lawrence	88.00
Lisbon	70.00
Louisville	71.00
Macomb	45.00
Madrid	80.50
Massena	92.00
Morristown	93.00
Norfolk	75.00
Oswegatchie	97.00
Parishville	5.60
Piercefield	91.00

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Pierrepont	79.50
Pitcairn	98.00
Potsdam	84.00
Rossie	94.00
Russell	65.50
Stockholm	76.00
Waddington	78.00

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE FORGIVENESS OF INTEREST, PENALTIES, AND CERTAIN FEES ON THE PROPERTY KNOWN AS “THE OSWEGATCHIE RIVER CRANBERRY RESERVOIR REGULATING DISTRICT” LOCATED AT 50 RIVERSIDE DRIVE IN THE TOWN OF CLIFTON**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Oswegatchie River Cranberry Reservoir Regulating District (“ORCRRD”) is the title owner to land located at 50 Riverside Drive in the Town of Clifton with a Tax Map #205.070-2-12.12, and

**WHEREAS**, in 1987, ORCRRD and Trafalgar Power, Inc. entered into a 50-year lease for lease of premises allowing Trafalgar to install a power generator, obtain a FERC license and provided for the lessee to pay any ad valorem taxes assessed to the leased premises, and

**WHEREAS**, in about 2004, Trafalgar declared bankruptcy and the U.S. Bankruptcy Court appointed Algonquin Power Corporation to manage the facility, and

**WHEREAS**, in 2015, the lease, by order of the bankruptcy court, and FERC license were transferred to Ampersand Power, and

**WHEREAS**, Ampersand failed to pay the lease payments for a number of years claiming they were unaware of a lease addendum setting the lease payment amounts and the dispute was finally resolved by Ampersand conveying all of their interest in the lease back to ORCRRD, and

**WHEREAS**, ORCRRD received a tax bill for the year 2020 for real estate taxes due on the leased parcel, a petition, and notice of tax foreclosure, and

**WHEREAS**, ORCRRD is willing to pay the 2020 tax bill but has requested that the County compromise the amount by removing all interest, penalties, and fees associated with the 2020 delinquency to its original amount of \$5,397.18, given the fault of the delinquency on Ampersand Power,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizing the forgiveness of interest, penalties, and certain fees on the property known as “The Oswegatchie River Cranberry Reservoir Regulating District” located at 50 Riverside Drive in the Town of Clifton, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** pursuant to the authority vested in the Board of Legislators under Real Property Tax Law § 1138, the base taxes for the year 2020, in the amount of \$5,397.18, associated with land located at 50 Riverside Drive in the Town of Clifton with a Tax Map #205.070-2-12.12 and owned by the Oswegatchie River Cranberry Reservoir Regulating District with such remaining interest, penalties, and fees accumulated to date to be forgiven.



October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT WITH ODIN ENVIRONMENTAL, LLC, FOR PHASE II ENVIRONMENTAL INVESTIGATIONS ON PROPERTY OWNED BY THE ESTATE OF LAWRENCE CHURCHILL AND ANDY MASLIN & DONNA MASLIN**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the County has commenced In Rem real property tax foreclosure proceedings for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against property owned by the Estate of Lawrence Churchill known as the Churchill Site, located at 2604 State Highway 812 in the Town of Dekalb, County of St. Lawrence, State of New York (Tax Map No. 115.004-1-23.1) and against property owned by Andy Maslin & Donna Maslin known as the Maslin Site, located 5262 County Route 14 in the Town of Waddington, County of St. Lawrence, State of New York (Tax Map No. 22.058-1-4.2), and has also secured legal authority to perform environmental explorations at the Churchill Site and Maslin Site, and

**WHEREAS**, on June 7, 2021, the Board of Legislators adopted Resolution No. 165-2021 wherein the County retained the services of Odin Environmental, LLC to perform environmental exploration on the Grant's Site, the Davis Site, and the Bice Site to determine whether environmental remediation was required in order to take title to the properties, and

**WHEREAS**, on June 6, 2022, the Board of Legislators adopted Resolution No. 213-2022 which amended the original contract to include initial environmental investigations to be performed on the Maslin Site and the Churchill Site, and

**WHEREAS**, the Properties are each known to have had historic storage and sale of gasoline and other petroleum product and are believed to be potentially contaminated with petroleum discharged from historic petroleum storage tank systems at each parcel, and

**WHEREAS**, following execution of the amended contract with Odin Environmental, LLC, Odin performed a site ground penetrating radar inspection which uncovered buried petroleum tanks at the sites, and

**WHEREAS**, as a result of the discoveries, additional testing and soil borings are required to determine the extent of any contamination at the two locations,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizes the Chair to sign an amended contract, and any other documentation necessary to effectuate the terms of the agreement, with Odin Environmental, LLC, for Phase II Environmental Investigations on property owned by the Estate of Lawrence Churchill and Andy Maslin & Donna Maslin, upon approval of the County Attorney.

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Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**TRANSFERRING AN EASEMENT TO NATIONAL GRID FOR THE BENEFIT OF  
DILLON SMITH AND CHARISSE SMITH OVER A PORTION OF REFORESTATION  
LAND OWNED AND MAINTAINED BY ST. LAWRENCE COUNTY**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the County of St. Lawrence is the record title owner of a tract of land in the Town of Colton on the Lenny Road identified as Section 105.001/Block 3/Lot 2 with Tax Map No. 1005.001-3-2 pursuant to a deed recorded in the County Clerk's Office at Liber 272 on Page 248, and

**WHEREAS**, the County of St. Lawrence has dedicated such parcel as "reforestation lands" which are managed by the St. Lawrence County Soil and Water District, and

**WHEREAS**, National Grid, on behalf of neighboring landowners Dillon Smith and Charisse Smith, have requested an easement over a portion of the land owned by St. Lawrence County, and

**WHEREAS**, pursuant to County Law §215(1), the Board of Legislators has general control and dominion over all lands owned and maintained by the County and must authorize any conveyance of an interest in real property owned by the County,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to transfer an easement to National Grid for the benefit of Dillon Smith and Charisse Smith over a portion of Reforestation Lands owned and maintained by St. Lawrence County, upon review and approval of the County Attorney.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**TRANSFERRING FUNDS FROM THE 2019 TAX FORECLOSURE SALE  
TO THE ENVIRONMENTAL REMEDIATION RESERVE ACCOUNT**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution No. 342-2007 established the Environmental Remediation Reserve Account (ENRS) from the excess revenue from the 2007 tax sale for the purpose of investigating contaminated parcels and other environmental initiatives within the County, and

**WHEREAS**, Resolution No. 58-2014 recommended to all future Board of Legislators that excess tax sale revenue over budget be used to help fund and maintain the ENRS Account, and

**WHEREAS**, this year, the remediation efforts have increased through the Real Tax Property Environmental Remediation Program, and

**WHEREAS**, the balance in the account as of August 30, 2022 is \$3,957 and is in need of replenishment for future environmental initiatives, and

**WHEREAS**, the 2019 tax foreclosure sale, which occurred in 2021, recognized more in revenue than was budgeted and a portion of those funds are recommended to be transferred to the ENRS account to support the additional environmental remediation work currently underway in 2022,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to transfer funds from the 2019 Tax Foreclosure Sale to the Environmental Remediation Reserve Account, as follows:

**DECREASE UNAPPROPRIATED FUND BALANCE:**

01TG0911 50300      Fund Balance, Unreserved Unappropriated      \$50,000

**INCREASE RESERVED FUND BALANCE:**

01TG0899 50300 ENRS      Environmental Remediation Reserve      \$50,000

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE COUNTY ATTORNEY'S  
OFFICE FOR THE SELF-INSURANCE FUND DUE TO  
INCREASED COSTS IN SCHEDULED LOSS OF USE AWARDS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Self-Insurance Fund is responsible for the payment of Workers' Compensation related expenditures, and

**WHEREAS**, part of the administration of the workers' compensation claims requires an assessment of files that may not be prepared for full and final settlement but where a claimant has reached maximum medical improvement, and

**WHEREAS**, under New York Workers' Compensation Law, a Schedule Loss of Use Award may be made when a claimant has reached maximum medical improvement and the claimant's body part(s) have a permanent loss of use as a result of their work-related injury, and

**WHEREAS**, under a Schedule Loss of Use Award, compensation is limited to a certain number of weeks based on the body part and severity of the disability, according to a schedule set by law, and

**WHEREAS**, the employer see a credit both from the fact that the temporary benefits that have been paid are deducted from the total Schedule Loss of Use Award, and future full and final settlements are reduced by that credit as an advance against the final value of the claim, and

**WHEREAS**, these Schedule Loss of Use Award are largely viewed within the industry as the end of claim incapable of being fully and finally settled due to some other impediment such as continued employment, and

**WHEREAS**, these Schedule Loss of Use Award, common during economic downturns, have created a deficit in the Benefits and Awards account which also covers the claimants' medical and indemnity payments, and

**WHEREAS**, County Law, Article 7, Sections 363 and 366, allows the Board of Legislators to make additional appropriations or increase existing appropriations from the unappropriated fund balance within a particular fund, and

**WHEREAS**, it will be necessary to transfer funds from the Self-Insurance Plan Reserve account, by increasing the appropriated fund balance to cover those payments as they come due,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the County Attorney's Office for the Self-Insurance Fund due to increased costs in scheduled Loss of Use Awards, as follows:

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**DECREASE UNAPPROPRIATED FUND BALANCE:**

07TG0911 50300	Fund Bal, Unreserved Unappropriated	\$500,000
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**INCREASE APPROPRIATED FUND BALANCE:**

07TG0910 50300	Fund Bal, Unreserved Appropriated	\$500,000
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**INCREASE APPROPRIATIONS:**

LI017204 40301	SI Workers Comp Benefits and Awards	\$500,000
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Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE TREASURER'S OFFICE FOR  
TAXES ON COUNTY REFORESTATION PROPERTIES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, St. Lawrence County owns several reforestation properties that are utilized for the production of timber and forest products, recreation and watershed protection, and

**WHEREAS**, the County is responsible for remitting taxes to the tax districts in which these properties are located, and

**WHEREAS**, the 2022 taxes for these parcels have exceeded the 2022 budgeted appropriation and a budget modification is necessary,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Treasurer's Office for taxes on County Reforestation Properties, as follows:

