

St. Lawrence County
BOARD OF LEGISLATORS
48 Court Street, Court House
Canton, New York 13617-1169
(315) 379-2276
FAX (315) 379-2463

RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA
KEVIN ACRES, CHAIR
MONDAY, NOVEMBER 28, 2022
*****BOARD ROOM AND LIVE VIA YOUTUBE *****
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – October 31
- 3. EMERGENCY SERVICES – MATT DENNER**
 - A. St. Lawrence County Radio Communications Project (Discussion) – Ralph Mariani, Senior Account Manager, Motorola and Chris Meyer, Area Sales Manager for NY, Motorola
 - B. Authorizing the Chair to Sign a Contract with Motorola Solutions, Inc. for the Purchase of Public Safety Communications Equipment, Software, and Applicable Maintenance Services and Authorizing a Lease Purchase for Equipment (Res)
- 4. HIGHWAY – DON CHAMBERS**
 - A. Modifying the 2022 Budget for the Department of Highways for Increased Fuel, Repair, and Road Maintenance Expenses (Res)
 - B. Approving Bridge NY Funded Highway Project for Lazy River Road Bridge Over Grasse River, BIN 3341820, PIN 775379 (Res)
 - C. Authorizing the Issuance of a Negative Declaration Related to the Replacement of Lazy River Road Bridge, PIN 7753.23, BIN 3341820 (Res)
- 5. SOLID WASTE – DON CHAMBERS**
 - A. Modifying the 2022 Budget for the Solid Waste Department for Overtime Expenses (Res)
- 6. TREASURER – RENEE COLE**
 - A. Charging Tax Items & Omitted Tax Paid (Res)
 - B. Adopting Mortgage Tax Report (Res)
 - C. Authorizing the Chair to Sign a Lease Agreement with Lot 21 for Space Located at 206 Ford Street, Ogdensburg, New York, for Property Tax Collection (Res)
- 7. REAL PROPERTY – BRUCE GREEN**
 - A. Elections, Real Property & Community College Apportionments for the Year 2023 (Res)(Info)

8. COUNTY ATTORNEY – STEVE BUTTON

- A. Authorizing the Chair to Sign a Contract with C&S Companies for Environmental Investigation on Property Owned by Lewis Herne (Res)
- B. Modifying the 2022 Budget for the St. Lawrence County Self-Insurance Plan for Increased Costs of Scheduled Loss of Use Awards (Res)
- C. Adopting the St. Lawrence County Corporate Compliance Plan (Res)
- D. Tax Foreclosure Parcel (Update)

9. INDUSTRIAL DEVELOPMENT AGENCY – PATRICK KELLY

- A. Approval of Payment in Lieu of Taxes Agreement in Relation to Solar Project on Parcel 40.004-2-20.22/1 Located at 50 Cogswell Corners Road in the Town of Madrid, New York (Res) (Info)

10. PLANNING – JASON PFOTENHAUER

- A. Authorizing the Chair to Sign a Contract with New York State Department of Transportation for Accelerated Transit Capital Funds and Modifying the 2022 Budget for the Planning Office (Res)

11. YOUTH BUREAU – ALEXA BACKUS CHASE

- A. Authorizing the Chair to Sign the 2022 Resource Allocation Plan Signature Page for Youth Development Program (Res)
- B. Authorizing the Chair to Sign the 2022 Resource Allocation Plan Signature Page for Youth Sports and Educational Funding (Res)

12. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. County Administrator
 - 1. Fill Custodial Worker, Position No. 303000014, in Buildings & Grounds
 - 2. Fill Delivery Clerk, Position No. 002200003, in Print and Mail
 - 3. Fill Delivery Clerk, Position No. 002200002, in Print and Mail & DSS Reception
- B. Highway
 - 1. Fill Motor Equipment Operator, Position No. 310000022, in Highway

13. 2023 TENTATIVE BUDGET REVIEW

- A. Department Reviews: Board of Legislators, County Attorney, Highway, Treasurer, Real Property, and Solid Waste
- B. Finalize the 2023 Tentative Budget (*Note: A motion would be necessary to move the 2022 Tentative Budget from the Finance Committee to the Board of Legislators.*)

14. AMERICAN RESCUE PLAN ACT (ARPA) FUNDS – RUTH DOYLE

- A. Information and Update (Discussion)

15. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

- A. Authorizing the Chair to Sign a Contract with Auctions International, Inc. for Sale of Government Assets by Online Auction (Res)
- B. Authorizing the Chair to Sign a Contract with PaceButler Corporation for Electronic Device Disposal and Data Removal (Res)
- C. Modifying the 2022 Budget for the County Administrator's Office for Costs Associated with Community College Tuition (Res)
- D. Establishing a Date and Time for the Organizational Board Meeting (Res)
- E. Calling on the State of New York to Fully Fund County Law 18B Assigned Counsel Statutory Pay Levels (Res)
- F. Calling on New York State to Sufficiently Invest in 9-1-1 Funding to Ensure Proper Maintenance with Existing Systems and Prepare for Next Generation 9-1-1 Technologies (Res)
- G. Designating the St. Lawrence County Chamber of Commerce as the St. Lawrence County Tourism Promotion Agent (Res)
- H. Accepting the Recommendations of the County Administrator Regarding the 2022 Annual Vacancy Review Analysis Including Rescinding Resolution No. 281-2008 and Amending Resolution No. 304-2012 (Res) *(Note: This resolution was tabled and will need a motion to remove it from the table.)*

16. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Curran)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Smithers)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Arquiett/Perkins)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Haggard)
- J. Soil & Water Conservation District Board of Directors (Acres/Burke)
- K. Broadband Ad Hoc Committee (Haggard)

17. OLD AND NEW BUSINESS

*****Note:** *Please allow a few minutes for the electronic transition to executive session****

18. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

*****Note:** *Please allow a few minutes for the electronic transition to open session****

19. ADJOURNMENT – If there is no further business.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF PUBLIC SAFETY COMMUNICATIONS EQUIPMENT, SOFTWARE, AND APPLICABLE MAINTENANCE SERVICES AND AUTHORIZING A LEASE PURCHASE FOR EQUIPMENT

By Mr. Acres, Chair, Finance Committee

WHEREAS, Emergency Services currently maintains a Very-High Frequency (VHF) analog un-encrypted radio system for fire departments, ambulance services, and law enforcement agencies operating within the County, and

WHEREAS, the current VHF radio system, which was implemented in 1988, replaced the previous low-band option owned and maintained by St. Lawrence County, and

WHEREAS, the current VHF radio system relies on antiquated and outdated equipment that is no longer supported by the manufacturer, some of which has started to fail in a faster progression than anticipated, and

WHEREAS, the current VHF radio system is experiencing frequent interruption, consistent static, intentional and unintentional unauthorized transmission on public safety frequencies, and overall coverage degradation as technology evolves causing an extreme deficit to public safety and the safety of responders in the County, and

WHEREAS, to explore the mitigation of these issues, Resolution No. 141-2014 authorized the use of Blue Wing Services to conduct a Communications Study and act as the public safety communications consultant, and

WHEREAS, Blue Wing Services assisted in the planning and construction of multiple public safety radio towers in Colton, Waddington, Hammond, Gouverneur, Massena, Russell, and Ogdensburg to assist in increasing the overall radio coverage, and

WHEREAS, Blue Wing Services recommends that in addition to the towers constructed, an overhaul of the current radio system is required to mitigate the issues faced and increase overall coverage, which will include switching from the current Very-High Frequency (VHF) band to a Ultra-High Frequency (UHF) band, and

WHEREAS, the Office of Emergency Services Radio Committee endorses the recommendations and plans set forth by Blue Wing Services, and

WHEREAS, St. Lawrence County issued a Request for Proposals on March 28, 2022, utilizing the recommendations of Blue Wing Services, to which St. Lawrence County received three (3) responses, and

December 5, 2022

WHEREAS, utilizing a scoring matrix, Motorola Solutions (Hereinafter referred to as “Motorola”) was selected as the optimal company to provide the services required to completely overhaul the St. Lawrence County Radio system by Blue Wing Services, the Office of Emergency Services Radio Committee, and the Office of Emergency Services, and

WHEREAS, the proposal from Motorola was the lowest cost out of all the proposals received, totaling \$12,150,000, and

WHEREAS, the proposal includes the supply of tower-related radio hardware and equipment, dispatch center-related radio hardware and equipment, subscriber portable and mobile radios, applicable software, installation services, training, and warranty and maintenance services for ten years, and

WHEREAS, St. Lawrence County is able to provide \$8,000,000 in funding; \$5,000,000 has been dedicated from County American Rescue Plan Act Funds per Resolution No. 181-2022, and \$3,000,000 has already been accepted from the New York State Division of Homeland Security FY18 Statewide Interoperable Communications Targeted Grant (X2Z36402 25000 SICG), and

WHEREAS, the remaining \$4.15M would be recommended to finance through a municipal lease with Motorola with an interest rate of 4.99% for five years, equating to an annual payments of \$958,227.74,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Motorola Solutions for the purchase of Public Safety Communications Equipment, Software, and Applicable Maintenance Services, and authorizing a lease purchase for equipment, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to enter into a municipal lease purchase for the balance due and owing of the \$12.15M Radio Communication Project, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Motorola Solutions for warranty and maintenance services for ten (10) years, upon approval of the County Attorney.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE DEPARTMENT OF HIGHWAYS
FOR INCREASED FUEL, REPAIR, AND ROAD MAINTENANCE EXPENSES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Department of Highways budgets appropriation and revenue accounts to reflect current and projected operations, and

WHEREAS, along with the overall price increases of equipment parts, there have been several costly inter-departmental repairs this year, and these increases are offset by an increase in revenue, and

WHEREAS, the continued fuel cost increases can be offset by increases in revenue and decreases in personnel costs due to vacancies, and

WHEREAS, Resolution No. 243-2022 provided additional funding to restore the ability of the Department to accomplish the intended number of paving miles in the 2022 Budget and to provide for an additional ten (10) miles of road, and

WHEREAS, the Department completed the additional ten (10) miles of road with funds remaining, and

WHEREAS, costs associated with road maintenance projects saw significant and unpredictable increases with the escalation of asphalt pricing throughout the paving season,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Department of Highways for increased fuel, repair, and road maintenance expenses, as follows:

INCREASE REVENUE:

HD012895 55000	H Equip Repairs – Other Depts	\$90,000
HR028015 55000	H Rental of Equip – Other Fund	<u>135,000</u>
		\$225,000

INCREASE APPROPRIATIONS:

HD051304 42200	H ER I/D Equipment Repair & Maintenance	\$90,000
HR051304 441OP	H RM Fuel Island Gasoline Purchase	<u>135,000</u>
		\$225,000

DECREASE APPROPRIATIONS:

HM151104 454PM H1	H H1 Paving Materials	\$20,000
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INCREASE APPROPRIATIONS:

HM351104 454PM	H MR Paving Materials	\$20,000
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December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**APPROVING BRIDGE NY FUNDED HIGHWAY PROJECT FOR LAZY RIVER ROAD
BRIDGE OVER GRASSE RIVER, BIN 3341820, PIN 775379**

By Mr. Acres, Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of 100% of the Costs of a Transportation Project, of which Qualified Costs may be Reimbursed from Bridge NY Funds.

WHEREAS, a project for the Final Design Phase for the Lazy River Road Bridge over Grasse River, BIN 3341820, PIN 775332 (the "Project") is eligible for reimbursement of qualified costs from BRIDGE NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of ninety-five percent (95%) BRIDGE NY funds and five percent (5%) non-Federal funds, and

WHEREAS, the Board of Legislators desires to advance the project by making a commitment of one-hundred percent (100%) of the costs of the Final Design phase for the Project or portions thereof,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approved Bridge NY funded Highway Project for Lazy River Road Bridget over Grasse River, BIN 3341820, PIN 775379, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer, to pay in the first instance one-hundred percent (100%) of the cost of Final Design work for the Project or portions thereof, with the understanding that ninety-five percent (95%) of qualified costs will be reimbursed from BRIDGE NY funding, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby agrees that the St. Lawrence County shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge Funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the costs of the Project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications, or reimbursement requests for NYSDOT for State Aid and/or BRIDGE NY funding in connection with the advancement or approval of the Project and providing for the administration of the Project and on behalf of the municipality's funding of the Project costs, upon approval of the County Attorney, and

December 5, 2022

BE IT FURTHER RESOLVED that the Department of Highways will be responsible for all maintenance of the Project, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE ISSUANCE OF A NEGATIVE DECLARATION
RELATED TO THE REPLACEMENT OF LAZY RIVER ROAD BRIDGE,
PIN 7753.23, BIN 3341820**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the award of contracts constitutes an "action" as delineated in 6 NYCRR Part 617 and requires that the County comply with the requirements of the New York State Environmental Quality Review Act (SEQRA), and

WHEREAS, an Environmental Assessment Forms (EAF) identifying and assessing the potential adverse environmental impacts associated with the proposed construction has been prepared and distributed in an electronic version to the members of this Board for review, and

WHEREAS, the preparation of the EAF incorporated data was collected from the following sources: NYS Department of Environmental Conservation critical habitats databases, NYS Office of Parks, Recreation and Historic Preservation information on archeological sites and concerns, state and federal wetlands delineation maps, internal engineering assessments, soil maps and soil boring data, a site survey and assessment of design considerations that may be incorporated to minimize adverse impacts, and

WHEREAS, the County determined that there are other "involved" agencies and will be proceeding with coordinated review for unlisted actions,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the issuance of a negative declaration related to replacement of Lazy River Road Bridge, PIN 7753.23, BIN 3341820, and

BE IT FURTHER RESOLVED that based upon the environmental assessment and supporting materials the Board of Legislators has determined that the development of this project will not result in any significant adverse environmental impacts, and

BE IT FURTHER RESOLVED that the Board of Legislators directs the County Administrator to prepare a "Negative Declaration" which indicates that the Board of Legislators determines that the no adverse environmental impacts will result from this Project based upon the summary of environmental impacts as described in the EAF and Board discussion of this resolution, and

BE IT FURTHER RESOLVED that the Board of Legislators directs the County Administrator to file the "Negative Declaration" in compliance with the requirements of § 617.12; determines that completion of this environmental review fulfills the requirement of the Board under SEQRA; and further determines that the Board is free to take "actions" on the project as defined under 6 NYCRR Part 617.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SOLID WASTE DEPARTMENT
FOR OVERTIME EXPENSES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, in 2022 the Solid Waste Department will exceed its budget for overtime expenses due to staff shortages throughout the year, and

WHEREAS, the Solid Waste Department has additional revenue and appropriations within its 2022 budget to offset this overage,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Solid Waste Department for overtime expenses, as follows:

INCREASE APPROPRIATIONS:

WO081601 18000	W OPR Overtime	\$92,000
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DECREASE APPROPRIATIONS:

WO081601 19000	W OPR Temporary/Part-time	\$12,000
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INCREASE REVENUE:

W1021305 550MW	W LR MSW Tip Fees	\$67,265
W1024015 55001	SW NYCLASS Investment Earnings	6,000
WO026805 55000	WO LR Insurance Recoveries	<u>6,735</u>
		\$80,000

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

CHARGING TAX ITEMS & OMITTED TAX PAID

By Mr. Acres, Chair, Finance Committee

WHEREAS, due to tax refunds, cancellations of taxes, other assessment errors, and omitted tax payments received, there are various tax items that cannot be collected or payments that result in town credits,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to charge tax items and omitted tax paid, as follows:

2022 Correction of Errors
Charges & Credits to Towns & Districts

Brasher Highway	\$65.54	
Brasher Town	\$81.30	
		\$146.84
Canton Town	\$1,357.45	
		\$1,357.45
Clifton Fire - FD007	\$234.90	
Clifton Highway	\$900.61	
Clifton Town	\$937.82	
		\$2,073.33
Depeyster Fire - FD041	\$28.21	
Depeyster Highway	\$129.32	
Depeyster Town	\$126.59	
		\$284.12
Gouverneur Fire - FH001	\$6.62	
Gouverneur Town	\$900.75	
		\$907.37
Hermon Town	\$185.43	
		\$185.43
Hopkinton Fire - FD019	\$413.70	
Hopkinton Highway	\$1,695.50	
Hopkinton Town	\$1,025.47	
		\$3,134.67
Lisbon Town	\$446.93	
		\$446.93

December 5, 2022

Massena Town	\$5,633.05	
		\$5,633.05
Norfolk Public Library	\$72.90	
Norfolk Town	\$1,242.46	
		\$1,315.36
Oswegatchie Town	\$3,439.02	
		\$3,439.02
Pierrepont Highway	\$55.88	
Pierrepont Town	\$71.59	
		\$127.47
Potsdam Town	\$2,345.54	
		\$2,345.54
Rossie Fire - FD035	\$12.44	
Rossie Highway	\$119.56	
Rossie Town	\$122.96	
		\$254.96
Stockholm Town	\$46.97	
		\$46.97
Waddington Town	\$189.86	
		\$189.86
Total Chargebacks	\$21,888.37	\$21,888.37

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

ADOPTING MORTGAGE TAX REPORT

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the Mortgage Tax Report as submitted by the County Clerk and the County Treasurer is hereby accepted and the County Treasurer is authorized and directed to issue the amounts as set forth in the report to the various tax districts in this County, as follows:

<u>Town/Village</u>	<u>Amount</u>
Brasher	\$11,417.18
Canton:	
Village of Canton	13,450.79
Village of Rensselaer	576.52
Town of Canton	47,195.74
Clare	631.61
Clifton	2,535.32
Colton	12,615.79
Dekalb:	
Village of Richville	4,438.21
Town of Dekalb	119,537.61
DePeyster	3,868.25
Edwards	4,421.73
Fine	3,396.18
Fowler	13,109.85
Gouverneur:	
Village of Gouverneur	22,753.22
Town of Gouverneur	65,007.12
Hammond:	
Village of Hammond	323.89
Town of Hammond	14,798.22
Hermon	10,381.77
Hopkinton	5,531.49
Lawrence	11,228.59
Lisbon	28,824.20

December 5, 2022

Louisville:	
Village of West Massena	2,410.50
Town of Louisville	26,330.02
Macomb	6,351.64
Madrid	12,805.85
Massena:	
Village of Massena	22,683.22
Town of Massena	49,173.81
Town of Morristown	25,532.21
Norfolk:	
Village of Norwood	13,177.93
Village of Massena	3.20
Town of Norfolk	13,548.86
Ogdensburg	45,851.41
Oswegatchie:	
Village of Heuvelton	3,131.17
Town of Oswegatchie	58,144.20
Parishville	18,730.92
Piercefield	1,467.67
Pierrepoint	28,122.96
Pitcairn	7,811.44
Potsdam:	
Village of Potsdam	21,793.64
Village of Norwood	4,859.80
Town of Potsdam	87,540.93
Rossie	1,154.21
Russell	11,551.42
Stockholm	23,064.58
Waddington:	
Village of Waddington	4,391.37
Town of Waddington	17,063.54
Totals	\$902,739.78

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH LOT 21
FOR SPACE LOCATED AT 206 FORD STREET, OGDENSBURG, NEW YORK,
FOR PROPERTY TAX COLLECTION**

By Mr. Acres, Char, Finance Committee

WHEREAS, property taxes due to St. Lawrence County for property located within the City of Ogdensburg has historically been collected by the City and remitted to the County, and

WHEREAS, in 2021, the City of Ogdensburg took formal action to cease collection of property taxes due to St. Lawrence County, and

WHEREAS, Resolution No. 396-2021 authorized the Chair to sign a lease agreement with Lot 21 for space located at 206 Ford Street, Ogdensburg, New York, for property tax collection for time period of January 1, 2022 through May 31, 2022, and

WHEREAS, for 2023, there is once again a need for short-term office space within the City of Ogdensburg to provide a location for citizens to pay property tax due to St. Lawrence County, and

WHEREAS, the space located at 206 Ford Street, Ogdensburg is available and would provide a centralized location adjacent to County services, currently occupied by the Department of Motor Vehicles, Probation, and Community Services' Addiction Services Clinic, and

WHEREAS, the terms of the agreement will be for five (5) months for approximately 450 square feet of space, and will commence on January 1, 2023 through May 31, 2023, and

WHEREAS, the rental rate per square foot will be \$1.02 per square foot per month for a rate of \$459 monthly (T3012154 40700),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease agreement with Lot 21 for space located at 206 Ford Street, Ogdensburg, New York, for property tax collection, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the rental rate will be \$1.02 per square foot per month, for a term to commence on January 1, 2023 through May 31, 2023.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**ELECTIONS, REAL PROPERTY & COMMUNITY COLLEGE APPORTIONMENTS
FOR THE YEAR 2023**

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the following apportionments of Elections, Real Property and Community College charges for the year 2023 be applied to the following municipalities of St. Lawrence County:

MUNICIPALITY	ELECTION CHARGES	REAL PROPERTY CHARGES	COMMUNITY COLLEGE CHARGES
BRASHER	\$21,498.22	\$14,173.42	\$39,678.96
CANTON	\$85,288.28	\$22,169.88	\$39,795.55
CLARE	\$7,675.87	\$2,469.34	\$0.00
CLIFTON	\$39,262.35	\$6,965.92	\$10,414.99
COLTON	\$59,024.55	\$12,983.49	\$5,676.67
DEKALB	\$23,058.17	\$9,678.85	\$22,940.67
DEPEYSTER	\$10,082.51	\$6,058.00	\$2,214.34
EDWARDS	\$12,677.15	\$6,432.54	\$18,089.16
FINE	\$25,733.63	\$20,135.02	\$4,454.00
FOWLER	\$30,861.25	\$15,074.70	\$28,827.33
GOUVERNEUR	\$40,393.81	\$20,157.95	\$56,667.98
HAMMOND	\$38,368.88	\$11,075.42	\$25,895.67
HERMON	\$15,122.83	\$9,908.48	\$18,943.22
HOPKINTON	\$19,595.15	\$9,953.26	\$15,566.29
LAWRENCE	\$13,348.18	\$7,630.59	\$31,064.84
LISBON	\$39,090.52	\$16,131.43	\$10,839.00
LOUISVILLE	\$38,540.19	\$13,416.26	\$76,074.41
MACOMB	\$17,315.65	\$8,198.37	\$5,221.04
MADRID	\$14,666.12	\$8,333.69	\$3,248.00
MASSENA	\$92,829.79	\$11,422.19	\$107,098.82
MORRISTOWN	\$35,295.22	\$13,095.72	\$23,128.51
NORFOLK	\$35,458.03	\$15,682.33	\$43,863.35
OSWEGATCHIE	\$41,398.35	\$15,608.17	\$25,850.89
PARISHVILLE	\$32,166.57	\$11,945.21	\$11,860.33
PIERCEFIELD	\$21,547.03	\$7,300.24	\$9,481.66
PIERREPONT	\$31,859.54	\$12,943.20	\$14,871.34
PITCAIRN	\$11,738.82	\$5,788.82	\$17,565.99
POTSDAM	\$107,372.34	\$10,114.31	\$82,671.09
ROSSIE	\$9,764.22	\$5,135.56	\$10,159.33
RUSSELL	\$17,317.56	\$11,368.13	\$1,551.00
STOCKHOLM	\$30,980.46	\$22,931.47	\$60,802.29
WADDINGTON	\$27,465.12	\$12,661.43	\$14,943.50
OGDENSBURG	\$48,842.56	\$4,900.12	\$70,393.99
TOTALS	\$1,095,638.92	\$381,843.51	\$909,854.21

2023 CHARGEBACKS

MUNICIPALITY	ELECTION CHARGES	REAL PROPERTY CHARGES	WORKER'S	COMMUNITY	2023 TOTALS	2022 TOTALS
			COMP CHARGES	COLLEGE CHARGES		
BRASHER	\$21,498.22	\$14,173.42	\$27,262.00	\$39,678.96	\$102,612.60	\$118,661.47
CANTON	\$85,288.28	\$22,169.88	\$47,059.00	\$39,795.55	\$194,312.71	\$189,278.73
CLARE	\$7,675.87	\$2,469.34	\$7,276.00	\$0.00	\$17,421.21	\$20,800.96
CLIFTON	\$39,262.35	\$6,965.92	\$33,489.00	\$10,414.99	\$90,132.26	\$92,237.64
COLTON	\$59,024.55	\$12,983.49	\$0.00	\$5,676.67	\$77,684.71	\$83,365.22
DEKALB	\$23,058.17	\$9,678.85	\$27,099.00	\$22,940.67	\$82,776.69	\$75,557.37
DEPEYSTER	\$10,082.51	\$6,058.00	\$10,229.00	\$2,214.34	\$28,583.85	\$33,186.24
EDWARDS	\$12,677.15	\$6,432.54	\$26,990.00	\$18,089.16	\$64,188.85	\$57,808.63
FINE	\$25,733.63	\$20,135.02	\$38,865.00	\$4,454.00	\$89,187.65	\$99,166.18
FOWLER	\$30,861.25	\$15,074.70	\$26,351.00	\$28,827.33	\$101,114.28	\$94,116.11
GOUVERNEUR	\$40,393.81	\$20,157.95	\$36,366.00	\$56,667.98	\$153,585.74	\$165,837.90
HAMMOND	\$38,368.88	\$11,075.42	\$17,641.00	\$25,895.67	\$92,980.97	\$101,817.27
HERMON	\$15,122.83	\$9,908.48	\$26,813.00	\$18,943.22	\$70,787.53	\$72,149.63
HOPKINTON	\$19,595.15	\$9,953.26	\$21,640.00	\$15,566.29	\$66,754.70	\$67,706.42
LAWRENCE	\$13,348.18	\$7,630.59	\$24,584.00	\$31,064.84	\$76,627.61	\$75,676.09
LISBON	\$39,090.52	\$16,131.43	\$52,002.00	\$10,839.00	\$118,062.95	\$133,674.43
LOUISVILLE	\$38,540.19	\$13,416.26	\$48,132.00	\$76,074.41	\$176,162.86	\$167,964.75
MACOMB	\$17,315.65	\$8,198.37	\$17,792.00	\$5,221.04	\$48,527.06	\$50,553.16
MADRID	\$14,666.12	\$8,333.69	\$25,409.00	\$3,248.00	\$51,656.81	\$60,273.88
MASSENA	\$92,829.79	\$11,422.19	\$106,743.00	\$107,098.82	\$318,093.80	\$409,655.18
MORRISTOWN	\$35,295.22	\$13,095.72	\$29,749.00	\$23,128.51	\$101,268.45	\$104,700.55
NORFOLK	\$35,458.03	\$15,682.33	\$34,990.00	\$43,863.35	\$129,993.71	\$130,320.84
OSWEGATCHIE	\$41,398.35	\$15,608.17	\$33,036.00	\$25,850.89	\$115,893.41	\$121,706.24
PARISHVILLE	\$32,166.57	\$11,945.21	\$54,404.00	\$11,860.33	\$110,376.11	\$122,815.08
PIERCEFIELD	\$21,547.03	\$7,300.24	\$0.00	\$9,481.66	\$38,328.93	\$39,128.96
PIERREPONT	\$31,859.54	\$12,943.20	\$40,811.00	\$14,871.34	\$100,485.08	\$104,556.75
PITCAIRN	\$11,738.82	\$5,788.82	\$10,793.00	\$17,565.99	\$45,886.63	\$45,804.27
POTSDAM	\$107,372.34	\$10,114.31	\$74,728.00	\$82,671.09	\$274,885.74	\$297,205.63
ROSSIE	\$9,764.22	\$5,135.56	\$13,194.00	\$10,159.33	\$38,253.11	\$45,943.85
RUSSELL	\$17,317.56	\$11,368.13	\$24,985.00	\$1,551.00	\$55,221.69	\$64,001.20
STOCKHOLM	\$30,980.46	\$22,931.47	\$28,903.00	\$60,802.29	\$143,617.22	\$130,554.55
WADDINGTON	\$27,465.12	\$12,661.43	\$20,703.00	\$14,943.50	\$75,773.05	\$90,514.08
OGDENSBURG	\$48,842.56	\$4,900.12	\$283,169.00	\$70,393.99	\$407,305.67	\$375,840.07
ST. LAW CO			\$1,225,488.00		\$1,225,488.00	\$1,220,400.16
SUBTOTALS	\$1,095,638.92	\$381,843.51	\$2,496,695.00	\$909,854.21	\$4,884,031.64	\$5,062,979.49
CANTON VILL			\$120,529.00		\$120,529.00	\$106,671.35
RENS FALLS			\$1,069.00		\$1,069.00	\$1,010.86
RICHVILLE			\$17.00		\$17.00	\$488.04
GOUVERNEUR V			\$79,148.00		\$79,148.00	\$67,476.22
HAMMOND VILL			\$969.00		\$969.00	\$1,061.12
HEUVELTON V			\$12,777.00		\$12,777.00	\$7,810.75
MASSENA/L/M			\$271,480.00		\$271,480.00	\$273,609.17
MORRISTOWN V			\$0.00		\$0.00	\$0.00
NORWOOD			\$28,823.00		\$28,823.00	\$29,491.63
POTSDAM VILL			\$169,467.00		\$169,467.00	\$150,461.46
WADDINGTON V			\$8,032.00		\$8,032.00	\$16,022.83
SUBTOTALS	\$0.00	\$0.00	\$692,311.00		\$692,311.00	\$654,103.43
GRAND TOTAL	\$1,095,638.92	\$381,843.51	\$3,189,006.00	\$909,854.21	\$5,576,342.64	\$5,717,082.92
2022 Totals	\$1,288,450.82	\$391,763.58	\$3,200,000.00	\$836,868.52	\$5,717,082.92	

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH C&S COMPANIES FOR ENVIRONMENTAL INVESTIGATION ON PROPERTY OWNED BY LEWIS HERNE

By Mr. Acres, Chair, Finance Committee

WHEREAS, the County commenced an In Rem real property tax foreclosure proceeding for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against property owned by Lewis Herne known as “The Herne Property”, located at 47 South Raquette Street in the Town of Massena, County of St. Lawrence, State of New York (Tax Map No. 16.027-3-3) (hereinafter referred to as the “Property”), and

WHEREAS, there are currently delinquent real property taxes due and owing in the amount of \$16,655.56, together with fees, penalties and interest in the amount of \$7,755.54 for a total of \$24,411.10 on the Herne Property, and

