

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

SERVICES COMMITTEE AGENDA
MR. JOSEPH LIGHTFOOT, CHAIR
MONDAY, JUNE 20, 2022
*****BOARD ROOM AND VIA YOUTUBE*****
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF THE AGENDA**
- 2. APPROVAL OF MINUTES – May 16**
- 3. PUBLIC HEALTH – JOLENE MUNGER**
 - A. Authorizing the Chair to Sign an Amendment to the Contract with Health Research Inc. (HRI) for Epidemiology and Laboratory Capacity (ELC) Reopening Schools (Res)
 - B. Public Health Fellows Update (Discussion)
- 4. COMMUNITY SERVICES – JAY ULRICH**
 - A. Authorizing an Intergovernmental Transfer for an Upper Payment Limit and Modifying the 2022 Budget for Community Services (Res)
 - B. Accepting Donations to St. Lawrence County Community Services Addiction Services Program (Res)
 - C. Authorizing the Chair to Sign an Agreement with Drugscan for Use of a Centrifuge Device for Community Services (Res)
 - D. Mental Health and Addiction Clinic Updates (Info)
- 5. SOCIAL SERVICES – JOSEPH SEEGER**
 - A. Social Services Statistics (Info) – Heather Rand, Director of Children’s Services
 - B. Unit Update – Caseworker Training – Chris Chandler, Senior Caseworker
- 6. LEGISLATOR ACRES AND LEGISLATOR CURRAN**
 - A. Opposing the Recently Enacted “New York State Gun Package” Consisting of Ten (10) Bills Identified as A.1023-A/S.4970-A, A.6716-A/S.89-B, A.7926-A/S.4116-A, A.7865-A/ S.4511-A, A.10428-A/S.9229-A, A. 10497/S.9407-B, A.10501/S.9465, A.10502/S.9113-A, A.10503/S.9458, and A.10504/S.9456 and Calling upon the State of New York to Adequately Address the Fundamental Causes of Mass Shootings (Res)

7. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Social Services

1. Fill a Social Welfare Examiner, Position No. 814000039
2. Fill a Social Welfare Examiner, Position No. 814000048
3. Fill a Social Welfare Examiner, Position No. 814000020
4. Fill a Social Welfare Examiner, Position No. 814000021
5. Fill an Employment and Training Counselor, Position No. 701000019
6. Fill a Caseworker, Position No. 815200003

B. Public Health

1. Fill a Community Health Educator, Position No. 502500002
2. Fill a Public Health Specialist, Position No. 504300006

8. COUNTY ADMINISTRATOR’S REPORT

9. COMMITTEE REPORTS

- A. Board of Health (Acres)
- B. CDP Board of Directors (Sheridan)
- C. Community Services Board (Haggard)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

10. OLD/NEW BUSINESS

11. EXECUTIVE SESSION

- A. Litigation
- B. Personnel
- C. Negotiations
- D. Appointments

12. ADJOURNMENT – If there is no further business.

July 11, 2022

Services Committee: 6-20-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN AMENDMENT TO THE CONTRACT WITH HEALTH RESEARCH INC. (HRI) FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) REOPENING SCHOOLS

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Health Research Inc./New York State Department of Health (HRI/NYSDOH) awarded funding to local health departments (LHDs), and

WHEREAS, Resolution No. 211-2021 approved a contract for Epidemiology and Laboratory Capacity (ELC) Reopening Schools and the Public Health Department was awarded \$3,407,799 (PPZ44895 57000 SCH) with objectives and goals to focus primarily on providing needed resources to implement COVID-19 screening testing programs in public and private schools aligned with the CDC recommendations for K-12 to support and maintain in-person learning, and

WHEREAS, this funding may also be used for coordination, management, technical assistance, monitoring, data collection, and reporting activities to support K-12 screening testing programs, and

WHEREAS, to date, \$762,563 has been spent to support test kits, supplies, and screening testing activities in K-12 schools within the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amendment to the contract with Health Research Inc./New York State Department of Health (HRI/NYSDOH) for Epidemiology and Laboratory Capacity (ELC) Reopening Schools, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the original agreement period was July 1, 2021 through July 31, 2022, and this amendment would extend the contract through July 31, 2023.

July 11, 2022

Services Committee: 6-20-2022

RESOLUTION NO. _____

**AUTHORIZING AN INTERGOVERNMENTAL TRANSFER FOR AN UPPER
PAYMENT LIMIT AND MODIFYING THE 2022 BUDGET
FOR COMMUNITY SERVICES**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Federal Centers for Medicare and Medicaid Services has approved a 2020 Clinic Upper Payment Limit (UPL) that authorizes supplemental payments for freestanding county-operated behavioral health clinics for the State Fiscal Year 2020-21, and

WHEREAS, the UPL is a supplemental payment that pays the difference between the Medicaid fee-for-service payment and what Medicare would have paid facilities for the same services, and

WHEREAS, St. Lawrence County is responsible for contributing an Intergovernmental Transfer (IGT) of the non-federal share of the clinic UPL payment to the State in the amount of \$55,852, due by June 15, 2022, and

WHEREAS, St. Lawrence County freestanding clinics, licensed under Article 31 and 32 of the NYS Mental Hygiene Law, are scheduled to receive a payment totaling \$111,703 for the period of April 1, 2020, through March 31, 2021,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes an Intergovernmental Transfer for an Upper Payment Limit, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for Community Services, as follows:

INCREASE REVENUE:

A3646015 57000	Federal Aid, Medicaid Assistance	\$55,852
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INCREASE APPROPRIATIONS:

A3661014 46500	A Medical Assistance PMTS	\$55,852
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July 11, 2022

Services Committee: 6-20-2022

RESOLUTION NO. _____

**ACCEPTING DONATIONS TO ST. LAWRENCE COUNTY
COMMUNITY SERVICES ADDICTION SERVICES PROGRAM**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the St. Lawrence County Community Services Addiction Services Program has received a donation in the amount of \$4,251.50 from the American Legion Post 68, Norwood, and

WHEREAS, the donation was received from the 10th Annual Dustin Berger Memorial ATV Ride, which has been organized in memory of Dustin Berger collaboratively by his friends, family, and the Legion, with a beneficiary being chosen each year, and

WHEREAS, the beneficiary this year was Community Services Addiction Services Program, and the generous donation was made in honor of a childhood friend of Dustin Berger, Chase Baxter, who lost his life due to his struggle with addiction, and

WHEREAS, an additional donation in the amount of \$100 was received from Vermont Railway, also in honor of Chase Baxter, and

WHEREAS, these donations will be used to support costs associated with providing quality peer services (Certified Peer Recovery Advocates) in the Addiction Services Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to accept donations, in the amount of \$ 4,351.50 (A1127055 55000), to St. Lawrence County Community Services Addiction Services Program.

July 11, 2022

Services Committee: 6-20-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH DRUGSCAN
FOR USE OF A CENTRIFUGE DEVICE FOR COMMUNITY SERVICES**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, on March 18, 2013, Resolution No. 72-2013 was passed authorizing a contract agreement with ACM Medical Laboratory, now known as Drugscan, to provide laboratory services, and

WHEREAS, Community Services is required to provide mental health and chemical dependency lab services to individuals with mental illness and/or substance and alcohol abuse problems, and

WHEREAS, the Department will be synchronizing electronic health record with Drugscan allowing for collection of specimens, including blood-drawls, in-house and direct picked-up at the clinic for analysis, and

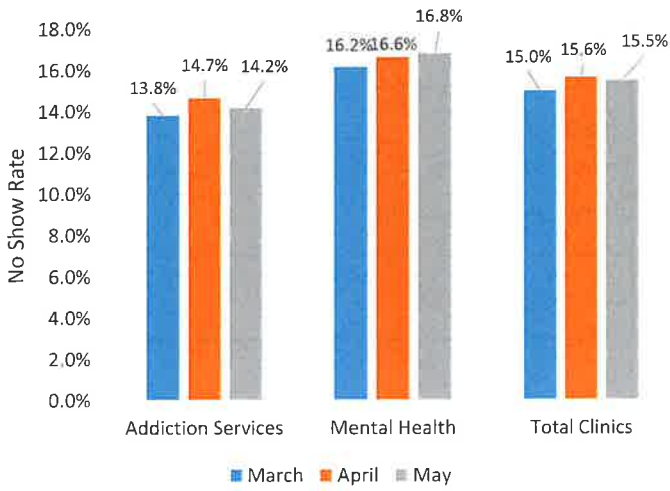
WHEREAS, a centrifuge is a necessary piece of equipment in this process, and Drugscan has agreed to provide Community Services with a Centrifuge to processing the lab samples, at no charge,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Drugscan for use of a Centrifuge device for Community Services, upon approval of the County Attorney, and

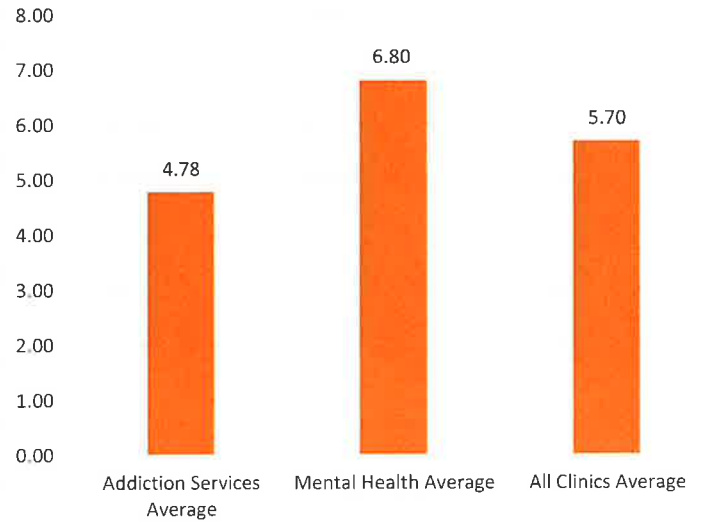
BE IT FURTHER RESOLVED that all necessary policies and onsite training will take place by September to ensure proper use and maintenance of the equipment.

Community Services Update May 2022

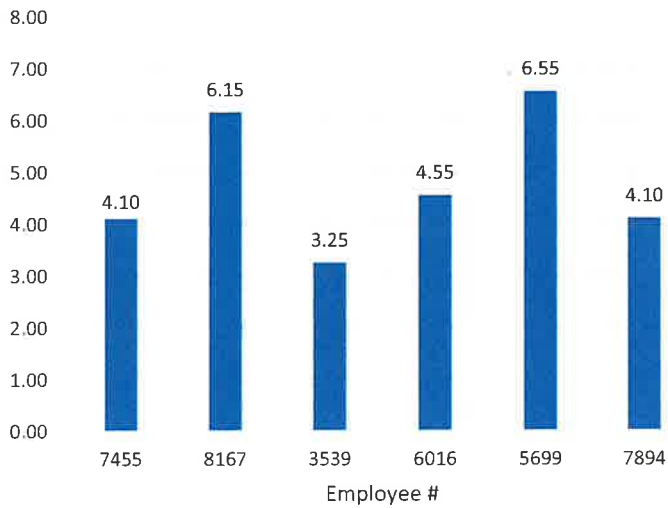
No Show Rates By Month (23.3% Before Call Reminders)



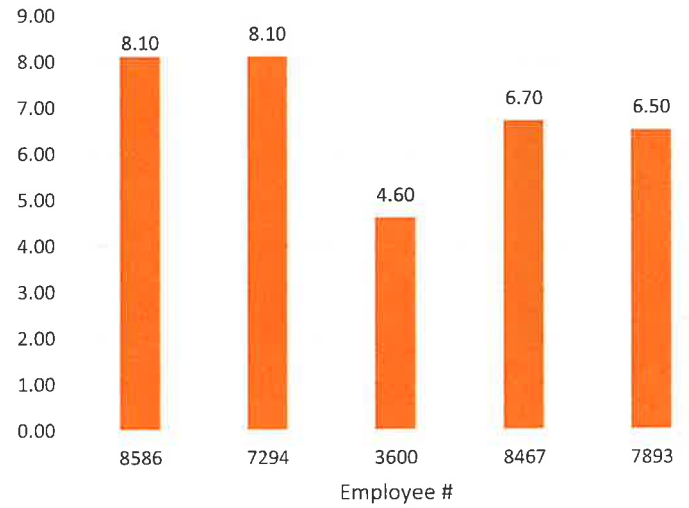
Clinic Counselor Visits Average



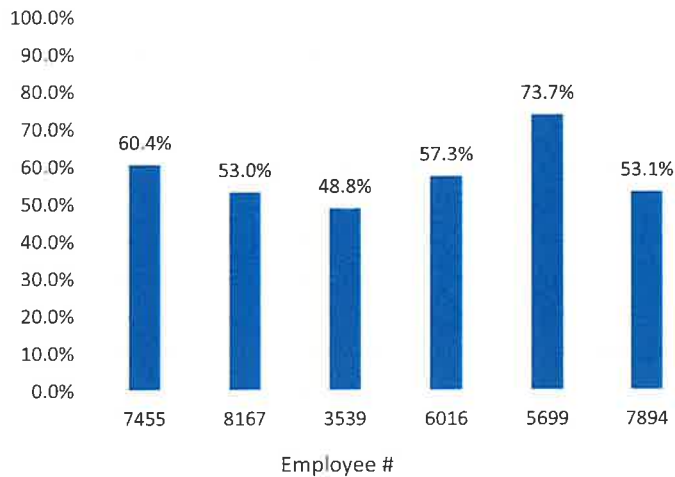
Addiction Services Visits Per Seven Hours



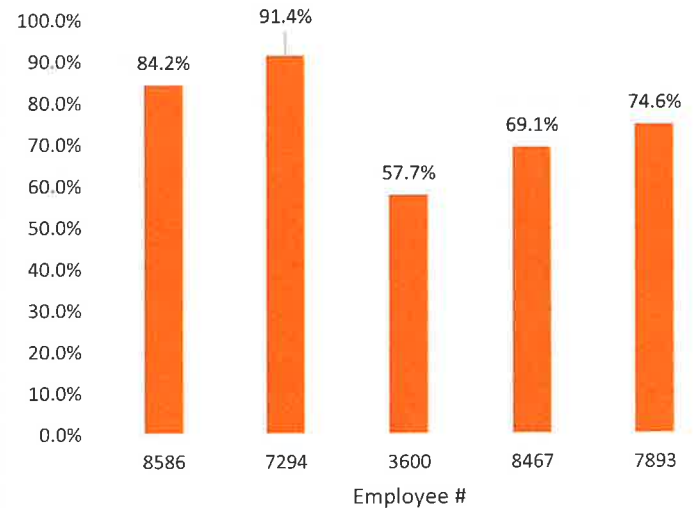
Mental Health Visits Per Seven Hours



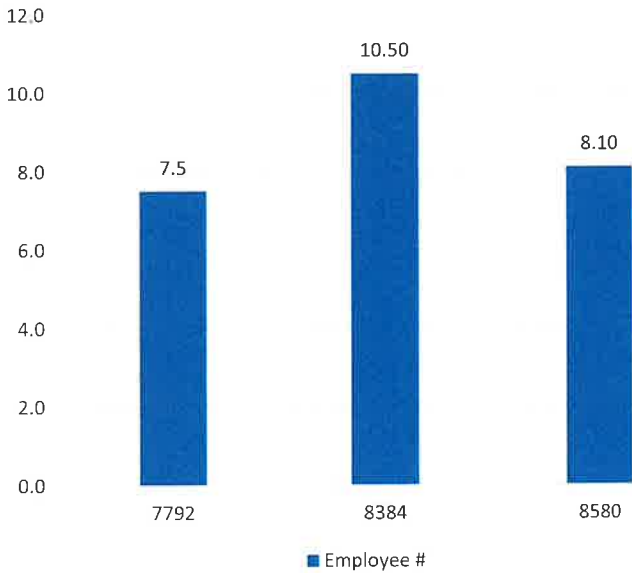
Addiction Services Weighted Face to Face %



Mental Health Weighted Face to Face %

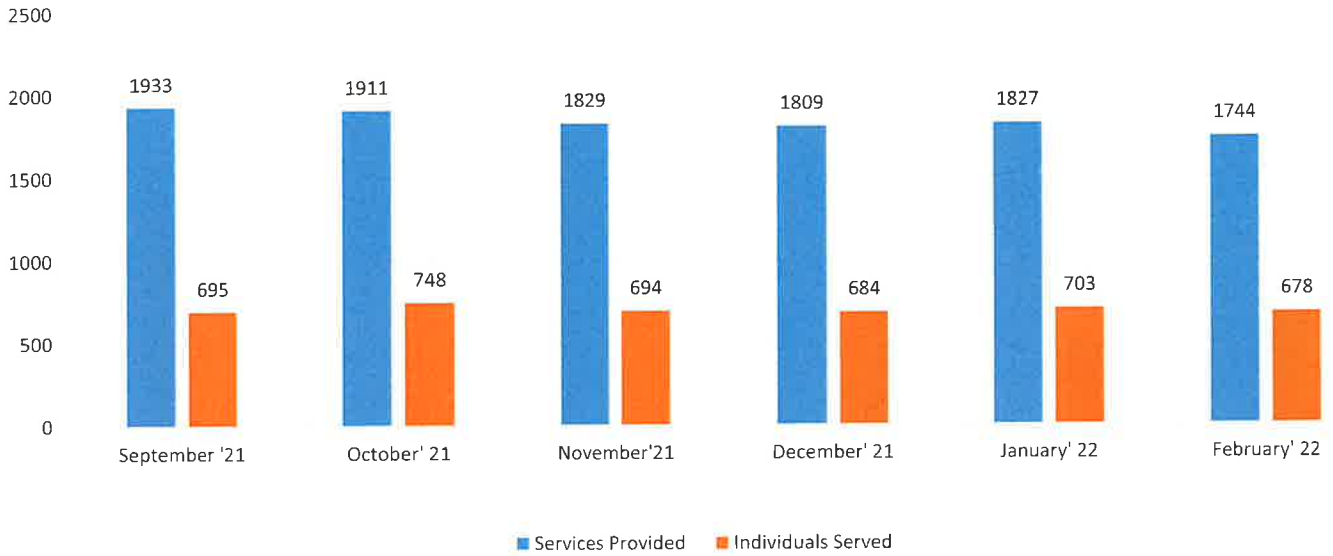


Prescriber Visits Per Seven Hours

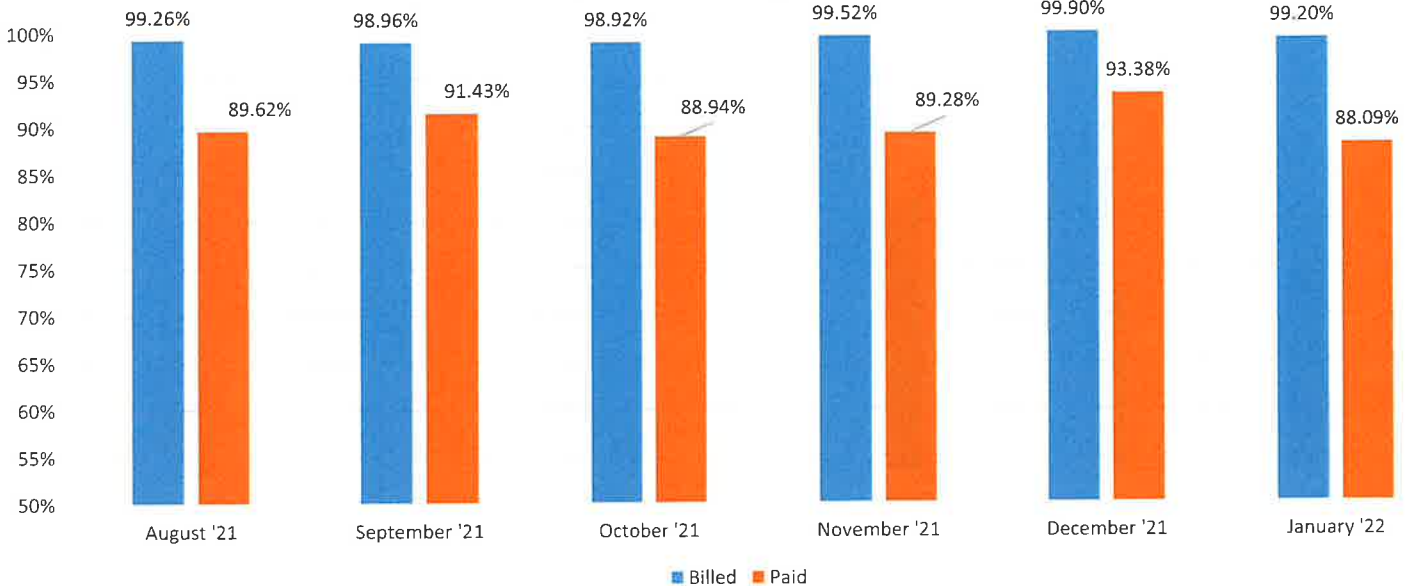


Waiting Lists	Number
Canton CD	4
Gouverneur CD	2
Massena CD	0
Ogdensburg CD	1
Addiction Services Total	7
Mental Health Total	0

Services Provided - All Clinics



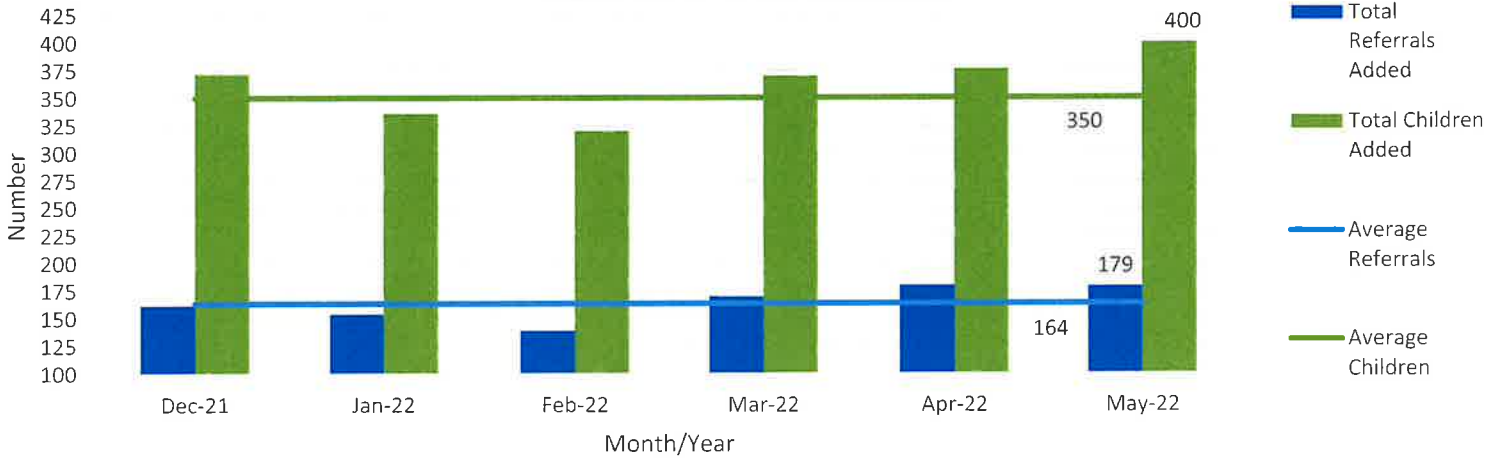
Billed/Paid Percentages - All Clinics



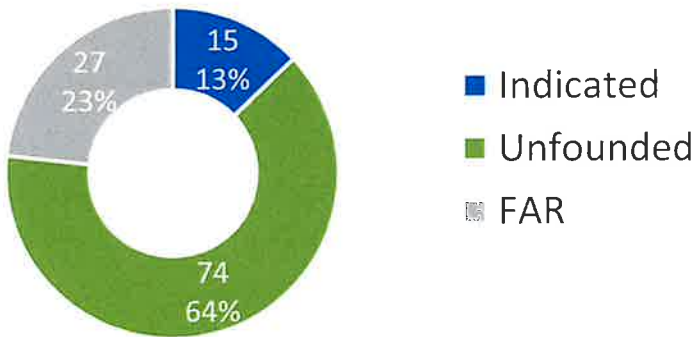
Social Services Monthly Update – May 2022

Child Protective Services

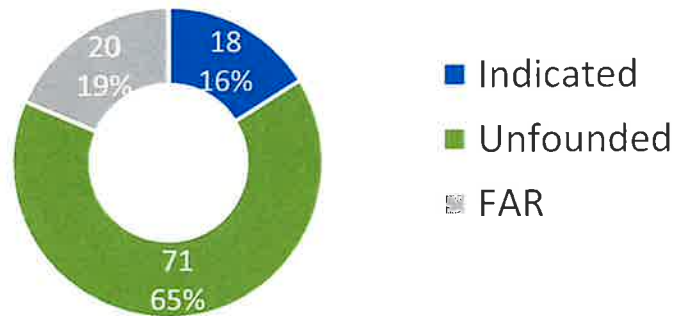
Referrals & Children Added



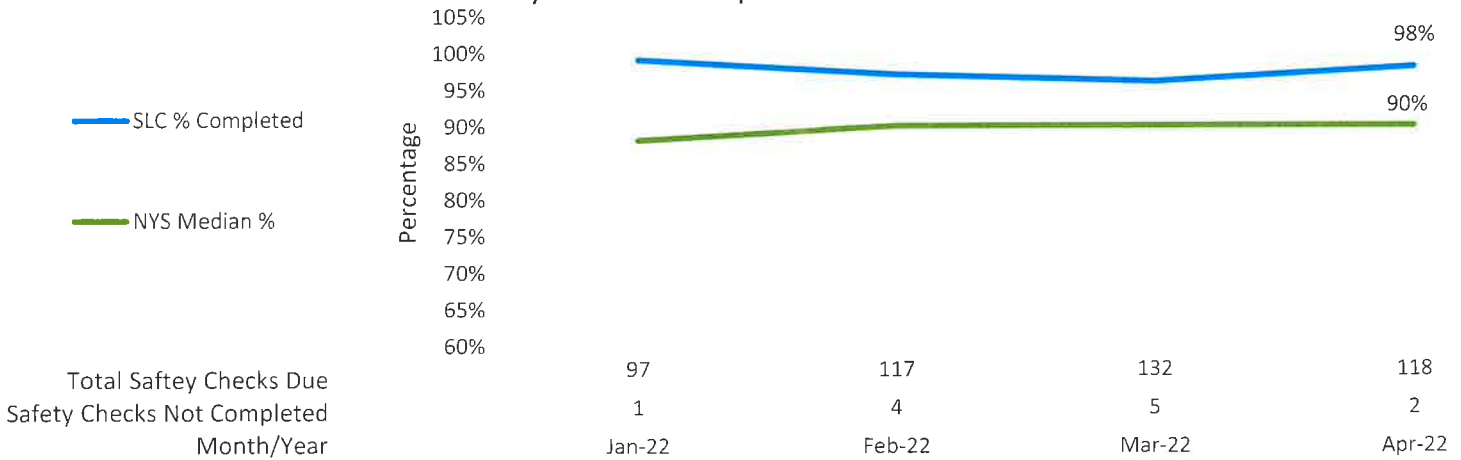
Indicated, Unfounded, & Family Assessment Response



Average Indicated, Unfounded, & Family Assessment Response

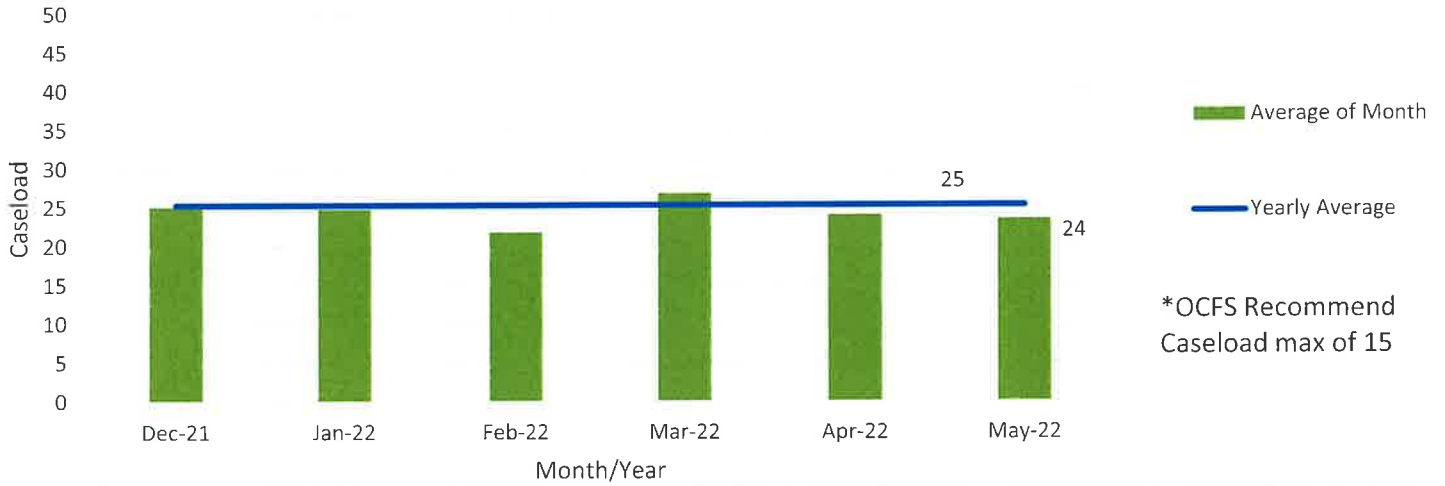


Safety Checks Completed on Time

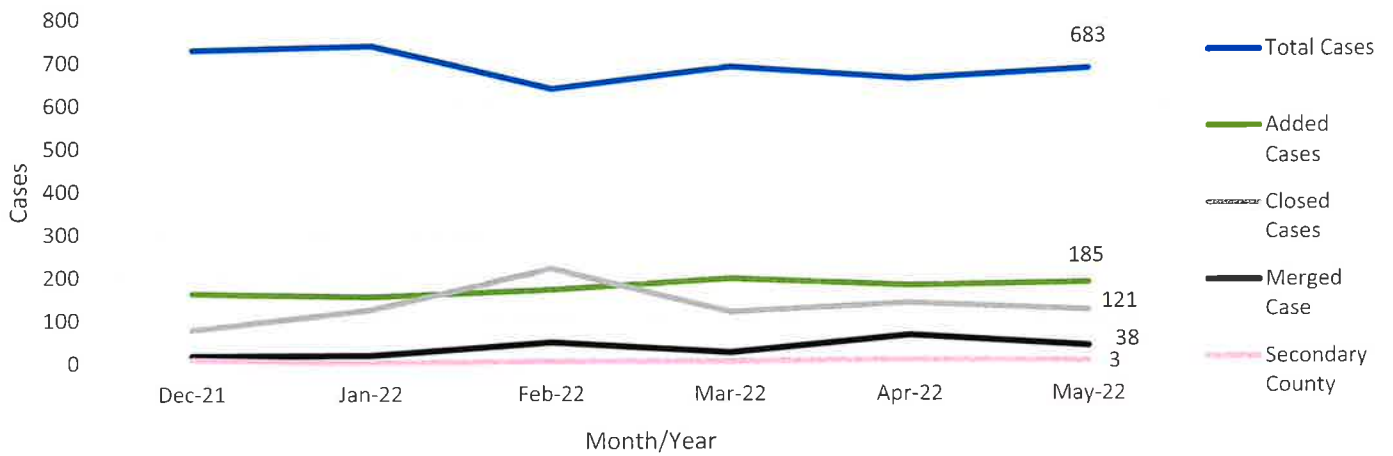


*Data Lagged By One Month Due to Reporting Timeline

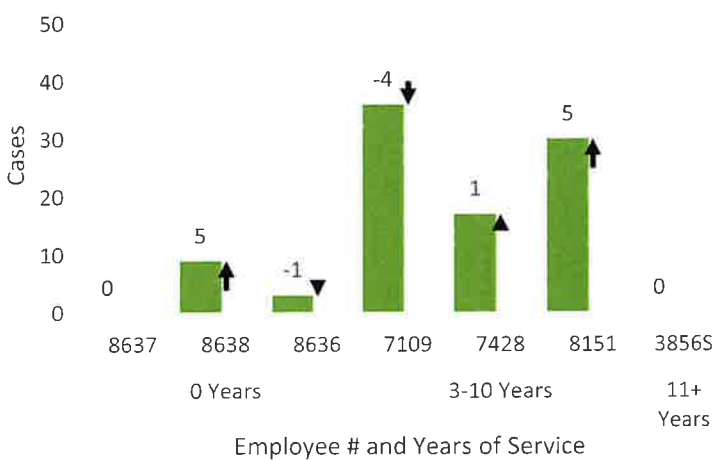
Average CPS Caseload



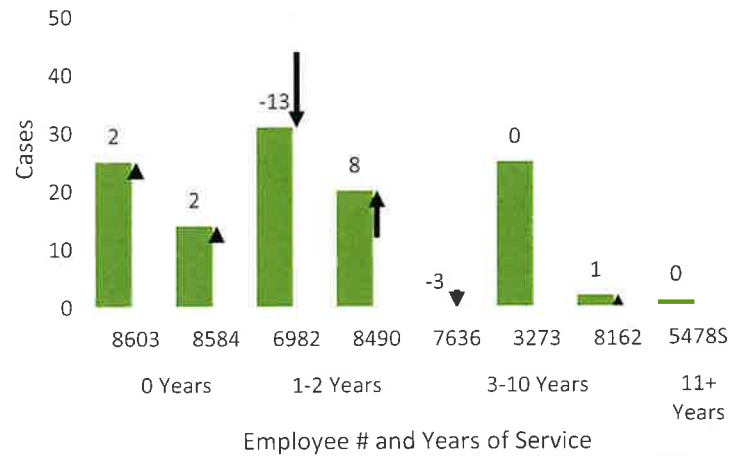
Total Caseload



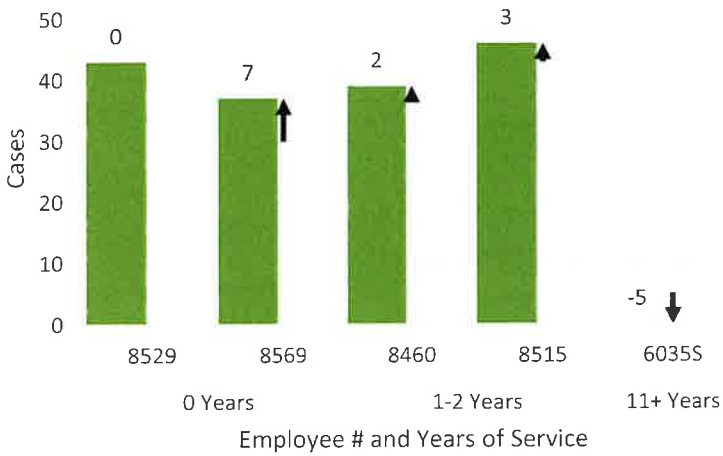
Cases Per Month by Supervisor #: 3856



Cases Per Month by Supervisor #: 5478



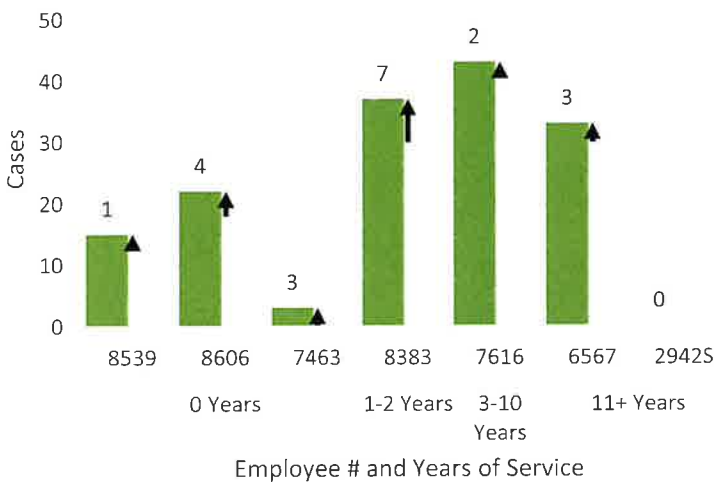
Cases Per Month by Supervisor #: 6035



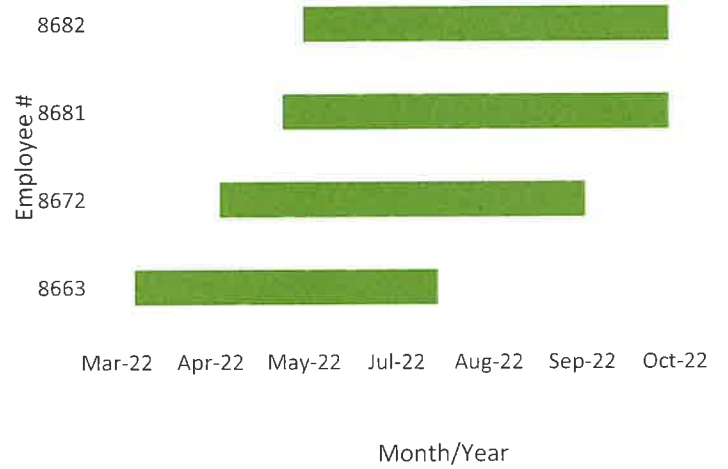
Cases Per Month by Supervisor #: 7255



Cases Per Month by Supervisor #: 2942



Trainee Period

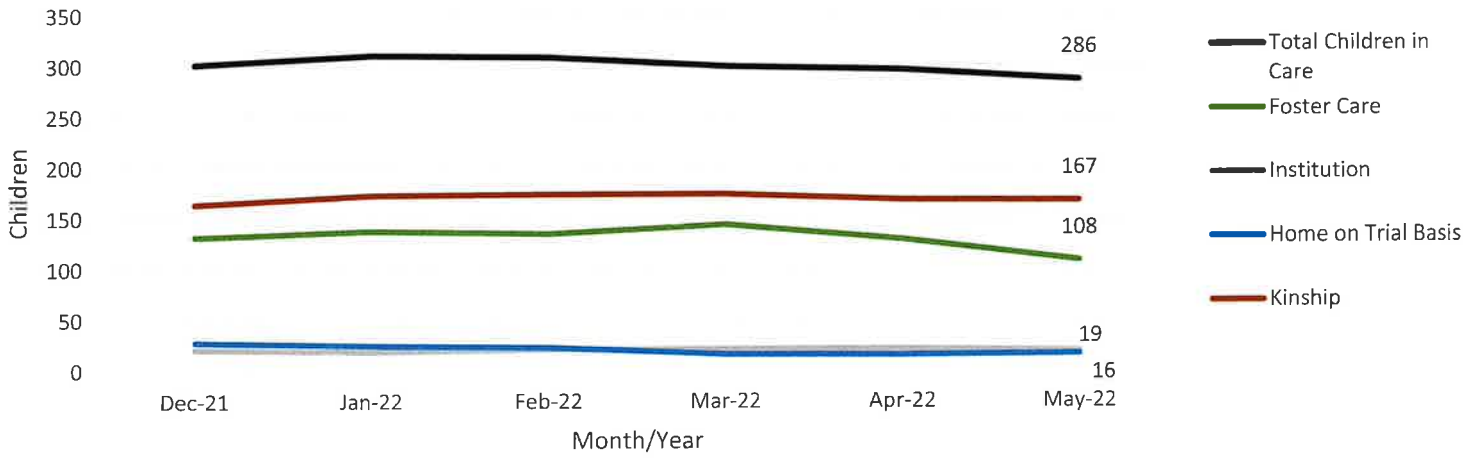


Cases Closed

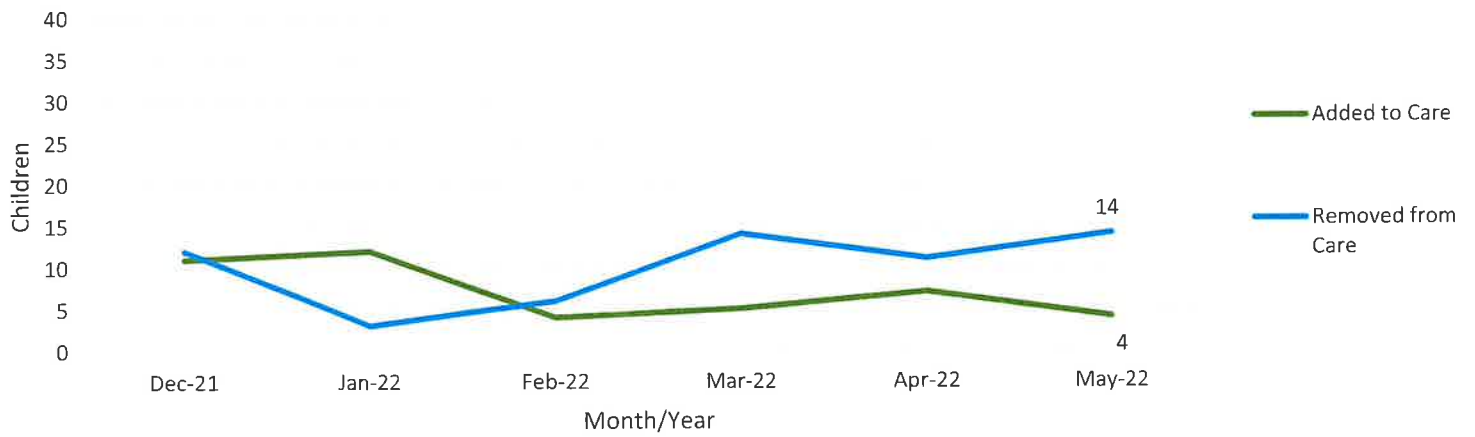


Preventive Services

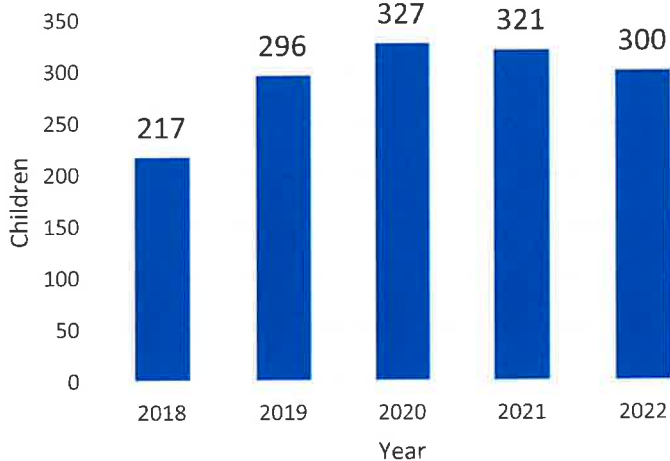
Children In Care



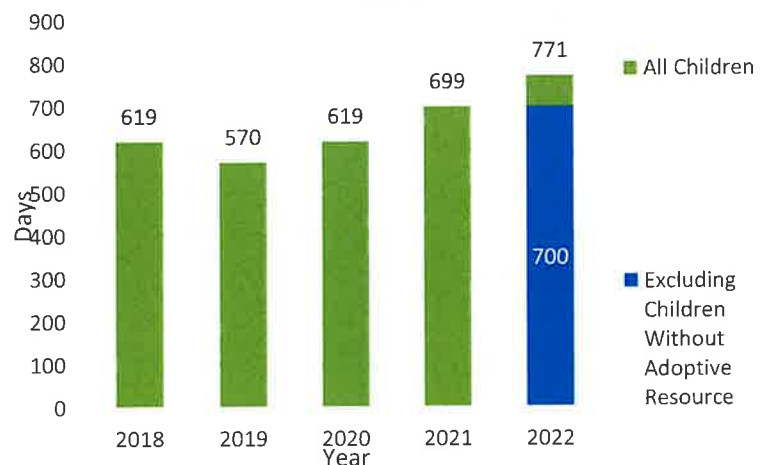
Net Change to Children in Care



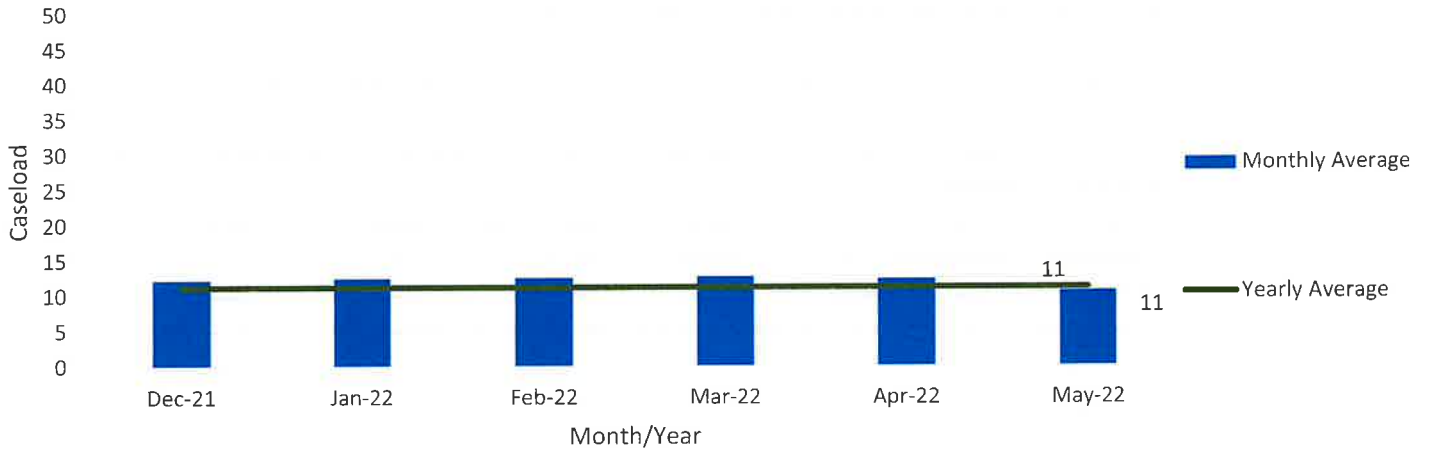
Average Number of Children in Care



Average Days Children Have Been in Care



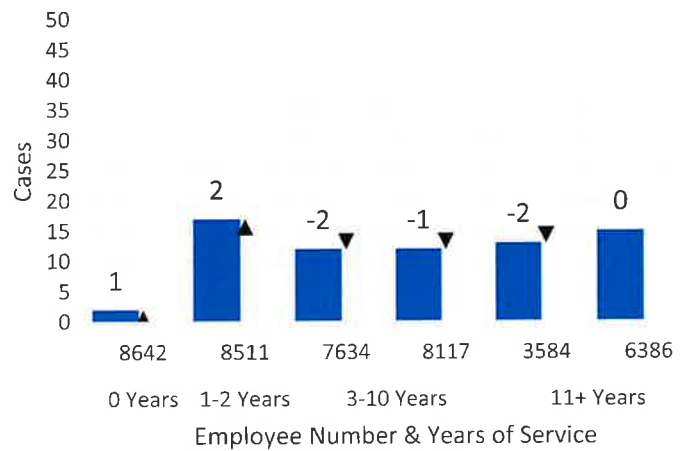
Average Preventive Caseload



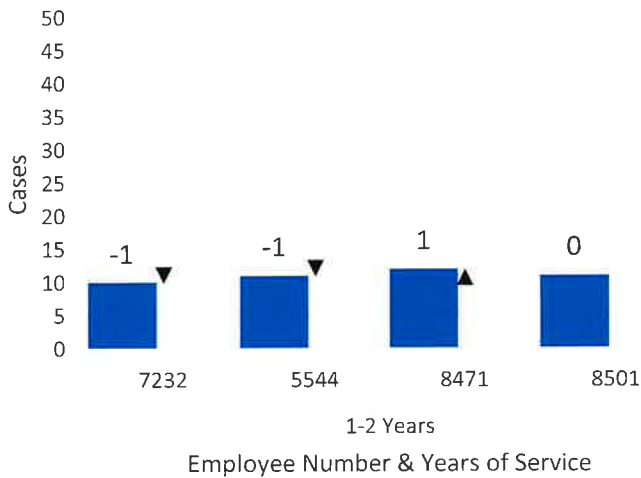
Cases Per Month by Supervisor: 6053



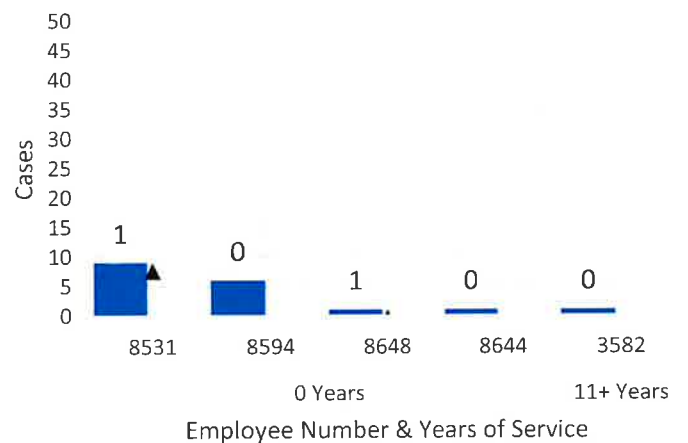
Cases Per Month by Supervisor: 660



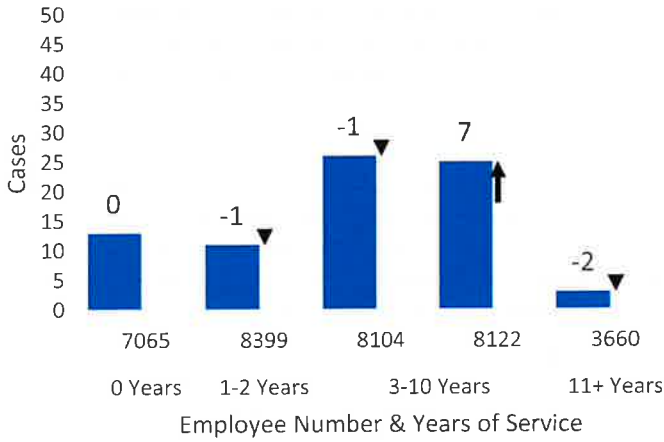
Cases Per Month by Supervisor: 6336



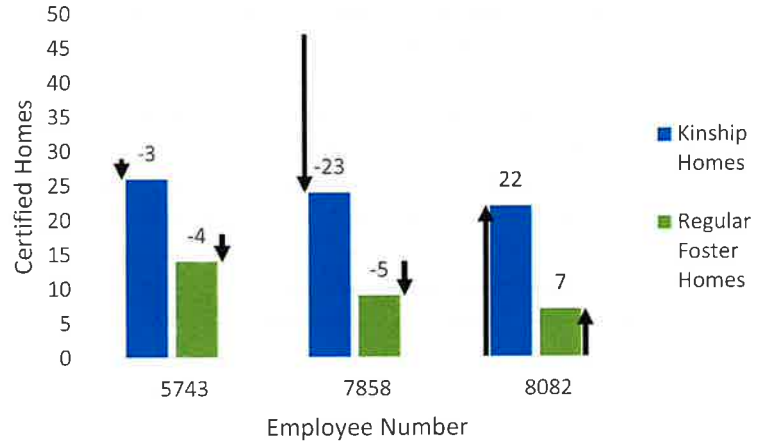
Cases Per Month by Supervisor: 5748



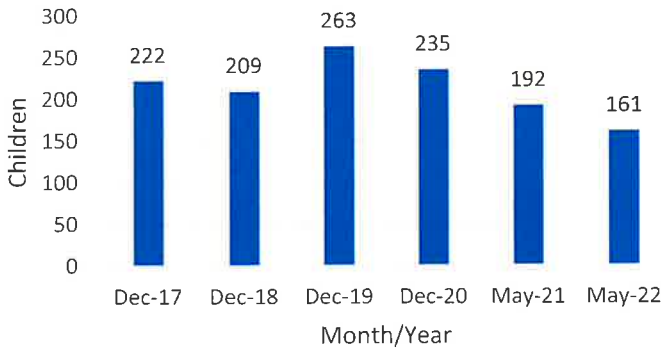
Cases Per Month by Supervisor: 3660



Home Finder Unit - Supervisor: 1998



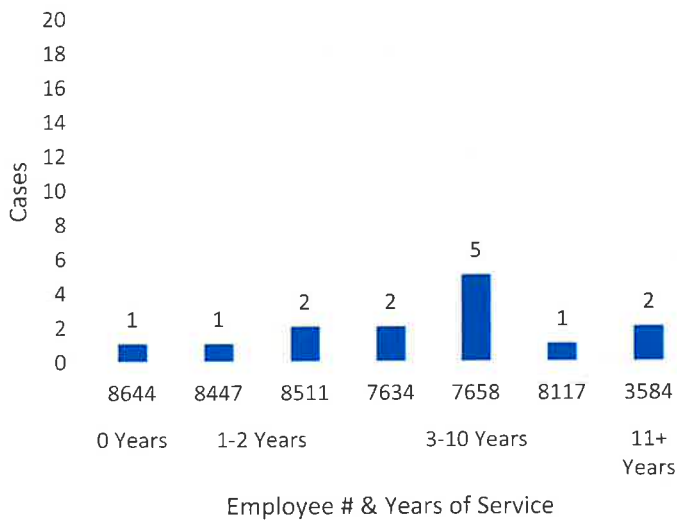
Average Number of Children in Home Receiving Services



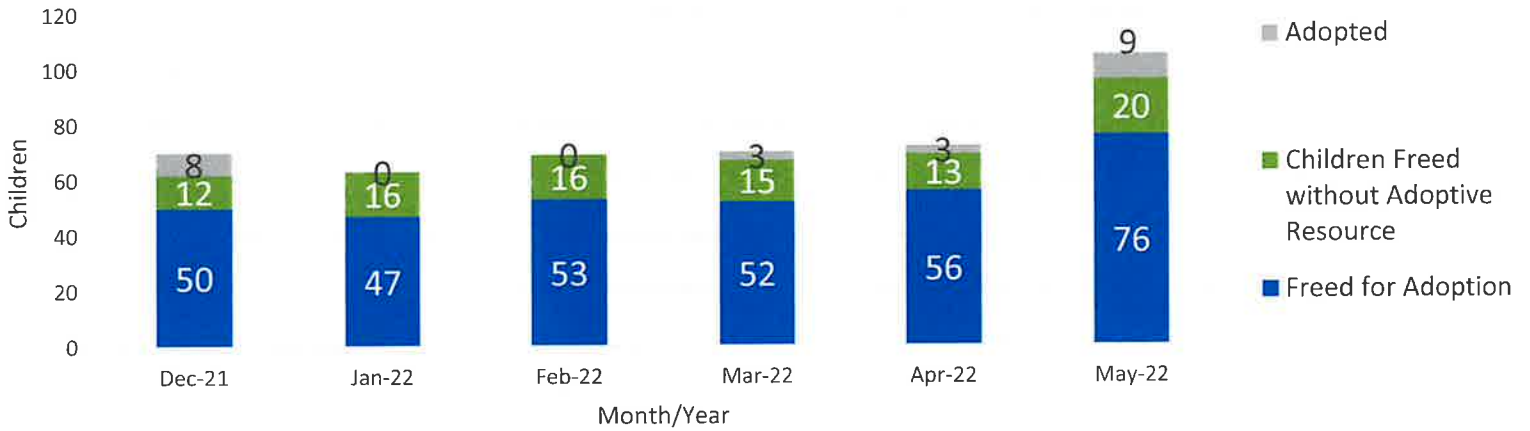
Trainee Period



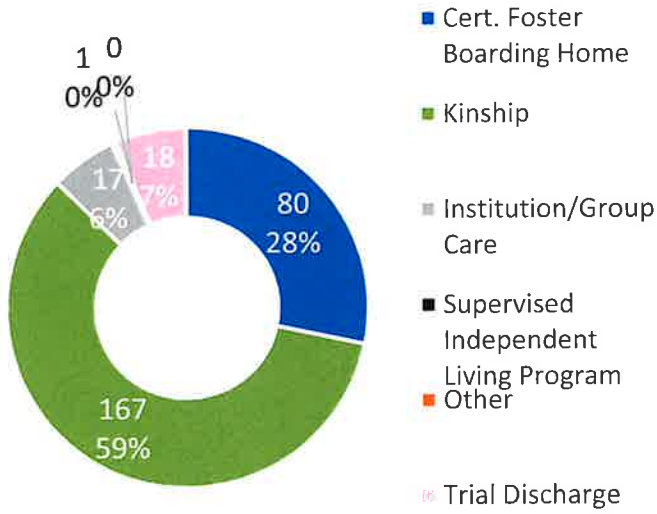
Cases Closed



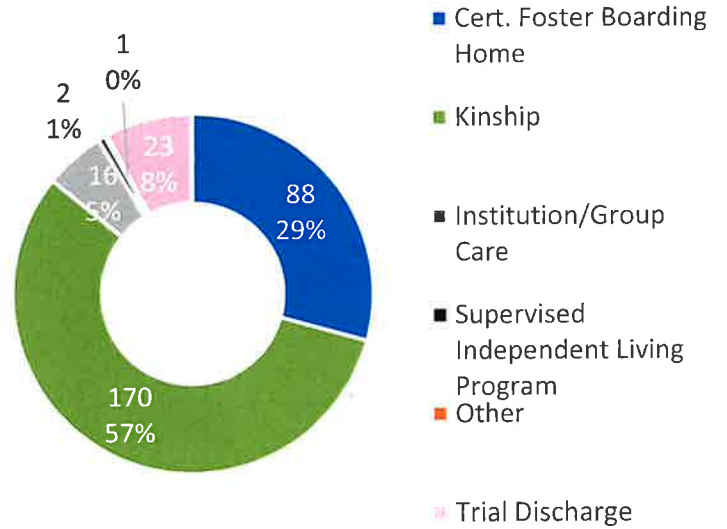
Adoption Activity



Foster Care Placements

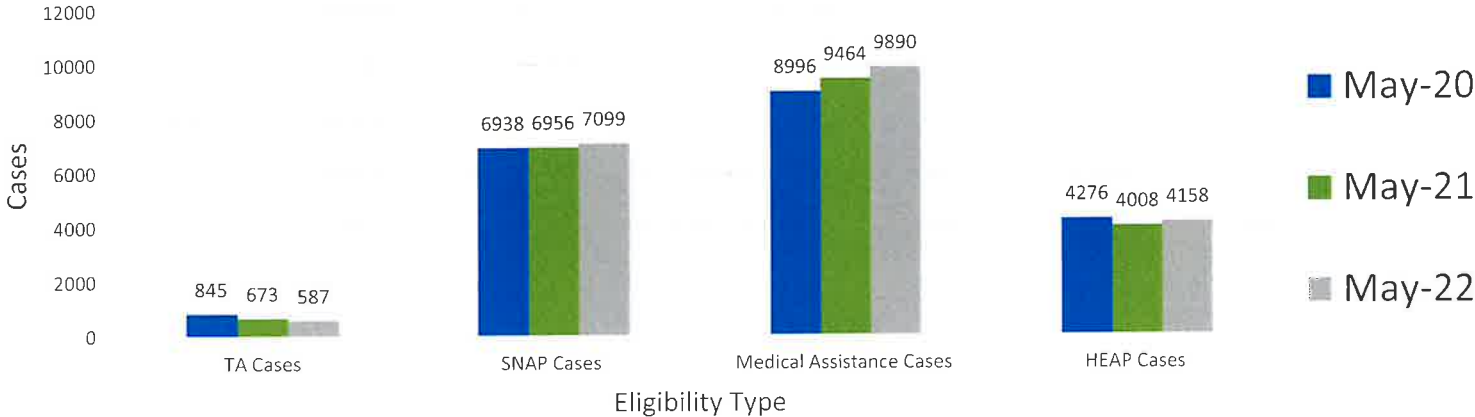


Average Foster Care Placements

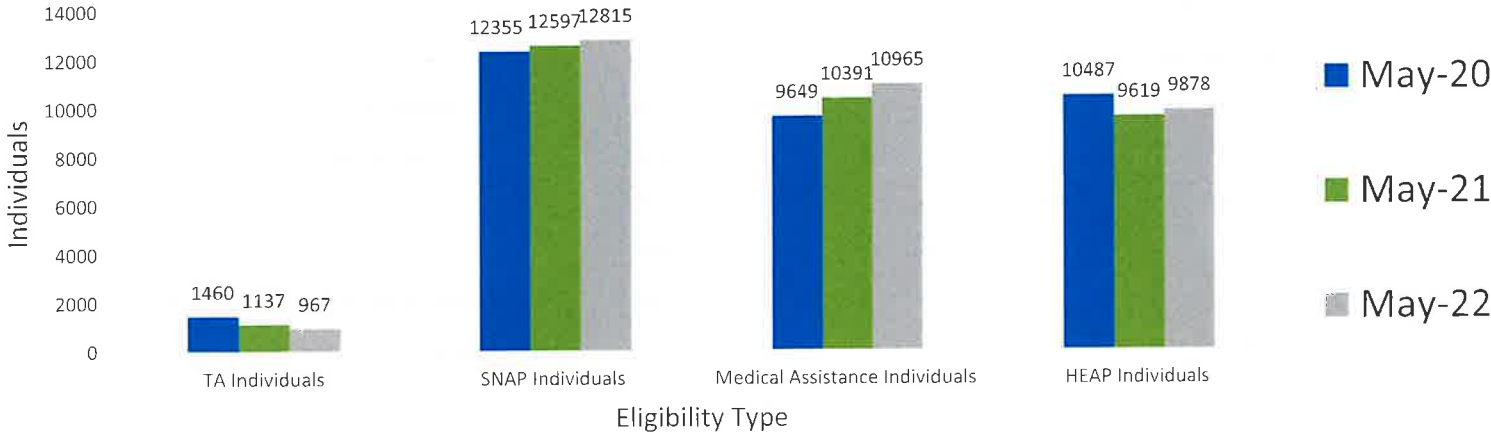


Eligibility Programs

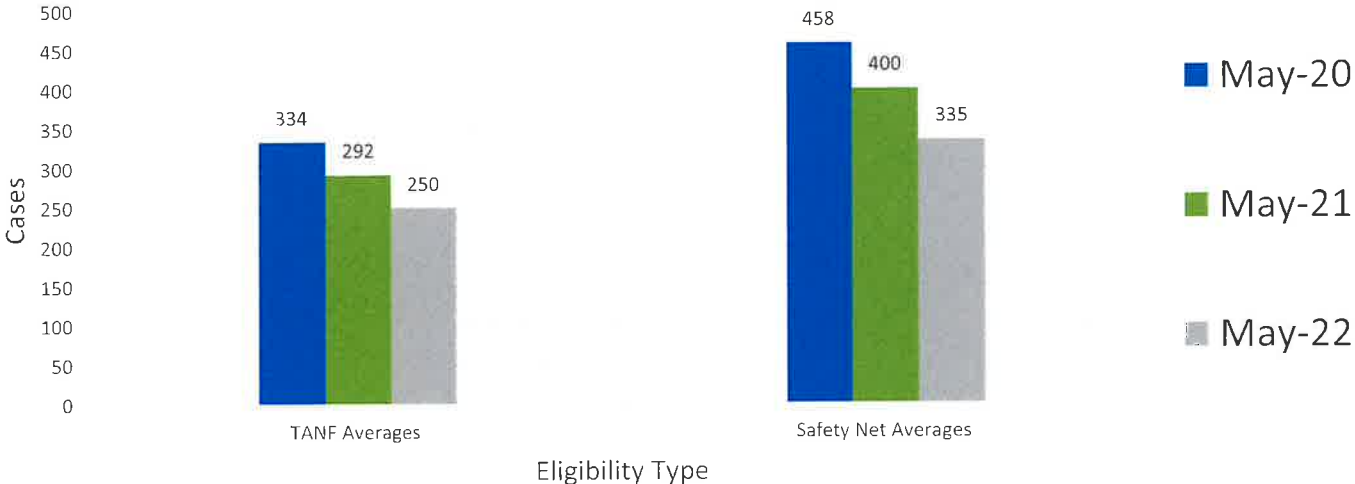
Cases



Individuals



TANF & Safety Net Averages



July 11, 2022

Services Committee: 6-20-2022

RESOLUTION NO. _____

**OPPOSING THE RECENTLY ENACTED “NEW YORK STATE GUN PACKAGE”
CONSISTING OF TEN (10) BILLS IDENTIFIED AS A.1023-A/S.4970-A, A.6716-A/S89-
B, A.7926-A/S.4116-A, A.7865-A/ S.4511-A, A.10428-A/S.9229-A, A.10497/S.9407-B,
A.10501/S.9465, A.10502/S.9113-A, A.10503/S.9458, and A.10504/S.9456 AND CALLING
UPON THE STATE OF NEW YORK TO ADEQUATELY ADDRESS THE
FUNDAMENTAL CAUSES OF MASS SHOOTINGS**

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Ms. Curran, District 15

WHEREAS, on June 6th, 2022, New York State Governor Kathy Hochul signed into law “The New York State Gun Package,” a group of ten (10) legislative acts designed to impede, prohibit, or ban the acquisition of certain firearms, ban the possession of certain equipment utilized in defense of firearm utilization, and the imposition of strict measures upon officials across the State of New York to report certain activities related to the acquisition, sale, and/or possession of a firearm, and

WHEREAS, Raising the Age to Purchase Semiautomatic Rifles (Legislation S.9458/A.10503), Banning Body Armor (Legislation S.9407-B/A.10497), Strengthening the Red Flag Laws currently in existence (Legislation S.9113-A/A.10502), Microstamping (Legislation S.4116-A/A.7926), Expanding the definition of the term “firearm” (Legislation S.9456/A.10504), eliminating the grandfathering of large capacity ammunition feeding devices lawfully possessed since before the enactment of the SAFE Act (Legislation A.10428-A/S.9229-A), and other similar bills enacted with the expectation they will go into effect in thirty (30) or ninety (90) days depending on the bill, and

WHEREAS, the stated purpose of these bills was to deter future heinous mass shootings such as that perpetrated by a lone gunman in Buffalo, New York, and

WHEREAS, Legislation S.9113-A/A.10502, previously referenced as having enhanced the existing “Red Flag” Laws, expands who may file an Extreme Risk Protection Order (ERPO) and requires police and district attorneys to file ERPO petitions when they have acquired credible information that an individual is likely to engage in conduct that would result in serious harm either to themselves or others, and

WHEREAS, the imposition of the mandate to perform civil ERPO proceedings on county officers, such as the district attorney, was done without the consultation or consent of the various counties around the State of New York and is duplicative of the Mental Hygiene Law Article 81 procedures already in place, and

WHEREAS, the imposition of an ERPO will permit law enforcement, under order of the Court, to seize every weapon in the home of an individual subject to the ERPO, including weapons owned by individuals who may not be a party to the legal action, and

July 11, 2022

WHEREAS, Legislation A.10428-A/S.9229-A, which eliminates the grandfathering of large capacity ammunition feeding devices lawfully possessed since before the enactment of the SAFE Act, will now make it illegal for individuals who have lawfully possessed large ammunition feeding devices, or clips, to continue to possess those devices; however, a Second Circuit Court of Appeals Decision from October of 2015 suggests that limitations on large capacity feeding devices may be unconstitutional, and

WHEREAS, the actions of the State of New York have arguably created ex post facto laws, and

WHEREAS, ex post facto laws, or laws that criminalize conduct that was previously legal are prohibited under the United States Constitution Article 1, Section 9, which states, “No state shall enter into any treaty, alliance, or confederation; grant letters of marque and reprisal; coin money; emit bills of credit; make anything but gold and silver coin a tender in payment of debts; pass any bill of attainder, ex post facto law, or law impairing the obligation of contracts, or grant any title of nobility,” and

WHEREAS, Raising the Age to Purchase Semiautomatic Rifles (Legislation S.9458/A.10503) and Banning Body Armor (Legislation S.9407-B/A.10497) seeks to impede the sale and possession of items in the stream of commerce between the various states, and

WHEREAS, the Commerce Clause, which refers to Article 1, Section 8, Clause 3, of the U.S. Constitution, gives Congress the power “to regulate commerce with foreign nations, and among the several states, and with the Indian tribes”, and

WHEREAS, implicit in the Commerce Clause is the limitation on states passing legislation that discriminates against or excessively burdens interstate commerce, and

WHEREAS, if these bills survive scrutiny under the ex post facto clause and/or the Commerce Clause, many of the bills are likely infirm due to their infringement upon the Second Amendment of the United States Constitution, and

WHEREAS, the Second Amendment to the United States Constitution, adopted in 1791 as part of the Bill of Rights, protects the inalienable and individual right of the people to keep and bear arms, and

WHEREAS, the Supreme Court rule in *District of Columbia v. Heller*, 554 U.S. 570 (2008), “[t]he Second Amendment...is the very product of an interest balancing by the people...(which) surely elevates above all other interests the rights of law-abiding, responsible citizens to use arms in defense of hearth and home”, and

WHEREAS, the Supreme Court ruled in *McDonald v. Chicago*, 561 U.S. 742 (2010), that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the “infringement by the States”, and

WHEREAS, since 2015, the Board of Legislators has passed a local law and several resolutions supporting the fundamental and individual right to bear arms under the Second Amendment of the United States Constitution, and

July 11, 2022

WHEREAS, in addition to the local law challenging the definition of the term “proper cause,” as found within Penal Law § 400.00, and the numerous resolutions passed opposing gun restriction by the State of New York, the St. Lawrence County Board of Legislators has authorized the adoption of the Amicus arguments supporting the Second Amendment as presented by 17 similarly situated states in both *NYSRPA v. NYC et al.* and *NYSRPA v. Bruen et al.*, with a decision currently pending before the United States Supreme Court on the latter, and

WHEREAS, the Board of Legislators appreciates the deep concern held across the nation with respect to the scourge of mass shootings; however, the quick reaction of the State of New York in passing additional gun restrictions that are subject to significant constitutional constraint appears to be no more than agenda-driven, shortsighted politics, and

WHEREAS, New York State is viewed as being one of the most restrictive states within the United States when it comes to the licensure and possession of a firearm, with hundreds of legal provisions related to the possession, sale, use, and distribution of firearms contained within New York State statutes, and

WHEREAS, despite this fact, none of the previous laws enacted by the State of New York to restricting gun possession and usage acted as a restraint on the individual who senselessly attacked others in Buffalo, New York,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators opposes the enactment of bills A.1023-A (Paulin)/S.4970-A (Kavanagh), A.6716-A (Wallace)/S89-B (Kaminsky), A.7926-A (Rosenthal, L)/S.4116-A (Hoyleman), A7865-A (Fahy)/ S.4511-A (Kaplan), A.10428-A (People-Stokes)/S.9229-A (Hoyleman), A.10497 (Jacobson)/S.9407-B (Kavanagh), A.10501 (Meeks)/S.9465 (Bailey), A.10502 (Cahill)/S. 9113-A (Skoufis), A.10503 (Jackson)/S.9458 (Thomas), and A.10504 (Burgos)/S.9456 (Sepulveda), better known as “The Gun Package”, and

BE IT FURTHER RESOLVED the Board of Legislators commits to continuing to actively engage in legal resistance to proposed legislation designed to infringe upon the Constitutional and statutory rights granted to United States citizens and New York State citizens, protecting the rights of all lawful gun owners within the State, not just in St. Lawrence County, and

BE IT FURTHER RESOLVED that the Board of Legislators calls upon the State of New York to enact meaningful reform to tackle the fundamental causes of mass shootings without infringing upon the rights of innocent New Yorkers, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Katherine Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, and Assemblyman Mark Walczyk.

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): TA/SNAP

Date Submitted: 5/31/2022

Reason Vacated: Promotion

Position Number: 814000039

Date Vacated: 5/27/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 12/10/2007

Hours Per Week: 35

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$52,178

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$29,261

Reimbursed by State or Federal Funds: Yes 68 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$26,468

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

If this position were not filled, State mandated deadlines for processing applications and recertifications would be missed, and clients would not receive all the benefits to which they are entitled in a timely manner. Additional errors also would occur resulting in payments for inaccurate amounts that would require significant staff time to correct. Examiners are responsible for interviewing clients applying for Temporary Assistance (TA) and Supplemental Nutrition Assistance Program (SNAP). They determine eligibility, complete recertifications, maintain ongoing TA and SNAP cases to meet State mandated deadlines for processing TA and SNAP applications and recertifications, and ensure our clients receive all the benefits to which they are entitled in a timely manner. It would be impossible to have the remaining examiners absorb the work of this position without missing deadlines and failing to ensure that clients receive the accurate amounts of benefits. This examiner is responsible for interviewing, documenting, determining eligibility for 30 applications monthly for ongoing Family Assistance, Safety Net Assistance, and Emergency Assistance (Temporary Housing Assistance or Shelter/Energy Emergencies) and SNAP. This examiner position currently is responsible for maintaining approximately 27 TA cases and 326 SNAP cases, serving approximately 617 individuals.

Department Head:

A handwritten signature in black ink, appearing to be "J. [unclear]".

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): Daycare

Date Submitted: 5/31/2022

Reason Vacated: Promotion

Position Number: 814000048

Date Vacated: 6/10/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/3/2011

Hours Per Week: 35

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$52,178

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$29,261

Reimbursed by State or Federal Funds: Yes 68 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$26,468

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

If this position were not filled, State mandated deadlines for processing applications and recertifications would be missed. Clients would not receive all the benefits to which they are entitled in a timely manner. Additional errors would occur resulting in payments for inaccurate amounts that would require significant staff time to correct. Examiners are responsible for determining eligibility, completing recertifications, reviewing requests, and maintaining ongoing reimbursements/payments ensuring our clients receive all the benefits to which they are entitled in a timely manner. It would be impossible to have the remaining examiner absorb the work of this position without missing deadlines and failing to ensure that clients receive the accurate amounts of benefits. This examiner is responsible for interviewing, documenting, determining eligibility, reviewing reimbursement requests for 148 children (85 families) for monthly payments of between \$11,000 and \$26,000. Effective August 2022 there is an increase of family income to 300% State Income Standard SIS (from 200%) to determine family eligibility for child care assistance and removal of the 17 1/2 hour work requirement for recipients attending a post-secondary educational program. This increase will produce even higher caseloads for this unit.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): Medicaid

Date Submitted: 5/31/2022

Reason Vacated: Promotion

Position Number: 814000020

Date Vacated: 5/13/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 10/10/2016

Hours Per Week: 35

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$54,249

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$30,423

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Community Medicaid Social Welfare Examiner position is needed to comply with deadlines set by regulations and to determine eligibility for various mandated Medicaid programs in connection with initial applications and recertifications, and when there are household changes. In January 2020, the caseload for this type of Examiner was 480 cases, currently the caseload size is approximately 1135 cases. In addition to the increased caseload size, the cases retained by the Department at this time are the most complex Medicaid cases. The Community Medicaid Social Welfare Examiners are struggling to handle the large, complex caseloads. Not filling this position would have a negative impact on program integrity and the timeliness of eligibility determinations, and would increase the risk of financial penalties for non-compliance.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): Medicaid

Date Submitted: 5/31/2022

Reason Vacated: Resignation

Position Number: 814000021

Date Vacated: 5/13/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 8/25/2002

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$52,178

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$29,261

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Community Medicaid Social Welfare Examiner position is needed to comply with deadlines set by regulations and to determine eligibility for various mandated Medicaid programs in connection with initial applications and recertifications, and when there are household changes. In January 2020, the caseload for this type of Examiner was 480 cases, currently the caseload size is approximately 740 cases. In addition to the increased caseload size, the cases retained by the Department at this time are the most complex Medicaid cases. The Community Medicaid Social Welfare Examiners are struggling to handle the large, complex caseloads. Not filling this position would have a negative impact on program integrity and the timeliness of eligibility determinations, and would increase the risk of financial penalties for non-compliance.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Employment and Training Counselor

Subunit (If Applicable): Employment

Date Submitted: 5/31/2022

Reason Vacated: Promotion

Position Number: 701000019

Date Vacated: 5/27/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/28/2019

Hours Per Week: 35

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$56,436

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$31,649

Reimbursed by State or Federal Funds: Yes 65 %

Base Salary: \$48,403

Budget Mod Attached, If Required?

Grade: 24

Net County Cost: \$31,094

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

If this position were not filled, the provision of adequate and timely services in the TA/SNAP employment programs would be compromised. Temporary Assistance and SNAP recipients in St. Lawrence County would not receive employment assistance at the level they need to successfully secure employment and would not be consistently engaged in work activities. Participation and Engagement are monitored for compliance so that cases will be closed timely and reduce County expense. This position is needed to provide mandated employment and training services to Temporary Assistance and Supplemental Nutrition Assistance Program (SNAP) recipients of St. Lawrence County; to assess client skills; to develop individual employment plans; and to make referrals to services and activities. The person in this position is responsible for providing employment counseling; developing paid and unpaid work experience opportunities; conducting job readiness training; supervising job search activities; collaborating with other educational and human service providers to meet the educational and skill development needs; assisting with funding for training and support services; monitoring medical work exemptions and limitations including mental health, alcohol and substance abuse treatment; maintaining records of client program information and activity in State databases; maintaining and recording client participation records; moving sanctions and case closings for noncompliance; and providing general employment information and guidance to recipients who are unemployed or underemployed. This position would work with approximately 120 clients, including many who are in need of significant individualized attention.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Caseworker/CPS

Subunit (If Applicable): CPS

Date Submitted: 5/31/2022

Reason Vacated: Resignation

Position Number: 815200003

Date Vacated: 5/27/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/17/2017

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$55,344

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$31,037

Reimbursed by State or Federal Funds: Yes 72 %

Base Salary: \$50,242

Budget Mod Attached, If Required?

Grade: 25

Net County Cost: \$24,446

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Caseworkers in Child Protective Services (CPS) investigate allegations of child abuse and maltreatment in St. Lawrence County that are made to the State Central Register. If this position were not filled, the impact would compromise child safety and reduce the ability of CPS to maintain the high standards set by the Department of Social Services and the State to ensure the safety of children in St. Lawrence County. While the Office of Children and Family Services recommends 15 active investigations per CPS Caseworker per month, the average caseload size in CPS is 24 as of April 2022. Not filling this Child Protective Caseworker position further delays the existing timeline of approximately 5 months from the first day of work to the time the Caseworker can initiate reports independently, due to significant training requirements including 6 weeks when they are completely out of the office for training. Cases must be initiated within 24 hours; and virtually all new reports require face to face contact with the families within 24 hours. Without adequate staff to fulfill this requirement, staff will be required to work overtime in cases that require immediate contact due to health and safety concerns. Further, supervisors will be working as Caseworkers to fill the gap, and will be unavailable to supervise their workers. Due to the increased severity of cases (specifically cases involving caregivers who are using heroin and methamphetamines) additional face to face visits, time preparing for court, casework counseling, referrals and follow up is now required. Cases are becoming more complex and our Caseworkers are finding children in dire situations on a daily basis. This position is mandated and necessary to meet the regulatory requirements and ensure the health and safety of children/families.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Public Health



Type: Fill

Community Health Educator

Subunit (If Applicable):

Date Submitted: May 19, 2022

Reason Vacated: Resignation

Position Number: 502500002

Date Vacated: August 6, 2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: September 25, 2017

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$61,192

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$34,316

Reimbursed by Local, State or Federal Funds: Yes 36 %

Base Salary: \$56,436

Budget Mod Attached, If Required?

Grade: 28

Net County Cost: \$61,125

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position will be responsible for organizing, coordinating and implementing educational activities and programs on health issues and concerns which affect community health needs and services. This position will also analyze, design, implement and evaluate health department programs and procedures. The position is integral for our department in keeping our community and partners informed and up-to-date on activities and education. The Community Health Educator also works on overdose/harm reduction and the community health assessment activities. Article 6 requires LHDs to conduct public health marketing and communication activities that provide accurate and evidenced-based education on the prevention and control of chronic diseases and their associated risk factors, communicable disease control, community health assessment, environmental health, family health, and immunizations.

Department Head: *Jolene Munger*

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Public Health



Type: Fill

Public Health Specialist

Subunit (If Applicable):

Date Submitted: May 31, 2022

Reason Vacated: Promotion

Position Number: 504300006

Date Vacated: June 6, 2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: February 2, 2021

Hours Per Week: 35

Appointee Will Be: Provisional

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$53,211

Revenue Generating: Yes 10 %

Benefits: Yes (56.08%) \$29,841

Reimbursed by Local, State or Federal Funds: Yes 36 %

Base Salary: \$52,179

Budget Mod Attached, If Required?

Grade: 26

Net County Cost: \$44,848

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Public Health Specialist position will provide education to community and public health detailing to providers in the areas of immunization, sexually transmitted diseases, rabies, lead, oral health, maternal child health, and a variety of other health related topics. This position would work closely with the Prevent program leads to understand the needs of the community and to develop appropriate outreach activities that are required to meet grant deliverables and core NYSDOH mandates. This position would also work on other Prevent activities including: communicable disease reporting and case finding, maternal child health referrals and follow up, and rabies and lead surveillance, communication, and reporting. This position would also be primary support for the Community Health Assessment/Community Health Improvement Plan.

Department Head: *Jolene Manger*

Approved?
Yes No

County Administrator:

Resolution #: