

BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

TO: St. Lawrence County Legislators and Other Interested People

FROM: Kelly S. Bigwarfe, Deputy Clerk

DATE: June 30, 2023

SUBJECT: **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, July 3, 2023**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

Order of Business:

Call to Order
Roll Call
Prayer followed by the Pledge of Allegiance
Approval of Agenda
Approval of Minutes
Communications
Citizen Participation
Presentation of Resolutions
Old/New Business
Committee Reports
Executive Session
Appointments
Chair's Appointments
Adjournment

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BLAZESTACK, INC. FOR FIRE INVESTIGATION CASE MANAGEMENT SOFTWARE AND MODIFYING THE 2023 BUDGET FOR THE OFFICE OF EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, in St. Lawrence County the Fire Investigation Team was formed in 1981 pursuant to New York State General Municipal Law for the purpose of assisting local fire chiefs in determining the origin and cause of fires and explosions, is comprised of ten (10) New York State and nationally certified investigators with various public safety backgrounds, and

WHEREAS, in accordance with the National Fire Prevention Association (NFPA) 1033 Standard for Professional Qualifications for Fire Investigator Section 4.3, duties of investigators shall include "... diagramming the scene, photographing, and taking field notes to be used to document scene findings, or to prepare written reports," and

WHEREAS, in accordance with NFPA 1033 Section 4.7.1, investigators shall prepare written reports; give investigative findings so that the report accurately reflects the facts, data, and scientific principles on which the investigator relied; clearly identify and express the opinion and conclusion of the investigator; and contain the reasoning by which each opinion or conclusion was reached in order to meet the requirement of the intended audience(s), and

WHEREAS, to better meet the data-gathering and report-writing requirements, fire investigation case management software was sought to assist in constructing in-depth, intricate, and detailed fire and explosion investigation reports, and

WHEREAS, Blazestack, Inc. offers an all-in-one case management solution that assists in data gathering, photography, on-scene documentation, and final report generation, and

WHEREAS, the annual cost for Blazestack, Inc., software solutions is \$2,900 for ten (10) investigators,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract, and any other subsequent annual renewal and/or expansion contracts if additional investigators are added to the team, with Blazestack, Inc. for fire investigation case management software, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2023 Budget for the Office of Emergency Services, as follows:

DECREASE APPROPRIATIONS:

X1034104 42004	X Fire Computer Software	\$2,900
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July 3, 2023

INCREASE APPROPRIATIONS:

X1034104 43007

X Fire Other Fees & Services

\$2,900

Note: A change was made after Committee by the Treasurer's Office is reflected in bold.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN AN INTERMUNICIPAL AGREEMENT
WITH THE CRANBERRY LAKE FIRE DISTRICT, THE TOWN OF FINE,
AND THE VILLAGE OF POTSDAM FOR SITES TO CONSTRUCT
INTEROPERABILITY TOWERS IN EACH LOCATION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, as part of the 2023 Interoperability Tower Project the Board of Legislators would like to authorize the construction of new telecommunication towers in the Cranberry Lake Fire District, the Town of Fine, and the Village of Potsdam in order to enhance emergency communications throughout the County, and

WHEREAS, one goal of the County is to have an intermunicipal agreement with the Cranberry Lake Fire District, the Town of Fine, and the Village of Potsdam, and award contracts for the design and fabrication of these towers in Potsdam, Fine, and Cranberry Lake, and

WHEREAS, the acquisition of land and award of contracts constitutes an "action" as delineated in 6 NYCRR Part 617 and requires that the County comply with the requirements of the New York State Environmental Quality Review Act (SEQRA), and

WHEREAS, long Environmental Assessment Forms (EAF) identifying and assessing the potential adverse environmental impacts associated with the proposed construction at each of these three sites have been prepared and distributed in an electronic version to the members of the Board of Legislators for review, and

WHEREAS, the preparation of the EAF incorporated data was collected from the following sources: NYS Department of Environmental Conservation critical habitats databases, NYS Office of Parks, Recreation and Historic Preservation information on archeological sites and concerns, FEMA FIRM maps for each town, state and federal wetlands delineation maps, a state and federal wetland delineation study, internal engineering assessments, radio telemetry studies, a phase-1 environmental audit of the site, highway sufficiency ratings, soil maps and soil boring data, a site survey and assessment of local land use regulations and design considerations that may be incorporated to minimize adverse impacts, and

WHEREAS, the County determined that there are no other "involved" agencies as defined in § 617.6 (b) (4),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an Intermunicipal Agreement with the Cranberry Lake Fire District, the Town of Fine, and the Village of Potsdam for sites to construct interoperability towers in each location, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that based upon the environmental assessment and supporting materials, the Board of Legislators has determined that the development of these projects will not result in any significant adverse environmental impacts related specifically to the construction of the towers occurring after February 6th and that such towers specifically be

July 3, 2023

“non-guyed” and less than 200’ in height to minimize impact, all conditions which are consistent with planned actions and activities, and

BE IT FURTHER RESOLVED that the Board of Legislators expects to fully comply with any and all permit conditions during construction and occupancy of the building, as may be required.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**PROCLAIMING JULY 16-22, 2023 AS PROBATION, PAROLE
AND COMMUNITY SUPERVISION WEEK**

By Ms. Curran, Chair, Operations Committee

WHEREAS, community corrections is an essential part of the justice system, and

WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders, and work in partnership with other community agencies to promote prevention, intervention, and advocacy, and

WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity, and

WHEREAS, community correctional professionals are responsible for supervising adult and juvenile offenders in the community, and provide services, support, and protection to victims,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims July 16-22, 2023 as Probation, Parole, and Community Supervision Week, and

BE IT FURTHER RESOLVED that all citizens are encouraged to honor the men and women working in these professions and to recognize their achievements in a challenging environment.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR
THE COUNTY PUBLIC TRANSIT BUSES WITH PASSIO TECHNOLOGY FOR
SURVEILLANCE AND AUTOMATIC VEHICLE LOCATION SYSTEMS
AND WITH KAJEET FOR MOBILE WI-FI SYSTEM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the County issued Requests for Proposals (RFPs) for Automatic Vehicle Location (AVL) Systems, surveillance systems, and mobile Wi-Fi systems for the public transit buses (N2B56302 25000 and N2B56302 23000), and

WHEREAS, a competitive process was held and nine (9) proposals were received, and

WHEREAS, Passio Technologies was determined to offer the best value for AVL Systems and surveillance systems, and Kajeet was determined to offer the best value for mobile Wi-Fi systems at a total cost not to exceed ~~\$214,000~~ **\$219,000**, and this funding is available in the 2023 Budget, and

WHEREAS, these investments do not require a local County contribution and will be reimbursed with State and Federal transit funds awarded by the New York State Department of Transportation,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts and purchase Passio Technologies for Automatic Vehicle Location Systems and Surveillance Systems and Kajeet for Wi-Fi Systems on St. Lawrence County Public Transit Buses, upon approval of the County Attorney,

Note: Changes made at Committee are reflected in bold.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH DESIGNATED TRAIL
MAINTENANCE ENTITIES ASSOCIATED WITH THE NEW YORK STATE
SNOWMOBILE TRAIL GRANT PROGRAM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Snowmobile Trail Grant Program (hereinafter “Program”) was created, based on Article 27 of the NY Parks, Recreation, and Historic Preservation Law, and

WHEREAS, this Program establishes a mechanism for allocating funds to local governmental sponsors engaged in the development and maintenance of snowmobile trails, designated as part of the New York State Snowmobile Trail System, and

WHEREAS, the County is a designated recipient of funds under the Program and is designated as a “local sponsor” for receipt of a New York State Snowmobile Grant funds, and

WHEREAS, the Program establishes a mechanism for allocating funds to local governmental sponsors that engage in the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, and

WHEREAS, the Planning Office has been tasked with assuming the role of Authorized Project Administrator (Administrator) from the Soil and Water Conservation District Manager and will oversee the operations and deliverables on behalf of the County, and

WHEREAS, several snowmobile associations, that includes the St. Lawrence County Snowmobile Association and North Country Trail Maintenance Alliance, assist the County in maintaining the trail system and may be designated as Trail Maintenance Entities (hereinafter referred to as the “TME”) on behalf of the County, and

WHEREAS, in order to establish the parameters of performance and create a clear understanding of the parties obligations, a contract between the County and each designated TME is appropriate,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign contracts with designated Trail Maintenance Entities associated with the New York State Snowmobile Trail Grant Program, upon the approval of the County Attorney.

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Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN THE 2023-2024 LOCAL SPONSOR SIGNATURE FORM AS PART OF THE GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County has served as the local sponsor of the New York State Snowmobile Trails Grant-In-Aid Program since 1988, and

WHEREAS, the 2022-2023 Award of \$223,032 from snowmobile registrations will be remitted to St. Lawrence County (BF038895 56000) to be used for snowmobile trail development and maintenance, and

WHEREAS, the St. Lawrence County Snowmobile Association and North Country Trail Maintenance Alliance are committed to continuing the maintenance of the 562 miles of trails within the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2023-2024 Local Sponsor Signature Form as part of the grant application to the New York State Office of Parks, Recreation, and Historic Preservation, upon approval of the County Attorney.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS REQUESTING GRANT EXTENSIONS FOR TECHNOLOGY INNOVATION AND ELECTION RESOURCE (TIER) GRANT PROGRAM AND MODIFYING THE 2023 BUDGET FOR THE BOARD OF ELECTIONS

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Legislators approved Resolution No. 203-2021, authorizing the Chair to sign grant applications for New York State Technology Innovation and Election Resource (TIER) Grant Program, and

WHEREAS, Resolution No. 203-2021 also allowed for the rollover of these funds annually, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to January 27, 2024 for those grants that have an unexpended balance, and that they are increasing the amount available to the St. Lawrence County Board of Elections, and

WHEREAS, the unexpended balance for State Technology Innovation and Election Resource (TIER) Grant Program is \$95,380 (E1Z30895 56000), and the State has awarded an additional \$83,557, and grant extension applications must be signed by the Chair and returned to New York State Board of Elections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts requesting grant extensions for Technology Innovation and Election Resource (TIER) Grant Program, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Board of Elections, as follows:

INCREASE REVENUE:

E1Z30895 56000	E State Aid	\$83,557
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INCREASE APPROPRIATIONS:

E1Z14502 25000	E SA Technical Equipment	\$83,557
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

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Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS REQUESTING GRANT EXTENSIONS FOR ABSENTEE BALLOT PRE-PAID POSTAGE GRANT FOR BOARD OF ELECTIONS FOR THE ACCEPTANCE OF THE 2023 ABSENTEE BALLOT PRE-PAID POSTAGE GRANT

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Legislators approved Resolution No. 329-2022, authorizing the Chair to sign grant applications for New York State Absentee Ballot Pre-paid Postage Grant Program, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to December 31, 2023 for those grants that have an unexpended balance, and increasing the amount available to the St. Lawrence County Board of Elections for 2023, and

WHEREAS, the unexpended balance for Absentee Ballot Pre-paid Postage Grant Program is \$28,863 (E1014504 42401), and

WHEREAS, grant extension applications must be signed by the Chair and returned to New York State Board of Elections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts requesting grant extensions for absentee ballot pre-paid postage grant for Board of Elections for the acceptance of the 2023 Absentee Ballot Pre-Paid Postage Grant, upon approval of the County Attorney.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS REQUESTING GRANT
EXTENSIONS FOR POLL WORKER TRAINING /VOTER EDUCATION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Legislators approved Resolution No. 5-2023 authorizing the Chair to sign grant applications for New York State voting access for individual with disabilities polling place improvement, and HHS voting access for individuals with disabilities polling place improvement, and voter education/poll worker training, and

WHEREAS, Resolution No. 73-2009 allowed for the rollover of these funds annually, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to March 31, 2024 for those grants that have an unexpended balance, and

WHEREAS, the unexpended balance for Voter Education/Poll Worker Training is \$42,694 (E3030895 56002), and will be used to pay election inspectors for additional training needed to become county employees, election inspection handbooks, and voter education pamphlets for school visits, and

WHEREAS, grant extension applications must be signed by the Chair and returned to New York State Board of Elections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts requesting grant extensions for poll worker training/voter education, upon approval of the County Attorney.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN GRANT AMENDMENTS FOR EARLY VOTING EXPANSION (EVE) GRANT CONTRACT EXTENSION

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Legislators approved Resolution No. 202-2021, authorizing the Chair to sign grant applications for Early Voting Expansion Grant, and

WHEREAS, Resolution No. 202-2021 also allowed for the rollover of these funds annually, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to January 28, 2024 for those grants that have an unexpended balance, and

WHEREAS, the unexpended balance for Early Voting Expansion Grant is \$20,103, and grant extension applications must be signed by the Chair and returned to New York State Board of Elections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign grant amendments for Early Voting Expansion (EVE) Grant Contract Extension, upon approval of the County Attorney.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

**AUTHORIZING HOURLY RATE CHANGES FOR EXAMINATION MONITORS
TO PROCTOR CIVIL SERVICE EXAMS FOR 2023 AND 2024**

By Ms. Curran, Chair, Operations Committee

WHEREAS, according to the New York State Constitution Article V, Section 6, appointments and promotions in the civil service of St. Lawrence County shall be made according to merit and fitness to be ascertained, as far as practicable, by competitive examination, and

WHEREAS, Human Resources employs Examination Monitors and Chief Exam Monitors to proctor New York civil service exams, and

WHEREAS, these titles are categorized as “flat rate”, non-union, per diem positions, and

WHEREAS, it is understood that the annual hourly wage rate increases of Exam Monitors mirror CSEA negotiated annual wage increases, and

WHEREAS, the 2023 hourly rate for an Examination Monitor is currently \$13.78/hour, and

WHEREAS, the 2023 New York State minimum wage hourly rates for Upstate New York is \$14.20/hour, and the New York State minimum wage law does not apply to public agencies, but rather employees of St. Lawrence County are covered by the Federal minimum wage which is currently \$7.25/hour, and

WHEREAS, St. Lawrence County recognizes the importance of providing competitive wages to retain current employees and recruit new employees for positions, and

WHEREAS, Human Resources recommends changes to the Examination Monitor hourly rate for the remainder of 2023 will cost approximately seventy dollars (\$70) (CP014301 19000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the hourly rate changes for Examination Monitors to proctor civil service exams for 2023 and 2024, and

BE IT FURTHER RESOLVED the hourly wage rate for Examination Monitors be equivalent to the New York State hourly rate of \$14.20/hour or the current rate for Upstate New York, and

BE IT FURTHER RESOLVED that the wage increase will go into effect at the beginning of the next full pay period after the date this resolution is adopted by the Board of Legislators.

July 3, 2023

Operations Committee: 6-12-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ALLSUP FOR THE ELIGIBILITY OF MEDICARE DISABILITY BENEFITS

By Ms. Curran, Chair, Operations Committee

WHEREAS, Human Resources oversees benefit administration for the St. Lawrence County Health Insurance and Pharmacy Plans, and

WHEREAS, the benefit advisor for St. Lawrence County is tasked to remain current with trends in the market and bring recommendations to the Healthcare Committee that would benefit the County workforce and improve the ability of the County to provide care, and it is the recommendation of Burnham Benefit Advisors that the County contract with “Allsup” for Medicare coordination, and

WHEREAS, Allsup will provide services that includes identifying pre-65 year old retirees or dependents that are disabled and Medicare eligible and converting their health insurance coverage to Medicare as primary coverage, and will also provide the following services:

- Identify qualified plan participants who are entitled to Medicare as primary coverage.
- Monitor disabled plan participants who will become entitled to Medicare in the future.
- Enroll disabled plan participants in Medicare Part B without penalty under federal Disability Special Enrollment Period provisions.
- Represent disabled plan participants for Social Security (SS) Disability Insurance benefits which results in additional benefits for the retiree including Medicare eligibility, increased SS retirement benefits.
- Resolve Centers for Medicare & Medicaid Services Demand Notices requiring reimbursement for charges allegedly paid by Medicare as Primary Payer in error.

WHEREAS, by converting Medicare to primary coverage St. Lawrence County can reduce future group health plan expenditures for that member by approximately seventy-one percent (71%), and

WHEREAS, Allsup will charge a one-time fee of \$3,000 per Medicare eligible conversion (T5090608-860AD), and

WHEREAS, Allsup has a ninety-seven percent (97%) success rate for getting Social Security and Medicare benefits for eligible retirees, and

WHEREAS, this service will help St. Lawrence County as well as its eligible retirees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Allsup for the eligibility of Medicare Disability Benefits, upon approval of the County Attorney, and

July 3, 2023

BE IT FURTHER RESOLVED that the agreement will be for a four (4) years term, expiring on July 3, 2027, and shall continue in effect on a month-to month basis unless the agreement is terminated by either party or until the agreement is extended through mutual agreement.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AGREEMENTS WITH ST. LAWRENCE COUNTY SCHOOL DISTRICTS FOR SPACE LOCATED WITHIN THE FACILITY

By Mr. Hull, Chair, Services Committee

WHEREAS, St. Lawrence County is committed to fostering partnerships and supporting the work of the local school districts, and

WHEREAS, due to the rural nature and lack of resources in St. Lawrence County, there is a need for the community to have Department of Social Services Children's Services staff available to ensure the best outcomes for families and students, and

WHEREAS, various school districts in St. Lawrence County have offered to provide use of facilities, at no cost to the County, for the Department of Social Services,

WHEREAS, it is in the best interest for the Department to maintain a presence in area schools to facilitate ongoing education regarding the duties and services provided by the Department of Social Services, and

WHEREAS, a large portion of abuse and neglect cases originate in area schools, and the ability to intervene in cases as early as possible can often prevent reports or mitigate the severity of cases, and

WHEREAS, school districts in St. Lawrence County are providing this space free of charge,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign agreements with St. Lawrence County Schools Districts for space located within the schools, upon approval of the County Attorney,

BE IT FURTHER RESOLVED that the Commissioner will provide and maintain a current list and share with the County Administrator.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
KAROLE L. HOULE-MAROLF FOR CLEANING SERVICES FOR THE
DEPARTMENT OF SOCIAL SERVICES SATELLITE OFFICE LOCATED AT
HARROWGATE COMMONS, 280 MAIN STREET, MASSENA, NEW YORK**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Department of Social Services recently entered into a lease agreement with Harrowgate Commons, 280 Main Street, Massena, New York for a satellite office (DAA60104 43007), and

WHEREAS, the lease specifies that “Lessee shall commit no act of waste and shall take good care of the premises and the fixtures and appurtenances therein, and shall, in the use and occupancy of the premises, conform to all laws, orders, and regulations of the federal, state, and municipal governments or any of their departments,” and “Lessee shall not unreasonably permit the accumulation of waste or refuse matter on the leased premises or anywhere in or near the building,” and

WHEREAS, since 2016, Karole L. Houle-Marolf has provided cleaning services for the County at Harrowgate Commons in Massena and will now also provide cleaning services at 280 Main Street in Massena at the rate of \$30 per hour with an anticipated annual cost of \$4,680 and

WHEREAS, the term of the contract is July 1, 2023 through December 31, 2023,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Karole L. Houle-Marolf for cleaning services for the Department of Social Services Satellite Office located at Harrowgate Commons, 280 Main Street, Massena, New York, upon approval of the County Attorney.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN AMENDED LEASE TO INCLUDE TRASH REMOVAL FEES WITH THE IRREVOCABLE SPOUSAL TRUST FBO RICHARD E. MAGINN FOR SPACE LOCATED AT HARROWGATE COMMONS, 280 MAIN STREET, MASSENA, NEW YORK

By Mr. Hull, Chair, Services Committee

WHEREAS, the Department of Social Services recently leased property at Harrowgate Commons, 280 Main Street, Massena, New York as a satellite office location, and

WHEREAS, the term of the lease is January 1, 2023 through December 31, 2027, with lessee options for five (5) additional one-year extensions with payments to begin upon occupancy (DAS60104 40700), and

WHEREAS, the lease specifies that “Lessee shall not unreasonably permit the accumulation of waste or refuse matter on the leased premises or anywhere in or near the building,” and

WHEREAS, in order to have trash removal set up in the village of Massena, the trash removal charges of \$25 per month are included on the water bill of the landlord,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amended lease, retroactive to May 1, 2023, to include trash removal fees with the Irrevocable Spousal Trust FBO Richard E. Maginn for space located at Harrowgate Commons, 280 Main Street, Massena, New York, upon approval of the County Attorney.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AGREEMENTS WITH CLAXTON HEPBURN MEDICAL CENTER, THE CHILDREN’S HOME OF JEFFERSON COUNTY, AND DR. RICHARD LIOTTA OF CLINTON COUNTY FOR ADMINISTERING 730 PSYCHIATRIC EXAMINATIONS

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services is responsible for determining whether individuals are incapacitate persons under Article 730 of the Criminal Procedure Law (CPL), and

WHEREAS, a renewed contract with Claxton Hepburn Medical Center will allow administration of the CPL 730 exams (BL010104 43007) for a period of three (3) years with a rate of \$250 per examination, and

WHEREAS, Article 730 exams are required to be completed within thirty (30) days of the Court Order and there are times when Claxton Hepburn Medical Center experiences a shortage of psychiatric providers that complicates the completion of the examinations in a timely manner; therefore, the Department is also seeking two additional three (3) year contracts at a rate of \$250 per examination with the Children’s Home of Jefferson County and Dr. Richard Liotta of Clinton County for the provision of 730 evaluations as needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign agreements with Claxton Hepburn Medical Center, the Children’s Home of Jefferson County and Dr. Richard Liotta of Clinton County for administering psychiatric 730 examinations, upon approval of the County Attorney.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NCC SYSTEMS INC.
FOR SECURITY SYSTEM MONITORING & MAINTENANCE
FOR THE OPIOID TREATMENT PROGRAM**

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services recognizes a need for increased access to care for individuals with an Opioid Use Disorder (OUD) to recovery services in St. Lawrence County, and

WHEREAS, Community Services has received funding from OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Program, and

WHEREAS, Resolution No. 285-2022 authorized \$10,000 of the SAPT Block Grant funds (A1Z42504 423SS SP) to be used for Security System Monitoring & Maintenance to manage the security needs for the Opioid Treatment Program located at the Human Services Center,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorize the Chair to sign a contract with NCC Systems Inc., for the Security System Monitoring & Maintenance for the Opioid Treatment Program, upon approval of the County Attorney.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

AUTHORIZING AN INTERGOVERNMENTAL TRANSFER FOR AN UPPER PAYMENT LIMIT AND MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES

By Mr. Hull, Chair, Services Committee

WHEREAS, the Federal Centers for Medicare and Medicaid Services has approved a 2021 Clinic Upper Payment Limit (UPL) that authorizes supplemental payments for freestanding County operated behavioral health clinics for the State Fiscal Year 2021-22, and

WHEREAS, the UPL is a supplemental payment that pays the difference between the Medicaid fee-for-service payment and what Medicare would have paid facilities for the same services, and in order to receive these funds, the County is responsible for the non-Federal portion equaling 43.8% of the total CMS payment, and

WHEREAS, St. Lawrence County operated freestanding clinics licensed under Article 31 and 32 of the NYS Mental Hygiene Law are scheduled to receive a payment totaling \$52,228 for the period of April 1, 2021 through March 31, 2022, and

WHEREAS, the non-Federal share of the clinic UPL payment is \$22,876 due June 20, 2023, and having not received the notification from Department of Health until June 6, 2023, the Department will request an extension on the payment due date, which was granted the prior year, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes an Intergovernmental Transfer for an Upper Payment Limit, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2023 Budget for Community Services, as follows:

INCREASE REVENUE:

A3646015 57000	A Federal Aid, Medicaid Assistance	\$22,876
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INCREASE APPROPRIATIONS:

A3661014 46500	A Medical Assistance PMTS	\$22,876
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July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES FOR FUNDING RECEIVED FROM NYS OASAS TO ST. LAWRENCE COUNTY AS PASS THROUGH FUNDING TO APPROVED AGENCIES

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services has received an updated NYS OASAS State Aid funding authorizations to St. Lawrence County as pass through funding for community agencies that includes salary and fringe support adjustments, and

WHEREAS, this is one-hundred percent (100%) pass through funding for contract agencies and Community Services, and

WHEREAS, these State Aid increases are the result of the New York State 2023-24 Budget which calls for a four percent (4%) cost of living adjustment (COLA) for providers of addiction treatment, prevention, and recovery programs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Community Services for funding received from NYS OASAS to St. Lawrence County as pass through funding to approved agencies, as follows:

INCREASE APPROPRIATIONS:

A2142304 46500	A St. Joe's Rehab Center	\$5,199
A2342504 46500	A NCFH Canton Other Advances	18,687
A2442504 46500	A SEACAP Other Advances	<u>34,027</u>
		\$57,913

INCREASE REVENUE:

A2134865 56000	A SA St. Joe's Rehab Center	\$5,199
A2334865 56000	A SA NCFH Canton Alcohol Addiction	18,687
A2434865 56000	A SA SEACAP Alcohol Addiction	<u>34,027</u>
		\$57,913

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN THE EMERGENCY PREPAREDNESS PROGRAM CONTRACT FOR THE PUBLIC HEALTH DEPARTMENT

By Mr. Hull, Chair, Services Committee

WHEREAS, the Emergency Preparedness Program Contract is used to promote and protect the health of County residents by planning for health emergencies caused by deliberate acts, accidents, and naturally occurring events, to ensure that the Local Health Department is ready to respond to such threats, and

WHEREAS, Local Health Departments must conduct a health Emergency Preparedness Program as a condition of State Aid eligibility, and

WHEREAS, the term of the Emergency Preparedness Program HRI Contract will be July 1, 2023 through June 30, 2024, in the amount of \$87,445 (PP044895 57000 EP),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the Emergency Preparedness Program Contract for the Public Health Department, and any COLAs to the contract, upon approval of the County Attorney.

July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) REOPENING SCHOOLS

By Mr. Hull, Chair, Services Committee

WHEREAS, Health Research Inc./New York State Department of Health (HRI/NYSDOH) has awarded funding to local health departments (LHDs), and

WHEREAS, the Public Health Department was awarded \$3,407,799 (PPZ44895 57000 SCH) with objectives and goals to focus primarily on providing needed resources to implement COVID-19 screening testing programs in public and private schools aligned with the CDC recommendations for K-12 to support and maintain in-person learning, and

WHEREAS, this funding may also be used for coordination, management, technical assistance, monitoring, and data collection and reporting activities to support K-12 screening testing programs, and

WHEREAS, \$3,124,288 was restricted funding of which the Department has utilized \$1,685,418 to cover additional costs associated with the grant,

WHEREAS, this agreement is for the period of July 1, 2021 – July 31, 2023,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Public Health Department for Epidemiology and Laboratory Capacity (ELC) Reopening Schools, as follows:

INCREASE APPROPRIATIONS:

PPZ40501 11000 SCH	P ELC SCH Direct Service Work	\$31,921
PPZ40501 13000 SCH	P ELC SCH Technical	12,451
PPZ40504 42000 SCH	P ELC SCH Office Supplies & Expenses	1,042
PPZ40504 43007 SCH	P ELC SCH Other Fees and Services	1,614,892
PPZ40504 44100 SCH	P ELC I/D Fuel Charges	70
PPZ40504 44300 SCH	ELC SCH Mileage Reimbursement	500
PPZ40504 45100 SCH	P ELC SCH Medical Supplies & Expenses	12,496
PPZ40508 81000 SCH	Retirement	5,552
PPZ40508 83000 SCH	Social Security	2,985
PPZ40508 84000 SCH	Workers' Compensation	1,213
PPZ40508 84500 SCH	Group Life Insurance	65
PPZ40508 86000 SCH	Hospital & Medical Insurance	1,765
PPZ40508 86500 SCH	Dental Insurance	415
PPZ40508 89000 SCH	Vision Insurance	51
		<u>\$1,685,418</u>

INCREASE REVENUE:

PPZ44895 57000 SCH	P ELC SCH Federal Aid	\$1,685,418
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July 3, 2023

Services Committee: 6-19-2023

RESOLUTION NO. _____

**ADOPTING A HEALTH & SAFETY POLICY MANUAL
FOR ST. LAWRENCE COUNTY**

By Mr. Hull, Chair, Services Committee

WHEREAS, St. Lawrence County is committed to the health and safety of its workforce and wants to implement a health and safety policy regarding work-related activities, and

WHEREAS, the Public Employee Safety and Health Bureau (PESH), created in 1980, enforces safety and health standards promulgated under the United States Occupational Safety and Health Act (OSHA) and several State standards, and

WHEREAS, the PESH Act created OSHA to give occupational safety and health protection to all public sector employees, and

WHEREAS, PESH requires safety policies to be implemented and enforced for all public employers in the State of New York, and

WHEREAS, to ensure the safety of the workforce and to remain compliant with the PESH regulations, it is important that County adopts and implements a St. Lawrence County Health & Safety Policy,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby adopts a Health & Safety Policy Manual for St. Lawrence County, upon approval of the Director of Human Resources and the County Attorney.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
USHERWOOD OFFICE TECHNOLOGY FOR A COLOR PRINTER
FOR THE REAL PROPERTY TAX SERVICES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 257-2021 authorized a contract with Usherwood Office Technology to provide a Multi-Function Device (MFD) and Print Management Program for St. Lawrence County Government, and

WHEREAS, the Agreement was for a total of sixty-five (65) units and began the date of installation on March 9, 2022, and will continue to run for forty-eight (48) months until March 9, 2026, for a base cost of \$6,220 per month (CD016804 42102 MSPC), and

WHEREAS, as the space, services, and needs of the County change over time there are instances in which additional MFP units that integrate with the current fleet and software are necessary, and

WHEREAS, the Real Property Tax Services is in need of a color printer and would like to contract with Usherwood Office Technology for an HP E45028DN color printer, and this contract will end with the main Agreement mentioned above, and at that time a reassessment of County MFP needs will be conducted, and

WHEREAS, the cost of this printer will be \$55.25 per month or \$663 annually (R1013554 42101) from the 2023 Budget for Real Property, and the average annual revenue of \$576 and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Usherwood Office Technology for a color printer for the Real Property Tax Services, upon approval of the County Attorney.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PARADIGM SOFTWARE TO UPGRADE THE SCALE MANAGEMENT AND THE CREDIT CARD PAYMENT SOFTWARE AND MODIFYING THE 2023 BUDGET FOR THE SOLID WASTE DEPARTMENT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Solid Waste Department is an enterprise fund that contracts with Paradigm Software for specialized software which is used by transfer stations throughout the three-County region, and

WHEREAS, credit and debit cards are accepted for payment at the four (4) transfer stations in St. Lawrence County, and

WHEREAS, the Weighpay module of the Paradigm software is required to update credit card processing, and

WHEREAS, the cost of initial setup and implementation of the software is \$5,936, and

WHEREAS, the flat monthly service fees total \$1,670, which represents a three percent (3%) credit card processing fee to be paid by the customer,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Chair to sign a contract with Paradigm Software to update the Scale Management and Credit Card Payment Software, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2023 Budget for the Solid Waste Department, as follows:

DECREASE RETAINED EARNINGS:

05TG0909 50300	Retained Earnings	\$15,957
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INCREASE APPROPRIATED FUND BALANCE:

05TG0599 50300	EL Fund Bal, Appropriated	\$15,957
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INCREASE APPROPRIATIONS:

WO081604 42004	W OPR Computer Software	\$15,957
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July 3, 2023

Finance Committee: 7-26-2023

RESOLUTION NO. _____

**ESTABLISHING THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
BUDGET FOR PROGRAM YEAR 2023**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County is the designated Grant Recipient for Workforce Innovation and Opportunity Act funds and establishes budgets in accordance with obligations received, and

WHEREAS, St. Lawrence County has been provided with funding levels by New York State for WIOA formula funds and TANF funds, and

WHEREAS, total funds anticipated for Program Year 2023 (July 1, 2023 to June 30, 2024) are \$1,555,223 and

WHEREAS, the St. Lawrence County Workforce Development Board approved the budget at their June 14, 2023 meeting, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to establish the Workforce Innovation and Opportunity Act Budget, as follows:

<u>CATEGORY</u>	<u>2022</u>	<u>2023</u>
Administration	\$112,492	\$117,518
Title I Adult	\$349,123	\$340,147
Youth	\$400,192	\$390,209
Dislocated Workers	\$263,117	\$327,306
Trade Adjustment Assistance Rapid Response Training	\$49,000	
Temporary Assistance for Needy Families	<u>\$373,270</u>	<u>\$380,043</u>
Total Appropriation	\$1,547,194	\$1,555,223
Total Revenue	\$1,547,194	\$1,555,223

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

**APPROVING THE NORTH COUNTRY REGIONAL WORKFORCE
DEVELOPMENT PLAN AND TWO YEAR MODIFICATION**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on April 2, 2021 the New York State Department of Labor (NYS DOL) published Technical Advisory #21-02, titled Local and Regional Planning under the Workforce Innovation and Opportunity Act (WIOA), and

WHEREAS, the Technical Advisory required the three Local Workforce Development Areas (LWDA) of the north country to submit a single workforce development plan for the region for the period July 1, 2021-June 30, 2025, and

WHEREAS, the Regional Plan must be executed by the Chief Elected Official and Workforce Development Board chairperson for each Local Area, and

WHEREAS, the Technical Advisory requires that a comment period of no more than 30 days precede execution of the final Regional Plan, and

WHEREAS, the Regional Plan was made available for public comment from May 28, 2021 through June 11, 2021 by publishing the draft Regional Plan on each Local Area's websites and placed notice of availability of the draft plan in regional newspapers, and no comments were received, and

WHEREAS, on August 1, 2022 the Executive Committee of the St. Lawrence County Workforce Development Board approved the execution of the Regional Plan, and

WHEREAS, at their January 11, 2023 meeting, the St. Lawrence County Workforce Development Board approved the execution of the Regional Plan, and

WHEREAS, NYS DOL requires that the Regional Plan be reviewed and modified every two years, and

WHEREAS, the three Local Areas updated the Regional Plan and published the modifications for public comment on their websites and in regional newspapers, and no comments were received, and

WHEREAS, on June 14, 2023 the St. Lawrence County Workforce Development Board approved the two year modification of the Regional Plan,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Legislators approves the Regional Plan and the two year modification

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

**APPROVAL OF PAYMENT IN LIEU OF TAXES AGREEMENT IN RELATION
TO SOLAR PROJECT ON PARCEL 74.003-2-8./1 LOCATED AT
6578 COUNTY ROUTE 27 IN THE TOWN OF CANTON**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Grass River Solar LLC (the “Company”) intends to build and operate a solar energy system as defined by the New York State Real Property Tax Law Section 487 (the “Project”) located at 6578 County Route 27 in the Town of Canton, St. Lawrence County, New York (Tax Parcel No. 74.003-2-8./1), and

WHEREAS, for those Taxing Jurisdictions that have not opted out of RPTL Section 487; pursuant to RPTL Section 487(9)(a), such a Taxing Jurisdiction could indicate its intent to require a PILOT Agreement with the developer, under which the developer (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdiction for each year during the term of the PILOT Agreement, and

WHEREAS, the Industrial Development Agency to manage the PILOT negotiation process for St. Lawrence County with developers of such solar energy systems, and

WHEREAS, the Company seeks to enter into a payment in lieu of tax agreement with St. Lawrence County pursuant to the following terms:

- Fifteen-year payment in lieu of tax agreement pursuant to Real Property Tax Law Section 487
- \$5,000 per MW payment to the affected jurisdictions, increasing two percent (2%) annually during the term of the agreement billed in reverse order starting with the highest payment in year one; and distributed to St. Lawrence County, Canton Central School District, and Town of Canton based on their pro-rata property tax distribution, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves payment in lieu of taxes agreement in relation to a solar project on parcel 74.003-2-8./1, located at 6578 County Route 27 in the Town of Canton, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Industrial Development Agency to finalize the execution of a payment by the County in lieu of tax agreement pursuant to the terms set forth above and to administer the billing and collection for the County for the term of the PILOT, upon approval of the County Attorney.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

**OPPOSING THE “ALL ELECTRIC BUILDING ACT” AS INCLUDED
IN THE 2024 NEW YORK STATE BUDGET**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by **Mr. Sheridan, District 4**; Mr. Smithers, District 5;
Mr. Perkins, District 7; **Mr. Hull, District 8**; and **Mr. Webster, District 11**

WHEREAS, as part of the \$229 billion State budget agreement, New York State became the first State in the Country to ban the use of natural gas and other fossil fuels in new homes and buildings slated to begin as early as 2026, and

WHEREAS, natural gas is widely used in the United States, and according to 2020 data from the U.S. Department of Energy, sixty-one percent (61%) of American households used natural gas for either space heating, water heating or cooking in 2020, and that number is higher in the Northeast where sixty-seven percent (67%) of homes use gas, including fifty-two percent (52%) in New York State, and

WHEREAS, according to the American Gas Association, the direct use of natural gas is ninety-two percent (92%) efficient from production to customers which underscores how important it is to look at how energy is produced and delivered when looking to define energy efficiency, and

WHEREAS, natural gas plays a critical role in ensuring Americans have access to affordable and reliable energy, and consumers should have the choice to use this abundant fuel source for their appliances, and

WHEREAS, in Upstate New York, where power outages often occur during winter snow storms, ice storms, and wind, this ban is anticipated to put households at risk by not having heating or cooking sources available during emergency situation, and forcing citizens to rely on unreliable sources of power, and

WHEREAS, there are legitimate concerns this ban may cause a tremendous strain on the electric grid, as well as driving up utility and construction costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators opposed the “All Electric Building Act” as included in the 2024 New York State Budget, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.