WHEREAS, the Property is believed to be potentially contaminated from historic activities on and adjacent to the Property, and

WHEREAS, the County desires to have an environmental investigation conducted on the Property to obtain information about the environmental conditions, including the nature and extent of any discovered contamination, so that the County can make an informed decision concerning the Property prior to a judgment of foreclosure being entered, and

WHEREAS, in addition, the County, through its outside environmental council, has secured a proposal with the scope of work involving a limited site environmental investigation of the parcel and preparation of a written report describing environmental conditions, if any, to the County if it proceeds with tax foreclosure and acquires this parcel, and

WHEREAS, the County Attorney and Consultant, Gary Bowitch, Esq. have reviewed the proposal and recommend awarding the contract to C&S Companies,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a contract with C&S Companies, in the amount of \$9,000 (T1013254 43007), for environmental investigation on property owned by Lewis Herne, upon the approval of the County Attorney.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE ST. LAWRENCE COUNTY
SELF-INSURANCE PLAN FOR INCREASED COSTS OF
SCHEDULED LOSS OF USE AWARDS**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Self-Insurance Fund is responsible for the payment of Workers' Compensation related expenditures, and

WHEREAS, part of the administration of the Workers' Compensation claims requires an assessment of files that may not be prepared for full and final settlement, but where a claimant has reached maximum medical improvement, and

WHEREAS, under New York Workers' Compensation Law, a Schedule Loss of Use Award may be made when a claimant has reached maximum medical improvement and the body part(s) of the claimant have a permanent loss of use as a result of their work-related injury, and

WHEREAS, under a Schedule Loss of Use Award, compensation is limited to a certain number of weeks based on the body part and severity of the disability, according to a schedule set by law, and

WHEREAS, a credit will be realized from the fact that the temporary benefits that have been paid are deducted from the total Scheduled Loss of Use Award, and future full and final settlements are reduced by that credit as an advance against the final value of the claim, and

WHEREAS, these Scheduled Loss of Use Awards are largely viewed within the industry as the end of claim incapable of being fully and finally settled due to some other impediment such as continued employment, and

WHEREAS, these Scheduled Loss of Use Awards, common during economic downturns, have created a deficit in the Benefits and Awards account which also covers the medical and indemnity payments of the claimants, and

WHEREAS, County Law, Article 7, Sections 363 and 366, allows the Board of Legislators to make additional appropriations or increase existing appropriations from the unappropriated fund balance within a particular fund, and

WHEREAS, it is necessary to transfer money from the Self-Insurance Plan Reserve account, by increasing the appropriated fund balance to cover those payments as they come due,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the St. Lawrence County Self-Insurance Plan for increased costs of Scheduled Loss of Use Awards, as follows:

December 5, 2022

DECREASE UNAPPROPRIATED FUND BALANCE:

07TG0911 50300	Fund Balance, Unreserved Unappropriated	\$250,000
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INCREASE APPROPRIATED FUND BALANCE:

07TG0910 50300	Fund Balance, Unreserved Appropriated	\$250,000
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INCREASE APPROPRIATIONS:

LI017204 40301	SI Workers Comp Benefits and Awards	\$250,000
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December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

ADOPTING THE ST. LAWRENCE COUNTY CORPORATE COMPLIANCE PLAN

By Mr. Acres, Chair, Finance Committee

WHEREAS, on November 2, 2015, St. Lawrence County adopted Local Law G for the Year 2015, “Amending Local Law 1 for the Year 2009, A Local Law Adopting the St. Lawrence County Ethics Law” and Rescinding All Previous Ethics Laws and Amendments in St. Lawrence County, and

WHEREAS, as stated in the local law, “The purpose of this law is to create the St. Lawrence County Ethics and Disclosure Law in compliance with Article 18 of the New York State Municipal Law,” and

WHEREAS, one of the stated purposes of the St. Lawrence County Ethics Law is to ensure compliance with all federal, state, and local laws and directives, and

WHEREAS, one such set of laws and directives, arising from general guidance published by the United States Office of Inspector General (OIG) of the U.S. Department of Health and Human Services, the U.S. Department of Justice Federal Sentencing Guidelines (U.S.S.G. §§ 8B2.1), and New York State Social Services Law SOS § 363-d, requires the establishment and implementation of a Corporate Compliance Plan as an entity that provides services to Medicaid recipients, and

WHEREAS, the St. Lawrence County Risk Manager has developed a Corporate Compliance Plan which incorporates the St. Lawrence County Ethics and Disclosure Law and sets forth the Standards of Conduct and Policies and Procedures to be followed by all St. Lawrence County employees and agents who furnish services and goods to St. Lawrence County,

NOW, THEREFORE, BE IT FURTHER RESOLVED the Board of Legislators hereby adopts the St. Lawrence County Corporate Compliance Plan, and

BE IT FURTHER RESOLVED that a copy of the St. Lawrence County Corporate Compliance Plan, in its entirety, is available on the St. Lawrence County website at www.stlawco.org or at the Office of the Clerk of the Board of Legislators at Canton, New York, where it may be inspected or procured by any interested person during regular business hours.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**APPROVAL OF PAYMENT IN LIEU OF TAXES AGREEMENT IN RELATION TO
SOLAR PROJECT ON PARCEL 40.004-2-20.22/1 LOCATED AT 50 COGSWELL
CORNERS ROAD IN THE TOWN OF MADRID**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Acer Solar, LLC (the “Company”) intends to build and operate a solar energy system as defined by the New York State Real Property Tax Law Section 487 (the “Project”) located at 50 Cogswell Corners Road in the Town of Madrid (Tax Parcel No. 40.004-2-20.22), and

WHEREAS, for those taxing jurisdictions that have not opted out of RPTL Section 487; pursuant to RPTL Section 487(9)(a), such a taxing jurisdiction could indicate its intent to require a PILOT Agreement with the developer, under which the developer (or any successor owner of the Project) will be required to make annual payments to the taxing jurisdiction for each year during the term of the PILOT Agreement, and

WHEREAS, the St. Lawrence County Industrial Development Agency manages the PILOT negotiation process for St. Lawrence County with developers of such solar energy systems, and

WHEREAS, the Company seeks to enter into a payment in lieu of tax agreement with St. Lawrence County pursuant to the following terms:

- Fifteen-year payment in lieu of tax agreement pursuant to Real Property Tax Law Section 487,
- \$5,000 per MW payment to the effected jurisdictions, increasing 2% annually during the term of the agreement; and distributed to St. Lawrence County, Madrid-Waddington School and Town of Madrid based on their pro-rata property tax distribution, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves payment in lieu of taxes agreement in relation to solar project on parcel 40.004-2-20.22/1, located at 50 Cogswell Corners Road, Madrid, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Industrial Development Agency to finalize the execution of payment in lieu of tax agreement for the County pursuant to the terms set forth and to administer the billing and collection for the County for the term of the PILOT, upon approval of the County Attorney.

ZONING COMPLIANCE TABLE (1)

Property Address	Zoning District	Permitted Use	Maximum Lot Area	Maximum Building Height	Maximum Floor Area	Maximum Lot Coverage
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%
1000 West 10th Street, Suite 100, Denver, CO 80202	Commercial	Commercial	100,000 sq. ft.	100 ft.	100,000 sq. ft.	100%

GENERAL SITE NOTES

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE INTERNATIONAL PLUMBING AND MECHANICAL CODE (IMC).
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL JURISDICTIONS.
3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.
4. THE CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES AND STRUCTURES.
5. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING EROSION CONTROL MEASURES.
6. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING WETLANDS AND SENSITIVE AREAS.
7. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING TREES AND VEGETATION.
8. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING HISTORIC STRUCTURES.
9. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING CULTURAL RESOURCES.
10. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING ARCHAEOLOGICAL RESOURCES.
11. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING PALEONTOLOGICAL RESOURCES.
12. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING GEOLOGICAL RESOURCES.
13. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING HYDROLOGICAL RESOURCES.
14. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING CLIMATE RESOURCES.
15. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING AIR QUALITY RESOURCES.
16. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING SOIL RESOURCES.
17. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING WATER RESOURCES.
18. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING ENERGY RESOURCES.
19. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING MATERIAL RESOURCES.
20. THE CONTRACTOR SHALL MAINTAIN ALL EXISTING INFORMATION RESOURCES.

