

St. Lawrence County
BOARD OF LEGISLATORS
48 Court Street, Court House
Canton, New York 13617-1169
(315) 379-2276
FAX (315) 379-2463

RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, JULY 18, 2022
*****BOARD ROOM AND VIA YOUTUBE*****
*****5:30 P.M. *****

PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11.8, IN EFFECT UNTIL AUGUST 13, 2022, SUSPENSION OF LAW ALLOWS THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – June 13, 2022
- 3. NUTRITION PROGRAMMING** – Laurell Brault, Potsdam Snack Pack Program
- 4. ENVIRONMENTAL MANAGEMENT COUNCIL (EMC) POLICY AND POSITION ON NUCLEAR ENERGY** – John Tenbusch, Planner II, St. Lawrence County Planning Office
- 5. SHERIFF – BROOKS BIGWARFE**
 - A. Modifying the 2022 Sheriff’s Office Budget to Accept a 2020 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department (Res)
 - B. Modifying the 2022 Budget for Additional Revenue to Purchase Technical Equipment for the Sheriff’s Office Correctional Facility (Res)
 - C. Modifying the 2022 Budget for the Sheriff’s Office for a FY22 CTZ-8 Red Team Exercise Grant from the New York State Division of Homeland Security and Emergency Services Offices (Res)
- 6. EMERGENCY SERVICES – MATT DENNER**
 - A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security to Accept FY22 State Homeland Security Preparedness Grant and Modifying the 2022 Budget for the Office of Emergency Services and Sheriff’s Office (Res)
- 7. LEGISLATOR MARGARET HAGGARD**
 - A. Declaring June 2022, as “Gun Violence Awareness Month” in St. Lawrence County (Res) *(Note: This resolution was tabled at the June Operations Committee meeting and will need a motion to remove it from the table.)*
- 8. LEGISLATOR LARRY DENESHA**
 - A. Encouraging Developers to Purchase American-Made Equipment for Solar Energy Facilities that are Constructed in New York State (Res)

9. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Vacancy Review Summary (Info)

B. Sheriff

1. Fill a Correctional Officer, Position No. 60300035

C. Probation (*Note: This discussion was tabled.*)

1. Create and fill a portion of two (2) Probation Assistant, Position Nos. 609500002 and 609500004

10. COMMITTEE REPORTS

A. Agriculture & Farmland Protection Board (Denesha)

B. Alternative to Incarceration Board (Burke)

C. Board of Trustees for Supreme Court Library (Fiacco)

D. Emergency Medical Services Advisory Board (Curran)

E. Environmental Management Council (Terminelli)

F. Fire Advisory Board (Denesha)

G. Intercounty Legislative Committee (Curran)

H. Jury Board (Sheridan)

I. Planning Board (Fay)

11. OLD/NEW BUSINESS

12. EXECUTIVE SESSION

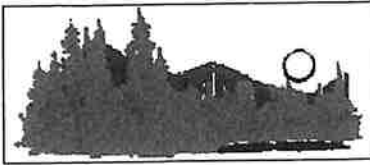
A. Litigation

B. Personnel

C. Negotiations

D. Appointments

13. ADJOURNMENT – If there is no further business.



St. Lawrence County Environmental Management Council
49½ Court Street, Canton, New York 13617-1169
Phone: (315) 379-2292 Fax: (315) 379-2252
E-mail: Planning@stlawco.org
Web Site: [https://stlawco.org/Departments/Planning/
AdvisoryBoards/EnvironmentalManagementCouncil](https://stlawco.org/Departments/Planning/AdvisoryBoards/EnvironmentalManagementCouncil)

MEMORANDUM

To: Members of the St. Lawrence County Board of Legislators
Members of the SLC Environmental Management Council
Members of the General Public

From: John Tenbusch and Dakota Casserly, Planners II

Date: July 7, 2022

Re: EMC “Policy and Position” on Nuclear Energy

At their Operations Committee meeting held March 21, 2022, the Board of Legislators was discussing a draft Resolution in support of declaring April 22nd as “Earth Day” in St. Lawrence County. Mr. Acres (District 8) asked: “I would like to know what the EMC’s policy is concerning nuclear energy ...” Later in the discussion, Mr. Acres repeated his request: “So I would like to see the EMC take a position on nuclear energy and nuclear power.”

