

**BOARD OF LEGISLATORS**  
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**RUTH A. DOYLE**  
County Administrator

**DAVID FORSYTHE**  
Chair, Board of Legislators

**TO:** St. Lawrence County Legislators and Other Interested People  
**FROM:** Kelly S. Bigwarfe, Deputy Clerk  
**DATE:** March 3, 2023  
**SUBJECT:** **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, March 6, 2023**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

Order of Business:

Call to Order  
Roll Call  
Prayer followed by the Pledge of Allegiance  
Approval of Agenda  
Approval of Minutes  
Senator Dan Stec  
Communications  
Citizen Participation  
Presentation of Resolutions  
County Administrator's Report  
Old/New Business  
Committee Reports  
Executive Session  
Appointments  
Chair's Appointments  
Adjournment

*Please Note: Attendance at the following locations are available:  
Board of Legislators' Board Room – 48 Court Street, Canton New York 13617  
Alternate Locations – Malyn Condo Resort, 107<sup>th</sup> Avenue, Treasure Island, Florida 33706 (as per Local Law 3 of 2022)  
and/or electronically at St. Lawrence County Website: [www.stlawco.org](http://www.stlawco.org) via YouTube*

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR THE DISTRICT ATTORNEY'S OFFICE FOR THE PURCHASE OF CELLEBRITE UNIVERSAL FORENSICS EXTRACTION DEVICE (UFED) PROGRAM, LAPTOP, AND STORAGE FOR THE PROSECUTOR CASE MANAGEMENT SYSTEM (PCMS)**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Discovery Grant funds were received in 2022 for use in 2022-2023 to provide for the purchase of a laptop (\$6,065), Cellebrite Universal Forensics Extraction Device (UFED) Program (\$10,625), and storage fees for PCMS Program (\$8,742), and

**WHEREAS**, it is necessary to modify the 2023 Budget for the Office of the District Attorney,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the District Attorney's Office for the purchase of purchase of Cellebrite Universal Forensic Extraction Device (UFED) Program, laptop, and storage for the Prosecutor Case Management System (PCMS), as follows:

**INCREASE REVENUE:**

J1030895 56000	J State Aid Special Items	\$25,431
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**INCREASE APPROPRIATIONS:**

J1011654 42000	J Office Supplies	\$6,064
J1011654 43007	J Other Fees and Services	<u>19,367</u>
		\$25,431

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SLIC NETWORK SOLUTIONS, INC. FOR REDUNDANT INTERNET CONNECTION AND SERVICE AT THE BACKUP 911 CENTER**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Emergency Services is planning to undergo an extensive dispatch center renovations which will include the upgrade of technological equipment, office renovations, and service upgrades at both the Primary (Canton) and Backup (Massena) 911 Centers, and

**WHEREAS**, Resolution No. 347-2021 authorized the purchase of an upgraded 911 call-taking solution for both the Primary and Backup 911 Centers, and

**WHEREAS**, the intended installation date for the upgraded 911 call-taking solution is estimated to be between March and June of 2023, and

**WHEREAS**, in order to have a redundant connection between the Primary and Backup 911 Centers to share vital data, an additional internet vendor is required, and

**WHEREAS**, SLIC Network Solutions, Inc. is offering 50m x 50m Internet Service with 1 Static IP Address an initial installation and setup cost of \$49 and monthly cost \$69.95 which shall be sufficient for creating the redundant connection (X2Z36402 25000 PSAP),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with SLIC Network Solutions, Inc., for redundant internet service at the Backup 911 Center, upon approval of the County Attorney.

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**APPROVAL OF BAD DEBT WRITE OFF FOR THE PROBATION DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, Resolution No. 87-2014 authorized the Chair to sign a contract with Falcon Recovery Systems, LLC in an effort to consolidate collection work under one contract, and

**WHEREAS**, although the amount owed is written off, the amount due is placed in the file of the client in an effort to collect payment should they return for services in the future, and

**WHEREAS**, in 2021 bad debt accounts were \$5,048 for Drug Testing Fees and \$6,545.27 for Supervision Fees, for a total of \$11,593.27, written off last year by Resolution No. 76-2022, and

**WHEREAS**, in 2022 bad debt accounts from 2016, six years uncollectible, were \$5,864.75 for Drug Testing Fees and \$5,189 for Supervision Fees, for a total of \$11,053.75, and

**WHEREAS**, while the write offs assist with the accounting aspects, collection efforts will continue,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators approves the bad debt write offs for the Probation Department, as follows:

**DECREASE CONTRA ASSET ACCOUNT:**

01TG0389 501Q0	T Allowance for Receivables Probation	\$11,054
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**DECREASE ASSET ACCOUNT:**

01TG0380 501Q0	T Q Accounts Receivable	\$11,054
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March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PROACT  
TO PROVIDE PHARMACY BENEFIT MANAGEMENT SERVICES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County has a long relationship with ProAct and a contract to provide Pharmacy Benefit Management Services, and

**WHEREAS**, the current contract with ProAct Pharmacy Benefit Management Services will expire May 31, 2023, and

**WHEREAS**, St. Lawrence County Benefit Consultants (Burnham Benefit Advisors) has secured Requests for Proposals (RFPs) for Pharmacy Benefit Management services in December 2022, and

**WHEREAS**, the proposals demonstrated ProAct to be the most competitive with the lowest cost proposal which represents a cost savings of approximately \$627,000/year over the prior twelve (12) months, and

**WHEREAS**, an additional employer savings of approximately \$1.3M/year and member co-pay savings of approximately \$168,000/year could be realized with a new program offer by ProAct called the "ProAct Plus Program" which may require mandatory participation of members and therefore union consent, and

**WHEREAS**, ProAct offers no disruption of benefits or services, and the Healthcare Committee recommends the County continue providing Pharmacy Benefit Management services through ProAct, and

**WHEREAS**, ProAct will provide a three (3) year contract beginning June 1, 2023 through May 31, 2026 with the ability to renew early on April 1, 2023 for additional savings of approximately \$105,000 (T5090458 84500),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a three (3) year contract with ProAct (June 1, 2023 through May 31, 2026), to provide Pharmacy Benefit Management Services, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** this contract will include repricing to begin in April 2023.

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A MITEL GENERAL MAINTENANCE AGREEMENT FOR TELEPHONE INFRASTRUCTURE SUPPORT WITH TWINSTATE TECHNOLOGIES FOR INFORMATION TECHNOLOGY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the County awarded a competitive bid for the installation and support of a VOIP telephone system in 2008 to Twinstare Technologies, and

**WHEREAS**, the infrastructure supporting this telephone system requires ongoing maintenance and incurs repair costs for both parts and labor, and

**WHEREAS**, Twinstare Technologies is able to offer a General Maintenance Agreement (GMA) under the Sourcewell Contract, for a monthly cost of \$2,476 to cover repair costs, and

**WHEREAS**, the Information Technology 2023 Budget has funding budgeted for this purpose (CD016804 42306),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Mitel General Maintenance Agreement for telephone infrastructure support with Twinstare Technologies for Information Technology, upon approval of the County Attorney.

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR INFORMATION TECHNOLOGY  
DEPARTMENT FOR WINDOWS SYSTEM UPDATES**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Windows Server software used by the County to administer access to County network applications requires updating, and

**WHEREAS**, during the 2023 Budget preparation process, this was identified as a need this year and the installation will occur during the second quarter of 2023, and

**WHEREAS**, the software that provides County email access also requires updating for security, support and features, and

**WHEREAS**, the Microsoft Office software used by County users will not be supported in the near future, and

**WHEREAS**, there are considerable software and licensing costs involved in effecting these updates,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the County Treasurer to modify the 2023 Budget for the Information Technology Department for windows server, email, and office software updates, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	<del>\$178,060</del> <b>\$238,000</b>
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**INCREASE APPROPRIATIONS:**

CD016804 42004	C IT Computer Software	<del>\$178,060</del> <b>\$238,000</b>
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*Note: Changes made at Committee are reflected in strikeouts and bold.*

March 6, 2023

Operations Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH JUNIPER NETWORKS FOR THE ACQUISITION OF MIST WIRELESS ACCESS POINTS AND MANAGEMENT SOFTWARE FOR ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the County maintains wireless networks for use by county staff and visitors to County facilities, and

**WHEREAS**, the wireless access points supporting this network will not be supported by the end of April 2023, and during the 2023 Budget preparation this need was discussed and planned for in the targeted contingency, and

**WHEREAS**, staff from Information Technology recommends Mist Wireless Access Points, made by Juniper Networks, the manufacturer of the network switches the County now uses, are the most suitable replacement for the County and includes management software which works seamlessly between the wired and wireless networks to assure greater efficiency and ability to support, and

**WHEREAS**, Juniper Networks, through its partner, ABS Solutions, Inc., has offered pricing via the NYS Contract to replace the 54 remaining access points, including one year of maintenance, to be paid over four (4) years at 8.44% interest, beginning this year, in the amount of \$8,291.41 each year (CD016802 22001) staying within the 2023 Budget of the IT Department,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an agreement with Juniper Networks for the Acquisition of Mist Wireless Access Points and Management Software for St. Lawrence County, upon approval of the County Attorney.



March 6, 2023

Services Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES FOR FUNDING RECEIVED FROM NYS OASAS TO ST. LAWRENCE COUNTY AS PASS THROUGH FUNDING TO APPROVED AGENCIES**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, Community Services has received an updated NYS OASAS state aid funding authorization to St. Lawrence County for jail-based Medication Assisted Treatment that includes salary and fringe support adjustments, and

**WHEREAS**, in order to fully expend funds in 2022, any expenses remaining could be covered by these funds,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services for funding received from NYS OASAS to St. Lawrence County as pass through funding to approved agencies, as follows:

**INCREASE APPROPRIATIONS:**

A1242301 11000	JB MOUD Direct Service Worker	\$14,272
A1242301 12000	JB MOUD Supervisory/Admin	1,736
A1242301 18000	JB MOUD Overtime	23
A1242301 19051	JB MOUD Longevity Payments	42
A1242301 19550	JB MOUD Health Insurance Buyout	123
A1242304 42004	JB MOUD Computer Software	200
A1242304 46500	JB MOUD Program Payments	75,772
A1242308 81000	Retirement	1,771
A1242308 83000	Social Security	1,176
A1242308 84000	Workers' Compensation	430
A1242308 84500	Group Life Insurance	28
A1242308 86000	Hospital & Medical Insurance	4,155
A1242308 86500	Dental Insurance	201
A1242308 89000	Vision Insurance	<u>71</u>
		\$100,000

**INCREASE REVENUE:**

A1234865 56000	A SA Jail Based Chemical Dependency	\$100,000
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*Note: A change was made to this resolution after Committee to correct account numbers.*

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Services Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES FOR  
COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM II  
(COSSAP II) FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, St. Lawrence County Community Services opened an Opioid Treatment Program (OTP) on July 18, 2022, and

**WHEREAS**, the County has recognized the need for increased recovery and harm reduction services for individuals with Opioid Use Disorder (OUD), and

**WHEREAS**, On September 30, 2022, the County received notice from the Office of Justice Programs that the application submitted by St. Lawrence County was successful and will receive funding opportunities entitled Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II), and

**WHEREAS**, the County has recognized the Opioid Treatment Clinic as a sub-recipient for the COSSAP Award Number 15PBJA-22-GG-04477-COAP, from the Office of Justice Programs,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Community Services for Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP II) Funding from the Office of Justice Programs, as follows:

**INCREASE APPROPRIATIONS:**

A1442301 11000 OT	A OTP Direct Services Worker	\$26,090
A1442308 81000 OT	A Retirement	2,906
A1442308 83000 OT	A Social Security	1,800
A1442308 84000 OT	A Workmen Compensation	650
A1442308 84500 OT	A Group Life Insurance	47
A1442308 86000 OT	A Hospital & Medical Insurance	7,610
A1442308 86500 OT	A Dental Insurance	305
A1442308 89000 OT	A Vision Insurance	102
A1442302 21000 OT	A OTP Furniture & Furnishings	9,000
A1442302 25000 OT	A OTP Technical Equipment	12,500
A1442304 42000 OT	A OTP Office Supplies & Expenses	1,462
A1442304 42001 OT	A OTP Computer Supplies	1,200
A1442304 42101 OT	A OTP I/D Copying Equipment	30
A1442304 42303 OT	A OTP I/D Phone Charges	50
A1442304 42402 OT	A OTP I/D Postage	20
A1442304 43005 OT	A OTP Advertising Fees	1,000
A1442304 43007 OT	A OTP Other Fees & Services	39,600
A1442304 45100 OT	A OTP Medical Supplies & Expenses	136,500

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A1442304 407HS OT OTP Human Services Building Renovations	891
A1442304 408HS OT OTP Human Services Building Maintenance	<u>961</u>
	\$242,724

**INCREASE REVENUE:**

A1416305 55000 OT	A OTP Clinic Revenue	\$242,724
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until the grant is fully expended.

*Note: Changes were made to account numbers following Committee.*

March 6, 2023

Services Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A PARTICIPATION AGREEMENT WITH NORTH COUNTRY INDEPENDENT PRACTICE ASSOCIATION (IPA), LLC, FOR BEHAVIORAL HEALTH PROVIDER SERVICES**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the North Country Independent Practice Association (IPA), LLC, was established to coordinate and assist with payer contracting, as well as to develop a clinically integrated network of Participating Providers who work together to promote high quality coordinated and efficient care to patients, and

**WHEREAS**, the IPA contracts with licensed physicians and other health care professionals, and makes certain contract proposals available to these physicians and other providers, and

**WHEREAS**, the IPA seeks to provide high quality and efficient services by assuring that participating providers utilize clinical protocols as a part of the clinical and financial integration program of the IPA and as a condition of participation in the IPA, and by gathering data, applying evidence-based medicine and best clinical practice protocols, and implementing appropriate pay-for-performance incentives based on outcomes, and

**WHEREAS**, the IPA intends to work with Providers to develop clinical integration and quality improvement initiatives that will distinguish IPA and Provider through the use of shared clinical data, establishment of quality, safety, efficiency, and patient satisfaction measures and benchmarks, and development of evidence-based clinical protocols to improve Provider performance and efficiency,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a participation agreement with the North Country Independent Practice Association (IPA), LLC, for behavioral health provider services, upon approval of the County Attorney.

March 6, 2023

Services Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A COOPERATIVE AGREEMENT WITH  
NORTH COUNTRY INDEPENDENT PRACTICE ASSOCIATION, LLC**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the North Country Independent Practice Association (North Country IPA) is an LLC located at 120 Washington Street, Suite 230, Watertown, NY with the purpose of contracting between the IPA and one or more managed care organizations, and

**WHEREAS**, the North Country IPA has executed a no-risk value-based contract with Fidelis Care, to manage quality and cost for those enrolled in their Managed Medicaid TANF, SSI, and HARP plans for the term of January 1, 2023 through December 31, 2023, and

**WHEREAS**, Community Services is a participating member of the IPA, and the North Country IPA, in partnership with Fidelis Care, will informally assign attribution to behavioral health partners within the North Country IPA, based on billable service utilization, and

**WHEREAS**, the North Country IPA seeks to continue collaboration with St. Lawrence County Community Services for members informally attributed to their organization for the purposes of improving quality and cost, and

**WHEREAS**, Community Service has committed to using the data to provide or facilitate quality and value-based care to the identified patients, to the best of their ability, through (1) quality care gap closure, (2) care management, inclusive of Transitional Care Management (mTCM), and (3) risk coding,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Cooperative Agreement with the North Country Independent Practice Association, LLC, for behavioral health provider services, upon approval of the County Attorney.

March 6, 2023

Services Committee: 2-13-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR SOCIAL SERVICES FOR INCREASED COSTS ASSOCIATED WITH ADMINISTRATION, FOSTER CARE, AND CHILD CARE**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, due to higher than anticipated costs in Administration and Foster Care/Child Care, and lower local weekly medical assistance costs, it is necessary to modify the 2022 Budget for Social Services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Social Services for increased costs associated with Foster Care and Child Care, as follows:

**INCREASE APPROPRIATIONS:**

DAA60104 43006	D ADM Document Management	\$36,000
DSC61194 465IT	D CSE Institutions	<u>150,000</u>
		\$186,000

**DECREASE APPROPRIATIONS:**

DMM61004 46500	D Medicaid to State	\$186,000
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March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, D.P.C. FOR ENGINEERING SERVICES FOR COUNTY ROUTE 38 (FURNACE STREET) BRIDGE OVER RAQUETTE RIVER, BIN 3363530**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Board of Legislators approved and funded Capital Bridge Projects, and

**WHEREAS**, the Department of Highways has solicited qualifications for engineering services for the rehabilitation of County Road 38 (Furnace Street) Bridge over Raquette River, BIN 3363530, and

**WHEREAS**, the best qualified consultant for this project has been determined,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract for engineering services for County Route 38 (Furnace Street) Bridge over Raquette River, BIN 3363530, upon approval of the County Attorney, and does hereby approve the following contract to:

Consultant:	Barton & Loguidice, D.P.C.
Contract Title:	County Route 38 Bridge over Raquette River BIN 3363530 Town of Norfolk
Engineering Fee:	Not to Exceed \$8,500 HM551124 430ED B19

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN ROADSIDE MOWING CONTRACTS**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the 2023 St. Lawrence County Budget provided for the approval and funding of the 2023 Roadside Mowing, and

**WHEREAS**, the Department of Highways will contract with five (5) towns for roadside mowing on 80.73 miles of County Roads (HM351104 430RM),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign roadside mowing contracts, upon approval of the County Attorney, to the following towns, as follows:

Towns:	Clifton Fine Louisville Piercefield Stockholm
Contract Title:	Roadside Mowing
Contract Amount:	\$305.00/mile



March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT BETWEEN THE NEW YORK ENVIRONMENTAL PROTECTION AND SPILL COMPENSATION FUND AND COUNTY OF ST. LAWRENCE, NEW YORK, REGARDING TAX DELINQUENT PROPERTY OWNED BY ANDY L. MASLIN JR. AND DONNA M. MASLIN**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, St. Lawrence County has developed a strategic plan to target potentially environmentally contaminated properties throughout the County to assist in making these once economically productive properties beneficial to their communities again, and

**WHEREAS**, with assistance of Gary Bowitch, Esq., St. Lawrence County has worked to identify properties in need of remediation, and

**WHEREAS**, the site, comprised of a singular tax map parcel, was identified as requiring environmental remediation before it can be conveyed via auction, and

**WHEREAS**, the County of St. Lawrence ("County") has commenced an action against property located in the Town of Waddington due to tax delinquency by a tax foreclosure proceeding on November 1, 2020, for unpaid ad valorem real property taxes with respect to the following property located in St. Lawrence County (hereinafter referred to as the "Maslin Site"):

"Maslin Site"

- Record Owner: Andy L. Maslin Jr. and Donna M. Maslin
- Site Address: 5262 CR 14, Waddington, New York
- Tax ID #: 22.058-1-4.2
- Delinquent Taxes Owed: \$22,614.76
- DEC Spill No: 22-06326
- DEC Spill Cleanup Status: Open

**WHEREAS**, the New York Environmental Protection and Spill Compensation Fund (the "Fund") was created by Navigation Law §179, and

**WHEREAS**, the Fund is seeking to perform cleanup of petroleum contaminants at the Site, and

**WHEREAS**, pursuant to Navigation Law §180, the administrator of the Fund is authorized to settle claims on behalf of the Fund and to make additional expenditures for cleanup of any potentially petroleum contaminated sites, and

**WHEREAS**, an agreement between the Fund and the County would require the State of New York to perform all necessary environmental remediation at the Site after the County acquires title to the Site through tax foreclosure at a cost to be solely borne by the State of New York, and

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**WHEREAS**, in order to facilitate redevelopment of the Site, the County wants to enter into an agreement with the Fund wherein the Fund would release its potential claims against the County, for past and future cleanup and removal costs incurred by the State, including interest thereon and applicable penalties prior to the County taking title to the Site through tax foreclosure, and

**WHEREAS**, any release provided by the Fund to the County shall extend to the successors or assigns of the County with respect to the Site, however, such releases shall not extend, nor can they be transferred to any successors or assigns of the County at the Site, if such successors in title are persons deemed legally responsible for the discharge of petroleum at the Site,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an agreement between the New York Environmental Protection and Spill Compensation Fund and the County of St. Lawrence, New York, regarding a tax delinquent property owned by Andy L. Maslin Jr. and Donna M. Maslin, and any other agreements necessary to effectuate the terms of the agreement, upon approval of the County Attorney.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**OPPOSING THE IMPOSITION OF ADDITIONAL UNFUNDED MANDATES IN THE  
NEW YORK STATE FY 2024 BUDGET AND CALLING ON THE GOVERNOR OF  
NEW YORK STATE TO REMOVE PART M OF THE ARTICLE VII REVENUE BILLS  
FROM THE 2024 EXECUTIVE BUDGET**

By Mr. Gennett, Chair, Finance Committee  
Co-Sponsored by Mr. Reagen, District 1; **Mr. Lightfoot, District 3; Mr. Sheridan, District 4;  
Mr. Smithers, District 5; Mr. Denesha, District 6; Mr. Perkins, District 7;  
Mr. Burke, District 12; and Ms. Curran, District 15**

**WHEREAS**, State leaders have identified property taxes as the number one fiscal burden for homeowners and small businesses, as well as the largest impediment to economic growth and job creation in Upstate New York and Long Island, and

**WHEREAS**, facing growing scrutiny over income tax increases at the State level, the State has crafted a defacto policy whereby new initiatives passed at the State level require county real property taxpayers to finance with local tax dollars that, for the most part, counties in other states are not required to finance (specifically, Indigent Defense, Elections, and Medicaid), and

**WHEREAS**, the elected leaders of St. Lawrence County have strongly advocated in support of ways to lower the property tax burden for homeowners and businesses, such as the on-going push for the State to assume its legal responsibility for the cost of indigent defense to advocating nearly fifty (50) years ago for the State to assume the costs of the largest state mandate, Medicaid, which has grown in cost from \$100 million then to over \$7.5 billion today, and

**WHEREAS**, these State-imposed mandates on counties require more than \$12 billion annually in locally raised taxes to be sent to the State Capitol so they can be used by the State in lieu of state raised taxes to pay for state programs and initiatives, and

**WHEREAS**, on February 1, 2023, the Governor of New York State announced New York State's Fiscal Year 2024 Executive Budget (the "Budget"), and

**WHEREAS**, the Budget includes Article VII Revenue Bills, and

**WHEREAS**, a less noticeable provision included in the Article VII Revenue Bills is found in Part M which adds a new section 989 of the Real Property Tax Law titled "Distribution of surplus in tax enforcement proceedings" ("Proposed Budget Legislation"), and

**WHEREAS**, the Proposed Budget Legislation seeks to require municipalities governed by Article 11 of the Real Property Tax Law ("RPTL"), which is the process employed by St. Lawrence County for enforcement and collection of delinquent real property taxes, to give "excess" money to the prior tax-delinquent owner of the real property sold by the municipality after taking title pursuant to Article 11 of the RPTL at auction, and

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**WHEREAS**, the “excess” referred to in the legislation is a term of art as the financial calculation would shift to an analysis of application on each individual property, rather than collectively on the full foreclosed debt, and

**WHEREAS**, the “excess” referred to would not permit for the application of administrative costs for the work performed related to said properties, including the work necessary to track down the former delinquents and provide them the alleged “excess” funds, and

**WHEREAS**, the proposal ignores the fact that the counties have far more properties annually that they do not recover the delinquent taxes at auction following sale and that those losses are offset by the “excess” recoveries on other properties sold in the same auction, and

**WHEREAS**, the Proposed Budget Legislation should be removed from the Fiscal Year (“FY”) 2024 Budget because it is arguably (1) unconstitutional since Article VIII, Section 1 of the New York Constitution restricts a county from giving any money to or in aid of any individual, or private corporation or association or private undertaking; (2) unfair to lien holders since all liens are cut off by Section 1131 of Article 11 at the time an interested party fails to redeem or answer, which time comes prior to the County taking title and selling the parcel; (3) it will be practically impossible for a county to accurately account for all administrative costs associated with administering enforcement of taxes for thousands of parcels during a two year time period involving subcontractors and staff from multiple departments; (4) it is unclear whether litigation costs incurred in enforcing taxes pursuant to Article 11 would be included; (5) the number of unpaid parcels are likely to increase with owners knowing that they do not have to pay lien holders, including the mortgage lien on their home, real estate agents and other costs that would be required absent this Proposed Budget Legislation; (6) the Proposed Budget Legislation does not address the circumstances where there is no “prior owner” or the prior owner has deceased or the method and attempts required to ensure that the “prior owner” accepts payment; and (7) it is unfair to the gross majority of parcel owners in the County who timely pay their taxes or properly sell their home if they no longer desire, and

**WHEREAS**, modifying the Real Property Tax Law in the manner as proposed by the Governor is likely to result in county financial losses across the State of New York of millions of dollars annually that are foreseeably recoverable only from increases in University researchers have documented in numerous reports how New York’s practice of shifting fiscal responsibilities from the state to lower levels of government including counties creates severe imbalances between New York and other states in relation to property taxes, and

**WHEREAS**, where a county cannot find a tax delinquent to turn over the “excess” to or the tax delinquent is deceased, as is often the case, the county will be required to give the money to the State of New York, with the expectation that it will ultimately be added to the general revenue of the State,

**WHEREAS**, the practice of using local revenues to subsidize the State Budget is the number one reason why property taxes in New York are the highest in the nation,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators opposing the imposition of additional unfunded mandates in the New York State FY 2024 Budget and calling on the Governor of New York State to remove Part M of the Article VII Revenue Bills from the 2024 Executive Budget, and

March 6, 2023

**BE IT FURTHER RESOLVED** the Board of Legislators urges the New York State Legislature to reject the inclusion of Part M of the Revenue Bills in the FY2024 Budget in the event that the Governor will not withdraw her support for such a provision, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; Assemblyman Scott Gray, and all Counties of the State of New York.

*Note: Changes made during Committee are reflected in bold.*

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW A (NO. \_\_) FOR THE YEAR 2023, “EXEMPTIONS FOR CERTAIN MEMBERS OF VOLUNTEER FIRE COMPANIES AND AMBULANCE SERVICES IN ST. LAWRENCE COUNTY PURSUANT TO SECTION 466-A OF THE REAL PROPERTY TAX LAW” AND REPEALING LOCAL LAW NO. 2 FOR THE YEAR 2005 IN ST. LAWRENCE COUNTY**

By Mr. Gennett, Chair, Finance Committee  
Co-Sponsored by Ms. Haggard, District 10 and Ms. Curran, District 15

**WHEREAS**, in 2005, the St. Lawrence County Board of Legislators passed Local Law No. 2 for the Year 2005 granting real property tax exemptions to certain volunteer firefighters and ambulance service members within St. Lawrence County pursuant to specific home rule legislation identified as Real Property Tax Law § 466-f, and

**WHEREAS**, on December 27, 2022, Governor Hochul signed into law a new provision of the Real Property Tax Law (RPTL) identified as Section 466-a , and

**WHEREAS**, RPTL § 466-a gives municipalities, school districts, and fire districts throughout the State the option to provide a property tax exemption of up to ten percent (10%) to volunteer firefighters and ambulance workers subject to certain caveats, and

**WHEREAS**, the newly adopted RPTL § 466-a grants to taxing jurisdictions greater authority in identifying how to define an “active” volunteer that would be eligible for the tax exemption, and

**WHEREAS**, RPTL § 466-a provides, at local option, that a lifetime exemption may be provided to volunteers with at least 20 years of service as long as they maintain their primary residence in the county they have served as well as allowing taxing jurisdictions permission to allow un-remarried surviving spouses of eligible volunteers to retain an exemption granted as a result of services of a deceased spouse, and

**WHEREAS**, even though St. Lawrence County has been offering a similar exemption for volunteer firefighters and ambulance workers under RPTL§ 466-f since 2005, the County must adopt a new local law to conform to the new Statewide exemption statute no later than December 9, 2025, and

**WHEREAS**, failure or refusal to pass a new local law granting the exemption by December 9, 2025 will result in a lapse of the exemption as all of the “old” exemption statutes will be repealed, and

**WHEREAS**, the law requires that a Local Law adoption be preceded by a public hearing,

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing on proposed Local Law A (No. \_\_) for the Year 2023, will be held on Monday, April 3, 2023, at 5:50 p.m. in the Legislative Chambers.

March 6, 2023

**PROPOSED LOCAL LAW A (NO. \_\_\_\_\_) FOR THE YEAR 2023,  
“EXEMPTIONS FOR CERTAIN MEMBERS OF VOLUNTEER FIRE COMPANIES  
AND AMBULANCE SERVICES IN ST. LAWRENCE COUNTY PURSUANT TO  
SECTION 466-A OF THE REAL PROPERTY TAX LAW” AND REPEALING  
LOCAL LAW NO. 2 FOR THE YEAR 2005**

**BE IT ENACTED** by the Board of Legislators of St. Lawrence County as follows:

**Section 1. Purpose**

This Local Law is enacted for the purpose of providing a partial tax exemption upon real property based upon the owner’s volunteer membership in a Fire Department or First Aid Unit primarily located and operated within St. Lawrence County as permitted by Section 466-a of New York’s Real Property Tax Law.

**Section 2. Legislative Intent**

The purpose of this article is to provide a partial exemption from taxation imposed by the County of St. Lawrence upon real property situated within the County of St. Lawrence owned by persons who voluntarily serve as members of a volunteer Fire Department or volunteer ambulance service under the parameters set forth herein, pursuant to the authority vested in the County by § 466-a of the Real Property Tax Law of the State of New York.

**Section 3. Partial Exemption Granted**

A. Real property owned by an enrolled volunteer member of a St. Lawrence County Fire Department or Ambulance Service or such enrolled member and spouse residing within St. Lawrence County shall be exempt from taxation to the extent of ten percent (10%) of the assessed value of such property for County purposes, exclusive of special assessments.

B. Such exemption shall not be granted to an enrolled member of a St. Lawrence County Volunteer Fire Department or Ambulance Service unless:

1. The applicant resides within the County of St. Lawrence;
2. The property is the primary residence of the applicant;
3. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant’s residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
4. The applicant has been certified by the authority having jurisdiction for a St. Lawrence County Volunteer Fire Department or Ambulance Service as an enrolled member of said Department or Ambulance Service having served a minimum of two consecutive years of service. The Chief of the Department or Ambulance Service, or his/her designee, shall determine eligibility for the exemption established hereunder utilizing the official service records of each applicant.

**Section 4. Lifetime Partial Exemption Eligibility**

Any enrolled member of a St. Lawrence County Fire Department or St. Lawrence County Ambulance Service who accrues more than twenty years of active service and is so certified by the St. Lawrence County Board of Legislators, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within the County of St. Lawrence.

**Section 5. Line of Duty Death Partial Exemption Eligibility**

Un-remarried spouses of volunteer firefighters or rescue squad workers killed in the line of duty shall be entitled to continue the partial exemption granted hereunder; provided, however, that:

1. Such un-remarried spouse is certified by the County of St. Lawrence as an un-remarried spouse of an enrolled member of a St. Lawrence County Volunteer Fire Department or Ambulance Service who was killed in the line of duty; and
2. Such deceased volunteer had been an enrolled member for at least five years; and
3. Such deceased volunteer had been receiving the exemption prior to his or her death.

**Section 6. Deceased Member Partial Exemption Eligibility**

Un-remarried spouses of deceased volunteer firefighters or rescue squad workers shall be entitled to continue the partial exemption granted hereunder; provided, however, that:

1. Such un-remarried spouse is certified by the County of St. Lawrence as an un-remarried spouse of an enrolled member of a St. Lawrence County Volunteer Fire Department or Ambulance Service who is deceased; and
2. Such deceased volunteer had been an enrolled member for at least twenty years; and
3. Such deceased volunteer and un-remarried spouse had been receiving the exemption prior to his or her death.

**Section 7. Application Procedure**

A volunteer firefighter or rescue squad worker must annually, on or before the applicable taxable status date, file an application for such property tax exemption with the assessor responsible for preparing the assessment roll for the County of St. Lawrence, on a form as prescribed by the New York State Commissioner of Taxation and Finance.

**Section 8. Severability**

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Board of Legislators of the County of St. Lawrence hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.



March 6, 2023

**Section 9. Repeal**

All ordinances, local laws, and parts thereof inconsistent with this Local Law are hereby repealed.

**Section 10. Authority**

This Local Law is enacted pursuant to the Municipal Home Rule Law and Real Property Tax Law §466-a. This Local Law shall supersede the provisions of County Law to the extent it is inconsistent with the same, and to the extent permitted by the New York State Constitution, the Municipal Home Rule Law, or any other applicable statute.

**Section 11. Effective Date**

This law shall become effective upon filing with the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**CALLING ON THE STATE OF NEW YORK TO CONTINUE TO PASS-THRU  
FEDERAL AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID  
ASSISTANCE PERCENTAGE FUNDS**

By Mr. Gennett, Chair, Finance Committee  
Co-Sponsored by Mr. Forsythe, District 2; **Mr. Smithers, District 5;**  
**Mr. Denesha, District 6; and Ms. Curran, District 15**

**WHEREAS**, the SFY 2024 Governor's Executive Budget proposal would end the Affordable Care Act (ACA) enhanced Federal Medical Assistance Percentage (eFMAP) federal pass-thru to counties and New York City, and

**WHEREAS**, the Governor is proposing to keep all of these federal savings going forward and use them to cover further expansions of Medicaid eligibility and benefits and to increase payments to health care providers, and

**WHEREAS**, the elimination of this ACA eFMAP federal pass-thru will require the 57 counties to spend an additional \$280M in SFY 2024, and approximately \$1B when New York City is included, and

**WHEREAS**, the SFY 2024 costs to counties and New York City are scheduled to grow by thirty percent (30%) by SFY 2027, and

**WHEREAS**, it has been a long held understanding that Congress intended these federal savings to be shared with counties proportional to the amount they contributed toward the nonfederal Medicaid match, and

**WHEREAS**, since 2003, New York State has shared the funds proportionally based on analysis of savings received during periods when an enhanced federal Medicaid match was enacted by Congress, and

**WHEREAS**, enacted in 2011, the Medicaid Statutory Cap for all 62 counties is \$7.6B, and the Medicaid statutory cap for the 57 counties outside of New York City is \$2.25B, and

**WHEREAS**, starting in SFY 2014, New York began sharing these federal ACA savings directly with counties, and the savings for a year were provided by lowering the weekly payments each county and NYC make to the State to support the Medicaid Program, and the State continues to share the federal saving from the ACA eFMAP with the 57 counties and New York City through February 1, 2023, and

**WHEREAS**, St. Lawrence County strongly disagrees with the need to cut county funding so deeply when the Executive Budget proposes to fully fund its own reserves two (2) years ahead of schedule by depositing \$5.4B into reserves before the end of SFY 2023, while also projecting a general fund surplus of \$35B by the end of SFY 2024, and

March 6, 2023

**WHEREAS**, the immediate impact to this proposed change is an increase to the taxpayers of St. Lawrence County of \$3.08M annually or a six percent (6%) increase in County cost,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators calls on the State of New York to continue pass-thru Federal Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds,

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; Assemblyman Scott Gray; and all Counties of the State of New York.

*Note: Changes made during Committee are reflected in bold.*

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE TECHNOLOGY ENTERPRISE CORPORATION (NYSTEC) FOR PUBLIC SERVICE ANSWERING POINT (PSAP) INDEPENDENT VERIFICATION AND INTEGRATION SERVICES FOR THE PUBLIC SAFETY COMPLEX RENOVATION PROJECT AND MODIFYING THE 2023 BUDGET FOR A CAPITAL PROJECT IN THE COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, changes in scope of County services has altered the operational and space needs of County departments that occupy the Public Safety Complex, and

**WHEREAS**, the Buildings and Grounds Committee has recommended that the County analyze the best use of space and modify to the most efficient model, and

**WHEREAS**, the Committee has determined that in order to meet the needs of the public, now and in the future, efficiencies need to be achieved through the reconfiguration of certain congruent County departments, and

**WHEREAS**, Resolution No. 136-2022 authorized the Chair to sign a contract with Beardsley Design Associates for architectural serves for this Public Safety Complex Renovation Project, and

**WHEREAS**, Resolution No. 432-2022 authorized the Chair to sign a contract with Motorola Solutions for the purchase of public safety communications equipment, software, and applicable maintenance services, and authorized a lease purchase for equipment, and

**WHEREAS**, while the bulk of the architectural and design services are now nearing completion, specialized design complexities have arisen in the integration of public safety communications equipment and software and there is a need for unique expertise to assist with design, installation and as-built schematics, and

**WHEREAS**, two firms on the New York State Office of General Services (NYSOGS) contract were interviewed and New York State Technology Enterprise Corporation (NYSTEC) was determined to best suit needs for independent verification and integration services for an amount not to exceed \$120,000,

**NOW, THEREFORE, BE IT RESOLVED** that Board of Legislators authorizes the Chair to sign a contract with New York State Technology Enterprise Corporation (NYSTEC) for Public Service Answering Point (PSAP) Independent Verification and Integration Services for the Public Safety Complex Renovation Project, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2023 Budget for a Capital Project in the County Administrator's Office, as follows:

March 6, 2023

**INCREASE APPROPRIATIONS:**

BG611974 43007 ARP6	B ARP 6.1 PSC Project	\$120,000
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**INCREASE REVENUE:**

BG940895 57000 ARP6	B ARP 6.1 Revenue PSC Project	\$120,000
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March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AMENDING RESOLUTION NO. 21-2023 BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS**

By Mr. Gennett, Chair, Finance Committee

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$75,000,000
Key Bank N.A.	\$75,000,000
Upstate National Bank	\$10,000,000
NBT	\$10,000,000
Citizens Bank	\$10,000,000
Municipal Investors Service Corporation	\$10,000,000
First Empire Securities	\$10,000,000
NYCLASS	\$50,000,000
NY MuniTrust	\$50,000,000
Webster Bank	\$10,000,000
Tioga State Bank	\$10,000,000
TD Bank	\$10,000,000
<b>JP Morgan Chase Bank, N.A.</b>	<b>\$1,000,000</b>

**BE IT FURTHER RESOLVED** that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of- deposit to day-of-withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and that the County Treasurer may use his/her discretion in selecting any allowable bank under NY General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank unless otherwise noted in this policy, a report of such investments must be provided to the Board of Legislators at the subsequent Finance Committee meeting, and

**BE IT FURTHER RESOLVED** that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

## INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

### I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

### II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- \* to conform with all applicable federal, state and other legal requirements;
- \* to adequately safeguard principal;
- \* to provide sufficient liquidity to meet all operating requirements;
- \* to obtain a reasonable rate of return;
- \* to make every effort to invest locally.

### III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

### IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

### V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank. Additionally, the County Treasurer may select any bank allowable under New York General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank, unless otherwise noticed in this policy. Should the Treasurer invest in any bank not already designated at the annual organizational meeting, yet allowable under New York Municipal Law, the Treasurer must provide a report to the Board of Legislators at the monthly Finance Committee following any such investment.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.
2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.



IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law Section 11, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- \* Special time deposit accounts
- \* Certificates of deposits
- \* Obligations of the United States of America
- \* Obligations guaranteed by agencies of the United States
- \* Obligations of the State of New York
- \* Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- \* Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- \* Through a Deposit Placement Program, certificates of deposit in one or more “banking institutions”, as defined in Banking Law Section 9-r
- \* General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller
- \* Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on

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similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation

- \* Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by federal reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the federal reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
- \* Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States postal service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency
- \* No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

#### XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York

Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

## XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- \* All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- \* Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

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- \* Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- \* No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- \* The custodian shall be a party other than the trading partner.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING MARCH 2023 AS WOMEN'S HISTORY MONTH  
IN ST. LAWRENCE COUNTY**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, in 1987, Congress declared March as National Women's History Month to recognize and spread awareness of the importance of women in the history of the United States, and

**WHEREAS**, throughout the history of the United States, men and women have worked together to build this nation, but too often the women were unsung and their contributions sometimes went unnoticed, but the achievements, leadership, courage, strength and love of the women who built America was as vital as that of the men whose names we know so well, and

**WHEREAS**, American women have been and continue to be leaders in the forefront of the establishment of early charitable, philanthropic, and cultural institutions; led the efforts to secure suffrage and equal opportunities for women; and also served in the abolitionist movement, the emancipation movement, labor movements, civil rights movements, and other causes to create a more fair and just society for all, and

**WHEREAS**, the history of America is full of pioneers, and listed are a few of the remarkable accomplishment by trail-blazing women in St. Lawrence County history:

- Dr. Mary Bryan born in Lisbon in 1854 became a skilled surgeon. She ran a hospital in India as a missionary, and upon her return to the United States she was not allowed to perform surgeries because she was a woman, even though she had all the credentials to do so. She then became the Medical Director for the Society of United Helpers.
- Carrie Chapman Catt, a well-known Suffragette, came to Canton to run a Suffrage Workers school for the first Women's Suffrage Convention in St. Lawrence County, and with relentless campaigning she won the respect of President Woodrow Wilson whose help passed the Nineteenth Amendment.
- Lt. Col. Dr. Mary Stella Lawrence of Lisbon was working at North Sector General Hospital, Schofield Barracks, Hawaii, during the bombing of Pearl Harbor. After witnessing the devastation and severe injuries of the soldiers and civilians, she immediately joined the Army, and continued working there. In 1943, after lunch with Eleanor Roosevelt, she was promoted to Second Lieutenant PTA-AUS and Head Physical Therapist. She eventually returned to the mainland to work with the Surgeon General in Washington, DC. She became Captain in 1953, a Major in 1956 and returned from an assignment in Germany as Lt. Colonel in 1962. There were very few female Lt. Colonels in those days and even fewer female Lt. Col. Drs.
- In 1863, Olympia Brown was the first woman to graduate from theological school at St. Lawrence University and became the first woman to be a fully ordained minister. She was an ardent Suffragist and one of the few who became eligible to vote after the passing of the Nineteenth Amendment.
- Helen Morton Barker of Richville, born December 7, 1834, was a social reformer in the Temperance Movement. For twelve (12) years, she served as treasurer of the National Woman's Christian Temperance Union (WCTU).

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- Linda Richards, born on July 27, 1841 in West Potsdam, was the first professionally trained American nurse. She established nursing training programs in the United States and Japan and created the first system for keeping individual medical records for hospitalized patients.
- Patricia Ritchie, born and raised in Depeyster, was elected as St. Lawrence County Clerk in 2000 and continued in that position until 2010 when she was elected to the New York State 48<sup>th</sup> Senate District, which covered the eastern shore of Lake Ontario and the St. Lawrence River shoreline. In the Legislature, she served as Chair of the Agriculture Committee, Co-Chair of the bi-cameral Legislative Commission on Rural Resources and Deputy Vice-Chair of the Senate Health Committee working to improve public health particularly in rural counties, like those she represented.
- **Rhoda Fox Graves of Fowler was a suffragist, women’s rights activist, and early female politician who was the first woman to service in the New York State Senate, the first woman to hold office in both the upper and lower legislative houses in New York State, and the first woman to chair a New York State Senate Committee.**
- **Dierdre “Dede” Scozzafava resided most of her life in Gouverneur while representing District 122 in the New York State Assembly from 1999 to 2010, and in 2011 was appointed as the New York Deputy Secretary of State for Local Government holding this post through June 2016.**
- **Chloe Ann O’Neil entered into politics as an aide to her husband, John O’Neil, during his Assembly tenure. In 1992 her husband died in a car accident, and Chloe Ann was nominated to run in a special election to fill the vacancy left by her husband. She was elected on February 16, 1993 and remained in the Assembly until 1998.**
- Ruth A. Doyle was appointed by the Board of Legislators to serve as County Administrator to St. Lawrence County in 2015 for a term of four (4) years. She was reappointed to a second term in 2019, then reappointed again in 2023 beginning her third term of office and earning her the distinction of being the only County Administrator appointed to more than two terms in St. Lawrence County.
- Minnie Josephine Reynolds (Scalabrino) was born in Norwood in 1865. She continued to use her maiden name after marriage. She moved to Colorado where she was an American journalist, women's rights activist and organizer. She founded the Denver Women's Press Club and the Denver Woman's Club. She advocated for equal rights, women's suffrage and temperance. She was instrumental in the passage of laws that gave women the right to vote at the state level and in 1920 throughout the United States.
- Bessie (Pickens) Abott was one of twin daughters born in Heuvelton to John Pickens Jr., and his wife, Frances Josephine Button. However, she used her grandmother's maiden name of Abbott, later dropping one of the b's from the name. Bessie was an American operatic soprano who had an active international career during the early 20th century. She was associated with the Paris Opera and the Metropolitan Opera and excelled in performances of Italian and French operas of the Romantic Period.

**WHEREAS**, the 2023 National Woman’s History Theme is “Celebrating Women Who Tell Our Stories” and the National Women’s History Alliance encourages recognition of women, past and present, who have been active in all forms of media and storytelling including print, radio, television, stage, screen, blogs, podcasts, and more, and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators proclaims March 2023 as Woman’s History Month in St. Lawrence County.

*Note: Changes made during Committee are reflected in bold.*

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION  
WITH ADIRONDACK ARCHITECTURAL HERITAGE FOR PREPARATION  
OF A NATIONAL REGISTER OF HISTORIC PLACES DISTRICT NOMINATION  
APPLICATION AND MODIFYING THE 2023 BUDGET FOR THE  
COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, in 2022, the Buildings and Grounds committee recommended to the Board of Legislators that an application be submitted for a National Register of Historic Places, and

**WHEREAS**, a request for proposal (RFP) was issued to solicit interest in completing an application for the National Register of Historic Places District Nomination for the St. Lawrence County Government Buildings District, and

**WHEREAS**, following the review, five (5) proposals have received and reviewed, and a recommendation for Adirondack Architectural Heritage to be selected due to their strong background working with other municipalities to successfully complete the National Register of Historic Places Nomination process, experience and expertise with historic preservation, and knowledge of the area, and

**WHEREAS**, Resolution No. 142-2022 authorized the Chair to sign a contract with Adirondack Architectural Heritage for preparation of a National Register of Historic Places District Nomination Application, and

**WHEREAS**, the services to be provided during the term contract include undertaking of all necessary historical research site work, photography, and preparation of a National Register District nomination form in accordance with the National Register Bulletin 16A, and

**WHEREAS**, due to delays in the completion of fieldwork related to the application the term of the contract requires an extension and will conclude no later than June 30, 2023, at no additional cost to the County, and

**WHEREAS**, of the total \$6,500 contract for services, \$500 was incurred and paid in 2022, while the remaining \$6,000 requires modification into the 2023 Budget,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizes the Chair to sign a contract extension with Adirondack Architectural Heritage for preparation of a National Register of Historic Places District Nomination Application, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2023 Budget for the County Administrator's Office, as follows:

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**DECREASE UNAPPROPRIATED FUND BALANCE:**

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$6,000
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**INCREASE APPROPRIATED FUND BALANCE:**

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$6,000
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**INCREASE APPROPRIATIONS:**

B1M75104 43007	B Historian	\$6,000
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March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH USHERWOOD OFFICE TECHNOLOGY TO PROVIDE MULTI-FUNCTION DEVICE (MFD) LEASES AND MAINTENANCE AGREEMENTS**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, Resolution No. 257-2021 authorized the Chair to sign a contract with Usherwood Office Technology to provide a Multi-Function Device (MFD) and Print Management Program for St. Lawrence County, and

**WHEREAS**, the Agreement was for a total of sixty-five (65) units and began the date of installation on March 9, 2022, and will continue to run for forty-eight (48) months until March 9, 2026, for a base cost of \$6,220 per month (CD016804 42102 MSPC), and

**WHEREAS**, as the space, services, and needs of the County change over time there are instances in which additional MFP units that integrate with the current fleet and software are necessary, and

**WHEREAS**, any added lease under the authorization of this resolution will co-terminate with the main Agreement mentioned above and at that time a reassessment of County MFP needs will be conducted, and

**WHEREAS**, any proposed unbudgeted lease under the authorization of this Resolution will still require Board approval for budget modification,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts with Usherwood Office Technology to provide Multi-Function Device (MFD) leases and maintenance agreements through March 9, 2026, upon approval of the County Attorney.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR PURCHASE AND INSTALLATION OF LOCKSETS WITH KELLEY BROS FOR COUNTY OFFICES AT 21 HARROWGATE COMMONS, MASSENA, NEW YORK AND MODIFYING THE 2023 BUDGET FOR THE COUNTY ADMINISTRATOR’S OFFICE**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, Resolution No. 228-2008 authorized a contract with Harrowgate Properties for the lease of the property that was built in Harrowgate Commons, Massena, New York, and

**WHEREAS**, Resolution No. 343-2020 authorized the Chair to sign a new lease through December 31, 2026, with the possibility of extension options through potentially December 31, 2030, and

**WHEREAS**, the space is currently occupied by four (4) County departments: The Department of Motor Vehicles, Probation, Community Services, and Emergency Services, and

**WHEREAS**, it is good practice to periodically review security controls, especially with the sensitive nature of the services provided at Harrowgate Commons, and

**WHEREAS**, a competitive bid was conducted by the County for the purchase and replacement of the locksets, and it was determined advantageous in cost to instead access New York State Office of General Services contract pricing,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract for purchase and installation of locksets with Kelley Bros for County Offices at 21 Harrowgate Commons, Massena, New York, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the County Administrator’s Office, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$17,434
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**INCREASE APPROPRIATIONS:**

BG016204 43007	BLDG Other Fees & Services	\$17,434
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March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES FOR FUNDING FROM NEW YORK STATE OFFICE OF MENTAL HEALTH WORKFORCE GRANT**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, Community Services has received funding modifications from Office of Mental Health (OMH) Workforce Grant, and

**WHEREAS**, OMH is distributing Federal Supplemental Community Mental Health Services Block Grant funding to eligible providers to enhance workforce, and

**WHEREAS**, the OMH Workforce Grant is administered by and managed by OMH in New York State, and

**WHEREAS**, Resolution No. 109-2022 modified the 2022 Budget for Community Services from March 31, 2022 through December 31, 2022 for this grant, which has now been extended through December of 2023, and

**WHEREAS**, Community Services would use the OMH Workforce Grant funds for professional training, certification exams, application fees, educational materials, and staff overtime to participate in training,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Community Services for funding from New York State Office of Mental Health Workforce Grant Program, as follows:

**INCREASE APPROPRIATIONS:**

A3143201 18000	A MHOC Direct Service Workers	\$4,862
A3143204 42000	Supplies and Materials	1,178
A3143204 41102	Education and Workshops	2,998
A3143208 81000	Employees Retirement	290
A3143208 83000	Social Security	175
A3143208 84000	Workers Compensation	<u>58</u>
		\$9,561

**INCREASE REVENUE:**

A3144905 57000	OMH Workforce Grant	\$9,561
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March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT MODIFICATION WITH  
INTRADO LIFE & SAFETY SOLUTIONS CORPORATION FOR 911 SYSTEMS  
AND PROFESSIONAL SERVICES**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Office of Emergency Services is planning to undergo an extensive dispatch center renovation which shall include the upgrade of technological equipment, office renovations, and service upgrades at both the Primary (Canton) and Backup (Massena) 911 Centers, and

**WHEREAS**, it has been recognized that the four call-taking positions at the Backup 911 Center is not adequate based on call volume statistics as a long-term solution during the renovations at the Primary 911 Center, and

**WHEREAS**, Resolution No. 347-2021 authorized the chair to sign a contract with Intrado Life & Safety Solutions Corporation for the purchase of upgraded 911 call-taking equipment and applicable professional/maintenance services, with a seven (7) year total maintenance cost of \$272,368, effective on the acceptance date of the system, and

**WHEREAS**, adding an additional call-taking position at the Backup 911 Center will require a modification of the professional/maintenance services, and

**WHEREAS**, the acquisition of the equipment required for an additional call-taking position would cost \$28,596.84, and

**WHEREAS**, the County would be eligible for "Total Protection Services", a different maintenance contract than previously signed, reducing the seven (7) year total maintenance cost by \$11,536.35, and therefore having a new seven (7) year maintenance cost of \$260,831.65 under the new contract, and

**WHEREAS**, Public Safety Answering Point, Statewide Interoperable Communications, and State Homeland Security grant funding will be utilized to assist in funding the purchase,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract modification with Intrado Life & Safety Solutions Corporation for 911 Systems and professional services, upon approval of the County Attorney.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR AND  
RESCINDING THE HIRING FREEZE ESTABLISHED IN RESOLUTION NO. 281-2008  
AS RECOMMENDED IN THE 2022 ANNUAL VACANCY REVIEW ANALYSIS**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Vacancy Review Committee was reestablished in August 2015 and has a membership consisting of two (2) Legislators (rotating each month), the County Administrator, Human Resources Director, Assistant Administrator, and Payroll Staff and since that time vacancies have been presented to that committee with the Board of Legislators receiving recommendations on a monthly basis, and

**WHEREAS**, in August of each year since it was reestablished, the County Administrator prepares an Annual Vacancy Review Analysis to identify both the areas of success as well as categorize the challenges of retaining, filling positions, and recruiting talented staff resulting in recommendations for consideration by the Board of Legislators, and

**WHEREAS**, the intent of the hiring freeze in 2008 was intended to control the practice of hiring with caveats and manage the size of the workforce during a fiscally challenging time in the County and for the last few years, the position taken by the County has changed to an immediate fill rate between seventy (70%) and ninety (90%) percent, and

**WHEREAS**, the current practice does not match the current policy of the Board of Legislators and an option to match policy with practice is worth considering during a very challenging time of filling positions, and

**WHEREAS**, the County could rescind the resolution understanding that there may be a need in the future to utilize this tool and reinstitute the hiring freeze as a control for hiring and if the current freeze continues there will not be a means to accomplish that task in the same way,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators accepts the recommendation to rescind Resolution No. 281-2008 and address the hiring freeze established in 2008 as recommended by the County Administrator regarding the 2022 Annual Vacancy Review Analysis.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR FOR CHANGES TO THE APPLICATION OF THE SALARY PLAN FOR NON-UNION GRADED AND MANAGEMENT EMPLOYEES AS RECOMMENDED IN THE 2022 ANNUAL VACANCY REVIEW ANALYSIS**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Vacancy Review Committee was reestablished in August 2015 and has a membership consisting of two (2) Legislators (rotating each month), the County Administrator, Human Resources Director, Assistant County Administrator, and Payroll Staff and since that time vacancies have been presented to that committee with the Board of Legislators receiving recommendations on a monthly basis, and

**WHEREAS**, in August of each year since it was reestablished, the County Administrator prepares an Annual Vacancy Review Analysis to identify both the areas of success as well as categorize the challenges of retaining, filling positions, and recruiting talented staff resulting in recommendations for consideration by the Board of Legislators, and

**WHEREAS**, Resolution No. 78-2000 provided standards for the non-union graded and management titles to receive the same benefits and health insurance plan provided to CSEA Local 8400, and

**WHEREAS**, salary issues for non-union graded and management employees were identified in 2005 and after review, the Board of Legislators adopted Resolution No. 384-2005, which addressed the issue related to movement within the band and supervisors making less than subordinates, and that resolution provided a two-percent (2%) increase for management employees, in addition to any annual increase, until the employee reaches the top step of the band, and

**WHEREAS**, in 2012, Resolution No. 384-2005 was rescinded due to issues of inequity within the system and as a result, Resolution No. 304-2012 was adopted which created a new non-union graded and management step system, and

**WHEREAS**, Resolution No. 304-2012 also established that future salary increases would be applied to the salary schedule on an alternating percentage and lump sum basis in a presumed effort to contain costs, and

**WHEREAS**, it has been determined that Resolution No. 304-2012 accomplished a compression of the step system but did not reduce costs as the lump sum that was calculated appropriated the same amount, by taking the average of the salaries of the non-union graded and management employee multiplied by CSEA annual percent raise which represents the same cost as applying the CSEA percent rate creating an issue of the equity of distribution,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators accepts the recommendation and rescinds the application of salary increases on an alternating percentage and lump sum basis as referenced in Resolution No. 304-2012, and

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**BE IT FURTHER RESOLVED** that starting in 2024 all future salary increases to each non-union graded and management employee and the salary schedule will reflect the percentage increase provided to CSEA Local 8400 employees.

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Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR  
RELATED TO THE VACATION BUY BACK BENEFIT  
REGARDING THE 2022 ANNUAL VACANCY REVIEW ANALYSIS**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Vacancy Review Committee was reestablished in August 2015 and has a membership consisting of two (2) Legislators (rotating each month), the County Administrator, Human Resources Director, Assistant Administrator, and Payroll Staff and since that time vacancies have been presented to that committee with the Board of Legislators receiving recommendations on a monthly basis, and

**WHEREAS**, in August of each year since it was reestablished, the County Administrator prepares an Annual Vacancy Review Analysis to identify both the areas of success as well as categorize the challenges of retaining, filling positions, and recruiting talented staff resulting in recommendations for consideration by the Board of Legislators, and

**WHEREAS**, Resolution No. 78-2000 provides that non-union graded and management employees receive the same benefits and health insurance plan provided to CSEA Local 8400 employees, and

**WHEREAS**, CSEA Local 8400 contract Article VII.9 and St. Lawrence County Management Manual Section VII.4.D contain the same language regarding “Vacation Buy Back” which read as follows: *“A regular full-time or regular part-time employee may be paid the monetary value of 5 days of vacation by charging it against vacation accruals if they take five (5) or more consecutive days of vacation within a calendar year (Holidays and Weekends do not count). In this case the vacation time must be requested in writing stating that options in this section are being exercised. If the employee wishes to be paid in advance of the first vacation day this request must be made 30 days prior to the first vacation day. Once an employee has selected an option under this section and has been paid, the vacation dates shall not be changed or canceled. This section may be exercised by an eligible employee only once each calendar year. Vacation time is subject to Department Head approval as described in Section 6 of this Article”*, and

**WHEREAS**, current union/policy parameters across the County include the following:

	CSEA	MGMT	ID	SWD	Dep(S)	Dep	CO(S)	CO (40hrs)	CO (35hrs)
Minimum hrs required to take off	35/40	35	35	40	40	NA	72 - 80	72 - 80	70
VBB hrs charged & paid	35/40	35	35	40	40	NA	half	half	35
Maximum # of hours in bank	400	400	400	400	480	2x ann. accrual 160-480	2x ann. accrual 80-560	2x ann. accrual 160-480	2x ann. accrual 70-210

**WHEREAS**, employees lose any additional hours accrued over and above the established maximum vacation accrual balances, and

**WHEREAS**, there are currently 104 employees with vacation accrual balances greater than 350 hours, and



March 6, 2023

**WHEREAS**, there were 74 employees that took advantage of the Vacation Buy Back Benefit in 2022 during a special period when Vacation Buy Back was allowed without having to take vacation time off, and 68 employees took advantage of the Vacation Buy Back Benefit in 2021, and

**WHEREAS**, some employees cannot take time off due to work loads and some employees take a lot of time off because they are at the maximum accrual balance and do not want to lose any vacation time, and

**WHEREAS**, it is believed that allowing additional weeks of Vacation Buy Back would be beneficial for the County, employee morale, and would allow employees to be more productive, and

**WHEREAS**, it has been determined that providing employees with access to funds that they are entitled to is helpful if and when employees would like to access these benefits and this proposal would provide this option to employees, and

**WHEREAS**, it is recommended that St. Lawrence County pursue a Memorandum of Agreement (MOA) with the Unions to change the benefit to reflect the following rules:

- Eligible employees will no longer be required to take off any number of consecutive days of vacation within a calendar year (not including Holidays and Weekends) to be paid the monetary value of five (5) vacation days by charging it against vacation accruals
- Eligible employees will be required to maintain a balance of at least 100 hours to take advantage of the Vacation Buy Back Benefit.
- Eligible employees must buy vacation back in increments that the employee works (35 or 40 hours)
- There will be no limit on the number of times an eligible employees can access this Vacation Buy Back Benefit annually as long as all requirements are met.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators accepts the recommendations of the County Administrator regarding the 2022 Annual Vacancy Review Analysis related to Vacation Buy Back Benefit, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes pursuing an Memorandum of Agreement (MOA) with the Unions to amend the benefit to reflect the recommendation, and

**BE IT FURTHER RESOLVED** that the recommendations be implemented for that union/group upon execution of the MOA with the non-union employees upon adoption of the resolution.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR REGARDING THE 2022 ANNUAL VACANCY REVIEW ANALYSIS FOR INSURANCE BENEFITS AND LEAVE ACCRUALS FOR NON-UNION PART-TIME EMPLOYEES**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the 2022 annual vacancy review analysis has identified challenges in the ability of St. Lawrence County to recruit and retain talented staff, and

**WHEREAS**, from time to time, St. Lawrence County has the need to hire part-time staff to maintain efficient and effective operations, and

**WHEREAS**, it has been determined that part-time positions are more difficult to fill partly because benefits are not offered in certain positions, and

**WHEREAS**, the County Administrator is seeking clarification with respect to availability of part-time employee benefits, and

**WHEREAS**, there has been purposeful determination across departments in the County with respect to benefits of part-time employees, and

**WHEREAS**, Resolution No. 78-2000 sought to standardized the benefit package for non-union employees by providing these employees the same benefit package given to CSEA Local 8400 employees, and

**WHEREAS**, the current St. Lawrence County Management Manual states the following with respect to part-time benefits, "In certain cases, the Board of Legislators may establish part-time and/or temporary appointments to accommodate unique situations. Employees appointed to part-time positions, and who work less than the standard work week, shall receive the approved salary and benefit package for the position and statutory benefits including retirement (if eligible), unemployment insurance, social security, and worker's compensation. There shall be no earned leave benefits. Fringe benefits shall be limited to the above-referenced items unless otherwise approved by the Board of Legislators," and

**WHEREAS**, this language in the Management Manual has resulted in some part-time employees receiving benefits and others not receiving benefits, and

**WHEREAS**, the County Administrator recommends providing the option of benefits to part-time employees as it could help with the challenges of recruiting, and

**WHEREAS**, the following groups allow the following benefits for part-time employees per union contract language or policy, while recognizing the Council 82 AFSCME, Local 2390S; St. Lawrence County Sheriff Supervisor Assoc. Inc.; and St. Lawrence County Indigent Defenders do not have part-time employees at this time:

March 6, 2023

<u>Group:</u>	<u>Insurance / Accruals</u>	
Civil Service Employees Assoc. Inc., Local 1000, Unit 8400	HI	Yes
Civil Service Employees Assoc. Inc., Local 1000, Unit 8427	All	Yes
Council 82 AFSCME, Local 2390 (>1400 hrs. /yr.)	All	Yes
St. Lawrence County Deputies Assoc. Inc. (>1400 hrs. /yr.)	HI	No
St. Lawrence County, Non-Union	*	No

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators accepts the recommendation by the County Administrator regarding insurance benefits and leave accruals for non-union part-time employees, and

**BE IT FURTHER RESOLVED** that the language in the Management Manual will be updated to reflect the option that non-union part-time employees (as defined in the Management Manual) will be eligible to receive insurance benefits to include health, dental, vision, life as well as NYS Retirement benefits as prescribed by law and to accrue leave benefits on a pro-rated basis, and

**BE IT FURTHER RESOLVED** that the language in the Management Manual will be updated to reflect the option that non-union part-time employees (as defined in the Management Manual) will be eligible to accrue leave benefits to include vacation, sick, and holidays on a pro-rated basis, and

**BE IT FURTHER RESOLVED** that benefit accruals for those part-time, non-union employees not receiving them now will be provided the option on the beginning date of the first full pay period after the adoption of the resolution by the Board of Legislators, and insurance benefits will begin as soon as practicable following the adoption of the resolutions for those eligible part-time employees.

March 6, 2023

Finance Committee: 2-27-2023

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING THE RECOMMENDATION OF THE COUNTY ADMINISTRATOR  
REGARDING THE CONTINUANCE OF CREATING TEMPORARY POSITIONS TO  
TRAIN WITH EMPLOYEES PRIOR TO RETIREMENT  
OR WHEN THE NEED ARISES**

By Mr. Gennett, Chair, Finance Committee

**WHEREAS**, the Vacancy Review Committee was reestablished in August 2015 and has a membership consisting of two (2) Legislators (rotating each month), the County Administrator, Human Resources Director, Assistant Administrator, and Payroll Staff and since that time vacancies have been presented to that committee with the Board of Legislators receiving recommendations on a monthly basis, and

**WHEREAS**, in August of each year since it was reestablished, the County Administrator prepares an Annual Vacancy Review Analysis to identify both the areas of success as well as categorize the challenges of retaining, filling positions, and recruiting talented staff resulting in recommendations for consideration by the Board of Legislators, and

**WHEREAS**, in recent years the Board of Legislators have recognized the critical need to provide training for new hires who are employed in key roles to assist with the smooth transition while maintaining efficient operations in pending retirement situations, and

**WHEREAS**, since the pandemic, the County has authorized the County Administrator to provide training through the method of creating temporary full time positions that provide the opportunity to hire a replacement and after the incumbent retires/resigns the new hire assumes the role and the temporary position is abolished, and

**WHEREAS**, currently temporary positions have potential negatively impact recruiting efforts because they do not provide for benefits from the start, and

**WHEREAS**, benefit leave accrual costs are not ultimately affected if the employee hired in a temporary position becomes a permanent full-time employee without a break in service in which case leave accrual benefits are calculated back to the start date in the temporary position, and

**WHEREAS**, at the discretion of the County Administrator, it is recommended to continue the practice of allowing temporary positions be filled to assist with operational needs,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the County Administrator to allow regular full-time and part-time temporary positions, with benefits and accruals, to be created and filled specifically for training purposes of key role positions that require a substantial training period when the incumbent has given official notice and is scheduled to retire/resign at which time the position vacated by the incumbent will be filled by the temporary position.

March 6, 2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING FILLING OF VACANCIES**

By Mr. Denesha, District 6 and Mr. Fay, District 9

**WHEREAS**, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

**WHEREAS**, the Vacancy Review Committee reviewed sixteen (16) positions, of those reviewed eight (8) were existing positions, eight (8) were abolished, and eight (8) were new positions in seven (7) departments,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

<b>Department/Unit:</b>	<b>Title:</b>	<b>Position</b>	<b>Type</b>	<b>Duration</b>	<b>Timeline</b>
District Attorney	Senior Clerk	002400013	FT	Permanent	Immediate
District Attorney	Keyboard Specialist	003100095	FT	Permanent	Immediate
Planning	Planner I*	400400003	FT	Provisional	Immediate
Community Services	Special Programs Coordinator*	510500002	FT	Provisional	Immediate
Social Services/reception	Clerk	002300018	FT	Contingent	Immediate
Social Services/Child Svc.	Clerk	002300008	FT	Permanent	Immediate
Social Services/Child Svc.	Case Supervisor, Grade B	816100006	FT	Provisional	Immediate
Social Services/Daycare	Account Clerk	100100008	FT	Permanent	Immediate
Social Services/TA.SNAP	Social Welfare Examiner	814000045	FT	Permanent	Immediate
Social Services/HEAP	Social Welfare Examiner*	814000073	FT	Permanent	Immediate
Social Services/HEAP	Social Welfare Examiner*	814000074	FT	Permanent	Immediate
Social Services/HEAP	Keyboard Specialist*	003100111	FT	Permanent	Immediate
WIOA	Senior Employment and Training Counselor*	701500004	FT	Permanent	Immediate
Highway	Motor Equipment Mechanic*	308100008	FT	Permanent	Immediate
Highway	Laborer	306000125	FT	Permanent	Immediate
Board of Legislators	Buildings and Grounds Supervisor*	303200003	FT	Provisional	Immediate

\*new position

**BE IT FURTHER RESOLVED** that the following position be abolished upon vacancy: Position No. 400600001, Planner II, in Planning; Position No. 510500001, Special Programs Coordinator, in Community Services; Position No. 814700001, Temporary Social Welfare Examiner, in Social Services; Position No. 814700009, Temporary Social Welfare Examiner, in Social Services; Position No. 003100098, Temporary Keyboard Specialist, in Social Services; Position No. 703100002, Senior Employment and Training Program Coordinator, in WIOA; Position No. 30900001, Motor Equipment Operator/Heavy Equipment Operator, in Highway; and Position No. 303200001, PT Buildings and Grounds Supervisor, and

**BE IT FURTHER RESOLVED** for any positions funded by grants, and the grant goes away, those positions will be abolished,

**BE IT FURTHER RESOLVED** that the appointing authorities are authorized to fill the positions as provided for in the resolution.

March 6, 2023

RESOLUTION NO. \_\_\_\_\_

**THE ST. LAWRENCE COUNTY BOARD OF LEGISLATORS REQUESTS THE ENACTMENT OF SENATE BILL NO. S4567 AND ASSEMBLY BILL NO. A5021 TO EXTEND THE AUTHORIZATION OF ST. LAWRENCE COUNTY TO IMPOSE AN ADDITIONAL ONE PERCENT OF SALES AND COMPENSATING USE TAXES**

By Mr. Forsythe, District 2

**WHEREAS**, in 2013, St. Lawrence County was one of few remaining counties in the State that had not previously increased its sales tax over the three (3%) percent sales tax authorized by Tax Law Section 1210, and

**WHEREAS**, subparagraph (iii) of the opening paragraph of Tax Law Section 1210 was amended effective July 31, 2013 to include St. Lawrence County in the group of counties authorized to impose sales and compensating use taxes at a rate that was one percent additional to the three percent rate for the period beginning December 1, 2013 and ending November 30, 2015, and

**WHEREAS**, since the initial approval by New York State, resolutions have been adopted to request extensions of home rule authorization and supported Senate and Assembly Bills to that end; and in 2017, New York State authorized a third year of authorization which prompted an extension, and

**WHEREAS**, the Board of Legislators requests enactment of two bills; New York State Senate Bill No. S4567 and New York State Assembly Bill No. A5021 to allow the extension of the authorization of the County to impose additional sales and compensating use taxes, and

**WHEREAS**, the current economic environment requires the County to continue to impose the sales tax rate as previously authorized and extend from December 1, 2023 through November 30, 2026, and

**WHEREAS**, the revenue anticipated from the extension of the additional one percent (1%) sales and compensating tax provides the County with the necessary opportunities to continue to deliver locally preferred services deemed vital to the community while simultaneously funding mandates imposed by New York State,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators requests enactment of Senate Bill No. S4567 and Assembly Bill No. A5021 to extend the authorization of St. Lawrence County to impose an additional one percent (1%) of sales and compensating use taxes, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; Assemblyman Scott Gray; Deborah R. Liebman, Esq., Deputy Counsel, New York State Department of Taxation and Finance, New York State Secretary of State, New York State Office of State Comptroller, and St. Lawrence County Clerk Sandra Santamoor.

March 6, 2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO ISSUE A REVOCABLE LICENSE  
TO THE NEW YORK STATE SENATE FOR SPACE LOCATED  
AT 48 COURT STREET, CANTON, NEW YORK**

By Mr. Sheridan, District 4

**WHEREAS**, St. Lawrence County is the record owner of the building known as the St. Lawrence County Courthouse, located at 48 Court Street, Canton, New York 13617, and

**WHEREAS**, the St. Lawrence County Board of Legislators recognizes the mutual benefit of proximity and accessibility between the Board and its elected representatives in serving the citizens of the County, and

**WHEREAS**, St. Lawrence County is willing to make the space known as Room No. B46 in the St. Lawrence County Courthouse available for use for district business by the New York State Assembly and Senate Members representing areas of the County, and

**WHEREAS**, New York State Senator Daniel G. Stec, representing the 45<sup>th</sup> Senate District, has requested to utilize Room No. B46 as a satellite office for the purpose of conducting district business,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to issue a revocable license to the New York State Senate for use of space located at 48 Court Street, Canton, New York, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the term of the license will run from the date of signature through December 31, 2024, and there will be no monetary considerations for the use of the space.