

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA
MR. JOHN GENNETT, CHAIR
MONDAY, APRIL 22, 2024
BOARD ROOM AND LIVE VIA YOUTUBE
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – March 25
- 3. ALBANY UPDATES** – New York State Senator Dan Stec, District 45
- 4. HIGHWAY – DON CHAMBERS**
 - A. Setting a Date for a Public Hearing on Proposed Local Law D (No. _) for the Year 2024, “Amending Local Law 1 for the Year 2018, “A Local Law Permitting and Regulating All-Terrain Vehicle Operation on Certain County Roads”” (Res)
 - B. Authorizing the Chair to Sign a Contract with Barton and Loguidice, D.P.C, to Provide Environmental Services Needed to Prepare Appendix A for the New Trail Segment in the Town of Edwards as Included in the Final Generic Impact Study (FGIS) for the Multi-Use Recreational Trail (Res)
 - C. Modifying the 2024 Budget for the County Administrator’s Office for the Multi-Use Recreational Trail (Res)
 - D. Authorizing the Chair to sign an agreement with National Grid for relocation of Utilities regarding the Brown’s Falls Road Bridge Project (Res)
 - E. Amending the Official County Highway Map to Reflect a Transfer of Property between St. Lawrence County and the Town of Fowler (Res)
 - F. Authorizing the Chair to Sign a Contract with Slate Hill Constructors for Replacement of Town Line Road Bridge over Lisbon Creek, BIN 3366670, Town of Oswegatchie (Res)
- 5. SOLID WASTE – DON CHAMBERS**
 - A. Authorizing the Chair to Sign a Lease with Waste Stream, Inc. DBA Casella Waste Services, for the Lease of Equipment for the Solid Waste Department (Res)
 - B. Authorizing the Chair to Sign a Memorandum of Understanding with the Development Authority of the North Country (DANC) for Collection of Disposed Paint (Res)
- 6. COUNTY ATTORNEY – STEVE BUTTON**
 - A. Authorizing Settlement of a Property Damage Claim Associated with the Allen’s Falls Road Bridge in the Town of Parishville (Res)
 - B. Authorizing the Chair to Sign a Contract with Clarkson University Regarding The St. Lawrence County Multi-Use Trail System (Res)

- C. Authorizing the Chair to Sign a Contract with JEDA Environmental Services under the Blighted Property Program for the Demolition and Abatement of Two Condemned Structures (Res)

7. LEGISLATOR LIGHTFOOT

- A. Recognizing the Good Work Being Done by the Correctional Officers and Correctional Employees at the St. Lawrence County Correctional Facility (Res)
- B. Declaring May 15, 2024, to be Peace Officer Memorial Day in St. Lawrence County (Res)

8. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. Highway
 - 1. Fill, Carpenter, Position No. 309500002
 - 2. Fill, Deputy Superintendent of Highways, Position No. 318600002
 - 3. Fill, Motor Equipment Operator, Position No. 310000032
 - 4. Abolish Bridge Construction Mechanic, and Create and Fill, Motor Equipment Operator, Position No. 310000036
- B. County Administrator’s Office
 - 1. Abolish Secretary to the Board of Legislators, and Create and Fill, Deputy Clerk to the Board of Legislators, Position No. 024000003
 - 2. Fill, Superintendent of Buildings and Grounds, Position No. 305000001

9. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE – RUTH DOYLE

- A. Information and Update (Discussion)

10. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

- A. Supporting an Application to the NYS CONNECTALL County Partnerships Program and Committing Matching Funds (Res)
- B. 2024 Q1 Financial Update (Info)

11. OLD AND NEW BUSINESS

- A. Recommendation from the Committee on Arming of Probation Officers (Discussion)

12. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Sheridan)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Smithers)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Perkins/Webster)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Webster)
- J. Soil & Water Conservation District Board of Directors (Burke/Haggard)

13. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

14. ADJOURNMENT – If there is no further business.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

**SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW D
(NO. __) FOR THE YEAR 2024, “AMENDING LOCAL LAW 1 FOR THE YEAR 2018,
“A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE
OPERATION ON CERTAIN COUNTY ROADS””**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County (hereafter, “County”) has developed and established a County-Wide Multi-Use Recreational Trail System, and

WHEREAS, the Board of Legislators determined that authorizing the development of a County-Wide Multi-Use Recreational Trail System will capitalize on the open space and forestry assets of the region to provide quality outdoor recreation activities for visitors and residents, stimulating and supporting local business and regional economic development, and conserving the natural resources for future generations, and

WHEREAS, the Board of Legislators determined that the preparation of a Multi-Use Recreational Trail Plan is necessary and appropriate to set forth the management goals and objectives as well as operational guidelines for the proposed County-Wide trail system, and

WHEREAS, by Resolution No. 262-2010, dated July 26, 2010, and pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617.2 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”), the County initiated the environmental review of the proposed development of a County-Wide Multi-Use Recreational trail System, and

WHEREAS, the Board of Legislators determined that the development of a County-Wide Multi-Use Recreational Trail System constituted a “resource management plan” as that term is defined by Part 6 NYCRR § 617.4(b)(1) of the implementing regulations, declared the Multi-Use Recreational Trail System to be a Type I action pursuant to SEQRA, and declared itself lead agency for SEQRA review, and

WHEREAS, the Board of Legislators determined that pursuant to Part 6 NYCRR § 617.6(a)(4), preparation of a draft Generic Environmental Impact Statement (“GEIS”) would better serve the Board in assessing potential environmental impacts, and directed that a draft GEIS be prepared and filed in lieu of submittal of an Environmental Assessment Form (“EAF”),

WHEREAS, to address all the potential environmental impacts associated with those aspects of the proposed Multi-Use Recreational Trail System that could be identified, as well as to provide a framework for assessing such impacts for potential future additions to the Multi-Use Recreational Trail System, the County prepared a Draft Generic Environmental Impact Statement (“DGEIS”) pursuant to SEQRA, and

May 6, 2024

WHEREAS, Resolution No. 149-2011, adopted May 2, 2011, by the Board of Legislators determined that the DGEIS was complete and as a result, the DGEIS was deemed adequate for the purpose of commencing public review of the document, and

WHEREAS, the Board of Legislators caused a Notice of Completion to be filed and published in the Environmental News Bulletin in accordance with SEQRA requirements, and

WHEREAS, the Board of Legislators has caused a Final GEIS (“FGEIS”) to be prepared which contains responses to the comments received from the public, both written and oral, as well as responses to the comments received from involved agencies, and

WHEREAS, the Board of Legislators, by Resolution No. 271-2012, adopted on November 5, 2012, declared its intent to accept the Final GEIS for the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, it has always been anticipated that additional trail segments would be added on an incremental basis in the future to the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, the County has also anticipated creating an alternate trail system through the FGEIS in order to prepare for and control any breakage or discontinued use of portions of the main trail once completed, and

WHEREAS, the alternate trail system will cross the entire County and connect the trail systems of Franklin County and Lewis County to the St. Lawrence County-Wide Multi-Use Recreational Trail System just as the main trail will, and

WHEREAS, the alternate trail system will permit the County to continue to work on the permanent Multi-Use Recreational Trail while allowing trail users to enjoy the resources and trail system of St. Lawrence County, with the intention of the county being to shut down the alternate trail once completion of the main trail occurs, and

WHEREAS, the FGEIS has established an Environmental Checklist for new trail segments (FGEIS Appendix A) to be used to assess the environmental impacts associated with potential future trail segments which, when completed, fulfills the SEQRA process by linking the proposed segment to the FGEIS, and

WHEREAS, the FGEIS Appendix A has been updated to include the alternate trail system route, and

WHEREAS, a trail segment referred to as the Alternate St. Lawrence County-Wide Multi-Use Recreational Trail extending from the open trail on Tooley Pond Road in Russell to the existing trail in Pitcairn, passing through the Town of Edwards has been determined to be added to the County-Wide Multi-Use Recreational Trail System and for which the aforementioned Environmental Checklist has been completed, and

WHEREAS, the law requires that adoption of a local law be preceded by a public hearing,

May 6, 2024

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law C (No.__) for the year 2024, will be held at 5:40 p.m. on June 3, 2024, in the Legislative Board Room, subject to approval of the Rules of Procedure for 2024.

PROPOSED LOCAL LAW D (NO.) FOR THE YEAR 2024, AMENDING LOCAL LAW 1 FOR THE YEAR 2018, "A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE OPERATION ON CERTAIN COUNTY ROADS"

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. The County of St. Lawrence hereby amends Local Law 1 for the Year 2018, a local law permitting and regulating all-terrain vehicle operation on certain County roads, specifically, **Section 4.** To add five (5) additional roads to read as follows:

Section 4. **Designated Roads & Bridges**

- ee) County Route 27 from Tooley Pond to County Route 17; 0.49 miles
- ff) County Route 17 from County Route 27 to McCarthy Road; 0.8 miles
- gg) County Route 17 from Silver Hill Road to Dana Hill Road; 1.34 miles
- hh) County Route 17 from Dana Hill Road to County Route 24 Trail Head; 2 miles
- ii) County Route 24 from Given Road to Town of Edwards line; 2 miles
- jj) County Bridge McCarthy Road; BIN 3221730

Section 2. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State and satisfactory completion of Appendix A for the County Corridor SEQ. R.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON AND LOGUIDICE, D.P.C, TO PROVIDE ENVIRONMENTAL SERVICES NEEDED TO PREPARE APPENDIX A FOR THE NEW TRAIL SEGMENT IN THE TOWN OF EDWARDS AS INCLUDED IN THE FINAL GENERIC IMPACT STUDY (FGIS) FOR THE MULTI-USE RECREATIONAL TRAIL

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on June 5, 2017, the Board of Legislators adopted Resolution No. 193-2017, amending a Local Law permitting and regulating all-terrain vehicle operation on certain County roads, and

WHEREAS, this Local Law took effect immediately upon filing with the Secretary of State and satisfactory completion of Appendix A as included in the Final Generic Impact Study (FGIS) for the Multi-Use Trail System, and

WHEREAS, a new trail segment in the Town of Edwards area will be added to the St. Lawrence County Multi-Use Trail System, and

WHEREAS, Barton and Loguidice, D.P.C. has agreed to provide environmental services needed to prepare the Appendix A-Environmental Checklist for the new trail segment for a fee not to exceed \$10,000 (BF079894 43007 TRAIL),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Barton and Loguidice, D.P.C., to provide environmental services needed to prepare Appendix A for the new trail segment in the Town of Edwards as included in the FGIS for the Multi-Use Recreational Trail, upon approval of the County Attorney.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY
ADMINISTRATOR'S OFFICE FOR THE MULTI-USE RECREATIONAL TRAIL**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the 2024 County Administrator's Budget includes appropriations for the St. Lawrence County Multi-Use Trail Fund, and

WHEREAS, the Board approved Resolution No. 137-2023, authorizing Barton and Loguidice, D.P.C., to prepare an Appendix A for the segment from Morgan Road to Picketville Road, and

WHEREAS, the project for Morgan Road to Picketville Road cannot be completed in 2024, so the request is made to adjust the Budget for 2024,

WHEREAS, as requested by the County Trail Coordinator, more supplies are needed for property maintenance on the trails, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to make the following modifications to the 2024 Budget for the County Administrator's Office for the Multi-Use Recreational Trail, as follows:

INCREASE APPROPRIATIONS:

BF079894 40800 TRAIL	B Trail Property Maintenance	\$10,000
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DECREASE APPROPRIATIONS:

BF079894 43007 TRAIL	B Trail Other Fees & Services	\$10,000
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BE IT FURTHER RESOLVED that the Budget for the Trail will be monitored closely.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH
NATIONAL GRID FOR RELOCATION OF UTILITIES REGARDING THE
BROWN'S FALLS ROAD BRIDGE PROJECT**

By Mr. Gennett, Finance Committee

WHEREAS, the Department of Highways will be replacing Brown's Falls Road Bridge, BIN 3340920, in the Town of Fine, in 2024, and

WHEREAS, National Grid (Niagara Mohawk) presently owns and operates utilities that are in conflict with the construction of Brown's Falls Road Bridge project, and

WHEREAS, National Grid has estimated the cost to relocate the utilities at approximately \$140,000 (HM551104 465CO B27),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with National Grid for the relocation of utilities regarding the Brown's Falls Road Bridge Project, upon approval of the County Attorney.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AMENDING THE OFFICIAL COUNTY HIGHWAY MAP TO REFLECT
A TRANSFER OF PROPERTY BETWEEN ST. LAWRENCE COUNTY
AND THE TOWN OF FOWLER**

WHEREAS, pursuant to Highway Law §102, the County Highway Superintendent shall “have supervision of all roads and bridges comprising the county highway system, together with any other roads, bridges, including bridges over canals and railroad bridges and state and interstate highways for which responsibility is imposed upon the county under any lawful agreement made by the county or under any other provision of law”, and

WHEREAS, an official order by New York State, Order No. 1446, dated December 2, 1982, affirms County ownership of the .13 miles of the Balmat-Fowler Road between Little York Road and State Route 812 being established as a County Road, and

WHEREAS, an official order by New York State, Order No. 2305, dated September 20, 1993, affirms County ownership of the .18 miles of the Balmat-Fowler Road between Pumhouse Road and State Highway 812 is a County Road, and

WHEREAS, in January 2024, the Town Highway Superintendent for the Town of Fowler proposed a swap of segments of roadway to accurately reflect usage of the roadways within the Town road system and the County road system, and

WHEREAS, the proposal consists of reciprocated transfers whereby the County would convey ownership of Balmat-Fowler Road, State Highway 58 to Little York Road, approximately .13 miles in length and Balmat-Fowler Road, from Pumhouse Road to State Highway 812, approximately .18 miles in length to the Town of Fowler, and

WHEREAS, the proposal envisions an exchange whereby the Town of Fowler would convey ownership of Emeryville Road, from County Route 22 to Emeryville Road Bridge (B.I.N. 2259360), approximately .13 miles in length to St. Lawrence County, and

WHEREAS, the Highway Superintendent has reviewed the proposed segments for transfer and has concluded that such parcels do not serve a County purpose in the current road inventory and the additional parcels are consistent with County usage and need, and

WHEREAS, pursuant to Highway Law § 115, “The county superintendent of highways of each county shall prepare a map showing a proposed county road system for such county to be constructed with moneys from the county road fund, such system not to include a state highway, except that a designated state highway not under state maintenance may be included in such system and be improved by a county....[t]hereafter, except as otherwise provided by section one hundred fourteen of this chapter, no road shall be constructed, reconstructed or maintained with any such county road fund moneys except the road set forth on such map,....(and) [a]mendments

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to such map may from time to time be made by such county superintendent and if approved by such board of supervisors...

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes amending the Official County Map to reflect a transfer of property between St. Lawrence County and the Town of Fowler, and

BE IT FURTHER RESOLVED that the Board of Legislators approves the transfer of Balmat-Fowler Road, State Highway 58 to Little York Road, approximately .13 miles in length and Balmat-Fowler Road, from Pumphouse Road to State Highway 812, approximately .18 miles in length, and

BE IT FURTHER RESOLVED that the County of St. Lawrence accepts the section of Emeryville Road, from County Route 22 to Emeryville Road Bridge (BIN 2259360), approximately .13 miles in length, from the Town of Fowler, and

BE IT FURTHER RESOLVED that upon adoption, St. Lawrence County accepts maintenance, repair, and legal responsibilities of said roadway, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that this amendment is contingent upon receipt of a certified resolution from the Town of Fowler affirming said transfers of roadways.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SLATE HILL
CONSTRUCTORS FOR REPLACEMENT OF TOWN LINE ROAD BRIDGE
OVER LISBON CREEK, BIN 3366670, TOWN OF OSWEGATCHIE**

By Mr. Gennett, Finance Committee

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects in its 2024 Budget, and

WHEREAS, the Department of Highways has solicited bids for the replacement of Town Line Road Bridge over Lisbon Creek, BIN 3366670, and

WHEREAS, the lowest responsible bidder for this project has been determined,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators does hereby approve the following contract to:

Contractor:	Slate Hill Constructors
Contract Title:	Town Line Road Bridge over Lisbon Creek, BIN 3366670, Town of Oswegatchie
Contract Amount:	Not to Exceed \$712,000 HM551124 465CO B6

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Slate Hill Constructors for replacement of Town Line Road Bridge over Lisbon Creek, BIN 3366670, Town of Oswegatchie, upon approval of the County Attorney.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A LEASE WITH WASTE STREAM INC.,
DBA CASELLA WASTE SERVICES, FOR THE LEASE OF EQUIPMENT
FOR THE SOLID WASTE DEPARTMENT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Waste Stream Management Inc., dba Casella Waste Services, wants to lease equipment to the Solid Waste Department for the purpose of transporting recyclables from Parishville to Harrisville, and

WHEREAS, the County Transfer Stations, in their current configurations, are not equipped to manage an approximate one-hundred percent (100%) increase in volume, and

WHEREAS, the cost is one-dollar (\$1) per year to lease three (3) trailers (WH081604 42100 RECY), and

WHEREAS, under the terms of the lease, the Solid Waste Department is responsible for any repairs to the leased equipment, and

WHEREAS, the term of this contract will be for three (3) years from May 1, 2024 to May 1, 2027,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the lease with Waste Stream Inc., dba Casella Waste Services, for the lease of equipment for the Solid Waste Department, upon approval of the County Attorney.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN MEMORANDUM OF UNDERSTANDING
WITH THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY (DANC)
FOR COLLECTION DISPOSED PAINT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Development Authority of the North Country (DANC) has partnered with PaintCare for the collection and disposal of paint, and

WHEREAS, Resolution No. 118-2024, was adopted April 1, 2024, authorizing the Chair to sign an agreement with PaintCare New York LLC for paint disposal, and

WHEREAS, DANC will be providing staff, at no cost to the County, to collect the discarded paint from the Highway Facility located at 44 Park Street, in the Village of Canton,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding with the Development Authority of the North Country (DANC) for collection disposed paint, upon approval of the County Attorney.

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Finance Committee: 4-22-2024

RESOLUTION NO.

**AUTHORIZING SETTLEMENT OF A PROPERTY DAMAGE CLAIM ASSOCIATED
WITH THE ALLEN'S FALLS ROAD BRIDGE IN THE TOWN OF PARISHVILLE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on February 7, 2024, there was a motor vehicle accident on the Allen's Falls Road Bridge in the town of Parishville resulting in a significant amount of damage to the guard rail, and the County is the legal owner of this bridge, and

WHEREAS, the vehicle, operated by Paul Merrill, was insured for purposes of property damage claims, by Progressive Insurance, and

WHEREAS, a claim was submitted to Progressive Insurance in the amount of \$9,583.58, representing the parts, equipment, and labor necessary for the repairs, and

WHEREAS, on or about March 21, 2024, Progressive Insurance offered the County \$8,689.45 to settle this claim, and

WHEREAS, the settlement proposal represents a twenty percent (20%) reduction of the material costs listed to account for depreciation; however, it would result in finality and avoid the costs of litigation on the matter,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes settlement of a property damage claim associated with the Allen's Falls Road Bridge in the Town of Parishville, and

BE IT FURTHER RESOLVED that the County of St. Lawrence, acting through the County Administrator, the County Attorney, or any other authorized agent is, upon receipt of appropriate general releases in a form approved by the County Attorney, is hereby directed to settle this claim on behalf of the County of St. Lawrence.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO:

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
CLARKSON UNIVERSITY REGARDING THE ST. LAWRENCE COUNTY
MULTI-USE TRAIL SYSTEM**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Perkins, District 7

WHEREAS, a primary Economic Development Initiative for St Lawrence County is the development of a multi-use trail that seeks to increase tourism and increase business traffic for businesses in the County, and

WHEREAS, the St Lawrence County Legislature supports this initiative and have worked collaboratively toward the timely completion of the trail, and

WHEREAS, the Board of Legislators determined that authorizing the development of a County-wide Multi-Use Recreational Trail System would capitalize on the open space and forestry assets of the region to provide quality outdoor recreation activities for visitors and residents, stimulating and supporting local business and regional economic development, and conserving the natural resources for future generations, and

WHEREAS, the Board of Legislators determined that the preparation of a Multi-Use Recreational Trail Plan was necessary and appropriate to set forth the management goals and objectives as well as operational guidelines for the proposed county-wide trail system, and

WHEREAS, by Resolution No. 262-2010, dated July 26, 2010, and pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617.2 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”), the County initiated the environmental review of the proposed development of a County-wide Multi-Use Recreational Trail System, and

WHEREAS, to address all the potential environmental impacts associated with those aspects of the proposed Multi-Use Recreational Trail System that could be identified, as well as to provide a framework for assessing such impacts for potential future additions to the Multi-Use Recreational Trail System, the County prepared a Draft Generic Environmental Impact Statement (“DGEIS”) pursuant to SEQRA, and

WHEREAS, Resolution No. 271-2012, was adopted on November 5, 2012, with intent to accept the Final GEIS for the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, in 2021, the Board of Legislators passed a new local law designed to re-establish the St. Lawrence County Multi-Trail System and create a permitting process for all-terrain vehicle enthusiasts who use the trail system, and

May 6, 2024

WHEREAS, the Board of Legislators has received anecdotal evidence of increased usage and growing popularity of the trail system, but is seeking empirical data to assess the viability and strength of the trail system, and

WHEREAS, St. Lawrence County enjoys the luxury of having four (4) academic institutions that lead in their respective fields and who have knowledge with which to help the County with its various endeavors, and

WHEREAS, among the four universities is Clarkson University, a proven academic leader in technological education, research, innovation and sustainable economic development impacting more than 7,800 students annually through nationally recognized undergraduate and graduate STEM degrees in engineering, business, science and health professions; executive education, industry-relevant credentials and K-12 STEM programs, and

WHEREAS, Clarkson is uniquely suited to assist the County with pre-professional engineering services with respect to the Multi-Use Trail System, and

WHEREAS, preliminary engagement to assess interest has occurred between Clarkson University and County Administration, and

WHEREAS, the County is interested in exploring entering into a contract with Clarkson to obtain pre-professional services that will assist the County in assessing the strength and viability of the County trail system,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the chair to sign a contract with Clarkson University regarding the St. Lawrence County Multi-Use Trail System for pre-professional engineering services, upon approval of the County Attorney.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JEDA ENVIRONMENTAL SERVICES UNDER THE BLIGHTED PROPERTY PROGRAM FOR THE DEMOLITION AND ABATEMENT OF TWO CONDEMNED STRUCTURES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, each year the County forecloses on, and sells at auction, properties that are acquired by the County for the failure of a taxpayer to make payment upon their taxes, and

WHEREAS, periodically there are properties that are not turned over to a new owner through the auction process due to perceived deficiencies in the structures on the property, or the property itself, and

WHEREAS, properties that have been foreclosed upon that do not sell at the auction become a liability to the County and result in costs to maintain and continue to make local jurisdictions whole with respect to taxes assessed, and

WHEREAS, pursuant to Article 11 of the Real Property Tax Law, the St. Lawrence County Treasurer (as Tax Enforcement Officer) and the County Attorney are entrusted with protecting the interests of the County with respect to tax delinquent parcels,

WHEREAS, as a part of the annual review of parcels performed by the St. Lawrence County Tax Foreclosure Team, it has been determined that there are a number of active and abandoned parcels that are encumbered by the presence of structural deterioration sufficient to constitute a threat to human health, safety, and community welfare, and

WHEREAS, in 2023, the Board of Legislators authorized the creation of the “Blighted Property Program”, designed to tackle blighted residential structures and augment the approach of the County to environmental clean-ups the County was already engaged in, and

WHEREAS, the Treasurer, County Attorney and the Tax Foreclosure Team have selected two (2) properties for demolition in the 2024 cycle and have solicited bids, and

WHEREAS, the Team recommends the demolition and removal of two (2) condemned structures known as 56,58 Sycamore & 98 Woodlawn, Town of Massena with Tax Map No. 405801 9.051-3-25 and 20 Larnard Street, Town of Potsdam with Tax Map No. 407403 64.050-3-7 as well as the awarding a contract for demolition and abatement services to JEDA Environmental Services,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the chair to sign a contract with JEDA Environmental Services under the Blighted Property Program for the demolition and abatement of two condemned structures, upon approval of the County Attorney.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

**RECOGNIZING THE GOOD WORK BEING DONE BY THE
CORRECTIONAL OFFICERS AND CORRECTIONAL EMPLOYEES AT THE
ST. LAWRENCE COUNTY CORRECTIONAL FACILITY**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Lightfoot, District 3

WHEREAS, on May 5, 1984, President Ronald Reagan did proclaim that the first full week of May each year would be observed as National Correctional Officers Week, in recognition of the important role these officers play in our criminal justice system, and

WHEREAS, in the year 2021 Correctional Officers and other Correctional Employees continue to play that important role, but in an ever more stressful environment due to the too frequently shown lack of respect for authority, and especially for those engaged in criminal justice professions, which is sweeping our nation and the world, and

WHEREAS, even as President Reagan observed in his 1984 Proclamation, the position of Correctional Officer, once considered merely that of a “guard”, has become increasingly more complex and demanding, involving simultaneously custodial, supervisory, and counselling roles, and that complexity continues to grow, and

WHEREAS, the Board of Legislators wishes to acknowledge the difficult job these officers and employees perform while locked inside a facility for a large part of their day, where they must securely, safely and humanely keep those committed to the jail, respecting the rights and dignity of all the inmates, including those who have been found guilty and those only awaiting adjudication, and

WHEREAS, the important and difficult role of Correctional Officers and Correctional Employees is not always recognized or appreciated by the general public,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the good work being done by the Correctional Officers and Correctional Employees at the St. Lawrence County Correctional Facility, and

BE IT FURTHER RESOLVED that the Board of Legislators acknowledges the conscientious, difficult, and dedicated service our Correctional Officers and Correctional Employees perform for the People of St. Lawrence County, and does further extend to those good public servants our gratitude for jobs well done.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

**DECLARING MAY 15, 2024, TO BE PEACE OFFICER MEMORIAL DAY
IN ST. LAWRENCE COUNTY**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Lightfoot, District 3

WHEREAS, by Presidential Executive Order and Resolution of the Congress, May 15 of each year is recognized as Peace Officer's Memorial Day, honoring all law enforcement officers who have died in the line of duty, and

WHEREAS, the week in which Peace Officer Memorial Day falls is celebrated as National Police Week, recognizing the important role that all law enforcement officers play in safeguarding the rights and freedoms of all citizens, and

WHEREAS, law enforcement officers perform an essential public service under difficult circumstances, especially today, in view of the unrest of the Nation, and

WHEREAS, the vast majority of law enforcement officers are selfless public servants who accept as part of their profession being exposed to great danger in order to protect the life and property others, with, too often, tragic results, as we have already witnessed this year, and

WHEREAS, these dedicated officers deserve to be honored for their willingness to perform that essential public service on behalf of all our citizens, and

WHEREAS, the Board of Legislators wishes to acknowledge the difficult job ask our Deputy Sheriffs and other police officers to perform, and to thank them for their willingness to do it, and

WHEREAS, the Board of Legislators wants to recognize and honor all those law enforcement officers who, over the years, have lost their lives in the line of duty,

NOW, THEREFORE BE IT, RESOLVED that the Board of Legislators declares May 15, 2024, to be Peace Officer Memorial Day in St. Lawrence County, and

BE IT FURTHER RESOLVED that the Board of Legislators acknowledges and honors the service of the St. Lawrence County Deputy Sheriffs, and all other police officers who have served, and who are serving in the County.

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Carpenter

Subunit (If Applicable):

Date Submitted: 3/7/2024

Reason Vacated: Retirement

Position Number: 309500002

Date Vacated: 03/29/2004

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: 2/17/2003

Jurisdictional Class: Non-Competitive

Appointee Will Be: Permanent

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$62,046

Fill Request Timeline: Immediately

Benefits: Yes (52.94%) \$32,847

Revenue Generating: No 0 %

Base Salary: \$51,102

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$24.57

Grade: 24

Net County Cost: \$94,893

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The duties involve the performance of skilled carpentry work in the construction and maintenance of a wide variety of public work projects and activities. An incumbent may also be required to perform duties within other skilled trades such as masonry and electric. The work is performed under general supervision with leeway permitted for the use of independent judgment in carrying out the details of the work. Supervision may be exercised over the work of laborers or others assigned to the project.

Department Head: *Donald R. Cheatham*

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

Carpenter

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and two (2) years of experience as a carpenter at the journey level.

SPECIAL REQUIREMENTS: Possession of a valid New York State driver's license appropriate for the vehicles operated.

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Deputy Superintendent of Highways

Subunit (If Applicable):

Date Submitted: 3/7/24

Reason Vacated: Retirement

Position Number: 318600002

Date Vacated: 3/27/2024

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: 5/7/2022

Jurisdictional Class: Exempt

Appointee Will Be: Permanent

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Budget

Salary of Person Leaving: \$101,172

Fill Request Timeline: Immediately

Benefits: Yes (52.94%) \$53,560

Revenue Generating: No 0 %

Base Salary: \$92,526

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$50.84

Grade: VI

Net County Cost: \$154,732

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Assists with the maintenance of the existing highway system and construction of new roads and bridges;
Keeps Superintendent informed of the need for improvement of County highways and repair of equipment;
May confer with State and local officials on highway problems within the County;
Assists with the management of snow removal and ice control programs;
Is responsible for the scheduling and supervision of the work force to assure the work is completed in an efficient and timely manner;
May instruct subordinate staff in the use and proper operation of such equipment;
Performs other duties as directed by the County Highway Superintendent;
Carries out the duties of the County Highway Superintendent in his/her absence; and
Performs other related duties

Department Head:

Dwight R. Cheabon

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

Deputy County Highway Superintendent

SUGGESTED MINIMUM QUALIFICATIONS:

1. Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Engineering, Construction Technology, or a closely related area of study and eight (8) years of progressively responsible experience in major highway construction, maintenance, design or development, including at least one (1) year of responsible full time supervisory experience; OR
2. Graduation from high school or possession of a high school equivalency diploma and ten (10) years of progressively responsible experience in major highway construction, maintenance, design or development, including at least two (2) years of responsible supervisory experience; OR
3. An equivalent combination of training and experience as described above.

SPECIAL REQUIREMENT: Possession of a valid New York State operator's license.

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Motor Equipment Operator

Subunit (If Applicable):

Date Submitted: 3/1/2024

Reason Vacated: Resignation

Position Number: 310000032

Date Vacated: 3/15/2024

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: 5/31/2022

Jurisdictional Class: Non-Competitive

Appointee Will Be: Permanent

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$42,488

Fill Request Timeline: Immediately

Benefits: Yes (52.94%) \$22,493

Revenue Generating: No 0 %

Base Salary: \$41,065

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$19.74

Grade: 18

Net County Cost: \$64,981

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Motor Equipment Operator (MEO) position, which requires a CDL, is needed for the operation of snow plow trucks and equipment. This position is also needed for road construction and maintenance. Due to the reduction in staff and the need to mechanize operations, MEO positions reflect actual Department of Highways operations. The MEO position's duties also include, but are not limited to, tree cutting, road patrolling, culvert/bridge repairs and painting. This position is also needed to maintain crew size for safety.

Department Head:

Donald R. Chamberlain

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

Motor Equipment Operator

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma, or possession of an Individual Education Plan diploma.

SPECIAL REQUIREMENT: Must obtain a Class A OR B CDL within Twelve (12) months of appointment, if required by employing agency.

St. Lawrence County Vacancy Authorization Form

Highway



Type: Abolish & Create

Motor Equipment Operator

Subunit (If Applicable):

Date Submitted: 3/14/2024

Reason Vacated: Termination

Position Number: 310000036

Date Vacated: 3/20/2024

Position # Abolished: 312300001

Position Status: Fulltime

Last Fill Date:

Jurisdictional Class: Non-Competitive

Appointee Will Be: Permanent

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

Salary of Person Leaving: \$41,065

Fill Request Timeline: Immediately

Benefits: Yes (52.94%) \$21,740

Revenue Generating: No 0 %

Base Salary: \$41,065

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$19.74

Grade: 18

Net County Cost: \$62,805

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Motor Equipment Operator position is created with the abolishment of the Bridge Construction Mechanic position, this reflects the evolving needs of our highway bridge crew.

Department Head: *Dwight R. Cheabrow*

Approved?

Yes No

County Administrator:

Resolution #: 268-2023

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

Motor Equipment Operator

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma, or possession of an Individual Education Plan diploma.

SPECIAL REQUIREMENT: Must obtain a Class A OR B CDL within Twelve (12) months of appointment, if required by employing agency.

St. Lawrence County Vacancy Authorization Form

County Administrator's Office



Type: Abolish & Create

Deputy Clerk to the Board of Legislators

Subunit (If Applicable): Board Office

Date Submitted: 3-26-2024

Reason Vacated: Other

Position Number: 024000003

Date Vacated:

Position # Abolished: 023600001

Position Status: Fulltime

Last Fill Date:

Jurisdictional Class: Non-Competitive

Appointee Will Be: Provisional

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Budget

Salary of Person Leaving: \$56,531

Fill Request Timeline: 30 Days

Benefits: Yes (52.94%) \$29,928

Revenue Generating: No 0 %

Base Salary: \$55,609

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Hourly: \$30.55

Grade: Mgmt Band II

Net County Cost: \$86,459

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

In the last twenty years, there have been three separate iterations of staffing patterns in the Board Office. In the next year, it is anticipated that the Deputy Clerk to the Board of Legislators will be retiring and this prompts a review of the needs in the office to plan ahead. As a part of this review, it is also critical to consider the available workforce that will be considered for replacement. The role of Secretary was created in approximately 2011 to support the operations when there was one Deputy Clerk who could staff every meeting of the Board of Legislators. It is anticipated that going forward, there will be a need to have two Deputy Clerks who could share the obligation of night meetings on a weekly basis as well as be fully trained to fill in during a leave or vacation. The shift in need requires a request to abolish the existing position and recreate a second Deputy Clerk to the Board of Legislators. This adjustment will provide the opportunity to go live with the Civic Clerk Program, to provide relief to the staff who could share the responsibility of evening meetings, day to day preparation of the resolutions, information, and data that requires action by the Board of Legislators and the County Administrator who is also the Clerk to the Board of Legislators. Additionally, there is a great need to have better maintenance of the minutes and proceedings among many other tasks required of the role. It will be very important to train the replacement for the current Deputy Clerk and plan for the addition of another new staff within the year. The proceedings have not been completed in a timely manner and having two Deputy Clerks would assist with getting caught up and maintaining current timely proceedings. There are other projects that have not yet been completed and could be with the return of a second Deputy Clerk, such as codification of the local laws for St. Lawrence County. In addition, the duties that are completed by the Secretary can be completed by the Deputy Clerk so there are no tasks left unassigned when the transition is complete. This Position will also help the Office manage the memberships on the countywide advisory boards, committees, and councils and alerting the Board when positions will become available for reappointment or require new members. This Position also helps with the Department Head Searches, annual performance appraisals, budget preparation, the website, local laws, coordination of events hosted by the County, manage the scholarship program for the Off Track Betting Corporation, assist with reception, maintaining the calendar and travel for the County Administrator and the Board of Legislators, coordinate contract management countywide, receive permission requests for all out of county travel, coordinate the reservations for fleet cars and room reservations, and provide support to the other units in the County Administrator's Office and departments, when needed.

If this change was not authorized, the Board Office will struggle when the current Deputy Clerk retires with no appropriate succession planning undertaken, it would create greater opportunities for work not being complete, additional mistakes, and compromised timelines for agendas could be delayed or missed.

**Abolish the Secretary to the Board of Legislators, create a Deputy Clerk to the Board of Legislators

Department Head: *Ruth A. Doyle*

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

SUGGESTED MINIMUM QUALIFICATIONS:

A) Graduation from a regionally accredited or New York State registered college or university with an Associates' degree and three (3) years of clerical or administrative experience; OR:

Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and five (5) years of experience as described in (A) above.

St. Lawrence County Vacancy Authorization Form

B&G



Type: Fill

Superintendent Buildings & Grounds

Subunit (If Applicable):

Date Submitted: 04/09/2024

Reason Vacated: Resignation

Position Number: 305000001

Date Vacated: 03/19/2024

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: 08/01/2022

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Budget

Salary of Person Leaving: \$77,788

Fill Request Timeline: Immediately

Benefits: Yes (52.94%) \$41,181

Revenue Generating: Yes 0 %

Base Salary: \$71,347

Reimbursed by Local,
State or Federal Funds: Yes 0 %

Base Hourly: \$39.20

Grade: IV

Net County Cost: \$118,970

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Superintendent of Buildings and Grounds provides critical oversight and supervision to a diverse unit that maintains operations and repairs in the facilities and grounds throughout the County. In this unit, there are maintenance workers, custodians, and groundskeepers who provide daily preventive maintenance, seasonal upkeep, and timely response to emergent issues as they arise. It is critical to have a superintendent in place who can prioritize the work and manage staff to complete the work in a timely, efficient, and effective manner for the County. The role of the Superintendent is instrumental in the planning for projects that preserve the facilities, address safety and security issues in a timely fashion, and maintain/improve the work environment for county staff and the visiting public.

If this position is not filled, it will be difficult to ensure that work is completed in a manner consistent with the goals of maintaining the facilities and grounds for the County.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

Job Qualifications

For Human Resources Use Only:
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Either:

A) Graduation from a regionally accredited or New York State registered college or university with an Bachelor's degree in electrical, engineering, building or construction technology and four (4) years' experience in large-scale building maintenance and custodial activities, three (3) years of which shall have been in a supervisory capacity; OR

B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in electrical, engineering, building or construction technology and six (6) years' experience in large-scale building maintenance and custodial activities, three (3) years of which shall have been in a supervisory capacity; OR

C) Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and eight (8) years' experience in large-scale building maintenance and custodial activities, three (3) years of which shall have been in a supervisory capacity.

May 6, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

SUPPORTING AN APPLICATION TO THE NYS CONNECTALL COUNTY PARTNERSHIPS PROGRAM AND COMMITTING MATCHING FUNDS

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Ms. Terminelli, District 14

WHEREAS, the Board of Legislators is committed to the expansion of and accessibility of broadband services throughout the County, and has demonstrated this commitment by allocating ARPA funds for infrastructure buildout that will make broadband service available to approximately one-half or 601 households in the County identified as having no access to service, and have partnered with the Development Authority of the North Country (DANC) to advance several other buildouts that have or will provide service to another 230 households, and

WHEREAS, New York State ConnectALL has issued a Request for Application (RFA) for the County Partnerships Program for buildouts in areas for which counties have initiated their own procurement process prior to the issuance of the RFA, and for which these counties are prepared to enter into enforceable commitments with service providers, pending sufficient funding, and

WHEREAS, St. Lawrence County issued RFP 2023-04, Expanding Access to Broadband in St. Lawrence County, in January 2023, soliciting bids on 21 geographic “lots”, and

WHEREAS, funding has yet not been secured for approximately 48 households or “passings” from those lots, and

WHEREAS, building-out the area that encompasses these 48 households is anticipated to cost approximately \$600,000, and the ConnectALL Office requires twenty-five percent (25%) match of project costs to come from the applicant,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators supports an application to the New York State ConnectALL County Partnerships Program, and

BE IT FURTHER RESOLVED that the Board of Legislators commits up to \$150,000 in local funds as the required matching funds, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign any documentation necessary for the application, administration, reporting and close-out of this project, upon approval of the County Attorney.

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter YTD Performance	Percent Used of Modified Budget
1. General Fund	54,051,752	6,248,302	(32,184,425)	-515%
Board Of Elections	378,570	378,570	(1,071,077)	-283%
Community Services	1,040,565	1,040,565	2,051,359	197%
Conflict Defender	647,156	647,156	168,656	26%
County Administrator	11,904,893	11,674,805	670,376	6%
County Attorney	294,420	294,420	58,679	20%
County Clerk	(1,762,238)	(1,762,238)	(57,108)	3%
District Attorney	1,940,345	2,085,308	455,656	22%
Emergency Services	2,205,523	2,334,343	490,290	21%
Human Resources	847,206	847,206	143,851	17%
Indigent Defense	1,573,314	1,573,314	336,451	21%
Information Technolog	1,466,302	1,506,302	476,722	32%
Office For The Aging	1,975,716	1,975,716	594,337	30%
Planning	609,512	609,512	79,784	13%
Probation	2,962,873	2,962,873	452,874	15%
Public Defender	1,121,695	1,121,695	327,401	29%
Public Health	4,666,002	4,667,862	1,289,536	28%
Real Property	548,900	548,900	(163,620)	-30%
Sheriff	13,386,660	13,879,570	3,515,400	25%
Social Services	40,053,066	40,532,577	9,304,053	23%
Treasurer	(32,225,340)	(81,086,766)	(51,397,943)	63%
Veterans Services	138,909	138,909	35,039	25%
Weights & Measures	106,406	106,406	12,144	11%
Youth Bureau	171,298	171,298	42,714	25%
	Adopted County Cost	Modified Budget	First Quarter YTD Performance	Percent Used of Modified Budget
1. General Fund	54,051,752	6,248,302	(32,184,425)	-515%
Revenue	(193,711,835)	(271,015,614)	(93,249,979)	34%
Appropriations	247,763,587	277,263,916	61,065,554	22%
3. County Road (Highway)	0	644,274	(9,891,356)	-1535%
Revenue	(31,489,056)	(37,134,106)	(14,452,108)	39%
Appropriations	31,489,056	37,778,380	4,560,752	12%
4. Road Machinery (Highway)	0	0	(490,905)	
Revenue	(4,827,918)	(4,827,918)	(1,732,612)	36%
Appropriations	4,827,918	4,827,918	1,241,707	26%
5. Solid Waste	0	1,053,478	(117,584)	-11%
Revenue	(5,796,585)	(5,796,585)	(1,088,201)	19%
Appropriations	5,796,585	6,850,063	970,618	14%
6. Capital Fund	3,865,413	3,815,413	(176,056)	-5%
Revenue	(130,000)	(13,488,827)	(385,416)	3%
Appropriations	3,995,413	17,304,241	209,360	1%
7. Self Insurance (County Attorney)	0	0	(2,883,126)	
Revenue	(3,873,200)	(3,873,200)	(3,581,709)	92%
Appropriations	3,873,200	3,873,200	698,583	18%
8. Liability/Casualty (County Attorney)	0	0	59,966	
Revenue	(567,062)	(567,062)	(18,226)	3%
Appropriations	567,062	567,062	78,192	14%

2024 St. Lawrence County Quarterly Budget Report

Funds Combined Summary

Category	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
Personnel (1)	52,103,847	52,759,431	10,453,140	19.8%
Equipment (2)	988,100	16,231,743	1,114,241	6.9%
Contractual (4)	147,482,208	162,232,976	29,373,098	18.1%
Revenue (5)	(226,785,045)	(304,733,874)	(100,642,224)	33.0%
Debt Principal Payments (6)	1,885,000	1,885,000	260,000	13.8%
Debt Interest Payments (7)	760,988	760,988	77,694	10.2%
Employee Benefits (8)	69,939,555	70,303,690	13,806,627	19.6%
Fund Transfers (9)	7,677,099	8,506,099	49,995	0.6%
Grand Total	54,051,752	7,946,053	(45,507,430)	-572.7%

Departments by Fund

Category	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
1. General Fund	54,051,752	6,248,302	(32,184,425)	-515.1%
Board Of Elections	378,570	378,570	(1,071,077)	-282.9%
Appropriations	1,689,940	1,689,940	234,292	13.9%
Personnel (1)	843,173	843,173	106,385	12.6%
Contractual (4)	565,684	565,684	63,691	11.3%
Employee Benefits (8)	281,083	281,083	64,216	22.8%
Revenue	(1,311,369)	(1,311,369)	(1,305,369)	99.5%
Revenue (5)	(1,311,369)	(1,311,369)	(1,305,369)	99.5%
Community Services	1,040,565	1,040,565	2,051,359	197.1%
Appropriations	10,891,145	11,351,145	2,096,712	18.5%
Personnel (1)	3,214,100	3,214,100	608,741	18.9%
Contractual (4)	6,132,306	6,592,306	1,178,598	17.9%
Employee Benefits (8)	1,544,739	1,544,739	309,373	20.0%
Revenue	(9,850,579)	(10,310,579)	(45,353)	0.4%
Revenue (5)	(9,850,579)	(10,310,579)	(45,353)	0.4%
Conflict Defender	647,156	647,156	168,656	26.1%
Appropriations	1,015,480	1,015,480	168,656	16.6%
Personnel (1)	598,387	598,387	110,794	18.5%
Equipment (2)	10,000	10,000	0	0.0%
Contractual (4)	145,561	145,561	5,858	4.0%
Employee Benefits (8)	261,532	261,532	52,004	19.9%
Revenue	(368,324)	(368,324)	0	0.0%
Revenue (5)	(368,324)	(368,324)	0	0.0%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
County Administrator	11,904,893	11,674,805	670,376	5.7%
Appropriations	14,425,114	18,051,918	1,719,464	9.5%
Personnel (1)	2,460,688	2,460,688	498,781	20.3%
Equipment (2)	26,500	535,400	11,718	2.2%
Contractual (4)	10,466,691	13,584,595	893,360	6.6%
Employee Benefits (8)	1,471,235	1,471,235	315,605	21.5%
Revenue	(2,520,221)	(6,377,113)	(1,049,088)	16.5%
Revenue (5)	(2,520,221)	(6,377,113)	(1,049,088)	16.5%
County Attorney	294,420	294,420	58,679	19.9%
Appropriations	294,420	294,420	58,682	19.9%
Personnel (1)	148,338	148,338	34,503	23.3%
Contractual (4)	68,910	68,910	5,039	7.3%
Employee Benefits (8)	77,172	77,172	19,139	24.8%
Revenue	0	0	(3)	
Revenue (5)	0	0	(3)	
County Clerk	(1,762,238)	(1,762,238)	(57,108)	3.2%
Appropriations	3,082,949	3,082,949	598,192	19.4%
Personnel (1)	1,753,324	1,753,324	339,683	19.4%
Equipment (2)	2,500	2,500	0	0.0%
Contractual (4)	280,457	280,457	46,270	16.5%
Employee Benefits (8)	1,046,668	1,046,668	212,240	20.3%
Revenue	(4,845,187)	(4,845,187)	(655,300)	13.5%
Revenue (5)	(4,845,187)	(4,845,187)	(655,300)	13.5%
District Attorney	1,940,345	2,085,308	455,656	21.9%
Appropriations	2,395,630	2,540,593	455,961	17.9%
Personnel (1)	1,525,708	1,525,708	282,740	18.5%
Contractual (4)	170,062	315,025	39,618	12.6%
Employee Benefits (8)	699,860	699,860	133,603	19.1%
Revenue	(455,285)	(455,285)	(305)	0.1%
Revenue (5)	(455,285)	(455,285)	(305)	0.1%
Emergency Services	2,205,523	2,334,343	490,290	21.0%
Appropriations	2,408,178	15,298,639	1,397,155	9.1%
Personnel (1)	1,299,676	1,299,676	255,666	19.7%
Equipment (2)	31,000	12,226,552	907,273	7.4%
Contractual (4)	337,816	1,032,725	76,365	7.4%
Employee Benefits (8)	739,686	739,686	157,851	21.3%
Revenue	(202,655)	(12,964,296)	(906,865)	7.0%
Revenue (5)	(202,655)	(12,964,296)	(906,865)	7.0%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
Human Resources	847,206	847,206	143,851	17.0%
Appropriations	858,188	858,188	147,583	17.2%
Personnel (1)	507,057	507,057	81,514	16.1%
Contractual (4)	108,218	108,218	23,589	21.8%
Employee Benefits (8)	242,913	242,913	42,481	17.5%
Revenue	(10,982)	(10,982)	(3,733)	34.0%
Revenue (5)	(10,982)	(10,982)	(3,733)	34.0%
Indigent Defense	1,573,314	1,573,314	336,451	21.4%
Appropriations	2,649,652	2,649,652	338,051	12.8%
Personnel (1)	119,213	119,213	15,919	13.4%
Contractual (4)	2,481,145	2,481,145	309,694	12.5%
Employee Benefits (8)	49,294	49,294	12,438	25.2%
Revenue	(1,076,338)	(1,076,338)	(1,600)	0.1%
Revenue (5)	(1,076,338)	(1,076,338)	(1,600)	0.1%
Information Technology	1,466,302	1,506,302	476,722	31.6%
Appropriations	1,847,350	1,887,350	476,722	25.3%
Personnel (1)	672,357	672,357	130,475	19.4%
Equipment (2)	134,100	134,100	22,997	17.1%
Contractual (4)	673,547	713,547	249,539	35.0%
Employee Benefits (8)	367,346	367,346	73,711	20.1%
Revenue	(381,048)	(381,048)	0	0.0%
Revenue (5)	(381,048)	(381,048)	0	0.0%
Office For The Aging	1,975,716	1,975,716	594,337	30.1%
Appropriations	3,922,617	3,922,617	750,646	19.1%
Personnel (1)	1,566,056	1,566,056	301,866	19.3%
Contractual (4)	1,365,669	1,365,669	254,927	18.7%
Employee Benefits (8)	990,892	990,892	193,853	19.6%
Revenue	(1,946,902)	(1,946,902)	(156,309)	8.0%
Revenue (5)	(1,946,902)	(1,946,902)	(156,309)	8.0%
Planning	609,512	609,512	79,784	13.1%
Appropriations	3,441,360	7,623,134	248,429	3.3%
Personnel (1)	415,120	415,120	89,987	21.7%
Equipment (2)	0	1,181,370	0	0.0%
Contractual (4)	2,839,433	5,839,837	113,531	1.9%
Employee Benefits (8)	186,807	186,807	44,910	24.0%
Revenue	(2,831,848)	(7,013,622)	(168,645)	2.4%
Revenue (5)	(2,831,848)	(7,013,622)	(168,645)	2.4%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
Probation	2,962,873	2,962,873	452,874	15.3%
Appropriations	3,456,355	3,458,447	776,842	22.5%
Personnel (1)	2,138,189	2,138,189	456,056	21.3%
Contractual (4)	178,150	180,242	49,890	27.7%
Employee Benefits (8)	1,140,016	1,140,016	270,896	23.8%
Revenue	(493,482)	(495,574)	(323,967)	65.4%
Revenue (5)	(493,482)	(495,574)	(323,967)	65.4%
Public Defender	1,121,695	1,121,695	327,401	29.2%
Appropriations	1,700,195	1,700,195	327,653	19.3%
Personnel (1)	1,099,241	1,099,241	214,035	19.5%
Contractual (4)	156,302	156,302	19,144	12.2%
Employee Benefits (8)	444,652	444,652	94,475	21.2%
Revenue	(578,500)	(578,500)	(252)	0.0%
Revenue (5)	(578,500)	(578,500)	(252)	0.0%
Public Health	4,666,002	4,667,862	1,289,536	27.6%
Appropriations	9,186,545	9,764,211	1,495,820	15.3%
Personnel (1)	2,105,479	2,418,721	404,032	16.7%
Equipment (2)	0	19,751	0	0.0%
Contractual (4)	5,900,006	6,000,071	852,968	14.2%
Employee Benefits (8)	1,181,060	1,325,668	238,820	18.0%
Revenue	(4,520,543)	(5,096,349)	(206,284)	4.0%
Revenue (5)	(4,520,543)	(5,096,349)	(206,284)	4.0%
Real Property	548,900	548,900	(163,620)	-29.8%
Appropriations	1,035,940	1,035,940	217,574	21.0%
Personnel (1)	620,772	620,772	123,998	20.0%
Contractual (4)	92,346	92,346	16,336	17.7%
Employee Benefits (8)	322,822	322,822	77,240	23.9%
Revenue	(487,040)	(487,040)	(381,194)	78.3%
Revenue (5)	(487,040)	(487,040)	(381,194)	78.3%
Sheriff	13,386,660	13,879,570	3,515,400	25.3%
Appropriations	15,000,804	16,647,958	3,641,048	21.9%
Personnel (1)	8,997,021	9,339,363	1,903,297	20.4%
Equipment (2)	138,200	292,281	96,169	32.9%
Contractual (4)	1,873,511	2,804,715	680,918	24.3%
Employee Benefits (8)	3,992,072	4,211,600	960,664	22.8%
Revenue	(1,614,144)	(2,768,388)	(125,647)	4.5%
Revenue (5)	(1,614,144)	(2,768,388)	(125,647)	4.5%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
Social Services	40,053,066	40,532,577	9,304,053	23.0%
Appropriations	77,335,218	78,010,946	16,817,230	21.6%
Personnel (1)	14,376,695	14,376,695	2,850,180	19.8%
Equipment (2)	290,800	900,171	76,084	8.5%
Contractual (4)	55,102,610	55,168,967	12,286,741	22.3%
Employee Benefits (8)	7,565,113	7,565,113	1,604,224	21.2%
Revenue	(37,282,152)	(37,478,369)	(7,513,177)	20.0%
Revenue (5)	(37,282,152)	(37,478,369)	(7,513,177)	20.0%
Treasurer	(32,225,340)	(81,086,766)	(51,397,943)	63.4%
Appropriations	90,462,398	95,652,724	28,982,063	30.3%
Personnel (1)	892,763	892,763	192,167	21.5%
Contractual (4)	30,496,539	30,536,865	7,140,887	23.4%
Debt Principal Payments (6)	1,360,000	1,360,000	0	0.0%
Debt Interest Payments (7)	632,200	632,200	12,000	1.9%
Employee Benefits (8)	43,600,285	43,600,285	8,106,398	18.6%
Fund Transfers (9)	13,480,611	18,630,611	13,530,611	72.6%
Revenue	(122,687,738)	(176,739,490)	(80,380,006)	45.5%
Revenue (5)	(122,687,738)	(176,739,490)	(80,380,006)	45.5%
Veterans Services	138,909	138,909	35,039	25.2%
Appropriations	163,909	163,909	35,039	21.4%
Personnel (1)	126,212	126,212	27,568	21.8%
Contractual (4)	8,313	8,313	142	1.7%
Employee Benefits (8)	29,384	29,384	7,330	24.9%
Revenue	(25,000)	(25,000)	0	0.0%
Revenue (5)	(25,000)	(25,000)	0	0.0%
Weights & Measures	106,406	106,406	12,144	11.4%
Appropriations	184,406	184,406	38,527	20.9%
Personnel (1)	115,273	115,273	24,310	21.1%
Contractual (4)	17,573	17,573	1,889	10.8%
Employee Benefits (8)	51,560	51,560	12,328	23.9%
Revenue	(78,000)	(78,000)	(26,383)	33.8%
Revenue (5)	(78,000)	(78,000)	(26,383)	33.8%
Youth Bureau	171,298	171,298	42,714	24.9%
Appropriations	315,795	379,156	43,214	11.4%
Personnel (1)	118,915	118,915	25,091	21.1%
Contractual (4)	125,673	189,034	1,832	1.0%
Employee Benefits (8)	71,207	71,207	16,291	22.9%
Revenue	(144,497)	(207,858)	(500)	0.2%
Revenue (5)	(144,497)	(207,858)	(500)	0.2%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
1. General Fund	54,051,752	6,248,302	(32,184,425)	-515.1%
Appropriations	247,763,587	277,263,916	61,065,554	22.0%
Personnel (1)	45,713,757	46,369,341	9,077,787	19.6%
Equipment (2)	633,100	15,302,126	1,114,241	7.3%
Contractual (4)	119,586,521	128,248,105	24,310,826	19.0%
Debt Principal Payments (6)	1,360,000	1,360,000	0	0.0%
Debt Interest Payments (7)	632,200	632,200	12,000	1.9%
Employee Benefits (8)	66,357,398	66,721,533	13,020,089	19.5%
Fund Transfers (9)	13,480,611	18,630,611	13,530,611	72.6%
Revenue	(193,711,835)	(271,015,614)	(93,249,979)	34.4%
Revenue (5)	(193,711,835)	(271,015,614)	(93,249,979)	34.4%
3. County Road (Highway)	(0)	644,274	(9,891,356)	-1535.3%
Appropriations	31,489,056	37,778,380	4,560,752	12.1%
Personnel (1)	4,109,295	4,109,295	902,192	22.0%
Contractual (4)	17,369,889	22,980,213	3,118,320	13.6%
Debt Principal Payments (6)	106,000	106,000	0	0.0%
Debt Interest Payments (7)	40,620	40,620	20,310	50.0%
Employee Benefits (8)	2,186,153	2,186,153	519,935	23.8%
Fund Transfers (9)	7,677,099	8,356,099	(5)	0.0%
Revenue	(31,489,056)	(37,134,106)	(14,452,108)	38.9%
Revenue (5)	(18,193,941)	(18,838,991)	(1,156,993)	6.1%
Fund Transfers (9)	(13,295,115)	(18,295,115)	(13,295,115)	72.7%
4. Road Machinery (Highway)	(0)	(0)	(490,905)	
Appropriations	4,827,918	4,827,918	1,241,707	25.7%
Personnel (1)	756,605	756,605	162,090	21.4%
Equipment (2)	55,000	55,000	0	0.0%
Contractual (4)	3,074,327	3,074,327	667,775	21.7%
Debt Principal Payments (6)	419,000	419,000	260,000	62.1%
Debt Interest Payments (7)	88,168	88,168	45,384	51.5%
Employee Benefits (8)	434,818	434,818	106,457	24.5%
Revenue	(4,827,918)	(4,827,918)	(1,732,612)	35.9%
Revenue (5)	(4,642,422)	(4,642,422)	(1,547,116)	33.3%
Fund Transfers (9)	(185,496)	(185,496)	(185,496)	100.0%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
5. Solid Waste	0	1,053,478	(117,584)	-11.2%
Appropriations	5,796,585	6,850,063	970,618	14.2%
Personnel (1)	1,172,286	1,172,286	236,863	20.2%
Equipment (2)	300,000	874,617	0	0.0%
Contractual (4)	3,516,965	3,995,826	610,475	15.3%
Employee Benefits (8)	807,334	807,334	123,280	15.3%
Revenue	(5,796,585)	(5,796,585)	(1,088,201)	18.8%
Revenue (5)	(5,796,585)	(5,796,585)	(1,088,201)	18.8%
7. Self Insurance (County Attorney)	0	0	(2,883,126)	
Appropriations	3,873,200	3,873,200	698,583	18.0%
Personnel (1)	177,012	177,012	37,331	21.1%
Contractual (4)	3,618,399	3,618,399	642,614	17.8%
Employee Benefits (8)	77,789	77,789	18,637	24.0%
Revenue	(3,873,200)	(3,873,200)	(3,581,709)	92.5%
Revenue (5)	(3,873,200)	(3,873,200)	(3,581,709)	92.5%
8. Liability/Casualty (County Attorney)	0	0	59,966	
Appropriations	567,062	567,062	78,192	13.8%
Personnel (1)	174,892	174,892	36,877	21.1%
Contractual (4)	316,107	316,107	23,088	7.3%
Employee Benefits (8)	76,063	76,063	18,227	24.0%
Revenue	(567,062)	(567,062)	(18,226)	3.2%
Revenue (5)	(567,062)	(567,062)	(18,226)	3.2%
6. Capital Fund	3,865,413	3,815,413	(176,056)	-4.6%
Projects	0	8,356,099	(5)	0.0%
Highway	0	8,356,099	(5)	0.0%
Appropriations	0	8,356,099	(5)	0.0%
Contractual (4)	0	8,356,099	(5)	0.0%
Highway Outpost Projects	284,038	(8,072,061)	1,505	0.0%
Highway	284,038	284,038	1,500	0.5%
Appropriations	284,038	284,038	1,500	0.5%
Personnel (1)	20,823	20,823	0	0.0%
Equipment (2)	29,901	29,901	0	0.0%
Contractual (4)	208,366	208,366	1,500	0.7%
Employee Benefits (8)	24,948	24,948	0	0.0%

2024 St. Lawrence County Quarterly Budget Report

	Adopted County Cost	Modified Budget	First Quarter Performance	Percent of Modified Budget
Treasurer	0	(8,356,099)	5	0.0%
Revenue	0	(8,356,099)	5	0.0%
Fund Transfers (9)	0	(8,356,099)	5	0.0%
Other Projects	3,581,376	3,531,376	(177,556)	-5.0%
County Administrator	3,451,216	3,551,216	(127,556)	-3.6%
Appropriations	3,581,216	3,681,216	2,444	0.1%
Contractual (4)	3,581,216	3,681,216	2,444	0.1%
Revenue	(130,000)	(130,000)	(130,000)	100.0%
Revenue (5)	(130,000)	(130,000)	(130,000)	100.0%
Information Technology	65,000	65,000	0	0.0%
Appropriations	65,000	65,000	0	0.0%
Contractual (4)	65,000	65,000	0	0.0%
Treasurer	65,160	(84,840)	(50,000)	58.9%
Appropriations	65,160	65,160	0	0.0%
Contractual (4)	65,160	65,160	0	0.0%