

St. Lawrence County
BOARD OF LEGISLATORS

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RUTH A. DOYLE
County Administrator

JOSEPH LIGHTFOOT
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA

KEVIN ACRES, CHAIR

MONDAY, NOVEMBER 23, 2020

*****BOARD ROOM AND LIVE VIA YOUTUBE *****

*****5:30 P.M. *****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – October 26
- 3. COVID-19 UPDATE** – Dr. Dana McGuire and Dr. Andrew Williams
- 4. HIGHWAY – DON CHAMBERS**
 - A. Modifying the 2021 Budget for the Department of Highways and Appropriating Road Machinery Fund Balance to the 2021 Road Machinery Budget for Purchasing Equipment (Res)
 - B. Approving a Supplemental Agreement #2 and Authorizing the Chair to Sign a Contract with Stantec Consulting Services, Inc. for Construction Inspection Services for Brown's Bridge Road over Raquette River Project, BIN 3221560, PIN 775380 (Res)
- 5. SOLID WASTE – DON CHAMBERS**
 - A. Modifying the 2020 Budget for the Solid Waste Department for Higher than Anticipated Expenses (Res)
- 6. REAL PROPERTY – BRUCE GREEN**
 - A. Elections, Real Property & Community College Apportionments for the Year 2021 (Res) (Info)
- 7. COUNTY ATTORNEY – STEPHEN BUTTON**
 - A. Authorizing the Chair to Convey the Carr Site Located at 97 Main Street, Hermon to the Town of Hermon (Res)
- 8. TREASURER – RENEE COLE**
 - A. Charging Tax Items (Res)

If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

B. Adopting Mortgage Tax Report (Res)

9. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

- A. Authorizing the Chair to Sign a Contract with the Compliancy Group, LLC for the Purpose of Consultation Services and Maintaining a Repository for HIPAA Compliance (Res)
- B. Authorizing the Chair to Sign a Lease for Space at 21 Harrowgate Commons, Massena, New York (Res)
- C. Establishing a Date and Time for the Organizational Board Meeting (Res)
- D. Declaring October as the First St. Lawrence County History Month (Res)
- E. Modifying the 2020 Budget for the Historical Association for Web Development to Provide Access to Archives for the Public (Res)
- F. Authorizing the Creation of a Reserve for 2020 Appropriations for the Bassmaster Tournament (Res)

10. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Curran)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Sheridan)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Arquiett)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Haggard)
- J. Soil & Water Conservation District Board of Directors (Acres/Burke)

11. OLD AND NEW BUSINESS

- A. Authorizing the Purchase of Two Rheonix Rapid, Fully Automated COVID-19 Testing Workstations and Modifying the 2021 Budget (Res) *(Note: This resolution was tabled at the Services Committee Meeting, and will need a motion to remove it from the Table.)*

*****Note:** *Please allow a few minutes for the electronic transition to executive session****

12. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

*****Note:** *Please allow a few minutes for the electronic transition to open session****

13. ADJOURNMENT – If there is no further business.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**MODIFYING THE 2021 BUDGET FOR THE DEPARTMENT OF HIGHWAYS
AND APPROPRIATING ROAD MACHINERY FUND BALANCE TO THE 2021 ROAD
MACHINERY BUDGET FOR PURCHASING EQUIPMENT**

By Mr. Acres, Chair, Finance Committee

WHEREAS, with an aging fleet of vehicles that increasingly is in need of repair, the Department of Highways manages the acquisition and maintenance of machinery and equipment, and

WHEREAS, the continued investment in equipment and machinery helps to ensure a timely response to road safety issues, and

WHEREAS, the Highway Equipment Replacement Plan in place since 2015 included issuing a bond for \$3M in 2016 with another capital investment in 2021 and again in 2026 to meet and maintain highway equipment needs, and

WHEREAS, the 2021 Budget process included discussions about how the County could best meet the needs for Highway through either adding to the levy, issuing another bond or ban, or utilizing the fund balance and the recommendation is to utilize fund balance, and

WHEREAS, in recognition of the need for new equipment, the St. Lawrence County Board of Legislators allocated funds in the 2021 Department of Highways Road Machinery Fund budget for equipment purchases, and

WHEREAS, the Superintendent of Highways submitted an equipment purchase plan in conjunction with the 2021 Budget, and

WHEREAS, Section 133, Article 6 of the New York State Highway Law allows for the transfer of funds, to allow the Superintendent of Highways to manage resources that best serves the department,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for the Department of Highways and appropriate road machinery fund balance to the 2021 road machinery budget for purchasing equipment, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

04TG0911 50300	DM Unreserved Fund Balance Unappropriated	\$2,500,000
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INCREASE APPROPRIATED FUND BALANCE:

04TG0910 50300	DM Unreserved Fund Balance Appropriated	\$2,500,000
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INCREASE APPROPRIATIONS:

HR051304 24000

H RM Highway & Street Equipment

\$2,500,000

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

APPROVING A SUPPLEMENTAL AGREEMENT #2 AND AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH STANTEC CONSULTING SERVICES, INC. FOR CONSTRUCTION INSPECTION SERVICES FOR BROWN'S BRIDGE ROAD OVER RAQUETTE RIVER PROJECT, BIN 3221560, PIN 775380

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 85-2019 authorized the Chair to sign a contract with Stantec Consulting Services, Inc. for consulting services for the Brown's Bridge Road over Raquette River Project (the "Project") and Resolution No. 304-2019 authorized the Construction/Construction Inspection phase of the Project, and

WHEREAS, the Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, Stantec Consulting Services, Inc. is currently providing consulting services for this Project and is qualified to provide construction inspection services, and

WHEREAS, with concurrence from the NYS DOT, a supplemental agreement is required to provide construction inspection services for this Project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves a Supplemental Agreement #2 for construction inspection services for:

