

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA
MR. JOHN GENNETT, CHAIR
MONDAY, JULY 31, 2023
THE GOUVERNEUR & ST. LAWRENCE COUNTY FAIR
AND LIVE VIA YOUTUBE
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. GOUVERNEUR/ST. LAWRENCE COUNTY FAIR BOARD WELCOME –**
Don Peck
- 3. APPROVAL OF MINUTES – June 26**
- 4. HIGHWAY – DON CHAMBERS**
 - A. Modifying the 2023 Budget for the Department of Highways for Paving Projects and Authorizing an Additional 10 miles of Paving (Res)
 - B. Highway Road Tour (Discussion)
- 5. SOLID WASTE – DON CHAMBERS**
 - A. Approving the 2023 St. Lawrence County Solid Waste Department Revised Fee Rates (Res) (Info)
- 6. COUNTY ATTORNEY – STEVE BUTTON**
 - A. Workers' Compensation Self-Insurance Apportionment for the Year 2024 (Res)
- 7. VACANCY REVIEW COMMITTEE – RUTH DOYLE**
 - A. Highway
 1. Fill a Highway Maintenance Supervisor, Position No. 311000004
 - B. Solid Waste
 1. Fill a Senior Site Crewleader, Position No. 332400001
 - C. Real Property
 1. Fill a Real Property Tax Service Aide, Position No. 107000001
 - D. County Administrator
 1. Fill Assistant County Administrator, Position No. 023900001
 2. Fill Custodial Worker, Position No. 303000003
 3. Abolish Custodial Worker and Create and Fill Custodial Supervisor, Position No. 303100002

8. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE – RUTH DOYLE

- A. Information and Update (Discussion)
- B. IDA Administrated Program Update (Info)

9. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

- A. Authorizing the Solicitation of Bids for Renovations at the Public Safety Complex and Appointing the Owner’s Representative/Clerk of the Works for the Project (Res)
- B. Authorizing the Creation of a Capital Reserve from the 2022 Budget for the Purpose of Capital Project Management of Equipment (Res)
- C. 2023 Second Quarter Financial Update (Info)

10. OLD AND NEW BUSINESS

- A. Setting a Date for a Public Hearing on Proposed Local Law A (No. ___) for the Year 2023, “Allowing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter” and Rescinding Local Law B for the Year 2021 (Res)

11. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Sheridan)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Smithers)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Perkins/Webster)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Webster)
- J. Soil & Water Conservation District Board of Directors (Burke/Haggard)

12. ADJOURNMENT – If there is no further business.

August 7, 2023

Finance Committee: 7-31-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR PAVING PROJECTS AND AUTHORIZING AN ADDITIONAL 10 MILES OF PAVING

By Mr. Gennett, Chair, Finance Committee

WHEREAS, in 2022, the Board of Legislators demonstrated a commitment to address the challenges associated with ongoing maintenance of the County road system by adding ten (10) miles or \$2.1M to the Budget for paving, and for 2023, the recommendation was to add an additional ten (10) miles of paving throughout the County for a second consecutive year, and

WHEREAS, St. Lawrence County is required to maintain 573 miles of County roads and its infrastructure for the safety of the traveling public, and the County paves approximately twenty-eight (28) to thirty-two (32) miles of road annually, and

WHEREAS, upon review of the 2022 unaudited results, the Board of Legislators would like to address the impact of the cost of materials for the 2023 paving budget, and expand the 2023 paving schedule, and

WHEREAS, the 2023 Budget approved 38.65 miles of road, and cost increases have become prohibitive, but additional funding will restore the ability of the Department accomplish the intended number of miles paved in the 2023 Budget and provide for an additional ten (10) miles of paving,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Department of Highways for paving projects and authorizes an additional 10 miles of paving, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$1,200,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$1,200,000
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INCREASE APPROPRIATIONS:

T6199019 90300	T IFT GF Transfer to CR	\$1,200,000
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INCREASE REVENUE:

T6350319 90100	T IFT CR Transfer from GF	\$1,200,000
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INCREASE APPROPRIATIONS:

HM151104 454PM H1	H H1 Paving Materials	\$1,200,000
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August 7, 2023

Finance Committee: 7-31-2023

**APPROVING THE 2023 ST. LAWRENCE COUNTY
SOLID WASTE DEPARTMENT FEE RATES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Solid Waste Department sets fee rates during the budget process, and

WHEREAS, the Development Authority of the North Country (DANC) has imposed a three dollar (\$3) per ton increase in tipping fees for Solid Waste beginning January 2023, and

WHEREAS, recycling tipping fees have increased from \$13.27/ton in 2022 to \$104.82/ton in 2023, and recycling fees for tires have increased from \$168.00/ton to \$193.20/ton, and

WHEREAS, the Solid Waste Department is an Enterprise Fund that relies on various fees charged to haulers and the public to finance its operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the 2023 St. Lawrence County Solid Waste Department fee rates, effective October 1, 2023, as follows:

DESCRIPTION	PRICE/TON-UNIT 2023	REVISED PRICE/TON- UNIT 2023
Trash / Ton - Non-Hauler	\$176 Per Ton	\$188 Per Ton
Compacted Trash / Ton - Hauler	\$108 Per Ton	\$116 Per Ton
Trash / Ton - Hauler	\$143 Per Ton	\$153 Per Ton
C&D Debris - Non-Hauler	\$172 Per Ton	\$184 Per Ton
C&D Debris - Hauler	\$143 Per Ton	\$153 Per Ton
Shingles	\$143 Per Ton	\$153 Per Ton
Mattress/Box Spring Any Size	\$9 Per Unit (Mattress/box spring: \$18)	\$10 Per Unit (Mattress/box spring: \$20)
Weight Only	No Charge	No Charge
Weight Only - Charge	\$5 Per Unit	\$5 Per Unit
Spring / Fall Municipal Cleanups	\$128 Per Ton	\$137 Per Ton
Single Trash Bag	\$4 Per Unit	\$5 Per Unit
Recyclables - Non-Hauler	\$45 Per Ton	\$50 Per Ton
Recyclables - Hauler	\$45 Per Ton	\$50 Per Ton
General Hauling Fee **	1 Unit =1 Hour (\$125 Minimum)	1 Unit =1 Hour (\$125 Minimum)
Unloading Service Fee - Non-Hauler	\$25 Each Time	\$25 Each Time
Unloading Service Fee - Hauler	\$15 Each Time	\$15 Each Time
Uncovered Load Fee	\$15 Per Unit	\$15 Per Unit
Ogdensburg Municipal Sludge	\$125 Per Ton	\$134 Per Ton
WWTP GRIT	\$100 Per Ton	\$100 Per Ton
Municipal Sludge	\$125 Per Ton	\$134 Per Ton
County Trash Bags - Large (5 Pack)	5 Unit Minimum \$22	5 Unit Minimum \$24

August 7, 2023

County Trash Bags - Small (10 Pack)	10 Unit Minimum \$22	10 Unit Minimum \$24
Oversized (>44") & Off-Road Tires	\$200 Per Ton (0-180 lbs.: \$15 min.)	\$224 Per Ton (0-180 lbs.: \$15 min.)
Car & Truck Tires (<44")	\$200 Per Ton (0-240 lbs.: \$15 Min)	\$224 Per Ton (0-240 lbs.: \$15 min.)
Recycling Tags (5 Pack)	\$2 For 5 Tags	\$3 For 5 Tags
Combo Pack (Bags & Tags)	\$24 For 5 Bags and Tags	\$26 For 5 Bags and Tags
Contamination Charge	\$50 Per Unit (\$50 Minimum)	\$50 Per Unit (\$50 Minimum)
Direct Haul Fuel Surcharge	\$12 Per Ton	\$13 Per Ton
Direct Haul MSW	\$11 Per Ton	\$12 Per Ton
Direct Haul C&D	\$11 Per Ton	\$12 Per Ton
(DH) Sludge-Non Beneficial	\$12 Per Ton	\$13 Per Ton
(DH) Sludge-Beneficial	\$12 Per Ton	\$13 Per Ton
(DH) Sewage Sludge	\$12 Per Ton	\$13 Per Ton
(DH) Industrial Waste	\$12 Per Ton	\$13 Per Ton
(DH) Contaminated Soil	No Charge	No Charge
(DH) Asbestos-Friable	\$12 Per Ton	\$13 Per Ton
(DH) Asbestos-Bulk	\$12 Per Ton	\$13 Per Ton

November 1, 2021

Finance Committee: 10-25-2021

RESOLUTION NO. 330-2021

**APPROVING THE 2022 ST. LAWRENCE COUNTY
SOLID WASTE DEPARTMENT FEE RATES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Solid Waste Department sets fee rates during the budget process, and

WHEREAS, the Development Authority of the North Country (“DANC”) has announced a three dollar (\$3) per ton increase in tipping fees for Solid Waste beginning January 1, 2022, and

WHEREAS, the Solid Waste Department is an Enterprise Fund which relies on various fees charged to haulers and the public to finance its operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the 2022 St. Lawrence County Solid Waste Department fee rates, as follows:

DESCRIPTION	PRICE/TON-UNIT 2021	PRICE/TON-UNIT 2022
Trash / Ton - Non-Hauler	\$166 Per Ton	<i>\$169 Per Ton</i>
Compacted Trash / Ton - Hauler	\$100 Per Ton	<i>\$103 Per Ton</i>
Trash / Ton - Hauler	\$134 Per Ton	<i>\$137 Per Ton</i>
C&D Debris - Non-Hauler	\$162 Per Ton	<i>\$165 Per Ton</i>
C&D Debris - Hauler	\$134 Per Ton	<i>\$137 Per Ton</i>
Shingles	\$134 Per Ton	<i>\$137 Per Ton</i>
Mattress/Box Spring Any Size	\$8 Per Unit (Mattress/box spring: \$16)	\$8 Per Unit (Mattress/box spring: \$16)
Weight Only	No Charge	No Charge
Weight Only - Charge	\$5 Per Unit	\$5 Per Unit
Spring / Fall Munic Cleanups	\$120 Per Ton	<i>\$123 Per Ton</i>
Single Trash Bag	\$4 Per Unit	\$4 Per Unit
Recyclables - Non-Hauler	\$30 Per Ton	\$30 Per Ton
Recyclables - Hauler	\$30 Per Ton	\$30 Per Ton
General Hauling Fee **	1 Unit = 1 Hour (\$125 Minimum)	1 Unit = 1 Hour (\$125 Minimum)
Unloading Service Fee - Non-Hauler	\$25 Each Time	\$25 Each Time
Unloading Service Fee - Hauler	\$15 Each Time	\$15 Each Time
Uncovered Load Fee	\$15 Per Unit	\$15 Per Unit
Ogdensburg Municipal Sludge	\$122 Per Ton	<i>\$125 Per Ton</i>
WWTP GRIT	\$93 Per Ton	<i>\$96 Per Ton</i>
Municipal Sludge	\$122 Per Ton	<i>\$125 Per Ton</i>
County Trash Bags – Lg. (5 Pack)	5 Unit Minimum \$20	<i>5 Unit Minimum \$21</i>
County Trash Bags – Sm. (10 Pack)	10 Unit Minimum \$20	<i>10 Unit Minimum \$21</i>

November 1, 2021

Oversized (>44") & Off-Road Tires	\$180 Per Ton (0-180lbs: \$15 min.)	<i>\$185 Per Ton (0-180lbs: \$15 min.)</i>
Car & Truck Tires (<44")	\$180 Per Ton (0-240 lbs.: \$15 Min)	<i>\$185 Per Ton (0-240 lbs.: \$15 min.)</i>
Recycling Tags (5 Pack)	\$2 For 5 Tags	\$2 For 5 Tags
Combo Pack (Bags & Tags)	\$22 For 5 Bags and Tags	<i>\$23 For 5 Bags and Tags</i>
Contamination Charge	\$50 Per Unit (\$50 Minimum)	\$50 Per Unit (\$50 Minimum)
Direct Haul MSW	\$9.00 Per Ton	<i>\$9.50 Per Ton</i>
Direct Haul C&D	\$9.00 Per Ton	<i>\$9.50 Per Ton</i>
(DH) Sludge-Non Beneficial	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>
(DH) Sludge-Beneficial	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>
(DH) Sewage Sludge	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>
(DH) Industrial Waste	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>
(DH) Contaminated Soil	No Charge	No Charge
(DH) Asbestos-Friable	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>
(DH) Asbestos-Bulk	\$11.50 Per Ton	<i>\$12.00 Per Ton</i>

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kelly S. Pearson, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 330-2021 Entitled "Approving the 2022 St. Lawrence County Solid Waste Department Fee Rates", adopted November 1, 2021, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kelly S. Pearson
Kelly S. Pearson, Deputy Clerk
St. Lawrence County Board of Legislators
November 2, 2021

August 7, 2023

Finance Committee: 7-31-2023

RESOLUTION NO. _____

**WORKERS' COMPENSATION SELF-INSURANCE APPORTIONMENT
FOR THE YEAR 2024**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Self-Insured Plan has developed its budget for the for the year 2023, and

WHEREAS, the participant allocation of the plan costs is to be provided by September 1, 2023,

NOW, THEREFORE, BE IT RESOLVED that the following apportionment of Workers' Compensation costs for the year 2024 be applied to the participating municipalities of St. Lawrence County:

	<u>2024</u> <u>Apportionment</u>	<u>2023</u> <u>Apportionment</u>	<u>Increase /</u> <u>Decrease (-)</u>
St. Lawrence County	\$1,330,347	\$1,225,487	\$104,860
Soil and Water Conservation District	\$2,694	\$11,070	(\$8,376)
<u>CITY:</u>			
Ogdensburg	\$288,924	\$283,169	\$5,755
<u>TOWNS:</u>			
Brasher	\$33,332	\$27,262	\$6,070
Canton	\$48,198	\$47,059	\$1,139
Clare	\$7,840	\$7,276	\$564
Clifton	\$37,565	\$33,489	\$4,076
DeKalb	\$31,055	\$27,098	\$3,957
DePeyster	\$11,240	\$10,229	\$1,011
Edwards	\$29,832	\$26,990	\$2,842
Fine	\$43,461	\$38,864	\$4,597
Fowler	\$28,995	\$26,350	\$2,645
Gouverneur	\$37,971	\$36,366	\$1,605
Hammond	\$14,862	\$17,641	(\$2,779)
Hermon	\$30,813	\$26,813	\$4,000
Hopkinton	\$26,825	\$21,640	\$5,185
Lawrence	\$30,028	\$24,584	\$5,444
Lisbon	\$55,637	\$52,002	\$3,635
Louisville	\$56,758	\$48,131	\$8,627
Macomb	\$17,314	\$17,792	(\$478)
Madrid	\$23,891	\$25,409	(\$1,518)
Massena	\$102,375	\$106,743	(\$4,368)
Morristown	\$36,095	\$29,749	\$6,346

August 7, 2023

Norfolk	\$43,539	\$34,990	\$8,549
Oswegatchie	\$34,282	\$33,036	\$1,246
Parishville	\$56,659	\$54,404	\$2,255
Pierrepont	\$41,929	\$40,811	\$1,118
Pitcairn	\$14,019	\$10,793	\$3,226
Potsdam	\$87,939	\$74,728	\$13,211
Rossie	\$13,446	\$13,194	\$252
Russell	\$28,251	\$24,984	\$3,267
Stockholm	\$35,483	\$28,902	\$6,581
Waddington	\$21,996	\$20,703	\$1,293

VILLAGES:

Canton	\$98,290	\$120,528	(\$22,239)
Gouverneur	\$81,118	\$79,148	\$1,970
Hammond	\$1,166	\$969	\$197
Heuvelton	\$15,375	\$12,777	\$2,598
Massena	\$337,512	\$271,480	\$66,032
Norwood	\$31,910	\$28,823	\$3,087
Potsdam	\$210,599	\$169,467	\$41,132
Rensselaer Falls	\$1,363	\$1,069	\$294
Richville	\$17	\$18	(\$1)
Waddington	\$19,055	\$8,032	\$11,023

TOTAL: \$3,500,000 \$3,200,069 \$339,689

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Highway Maintenance Supervisor

Subunit (If Applicable):

Date Submitted: 6/28/2023

Reason Vacated: Retirement

Position Number: 311000004

Date Vacated: 7/13/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 10/19/2020

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$65,502

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$33,694

Revenue Generating: No 0 %

Base Salary: \$53,614

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$25.78

Grade: 26

Net County Cost: \$99,196

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is one of three area supervisors responsible for planning and scheduling work projects, assigning crew members to specific duties based upon crew members' abilities; supervising and directing various projects involved in the maintenance of county highways; observing work in progress and insuring adherence to instructions, guidelines, safety standards and schedules; maintaining written records of work performed and materials and labor used; patrolling and inspecting highway and adjacent areas within geographical area to determine condition and maintenance needs; supervising and participating in snow and ice control activities. Without this position, there would be no one to direct and supervise the HEO/Labor Crewleaders in the assigned geographical area.

Department Head:

Donell R. Cheslow

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma AND four (4) years of experience in the construction and/or maintenance of highways including drainage, earthwork, paving, surface treatment, shoulder stabilization, and general maintenance.

SPECIAL REQUIREMENTS: Possession of a valid New York State driver's license; Class B or higher.

St. Lawrence County Vacancy Authorization Form

Solid Waste



Type: Fill

Senior Site Crewleader

Subunit (If Applicable):

Date Submitted: 6/14/2023

Reason Vacated: Retirement

Position Number: 332400001

Date Vacated: 6/19/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 3/13/2006

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$69,885

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$35,949

Revenue Generating: No 0 %

Base Salary: \$57,010

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$27.40

Grade: SWD4

Net County Cost: \$105,834

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is responsible for supervising and coordinating the operations of the Solid Waste transfer stations, including staffing assignments, dispatching, maintenance scheduling and work planning. In addition, this position is responsible for the operation of vehicle scales and related duties at the transfer stations. Work is performed under the general supervision of the Solid Waste Operations Manager and Director of Solid Waste.

Department Head: *Donell R. Chason*

Approved?
Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS:

Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma AND four (4) years of full time, paid experience in solid waste facilities operations including the operation of vehicle scales as the major responsibility of the job, two (2) years of which shall have been in a supervisory capacity.

SPECIAL REQUIREMENT: Possession of a New York State Weighmaster's License.

St. Lawrence County Vacancy Authorization Form

Real Property



Type: Fill

Real Property Tax Service Aide

Subunit (If Applicable):

Date Submitted: 6/30/2023

Reason Vacated: Resignation

Position Number: 107000001

Date Vacated: 07/24/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 08/03/2015

Jurisdictional Class: Competitive

Appointee Will Be: Permanent

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Budget

Salary of Person Leaving: \$45,295

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$23,300

Revenue Generating: No 0 %

Base Salary: \$39,966

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$21.96

Grade: 18

Net County Cost: \$68,595

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Real Property Office has three Real Property Tax Service Aide positions that key data for the 32 towns and the City of Ogdensburg. An Aide has resigned effective July 24, 2023. The position is necessary to balance out the workload between Aides and is a very important part of the office. The work includes answering property owner questions, data entry from assessors and processing new deed transfers.