The EMC’s policy and position on nuclear energy and nuclear power is the following:

- Nuclear energy powers the universe, and is essential for life.
- Nuclear power has been in use in the U.S. to produce electricity for over 60 years.
- At present, 20% of electricity produced in NYS is from nuclear power. Therefore, nuclear power is an essential part of the State’s energy portfolio.
- Nuclear power production presents potential hazards to public safety and the environment. These include: byproducts from mining and processing; the amount of fresh water used; radioactive emissions in the air and water; possibility of catastrophic failure; and, how to deal with nuclear waste for thousands of years.
- Nuclear power production should continue; the lifespans of existing plants should be extended as long as practical and safe. However, any new facilities should incorporate newer, safer technology.
- However, research and development should continue in order to develop safer and more efficient methods to produce electricity, from both nuclear and other sources.

EMC: Everybody Must Care!

August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE TO ACCEPT
A 2020 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM FUNDING
FROM THE BUREAU OF JUSTICE DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded program funding in the amount of \$9,544 through the Bureau of Justice Assistance (BJA) Department, and

WHEREAS, this 2020 SCAAP (State Criminal Alien Assistance Program) provides funding to cover costs related to the Correctional Facility (7/1/18 to 6/30/19), and

WHEREAS, the Correctional Facility would like to purchase additional body cameras to provide transparency, liability and safety enhancements for officers in the facility,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office to accept a 2020 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department, as follows:

INCREASE APPROPRIATIONS:

S4Z31502 25000	S SCAAP Technical Equipment	\$7,444
S4Z31504 43007	S SCAAP Other Fees & Services	<u>2,100</u>
		\$9,544

INCREASE REVENUE:

S4Z43895 57000	S SCAAP Federal Aid	\$9,544
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August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR ADDITIONAL REVENUE TO
PURCHASE TECHNICAL EQUIPMENT FOR THE SHERIFF'S OFFICE
CORRECTIONAL FACILITY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has been notified that unanticipated revenue will be received from New York State regarding individuals sentenced by the court to a State prison term, but not yet transferred, also known as "State Readies", and

WHEREAS, the Correctional Facility would like to purchase additional body cameras to provide transparency, liability, and safety enhancements for officers in the facility, and

WHEREAS, funds were not budgeted in the 2022 Sheriff's Office Budget for this recording equipment, but funds from this unexpected revenue could be used to cover the costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for additional revenue to purchase technical equipment for the Sheriff's Office Correctional Facility, as follow:

INCREASE REVENUE:

S4022645 550SR	S LR Jail State Readies	\$10,400
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INCREASE APPROPRIATIONS:

S4031502 25000	S CRIM Technical Equipment	\$10,400
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August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE FOR A FY22 CTZ-8
RED TEAM EXERCISE GRANT FROM THE NEW YORK STATE DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES OFFICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded a FY22 CTZ-8 Red Team Exercise Grant from the NYS Division of Homeland Security and Emergency Services Offices, and

WHEREAS, this grant provides for overtime costs related to area law enforcement personnel performing exercises to educate the public and businesses of potential terrorist activities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office for a FY22 CTZ-8 Red Team Exercise Grant from the New York State Division of Homeland Security and Emergency Services Offices, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 11000 RT2	S CRIM RT Salary	\$1,172
S1Z31101 18000 RT2	S CRIM RT Overtime	4,034
S1Z31108 81000 RT2	S CRIM RT Retirement	656
S1Z31108 83000 RT2	S CRIM RT Social Security	390
S1Z31108 84000 RT2	S CRIM RT Workers Com	131
S1Z31108 84500 RT2	S CRIM RT Group Life Insurance	2
S1Z31108 86500 RT2	S CRIM RT Dental Insurance	13
S1Z31108 89000 RT2	S CRIM RT Vision Insurance	<u>5</u>
		\$6,403

INCREASE REVENUE:

S1Z43895 57000 RT	S RT Federal Aid	\$6,403
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August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY TO ACCEPT FY22 STATE HOMELAND SECURITY PREPAREDNESS GRANT AND MODIFYING THE 2022 BUDGET FOR THE OFFICE OF EMERGENCY SERVICES AND SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Homeland Security and Emergency Services has awarded funding in the amount of \$157,910 to support regional preparedness efforts with a contract period of September 1, 2022 through August 31, 2025, and

WHEREAS, this funding will be split between Office of Emergency Services (\$110,537) and the Sheriff's Office (\$47,373) in order to facilitate the ability of St. Lawrence County to support the NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security to accept FY22 State Homeland Security Preparedness Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Office of Emergency Services and Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

X2Z36402 25000 22HS	X 22HS Technical Equipment	\$18,415
X2Z36404 42004 22HS	X 22HS Computer Software	72,122
X2Z36404 43007 22HS	X 22HS Other Fees and Services	20,000
S1Z31104 42300 22HS	S 22HS Other Communications Services	27,000
S1Z31104 45300 22HS	S 22HS Uniforms and Clothing	<u>20,373</u>
		\$157,910

INCREASE REVENUE:

X2Z43895 57000 HS	X FA Homeland Security	\$110,537
S1Z43895 57000 HS	S FA HS Federal Aid	<u>47,373</u>
		\$157,910

BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is fully expended.

August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____ (TABLED)

**DECLARING JUNE 2022, AS “GUN VIOLENCE AWARENESS MONTH”
IN ST. LAWRENCE COUNTY**

By Ms. Haggard, District 10

WHEREAS, the New York State Department of Criminal Justice Services annually marks June as Gun Violence Awareness Month in recognition of responsible gun ownership and to promote greater awareness of gun violence and gun safety, and

WHEREAS, it is the custom of this Legislative Body to recognize official months that are set aside to increase awareness of serious issues that affect the lives of citizens of St. Lawrence County, and

WHEREAS, according to the Centers for Disease Control, there were approximately 40,000 people killed by guns in the United States in 2019, and

WHEREAS, according to Gun Violence Archive (GVA), a nonprofit organization that tracks media and law enforcement reports of shootings, at least 15,208 people were killed by guns in the United States in 2019, not including suicides, and

WHEREAS, gun-related deaths are the leading cause of death for American children, including approximately 3,400 gun-related homicides for 2019, and

WHEREAS, the New York State Department of Criminal Justice Services reports that in 2019, of the nearly 70,000 violent crimes committed in New York State, approximately 8,000 involved a firearm, and

WHEREAS, the New York State Department of Criminal Justice Services states, “access to a gun triples the risk of death by suicide,” and

WHEREAS, the New York State Department of Criminal Justice Services states, “access to a gun in a domestic violence situation makes it five times more likely that a women will be killed, and

WHEREAS, gun violence continues to be a devastating crisis through the state with an increase of shootings and murders, and

WHEREAS, the damage caused by gun violence is not limited by gender, race, sexual orientation or ethnicity, and

WHEREAS, the effects of gun violence extend far beyond those struck by a bullet, and

WHEREAS, it is imperative that there be greater public awareness of this serious issue including prevention, intervention, education and outreach,

August 1, 2022

NOW, THEREFORE, BE IT RESOLVED the St. Lawrence County Board of Legislators declares June 2022 as “Gun Violence Awareness Month” in St. Lawrence County, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Katherine Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, and Assemblyman Mark Walczyk.

August 1, 2022

Operations Committee: 7-18-2022

RESOLUTION NO. _____

**ENCOURAGING DEVELOPERS TO PURCHASE AMERICAN-MADE EQUIPMENT
FOR SOLAR ENERGY FACILITIES THAT ARE CONSTRUCTED IN
NEW YORK STATE**

By Ms. Curran, Chair, Operations Committee
Co-Sponsored by Mr. Denesha, District 6

WHEREAS, since 2014 the St. Lawrence County Planning Board has reviewed 33 solar energy facilities that are projected to generate more 170 megawatts of renewable energy, and

WHEREAS, the leased land for these facilities encompass more than 991 acres and will be sited on clear, dry, and arable land that was primarily used for agricultural production, and

WHEREAS, the conversion of agricultural lands into non-farm uses reduces the money-multiplier effect of the agricultural industry on the local economy in St. Lawrence County, and

WHEREAS, once constructed, most solar energy facilities yield few local employment opportunities as they only require periodic maintenance checks,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators encourages developers to purchase American-made equipment for solar energy facilities that are constructed in New York State, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Katherine Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, and Assemblyman Mark Walczyk.

VACANCY REVIEW COMMITTEE SUMMARY

County Administrator's Office – Via Zoom

Legislators Attending: Margaret Haggard and Nicole Terminelli

Committee Members: Ruth Doyle, Dylan Soper, Jonnie Dorothy

July 12, 2022

9:30 A.M.

Summary: January 4th – July 12th

Requests: 94
Approved: 90
Denied: 0
Request/Hold: 4
Withdrawn: 0

Summary: July 12th

Requests: 7
Approved: 7
Denied: 0
Request/Hold: 0
Withdrawn: 0

Positions to be reviewed:

Sheriff:

Request: 1

Request: Fill, Correctional Officer
Position No. 603000035, Immediately

Recommendation: Fill, Immediately

Public Health:

Request: 1

Request: Fill, Sanitarian
Position No. 500600001, Immediately

Recommendation: Fill, Immediately

WIOA:

Request: 1

Request: Fill, Assistant Accounting Supervisor
Position No. 102000001, Immediately

Recommendation: Fill, Immediately

Highway:

Request: 1

Request: Abolish Assistant Civil Engineer and Create and Fill Heavy Equipment Operator/Instructor, Position No. 311500001, Immediately

Recommendation: Fill, Immediately

Solid Waste:

Request: 1

Request: Abolish (2) Sanitary Land Fill Attendants, Create and Fill Heavy Equipment Operator Position No. 309800019, Immediately

Recommendation: Fill, Immediately

Board of Legislators:

Request: 1

Request: Fill, Superintendent of Buildings and Grounds Position No. 305000001, Immediately

Recommendation: Fill, Immediately

Social Services:

Request: 1

Request: Fill, Computer Programmer/Analyst Position No. 202900004, Immediately

Recommendation: Fill, Immediately

- | | |
|-----|----------------------------------|
| 1.4 | John Burke and Margaret Haggard |
| 2.8 | Larry Denesha and Dan Fay |
| 3.8 | Joe Lightfoot and Rita Curran |
| 4.5 | Kevin Acres and Tony Arquiatt |
| 5.3 | Rick Perkins and Bill Sheridan |
| 6.7 | Harry Smithers and Dave Forsythe |

St. Lawrence County Vacancy Authorization Form

Sheriff - Corrections



Type: Fill

Correctional Officer

Subunit (If Applicable):

Date Submitted: 06/27/22

Reason Vacated: Promotion

Position Number: 603000035

Date Vacated: 06/25/22

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 10/07/17

Hours Per Week: 40

Appointee Will Be:

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$55,798

Revenue Generating: No 0 %

Benefits: Yes \$31,292

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$47,172

Budget Mod Attached, If Required?

Grade: CORR

Net County Cost: \$87,090

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The New York State Commission of Correction determines the minimum number of personnel necessary to effectively and efficiently operate the Correctional facility. Minimum staffing for Correction Officers as set forth by the NYS Commission of Corrections is fifty-six (56). This will fulfill minimum staffing requirements for the facility.

Department Head:

Brooks J. Bjurke

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Probation



Type: Create & Fill

Probation Assistant

Subunit (If Applicable):

Date Submitted: 5/19/2022

Reason Vacated: Other

Position Number: 609500002

Date Vacated: 9/1/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 9/29/2003

Hours Per Week: **35**

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$56,436

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$31,649

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$46,575

Budget Mod Attached, If Required?

Grade: 23

Net County Cost: \$88,085

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This current position was not fully funded in the 2022 budget. Position will need to be restored and funded from September 1, 2022 to December 31, 2022.

This employee is at top step with a salary of \$56,436. Current budgeted salary amount is \$37,812.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Probation



Type: Create & Fill

Probation Assistant

Subunit (If Applicable):

Date Submitted: 5/19/2022

Reason Vacated: Other

Position Number: 609500004

Date Vacated: 9/1/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/1/2019

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$56,436

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$31,649

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$46,575

Budget Mod Attached, If Required?

Grade: 23

Net County Cost: \$88,085

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This current position was not fully funded in the 2022 budget. Position will need to be restored and funded from September 1, 2022 to December 31, 2022.

This employee is at top step with a salary of \$56,436. Current budgeted salary amount is \$37,812.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #: