

St. Lawrence County  
**BOARD OF LEGISLATORS**  
48 Court Street, Court House  
Canton, New York 13617-1169  
(315) 379-2276  
FAX (315) 379-2463

**RUTH A. DOYLE**  
County Administrator

**WILLIAM J. SHERIDAN**  
Chair, Board of Legislators

**OPERATIONS COMMITTEE AGENDA**  
**MS. RITA CURRAN, CHAIR**  
**MONDAY, FEBRUARY 8, 2021**  
**\*\*\*BOARD ROOM AND LIVE VIA YOUTUBE\*\*\***  
**\*\*\*IMMEDIATELY FOLLOWING SERVICES COMMITTEE \*\*\***

**\*\*PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW  
ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE\*\***

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – January 11
- 3. BARTON & LOGUIDICE HAZARD MITIGATION PLAN UPDATE** – John Condino, Senior Project Manager and Johanna Duffy, Senior Managing Environmental Scientist
- 4. SHERIFF – BROOKS BIGWARFE**
  - A. Modifying the 2021 Budget for the Sheriff's Office for Forfeiture Reimbursement from a County Surplus Auction (Res)
- 5. DISTRICT ATTORNEY – GARY PASQUA**
  - A. Authorizing the Chair to Sign Federal Equitable Sharing Program Agreement and Annual Certification Report (Res)
- 6. PLANNING – JASON PFOTENHAUER**
  - A. Lead Grant Update (Discussion)
  - B. Broadband Survey Efforts (Discussion)
- 7. LEGISLATOR RITA CURRAN**
  - A. Proclaiming the Month of February as Black History Month in St. Lawrence County (Res)
- 8. VACANCY REVIEW COMMITTEE**
  - A. District Attorney
    1. Fill Assistant District Attorney (026800005)

- B. Sheriff
  - 1. Fill Deputy Sheriff (605000027)
  - 2. Fill Corrections Officer (603000018)
  - 3. Part Time Officers (Discussion)

**9. COUNTY ADMINISTRATOR'S REPORT**

**10. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternatives to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Fiacco)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Intercounty Legislative Committee (Curran)
- H. Jury Board (Sheridan)
- I. Planning Board (Fay)

**11. OLD/NEW BUSINESS**

**12. EXECUTIVE SESSION**

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

**13. ADJOURNMENT** – If there is no further business.

March 1, 2021

Operations Committee: 2-8-2021

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2021 BUDGET FOR THE SHERIFF'S OFFICE FOR FORFEITURE REIMBURSEMENT FROM A COUNTY SURPLUS AUCTION**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Purchasing Department completed a surplus auction at the end of 2020 (Surplus Auction #2020-1) selling surplus vehicles from the Sheriff's Office, and

**WHEREAS**, two of the vehicles sold were vehicles obtained through forfeiture and/or purchased with forfeiture funds, and

**WHEREAS**, according to the U.S. Department of Justice Equitable Sharing guidelines, funds from the sale of such forfeiture property are required to be returned to the Equitable Sharing Account of the agency,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Sheriff's Office for forfeiture reimbursement from a County Surplus Auction, as follows:

**DECREASE UNAPPROPRIATED FUND BALANCE:**

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$11,000
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**INCREASE APPROPRIATED FUND BALANCE:**

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$11,000
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**INCREASE APPROPRIATIONS:**

S8026265 55000 EQSH	EQSH Forfeiture Proceeds	\$11,000
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March 1, 2021

Operations Committee: 2-8-2021

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN FEDERAL EQUITABLE SHARING  
PROGRAM AGREEMENT AND ANNUAL CERTIFICATION REPORT**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the United States Department of Justice requires that the St. Lawrence County District Attorney's Office file an annual Federal Equitable Sharing Program Agreement and Certification Report to be eligible to submit requests for federally forfeited property or proceeds, and

**WHEREAS**, the Agreement is entered into by the United States Department of Justice, St. Lawrence County and the District Attorney's Office (J4011654 49900 DEA),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorize the Chair to sign a Federal Equitable Sharing Program Agreement and Annual Certification Report, and any subsequent amendments, upon approval of the County Attorney.

March 1, 2021

Operations Committee: 2-8-2021

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING THE MONTH OF FEBRUARY AS  
BLACK HISTORY MONTH IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, in 1776, people envisioned the United States as a new nation dedicated to the proposition stated in the Declaration of Independence that “all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness . . .”, and

**WHEREAS**, Africans were first brought involuntarily to the shores of the United States as early as the 17th century, and

**WHEREAS**, African Americans suffered enslavement and subsequently faced the injustices of lynch mobs, segregation, and denial of the basic and fundamental rights of citizenship, and

**WHEREAS**, in the face of injustices, people of good will and of all races in the United States have distinguished themselves with a commitment to the noble ideals on which the United States was founded and have fought courageously for the rights and freedom of African Americans and others, and

**WHEREAS**, the contributions of African Americans from all walks of life throughout the history of the United States reflect the greatness of the United States, and

**WHEREAS**, among early African Americans making a contribution to the American way of life was Issac Johnson, and

**WHEREAS**, Isaac Johnson was born in Elizabethtown, Nelson County, Kentucky around 1844 to Richard Yeager and an enslaved African partner named Jane Johnson, and

**WHEREAS**, during the Civil War, Union Army troops swept through Kentucky and Isaac Johnson successfully escaped to Union Army lines where he joined the First Michigan Colored Infantry of the 102nd United States Colored Regiment, and later battled Confederate forces at Honey Hill, South Carolina, where he sustained three gunshot wounds and lost a finger, and

**WHEREAS**, after the war, Johnson made his way to Northern New York, where he took up work as a “lime mason” sometime during the early 1870s, and

**WHEREAS**, between 1884 and 1889 Johnson completed four major projects in the North Country, mostly notably the Waddington Town Hall in 1884, and many other projects in and around St. Lawrence County, as well as the 1889 Churubusco Stone Church (Clinton County), and

March 1, 2021

**WHEREAS**, in 1890, Johnson and his family moved to Ogdensburg, where he lived out the remainder of his life, and

**WHEREAS**, Black History Month, celebrated during the month of February, originated in 1926 when Dr. Carter G. Woodson set aside a special period in February to recognize the heritage and achievements of Black people in the United States, and

**WHEREAS**, the history of the United States is the story of people, like Issac Johnson, regularly affirming high ideals, striving to reach those ideals,

**NOW, TIHEREFORE, BE IT RESOLVED** the Board of Legislators proclaims the month of February as Black History Month in St. Lawrence County, and

**BE IT FURTHER RESOLVED** that the Board of Legislators encourages all citizens throughout the County to participate in programs and activities celebrating Black History Month, and to reflect on the efforts of past St. Lawrence County residents, like Issac Johnson, who achieved the ideal of the American dream.

# St. Lawrence County Vacancy Authorization Form

## District Attorney Office



Type: Fill

**Assistant District Attorney**

Subunit (If Applicable):

Date Submitted: January 14, 2021

Reason Vacated: Promotion

Position Number: 026800005

Date Vacated: 2/2/2021

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 01/01/2018

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$84,758

Revenue Generating: No 0 %

Benefits: Yes \$40,811

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$65,376

Budget Mod Attached, If Required?

Grade: IV/Base

**Net County Cost: \$125,569**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Office of the District Attorney is constitutionally and statutorily mandated to process all felonies, misdemeanors, and violations, filed in over forty state and local courts throughout St. Lawrence County, as well as all criminal appeals to the Appellate Division and the New York State Court of Appeals. Without the filling of this position the District Attorney's Office cannot prosecute the large number of crimes in St. Lawrence County. Therefore, cases will be dismissed due to lack of prosecution. The District Attorney's Office must safeguard the rights of victims, seek justice with steadfast and ethical determination, and adequately achieve its constitutional and statutory obligations.

Department Head:

*Dary Pasqua*

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Sheriffs Office



Type: Fill

Correction Officer

Subunit (If Applicable):

Date Submitted: 01/26/21

Reason Vacated: Retirement

Position Number: 603000018

Date Vacated: 01/30/21

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 08/07/01

Hours Per Week: 40

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$60,184

Revenue Generating: No 0 %

Benefits: Yes \$28,979

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$45,910

Budget Mod Attached, If Required?

Grade:

**Net County Cost: \$89,163**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The New York State Commission of Correction determines the minimum number of personnel necessary to effectively and efficiently operate the Correctional facility. Minimum staffing for Correction Officers as set forth by the NYS Commission of Corrections is fifty-six (56). This will fulfill minimum staffing requirements for the facility.

Department Head:

*Brooks J. Benjamin*

Approved?  
Yes  No

County Administrator:

Resolution #:



# St. Lawrence County Vacancy Authorization Form

## Sheriff Criminal



Type: Fill

Deputy Sheriff

Subunit (If Applicable):

Date Submitted: January 26, 2021

Reason Vacated: Resignation

Position Number: 605000027

Date Vacated: January 18, 2021

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 07/06/2015

Hours Per Week: 40

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: 30 Days

Temporary Position? No

Salary of Person Leaving: \$51,439

Revenue Generating: No 0 %

Benefits: Yes \$24,768

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$42,489

Budget Mod Attached, If Required?

Grade: CS10

**Net County Cost: \$76,208**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position would be a Replacement of a Road Patrol Deputy Sheriff if it were to be approved. If this position is not filled, the safety of the citizens of St. Lawrence County are at a greater risk and there is potential for increased overtime costs. We currently have a candidate that is interested in laterally transferring to this Office, which puts us in a better position financially by not having to send the potential transfer to a Police Academy and subsequent Field Training required per NYS Department of Criminal Justice Services.

Department Head: *Brooks J. Bjornick*

Approved?  
Yes  No

County Administrator:

Resolution #: