

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA
KEVIN ACRES, CHAIR
MONDAY, FEBRUARY 28, 2022
*****BOARD ROOM AND LIVE VIA YOUTUBE *****
*****5:30 P.M. *****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11, IN EFFECT UNTIL MARCH 16, 2022, SUSPENSION OF LAW ALLOWS THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – January 31

3. HIGHWAY – DON CHAMBERS

- A. Authorizing the Chair to Sign Roadside Mowing Contracts (Res)
- B. Authorization to enter into a Cooperative Agreement with Franklin County Highway Department for Road Salt through the 2022-2023 St. Lawrence County Salt Bid (Res)
- C. Approving Federal Aid Highway Project Supplemental Agreement #5 for Additional Funding for Final Design for the County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394 (Res)
- D. Authorizing the Chair to Sign Supplemental Agreement #2 with Stantec Consulting Services for Additional Engineering and Design Services for County Route 35 Bridge Over Trout Brook, BIN 3341700, PIN 775394 and Modifying the 2022 Budget for the Department of Highways (Res)
- E. Approving Federal Aid Local Project Supplemental Agreement for Right-of-Way Incidentals for the Lazy River Road Bridge Over Grasse River Federal Aid Highway Project BIN 3341820, PIN 775332 (Res)

4. COUNTY ATTORNEY – STEVE BUTTON

- A. Authorizing the Chair to Sign an Agreement between United Helpers, Inc. and St. Lawrence County for the Recovery and Recoupment of Pass-Through Funding Overpayments (Res)

5. TREASURER – RENEE COLE

- A. Authorizing the Chair to Sign a Contract Extension with Auctions International, Inc. for Property Tax Auction Services on Foreclosed Real Properties in St. Lawrence County (Res)
- B. Authorizing the Chair to Sign a Contract with Venesky & Company to Prepare the Annual Indirect Cost Allocation Report for the Fiscal Years 2021, 2022, and 2023 (Res)

6. **HUMAN RESOURCES – JONNIE DOROTHY**
 - A. Authorizing the Chair to Sign a Contract with Excellus BC/BS to Purchase Stop Loss Insurance and Modifying the 2022 Budget (Res)
 - B. Authorizing Wage Increases for Positions Categorized as Flat Rate Medical Providers (Res)

7. **WORKFORCE INNOVATIVE & OPPORTUNITY ACT – BARB LASHUA**
 - A. Authorizing the Treasurer to Modify the PY21 WIOA Budget to Transfer Formula Funds from Dislocated Worker Accounts to Adult Training Accounts (Res)

8. **INDUSTRIAL DEVELOPMENT AGENCY – PATRICK KELLY**
 - A. Approval of Payment in Lieu of Taxes Agreement in Relation to Solar Project on Parcel 64.002-6-1 (Res)

9. **COMMUNITY SERVICES – JAY ULRICH**
 - A. Authorizing the Chair to Sign a Contract with NCC Systems Inc. for Security System Equipment, Installation & Maintenance for the Opioid Treatment Program (Res)
 - B. OTP Progress Update (Discussion)

10. **RECREATIONAL AND TRAILS ADVISORY BOARD**
 - A. In Support of All-Terrain Vehicle and Snowmobile Access on the Recently Acquired New York State Conservation Easement Lands Known as the South Branch Grasse River Tract and the Cranberry Forest (Res)

11. **VACANCY REVIEW COMMITTEE – RUTH DOYLE**
 - A. One Stop Career Center/WIOA
 1. Create and fill an Employment and Training Counselor, Position No. 701000028
 - B. Highway
 1. Fill a Motor Equipment Operator, Position No. 310000006
 2. Fill a Motor Equipment Mechanic, Position No. 308100002

12. **COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE**
 - A. Modifying the 2022 Budget for the County Clerk’s Office for a License Plate Cutter for the Department of Motor Vehicles (Res)

13. **COMMITTEE REPORTS**
 - A. Cornell Cooperative Extension Board (Denesha)
 - B. Fish and Wildlife Management Board, Region 6 (Curran)
 - C. Fisheries Advisory Board (Terminelli)
 - D. Gouverneur Fair Board (Smithers)
 - E. Highway/Solid Waste Committee (Smithers)
 - F. Industrial Development Agency (Reagen)

- G. Recreational and Trails Advisory Board (Arquiatt/Perkins)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Haggard)
- J. Soil & Water Conservation District Board of Directors (Acres/Burke)

14. OLD AND NEW BUSINESS

*****Note:** *Please allow a few minutes for the electronic transition to executive session****

15. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

*****Note:** *Please allow a few minutes for the electronic transition to open session****

16. ADJOURNMENT – If there is no further business.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN ROADSIDE MOWING CONTRACTS

By Mr. Acres, Chair, Finance Committee

WHEREAS, the 2022 St. Lawrence County Budget provided for the approval and funding of the 2022 Roadside Mowing, and

WHEREAS, the Department of Highways will contract with five (5) towns for roadside mowing on 65.17 miles of County Roads (HM351104 430RM),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators does hereby approve the following contracts, upon approval of the County Attorney, to:

Towns: Clifton
 Fine
 Hopkinton
 Piercefield
 Stockholm

Contract Title: Roadside Mowing

Contract Amount: \$277.00/mile

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign roadside mowing contracts, upon the approval of the County Attorney.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

**AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH
FRANKLIN COUNTY HIGHWAY DEPARTMENT FOR ROAD SALT THROUGH
THE 2022-2023 ST. LAWRENCE COUNTY SALT BID**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the St. Lawrence County Superintendent of Highways has advised the Franklin County Highway Superintendent that Franklin County will be able to purchase road salt through the 2022-2023 St. Lawrence County salt bid, and

WHEREAS, to include road salt estimates for Franklin County the bidding process will likely lower the cost per ton for both counties, and

WHEREAS, the St. Lawrence County Superintendent of Highways recommends that authorization be granted,

NOW, THEREFORE, BE IT RESOLVED that Board of Legislators authorizes entering into a cooperative agreement with Franklin County Highway Department for road salt through the 2022-2023 St. Lawrence County salt bid, upon approval of the County Attorney.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

APPROVING FEDERAL AID HIGHWAY PROJECT SUPPLEMENTAL AGREEMENT #5 FOR ADDITIONAL FUNDING FOR FINAL DESIGN FOR THE COUNTY ROUTE 35 (SLAB CITY) BRIDGE OVER TROUT BROOK, BIN 3341700, PIN 775394

By Mr. Acres, Chair, Finance Committee

Authorizing the implementation and funding of a State-aid eligible transportation federal-aid project, to fully fund the local share of federal- and state-aid eligible and ineligible project costs and appropriating funds therefore.

WHEREAS, a project for the Final Design for County Route 35 (Slab City) over Trout Brook, BIN 3341700, PIN 775394 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of eight-percent (80%) federal funds, fifteen percent (15%) State Marchiselli Funds and five-percent (5%) local match, and

WHEREAS, the Board of Legislators desires to advance the above project by making a commitment of one-hundred percent (100%) of the non-federal share of the costs of Final Design for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation ("NYSDOT") pursuant to Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes approving Federal Aid Highway Project Supplemental Agreement #5 for additional funding for final design for the County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to pay in the first instance one-hundred percent (100%) of the Federal and non-federal share of the cost of Final Design for the Project of portions thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that the Department of Highways shall be responsible for all costs of the Project which exceed the amount of the Federal Aid Project funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the Project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that Board of Legislators authorizes the Chair to sign all necessary agreements, certifications, or reimbursement requests for Federal Aid on behalf of the St. Lawrence County Board of Legislators with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the first instance funding of the municipality, of the Federal and non-federal share of Project costs and permanent funding of the local share of federal-aid eligible Project costs and all Project

March 7, 2022

costs within appropriations therefore that are not so eligible, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN SUPPLEMENTAL AGREEMENT #2 WITH STANTEC CONSULTING SERVICES FOR ADDITIONAL ENGINEERING AND DESIGN SERVICES FOR COUNTY ROUTE 35 BRIDGE OVER TROUT BROOK, BIN 3341700, PIN 775394 AND MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, Resolution No. 168-2020 authorized the Chair to sign a contract with Stantec Consulting Services for consulting services for engineering and design services for County Route 35 Bridge over Trout Brook Project, (the "Project"), and

WHEREAS, an additional supplemental agreement is now required due to additional engineering and design services required above the original contract estimate,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign Supplemental Agreement #2 for additional engineering and design services for Country Route Bridge over Trout Brook, BIN 3341700, PIN 775394, upon approval of the County Attorney, with:

Consultant:	Stantec Consulting Services
Contract Title:	County Route 35 Bridge over Trout Brook BIN 3341700, PIN 775394
Additional Engineering/ Design Fee:	Not to Exceed \$72,000 HM651204 430ED 2035

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Department of Highways, as follows:

INCREASE APPROPRIATIONS:

HM651204 430ED 2035	H 2035 Engineering Design	\$72,000
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DECREASE APPROPRIATIONS:

HM651204 465CO 2035	H 2035 Sub-contracts	\$72,000
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Finance Committee: 2-28-2022

RESOLUTION NO. _____

**APPROVING FEDERAL AID LOCAL PROJECT SUPPLEMENTAL AGREEMENT
FOR RIGHT-OF-WAY INCIDENTALS FOR THE LAZY RIVER ROAD BRIDGE
OVER GRASSE RIVER FEDERAL AID HIGHWAY PROJECT
BIN 3341820, PIN 775332**

By Mr. Acres, Chair, Finance Committee

Authorizing the Implementation, and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore

WHEREAS, a project for Right-of-Way Incidentals (ROW) for Lazy River Road over the Grasse River, BIN 3341820, PIN 775332 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of eighty percent (80%) federal funds and twenty percent (20%) non-federal funds, and

WHEREAS, the Board of Legislators wants to advance the project by making a commitment of one-hundred percent (100%) of the federal and non-federal share of the costs of the Right-of-Way (ROW) Incidentals,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the Federal Aid Local Project Supplemental Agreement for Right-of-Way incidentals for the Lazy River Road Bridge over Grasse River Federal Aid Highway Project, BIN 3341820, PIN 775332, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to pay in the first instance one-hundred percent (100%) of the federal and non-federal share of the cost of Right-of-Way (ROW) Incidentals for the Project of portions thereof, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute all necessary Agreements, certifications or reimbursement requests for available Federal Aid and/or State "Marchiselli" Aid on behalf of the Board of Legislators with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the first instance of the municipality funding of Project costs and permanent funding of the local share of federal-aid eligible projects costs and all project costs with appropriations therefore that are not so eligible, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and

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BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

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Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT BETWEEN UNITED HELPERS, INC. AND ST. LAWRENCE COUNTY FOR THE RECOVERY AND RECOUPMENT OF PASS-THROUGH FUNDING OVERPAYMENTS

By Mr. Acres, Chair, Finance Committee

WHEREAS, since at least 2010, the County has provided pass-through funding from the New York State Office of Mental Health (“OMH”) to United Helpers as payment for services, including, but not limited to: Assertive Community Treatment Program (ACT); Assertive Community Treatment Services; Health Home Care Management Services Dollars; Health Home Non-Medicaid Care Management Services; Supported Housing Community Services; and Supported Housing Rental Assistance, (collectively the “Services”) United Helpers, Inc. provides to residents of St. Lawrence County, and

WHEREAS, United Helpers, Inc. provides these services pursuant to annual, written executory agreements (“Services Agreements”) with the County, acting through its duly constituted St. Lawrence County Community Services Board under which payment to United Helpers is contingent upon payment to the County by the State of New York; the County is not liable for payments beyond the funds made available from the State; and if the State should recoup from current funding monies previously paid to United Helpers, Inc., the County is entitled to deduct the amount recouped from the current funding, and

WHEREAS, the State audits the documentation submitted by United Helpers, Inc. in support of its claims for Services submitted to the County to confirm its eligibility for payment and at times the State recoups from the County funds it determines were not reimbursable to United Helpers, Inc., and

WHEREAS, State audits are typically conducted retroactively, and the State will recoup any overpayments determined from the audits from the funds paid to the County years after the recouped payments have been made to United Helpers, Inc., and

WHEREAS, the Services Agreements between the County and United Helpers, Inc. for the Services and the pass-through payments provide, in pertinent part: “if during the term of this agreement, the appropriate State agencies for any reason whatsoever shall fail to approve full State Aid in reimbursement to the County for payments made previously by the County to the Agency, then the County shall deduct and withhold from any payment thereafter due under the agreement an amount equal to the amount of reimbursement denied by the appropriate State agencies,” and

WHEREAS, from 2013 through 2020, the State has recouped funds from the County related to Services previously provided by United Helpers, Inc. for claim years of 2010 to 2017, and

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WHEREAS, the Parties recognize the value of the Services rendered by United Helpers, Inc. to County residents and in order for United Helpers, Inc. to continue to provide said Services, the Parties have reached a tentative agreement related to the recovery of those recouped funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement and any supporting documentation necessary to carry out the agreement with United Helpers, Inc. regarding the recovery and recoupment of pass-through funding for the years of 2010-2017, upon the review and approval of the County Attorney.

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Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION WITH AUCTIONS INTERNATIONAL, INC. FOR PROPERTY TAX AUCTION SERVICES ON FORECLOSED REAL PROPERTIES IN ST. LAWRENCE COUNTY

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 187-2018 authorized the Chair to sign a contract with Auctions International, Inc. for Real Property Tax Auction Services for fiscal year 2018 auction services, and

WHEREAS, Resolution No. 141-2019 authorized the Chair to sign a contract extension for the provision of Real Property Tax Auction Services for fiscal years 2019, 2020, 2021, and 2022, and

WHEREAS, it is the recommendation of the County Tax Foreclosure Auction Team to extend the current agreement with Auctions International so as to continue the provision of services with the same terms and conditions as provided for in the current contract for the fiscal years 2023, 2024, 2025, and 2026, and

WHEREAS, there has been and will be no cost to the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension with Auctions International for property tax auction services on foreclosed real properties in St. Lawrence County, upon approval of the County Attorney.

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Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH VENESKY & COMPANY TO PREPARE THE ANNUAL INDIRECT COST ALLOCATION REPORT FOR THE FISCAL YEARS 2021, 2022, AND 2023

By Mr. Acres, Chair, Finance Committee

WHEREAS, following an RFP process, Resolution No. 14-2016 authorized the Chair to sign a contract with Venesky & Company to prepare the annual Indirect Cost Allocation Report for fiscal years 2015, 2016, and 2017, and at that time an optional three-year extender was offered each year for fiscal years 2018, 2019, and 2020 with no change in cost, and

WHEREAS, the 2020 Cost Allocation Plan provided the County with the opportunity to claim \$1,865,654 in identified central service and maintenance in lieu of rent costs, and

WHEREAS, a chart summarizing the indirect cost recovery projects for the past six years is below, and

Department:	2015	2016	2017	2018	2019	2020	Totals:
Dept of Social Services:	\$ 1,258,173	\$ 1,255,682	\$ 1,266,733	\$ 1,228,701	\$ 1,251,293	\$ 1,227,878	\$ 7,488,460
Public Health:	\$ 160,739	\$ 249,941	\$ 313,302	\$ 288,613	\$ 296,008	\$ 366,269	\$ 1,674,872
Community Services:	\$ 170,661	\$ 338,104	\$ 272,125	\$ 289,208	\$ 264,230	\$ 271,507	\$ 1,605,835
Totals:	\$ 1,589,573	\$ 1,843,727	\$ 1,852,160	\$ 1,806,522	\$ 1,811,531	\$ 1,865,654	\$ 10,769,167

WHEREAS, Venesky & Company has agreed to prepare the Indirect Cost Allocation Report for the next three (3) years at the same cost of \$14,000, and

WHEREAS, it is the recommendation of the Treasurer to continue to retain Venesky & Company to prepare the Cost Allocation Plan,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Venesky & Company to prepare the Annual Indirect Cost Allocation Report for fiscal years 2021, 2022, and 2023, upon approval of the County Attorney.

March 7, 2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH EXCELLUS BC/BS TO PURCHASE STOP LOSS INSURANCE AND MODIFYING THE 2022 BUDGET

By Mr. Acres, Chair, Finance Committee

WHEREAS, St. Lawrence County (SLC) Health Insurance costs continue to rise at significant rates each year, and

WHEREAS, the County continues to research and implement programs in an effort to contain these costs, and

WHEREAS, some of the cost savings initiatives and measurable results St. Lawrence County has implemented over the years include: changing TPAs, renegotiating PBM (ProAct) contracts, auditing retiree drug subsidies, changing co-pay assistance for specialty drugs (20% to 30%), implementing Telemedicine, implementing USRx Care (prescription mgmt.), and implementing OptiMed (infusion therapy), resulting in over \$7 million in savings per year, and

WHEREAS, Burnham Benefit Consultants has secured Requests for Proposals for Stop Loss Insurance for St. Lawrence County several times in the past with the most recent being secured in November 2021, and

WHEREAS, these proposals show Excellus BC/BS to be the most competitive with the lowest premiums, and

WHEREAS, the Board of Legislators established a reserve in 2018 for high cost claims, which currently has a balance of \$1.5 million, and

WHEREAS, the Board of Legislators has decided Stop Loss Insurance would allow St. Lawrence County to better manage the risk of high claim costs, and

WHEREAS, the Board of Legislators proposes to use reserve funds to secure a Stop Loss Policy for coverage of specific claims over \$300K incurred between April 1, 2022 through December 31, 2022, for a premium of \$419,164, and

WHEREAS, the Stop Loss premium for 2022 will not be used to calculate 2023 Health Insurance Premium Equivalent rates, however; subsequent year premiums would be calculated into the Premium Equivalent rates due to the fact that it could provide savings and will provide assurance against claims in excess of the Stop Loss premium,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Excellus BC/BS to purchase Stop Loss Insurance, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget, as follows:

DECREASE ASSIGNED FUND BALANCE:

01TG0899 50300 SIR	Self-Insured Reserved Fund Balance	\$419,164
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriations	\$419,164
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INCREASE APPROPRIATIONS:

T5090608 860SL	T FB Stop Loss	\$419,164
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BE IT FURTHER RESOLVED that the terms of the contract will be for nine (9) months, beginning April 1, 2022, at a rate of \$419,164.

BE IT FURTHER RESOLVED that following the expiration of the nine (9) month contract, two successor one (1) year contracts for 2023 and 2024 with Excellus BC/BS may be signed by the Chair, upon approval of the Health Insurance Committee and the County Attorney.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

AUTHORIZING WAGE INCREASES FOR POSITIONS CATEGORIZED AS FLAT RATE MEDICAL PROVIDERS

By Mr. Acres, Chair, Finance Committee

WHEREAS, all non-union positions are categorized as a “Flat Rate” salary position, and

WHEREAS, the “Flat Rate” classification would allow for more latitude establishing salaries and in turn allow St. Lawrence County to be more competitive with other area healthcare facilities, and

WHEREAS, professional medical provider positions, such as Physicians, Physician Assistants, Nurse Practitioners, and other unique medical provider titles, have been identified as “Flat Rate” salary positions but have not been allocated to a Management Band with a step scale associated with it, and

WHEREAS, “Flat Rate” positions that have been allocated to a Management Bands receive annual wage increases according to CSEA negotiated annual wage increases and the identified Medical Provider positions do not receive annual wage increases, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes wage increases for positions categorized as Flat Rate medical providers, effective March 19, 2022.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE TREASURER TO MODIFY THE PY21 WIOA BUDGET
TO TRANSFER FORMULA FUNDS FROM DISLOCATED WORKER ACCOUNTS
TO ADULT TRAINING ACCOUNTS**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Notice of Authorization PY21-3 was issued with the remaining allocation of funding for Program Year 2021 WIOA Title IB Adult and Dislocated Worker programs, and

WHEREAS, a transfer of funds would provide more flexibility and ensure that WIOA is able to provide services to as many eligible participants as possible, and

WHEREAS, that all participants eligible for the Dislocated Worker program will be enrolled in the Dislocated Worker program, and no eligible participant will be denied services, including training services, due to transfer of funds, and

WHEREAS, WIOA Notice of Proposed Rulemaking Section 683.130, grant LWDBs the authority to transfer one-hundred percent (100%) of a program year allocations between the Adult and Dislocated Worker Programs, and

WHEREAS, the LWDB authorized, with Resolution Number 22-A12-01, the transfer of funds from the Dislocated Worker to Adult,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the PY21 WIOA Budget to Transfer Formula Funds from Dislocated Worker Accounts to Adult Training Accounts, as follows:

INCREASE APPROPRIATIONS:

UA162924 461TU TRAN	Adult Training Tuition Fees	\$60,000
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DECREASE APPROPRIATIONS:

UE162911 11000	Disc Core Direct Service Worker	\$10,000
UE162911 14000	Disc Core Clerical	5,000
UE162914 430WI	WIB Expenses	2,234
UE162918 81000	Disc Core Retirement	2,972
UE162918 83000	Disc Core Social Security	1,551
UE162918 84000	Disc Core Workmen Compensation	537
UE162918 84500	Disc Core Group Life Insurance	29
UE162918 86000	Disc Core Hospital & Medical I	5,999
UE162918 86500	Disc Core Dental Insurance	243
UE162918 89000	U Vision Insurance	93

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UE162924 461OJ	Disc Training OJT Employer Reimbursement	14,000
UE162924 461PM	Participant Travel	342
UE162924 461TU	Disc Training Tuition Fees	<u>17,000</u>
		\$60,000

INCREASE REVENUE:

UA147905 57000 TRAN	U FA Adult Training	\$60,000
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DECREASE REVENUE:

UE147905 57000	Dislocated Worker Revenue	\$60,000
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

**APPROVAL OF PAYMENT IN LIEU OF TAXES AGREEMENT
IN RELATION TO SOLAR PROJECT ON PARCEL 64.002-6-1**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Potsdam Community Solar 2, LLC (the “Company”) intends to build and operate a solar energy system as defined by the New York State Real Property Tax Law Section 487 (the “Project”) located at US Highway 11 in the Town of Potsdam (Tax Parcel No. 64.002-6-1), and

WHEREAS, for those taxing jurisdictions that have not opted out of RPTL § 487; pursuant to RPTL § 487(9)(a), such a taxing jurisdiction could indicate its intent to require a PILOT Agreement with the developer, under which the developer, or any successor owner of the Project, will be required to make annual payments to the taxing jurisdiction for each year during the term of the PILOT Agreement, and

WHEREAS, St. Lawrence County has directed the Industrial Development Agency (IDA) to manage the PILOT negotiation process for the County with developers of such solar energy systems, and

WHEREAS, the Company seeks to enter into a payment in lieu of tax agreement with St. Lawrence County pursuant to the following terms: (1) Fifteen-year payment in lieu of tax agreement pursuant to Real Property Tax Law, § 487, and (2) \$1,159 per MW payment to St. Lawrence County, increasing two percent (2%) annually during the term of the agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the approval of payment in lieu of taxes agreement in relation to solar project on Parcel 64.002-6-1, and

BE IT FURTHER RESOLVED that the IDA will finalize the execution of payment in lieu of tax agreement pursuant to the terms set forth and will administer the billing and collection for the County for the term of the PILOT, upon approval of the County Attorney.

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Finance Committee: 2-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NCC SYSTEMS INC.
FOR SECURITY SYSTEM EQUIPMENT, INSTALLATION & MAINTENANCE
FOR THE OPIOID TREATMENT PROGRAM**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Community Services has recognized the need for increased access of individuals with an Opioid Use Disorder (OUD) to recovery services in St. Lawrence County, and

WHEREAS, Community Services has received funding modifications from OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Program, and

WHEREAS, Resolution No. 41-2022 authorized \$23,393 of the SAPT Blog Grant funds to be used for the purchase of Comprehensive Security System Equipment, Installation, & Maintenance to manage the security needs for SLCCS Opioid Treatment Program located at the Human Services Center, 80 SH 310, Suite 1, Canton (A1Z42502 26000 STB), and

WHEREAS, Resolution No. 314-2020 authorized the acceptance of the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program Grant, and

WHEREAS, funds from the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) will pay for the remaining balance in the amount not to exceed \$16,557 for the Security System Equipment, Installation, & Maintenance, and

WHEREAS, a competitive RFP was conducted to solicit bids for these services and upon review, NCC Systems is the successful bidder and is recommended for the award,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with NCC Systems Inc., for Security System Equipment, Installation & Maintenance for the Opioid Treatment Program, upon approval of the County Attorney.

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

**IN SUPPORT OF ALL-TERRAIN VEHICLE AND SNOWMOBILE ACCESS
ON THE RECENTLY ACQUIRED NEW YORK STATE CONSERVATION
EASEMENT LANDS KNOWN AS THE SOUTH BRANCH GRASSE RIVER
TRACT AND THE CRANBERRY FOREST**

By Mr. Acres, Chair, Finance Committee

WHEREAS, since 2006, St. Lawrence County (hereafter, “County”) has worked to develop an established a county-wide Multi-Use Recreational Trail System with connecting corridors for community access, and

WHEREAS, the Board of Legislators determined that authorizing the development of a county-wide Multi-Use Recreational Trail System would capitalize on the regions open space and forestry assets to provide quality outdoor recreation activities for visitors and residents, stimulating and supporting local business and regional economic development and conserving the natural resources for future generations, and

WHEREAS, since 2014, the Board of Legislators has worked to expand access on the Multi-Use Trail Recreational System by more than doubling the size of available trails and connections for recreational opportunities, and

WHEREAS, it has always been anticipated that additional trail segments would be added on an incremental basis in the future to the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, in 2021, the State of New York announced that it had acquired 947 acres to be added to the Adirondack Forest Preserve and another 7,000 acres were acquired to be placed under a conservation easement, and

WHEREAS, the nearly 8,000 acres along the South Branch of the Grasse River in the towns of Colton and Clifton were purchased for \$4.3 million, and

WHEREAS, the Department of Environmental Conservation bought the parcels known as the “South Branch Grasse River Tract and the Cranberry Forest” from The Conservation Fund, an environmental nonprofit, and

WHEREAS, the easement acquisition connects several DEC easements, including the Conifer-Emporium, Grasse River, Seveys, Silver Lake, and Tooley Pond tracts, and

WHEREAS, the State of New York has specifically identified that the acquisition of the land in easement was for public recreational opportunities and has been supportive of recreational motorized vehicles use within the Grasse River Tract associated with the multi-use trail system before, and

March 7, 2022

WHEREAS, the Board of Legislators envisions an opportunity whereby the Towns of Colton, Clare, and Clifton could be connected through a new Community Connector associated with the St. Lawrence County Multi-Use Trail System, and

WHEREAS, in order to make such a vision reality, the State of New York would need to include motorized recreational vehicles, which includes all-terrain vehicles and snowmobiles, in the recreational offerings of the newly acquired parcel, and

WHEREAS, in recent study conducted by Jefferson Community College and Camoin Associates of Saratoga Springs, researchers found that ATV riders spend \$6.6 million yearly in Lewis County associated with their trail system, and

WHEREAS, at a time when the economy is weakened as a result of months of Pandemic response, the expansion of Multi-use recreational opportunities in an area of the State largely supportive of the activities, would hasten economic recovery,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators supports All-Terrain Vehicle and snowmobile access on the recently acquired New York State conservation easement lands known as the South Branch Grasse River Tract and the Cranberry Forest, and

BE IT FURTHER RESOLVED that the Board of Legislators urges the State of New York Department of Environmental Conservation to designate recreational motor vehicles, which include snowmobiles and all-terrain vehicles, in their recreational planning associated with the South Branch Grasse River Tract and the Cranberry Forest to permit the development of a community connector between the Towns of Clifton, Colton, and Clare associated with the St. Lawrence County Multi-Use Trail System, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Katherine Hochul, Senator Joseph Griffo, Senator Patricia Ritchie, Senator Dan Stec, Assemblyman Ken Blankenbush, Assemblyman Billy Jones, Assemblyman Robert Smullen, Assemblyman Mark Walczyk and DEC Commissioner Basil Seggos.

St. Lawrence County Vacancy Authorization Form

One-Stop/WIOA



Type: Create & Fill

Employment & Training Counselor

Subunit (If Applicable):

Date Submitted: 1/11/22

Reason Vacated: New Position

Position Number: 701000028

Date Vacated:

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date:

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: 30 Days

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: No 0 %

Benefits: Yes

\$27,144

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$48,403

Budget Mod Attached; If Required?

Grade: 24

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

New York State Department of Labor is requiring that each Local Workforce Development Area have at least one person on staff to build capacity within the workforce development system in serving individuals with disabilities, including individuals with developmental and/or intellectual disabilities, ages 18 and older. To assist the Local Workforce Development Area with the implementation, each Local Area will receive up to \$100,000 annually for three consecutive years. The staff person will be required to develop a model of sustainability for the position beyond the three-year pilot program. If the position is not approved NYSDOL will be contacted for further guidance.

Department Head:

Genny Taylor

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Motor Equipment Operator

Subunit (If Applicable):

Date Submitted: 1/21/2022

Reason Vacated: Transfer

Position Number: 310000006

Date Vacated: 2/5/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 10/5/2019

Hours Per Week: 40

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$41,696

Revenue Generating: No 0 %

Benefits: Yes \$23,383

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$38,896

Budget Mod Attached, If Required?

Grade: 18

Net County Cost: \$65,079

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Motor Equipment Operator (MEO) position, which requires a CDL, is needed for the operation of snow plow trucks and equipment. This position is also needed for road construction and maintenance. Due to the reduction in staff and the need to mechanize operations, MEO positions reflect actual Department of Highways operations. The MEO position's duties also include, but are not limited to, tree cutting, road patrolling, culvert/bridge repairs and painting. This position is also needed to maintain crew size for safety.

Department Head: *Donald R. Chandon*

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Motor Equipment Mechanic

Subunit (If Applicable):

Date Submitted: 1/25/2022

Reason Vacated: Promotion

Position Number: 308100002

Date Vacated: 2/5/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 10/22/2007

Hours Per Week: 40

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$58,769

Revenue Generating: No 0 %

Benefits: Yes \$32,958

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$48,403

Budget Mod Attached, If Required?

Grade: 24

Net County Cost: \$91,727

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is responsible for repair and maintenance of road and construction equipment as well as the fleet of county vehicles.

Department Head:

Donald P. Cheslow

Approved?

Yes No

County Administrator:

Resolution #:

March 7, 2022

Finance Committee: 2-28-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE COUNTY CLERK'S OFFICE FOR A
LICENSE PLATE CUTTER FOR THE DEPARTMENT OF MOTOR VEHICLES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 28-2022 authorized a 2021 budgct modification to purchase a plate cutter; however, the purchase was not complete so a budget modification is required to allow the purchase to occur in 2022,

WHEREAS, the County Clerk's Office is in need of a license plate cutter for the Department of Motor Vehicles, and

WHEREAS, Resolution No. 28-2022 appropriated additional revenue from the down-state dealer registration processing to cover the cost of the license plate cutter,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Clerk's Office for a license plate cutter for the Department of Motor Vehicles, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$9,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$9,000
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INCREASE APPROPRIATIONS:

K1614104 42000	K NYDS DMV CC Office Supplies	\$9,000
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