

BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

TO: St. Lawrence County Legislators and Other Interested People
FROM: Kelly S. Bigwarfe, Deputy Clerk
DATE: June 3, 2022
SUBJECT: **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, June 6, 2022**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

Order of Business:

Calls to Order
Suspension of the Rules
Roll Call
Prayer and the Pledge of Allegiance
Approval of Agenda
Approval of Minutes
Presentation of a Resolution
Communications
Citizen Participation
Presentation of Resolutions
Old/New Business
Committee Reports
Executive Session
Chair's Appointments
Adjournment

If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

PROCLAIMING JUNE AS DAIRY MONTH

By Mr. Acres, Chair, Finance Committee

WHEREAS, since 1937, National Dairy Month has been celebrated in June to recognize the important role of the dairy industry, with this year marking the eighty-fourth anniversary of National Dairy Month, and

WHEREAS, milk and dairy foods provide health benefits and valuable nutrients, and

WHEREAS, St. Lawrence County dairy farmers produced 881 million pounds of milk in 2021, ranking the County fourth in the Northeast Milk Marketing Area which extends from New Hampshire to Virginia, and

WHEREAS, May 2021 milk production ranked St. Lawrence County 62nd out of the top 100 dairy counties in the United States, and

WHEREAS, according to the Northeast Statistical Handbook, 222 dairy farms operate in the county, the second highest number of farm operations in the Marketing Area, and

WHEREAS, St. Lawrence County dairy farmers, milk processors and support industries make significant contributions to the region's economy, and

WHEREAS, the value of dairy products in 2017 exceeded \$139 million and accounted for seventy-three percent (73%) of the total value of all agricultural products generated by St. Lawrence County farmers, and

WHEREAS, due to COVID-19, the annual St. Lawrence County Dairy Princess Parade and Festival, scheduled each year in June, has been postponed to August 13th – 14th,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators does hereby proclaim June as Dairy Month.

June 6, 2022

Operations Committee: 5-9-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DELL FINANCIAL SERVICES TO PROVIDE REPLACEMENT VIRTUAL SERVER AND BACKUP EQUIPMENT AND SOFTWARE FOR ST. LAWRENCE COUNTY

By Ms. Curran, Chair, Operations Committee

WHEREAS, the technological infrastructure supporting the virtual servers and applications of the County is aging and reaching the end of serviceable life, and

WHEREAS, storage needs continue to increase as the County continues to become more reliant on technology, and

WHEREAS, a competitive process was utilized to evaluate various solutions, and

WHEREAS, Dell Financial Services is offering a sixty (60) month, low-interest payment plan to cover the cost of hardware and software infrastructure for less than the cost to support the current environment while delivering all components in entirety in 2022, and

WHEREAS, the term of the contract will begin the date of installation and run for sixty (60) months at an annual cost of \$44,550 for hardware and software, which is included in the 2022 Budget (CD016804 42004),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Dell Financial Services to provide replacement virtual server and backup equipment and software for St. Lawrence County, upon approval of the County Attorney.

June 6, 2022

Operations Committee: 5-9-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ABS SOLUTIONS, LLC, TO PROVIDE PROFESSIONAL SERVICES FOR THE INSTALLATION OF VIRTUAL SERVER AND BACKUP INFRASTRUCTURE FOR ST. LAWRENCE COUNTY AND MODIFYING THE 2022 BUDGET FOR THE INFORMATION TECHNOLOGY DEPARTMENT

By Ms. Curran, Chair, Operations Committee

WHEREAS, expert professional services are required to work to install, configure, and test the new virtual server and backup infrastructure, and

WHEREAS, that the one-time installation cost not to exceed \$37,125 will be covered in part (not to exceed \$10,000) by the Information Technology Budget, and the remainder by untargeted contingency,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with ABS Solutions, LLC, to provide professional services for the installation of virtual server and backup infrastructure for St. Lawrence County, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Information Technology Department, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$27,125
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INCREASE APPROPRIATIONS:

CD016804 43007	C IT Other Fees	\$27,125
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June 6, 2022

Operations Committee: 5-9-2022

RESOLUTION NO. _____

**SETTING BUSINESS HOURS FOR THE ST. LAWRENCE
COUNTY SHERIFF'S OFFICE CIVIL DIVISION**

By Ms. Curran, Chair, Operation Committee

WHEREAS, Section 206(2) of the County Law allows the Board of Legislators to set the hours for the transaction of business in the Sheriff's Civil Office, and

WHEREAS, to allow the public to have access to the Civil Office the same general hours as the St. Lawrence County Clerk's Office as these offices provide services of a related nature, the Sheriff would like the hours for the transaction of business to be weekdays from 8:00 a.m. to 4:00 p.m., and

WHEREAS, this will enable the St. Lawrence County Sheriff's Civil Office to be in compliance with the New York State Sheriff's Association Institute, Inc., accreditation for the Standards for a Professional Sheriff's Office Civil Division, and

WHEREAS, the hours of operations proposed would be in the best interest of the citizens of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators sets the business hours for the St. Lawrence County Sheriff's Office Civil Division, and

BE IT FURTHER RESOLVED that the hours of operation for the Civil Division of the Sheriff's Office will be weekdays from 8:00 a.m. to 4:00 p.m.

June 6, 2022

Operations Committee: 5-9-2022

RESOLUTION NO. _____

AUTHORIZING THE SHERIFF TO FILL A SCHOOL RESOURCE DEPUTY POSITION AND MODIFYING THE 2022 BUDGET FOR THE SHERIFF’S OFFICE FOR THE SCHOOL RESOURCE DEPUTY (SRD) PROGRAM

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 8-2022 authorized the Chair to sign contract(s) and establish a School Resource Deputy (SRD) Program with St. Lawrence County School Districts, and

WHEREAS, the Edwards-Knox Central School District has proven interest and signed a contract for a School Resource Deputy for the term of January 1, 2022 through December 31, 2024 (with the option of renewal through June 30, 2026), and

WHEREAS, the School Resource Deputy Position requires a trained deputy for assignment with the expectation a backfill will be authorized, and

WHEREAS, appropriation and revenue accounts will be created in the 2022 Budget for the Sheriff’s Office, and

WHEREAS, revenue from the Edward-Knox School District will assist with costs of salary and benefits, not to exceed \$104,000 for 2022, \$107,120 for 2023, and \$110,334 for 2024 with payment to St. Lawrence County bi-annually by January 30th and June 30th of each applicable year not to exceed 2026, and

WHEREAS, the Edwards-Knox School District will also be responsible for the cost of overtime salary for this School Resource Deputy who performs SRD duties for the School District and/or SRD events or incidents which will be payable to St. Lawrence County as required in quarterly billings submitted by the Sheriff’s Office to the School District,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Sheriff to fill a School Resource Deputy Position, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Sheriff’s Office for the School Resource Deputy (SRD) Program, as follows:

INCREASE APPROPRIATIONS:

S1031101 11000 SRD	S CRIM SRD Supervisory/Administration	\$50,655
S1031101 18000 SRD	S CRIM SRD Overtime	0
S1031104 81000 SRD	S CRIM SRD Retirement	6,383
S1031108 83000 SRD	S CRIM SRD Social Security	3,486
S1031108 84000 SRD	S CRIM SRD Workmens Compensation	1,279
S1031108 84500 SRD	S CRIM SRD Life Insurance	93
S1031108 86000 SRD	S CRIM SRD Health Insurance	16,402

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S1031108 86500 SRD	S CRIM SRD Dental Insurance	567
S1031108 89000 SRD	S CRIM SRD Vision Insurance	<u>204</u>
		\$79,069

INCREASE REVENUE:

S1023895 57000 SRD	S CRIM SRD Misc Revenue, Other Govts	\$79,069
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June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN THE EMERGENCY PREPAREDNESS PROGRAM CONTRACT FOR THE PUBLIC HEALTH DEPARTMENT

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Emergency Preparedness Program Contract is used to promote and protect the health of County residents by planning for health emergencies caused by deliberate acts, accidents, and naturally occurring events, to ensure that the Local Health Department is ready to respond to such threats, and

WHEREAS, Local Health Departments must conduct a health Emergency Preparedness Program as a condition of eligibility for State Aid, and

WHEREAS, the term of the Emergency Preparedness Program HRI Contract will be July 1, 2022 through June 30, 2023, in the amount of \$87,445 (PP044895 57000 EP),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the Emergency Preparedness Program Contract for the Public Health Department, and any COLAs to the contract, upon approval of the County Attorney.

June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE DEPARTMENT OF HEALTH FOR THE RABIES PROGRAM
FROM APRIL 1, 2022 THROUGH MARCH 31, 2025**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Department of Public Health has received notification of a grant award (Contract #C36555GG) from the New York State Department of Health for Rabies, and

WHEREAS, the Grant will be a three (3) year contract with a term of April 1, 2022 through March 31, 2025, and total grant amount of \$80,358, and

WHEREAS, the grant award for each year of this will be \$26,786 (PP034725 56000 RAB), and

WHEREAS, reimbursement is dependent on the actual number of human rabies treatment, specimens collected, pet vaccination clinics and education, and prevention activities, and cannot exceed the estimated allocation,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health for the Rabies Program, upon approval of the County Attorney.

June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
JACK VENESKY, CPA AND ASSOCIATES FOR PREPARATION OF THE
PRESCHOOL/SCHOOL SUPPORTIVE HEALTH SERVICES (SSHSP) ANNUAL
MEDICAID COST REPORT FOR PUBLIC HEALTH DEPARTMENT FOR
THE JULY 1, 2022 TO JUNE 30, 2023 PROGRAM YEAR**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Public Health Department is required to file an annual
Preschool/School Supportive Health Services Program (SSHSP) Medicaid Cost Report, and

WHEREAS, the firm of Jack Venesky, CPA & Associates has been providing this
service to the Public Health Department, and

WHEREAS, a proposal has been received for the firm of Jack Venesky, CPA &
Associates to continue providing these services (PK040504 43003) for \$4,500 annually,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the
Chair to sign a contract with Jack Venesky, CPA and Associates for preparation of the
Preschool/School Supportive Health Services (SSHSP) Annual Medicaid Cost Report for the
Public Health Department for July 1, 2022 to June 30, 2023, upon approval of the County
Attorney.

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Services Committee: 5-16-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH FIRST STUDENT, INC.
FOR PRESCHOOL SPECIAL EDUCATION TRANSPORTATION SERVICES**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Public Health Department is mandated by the New York State Education Department to provide transportation to students receiving center based services in the Preschool Special Education Program (PK040504 44401), and

WHEREAS, the current contract for Preschool Special Education Transportation Services expires on June 30, 2022, and

WHEREAS, a competitive process has been completed, and the Department would like to enter into a contract for a term of three (3) years with the option of two one (1) year extensions with First Student, Inc., with the contract period of July 1, 2022 to June 30, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with First Student, Inc., for Preschool Special Education Transportation Services, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the contract will be in the amount of \$590 per bus route/per day (driver/driver assistant) for year one (not to exceed \$985,000), July 1, 2022 through June 30, 2023, with an annual increase using the CPI (Consumer Price Index) as calculated by the US Department of Labor, Bureau of Labor Statistics as of the first day of the month in which the County exercises its option, or three and one-half percent (3.5%), whichever is less, for transportation based on the latest 12-month period for the subsequent years.

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Services Committee: 5-16-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN ADDENDUM TO THE CONTRACT FOR SOFTWARE LICENSE AND SUPPORT WITH ECLINICAL WORKS AND FOR CLOUD HOSTING WITH ECLINICAL WEB FOR ELECTRONIC MEDICAL RECORDS AND PRACTICE MANAGEMENT SERVICES FOR THE PUBLIC HEALTH DEPARTMENT

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Department is required to maintain records securely for all programs and some services of the Department have specific practice management and billing needs, and

WHEREAS, eClinical Works provides appropriate software license and support services for electronic medical records and practice management, and

WHEREAS, eClinical Web provides cloud hosting of the eClinical Works software, and

WHEREAS, eClinical Works and eClinical Web are changing the billing policy with the monthly fee increasing by \$449 as it is going from \$624 to \$1,073 (PP040104 42004),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an addendum to the contract for software license and support with eClinical Works and for cloud hosting with eClinical Web for electronic medical records and Practice Management Services for the Public Health Department, upon approval of the County Attorney.

June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH A SUPERVISING LICENSED CLINICAL SOCIAL WORKER FOR CLINICAL SUPERVISION AND MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Community Services provides Mental Health and Addiction Services to individuals with mental illness and/or substance/alcohol abuse problems in St. Lawrence County, and

WHEREAS, the Mental Health Clinic is experiencing difficulty recruiting a Supervising Social Worker, and

WHEREAS, following the departure of the Licensed Clinical Social Worker, the vacant Supervising Social Worker is responsible for providing the clinical supervision to the Mental Health Clinic’s Licensed Masters of Social Workers and Licensed Clinical Social Workers, and

WHEREAS, Community Services would like the option to enter into contractual agreement with private Licensed Clinical Social Worker-R in order to provide clinical supervision to until such time a permanent staff can be hired,

WHEREAS, the supervision will occur once every two weeks for each Social Worker at a rate of \$100 per hour, and the contract is not to exceed one year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with a Supervising Licensed Clinical Social Worker for clinical supervision, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for Community Services, as follows:

INCREASE APPROPRIATIONS:

A3143204 43007 A MHOC Other Fees & Services \$8,000

DECREASE APPROPRIATIONS:

A3143201 12000 A MHOC Supervisory/Administration \$8,000

June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A RENEWAL AGREEMENT WITH
SECURITAS SECURITY SERVICES FOR THE PROVISION OF
SECURITY SERVICES AT THE HAROLD B. SMITH BUILDING AND MODIFYING
THE 2022 BUDGET FOR SOCIAL SERVICES**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Securitas Security Services has been providing quality security at the Harold B. Smith Building for more than twenty (20) years, and

WHEREAS, a competitive bid process was conducted to ensure the most competitive rate is provided for the County and, the proposed rate is determined by New York State contract pricing, and

WHEREAS, St. Lawrence County and Securitas Security Services would like to renew the agreement (DAA60104 430SS) for four (4) years to provide two (2) security guards at the Harold B. Smith Building in order to provide the needed security, and

WHEREAS, the rate allowed under New York State Contract is calculated using a contractual mark-up of 23.6% of prevailing wages plus supplemental benefit rates posted by the New York State Department of Labor,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a renewal agreement with Securitas Security Services for the provision of security services for four (4) years at the Harold B. Smith Building, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget as follows:

INCREASE APPROPRIATIONS:

DAA60104 43055	D ADM Security Services	\$21,000
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DECREASE APPROPRIATIONS:

DMM61004 46500	D Medicaid to State	\$21,000
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Services Committee: 5-16-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR SOCIAL SERVICES
FOR OFFICE EQUIPMENT**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, there is a County initiative to upgrade desk phones and there are available funds in the MMIS account because of lower than expected costs, and it is necessary to modify the 2022 Budget for Social Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2022 Budget for Social Services, as follows:

INCREASE APPROPRIATIONS:

DAA60102 22003	D Admin General Office Equipment	\$25,000
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DECREASE APPROPRIATIONS:

DMM61004 46500	D Medicaid to State	\$25,000
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June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR SOCIAL SERVICES
FOR THE SAFE HARBOUR PROGRAM**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, there is an updated budget available for the Safe Harbour Program making it necessary to modify the 2022 Budget for Social Services, and

WHEREAS, the Department of Social Services started overseeing the Safe Harbour program in 2020 and to date the Department has spent a total of \$42,200,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2022 Budget for Social Services as follows:

INCREASE APPROPRIATIONS:

DAG73104 41102 SAFE	D SAFE Educational Workshops	\$8,400
DAG73104 41902 SAFE	D SAFE Commercial Printing	3,000
DAG73104 43005 SAFE	D SAFE Advertising Fees & Expenses	20,020
DAG73104 44500 SAFE	D SAFE Other Travel Reimbursement	1,500
DAG73104 46500 SAFE	D SAFE Other Payments	<u>4,100</u>
		\$37,020

INCREASE REVENUE:

DAS38205 56000 SAFE	D SA Safe Revenue	\$37,020
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DECREASE APPROPRIATIONS:

DSG73104 465YA SAFE	D SAFE Youth Advocacy Program	\$25,000
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DECREASE REVENUE:

DSG38205 56000 SAFE	D SA Safe Revenue	\$25,000
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June 6, 2022

Services Committee: 5-16-2022

RESOLUTION NO. _____

TRANSFERRING APPROPRIATIONS FROM 2021 TO 2022 TO COMPLETE FINAL DISBURSEMENTS TO THE BONADIO GROUP AND MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF SOCIAL SERVICES

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Resolution No. 315-2021 authorized an agency review of Children’s Services by the Bonadio Group to review policy, procedures, current practices, address concerns raised by the public, and modified the 2021 Budget to authorize \$85,000 for the cost for the review, and

WHEREAS, the Bonadio Group is conducting a review of the programs within Children’s Services and will conclude the review in June 2022 with a report including recommendations, and

WHEREAS, the final report will identify areas of strength for the Department, and areas of weakness and/or concern will be addressed and fully corrected to ensure the needs of the children being served by the Department are met, and

WHEREAS, for the duration of the review reports were provided working with Hancock Estabrook, LLP, that captured the work being completed and a status of the work for the Board of Legislators, and

WHEREAS, the cost has not changed and the work completed in 2021 totaled \$21,250; the second payment due is \$42,500 and the final payment due is \$21,250 following completion of the review for a total due in 2022 of \$63,750, and

WHEREAS, the funds originally appropriated in 2021 need to be moved into 2022 so the final two payments can be made to The Bonadio Group,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to transfer appropriations from 2021 to 2022 to complete final disbursements to The Bonadio Group, and modify the 2022 Budget for the Department of Social Services, as follows:

DECREASE UPAPPROPRIATED FUND BALANCE:

01TG0911 50300 Fund Balance, Unreserved Unappropriated \$63,750

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300 Fund Balance, Unreserved Appropriated \$63,750

INCREASE APPROPRIATIONS:

DAA60104 43007 D ADM Other Fees & Services \$63,750

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF HIGHWAYS
FOR REVENUE RECEIVED FROM INSURANCE RECOVERY FOR A DUMP
TRUCK**

By Mr. Acres, Chair, Finance Committee

WHEREAS, a Department of Highways dump truck was damaged when hit by a farm tractor and manure spreader on January 25, 2022, and

WHEREAS, the Department of Highways received an insurance recovery check in the amount of \$43,390 for the loss, and

WHEREAS, the Department incurred additional costs to repair the truck,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Department of Highways for revenue received from insurance recover for a dump truck, as follows:

INCREASE REVENUE:

HR026805 55000	H LR RM Insurance Recoveries	\$43,390
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INCREASE APPROPRIATIONS:

HR051304 42202	H RM Equip Repair & Maintenance	\$43,390
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June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF
HIGHWAYS FOR AN INCREASE IN THE CAPITAL HIGHWAY
IMPROVEMENT PROGRAM (CHIPS)**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the 2022 Budget for the Department of Highways includes Capital Highway Improvement Program (CHIPS) road and bridge projects at a flat funding level from previous years, and

WHEREAS, the 2022-2023 New York State Budget includes funding for regular CHIPS, Extreme Winter recovery (EWR), PAVENY, and the new Pave Our Potholes (POP), totaling \$7,805,747, and

WHEREAS, this represents an increase of \$2,466,621 over the original 2022 CHIPS Budget and this is extremely meaningful to see the support from New York State to take care of the roads throughout St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Department of Highways for an increase in the Capital Highway Improvement Program (CHIPS), as follows:

INCREASE REVENUE:

HM035015 56000	H SA CHIPS Maintenance	\$2,466,621
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INCREASE APPROPRIATIONS:

HM151124 454PM H1	H H1 Paving Materials	\$1,940,874
HM551124 454BS B1	H B1 Miscellaneous Bridge Supplies	<u>525,747</u>
		\$2,466,621

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

ADOPTING THE MORTGAGE TAX REPORT

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the Mortgage Tax Report as submitted by the County Clerk and the County Treasurer is hereby accepted and the County Treasurer is authorized and directed to issue the amounts as set forth in the report to the various tax districts in this County.

<u>Town/Village</u>	<u>Amount</u>
Brasher	\$14,608.63
Canton:	
Village of Canton	11,783.24
Village of Rensselaer	510.64
Town of Canton	41,470.80
Clare	28.72
Clifton	3,297.55
Colton	41,679.64
Dekalb:	
Village of Richville	386.97
Town of Dekalb	10,322.44
DePeyster	2,160.66
Edwards	6,791.16
Fine	13,820.72
Fowler	17,259.56
Gouverneur:	
Village of Gouverneur	11,072.79
Town of Gouverneur	30,758.61
Hammond:	
Village of Hammond	340.05
Town of Hammond	15,261.30
Hermon	4,249.00
Hopkinton	8,222.28
Lawrence	12,924.65
Lisbon	26,509.27
Louisville:	
Village of West Massena	3,061.53
Town of Louisville	33,226.67

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Macomb	6,651.89
Madrid	8,997.04
Massena:	
Village of Massena	15,769.54
Town of Massena	34,474.60
Town of Morristown	29,390.77
Norfolk:	
Village of Norwood	166.29
Village of Massena	3.03
Town of Norfolk	24,620.58
Ogdensburg	57,724.26
Oswegatchie:	
Village of Heuvelton	1,682.78
Town of Oswegatchie	30,667.53
Parishville	13,372.65
Piercefield	5,831.58
Pierrepont	28,572.87
Pitcairn	5,045.05
Potsdam:	
Village of Potsdam	15,469.14
Village of Norwood	3,441.18
Town of Potsdam	62,005.76
Rossie	4,066.27
Russell	10,760.19
Stockholm	21,974.35
Waddington:	
Village of Waddington	3,584.96
Town of Waddington	<u>14,008.06</u>
Totals	\$708,027.25

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Finance Committee: 5-23-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH THE CHILDREN'S HOME OF JEFFERSON COUNTY (CHJC) FOR OFFICE SPACE AT THE HUMAN SERVICES CENTER

By Mr. Acres, Chair, Finance Committee

WHEREAS, St. Lawrence County leases space at the Human Services Center, 80 State Highway 310, Canton, from the Canton Human Services Initiative, Inc., and

WHEREAS, Resolution No. 81-2012 authorized the Chair to sign a month to month rental agreement with the Children's Home of Jefferson County (CHJC), and

WHEREAS, in Resolution No. 37-2013, the Board of Legislators agreed to rent additional space to the Children's Home of Jefferson County, and

WHEREAS, CHJC would like to continue to lease office space at the Human Services Center, and

WHEREAS, the proposed office space is on the first floor of the building and is calculated to be approximately 2,882 square feet of office space with an additional 1,018 square feet of common area, and

WHEREAS, the term of the lease would be June 1, 2022 through May 31, 2023, with the potential for four (4) additional one-year lessee options,

WHEREAS, the initial rental rate per square foot will be \$15.06 per square foot (T8012895 55000) in the lease and any future years would increase to a rate per square foot that is consistent to that which is charged to County Departments occupying the Human Services Center, pending that lessee options are exercised,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease agreement with the Children's Home of Jefferson County (CHJC) for office space at the Human Services Center, upon approval of the County Attorney.

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Finance Committee: 5-23-2022

RESOLUTION NO. _____

**SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW B
(NO. __) FOR THE YEAR 2022, "SETTING THE SALARY FOR
THE COUNTY HISTORIAN"**

By Mr. Acres, Chair, Finance Committee

WHEREAS, proposed Local Law B (No. __) for the Year 2022 will "Set the Salary for the County Historian," and

WHEREAS, the law requires that said Local Law adoption be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law B (No. __) for the Year 2022 will be held on Monday, July 11, 2022, at 5:50 p.m. in the Legislative Chambers.

**PROPOSED LOCAL LAW B (NO. __) FOR THE YEAR 2022,
"SETTING THE SALARY FOR THE COUNTY HISTORIAN"**

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. The annual salary for the County Historian shall be set at \$10,000.

Section 2. The full amount of the salary shall be paid during the year 2022 in monthly payments.

Section 3. This local law shall take effect by adoption of this resolution by the St. Lawrence County Board of Legislators and upon filing with the Department of State.

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

**ESTABLISHING A STANDARD WORK DAY FOR
NEW YORK STATE RETIREMENT SYSTEM REPORTING PURPOSES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the New York State and Local Employees' Retirement System established 315.4, a new regulation on retirement reporting for elected and appointed officials which became effective August 12, 2009, and

WHEREAS, on August 19, 2015 there were revisions made to the regulations to help ensure elected and appointed officials receive appropriate service credit, and

WHEREAS, all newly elected or appointed positions that report to the New York State Retirement System are required to complete a 90-day log providing daily time worked and attest to its accuracy, and

WHEREAS, only officials who do not participate in the St. Lawrence County time-keeping system is required to be included on the standard workday resolution,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators establishes a standard work day for New York State Retirement System reporting purposes for the following elected and appointed officials:

Title	Name	Standard Workday	Term	Social Security Number (last 4 digits)	Registration Number	Tier 1 (Check only if member is Tier 1)	Record of Activities Result	Not Submitted (Check only if official did not submit ROA)
District Attorney	Gary Pasqua	7 hours	1/1/2022-12/31/2025	██	██████		24.99	
Coroner	June Wood	6 hours	1/1/2022-12/31/2025	██	██████		4.98	

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

MODIFYING THE 2022 BUDGET FOR THE COUNTY ADMINISTRATOR’S OFFICE FOR THE PURCHASE OF A TRACTOR FOR THE ST. LAWRENCE COUNTY MULTI-USE TRAIL SYSTEM

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 225-2021 authorized the Treasurer to create the Recreation Trails Fund Reserve (01TG0899 50300 TRAIL) for the exclusive use of establishment, maintenance, and operations of the St. Lawrence County Trail System, and

WHEREAS, 2021 was the first season of trail passes that supports the fund, and the total passes sold totaled \$70,947 which will exclusively be used to maintain and improve the trails, and

WHEREAS, as supported by the St. Lawrence County Trails Advisory Board, a tractor is needed to maintain the Multi-Use Trail System, and

WHEREAS, funds are available in the Recreation Trails Fund Reserve, which total \$40,466 and will be sufficient to support this purchase,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer modify the 2022 Budget for the County Administrator’s Office for the purchase of a tractor for the St. Lawrence County Multi-Use Trail System, as follows:

DECREASE ASSIGNED FUND BALANCE:

01TG0899 50300 TRAIL Recreational Trail Fund \$36,954

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300 Fund Balance, Unreserved Appropriations \$36,954

INCREASE APPROPRIATIONS:

BF079892 24000 TRAIL B Trail Highway & Street Equip \$36,954

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

**AUTHORIZING THE SALE OF A PARCEL OF LAND TO MICHAEL J. LENNOX
AND BILLIE JEAN LENNOX LOCATED NEAR STATE HIGHWAY 68**

By Mr. Acres, Chair, Finance Committee

WHEREAS, County of St. Lawrence (“County”) is the record owner of a parcel of land acquired for the original construction State Highway 68 in the Town of Pierrepont and located in St. Lawrence County (hereinafter referred to as the “Site”), and

WHEREAS, the Site is more fully identified as follows:

- Current or Prior Owners – St. Lawrence County
- Location – State Highway 68, Town of Pierrepont, New York
- TM# 104.004-1-61.1, and

WHEREAS, in the 1980s, Michael J. Lennox and Billie Jean Lennox acquired land adjacent to a parcel owned by the County, and

WHEREAS, Michael J. Lennox and Billie Jean Lennox had a residential structure and garage constructed at the time of the acquisition of their primary parcel, and

WHEREAS, recently, Michael J. Lennox and Billie Jean Lennox secured the services of a land surveyor who determined that the structures were inadvertently built upon the land owned by St. Lawrence County acquired by the County in the original construction of State Highway 68, and

WHEREAS, since the construction of State Highway 68, changes in lane construction and design have rendered the parcel no longer necessary for the continuance of the roadway in that segment, and

WHEREAS, the County has received a request from Michael J. Lennox and Billie Jean Lennox to sell .83 acres of land which comprises the property area in which the residential structure and garage were constructed upon in error, and

WHEREAS, in an effort to assist Michael J. Lennox and Billie Jean Lennox to secure proper title to the land underneath their residential structure and their garage, the Board of Legislators, in consultation with the St. Lawrence County Highway Superintendent, have authorized the conveyance of only that portion of land required to permit the quieting of title in Mr. and Mrs. Lennox as well as their successors, assigns, and heirs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the sale of a parcel of land to Michael J. Lennox and Billie Jean Lennox located near State Highway 68, upon review and approval of the County Attorney, and

June 6, 2022

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute documents necessary for the conveyance of .83 acres of property known as State Highway 68, Pierrepont, New York with a Tax Map # of 104.004-1-61.1, upon review and approval of the County Attorney.

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT WITH ODIN ENVIRONMENTAL, LLC FOR INITIAL ENVIRONMENTAL INVESTIGATION ON PROPERTY OWNED BY THE ESTATE OF LAWRENCE CHURCHILL, ANDY MASLIN & DONNA MASLIN, AND WHITE'S GENERAL STORE

By Mr. Acres, Chair, Finance Committee

WHEREAS, the County commenced an In Rem real property tax foreclosure proceeding for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against property owned by the Estate of Betty Davis known as the Davis Site, in the Town of Fowler, County of St. Lawrence, State of New York (Tax Map No. 187.047-1-27) and against properties owned by Melvin Bice known as the Bice Site, in the Town of Russell, County of St. Lawrence, State of New York (Tax Map Nos. 163.082-2-20 and 163.082-2-21) and against property owned by Grant's Gas & Grocery known at the Grant's Site in Town of Potsdam, County of St. Lawrence, State of New York (Tax Map No. 75.002-2-6), and

WHEREAS, on June 7, 2021, the Board of Legislators adopted Resolution No. 165-2021 wherein the County retained the services of Odin Environmental, LLC to perform environmental exploration on the Grant's Site, the Davis Site, and the Bice Site to determine whether environmental remediation was required in order to take title to the properties, and

WHEREAS, the County has also commenced In Rem real property tax foreclosure proceedings for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against property owned by the Estate of Lawrence Churchill known as the Churchill Site, located at 2604 State Highway 812 in the Town of Dekalb, County of St. Lawrence, State of New York (Tax Map No. 115.004-1-23.1), against property owned by Andy Maslin & Donna Maslin known as the Maslin Site, located 5262 County Route 14 in the Town of Waddington, County of St. Lawrence, State of New York (Tax Map No. 22.058-1-4.2), and against property owned by Whites General Store or the White's Site, located at 4840 State Highway 56 in the Town of Colton, County of St. Lawrence, State of New York (Tax Map No. 105.030-2-20 and 105.030-2-21.2) and has also secured legal authority to perform environmental explorations at the Churchill Site and Maslin Site and the White's Site, and

WHEREAS, the Properties are each known to have had historic storage and sale of gasoline and other petroleum product and are believed to be potentially contaminated with petroleum discharged from historic petroleum storage tank systems at each parcel, and

WHEREAS, the County desires to amend the existing contract with Odin Environmental, LLC to have an environmental investigation conducted on the Churchill Site, the Maslin Site, and the White's Site to obtain information about the environmental conditions, including whether or not there is subsurface petroleum contamination of the soil and groundwater and, further, the general nature and extent of any discovered contamination, so that the County can make an informed decision concerning the Properties prior to a judgment of foreclosure being entered, and

June 6, 2022

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign an amended contract with Odin Environmental, LLC for Initial Environmental investigation on property owned by the estate of Lawrence Churchill, Andy Maslin & Donna Maslin, and White's General Store, upon the approval of the County Attorney.

June 6, 2022

Finance Committee: 5-23-2022

RESOLUTION NO. _____

CALLING ON NEW YORK STATE GOVERNOR KATHERINE HOCHUL AND THE DEPARTMENT OF PARKS, RECREATION AND HISTORIC PRESERVATION TO WORK COOPERATIVELY WITH ST. LAWRENCE COUNTY ON LONG STANDING GOALS AND OBJECTIVES TO PROMOTE TOURISM IN ST. LAWRENCE COUNTY

By Mr. Acres, Chair, Finance Committee
Co-Sponsored by Ms. Curran, District 15

WHEREAS, St. Lawrence County has worked hard over the past decade to make anglers from around the world aware that the St. Lawrence River is the premier fishing destination in North America, and

WHEREAS, St. Lawrence County needs New York State officials, especially its Parks and Recreation Department and Park Police, to support efforts to bring sportsmen to our area to help them discover what our region has to offer, and

WHEREAS, arbitrarily closing off sections of the shoreline on public lands like Brandy Brook in the Town of Waddington and other areas with no notice and no effort to accommodate local tourism development is counterproductive to the overall goal of the North Country to build the reputation of St. Lawrence County as the fishing capital of the world, and

WHEREAS, St. Lawrence County, Empire State Development Corporation and the New York Power Authority have worked together over the past decade to bring tournaments to local communities, and

NOW, THEREFORE BE IT RESOLVED that the Board of Legislators calls upon New York State Governor Katherine Hochul and the Department of Parks, Recreations, and Historic Preservation to work cooperatively with St. Lawrence County on long standing goals and objectives to promote tourism in St. Lawrence County, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Katherine Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Mark Walczyk, the Commissioner of Parks, Recreations, and Historic Preservation, and the Empire State Development Corporation.

June 6, 2022

RESOLUTION NO. _____

AUTHORIZING FILLING OF VACANCIES

By Mr. Sheridan, District 4 and Mr. Perkins, District 7

WHEREAS, Resolution Nos. 281-2008 and 198-2011 implemented a non-essential hiring freeze and created a thirty day delay of filling positions and implemented emergency measures that provided an exception for positions completely funded by an outside source to be filled, respectively in response to the fiscal challenges faced by the County, and

WHEREAS, Resolution No. 222-2015 that affirmed the 2008 hiring freeze and extended the standard delay for filling vacancies to 60 days, and Resolution No. 226-2015 reinstated the Vacancy Review Committee to be inclusive of Legislators and staff to return recommendations for filling vacancies going forward, and

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Sheriff/Jail	Corporal	603300002	FT	Permanent	Immediate
Sheriff/Jail	Correctional Officer	603000062	FT	Permanent	Immediate
Sheriff/Jail	Correctional Officer	603000058	FT	Permanent	Immediate
Social Services/CPS	Case Supervisor	816000004	FT	Contingent	Immediate
Social Services/ Children's Services	Keyboard Specialist*	003100105	FT	Permanent	Immediate
Office for the Aging	Program Coordinator*	803000008	FT	Provisional	Immediate
Office for the Aging	Senior Program Coordinator*	803100002	FT	Provisional	Immediate
Youth Bureau	Youth Interns (4)	995500005	PT	Temporary	Immediate
Treasurer	Senior Account Clerk*	100200042	FT	Permanent	Immediate
Highway	Assistant Civil Engineer	313100001	FT	Provisional	Immediate
Highway	Field Operations Coordinator	314200001	FT	Permanent	Immediate
One-Stop Career Center	Senior Account Clerk*	100200041	FT	Permanent	Immediate

*new position

BE IT FURTHER RESOLVED that Position No. 099800001, Collection Specialist, be abolished in the Treasurer's Office, and Position No. 100300009, Principal Account Clerk, be abolished in the One-Stop Career Center, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

June 6, 2022

Operations Committee: 5-9-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT APPROPRIATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE PURPOSE OF FUNDING A FEASIBILITY STUDY FOR THE EVALUATION OF BIOSOLID PROCESSING AND MODIFYING THE 2022 BUDGET FOR THE PLANNING OFFICE

By Mr. Reagen, District 1 and Mr. Acres, District 8;
Mr. Fay, District 9; and Mr. Arquiatt, District 13

WHEREAS, on May 2, 2022 Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of the \$20.9M in American Rescue Plan Act (ARPA) Funds provided to St. Lawrence County, and

WHEREAS, on May 9, 2022 a presentation was given to the Board of Legislators regarding the collection, transportation, and disposal of biosolids produced in municipalities around the County, and

WHEREAS, biosolids are the nutrient-rich byproduct of wastewater treatment process which can be beneficially reused and there are twenty (20) wastewater treatment plants in St. Lawrence County that generate biosolids, and

WHEREAS, the smaller plants haul to larger municipal treatment systems in the County and the larger treatment plants haul sludge to the DANC landfill in Rodman or Casella in Franklin County, and

WHEREAS, municipalities pay for transportation and disposal and these costs and the escalation associated with management of biosolids has caused local officials to consider alternatives, and

WHEREAS, a feasibility study could provide an analysis that evaluates the costs of operations and maintenance, examines existing costs of municipal wastewater treatment plants that would participate, estimate revenue from salable material and recommend funding options, and

WHEREAS, the potential creation of a centralized biosolids processing facility could provide many benefits including mitigating costs for residents by reducing the price of sewer treatment, producing a salable product that could be used by farms and other residents as fertilizer, assisting in extending the life of the landfill that DANC operates in Rodman, and job creation, and

WHEREAS, the study could also evaluate alternative for the processing of biosolids such as mobile dewatering verses fixed location and equipment types, a location for the facility, and consider a variety of ownership and operating models, and

WHEREAS, environmental concerns and product demand would also be evaluated in a feasibility study,

June 6, 2022

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract appropriating American Rescue Plan Act (ARPA) Funds for the purpose of funding a feasibility study for the evaluation of biosolid processing, and

BE IT FURTHER RESOLVED that the amount authorized for the feasibility study is not to exceed \$30,000 and these funds will be utilized from the Water and Sewer Development and Repair category of the allocation of ARPA Funds, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget, as follows:

INCREASE REVENUE:

N1940895 57000 ARP1	N ARP Revenue	\$30,000
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INCREASE APPROPRIATIONS:

N1981304 43007 ARP1	N ARP Water Sys Program Payment	\$30,000
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BE IT FURTHER RESOLVED that any funds not spent in 2022 be rolled over through 2024 and be fully expended by 2026, in accordance with the U.S. Treasury Final Rule.

June 6, 2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS APPROPRIATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE PURPOSE OF FUNDING INFRASTRUCTURE PROJECTS AT CLIFTON-FINE HOSPITAL, THE GOUVERNEUR AND ST. LAWRENCE COUNTY FAIR, AND CORNELL COOPERATIVE EXTENSION TO BENEFIT THE ST. LAWRENCE COUNTY AND MODIFYING THE 2022 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE

By Mr. Reagen, District 1; Mr. Acres, District 8;
Mr. Fay, District 9; and Mr. Arquiatt, District 13

WHEREAS, on May 2, 2022 Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of the \$20.9M in American Rescue Plan Act (ARPA) Funds provided to St. Lawrence County, and

WHEREAS, funds were appropriated associated with infrastructure improvements and the budget requires modification to provide the funding to the following organizations; Clifton-Fine Hospital, the Gouverneur and St. Lawrence County Fair Association, and Cornell Cooperative Extension, and

WHEREAS, of the funds appropriated, \$300,000 has been allocated to the capital project at Clifton-Fine Hospital which will assist in the overall \$2M project to renovate the Emergency Room and imaging available to residents and visitors in the southern portions of the County, and

WHEREAS, the Gouverneur and St. Lawrence County Fair Association is updating and expanding campground availability at the Fairgrounds in Gouverneur and the ability to improve the grounds, and

WHEREAS, the Cornell Cooperative Extension is expanding their kitchen ability by partnering with St. Lawrence-Lewis BOCES and Big Spoon Kitchen to build a strong and sustainable Farm-to-School Initiative serving 21 participating school districts across St. Lawrence County and into portions of Lewis and Jefferson Counties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for the use of ARPA Funds for infrastructure needs at Clifton-Fine Hospital, the Gouverneur and St. Lawrence County Fair, and Cornell Cooperative Extension, and

BE IT FURTHER RESOLVED that these strategic projects have the potential to be countywide benefits and the goal of the ARPA Committee was to broadly apply funds for an overall county benefit, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget, as follows:

June 6, 2022

INCREASE REVENUE:

B1940895 57000	B ARP Revenue	\$300,000
B1940895 57000 ARP1	B ARP Revenue	50,000
B1940895 57000 ARP1	B ARP Revenue	<u>50,000</u>
		\$400,000

INCREASE APPROPRIATIONS:

B1945104 46500 ARP	B ARP Hospital Program Payment	\$300,000
B1979894 46500 ARP1	B ARP OTH Culture & Recreation	50,000
B1987504 465CE ARP1	B ARP Cornell Cooperative Extension	<u>50,000</u>
		\$400,000

BE IT FURTHER RESOLVED that any funds not spent in 2022 be rolled over through 2024 and be fully expended by 2026, in accordance with the U.S. Treasury Final Rule.

June 6, 2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS APPROPRIATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE PURPOSE OF FUNDING TRAINING SERVICES IN CHILDCARE, EMT, AND CDL LICENSURE IN ST. LAWRENCE COUNTY AND MODIFYING THE 2022 BUDGET FOR THE COUNTY ADMINISTRATOR’S OFFICE

By Mr. Reagen, District 1; Mr. Acres, District 8;
Mr. Fay, District 9; and Mr. Arquiatt, District 13

WHEREAS, on May 2, 2022 Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of the \$20.9M in American Rescue Plan Act (ARPA) Funds provided to St. Lawrence County, and

WHEREAS, recognizing the importance of improving services that are significant to the citizens of St. Lawrence County, funds were appropriated to provide for needed training for Childcare, EMT, and CDL Licensure, and

WHEREAS, of the funds appropriated, \$200,000 has been allocated to provide training for creating a Childcare Program to improve availability of slots for daycare in St. Lawrence County, and

WHEREAS, of the funds appropriated, \$100,000 has been allocated to provide EMT Training to be utilized for County residents, and

WHEREAS, of the funds appropriated, \$287,000 has been allocated to provide CDL Licensure Training to be facilitated by the St. Lawrence County IDA, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts appropriating American Rescue Plan Act (ARPA) Funds for the purpose of funding training services in Childcare, EMT, and CDL Licensure in St. Lawrence County, and

BE IT FURTHER RESOLVED that these strategic training services have the potential to be countywide benefits and the goal of the ARPA Committee was to broadly apply funds for an overall county benefit, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget, as follows:

INCREASE REVENUE:

B1940895 57000 ARP1 X ARP Revenue \$587,000

INCREASE APPROPRIATIONS:

B1962924 43007 ARP1 B ARP Training Program Payments \$587,000

June 6, 2022

BE IT FURTHER RESOLVED that any funds not spent in 2022 be rolled over through 2024 and be fully expended by 2026, in accordance with the U.S. Treasury Final Rule.

June 6, 2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN AN AMENDED CONTRACT WITH COLIN
MACKEY FOR ASSISTANCE IN THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Acres, District 8

WHEREAS, Position No. 101200001, Fiscal Manager, was vacated on December 17, 2021, due to a resignation, and

WHEREAS, Resolution No. 388-2021 authorized creating and filling an Accounting Supervisor in Social Services, Accounting Unit, to replace the Fiscal Manager Position, and

WHEREAS, Resolution No. 397-2021, adopted at a Special Board Meeting on December 20, 2021, authorized a contract with Colin Mackey for assistance and additional training in the Department of Social Services, and

WHEREAS, Resolution No. 141-2022 authorized a contract with Colin Mackey for assistance and additional training for a term of April 1, 2022 through May 15, 2022, and thus far \$4,650 has been spent on these services, and

WHEREAS, the search for a successful candidate for the position of Accounting Supervisor is ongoing, and there have been very few candidates who have applied for or have qualified for this very important position in the Department,

WHEREAS, this position is responsible for all of the fiscal operations for the Department of Social Services, including staff who handle all payroll, accounts payable, accounts receivable, and financial analysis for the agency,

WHEREAS, leaving this position empty for any length of time could compromise the Department and may result in very serious claiming problems and revenue losses, and

WHEREAS, on May 9, 2022, the Board of Legislators provided authorization for the County Administrator to extend the contract through May 31, 2022, and the contract with Colin Mackey will be retroactive for a term of May 15, 2022 – May 31, 2022 (DAA60101 12000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amended contract with Colin Mackey for assistance in the Department of Social Services, upon approval of the County Attorney.

June 6, 2022

RESOLUTION NO. _____

MODIFYING THE 2022 BUDGET TO SHARE OCCUPANCY TAX WITH THE ST. LAWRENCE COUNTY CHAMBER OF COMMERCE AS PRESCRIBED IN THE 2021-2023 AGREEMENT FOR TOURISM PROMOTION

By Ms. Haggard, District 11

WHEREAS, Resolution No. 308-2020 authorized a contract with the St. Lawrence County Chamber of Commerce to provide tourism promotion and as part of that agreement, a formula to share the revenue received from occupancy tax was developed, and

WHEREAS, the opportunities for the Chamber of Commerce to assist in increasing awareness and improve the revenue received has been incentivized by the new formula, and

WHEREAS, in 2020, occupancy tax sharing was not realized due to the fiscal impact on tourism of the COVID-19 pandemic, and

WHEREAS, the formula associated with occupancy tax sharing with the Chamber of Commerce will provide forty-five percent (45%) as an appropriation for Years 2021 and 2022, and fifty percent (50%) appropriations for Year 2023, and

WHEREAS, that the percentage of occupancy tax shall be based on a rolling five (5) year average and every dollar above the average will be shared at seventy-five percent (75%) to the Chamber of Commerce and twenty-five percent (25%) to St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget to share the occupancy tax with the St. Lawrence County Chamber of Commerce as prescribed in the 2021-2023 Agreement for tourism promotion, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300 Unreserved Fund Balance Unappropriated \$65,140

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300 Unreserved Fund Balance Appropriated \$65,140

INCREASE APPROPRIATIONS:

B1064104 465CC B PUB Tourism – Chamber of Commerce \$65,140