Department Head:

Bruce Green

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma, or possession of an Individual Education Plan diploma and six (6) months of clerical experience which shall have included the use of real estate, title searching or assessment terminology, and the use of a computer terminal.

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Fill

Assistant County Administrator

Subunit (If Applicable): Board Office

Date Submitted: 06/14/2023

Reason Vacated: Resignation

Position Number: 023900001

Date Vacated: 7/11/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 05/02/2018

Jurisdictional Class: Non-Competitive

Appointee Will Be: Permanent

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Budget

Salary of Person Leaving: \$81,799

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$42,077

Revenue Generating: No 0 %

Base Salary: \$78,980

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$43.40

Grade: V

Net County Cost: \$123,877

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Assistant Administrator Position is an important function of the County Administrator's Office. A variety of tasks on an ongoing basis are completed by this position including monthly and quarterly reporting from departments. This Position also assists with day-to-day operations in the Purchasing Office to ensure staff have guidance and support to complete necessary functions of the acquisition of goods and services for the County. This Position is responsible to liaison with the property owners who lease office space to the County. This Position also provides support to the Vacancy Process in reviewing with HR and Payroll the requests to fill positions prior to the review by the Administrator. The most critical function of this position is the support to the Administrator with the preparation of the annual budget. There are logistics and policy roles that are performed by this position that provide an opportunity to deliver a budget and create reporting for the budget to ensure the Administrator and Board of Legislators can make informed decisions. If this position were held or not filled, the responsibilities will be shared with other senior staff but mainly carried by the Administrator. An immediate fill is requested.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Either:

A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in public or business administration or political science AND four (4) years of full time paid professional work experience in public administration involving work assignments performing general administrative duties inclusive of coordinating tasks and projects, budgetary analysis and communicating with other departments or outside agencies; OR

B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in public or business administration or political science AND six (6) years work experience as described in (A) above.

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Fill

Custodial Worker

Subunit (If Applicable): Buildings and Grounds

Date Submitted: 06/27/2023

Reason Vacated: Resignation

Position Number: 303000003

Date Vacated: 05/12/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 12/02/2017

Jurisdictional Class: Labor

Appointee Will Be: Permanent

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$39,308

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$20,220

Revenue Generating: No 0 %

Base Salary: \$36,287

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$17.45

Grade: 15

Net County Cost: \$59,528

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Please consider this request to fill the referenced staffing vacancy. The custodial staff is crucial to ensuring a clean and safe environment for County employees and the visiting public. If the position were to remain vacant it would lead to increased overtime expenditures and difficulty maintaining building cleanliness to an acceptable professional level. Returning the Department to a sufficient staffing level will help to mitigate these concerns.

Department Head: James Trathen

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: None Required

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Abolish & Create

Custodial Supervisor

Subunit (If Applicable): Buildings and Grounds

Date Submitted: 06/27/2023

Reason Vacated: Promotion

Position Number: 303100002

Date Vacated:

Position # Abolished: 303000013

Position Status: Fulltime

Last Fill Date: 08/14/2017

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$41,201

Fill Request Timeline: Immediately

Benefits: Yes (51.44%) \$21,194

Revenue Generating: No 0 %

Base Salary: \$41,351

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$19.88

Grade: 19

Net County Cost: \$62,395

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Please consider this request to fill the referenced staffing vacancy. It has been made evident that there is need for more focused leadership and training for the Custodial staff. Filling this position for the 4:00 PM to 12:00 PM shift will add another layer of support and guidance to that crew and will also act as a point of contact when the Crew Leader is unavailable.

Department Head: James Trathen

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Two years of experience in building cleaning and custodial work.



**ST. LAWRENCE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**



ARPA Award Summary (AS OF 6/27/2023)

SMALL BUSINESS AND NON-PROFIT ASSISTANCE PROGRAM

	Budgeted	\$ 300,000
24 Main Street Bed and Breakfast (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Alex's Ice (Massena)	Resolution IDA-22-12-28 Approved 12/16/2022	\$ 2,500
Anchorspace (Potsdam)	Resolution IDA-23-06-22 Approved 6/27/2023	\$ 2,500
Ashley's Ice (OGDENSBURG)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
BB Rey, LLC (Gouverneur)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Body by Johnnie (Ogdensburg)	Resolution IDA-22-12-28 Approved 12/16/2022	\$ 2,500
Canton Day Care Center (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Char's Bar (MORLEY)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 5,000
Commercial Press Inc. (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Dave's All Season Care (NORWOOD)	Resolution IDA-23-06-22 Approved 6/27/2023	\$ 2,500
Edwards Arts Council (EDWARDS)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 2,500
Ellen Mills Rentals (Lisbon)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Eshelman's Home & Lawn Servic (DEKALB JUNCTION)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Far & Away Properties (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Finen Maple Products LLC (NORWOOD)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Fourth Coast Entertainment Medi (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 5,000
Forevermore Studio (Massena)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Foster the Plant Café (Potsdam)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Frisina General Contracting LLC. (OGDENSBURG)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
GardenShare (Canton)	Resolution IDA-22-09-18 Approved 9/23/2022	\$ 2,500
Gouverneur Ice Cream Bowl (GOUVERNEUR)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Grasse River Outfitters (CANTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Hammond Historical Muscum (HAMMOND)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Helena General Store (Helena)	Resolution IDA-22-09-18 Approved 9/23/2022	\$ 2,500

SMALL BUSINESS AND NON-PROFIT ASSISTANCE PROGRAM		CONTINUED
Heuvelton Historical Association (HEUVELTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
High Peaks Winery (WINTHROP)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
In-Law Brewery Co. (CHASE MILLS)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
J&J Appliance Services, LLC. (Winthrop)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 5,000
J&J Lawn Services (POTSDAM)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 2,500
M&M Eggs (MASSENA)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 2,500
Martin's Lawn Care (POTSDAM)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 2,500
Maple Ridge Kennels (Canton)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Mcola Enterprises LLC. (GOUVERNEUR)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 5,000
Mullins Catering & Take-Out LL (GOUVERNEUR)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 5,000
Natural Massage Therapy (WINTHROP)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
North Country Showcase (Massena)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 5,000
Northern Sons Construction, LLC (COLTON)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Patriot Paving (NORFOLK)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 10,000
Potsdam Consumer Cooperative, (Potsdam)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Railroad Productions Co. (Canton)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 5,000
Route 68 Deli (Lisbon)	Resolution IDA-22-09-18 Approved 9/23/2022	\$ 2,500
R&R Automotive (POTSDAM)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 5,000
Shades Tanning & Hair Salon (MASSENA)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Sharow's Home Repair (STAR LAKE)	Resolution IDA-23-05-19 Approved 5/23/2023	\$ 2,500
The Shepherd's Hook (RENSSELAER FALLS)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Shoulette's Redemption Center (Canton)	Resolution IDA-22-09-18 Approved 9/23/2022	\$ 2,500
Simplicity Clothing (Massena)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Spanky's In Massena (MASSENA)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Strandz Salon (Gouverneur)	Resolution IDA-22-11-26 Approved 11/29/2022	\$ 2,500
Summit Business Solutions, LLC (POTSDAM)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
U.S. Repair (NORFOLK)	Resolution IDA-23-03-09 Approved 3/30/2023	\$ 2,500
Total awarded		\$ 155,000
Funding Balance Available		\$ 145,000

SMALL BUSINESS AND NON-PROFIT ASSISTANCE PROGRAM

Amount of Reimbursement requested from SLC	\$ 120,000
Amount of Reimbursement Received back to date	\$ (50,000)
Requested amount still pending	\$ 70,000

ARPA Award Summary (AS OF 6/27/2023)**FACILITY AND INFRASTRUCTURE IMPROVEMENTS FUND**

	Budgeted	\$	1,000,000
Adirondack Fragrance Farm (PARISHVILLE)	Resolution IDA-23-03-09	\$	14,500
American Legion Post 1539 (STAR LAKE)	Resolution IDA-23-03-09	\$	38,000
At the Docks, LLC. (OGDENSBURG)	Resolution IDA-23-03-09	\$	20,000
Breezy Maples Farm (MASSENA)	Resolution IDA-23-03-09	\$	25,000
Canton Apple & Cider (CANTON)	Resolution IDA-23-05-19	\$	6,285
Canton Day Care Center (CANTON)	Resolution IDA-23-02-03	\$	13,700
Canton Potsdam Hospital (Potsdam)	Resolution IDA-22-12-28	\$	30,087
Clark House Preservation Inc. (WADDINGTON)	Resolution IDA-23-05-19	\$	16,387
Cornell Cooperative Extension (CANTON)	Resolution IDA-23-02-03	\$	18,000
Edwards Arts Council (EDWARDS)	Resolution IDA-23-06-22	\$	13,418
Empire State Mines (GOUVERNEUR)	Resolution IDA-23-02-03	\$	35,000
Fabulous Finds Boutique (Massena)	Resolution IDA-22-11-26	\$	24,553
Fahrenheit 132' (MASSENA)	Resolution IDA-23-03-09	\$	7,000
Far & Away Properties (CANTON)	Resolution IDA-23-03-09	\$	5,000
Frederic Remington Art Museum (OGDENSBURG)	Resolution IDA-23-03-09	\$	17,000
Forevermore Studios (MASSENA)	Resolution IDA-23-05-19	\$	8,000
Fox Rust (HERMON)	Resolution IDA-23-03-09	\$	10,000
Gouverneur Community Center (GOUVERNEUR)	Resolution IDA-23-02-03	\$	7,425
Grist Mill Brewery (MASSENA)	Resolution IDA-23-03-09	\$	25,000
High Peaks Winery (WINTHROP)	Resolution IDA-23-03-09	\$	25,000
Hozmerica, LLC. (Hosmer's Mari (OGDENSBURG)	Resolution IDA-23-03-09	\$	25,000
In-Law Brewery Co. (CHASE MILLS)	Resolution IDA-23-03-09	\$	25,000
Iron Horse - Blast Boss (MORRISTOWN)	Resolution IDA-23-03-09	\$	25,000
Kuno Oil Company, Inc. (CANTON)	Resolution IDA-23-03-09	\$	6,000
Market Square (POTSDAM)	Resolution IDA-23-03-09	\$	16,000
Massena Meals on Wheels (MASSENA)	Resolution IDA-23-05-19	\$	7,875

FACILITY AND INFRASTRUCTURE IMPROVEMENTS FUND

CONTINUED

Morristown Gateway Museum (Morristown)	Resolution IDA-22-11-26	\$ 12,675
Mullins Catering & Take-Out LL (GOUVERNEUR)	Resolution IDA-23-05-19	\$ 20,000
Nature's Storehouse (CANTON)	Resolution IDA-23-05-19	\$ 5,800
Norfolk Concert Series (NORFOLK)	Resolution IDA-23-03-09	\$ 25,000
North Coutry Transitional Living (OGDENSBURG)	Resolution IDA-23-03-09	\$ 6,000
Northern Sons Construction, LLC (COLTON)	Resolution IDA-23-06-22	\$ 22,200
Northern Physical Therapy (Ogdensburg)	Resolution IDA-22-11-26	\$ 50,000
Otto's Abode (WANAKENA)	Resolution IDA-23-03-09	\$ 15,000
Phillip's Diner (Ogdensburg)	Resolution IDA-22-12-28	\$ 17,530
Pike's Place Venue, Inc. (Brasher Falls)	Resolution IDA-22-12-28	\$ 25,000
Police Activities League (MASSENA)	Resolution IDA-23-03-09	\$ 15,000
St. James Outreach and Thrift Sto (GOUVERNEUR)	Resolution IDA-23-03-09	\$ 10,000
St. Lawrence County Historical A (CANTON)	Resolution IDA-23-03-09	\$ 7,000
Seaway Valley Prevention (Ogdensburg)	Resolution IDA-22-12-28	\$ 22,797
Simplicity (MASSENA)	Resolution IDA-23-05-19	\$ 6,500
Small Town Supply (GOUVERNEUR)	Resolution IDA-23-02-03	\$ 30,000
Structural Wood (WADDINGTON)	Resolution IDA-23-02-03	\$ 33,345
TAUNY (CANTON)	Resolution IDA-23-03-09	\$ 20,000
TBB River Road LLC (Main St. 1 (WADDINGTON)	Resolution IDA-23-03-09	\$ 10,000
TBB River Road LLC (Main St P (Waddington)	Resolution IDA-22-09-18	\$ 5,000
Tradesman Contracting LLC (Rensselaer Falls)	Resolution IDA-22-12-28	\$ 10,670
United Helpers (CANTON)	Resolution IDA-23-03-09	\$ 20,000
Woodcrest Dairy LLC. (LISBON)	Resolution IDA-23-03-09	\$ 18,000
Yesteryear's Vintage Doors (HAMMOND)	Resolution IDA-23-02-03	\$ 7,400
	Total awarded	\$ 879,147
	Balance Remaining	\$ 120,853

FACILITY AND INFRASTRUCTURE IMPROVEMENTS FUND

Amount of Reimbursement requested from SLC	\$ 22,400
Amount of Reimbursement Received back to date	\$ (5,000)
Requested amount still pending	\$ 17,400

ARPA Award Summary (AS OF 6/27/2023)

WORKFORCE TRAINING AND DEVELOPMENT (NEW & EXISTING WORKER)

	Budgeted	\$	600,000
Adirondack Fragrance & Flavor I (Parishville)	Resolution IDA-22-09-18 New Worker Training	\$	5,000
Adirondack Flavor & Fragrance I (Parishville)	Resolution IDA-22-12-28 Existing Worker	\$	7,500
Alcoa USA Corporation (Massena)	Resolution IDA-22-12-28 New Worker Training	\$	35,000
Amtech Yarns (MASSENA)	Resolution IDA-23-05-19 Existing Worker	\$	880
Atlantic Testing Laboratories (CANTON)	Resolution IDA-23-02-03 Existing Worker	\$	1,500
Breen, Patrick (COLTON)	Resolution IDA-23-06-22 Existing Worker	\$	1,148
Canexsys (OGDENSBURG)	Resolution IDA-23-02-03 Existing Worker	\$	2,700
Canexsys (OGDENSBURG)	Resolution IDA-23-02-03 New Worker Training	\$	4,000
Coakley Sons, Inc (CANTON)	Resolution IDA-23-03-09 New Worker Training	\$	3,000
Coakley Sons, Inc (CANTON)	Resolution IDA-23-05-19 New Worker Training	\$	5,000
Defelsko Corporation (Ogdensburg)	Resolution IDA-22-12-28 New Worker Training	\$	25,000
Doyle Builders Inc. (OGDENSBURG)	Resolution IDA-23-03-09 Existing Worker	\$	1,305
Empire State Mines (GOUVERNEUR)	Resolution IDA-23-02-03 New Worker Training	\$	8,000
Empire State Mines (GOUVERNEUR)	Resolution IDA-23-02-03 New Worker Training	\$	7,500
ENI Mechanical, Inc. (GOUVERNEUR)	Resolution IDA-23-05-19 New Worker Training	\$	13,000
Foster the Plant Café (Potsdam)	Resolution IDA-23-06-22 New Worker Training	\$	2,000
Foster the Plant Café (Potsdam)	Resolution IDA-22-12-28 Existing Worker	\$	2,569
Gouverneur Volunteer Rescue Sq (GOUVERNEUR)	Resolution IDA-23-05-19 Existing Worker	\$	6,575
Kuno Oil Company, Inc. (CANTON)	Resolution IDA-23-03-09 New Worker Training	\$	6,000
LeBerge & Curtis Inc. (CANTON)	Resolution IDA-23-03-09 Existing Worker	\$	1,870
LeBerge & Curtis (CANTON)	Resolution IDA-23-02-03 New Worker Training	\$	5,000
LeBerge & Curtis Inc. (CANTON)	Resolution IDA-23-05-19 Existing Worker	\$	1,600
Norco Farms, LLC (HOPKINTON)	Resolution IDA-23-05-19 New Worker Training	\$	4,000
North Country This Week (POTSDAM)	Resolution IDA-23-02-03 New Worker Training	\$	7,500
Potsdam Specialty Paper Inc. (Potsdam)	Resolution IDA-22-12-28 Existing Worker	\$	7,500
Sharrow's Home Repair & Renov (STAR LAKE)	Resolution IDA-23-05-19 New Worker Training	\$	1,000
Small Town Supply (GOUVERNEUR)	Resolution IDA-23-03-09 Existing Worker	\$	7,500
St. Lawrence County ARC (Canton)	Resolution IDA-22-09-18 Existing Worker	\$	7,500
Structural Wood (WADDINGTON)	Resolution IDA-23-02-03 Existing Worker	\$	7,500
Tradesman Contracting LLC (Rensselaer Falls)	Resolution IDA-22-12-28 Existing Worker	\$	2,200
	Total awarded	\$	190,847
	Balance Remaining	\$	409,153

WORKFORCE TRAINING AND DEVELOPMENT (NEW & EXISTING WORKER)

Amount of Reimbursement requested from SLC	\$	60,604
Amount of Reimbursement Received back to date	\$	-
Requested amount still pending	\$	60,604

WORKFORCE TRAINING AND DEVELOPMENT - HEAVY EQUIPMENT TRAINING

REMAINING BALANCE AVAILABLE		\$ 150,000
SLLBOCES - Heavy Equip Operator (MULTIPLE AREAS)	12 Participants	<i>\$47,100 pending resolution</i>
Balance Remaining		\$ 150,000

Amount of Reimbursement requested from SLC	\$ -
Amount of Reimbursement Received back to date	\$ -
Requested amount still pending	\$ -

* To date we have anticipated funding for 12 participants in the Heavy Equipment Training Program through SLLBoces

WORKFORCE TRAINING AND DEVELOPMENT - HEALTHCARE SKILLS DEVELOPMENT

REMAINING BALANCE AVAILABLE		\$ 125,000
Certified Clinical Medical Assistant (MULTIPLE AREAS)	3 Enrolled	\$ 9,912
Balance Remaining		\$ 115,088

Amount of Reimbursement requested from SLC	\$ -
Amount of Reimbursement Received back to date	\$ -
Requested amount still pending	\$ -

* To date we have approved funding for 3 participants in the Health Skills Training Program through SLLBoces

WORKFORCE TRAINING AND DEVELOPMENT - WORKFORCE TALENT PIPELINE

REMAINING BALANCE AVAILABLE		\$ 25,000
		\$ -
Balance Remaining		\$ 25,000

TOTAL WORKFORCE TO DATE	\$ 200,759
Amount of Reimbursement requested from SLC	\$ -
Amount of Reimbursement Received back to date	\$ -
Requested amount still pending	\$ -

CHILD CARE TRAINING PROGRAM - SEPARATE FUNDING STREAM

Budgeted		\$ 200,000
<i>SUNY Canton - ChildCare Prog.</i> (MULTIPLE AREAS)	<i>THESE ARE ANTICIPATED EXPENSES</i> 14 Participants served	<i>\$ 77,080</i>
Total activity in program		\$ 77,080
Balance Remaining		\$ 122,920

Amount of Reimbursement requested from SLC	\$ 2,827.50
Amount of Reimbursement Received back to date	\$ -
Requested amount still pending	\$ 2,827.50

* To date we have approved funding for 14 participants to begin the Family Child Care Training Program.

To date 4 are now certified and running a business in St. Lawrence County to provide valuable day care to residents

CDL-A PROGRAM - SEPARATE FUNDING STREAM

Budgeted		\$ 287,000
CREST Center, SUNY Canton (Multiple locations)	Resolution IDA-22-11-26 5 Participants served	\$ 24,500
CREST Center, SUNY Canton (MULTIPLE AREAS)	Resolution IDA-23-05-19 8 Participants in process-2&3 Cohorts	\$ 77,080
Total activity in program		\$ 101,580
Balance Remaining		\$ 185,420

Amount of Reimbursement requested from SLC	\$ 70,720
Amount of Reimbursement Received back to date	\$ -
Requested amount still pending	\$ 70,720

* To date we have approved funding for 21 participants in the CDL-A Training Program

ARPA Award Summary (AS OF 6/27/2023)

TOURISM, TRAVEL & HOSPITALITY CAPACITY BUILDING GRANT PROGRAM

Budgeted		\$	350,000
Black Lake Association (BLACK LAKE)	Resolution IDA-22-12-28 Cut Water Chestnuts, Milfoil & inc. water quality	\$	40,000
Boondockers Sno Club, Inc (RUSSELL)	Resolution IDA-22-12-28 Purchase used tractor with front end loader	\$	40,000
Chase's Riverside Dining (LOUISVILLE)	Resolution IDA-23-03-09 Four season event space	\$	30,000
Cranberry Lake Mountainers Snc (CRANBERRY LAKE)	Resolution IDA-22-09-18 Purchase Groomer	\$	40,000
Cycle Endurance & Sports (POTSDAM)	Resolution IDA-23-03-09 Rehabilitate Bus for Bike Tours	\$	10,000
Fish Massena, Town of Massena (MASSENA)	Resolution IDA-22-12-28 2023 season - 5 events	\$	35,000
Heuvelton Historical Association (HEUVELTON)	Resolution IDA-23-03-09 Audio-Video	\$	10,000
Inn at the Elms (WADDINGTON)	Resolution IDA-23-03-09 Event space	\$	10,000
Morristown Gateway Muscum (MORRISTOWN)	Resolution IDA-22-12-28 Exhibit - The Small Fish of Black Lake	\$	20,000
North County Children's Muscum (POTSDAM)	Resolution IDA-22-12-28 2nd floor expansion, 6 new exhibits	\$	25,000
Ogdensburg Historical Associatio (OGDENSBURG)	Resolution IDA-23-03-09 Event space	\$	5,000
St. Lawrence County Snowmobil (Piercefield)	Resolution IDA-22-12-28 Bridge to connect Adirondack Rail Trail to Lake Placid	\$	40,000
St. Lawrence County Trails (Colton/Parishville)	Resolution IDA-22-12-28 Bridge to connect Colton & Parishville trails	\$	40,000
Thousand Island Land Trust (HAMMOND)	Resolution IDA-23-03-09 Advertise trails and events to out of area visitors	\$	5,000
Total awarded		\$	350,000
Balance Remaining		\$	0

TOURISM, TRAVEL & HOSPITALITY CAPACITY BUILDING GRANT PROGRAM

Amount of Reimbursement requested from SLC	\$	40,000
Amount of Reimbursement Received back to date	\$	(40,000)
Requested amount still pending	\$	-

ARPA Award Summary (AS OF 5/23/2023)

TOURISM, TRAVEL & HOSPITALITY PROMOTION GRANT PROGRAM

	Budgeted	\$	350,000
Big Shotz Golf (POTSDAM)	Resolution IDA-23-02-03 Market Business and promote local area	\$	5,288
Black Lake Chamber of Commerce (BLACK LAKE)	Resolution IDA-23-02-03 Create Marketing Plan & Implement	\$	8,000
Cycle Endurance & Sports (POTSDAM)	Resolution IDA-23-03-09 Promotion of bus tours	\$	4,000
Edwards Opera House (EDWARDS)	Resolution IDA-23-05-19 Marketing Plan & Implementation	\$	5,000
Fort La Presentation Association (OGDENSBURG)	Resolution IDA-22-12-28 Traveling Outreach Exhibit	\$	4,000
Frederic Remington Art Museum (OGDENSBURG)	Resolution IDA-23-02-03 Promotion of Tour Bus market	\$	5,944
The Grist Mill Brewery (MASSENA)	Resolution IDA-23-03-09 Marketing and implementation	\$	3,000
Hammond Scottish Festival (HAMMOND)	Resolution IDA-23-02-03 Advertize Scottish Heritage Event	\$	1,039
Inn at the Elms (WADDINGTON)	Resolution IDA-23-03-09 Marketing and implementation	\$	1,000
Massena International-Richards F (MASSENA)	Resolution IDA-22-11-26 Airport promotion	\$	25,000
Morristown Gateway Muscum (MORRISTOWN)	Resolution IDA-22-12-28 Create Marketing Plan & Implement	\$	2,000
North County Children's Museum (POTSDAM)	Resolution IDA-22-12-28 New Website - promote expansion	\$	7,500
Norwood Village Green Concert (NORWOOD)	Resolution IDA-22-12-28 Promote 50th anniversary	\$	6,000
Ogdensburg International Airport (OGDENSBURG)	Resolution IDA-22-11-26 Airport promotion	\$	25,000
Potsdam Chamber of Commerce (POTSDAM)	Resolution IDA-23-03-09 Marketing and implementation	\$	4,000
St. Lawrence County Arts Council (POTSDAM)	Resolution IDA-22-12-28 North Country Arts Festival Promotion	\$	10,000
St. Lawrence Power & Equipmen (MADRID)	Resolution IDA-22-12-28 National Allis Chambers Tractor Show	\$	5,000
Swing Time Golf (CANTON)	Resolution IDA-22-12-28 Create online prescnce, advertising	\$	5,000
St Lawrence County Chamber of (ST LAW CO)	Resolution IDA-23-03-09 Out of Area Destination Marketing Campaign	\$	150,000
St Lawrence County Historical Association (CANTON)	Resolution IDA-23-05-19 New Website, Branding & Marketing Campaign	\$	10,000
The River Course at Louisville (LOUISVILLE)	Resolution IDA-23-02-03 Create Marketing Plan & Implement	\$	10,000
	Total awarded	\$	296,771
	Balance Remaining	\$	53,229
TOURISM PROMOTION	Amount of Reimbursement requested from SLC	\$	2,701.75
	Amount of Reimbursement Received back to date	\$	-
	Requested amount still pending	\$	2,701.75



ST. LAWRENCE COUNTY
INDUSTRIAL DEVELOPMENT AGENCY



ARPA Award Summary (AS OF 6/27/2023)

TOTAL 2.9 FUNDING TO IDA TO ALLOCATE	\$	2,900,000
SMALL BUSINESS AND NON PROFIT AWARDS	\$	155,000
FACILITY & INFRASTRUCTURE AWARDS	\$	879,147
WORKFORCE TRAINING AND DEVELOPMENT-NEW & EXISTING WORKER AWARDS	\$	190,847
HEALTH CARE SKILLS TRAINING AWARDS	\$	9,912
TOURISM, TRAVEL & HOSPITALITY CAPACITY BUILDING GRANT PROGRAM AWARDS	\$	350,000
TOURISM, TRAVEL & HOSPITALITY PROMOTION GRANT PROGRAM AWARDS	\$	296,771
TOTAL FUNDS COMMITTED FROM 2.9 TO DATE	\$	1,881,677
TOTAL REMAINING TO ALLOCATE	\$	1,018,323
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SEPARATE FUNDING IDA ADMINISTERS	\$	487,000
CDLA & FCCTP - ALLOCATED TO DATE	\$	178,660
TOTAL REMAINING	\$	308,340
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COMBINED ARPA FUNDING IDA ADMINISTERS	\$	3,387,000
TOTAL ALL FUNDS COMMITTED TO DATE - THRU JUNE 2023	\$	2,060,337
TOTAL COMBINED FUNDS REMAINING	\$	1,326,663
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FUNDS REQUESTED FROM SLC - SUBMITTAL 1	\$	95,000.00
FUNDS REQUESTED FROM SLC - SUBMITTAL 2	\$	150,705.75
FUNDS REQUESTED FROM SLC - SUBMITTAL FOR CDLA & FCCTP	\$	73,547.50
PAYMENT 1 RECEIVED FROM SLC	\$	(95,000.00)
REQUESTED FUNDS STILL PENDING PAYMENT	\$	224,253.25

August 7, 2023

Finance Committee: 7-31-2023

RESOLUTION NO. _____

**AUTHORIZING THE SOLICITATION OF BIDS FOR
RENOVATIONS AT THE PUBLIC SAFETY COMPLEX AND APPOINTING THE
OWNER'S REPRESENTATIVE/CLERK OF THE WORKS FOR THE PROJECT**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Lightfoot, District 3; Mr. Denesha, District 6; and Mr. Webster, District 11

WHEREAS, in 1994, St. Lawrence County renovated the building at 49½ Court Street, Canton from an emergency bunker to a Public Safety Complex that included new administrative office space for economic development and the One-Stop Career Center, a location for law enforcement, and public safety answering point (911 Center), and

WHEREAS, after nearly thirty (30) years of continuous use and changes to Department funding, the Complex is in need of updated functional space and technology, the Buildings & Grounds Committee has reviewed the current and future needs of the Public Safety Complex and is ready to make recommendations for improvements, and

WHEREAS, currently the Sheriff's Office (Road Patrol & Civil Enforcement), Emergency Services (PSAP), Planning, and Conflict Defender are the County Departments that occupy the Complex, along with the New York State Police who lease space on the first floor, and

WHEREAS, the needs surrounding a new state-of-the-art Public Safety Answering Point (PSAP) or commonly referred to as the 911 Center have been evaluated along with the upgrade to the radio system will increase the volume in the center with an additional two (2) desks and capacity for two (2) more in the future will provide for better equipment and ability to respond, and

WHEREAS, in 2021, the District Attorney indicated an interest in sharing space in the Public Safety Complex with the Sheriff's Office, the New York State Police, and Emergency Service with the 911 Center, and

WHEREAS, the Buildings and Grounds Committee assembled the Departments and began working with a firm to design a space that would provide adequate office space, update the PSAP, create an official Emergency Operations Center (EOC) adjacent to the Emergency Services Department, and provide secure access points throughout the Complex, and

WHEREAS, the County authorized \$5M of the ARPA Funding provided in 2021 to be utilized for capital projects with this being the first project ready for construction, and

WHEREAS, the goals of this project is to assimilate law enforcement and the District Attorney's Office in one location and making dramatic improvements to the PSAP (911 Center) to increase capacity and improve service,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the solicitation of bids for the renovation and construction at the Public Safety Complex, and

August 7, 2023

BE IT FURTHER RESOLVED that the acting architect on the Project, Beardsley Design & Associates work on behalf of the County to conduct the necessary activities for the bid process, and

BE IT FURTHER RESOLVED that the Buildings & Grounds Supervisor assigned to the County Administrator's Office will be assigned to represent the County as the Owner's Representative/Clerk of the Works.

August 7, 2023

Finance Committee: 7-31-2023

RESOLUTION NO. _____

**AUTHORIZING THE CREATION OF A CAPITAL RESERVE FROM
THE 2022 BUDGET FOR THE PURPOSE OF CAPITAL PROJECT
MANAGEMENT OF EQUIPMENT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Board of Legislators have been taking measures to establish and maintain fiscal stability for the County and in order that the process continue the County Administrator makes annual recommendations for building upon existing reserves and creating new ones when warranted, and

WHEREAS, beginning in 2018, there have been five reserves established and funded each year since their creation, and this recommendation comes in anticipation of a capital expenditure anticipated for 2025, and

WHEREAS, in 2017 the County issued a bond to purchase equipment for the Highway Department to ensure the safety of the workforce and to ensure the work completed could be done in a timely and efficiently manner with proper equipment, and

WHEREAS, in the planning discussion around equipment at that time, the County made tentative plans to purchase equipment again after a ten year period providing an opportunity to make payments on the bond before looking at financing options for equipment that had not yet been replaced, and

WHEREAS, when possible, the Board of Legislators would like to avoid financing for equipment and begin planning for the future through the prefunding of capital purchases for equipment and as a result of the improved fiscal health of the County over the past two years it is now an option,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the creation of a reserve from the 2022 Budget for the purpose of a Capital Reserve for equipment, and

BE IT FURTHER RESOLVED that the Capital Reserve be initially funded to a balance of \$1,000,000 from the 2022 results, this reserve is being established for the purpose of supporting the future equipment needs of the County.

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Second Quarter Performance	2023 Difference From Adopted	Percent Used of Adopted Budget
1. General Fund	51,905,859	(26,826,324)	78,732,183	-52%
Board Of Elections	394,933	(631,310)	1,026,242	-160%
Community Services	1,024,867	1,714,936	(690,069)	167%
Conflict Defender	604,459	371,863	232,596	62%
County Administrator	11,266,412	2,776,878	8,489,534	25%
County Attorney	189,919	100,966	88,953	53%
County Clerk	(1,933,928)	(539,349)	(1,394,578)	28%
District Attorney	2,025,189	1,054,210	970,979	52%
Emergency Services	1,855,483	1,514,681	340,802	82%
Human Resources	664,774	308,448	356,326	46%
Indigent Defense	1,228,785	749,593	479,192	61%
Information Technology	1,236,001	745,903	490,097	60%
Office For The Aging	1,363,293	831,049	532,244	61%
Planning	533,963	896,241	(362,278)	168%
Probation	2,785,950	1,481,420	1,304,530	53%
Public Defender	1,045,038	583,335	461,703	56%
Public Health	4,157,809	2,194,949	1,962,860	53%
Real Property	528,728	118,904	409,825	22%
Sheriff	12,842,817	6,494,387	6,348,430	51%
Social Services	37,446,552	15,520,901	21,925,651	41%
Treasurer	(27,752,766)	(63,318,080)	35,565,314	228%
Veterans Services	133,522	77,362	56,160	58%
Weights & Measures	89,471	27,471	62,000	31%
Youth Bureau	174,587	98,918	75,669	57%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Second Quarter Performance	2023 Difference from Adopted	Percent Used of Adopted Budget
1. General Fund	51,905,859	(26,826,324)	(78,732,183)	-52%
Revenue	(181,919,083)	(138,114,103)	43,804,979	76%
Appropriations	233,824,942	111,287,779	(122,537,162)	48%
3. County Road (Highway)	0	(6,357,157)	(6,357,157)	
Revenue	(24,142,775)	(15,144,087)	8,998,689	63%
Appropriations	24,142,775	8,786,930	(15,355,846)	36%
4. Road Machinery (Highway)	0	414,797	414,797	
Revenue	(4,573,767)	(2,012,193)	2,561,575	44%
Appropriations	4,573,767	2,426,989	(2,146,778)	53%
5. Solid Waste	291,250	719,121	427,871	247%
Revenue	(5,213,581)	(2,007,458)	3,206,123	39%
Appropriations	5,504,831	2,726,579	(2,778,252)	50%
6. Capital Fund	2,173,754	722,418	(1,451,336)	33%
Revenue	(130,000)	(78,815)	51,185	61%
Appropriations	2,303,754	801,233	(1,502,521)	35%
7. Self Insurance (County Attorney)	0	(2,048,713)	(2,048,713)	
Revenue	(3,494,176)	(3,670,547)	(176,371)	105%
Appropriations	3,494,176	1,621,835	(1,872,342)	46%
8. Liability/Casualty (County Attorney)	106,625	(166,754)	(273,379)	-156%
Revenue	(394,065)	(393,406)	659	100%
Appropriations	500,690	226,652	(274,038)	45%

2023 St. Lawrence County Quarterly Budget Report

Funds Combined Summary

Category	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
Personnel (1)	49,377,460	50,123,839	22,904,391	46%
Equipment (2)	1,066,305	16,767,403	1,652,139	10%
Contractual (4)	135,634,853	157,262,462	59,651,069	38%
Revenue (5)	(206,528,365)	(294,490,888)	(148,132,711)	50%
Debt Principal Payments (6)	1,815,000	1,815,000	1,630,000	90%
Debt Interest Payments (7)	827,622	827,622	480,127	58%
Employee Benefits (8)	66,465,859	66,850,243	27,471,141	41%
Fund Transfers (9)	3,645,000	3,645,000	78,815	2%
Grand Total	52,303,734	2,800,681	(34,265,029)	-1223%

Departments by Fund

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
1. General Fund	51,905,859	1,073,847	(26,826,324)	-2498%
Board Of Elections	394,933	394,933	(631,310)	-160%
Appropriations	1,496,072	1,659,231	471,154	28%
Personnel (1)	665,558	665,558	196,995	30%
Equipment (2)	0	115,483	0	0%
Contractual (4)	546,375	594,051	144,372	24%
Employee Benefits (8)	284,139	284,139	129,787	46%
Revenue	(1,101,139)	(1,264,298)	(1,102,464)	87%
Revenue (5)	(1,101,139)	(1,264,298)	(1,102,464)	87%
Community Services	1,024,867	1,024,867	1,714,936	167%
Appropriations	10,235,639	12,719,171	4,659,265	37%
Personnel (1)	2,979,421	3,104,479	1,302,142	42%
Equipment (2)	0	173,070	113,463	66%
Contractual (4)	5,802,063	7,916,053	2,631,413	33%
Employee Benefits (8)	1,454,155	1,525,569	612,247	40%
Revenue	(9,210,771)	(11,694,303)	(2,944,329)	25%
Revenue (5)	(9,210,771)	(11,694,303)	(2,944,329)	25%
Conflict Defender	604,459	604,459	371,863	62%
Appropriations	924,602	924,602	375,618	41%
Personnel (1)	577,558	577,558	249,267	43%
Equipment (2)	10,000	10,000	0	0%
Contractual (4)	93,540	93,540	17,025	18%
Employee Benefits (8)	243,504	243,504	109,326	45%
Revenue	(320,143)	(320,143)	(3,754)	1%
Revenue (5)	(320,143)	(320,143)	(3,754)	1%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
County Administrator	11,266,412	10,017,490	2,776,878	28%
Appropriations	13,820,424	19,569,644	4,365,679	22%
Personnel (1)	2,253,536	2,253,536	1,094,942	49%
Equipment (2)	0	78,713	48,141	61%
Contractual (4)	10,269,358	15,939,866	2,541,921	16%
Employee Benefits (8)	1,297,530	1,297,530	680,675	52%
Revenue	(2,554,012)	(9,552,155)	(1,588,801)	17%
Revenue (5)	(2,554,012)	(9,552,155)	(1,588,801)	17%
County Attorney	189,919	189,919	100,966	53%
Appropriations	189,919	189,919	100,966	53%
Personnel (1)	81,722	81,722	51,658	63%
Equipment (2)	0	0	0	
Contractual (4)	61,140	61,140	24,819	41%
Employee Benefits (8)	47,057	47,057	24,488	52%
Revenue	0	0	0	
Revenue (5)	0	0	0	
County Clerk	(1,933,928)	(1,826,768)	(539,349)	30%
Appropriations	2,976,891	3,084,051	1,421,197	46%
Personnel (1)	1,691,986	1,691,986	760,957	45%
Equipment (2)	0	107,160	21,179	20%
Contractual (4)	273,558	273,558	161,327	59%
Employee Benefits (8)	1,011,347	1,011,347	477,733	47%
Revenue	(4,910,818)	(4,910,818)	(1,960,546)	40%
Revenue (5)	(4,910,818)	(4,910,818)	(1,960,546)	40%
District Attorney	2,025,189	2,201,160	1,054,210	48%
Appropriations	2,224,622	2,426,024	1,088,327	45%
Personnel (1)	1,429,165	1,429,165	696,045	49%
Equipment (2)	0	59,799	0	0%
Contractual (4)	152,152	293,755	80,701	27%
Employee Benefits (8)	643,305	643,305	311,581	48%
Revenue	(199,433)	(224,864)	(34,118)	15%
Revenue (5)	(199,433)	(224,864)	(34,118)	15%
Emergency Services	1,855,483	1,883,665	1,514,681	80%
Appropriations	2,057,518	15,704,320	1,703,451	11%
Personnel (1)	1,169,031	1,169,031	556,170	48%
Equipment (2)	43,000	12,932,346	644,279	5%
Contractual (4)	210,652	968,107	193,305	20%
Employee Benefits (8)	634,835	634,835	309,697	49%
Revenue	(202,035)	(13,820,655)	(188,770)	1%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
Revenue (5)	(202,035)	(13,820,655)	(188,770)	1%
Human Resources	664,774	664,774	308,448	46%
Appropriations	674,274	674,274	315,772	47%
Personnel (1)	381,675	381,675	190,104	50%
Equipment (2)	0	0	0	
Contractual (4)	96,290	96,290	27,058	28%
Employee Benefits (8)	196,309	196,309	98,609	50%
Revenue	(9,500)	(9,500)	(7,324)	77%
Revenue (5)	(9,500)	(9,500)	(7,324)	77%
Indigent Defense	1,228,785	1,228,785	749,593	61%
Appropriations	1,970,624	1,970,624	770,634	39%
Personnel (1)	113,216	113,216	56,324	50%
Contractual (4)	1,809,678	1,809,678	683,707	38%
Employee Benefits (8)	47,730	47,730	30,603	64%
Revenue	(741,839)	(741,839)	(21,041)	3%
Revenue (5)	(741,839)	(741,839)	(21,041)	3%
Information Technology	1,236,001	1,561,449	745,903	48%
Appropriations	1,581,051	1,906,500	782,024	41%
Personnel (1)	555,165	555,165	268,127	48%
Equipment (2)	134,100	134,100	27,853	21%
Contractual (4)	608,407	933,856	343,326	37%
Employee Benefits (8)	283,379	283,379	142,717	50%
Revenue	(345,050)	(345,050)	(36,120)	10%
Revenue (5)	(345,050)	(345,050)	(36,120)	10%
Office For The Aging	1,363,293	1,375,880	831,049	60%
Appropriations	3,275,048	3,287,635	1,601,544	49%
Personnel (1)	1,399,301	1,399,301	615,086	44%
Equipment (2)	0	12,587	0	0%
Contractual (4)	1,104,490	1,104,490	611,002	55%
Employee Benefits (8)	771,257	771,257	375,457	49%
Revenue	(1,911,755)	(1,911,755)	(770,495)	40%
Revenue (5)	(1,911,755)	(1,911,755)	(770,495)	40%
Planning	533,963	533,963	896,241	168%
Appropriations	4,041,606	10,089,110	2,180,480	22%
Personnel (1)	426,541	426,541	185,563	44%
Equipment (2)	0	1,315,056	23,401	2%
Contractual (4)	3,422,572	8,155,020	1,889,003	23%
Employee Benefits (8)	192,493	192,493	82,513	43%
Revenue	(3,507,643)	(9,555,147)	(1,284,239)	13%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
Revenue (5)	(3,507,643)	(9,555,147)	(1,284,239)	13%
Probation	2,785,950	2,785,950	1,481,420	53%
Appropriations	3,285,932	3,298,932	1,623,360	49%
Personnel (1)	2,060,881	2,060,881	981,534	48%
Equipment (2)	0	0	0	
Contractual (4)	166,531	179,531	91,480	51%
Employee Benefits (8)	1,058,520	1,058,520	550,346	52%
Revenue	(499,982)	(512,982)	(141,940)	28%
Revenue (5)	(499,982)	(512,982)	(141,940)	28%
Public Defender	1,045,038	1,045,038	583,335	56%
Appropriations	1,705,134	1,705,134	679,901	40%
Personnel (1)	1,081,302	1,081,302	466,532	43%
Equipment (2)	0	0	0	
Contractual (4)	166,036	166,036	25,117	15%
Employee Benefits (8)	457,796	457,796	188,252	41%
Revenue	(660,096)	(660,096)	(96,566)	15%
Revenue (5)	(660,096)	(660,096)	(96,566)	15%
Public Health	4,157,809	4,157,806	2,194,949	53%
Appropriations	8,479,434	9,490,940	4,753,747	50%
Personnel (1)	2,034,084	2,104,372	990,777	47%
Equipment (2)	0	516,198	514,667	100%
Contractual (4)	5,359,972	5,734,813	2,736,429	48%
Employee Benefits (8)	1,085,378	1,135,556	511,874	45%
Revenue	(4,321,625)	(5,333,134)	(2,558,798)	48%
Revenue (5)	(4,321,625)	(5,333,134)	(2,558,798)	48%
Real Property	528,728	528,728	118,904	22%
Appropriations	1,014,047	1,014,047	513,545	51%
Personnel (1)	613,380	613,380	320,558	52%
Equipment (2)	0	0	0	
Contractual (4)	82,907	82,907	32,163	39%
Employee Benefits (8)	317,760	317,760	160,825	51%
Revenue	(485,319)	(485,319)	(394,641)	81%
Revenue (5)	(485,319)	(485,319)	(394,641)	81%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
Sheriff	12,842,817	14,073,347	6,494,387	46%
Appropriations	13,780,946	16,699,181	7,120,880	43%
Personnel (1)	8,194,511	8,745,544	4,088,642	47%
Equipment (2)	145,705	488,463	85,066	17%
Contractual (4)	1,681,154	3,442,805	1,042,681	30%
Employee Benefits (8)	3,759,576	4,022,368	1,904,491	47%
Revenue	(938,129)	(2,625,834)	(626,493)	24%
Revenue (5)	(938,129)	(2,625,834)	(626,493)	24%
Social Services	37,446,552	37,500,643	15,520,901	41%
Appropriations	73,882,979	74,330,740	30,910,808	42%
Personnel (1)	14,215,267	14,215,267	6,334,561	45%
Equipment (2)	81,000	138,427	97,568	70%
Contractual (4)	51,992,764	52,383,098	21,122,228	40%
Employee Benefits (8)	7,593,948	7,593,948	3,356,451	44%
Revenue	(36,436,427)	(36,830,097)	(15,389,907)	42%
Revenue (5)	(36,436,427)	(36,830,097)	(15,389,907)	42%
Treasurer	(27,752,766)	(79,273,782)	(63,318,080)	80%
Appropriations	85,561,220	85,742,308	45,575,769	53%
Personnel (1)	884,425	884,425	446,091	50%
Equipment (2)	0	0	0	
Contractual (4)	28,180,659	28,361,747	14,651,999	52%
Debt Principal Payments (6)	1,305,000	1,305,000	1,120,000	86%
Debt Interest Payments (7)	687,550	687,550	354,975	52%
Employee Benefits (8)	41,294,503	41,294,503	15,793,622	38%
Fund Transfers (9)	13,209,083	13,209,083	13,209,083	100%
Revenue	(113,313,986)	(165,016,090)	(108,893,849)	66%
Revenue (5)	(113,313,986)	(165,016,090)	(108,893,849)	66%
Fund Transfers (9)	0	0	0	
Veterans Services	133,522	133,522	77,362	58%
Appropriations	158,522	158,522	77,362	49%
Personnel (1)	122,677	122,677	60,908	50%
Equipment (2)	0	0	0	
Contractual (4)	6,692	6,692	2,199	33%
Employee Benefits (8)	29,153	29,153	14,255	49%
Revenue	(25,000)	(25,000)	0	0%
Revenue (5)	(25,000)	(25,000)	0	0%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
Weights & Measures	89,471	89,471	27,471	31%
Appropriations	197,471	197,471	97,378	49%
Personnel (1)	114,505	114,505	56,151	49%
Equipment (2)	0	0	0	
Contractual (4)	16,158	16,158	7,603	47%
Employee Benefits (8)	66,808	66,808	33,624	50%
Revenue	(108,000)	(108,000)	(69,907)	65%
Revenue (5)	(108,000)	(108,000)	(69,907)	65%
Youth Bureau	174,587	178,547	98,918	55%
Appropriations	290,967	313,659	98,918	32%
Personnel (1)	114,781	114,781	55,100	48%
Equipment (2)	0	0	0	
Contractual (4)	109,406	132,098	10,325	8%
Employee Benefits (8)	66,780	66,780	33,493	50%
Revenue	(116,380)	(135,112)	0	0%
Revenue (5)	(116,380)	(135,112)	0	0%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
1. General Fund	51,905,859	1,073,847	(26,826,324)	-2498%
Appropriations	233,824,942	267,156,038	111,287,779	42%
Personnel (1)	43,159,688	43,906,067	20,024,235	46%
Equipment (2)	413,805	16,081,403	1,575,616	10%
Contractual (4)	112,212,554	128,745,289	49,071,203	38%
Debt Principal Payments (6)	1,305,000	1,305,000	1,120,000	86%
Debt Interest Payments (7)	687,550	687,550	354,975	52%
Employee Benefits (8)	62,837,262	63,221,646	25,932,667	41%
Fund Transfers (9)	13,209,083	13,209,083	13,209,083	100%
Revenue	(181,919,083)	(266,082,191)	(138,114,103)	52%
Revenue (5)	(181,919,083)	(266,082,191)	(138,114,103)	52%
Fund Transfers (9)	0	0	0	
3. County Road (Highway)	0	480,742	(6,357,157)	-1322%
Appropriations	24,142,775	28,402,932	8,786,930	31%
Personnel (1)	4,063,954	4,063,954	1,905,666	47%
Equipment (2)	0	0	0	
Contractual (4)	14,022,467	18,282,624	5,619,725	31%
Debt Principal Payments (6)	102,000	102,000	102,000	100%
Debt Interest Payments (7)	43,074	43,074	43,073	100%
Employee Benefits (8)	2,266,280	2,266,280	1,037,651	46%
Fund Transfers (9)	3,645,000	3,645,000	78,815	2%
Revenue	(24,142,775)	(27,922,190)	(15,144,087)	54%
Revenue (5)	(11,397,855)	(15,177,270)	(2,399,166)	16%
Fund Transfers (9)	(12,744,920)	(12,744,920)	(12,744,920)	100%
4. Road Machinery (Highway)	0	62,629	414,797	662%
Appropriations	4,573,767	4,636,396	2,426,989	52%
Personnel (1)	758,101	758,101	307,118	41%
Equipment (2)	70,000	103,500	76,523	74%
Contractual (4)	2,820,503	2,849,632	1,381,534	48%
Debt Principal Payments (6)	408,000	408,000	408,000	100%
Debt Interest Payments (7)	96,998	96,998	82,079	85%
Employee Benefits (8)	420,165	420,165	171,736	41%
Fund Transfers (9)	0	0	0	
Revenue	(4,573,767)	(4,573,767)	(2,012,193)	44%
Revenue (5)	(4,109,605)	(4,109,605)	(1,548,030)	38%
Fund Transfers (9)	(464,162)	(464,162)	(464,162)	100%

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
5. Solid Waste	291,250	1,026,839	719,121	70%
Appropriations	5,504,831	6,260,420	2,726,579	44%
Personnel (1)	1,055,958	1,055,958	504,231	48%
Equipment (2)	582,500	582,500	0	0%
Contractual (4)	3,076,345	3,831,934	1,971,960	51%
Debt Principal Payments (6)	0	0	0	
Debt Interest Payments (7)	0	0	0	
Employee Benefits (8)	790,028	790,028	250,389	32%
Fund Transfers (9)	0	0	0	
Revenue	(5,213,581)	(5,233,581)	(2,007,458)	38%
Revenue (5)	(5,213,581)	(5,233,581)	(2,007,458)	38%
Fund Transfers (9)	0	0	0	
7. Self Insurance (County Attorney)	0	0	(2,048,713)	
Appropriations	3,494,176	3,494,176	1,621,835	46%
Personnel (1)	170,346	170,346	81,850	48%
Equipment (2)	0	0	0	
Contractual (4)	3,250,846	3,250,846	1,501,419	46%
Employee Benefits (8)	72,984	72,984	38,565	53%
Fund Transfers (9)	0	0	0	
Revenue	(3,494,176)	(3,494,176)	(3,670,547)	105%
Revenue (5)	(3,494,176)	(3,494,176)	(3,670,547)	105%
Fund Transfers (9)	0	0	0	
8. Liability/Casualty (County Attorney)	106,625	156,625	(166,754)	-106%
Appropriations	500,690	550,690	226,652	41%
Personnel (1)	169,413	169,413	81,291	48%
Equipment (2)	0	0	0	
Contractual (4)	252,137	302,137	105,228	35%
Employee Benefits (8)	79,140	79,140	40,133	51%
Fund Transfers (9)	0	0	0	
Revenue	(394,065)	(394,065)	(393,406)	100%
Revenue (5)	(394,065)	(394,065)	(393,406)	100%
Fund Transfers (9)	0	0	0	

2023 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	Second Quarter Performance	Percent of Modified Budget
6. Capital Fund	2,173,754	1,171,254	722,418	61.7%
Highway Infrastructure Projects	1,002,500	3,645,000	78,815	2.2%
Highway	1,002,500	3,645,000	78,815	2.2%
Appropriations	1,002,500	3,645,000	78,815	2.2%
Contractual (4)	1,002,500	3,645,000	78,815	2.2%
Highway Outpost Projects	894,073	(2,750,927)	433,709	-15.8%
Highway	894,073	894,073	512,524	57.3%
Appropriations	894,073	894,073	512,524	57.3%
Personnel (1)	33,368	33,368	9,199	27.6%
Equipment (2)	18,301	88,751	20,600	23.2%
Contractual (4)	811,751	741,301	478,146	64.5%
Employee Benefits (8)	30,653	30,653	4,579	14.9%
Revenue	0	0	0	
Revenue (5)	0	0	0	
Treasurer	0	(3,645,000)	(78,815)	2.2%
Revenue	0	(3,645,000)	(78,815)	2.2%
Fund Transfers (9)	0	(3,645,000)	(78,815)	2.2%
Other Projects	277,181	277,181	209,894	75.7%
County Administrator	147,021	147,021	209,894	142.8%
Appropriations	277,021	277,021	209,894	75.8%
Contractual (4)	277,021	277,021	209,894	75.8%
Revenue	(130,000)	(130,000)	0	0.0%
Revenue (5)	(130,000)	(130,000)	0	0.0%
Highway	0	0	0	
Appropriations	0	0	0	
Equipment (2)	0	0	0	
Contractual (4)	0	0	0	
Information Technology	65,000	65,000	0	0.0%
Appropriations	65,000	65,000	0	0.0%
Contractual (4)	65,000	65,000	0	0.0%
Treasurer	65,160	65,160	0	0.0%
Appropriations	65,160	65,160	0	0.0%
Contractual (4)	65,160	65,160	0	0.0%
Fund Transfers (9)	0	0	0	

August 7, 2023

Finance Committee: 7-25-2023

RESOLUTION NO. _____

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW A (NO. __) FOR THE YEAR 2023, "ALLOWING 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE SUPERVISION OF AN ADULT LICENSED HUNTER" AND RESCINDING LOCAL LAW B FOR THE YEAR 2021

By Mr. Gennett, Chair, Finance Committee

Co-Sponsored by Mr. Forsythe, District 2; Mr. Perkins, District 7; and Mr. Webster, District 11

WHEREAS, in 2021 the New York State Legislature as a part of the enacted 2021-2022 New York State Budget, adopted a temporary program, allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023 in accordance with Environment Conservation Law § 11-0935, and

WHEREAS, pursuant to ECL § 11-0935, should a locality wish to permit 12 and 13 year olds to participate in the new hunting opportunities, the locality must pass a local law to opt into the program, and, in doing so, notify the New York State Department of Environmental Conservation (NYS DEC) to be added to a map of localities who have passed this local law, and

WHEREAS, on June 7, 2021, by Resolution No. 168-2021, St. Lawrence County opted in to the program and adopted Local Law B, for the Year 2021 allowing 12 and 13 year old licensed hunters to hunt deer with a firearm or crossbow during hunting season with the supervision of an adult licensed hunter, and

WHEREAS, on February 1, the Department of Environmental Conservation (DEC) released a report affirming that the youth hunting pilot program had been beneficial to thousands of families across the State with more than 1,800 deer harvest reports being submitted by youth hunters, and

WHEREAS, the DEC conducted a post-hunting survey that found 82% of youth hunters and 87% of their adult mentors were moderately or greatly satisfied with their youth big game hunting experience, and additionally no hunting-related shooting incidents, violations, or license revocations involving 12 and 13 year old hunters occurred during the first two (2) years of the pilot program, and

WHEREAS, as part of the enacted 2023-2024 budget, New York State extend the authorization for the deer hunting pilot program from December 31, 2023 to December 31, 2025, and

WHEREAS, the law requires that a Local Law adoption be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law A (No. __) for the Year 2023 will be held on Monday, September 11, 2023, at 5:50 p.m. in the Legislative Chambers.

August 7, 2023

**PROPOSED LOCAL LAW A (NO. _) FOR THE YEAR 2023,
“ALLOWING 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH
A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE
SUPERVISION OF AN ADULT LICENSED HUNTER” AND RESCINDING
LOCAL LAW B FOR THE YEAR 2021**

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

- Section 1. Pursuant to Environmental Conservation Law, ECL 11-0935, St. Lawrence County elects to participate in the temporary program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2025.
- Section 2. Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer, under the supervision of a licensed adult hunter, age 21 years or older, with a rifle, shotgun, or muzzle loading firearm in areas where and during the hunting season in which such firearms may be used.
- Section 3. Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer under the supervision of a licensed adult hunter, age 21 years or older, with a crossbow during the times when other hunters may use crossbows.
- Section 4. Supervision of a licensed adult hunter, age twenty-one (21) years or older, with at least three (3) years of experience who exercises dominion and control over the youth hunter at all times is required.
- Section 5. All licensed twelve (12) and thirteen (13) year old hunters as well as their adult supervisors shall be required to wear fluorescent orange or pink clothing while engaged in hunting to an extent and covering so designated pursuant to the law, rules, and regulations promulgated by the State of New York.
- Section 6. All licensed twelve (12) and thirteen (13) year old hunters shall remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader.
- Section 7. Notwithstanding any State or Federal Law to the contrary, this local law shall not authorize the hunting of bear by twelve (12) and thirteen (13) year olds with a firearm or crossbow.
- Section 8. A copy of this local law shall be sent to the New York State Department of Conservation.
- Section 9. This local law shall take effect immediately upon filing with the Secretary of State.