**INCREASE APPROPRIATIONS:**

T3019504 49800	T Taxes on County Reforestation	\$5,855
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**DECREASE APPROPRIATIONS:**

T3013254 43007	T Other Fees & Services	\$5,855
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Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AMENDING RESOLUTION NO. 22-2022,  
“BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS”**

By Mr. Acres, Chair, Finance Committee

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$75,000,000
Key Bank N.A.	<b>\$75,000,000</b>
Upstate National Bank	\$10,000,000
NBT	\$10,000,000
Citizens Bank	\$10,000,000
Municipal Investors Service Corporation	\$10,000,000
First Empire Securities	\$10,000,000
NYCLASS	<b>\$50,000,000</b>
<b>NY MuniTrust</b>	<b>\$50,000,000</b>
Webster Bank	\$10,000,000
Tioga State Bank	\$10,000,000
TD Bank	\$10,000,000

**BE IT FURTHER RESOLVED** that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of- withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and that the County Treasurer may use his/her discretion in selecting any allowable bank under NY General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank unless otherwise noted in this policy, a report of such investments must be provided to the Board of Legislators at the subsequent Finance Committee meeting, and

**BE IT FURTHER RESOLVED** that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

*Note: Changes are reflected in bold.*

## INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

### I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

### II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- \* to conform with all applicable federal, state and other legal requirements;
- \* to adequately safeguard principal;
- \* to provide sufficient liquidity to meet all operating requirements;
- \* to obtain a reasonable rate of return;
- \* to make every effort to invest locally.

### III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

### IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

### V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.



VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank. Additionally, the County Treasurer may select any bank allowable under New York General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank, unless otherwise noticed in this policy. Should the Treasurer invest in any bank not already designated at the annual organizational meeting, yet allowable under New York Municipal Law, the Treasurer must provide a report to the Board of Legislators at the monthly Finance Committee following any such investment.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.
2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law Section 11, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- \* Special time deposit accounts
- \* Certificates of deposits
- \* Obligations of the United States of America
- \* Obligations guaranteed by agencies of the United States
- \* Obligations of the State of New York
- \* Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- \* Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- \* Through a Deposit Placement Program, certificates of deposit in one or more “banking institutions”, as defined in Banking Law Section 9-r
- \* General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller
- \* Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on

similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation

- \* Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by federal reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the federal reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
- \* Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States postal service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency
- \* No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

#### XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York

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Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

## XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- \* All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- \* Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- \* Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.

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- \* No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- \* The custodian shall be a party other than the trading partner.

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Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE COUNTY CLERK’S OFFICE  
FOR THE PURCHASE OF EQUIPMENT RELATED TO THE  
TURNKEY MANAGEMENT SOLUTION SYSTEM**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the County Clerk’s Office is the office of record for all real property, civil and criminal records, as well as pistol and rifle records, and

**WHEREAS**, the County Clerk’s Office is required to reproduce these documents on a regular basis, and is currently using the Info Quick Solutions, Inc. (IQS) Turnkey Management Solution System, which allows these records to be digitized, and

**WHEREAS**, the current contract with IQS expired on August 31, 2022, and a review of services provided identified potential savings of \$162,255, and

**WHEREAS**, the hardware and maintenance of hardware will now be provided in-house which will result in a savings of \$32,451 annually, once implemented,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer ~~is authorized~~ to modify the 2022 Budget for the County Clerk’s Office for the purchase of equipment related to the Turnkey Management Solution System, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$47,000
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**INCREASE APPROPRIATIONS:**

K1114102 22001	K CC Computer Hardware	\$26,600
K1114102 22002	K CC Personal Computer	<u>20,400</u>
		\$47,000

*Note: Changes made during Committee are reflected in strikeouts.*

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP) FOR THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, updated information regarding funding allocations for the Emergency Rental Assistance Program is available and it is necessary to modify the 2022 Budget for Social Services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Emergency Rental Assistance Program (ERAP) for the Department of Social Services as follows:

**INCREASE APPROPRIATIONS:**

DAG60101 11000 ERAP	D ERAP Direct Service Worker	\$12,595
DAG60108 81000 ERAP	Retirement	1,835
DAG60108 83000 ERAP	Social Security	919
DAG60108 84000 ERAP	Workers' Compensation	336
DAG60108 84500 ERAP	Group Life Insurance	27
DAG60108 86000 ERAP	Hospital & Medical Insurance	4,033
DAG60108 85600 ERAP	Dental Insurance	187
DAG60108 89000 ERAP	Vision Insurance	68
DAG60104 43007 ERAP	D ERAP Other Fees and Services	<u>6,000</u>
		\$26,000

**INCREASE REVENUE:**

DAG46105 57000 ERAP	D ERAP Federal Aid	\$26,000
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October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**~~CONDEMNING UNITED STATES ARMY GUIDANCE DIRECTING SOLDIERS TO APPLY FOR SNAP BENEFITS AND CALLING ON THE DEPARTMENT OF DEFENSE TO INVESTIGATE INITIATE SALARY INCREASES FOR ACTIVE DUTY MILITARY PERSONNEL~~**

By Mr. Acres, Chair, Finance Committee  
Co-Sponsored by Mr. Arquiett, District 13 and Ms. Curran, District 15

**WHEREAS**, St. Lawrence County serves as home to many soldiers of the U.S. Army and their families, stationed at Fort Drum in Jefferson County, and

**WHEREAS**, in August of 2022, the U.S. Army quietly released guidance which says troops and their families can sign up for food stamps if they are struggling financially due to inflation, and

**WHEREAS**, the guidance from Sergeant Major of the Army (SMA) Michael Grinston states that "service members and their families may be eligible" for SNAP, the Supplemental Nutrition Assistance Program, and provides information on how to apply, and

**WHEREAS**, the SNAP Program provides benefits for low-income families to purchase food and is operated at the local level through the Department of Social Services in each county in New York, and

**WHEREAS**, earlier this year, participants in a bipartisan congressional hearing warned food insecurity among military veterans is a crisis that has worsened since the start of the COVID-19 pandemic in 2020, and

**WHEREAS**, with low pay and elevated prices for food and gas as a result of inflation, some soldiers may eventually feel forced to accept food and housing assistance from the same government that determines their monthly income, and

**WHEREAS**, Mackenzie Eaglen, an analyst at the American Enterprise Institute, claims that "24% of enlisted personnel are food insecure," per the Pentagon, and

**WHEREAS**, according to the federal government, a recent Army enlistee with two years of experience or less receives just shy of \$22,000 a year in salary, a salary that has remained fairly stagnant for decades, with no cost of living adjustment (COLA) in sight, and

**WHEREAS**, an individual working a minimum wage job at 40 hours a week under the recently raised New York State minimum wage standard would secure an annual salary of \$27,456 in St. Lawrence County, more per year than a soldier in the U.S. Army, and

**WHEREAS**, rather than recommending that soldiers and their families receive SNAP benefits, the US Army and the Department of Defense should investigate COLA increases and implement an appropriate wage schedule for soldiers serving the United States,



October 3, 2022

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators ~~condemn the recommendations of the US Army to soldiers and their families that they utilize SNAP benefits for food scarcity and to combat inflationary pressures,~~ and **calls on the Department of Defense to initiate salary increases for active duty military personnel, and**

**BE IT FURTHER RESOLVED** the Board of Legislators calls upon its Federal Representatives to encourage the Department of Defense to analyze the salary structure of servicemen and servicewomen to provide a salary commensurate with the service provided by these individuals to their country, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to United States Senator Charles Schumer, United States Senator Kristen Gillibrand, Congresswoman Elise Stefanik, Governor Kathy Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Mark Walczyk, and Secretary of Defense Lloyd J. Austin III.

*Note: Changes made at Committee are reflected in bold and strikeouts.*

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE COUNTY ATTORNEY TO ACT “OF COUNSEL” TO THE PLAINTIFFS IN ANTONYUK ET. AL V. BRUEN ET. AL CHALLENGING THE CONCEAL CARRY IMPROVEMENT ACT AS A VIOLATION OF THE UNITED STATES CONSTITUTION**

By Mr. Acres, Chair, Finance Committee  
Co-Sponsored by Mr. Lightfoot, District 3; **Mr. Sheridan, District 4;**  
**Mr. Smithers, District 5; Mr. Denesha, District 6; Mr. Perkins, District 7;**  
**Mr. Fay, District 9; Mr. Arquiett; and Ms. Curran, District 15**

**WHEREAS**, in 2019, the Board of Legislators supported the efforts of the State of Louisiana and seventeen (17) other States who filed amicus seeking to challenge provisions of the pistol licensing statutes in New York State through the legal action of the *New York State Rifle and Pistol Association, Inc. et. al. v. City of New York, State of New York et. al.*, and

**WHEREAS**, during the pendency of *NYSRPA v. NYC*, New York State modified the law to permit homeowners who had a premises, license to carry to and from their second homes, rendering the legal action moot but leaving the ultimate issue as to the constitutionality of the New York State pistol licensing statutes unresolved, and

**WHEREAS**, the Board of Legislators directed the St. Lawrence County Attorney to remain apprised of any further opportunities to challenge the pistol licensing scheme, whether through legislative change or litigation, that were to arise following the conclusion of *NYSRPA v. NYC*, and

**WHEREAS**, pursuant to that direction, the County Attorney, as a member of the United States Supreme Court Bar, reviewed the briefs filed in the matter of *New York State Rifle and Pistol Association, Inc. et. al. v. Kevin P. Bruen, In his Official Capacity as Superintendent of the New York State Police et. al (hereinafter referred to as ‘Bruen’)* pending before the United States Supreme Court and recommended the Board of Legislators join the efforts in support of the amicus filed by numerous States in opposition to the legal position on pistol licensure in New York State, and

**WHEREAS**, the Board of Legislators passed Resolution No. 256-2021 adopting the arguments of the State of Arizona and sixteen (16) other States opposed to the New York State licensure requirement in amicus filed in the United States Supreme Court pertaining to the *Bruen* litigation, and

**WHEREAS**, on June 23<sup>rd</sup>, 2022, the United States Supreme Court issued its decision in *Bruen*, striking down the New York State ‘proper cause’ requirements for the issuance of a pistol license, and

**WHEREAS**, building on *District of Columbia v. Heller* and the decision in *McDonald v. City of Chicago, Illinois*, the United States Supreme Court ruled in *Bruen* that protection of the Second Amendment, “the right to keep and bear arms,” extends to individual self-defense outside the home, and

October 3, 2022

**WHEREAS**, in response to the *Bruen* decision, the New York State Legislature and Governor Kathy Hochul concluded a two-day extraordinary session on July 1, 2022 that led to Governor Hochul signing the “Concealed Carry Improvement Act” so titled by its proponents, and

**WHEREAS**, the Concealed Carry Improvement Act moved to circumvent the decision to deprive its citizens of any effective right to self-defense in public in one major way, by exponentially expanding the places [“Sensitive places”] in which a person with a valid license cannot carry a firearm for self-defense, and

**WHEREAS**, the Concealed Carry Improvement Act includes alarming provisions that flout the *Bruen* precedent by requiring concealed carry permit applicants to display good moral character; subject their social media accounts for review; submit to in-person interviews with law enforcement; provide four (4) character references; undergo eighteen (18) hours of combined training, an increase from the existing four-hour requirement; and recertify every three (3) years instead of the prior recertification period of every five (5) years, and

**WHEREAS**, immediately following the passage of the Conceal Carry Improvement Act, multiple lawsuits were filed challenging the legislation, and one of the more prominent of these suits was *Antonyuk and Gun Owners of America et. al v. Bruen et. al* in the Northern District of New York U.S. District Court, and

**WHEREAS**, following a hearing on August 23<sup>rd</sup>, Chief Judge Glenn T. Suddaby of the Northern District of New York denied the preliminary injunction motion and dismissed the initial filing of *Antonyuk* for lack of standing in an August 31<sup>st</sup> decision, and,

**WHEREAS**, despite dismissing the case for lack of standing, Chief Judge Suddaby included a 22-page evaluation of the plaintiffs’ likelihood of success on the merits—noting that this section “was dictum but was include[d] . . . out of an abundance of caution, because at least a conceivable chance exists that Plaintiffs may take an immediate appeal of this Decision and order to the Second Circuit and be found to, in fact, possess standing, in which case what follows would constitute the Court’s holding,” and

**WHEREAS**, the Court excoriated legislative drafting of New York, stating that the law “reads less like a measured response [to *NYSRPA v. Bruen*] than a wish list of exercise-inhibiting restrictions glued together by a severability clause in case some of the more fanciful restrictions were struck down,” and

**WHEREAS**, in dismissing the action, the Court announced that the dismissal would be without prejudice to the ability of the plaintiff to re-file in the names of the individual New York State residents who had been harmed and constituted the group of members of the Gun Owners of America, and

**WHEREAS**, on September 12, 2022, the Board of Legislators passed Resolution No. 306-2022 opposing the recently enacted “Conceal Carry Improvement Act,” and authorizing the County Attorney to explore options for legal challenges, and

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**WHEREAS**, pursuant to that direction, the County Attorney has spoken with NYSRPA and with the Virginia-based and Mississippi-based legal counsel for the gun Owners of America, Robert Olson and Stephen Stamboulieh, and has been offered the opportunity to act “of counsel” to the litigation, providing material support and guidance as to the state of New York State law and practice pertaining to gun licensure and legal procedure, and

**WHEREAS**, “of Counsel” is defined as “a lawyer who is not a partner, associate, shareholder, or member of a firm, but who has some sort of a close and continuing relationship with the firm with the common view of the relationship as someone who is providing close, ongoing, regular and frequent contact for the purpose of consultation and advice, acting as a trusted advisor or senior counselor,”

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizes the County Attorney to act “of Counsel” to the plaintiffs in Antonyuk et. al v. Bruen et. al challenging the Conceal Carry Improvement Act as a violation of the United States Constitution, and

**BE IT FURTHER RESOLVED** that should the County Attorney determine that additional legal partners would enhance or strengthen the arguments that could be put forth, the County Attorney is authorized to secure support and commitments from those parties to assist in this endeavor.

*Note: Changes made at Committee are reflected in bold.*

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR PROPERTY MAINTENANCE NEEDS AND ENERGY COSTS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the cost of operating County facilities have increased above the adopted budget which has impacted projects that include but are not limited to items such as elevator maintenance, reopening and replacement of bottle friendly water fountains, and HVAC purchases for heat pump replacements, and

**WHEREAS**, energy costs have grown at an rate, specifically, the market rates for electricity and natural gas which will require a budget modification as well as adjustment to the predictions for the 2023 Budget, and

**WHEREAS**, the increase cost associated with energy has resulted, in part, in an increase in sales tax to the County so reinvesting those funds in these areas makes sense, and

**WHEREAS**, the contingency account provides targeted areas for these appropriation increases with \$100,000 set aside for energy spikes and \$445,000 set aside for capital maintenance needs, and

**WHEREAS**, additional work being completed in the Department of Social Services to update offices will continue through the end of the year and this will assist with staff relocations and effort to provide an improved work environment,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget to address the unanticipated energy costs and facility maintenance and updates, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$66,631
BG016204 40900	BLDG Building Supplies & Expenses	<u>14,754</u>
		\$81,385

**INCREASE REVENUE:**

T3011105 55000	T Sales and Use Tax	\$263,500
DA046155 57000 FFAD	D FA FFFS TANF Admin	632
DA036105 56000	D SA General Administration	2,578
DA046105 57000	D FA General Administration	5,449
DAF46115 57000	D FA Food Stamps Administration	1,823
DAF46115 57000 EMXX	D FA Food Stamps Employment	276
DAS36105 560CW	D SA Child Welfare Funding	3,226
DAE46155 57000 FFADD	FA FFS Employment Administration	302

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DAS46155 570CW	D FA FFFS Child Welfare Service	111
DAS46155 57000 EAF	D FA FFFS Foster Care Revenue	<u>612</u>
		\$278,509

**INCREASE APPROPRIATIONS:**

BG016204 40800	BLDG Building & Property Maintenance	\$56,017
BG016204 41600	BLDG Electricity	97,000
BG016204 41802	BLDG Heating-Natural Gas	25,000
BG016204 41802 HSC	BLDG HSC Heating-Natural Gas	1,500
BG016204 42100	BLDG Equipment Rent	2,000
BG016204 43007	BLDG Other Fees & Services	24,000
BG016204 44000	BLDG I/D Automotive Expenses	10,000
BG016204 44100	BLDG I/D Fuel Charges	2,500
BGJ16204 40800	BLDG Jail Maintenance	14,377
BGJ16204 41600	BLDG Jail Electricity	67,500
BGJ16204 41802	BLDG Jail Heating-Natural Gas	30,000
DAA60102 21000	D ADM Furniture & Fixtures	<u>30,000</u>
		\$359,894

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR EXTERIOR MAINTENANCE AND UPDATES AT THE COUNTY COURTHOUSE COMPLEX AND MODIFYING THE 2022 BUDGET TO OPEN A CAPITAL PROJECT IN THE COUNTY ADMINISTRATOR’S OFFICE**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the County Courthouse was constructed in 1893 with the addition of new County Clerk’s Office in 1924, and a new County Courthouse Complex expansion was completed in 1993, and

**WHEREAS**, significant exterior maintenance tasks on the County Courthouse Complex have been deferred due to fiscal challenges, the County would like to adequately perform preventive maintenance and earlier this year a competitive process was undertaken to seek interested contractors to work with the County on this project, and

**WHEREAS**, the exterior conditions of the County Courthouse require attention at this time, to ensure the environmental impacts and visual aesthetics presented to the residents and visitors is both safe and maintained in appropriate form,

**WHEREAS**, the work at the Court House Complex to be completed includes, but is not limited to: masonry cleaning, painting of window frames and two wooden panels, ornamental iron work; removal and replacement of forty-one (41) concrete sidewalk sections in the front of the 1993 Courthouse, removal of concrete and replacement of a seating surface; supply of twenty three (23) Hawthorn Granite stones; provide aerial drone survey of selected stone features on the Courthouse and County Clerks Building to determine masonry conditions presenting a need for short term and long term planned preventive maintenance, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts, as follows, for the exterior maintenance and updates to the County Court House Complex, upon approval of the County Attorney:

- Continental Construction LLC, Gouverneur NY (RFP-2022-17) \$24,060
- Montroy Contracting, Heuvelton NY (RFP-2022-26) \$49,500
- Adirondack Natural Stone, Whitehall NY \$10,096
- WCT Surveyors, Canton NY \$1,760

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget to open a capital project in the County Administrator’s Office, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$90,000
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**INCREASE APPROPRIATIONS:**

T6199509 90600	T IFT GF Transfer to CP	\$90,000
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**INCREASE APPROPRIATIONS:**

BG616204 43007 CB	Court Building Projects	\$90,000
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**INCREASE REVENUE:**

T6650319 90100	T IFT CP Transfers from GF	\$90,000
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October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A MAINTENANCE AGREEMENT FOR A MONOCHROME DIGITAL PRESS IN CENTRAL PRINTING AND MAIL AND MODIFYING THE 2022 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Central Printing and Mail provides service to county departments for print requests with mailing services, and

**WHEREAS**, the office maintains a monochrome digital press, which has averaged approximately 793,000 impressions per year over the last three years, including production of all property tax bills, and

**WHEREAS**, the lease for the current monochrome digital press has expired and a cost analysis on the lease versus purchase a new device and yielded that a purchase provides for savings to the County over a five-year period, and

**WHEREAS**, in order to maintain the device in good working condition, the County would like authorization to include a maintenance agreement into the purchase,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a maintenance agreement for a Monochrome Digital Press in Central Printing and Mail, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2022 Budget for the County Administrator's Office, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$48,250
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**INCREASE APPROPRIATIONS:**

BP016702 22000	B CM Office Equipment	\$48,250
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October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING A CONTRACT WITH J.P. MORGAN CHASE BANK, N.A.  
TO PARTICIPATE IN THE NEW YORK STATE  
PURCHASING CARD (P-CARD) PROGRAM**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, Resolution No. 221-2014 authorized the implementation of the New York State Association of Counties (NYSAC) Payment Solutions (P-Card) Program administered by PFM Financial Services, LLC (PFM), and

**WHEREAS**, since the passage of Resolution No. 221-2014, St. Lawrence County has received rebate revenue averaging \$112,282 per year over the last three years, and since 2015 has earned a total of \$635,041 in rebate revenue (BS027705 55000), and

**WHEREAS**, on July 1, 2022, New York State issued a contract award notification for Purchasing, Travel and NET Card Services to J.P. Morgan Chase Bank, N.A., and

**WHEREAS**, the awarded contract with J.P. Morgan offers extremely competitive rebate percentages and carries the potential for increased revenue to the County, and

**WHEREAS**, potential efficiencies exist with the ability of J.P. Morgan to integrate with the financial system used by the County, MUNIS, and

**WHEREAS**, the administration of this program will be the responsibility of the Purchasing Unit, with oversight functions of the responsibility of the County Auditor,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with J.P. Morgan Chase Bank, N.A. to participate in the New York State Purchasing Card (P-Card) Program.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHINDLER  
ELEVATOR CORPORATION FOR ELEVATOR MAINTENANCE  
IN COUNTY FACILITIES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the importance of preventive maintenance and adequate response time for repairs has required a review of the current status of contractual relationships the County has for elevator maintenance, and

**WHEREAS**, the County solicited quotes to provide elevator maintenance for county facilities and Schindler Elevator Corporation has provided the lowest price quote which meets necessary specifications, and

**WHEREAS**, the term of the contract will be retroactive for five (5) years from October 1, 2022 to September 30, 2027, for monthly elevator maintenance at a price of \$1,250 per month (BG016204 43007) for a total annual cost of \$15,000,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Schindler Elevator Corporation to provide elevator maintenance for County facilities, upon approval of the County Attorney.

October 3, 2022

Finance Committee: 9-26-2022

RESOLUTION NO. \_\_\_\_\_

**ADOPTING PROPOSED LOCAL LAW C (NO. \_\_\_) FOR THE YEAR 2022,  
“AUTHORIZING THE USE OF VIDEO OR SIMILAR SERVICE FOR REMOTE  
ATTENDANCE OF MEETINGS OF PUBLIC BODIES ACTING  
IN THE NAME OF ST. LAWRENCE COUNTY PURSUANT TO CHAPTER 1  
OF THE LAWS OF 2022 FOR THE STATE OF NEW YORK”**

By Mr. Acres, Chair, Finance Committee

**BE IT ENACTED** by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. PURPOSE AND SCOPE

A. The people’s right to witness and observe the governmental decision-making process in action is basic to our society. Access to public portions of meetings of public bodies must be protected and maintained.

B. We adopt these guidelines in order to provide direction concerning the procedures by which public meetings of this public body may be photographed, recorded and broadcast.

Section 2. RECORDING AND BROADCASTING PUBLIC PORTIONS OF MEETINGS

A. The public portion of any meeting of a public body may be photographed, recorded and broadcast.

B. A public body may adopt reasonable rules governing the location of equipment and personnel used to photograph, record or broadcast the public portion of a meeting in order to ensure that the use of such equipment does not detract from or interfere with the deliberative process.

C. There is no privacy interest in statements made during public portions of meetings of public bodies. Distaste or embarrassment shall not constitute a basis for prohibiting or limiting the photographing, recording or broadcasting of those present at a meeting.

Section 3. RULES FOR RECORDING AND BROADCASTING PUBLIC PORTIONS OF MEETINGS

A. Operation of equipment to photograph, record or broadcast a meeting is permitted unless it is obtrusive, disruptive, or interferes with the deliberative process or the right of persons in attendance to observe or listen to the proceedings.

B. Use of equipment necessary to photograph, record or broadcast is permitted without notice to or express permission from the public body or those in attendance at the meeting.

C. Use of equipment necessary to photograph, record or broadcast is permitted in a supervised or unsupervised manner.

October 3, 2022

D. Use of special lighting or large equipment necessary to photograph, record or broadcast a meeting is permitted unless it is obtrusive or disruptive.

E. Personnel who operate equipment necessary to photograph, record and/or broadcast a meeting shall be permitted to move about the room, as long as such movement does not disrupt or interfere with the deliberative process.

F. Use of equipment necessary to photograph, record and/or broadcast a meeting shall not be limited to a location from which such equipment is not reasonably capable of photographing, recording and/or broadcasting.

G. Persons operating equipment necessary to photograph, record and/or broadcast shall be given a reasonable opportunity to modify their actions in order to avoid interference with the deliberative process.

Section 4. PUBLIC NOTICE

These rules governing the operation of equipment necessary to photograph, record or broadcast a meeting shall be posted in a designated location. Written copies of such rules shall be provided upon request, free of charge, to those in attendance at or who seek to attend a meeting.

Section 5. SEVERABILITY

If any provision of these guidelines or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances.

Section 6. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State.

October 3, 2022

RESOLUTION NO. \_\_\_\_\_

**CELEBRATING OCTOBER AS ST. LAWRENCE COUNTY HISTORY MONTH AND  
COMMEMORATING THE 220<sup>TH</sup> ANNIVERSARY OF THE COUNTY WITH  
RECOGNITION OF THE CONTRIBUTIONS OF ITS FOUNDING OFFICIALS**

By Mr. Reagen, District 1

**WHEREAS**, Resolution No. 345-2020 was adopted in December of 2020 declaring October as St. Lawrence County History Month, and

**WHEREAS**, throughout the month, the County Historian will partner with local town and village historians to share information about the County and plan events that will feature portions of St. Lawrence County history, and

**WHEREAS**, annually, all local historians in St. Lawrence County have an opportunity to showcase a variety of areas and events that highlight the rich history of this great county, and

**WHEREAS**, Resolution No. 70-2022 was adopted in February commemorating the 220<sup>th</sup> Anniversary of the incorporation of St. Lawrence County, and

**WHEREAS**, a Petition to form St. Lawrence County was received in the New York State Assembly on February 8, 1802, was read and sent to committee, then the bill passed the Assembly on the February 18, 1802 called "*The Act to erect part of this state into a county, by the name of the County of St. Lawrence*" was passed March 3, 1802, and

**WHEREAS**, when the County was organized formally on March 3, 1802, it included four towns; Lisbon, Madrid, Massena, and Oswegatchie, and

**WHEREAS**, the first Board of Supervisors included; Nathan Ford in Oswegatchie, Alexander J Turner in Lisbon, Joseph Edsell in Madrid, and Matthew Perkins in Massena, and

**WHEREAS**, the first County Clerk was Louis Hasbrouck who was responsible for the first fire-proof Clerk's Office and first record in the office was recorded on May 29, 1802, and

**WHEREAS**, the first Sheriff was Elisha Tibbetts, the first St. Lawrence County Judge was Nathan Ford and the first Court of Common Pleas was held "on the first Tuesday in June 1802" at the old barracks in Oswegatchie, and

**WHEREAS**, the first term of the General Sessions of the Peace was held June 1, 1802 at the old barracks in Oswegatchie and the Surrogate Court first convened April 27, 1805 by Matthew Perkins to hear the last will and testament of Ezekiel Colburn, and

**WHEREAS**, the first newspaper published in the County was "The Palladium" by John C. Kipp and Timothy Strong of Vermont with money given to them by David Parish and Daniel Church to purchase a building and a press in 1810, and

**WHEREAS**, the importance of commemorating the anniversary and declaring a month specific to county history is intended to grow an opportunity for information sharing and an effort to reach new audiences that will preserve the rich history in every area of the County,

October 3, 2022

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators celebrates October as St. Lawrence County History Month and commemorates the 220<sup>th</sup> anniversary of the County with recognition of the contribution of its founding officials, and

**BE IT FURTHER RESOLVED** that all contributions of the founding officials in the early days of St. Lawrence County are recognized and appreciated, supported by those who follow in their footsteps and preserve the good work of the County today.

October 3, 2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING FILLING OF VACANCIES**

By Mr. Denesha, District 6 and Mr. Burke, District 12

**WHEREAS**, Resolution Nos. 281-2008 and 198-2011 implemented a non-essential hiring freeze and created a thirty day delay of filling positions and implemented emergency measures that provided an exception for positions completely funded by an outside source to be filled, respectively in response to the fiscal challenges faced by the County, and

**WHEREAS**, Resolution No. 222-2015 that affirmed the 2008 hiring freeze and extended the standard delay for filling vacancies to 60 days, and Resolution No. 226-2015 reinstated the Vacancy Review Committee to be inclusive of Legislators and staff to return recommendations for filling vacancies going forward, and

**WHEREAS**, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

<b>Department/Unit:</b>	<b>Title:</b>	<b>Position</b>	<b>Type</b>	<b>Duration</b>	<b>Timeline</b>
Social Services/TA/SNAP	Social Welfare Examiner	814000032	FT	Permanent	Immediate
Social Services/TA/SNAP	Social Welfare Examiner	814000008	FT	Permanent	Immediate
County Clerk/DMV	Clerk	009100001	FT	Permanent	Immediate
Sheriff/Criminal	Deputy Sheriff	605000020	FT	Provisional	Immediate
Sheriff/Criminal	Deputy Sheriff*	605000054	FT	Provisional	Immediate
Sheriff/Corrections	Correction Corporal	603300001	FT	Provisional	Immediate
Sheriff/Corrections	Correction Officer	603000067	FT	Provisional	Immediate
Sheriff/Corrections	Registered Nurse	501000024	FT	Permanent	Immediate
Sheriff/Corrections	Registered Nurse	501000066	FT	Permanent	Immediate
Sheriff/Corrections	Physician*	502100002	PD	Permanent	Immediate
Sheriff/Corrections	Correction Officer*	603000081	FT	Permanent	Immediate
Sheriff/Corrections/MAT	Nurse Practitioner	501800003	FT	Permanent	Immediate
Treasurer	Chief Payroll Clerk	104300001	FT	Permanent	Immediate
Emergency Services	Dispatcher*	612100026	FT	Provisional	Immediate
Emergency Services	Dispatcher*	612100027	FT	Provisional	Immediate

\*new position

**BE IT FURTHER RESOLVED** that the appointing authorities are authorized to fill the positions as provided for in the resolution, and

**BE IT FURTHER RESOLVED** that the mandate to provide the Medication-Assisted Treatment (MAT) Program in the Correctional Facility will be staffed by positions created in this resolution.