UTILITY NOTES

1. ALL UTILITIES SHALL BE MAINTAINED AND PROTECTED AT ALL TIMES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR IDENTIFYING ALL UTILITIES.
3. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES AT ALL TIMES.
4. THE CONTRACTOR SHALL PROTECT ALL UTILITIES FROM DAMAGE.
5. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES ACCESSIBLE AT ALL TIMES.
6. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES FUNCTIONAL AT ALL TIMES.
7. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES SAFE AT ALL TIMES.
8. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES SECURE AT ALL TIMES.
9. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES CLEAN AT ALL TIMES.
10. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES ORDERLY AT ALL TIMES.
11. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES NEAT AT ALL TIMES.
12. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES PROFESSIONAL AT ALL TIMES.
13. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES COURTEOUS AT ALL TIMES.
14. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES POLITE AT ALL TIMES.
15. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES RESPECTFUL AT ALL TIMES.
16. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES RESPONSIBLE AT ALL TIMES.
17. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES ACCOUNTABLE AT ALL TIMES.
18. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES COMMITTED AT ALL TIMES.
19. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES DEDICATED AT ALL TIMES.
20. THE CONTRACTOR SHALL MAINTAIN ALL UTILITIES PASSIONATE AT ALL TIMES.



LEGEND

Symbol	Description
--- (Dashed)	Proposed Wetland Boundary
--- (Dotted)	Proposed Wetland Buffer
--- (Dash-dot)	Proposed Wetland Core
--- (Long Dash)	Proposed Wetland Edge
--- (Short Dash)	Proposed Wetland Interior
--- (Dash-dot-dot)	Proposed Wetland Outer
--- (Dash-dot-dot-dot)	Proposed Wetland Far
--- (Dash-dot-dot-dot-dot)	Proposed Wetland Very
--- (Dash-dot-dot-dot-dot-dot)	Proposed Wetland Super
--- (Dash-dot-dot-dot-dot-dot-dot)	Proposed Wetland Ultra
--- (Dash-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Mega
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Giga
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Tera
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Peta
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Exa
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Zetta
--- (Dash-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot-dot)	Proposed Wetland Yotta

GRAPHIC SCALE
1" = 100'

SCALE 1" = 100'

NORTH

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR ACCELERATED TRANSIT CAPITAL FUNDS AND MODIFYING THE 2022 BUDGET FOR THE PLANNING OFFICE

By Mr. Acres, Chair, Finance Committee

WHEREAS, the New York State Department of Transportation (NYS DOT) awarded St. Lawrence County \$309,792 in Accelerated Transit Capital (ATC) Program Funds, and

WHEREAS, eligible projects include rehabilitating, restoring, and modernizing public transit assets that have a minimum service life of five (5) years such as bus upgrades, maintenance equipment, and buses, and

WHEREAS, the NYS DOT requires grantees to execute grant agreements within thirty (30) days of receiving an award notification,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Department of Transportation for Accelerated Transit Capital Funds, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56302 23000	N Automotive Equipment	\$309,792
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INCREASE REVENUE:

N2B35945 56002	N SA Capital Funds for Bus	\$309,792
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN THE 2022 RESOURCE ALLOCATION PLAN
SIGNATURE PAGE FOR YOUTH DEVELOPMENT PROGRAM**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Office of Children and Family Services (OCFS) requires that the Youth Bureau submit a Resource Allocation Plan (RAP) Signature Page that certifies approval of the program and grant contracts for the 2022 Youth Development Program Year, and

WHEREAS, the signing of the RAP Signature Page will qualify the County for State reimbursement in the 2022 Program Year, and

WHEREAS, the amount allocated to the County in 2022 for Youth Development Program is \$106,456 (Y4073204 46000), and

WHEREAS, OCFS will reimburse St. Lawrence County for contract and county agency program expenditures, and

WHEREAS, the Youth Bureau shall retain the overall responsibility to release the Request for Proposal (RFP), plan, provide fiscal/grants management, technical assistance, audit claims, monitor, and evaluate all programs approved in the 2022 RAP,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2022 Resource Allocation Plan Signature Page, upon approval of the County Attorney.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN THE 2022 RESOURCE ALLOCATION PLAN
SIGNATURE PAGE FOR YOUTH SPORTS AND EDUCATIONAL FUNDING**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Office of Children and Family Services (OCFS) requires that the Youth Bureau submit a Resource Allocation Plan (RAP) Signature Page that certifies approval of the program and grant contracts for the 2022 Youth Development Program year, and

WHEREAS, the signing of the RAP Signature Page will qualify the County for State reimbursement in the 2022 program year, and

WHEREAS, the amount allocated to the County in 2022 for youth sports and educational funding is \$9,424 (Y4073204 46500), and

WHEREAS, OCFS will reimburse St. Lawrence County for contract and county agency program expenditures, and

WHEREAS, the Youth Bureau shall retain the overall responsibility to release the Request for Proposal (RFP), plan, provide fiscal/grants management, technical assistance, audit claims, monitor, and evaluate all programs approved in the 2022 RAP, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2022 Resource Allocation Plan Signature Page for Youth Sports and Educational Funding, upon approval of the County Attorney.

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Fill

Custodial Worker

Subunit (If Applicable): Buildngs & Grounds

Date Submitted: 11/01/2022

Reason Vacated: Other

Position Number: 303000014

Date Vacated: 10/30/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 08/20/2017

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$39,467

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$22,133

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$35,316

Budget Mod Attached, If Required?

Grade: 15

Net County Cost: \$61,600

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Please consider this request to fill the referenced staffing vacancy. The custodial staff is crucial to ensuring a clean and safe environment for County employees and the visiting public. If the position were to remain vacant it would lead to increased overtime expenditures and a continued struggle to maintain buildings cleanliness to an acceptable professional level. Returning the Department to a sufficient staffing level will help to mitigate these concerns.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Fill

Delivery Clerk

Subunit (If Applicable): Print and Mail

Date Submitted: 11/1/2022

Reason Vacated: Promotion

Position Number: 002200003

Date Vacated: 10/03/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 7/29/2019

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$34,284

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$19,226

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$33,248

Budget Mod Attached, If Required?

Grade: 13

Net County Cost: \$53,510

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The position is necessary in order to keep the print and mailroom running efficiently and is responsible for timely delivery, pickup, and sorting of mail and packages for County departments, as well as incoming and outgoing deliveries to the US Post Office.

In addition, this position aids in central print shop jobs for County departments.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

County Administrator



Type: Fill

Delivery Clerk

Subunit (If Applicable): Print and Mail & DSS Reception

Date Submitted: 11/1/2022

Reason Vacated: Reassignment

Position Number: 002200002

Date Vacated: 12/06/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 9/24/2019

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$34,284

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$19,226

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$33,248

Budget Mod Attached, If Required?

Grade: 13

Net County Cost: \$53,510

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is shared between the County Print and Mail Shop (46%) and Department of Social Services Reception (54%).

The position is necessary in order to keep the print and mail shop running efficiently and is responsible for timely delivery, pickup, and sorting of mail and packages for County departments, as well as incoming and outgoing deliveries to the US Post Office. This position aids in central print shop jobs for County departments.

In the DSS role, the position is responsible for greeting and directing clients and phone calls to the appropriate unit at the Department of Social Services.

The filling of this position is contingent upon the current employee being successful in the hiring process for the Delivery Clerk position allocated fully to the Print and Mail Shop (002200003).

Department Head: *Dylan M. Saper*

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Highway



Type: Fill

Motor Equipment Operator

Subunit (If Applicable):

Date Submitted: 10/27/2022

Reason Vacated: Resignation

Position Number: 310000022

Date Vacated: 11/11/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 4/5/2021

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$39,573

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$22,192

Reimbursed by Local,
State or Federal Funds: No 0 %

Base Salary: \$38,896

Budget Mod Attached, If Required?

Grade: 18

Net County Cost: \$61,765

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Motor Equipment Operator (MEO) position, which requires a CDL, is needed for the operation of snow plow trucks and equipment. This position is also needed for road construction and maintenance. Due to the reduction in staff and the need to mechanize operations, MEO positions reflect actual Department of Highways operations. The MEO position's duties also include, but are not limited to, tree cutting, road patrolling, culvert/bridge repairs and painting. This position is also needed to maintain crew size for safety.

Department Head:

Donald R. Chamberlain

Approved?

Yes No

County Administrator:

Resolution #:

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH AUCTIONS
INTERNATIONAL, INC. FOR SALE OF GOVERNMENT ASSETS
BY ONLINE AUCTION**

By Mr. Acres, Chair, Finance Committee

WHEREAS, St. Lawrence County utilizes Auctions International, Inc. for sale of tax foreclosed properties as well as sale of government assets such as vehicles, machinery, equipment, and other surplus assets by online auction, and

WHEREAS, Resolution No. 95-2022 authorized the Chair to sign a contract extension with Auctions International, Inc. for property tax auction services on foreclosed real properties in St. Lawrence County until 2026, and

WHEREAS, separately, a contract is now required for the sale of government assets, and

WHEREAS, the terms of the contract will be for two (2) years from the date the contract is executed with no commission charged to the County for sale of assets,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Auctions International, Inc. for sale of government assets by online auction, upon approval of the County Attorney.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PACEBUTLER CORPORATION FOR ELECTRONIC DEVICE DISPOSAL AND DATA REMOVAL

By Mr. Acres, Chair, Finance Committee

WHEREAS, St. Lawrence County has recently taken on the initiative of inventorying old, unused County-owned cell phones and other electronic devices, and

WHEREAS, an opportunity exists with PaceButler Corporation for the County to receive revenue for such devices that no longer have value in their use to the County, and

WHEREAS, the process will ensure, at no cost, that County-owned data that may have been stored on the devices is incapable of being recovered by commercially available tool sets, in compliance with Health Insurance Portability and Accountability Act (HIPAA), National Institute of Standards and Technology (NIST), and Department of Defense (DOD) standards, and

WHEREAS, PaceButler will provide the St Lawrence County with a data clearing manifest detailing each device and certifying that the devices have in fact been cleared of any remaining County-owned data,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with PaceButler Corporation for electronic device disposal and data removal.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR COSTS ASSOCIATED WITH COMMUNITY COLLEGE TUITION**

By Mr. Acres, Chair, Finance Committee

WHEREAS, pursuant to the provisions of subdivision four of section 6305 of the Education Law, counties that do not have a community college are required to pay for partial tuition for its residents which is charged back to the perspective towns and villages, and

WHEREAS, the 2022 Budget appropriated \$705,000 for payments to Community Colleges, and

WHEREAS, the outstanding bills and any other that arrive throughout the end of 2022 require this request for a transfer of funds to cover the cost of appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the County Administrator's Office for costs associated with community college tuition, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$250,000
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INCREASE APPROPRIATIONS:

B1E24904 46502	B EDUC Community Colleges Tuition	\$250,000
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December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**ESTABLISHING A DATE AND TIME FOR THE
ORGANIZATIONAL BOARD MEETING**

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the Organizational Meeting of the St. Lawrence County Board of Legislators shall be held on Tuesday, January 3, 2022, at 6:00 p.m. in the St. Lawrence County Board of Legislators' Chambers, Court House, Canton, New York for the purpose of electing a Chair of the Board of Legislators and transacting any other business that may come before the Board.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**CALLING ON THE STATE OF NEW YORK TO FULLY FUND COUNTY LAW 18B
ASSIGNED COUNSEL STATUTORY PAY LEVELS**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the United States Constitution established, and the Supreme Court decision Gideon v. Wainwright clarified, that competent counsel is to be given to all accused of a crime, regardless of their ability to pay, and

WHEREAS, New York State took legislative action to establish a criminal indigent defense legal system that passed the responsibility of providing these criminal defense services, and many of the costs associated with them, to counties and local property taxpayers, and

WHEREAS, in 2007, the New York State Civil Liberties Union sued the State of New York in Hurrell-Harring v. State of New York, which showed indigent criminal defense services were underfunded by the State and failed to meet constitutionally required standards, and

WHEREAS, prior to Hurrell-Harring, the 57 New York Counties spent \$164 million annually on public defense while the State provided the 57 Counties with only \$39 million in indigent defense support, and

WHEREAS, the New York State Legislature recognized that the State needs to provide additional funding and, in 2017, passed historic legislation allocating \$250 million per year, when fully implemented, of state funding to directly improve indigent defense services, and

WHEREAS, while counties are still funding the same amount, the 2017 funding increase has made New York State a leader in indigent defense services, and

WHEREAS, due to different county demographics and needs, counties have flexibility in how to provide criminal defense by using a combination of public defenders, conflict defense offices, and private contracted attorneys known as 18B counsel (named after the applicable section of County Law), and

WHEREAS, all counties rely on the services of 18B attorneys to perform these services to handle the overflow of work and handle conflicts that come into the public defender's office, and

WHEREAS, unfortunately, the 2017 State legislation did not address the pay rate for 18B attorneys, and

WHEREAS, Article 18B establishes compensation paid to attorneys for assigned counsel work at \$60/hour for misdemeanor matters and \$75/hour for felony defense, and

WHEREAS, these rates have remained unchanged since 2004 and, in that same time period, the United States has seen inflation rise by fifty-seven percent (57%), and

December 5, 2022

WHEREAS, counties across the State have had difficulty in recent years attracting and keeping quality 18B attorneys in their region, with stagnate pay reported as the major contributing factor, and

WHEREAS, without properly funding 18B attorneys, which will keep and attract quality attorneys, the good work by the State to improve indigent defense services could be in jeopardy,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators calls on the State of New York to increase the 18B assigned counsel statutory pay levels, and

BE IT FURTHER RESOLVED that the State needs to fully fund this increase in keeping with the reasoning set forth in the Hurrell-Harring case, and to build on the State Legislature's historic 2017 legislation, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

CALLING ON NEW YORK STATE TO SUFFICIENTLY INVEST IN 9-1-1 FUNDING TO ENSURE PROPER MAINTENANCE WITH EXISTING SYSTEMS AND PREPARE FOR NEXT GENERATION 9-1-1 TECHNOLOGIES

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the funding mechanism that New York State counties use to help operate, maintain and upgrade 9-1-1 system capability and performance is out of date and does not correspond well with recent technology and marketplace changes, and

WHEREAS, the FCC has released their latest report for 2020, and it shows that New York collected \$241,643,008 and diverted over \$100,765,134 (41.7%) to other non-9-1-1 related purposes and the general fund, and

WHEREAS, currently, Tax Law, Article 186-f, Section 5, states that forty-one and seven-tenths of the revenues collected and received are swept into the state general fund and not provided for public safety services, and

WHEREAS, this diversion shifts the bulk of Next Generation 9-1-1 (NG 9-1-1) readiness financing to counties and other local governments PSAPs in New York State, and

WHEREAS, the diversion of E9-1-1 funds results in a system that does not direct sufficient revenue to allow counties to properly maintain existing systems while also preparing to implement NG 9-1-1 technology required under federal law, and

WHEREAS, under current law, for the last four budget years, \$10 million was authorized and targeted directly to PSAPs and up to \$65 million was set aside for the provision of grants and reimbursements to counties administered by the State Interoperable Communications Grants (SICG) program, administered by the New York State Division of Homeland Security and Emergency Services (DHSES), and

WHEREAS, due to the designation of E9-1-1 fees for non 9-1-1 related expenses, New York State PSAPs are not eligible for any of the \$115 million in federal grant funding for E9-1-1 and NG 9-1-1 enhancements and IP-based advanced networks, and

WHEREAS, the goal of upgraded NG 9-1-1 systems is to make sure that all devices capable of connecting to the system can do so using voice, text, video images and other data formats to better inform the emergency responders of the situation they will be entering, and

WHEREAS, NG 9-1-1 upgraded systems will be able to better pinpoint an emergency call that may be in a remote area of the state or in a multi-storied building in one of our communities, and

December 5, 2022

WHEREAS, recognizing a more precise location of those needing emergency services will improve outcomes and save lives, but this cannot be accomplished without consistent and timely funding from the State,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators calls on New York State to sufficiently invest in 9-1-1 funding to ensure proper maintenance with existing systems and prepare for next generation 9-1-1 technologies, and

BE IT FURTHER RESOLVED that the Board of Legislators further calls on DHSES to implement the draft 9-1-1 plan, and ensure the creation of a statewide NG 9-1-1 system connecting all of the county and municipal 9-1-1 systems into one statewide system, and

BE IT FURTHER RESOLVED the Board of Legislators further calls on the State to fund NG 9-1-1 implementation with state resources, and

BE IT FURTHER RESOLVED releasing these funding obligations on a regular schedule will provide certainty and build continuity as we upgrade and maintain existing systems and prepare for and implement NG 9-1-1, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Finance Committee: 11-28-2022

RESOLUTION NO. _____

**DESIGNATING THE ST. LAWRENCE COUNTY CHAMBER OF COMMERCE AS
THE ST. LAWRENCE COUNTY TOURISM PROMOTION AGENT**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the St. Lawrence County Chamber of Commerce has represented the County as its Tourism Promotion Agent and this designation provides them with eligibility for I Love New York Funding, and

WHEREAS, it is requested that counties appoint a Tourism Promotion Agency in order to participate in the Empire State Development Division of Tourism Matching Funds Program, and

WHEREAS, participation in this program doubles the earmarked Tourism Promotion Funds by St. Lawrence County through I Love New York Funds, and

WHEREAS, according to the NYS Tourism Economics Report (2021), visitor expenditure accounted for more than \$136.2 million in St. Lawrence County, and \$10.7 million in local taxes in 2021, and

WHEREAS, according to the NYS Tourism Economics Report tourism spending has increased year to year, with a 33.8% increase between 2020 and 2021 and a 103.6% increase between 2019 and 2021, supporting the importance of investing in the continued growth of the tourism industry post-pandemic, and

WHEREAS, according to the NYS Tourism Economics Report an estimated 1,486 jobs in the County (2021) were supported by visitors, and

WHEREAS, the St. Lawrence County Chamber of Commerce represents the County as its Tourism Promotion Agent by creating a comprehensive marketing and advertising campaign, consisting of events, attractions, and recreational opportunities throughout the County, and

WHEREAS, tourism marketing and the opportunity to leverage state grant opportunities operate in a two year cycle and require a digital marketing presence,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators designates the St. Lawrence County Chamber of Commerce as the St. Lawrence County Tourism Promotion Agent, and

BE IT FURTHER RESOLVED that the 2023 is the last year of the current contract with the Chamber of Commerce which maintains the funding mechanism in a formula that incentivizes the Chamber to work diligently to improve tourism in St. Lawrence County, and

BE IT FURTHER RESOLVED that the base formula will provide fifty (50%) of the occupancy tax revenue as an appropriation to the Chamber for 2023, and

December 5, 2022

BE IT FURTHER RESOLVED that the percentage of occupancy tax shall be based on a rolling five (5) year average and every dollar above the average will be shared at seventy-five percent (75%) to the Chamber of Commerce and twenty-five percent (25%) to St. Lawrence County, and

BE IT FURTHER RESOLVED that the County recommends that the Chamber of Commerce continue to improve its financial position and bring measurable successes to the Board of Legislators annually for review.

December 5, 2022

RESOLUTION NO. 305-2022 (TABLED)

**ACCEPTING THE RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR
REGARDING THE 2022 ANNUAL VACANCY REVIEW ANALYSIS
INCLUDING RESCINDING RESOLUTION NO. 281-2008 AND
AMENDING RESOLUTION NO. 304-2012**

By Mr. Sheridan, District 4

WHEREAS, the Vacancy Review Committee was reestablished in 2015 and has a membership consisting of two (2) Legislators (rotating each month), the County Administrator, Human Resources Director, Assistant Administrator, and Payroll Staff, and since that time vacancies have been presented to that committee with the Board of Legislators receiving recommendations on a monthly basis, and

WHEREAS, this has been a successful process and through recommendations of the Committee a number of strategies have been employed over the years to assist the County in filling and/or delaying the fill of positions, utilizing vacancies to appreciate savings, and only creating positions when others have been abolished, and

WHEREAS, annually, the County Administrator has been presenting an analysis to the Board of Legislators that captures the policy of the Board of Legislators has been fulfilled and alternatively presenting recommendations when a change in policy managing positions would be in the best interest of the County, and

WHEREAS, this year, as a part of the review there are six (6) recommendations made to the Board of Legislators as a result of reviewing the challenges in the ability to retain existing talented staff, fill positions, and recruiting talented staff in the future,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators accepts the recommendations of the County Administrator regarding the 2022 Annual Vacancy Review Analysis and grants authorization for the following:

- Rescind Resolution No. 281-2008 - this action would officially end the hiring freeze established in 2008;
- Amend Resolution No. 304-2012 - to strike the last "Be It Further Resolved that any future salary increases will be applied to the schedule on an alternating percentage and lump sum basis." I would recommend this action be stricken and return to allow the provision of the percentage to be applied annually as authorized in Resolution No. 78-2000;
- Commission a Compensation Study to be prepared by an outside organization through an RFP/RFQ Process initiated by the County Administrator of County employees to include; Management/Confidential, CSEA, and all additional active titles;

December 5, 2022

- Negotiate with the Unions for a Memorandum of Agreement to improve the existing benefit known as ‘vacation buy back’ to increase access which would provide for employees to utilize this benefit without taking the mandatory required five (5) consecutive days off, instead include two requirements: (1) maintain a minimum balance of 100 hours, and (2) it must be taken in the increments that the employee works (35 or 40 hours), without a limit on annual access;
- Continue the practice and amend the 2021 recommendation of allowing temporary positions at the discretion of the County Administrator to assist with operational needs and allow part-time management/confidential staff to access benefits and pro-rated accruals;
- Continue the practice and amend the 2021 recommendation for planning for the transition in key roles that require a substantial training period that are allowed to overlap once notice of retirement/resignation has been officially provided, and allow the positions that are created for the purpose stated in the 2021 recommendation to have benefits and accruals upon original hire date, and

BE IT FURTHER RESOLVED that the recommendations be implemented upon adoption of this resolution and the adjustment to the benefit be implemented upon successful negotiation with the Unions impacted by this change.