Note: Changes made at Committee are reflected in bold.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

APPOINTING THE PLANNING DIRECTOR TO SERVE AS THE CERTIFYING OFFICER FOR THE COUNTY IN REGARDS TO THE ENVIRONMENTAL REVIEW FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the New York State Office of Community Renewal (OCR) has announced the availability of NYS Community Development Block Grant (CDBG) Program funds, and

WHEREAS, Resolution No. 152-2022 authorized the Planning Director to serve in this capacity for a \$615,000 award; and the request is to do this for all program funds where applicable, and

WHEREAS, St. Lawrence County has repeatedly applied for, and successfully obtained, numerous CDBG awards through OCR in order to fund its ongoing housing assistance programs, and

WHEREAS, the County is preparing to apply again for CDBG funds, and

WHEREAS, the Planning Office has been informed by staff at NYS Office of Community Renewal, that the Board of Legislators is required to adopt a resolution to appoint a Certifying Officer to conduct an Environmental Review of any proposed CDBG-funded program that would be applied for, and

WHEREAS, the County Planning Office has experience in administering CDBG-funded programs, and the Planning Director has previously served as Certifying Officer for Environmental Reviews as required by OCR,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators does hereby appoint the Planning Director to serve as the Certifying Officer for the County in regard to the Environmental Review for Community Development Block Grant (CDBG) Programs, upon approval of the County Attorney.

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

CLOSING THE MULTI-USE TRAIL CAPITAL PROJECT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 335-2006 committed a minimum of \$100,000 over five years in the form of in-kind and other services in support of the planning, development, and/or maintenance of an ATV trail network in and through St. Lawrence County in a manner determined appropriate by the County Board of Legislators in consultation with the ATV Committee, and

WHEREAS, the Resolution 235-2008 authorized and directed the Treasurer to make modifications to the 2008 St. Lawrence County Capital Projects under the supervision of the Department of Highways and resulted in the establishment of the “Multi-Use Trail” Capital Project, and

WHEREAS, Resolution No. 141-2013 authorized the Chair to sign the Agreement with the St. Lawrence County Development Local Development Corporation for the Community Development & Environmental Improvement Program for the development of the county-wide system of trails and roads for recreational use, and

WHEREAS, Resolution No. 204-2014 authorized the Treasurer to modify the 2014 Department of Highways’ Capital Project Budget for the Multi-Use Trail Project to increase the County financial contribution by \$54,600 to cover the costs associated with the project to date, and

WHEREAS, Local Law 1 for the Year 2021 was adopted, re-establishing the St. Lawrence County Multi-Use Recreational Trail System and establishing a trail permitting process, and

WHEREAS, when the Multi-Use Trail System was reestablished, it was agreed that all funds shall be dedicated exclusively to the establishment, maintenance, and operation of the St. Lawrence County Trail System and that a new Recreational Trails Fund be established by the St. Lawrence County Treasurer, and

WHEREAS, all funds associated with the original Multi-Use Trail Capital Project have been exhausted, and any current and future funds will be administered through the Recreational Trails Fund, as authorized by Local Law 1 for the year 2021,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the closure of the Multi-Use Trail Capital Project (HM227055 ATV, HM271972 ATV, HM271974 ATV, HM638975 ATV).

July 3, 2023

Finance Committee: 6-26-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE WORKFORCE DEVELOPMENT BOARD FOR A SUBLEASE AGREEMENT FOR SPACE IN THE ONE-STOP CAREER CENTER

By Mr. Gennett, Chair, Finance Committee

WHEREAS, changes in scope of County services has altered the operational and space needs of County departments that occupy the Public Safety Complex, and

WHEREAS, the Buildings and Grounds Committee has recommended that the County analyze the best use of space and modify to the most efficient model, and

WHEREAS, the Committee has determined that in order to meet the needs of the public, now and in the future, efficiencies need to be achieved through the reconfiguration of certain congruent County departments, and

WHEREAS, on May 2, 2022, Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of the \$20.9M in American Rescue Plan Act (ARPA) Funds provided to St. Lawrence County, and

WHEREAS, of the funds appropriated \$5,000,000 has been allocated for County Capital Projects, and

WHEREAS, Resolution No. 136-2022 authorized a contract with Beardsley Design Associates to prepare architectural and schematic design along with the bid documents for the anticipated capital renovation project in the Public Safety Complex, and

WHEREAS, the draft of design has been shared and reviewed by the Buildings and Grounds Committee and provided to the Board of Legislators at the March Operations Meeting with an overview of the Project, and

WHEREAS, the Project is nearing the bidding and construction phase and the scope of the Project will require the relocation of County staff for work to be completed, and

WHEREAS, Resolution No. 205-2020 authorized the Chair to sign a lease with the Workforce Development Board for approximately 6,990 square feet of space at the Human Services Center for the One Stop Career Center for the term July 1, 2020 through June 30, 2025, and

WHEREAS, space contained in the aforementioned Lease is available on a temporary basis for the relocation of County staff displaced by the Public Safety Complex Project, through a sublease arrangement between the Workforce Development Board and the County, and

July 3, 2023

WHEREAS, the amount of space required by the County through the potential sublease agreement at the One-Stop Career Center totals approximately 622 square feet on the first floor of the Human Services Center, 80 State Highway 310, Canton, New York, and

WHEREAS, the term of the agreement will be for one (1) year, from July 1, 2023 through June 30, 2024, at a rental rate of \$18.11 per square foot (BG619974 43007 PSC),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the Workforce Development Board for a sublease agreement for space in the One-Stop Career Center at a rental rate of \$18.11, for a term of July 1, 2023 through June 30, 2024, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that this resolution be retroactive to July 1, 2023.

July 3, 2023

RESOLUTION NO. _____

AUTHORIZING FILLING OF VACANCIES

By Mr. Forsythe, District 2 and Mr. Smithers, District 5

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

WHEREAS, the Vacancy Review Committee reviewed fifteen (15) positions from nine (9) departments, and of those reviewed twelve (12) were existing positions, three (3) were new positions, and two (2) positions were abolished,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Highway	Motor Equipment Operator	310000033	FT	Permanent	Immediate
Highway	Motor Equipment Mechanic	308100005	FT	Permanent	Immediate
Highway /Labor Crewleader	Heavy Equipment Operator	311400003	FT	Permanent	Immediate
Solid Waste	Heavy Equipment Operator	309800005	FT	Permanent	Immediate
Treasurer	Account Clerk	100100033	FT	Contingent	Immediate
Sheriff /Road Patrol	Deputy Sheriff	605000010	FT	Permanent	Immediate
Sheriff /Correctional Facility	Administrative Assistant*	005200012	FT	Permanent	Immediate
Sheriff /Correctional Facility	Correction Officer	603000070	FT	Permanent	Immediate
Public Defender	Assistant Public Defender	021400010	FT	Permanent	Immediate
Emergency Services	Dispatcher	612100013	FT	Provisional	Immediate
Social Services /TA/ SNAP	Social Welfare Examiner	814100001	FT	Permanent	Immediate
Social Services/Children's Svc	Social Welfare Examiner*	814000075	FT	Provisional	Immediate
County Attorney	Paralegal*	022000003	FT	Permanent	Immediate
Human Resources	Human Resources Technician	017500002	FT	Provisional	Immediate
Human Resources	Human Resources Aide	017600003	FT	Provisional	Immediate

*new position

BE IT FURTHER RESOLVED that the following positions will be abolished: Records Officer, Position No. 600100001, in the Sheriff's Office; and Keyboard Specialist, Position No. 003100096, in the Department of Social Services, and

BE IT FURTHER RESOLVED for any positions funded by grants, and the grant goes away, those positions will be abolished, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

July 3, 2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET TO SHARE OCCUPANCY TAX WITH THE ST. LAWRENCE COUNTY CHAMBER OF COMMERCE AS PRESCRIBED IN THE 2021-2023 AGREEMENT FOR TOURISM PROMOTION

By Mr. Webster, District 11

WHEREAS, Resolution No. 308-2020 authorized a contract with the St. Lawrence County Chamber of Commerce to provide tourism promotion and as part of that agreement, a formula to share the revenue received from occupancy tax was developed, and

WHEREAS, the opportunities for the Chamber of Commerce to assist in increasing awareness and improve the revenue received has been incentivized by the formula, and

WHEREAS, the formula associated with occupancy tax sharing agreement with the Chamber of Commerce provided forty-five percent (45%) as an appropriation for Years 2021 and 2022, and fifty percent (50%) appropriations for Year 2023, and

WHEREAS, that the percentage of occupancy tax shall be based on a rolling five (5) year average and every dollar above the average will be shared at seventy-five percent (75%) to the Chamber of Commerce and twenty-five percent (25%) to St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget to share the occupancy tax with the St. Lawrence County Chamber of Commerce as prescribed in the 2021-2023 Agreement for tourism promotion, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300 Unreserved Fund Balance Unappropriated \$94,171

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300 Unreserved Fund Balance Appropriated \$94,171

INCREASE APPROPRIATIONS:

B1064104 465CC B PUB Tourism – Chamber of Commerce \$94,171

July 3, 2023

RESOLUTION NO. _____

**RESOLUTION URGING THE GOVERNOR TO VETO
NEW YORK STATE ASSEMBLY BILL A.4282B AND SENATE BILL S.3505B,
“AN ACT TO AMEND THE TOWN LAW, THE VILLAGE LAW, THE COUNTY LAW,
AND THE MUNICIPAL HOME RULE LAW, IN RELATION TO MOVING CERTAIN
ELECTIONS TO EVEN-NUMBERED YEARS”**

By Mr. Lightfoot, District 3

WHEREAS, the Board of Legislators believes that increasing participation in the election process and reducing costs of government operations is good for our republic, and

WHEREAS, during the 2023 legislative session, Assembly Member Amy Paulin and State Senator James Skoufis reintroduced legislation that would move local elections to even-number years, and

WHEREAS, versions of this legislation were introduced in previous years and failed to reach the floor for a vote due to lack of support, and

WHEREAS, after the 2022 session concluded, the bill sponsor indicated that hearings would be held on the proposal through the Election Committee process; however, there were no hearings held, and

WHEREAS, legislation passed in the middle of the night on the last days of the legislative session is counterintuitive to the idea of an open and transparent government, and

WHEREAS, local municipalities have had the ability to change their elections to even-number years for decades, and chose not to do so, and

WHEREAS, establishing the schedule of local elections is the right of the local government, and has been for more than one hundred years, and

WHEREAS, this legislation would take over Home Rule powers reserved by local governments and protected by the Constitution of the State of New York, raising questions of legality and constitutional authority, and

WHEREAS, the Sponsor of the Assembly Bill indicated that no messages of support have been received for this proposal from any of the 57 Counties and 933 Towns across New York State, and

WHEREAS, the legislation excludes more than half of all New Yorkers who vote in cities and villages from the changes to election law, creating an inequity among New York voters, and

WHEREAS, the proposed legislation circumvented the legislative committee process during this session, limiting public input and understanding of the impacts, and

WHEREAS, there has been no financial analysis or operational analysis of the impacts on local Boards of Elections, and

July 3, 2023

WHEREAS, there are concerns that the current election and ballot counting technology would not be able to adequately meet the demands of the significantly increased ballot size, and

WHEREAS, this legislation has the potential to create confusion amongst voters in towns and counties across New York State, and

WHEREAS, separating the elections affords voters more time and focus to better understand important local issues and provides candidates the appropriate platforms to explain their stance on issues without having to compete against national and state level campaigns, and

WHEREAS, moving local elections to even-numbered years would increase the cost of campaigns for local office potentially reducing the number of candidates willing to invest funds into their own campaign due to the cost of media increases to compete with national and state level campaign advertisements, and

WHEREAS, there are significant legal and constitutional questions regarding the legality of this measure that have not been adequately addressed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators urges the the Governor to veto New York State Assembly Bill A.4282B and Senate Bill S.3505B, “An Act to Amend the Town Law, the Village Law, the County Law, and the Municipal Home Rule Law, in Relation to Moving Certain Elections to Even-Numbered Years”, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.