Consultant:	Stantec Consulting Services, Inc.
Contract Title:	Brown's Bridge Road over Raquette River Project BIN: 3221560 PIN: 775380, Town of Pierrepont
Construction	\$129,852
Inspection Fee:	HM651204 465CO 1901

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute all necessary contracts, upon approval of the County Attorney.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**MODIFYING THE 2020 BUDGET FOR THE SOLID WASTE DEPARTMENT
FOR HIGHER THAN ANTICIPATED EXPENSES**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the Solid Waste Department budgets appropriation and revenue accounts to reflect current and projected operations, and

WHEREAS, the expenses of the Department for recycling tipping fees and various other appropriation lines are projected to exceed the 2020 budget, and

WHEREAS, the projected overage in these expenses can be offset by projected revenue increases and appropriation decreases,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the Solid Waste Department for higher than anticipated expenses, as follows:

INCREASE APPROPRIATIONS:

WH081604 43018 RECY	W RECY Tipping Fees	\$620,000
WH081604 44102 MSW	W MSW Other Fuel Charges	130,000
WLC81604 40800	W CAN Building & Property Maintenance	5,000
WLC81604 43015	W CAN State Fees	3,000
WT081604 43010	W TRS Pest Control	<u>1,000</u>
		\$759,000

DECREASE APPROPRIATIONS:

WA017104 49700	W ADMIN Contingency Account	\$393,000
WH081604 43018 MSW	W MSW Tipping Fees	100,000
WH081604 44100 MSW	W MSW I/D Fuel Charges	<u>206,000</u>
		\$699,000

INCREASE REVENUE:

W1021305 550RF	W LR Recycling - Tip Fees	\$60,000
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December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**ELECTIONS, REAL PROPERTY & COMMUNITY COLLEGE APPORTIONMENTS
FOR THE YEAR 2021**

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the following apportionments of Elections, Real Property and Community College charges for the year 2021 be applied to the following municipalities of St. Lawrence County:

MUNICIPALITY	ELECTION CHARGES	REAL PROPERTY CHARGES	COMMUNITY COLLEGE CHARGES
BRASHER	\$18,389.89	\$12,366.89	\$31,183.65
CANTON	\$67,519.34	\$20,111.05	\$25,760.02
CLARE	\$6,646.03	\$2,335.03	\$0.00
CLIFTON	\$33,404.63	\$6,223.61	\$11,184.01
COLTON	\$50,971.19	\$14,000.94	\$4,967.00
DEKALB	\$20,109.36	\$8,741.55	\$6,318.68
DEPEYSTER	\$8,111.83	\$5,219.84	\$1,403.00
EDWARDS	\$10,579.58	\$8,361.59	\$3,218.67
FINE	\$24,698.31	\$18,174.05	\$8,702.34
FOWLER	\$24,418.25	\$13,827.27	\$20,406.35
GOUVERNEUR	\$34,877.88	\$23,080.07	\$51,488.53
HAMMOND	\$30,783.61	\$10,361.76	\$29,981.01
HERMON	\$15,643.82	\$8,452.54	\$8,981.34
HOPKINTON	\$17,214.93	\$9,012.43	\$11,853.00
LAWRENCE	\$11,890.79	\$7,085.97	\$17,266.67
LISBON	\$35,963.85	\$14,493.74	\$14,860.84
LOUISVILLE	\$31,646.26	\$12,125.67	\$72,326.49
MACOMB	\$16,517.72	\$7,326.94	\$14,326.17
MADRID	\$13,802.78	\$7,566.62	\$7,110.67
MASSENA	\$87,203.74	\$21,338.83	\$115,982.92
MORRISTOWN	\$29,260.05	\$15,970.53	\$17,199.22
NORFOLK	\$28,866.22	\$14,409.34	\$27,072.16
OSWEGATCHIE	\$40,076.55	\$19,040.21	\$24,378.30
PARISHVILLE	\$28,412.92	\$10,715.61	\$14,829.10
PIERCEFIELD	\$18,951.57	\$7,989.03	\$1,873.67
PIERREPONT	\$27,432.85	\$14,788.08	\$17,947.66
PITCAIRN	\$10,777.06	\$6,722.70	\$18,851.67
POTSDAM	\$100,851.13	\$9,218.08	\$66,829.93
ROSSIE	\$9,207.37	\$6,125.13	\$8,290.37
RUSSELL	\$13,980.88	\$12,756.49	\$7,612.99
STOCKHOLM	\$26,811.61	\$20,653.48	\$26,746.66

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WADDINGTON	\$24,565.11	\$11,421.21	\$15,734.32
OGDENSBURG	\$54,933.66	\$11,652.60	\$64,526.19
TOTALS	\$974,520.78	\$391,668.84	\$769,213.60

11/12/20	2021 CHARGEBACKS				
MUNICIPALITY	ELECTION CHARGES	REAL PROPERTY CHARGES	COMMUNITY	2021 TOTALS	2020 TOTALS
			COLLEGE CHARGES		
BRASHER	\$18,389.89	\$12,366.89	\$31,183.65	\$61,940.42	\$99,373.26
CANTON	\$67,519.34	\$20,111.05	\$25,760.02	\$113,390.41	\$169,590.19
CLARE	\$6,646.03	\$2,335.03	\$0.00	\$8,981.06	\$17,819.97
CLIFTON	\$33,404.63	\$6,223.61	\$11,184.01	\$50,812.25	\$83,539.79
COLTON	\$50,971.19	\$14,000.94	\$4,967.00	\$69,939.13	\$64,202.47
DEKALB	\$20,109.36	\$8,741.55	\$6,318.68	\$35,169.59	\$58,250.91
DEPEYSTER	\$8,111.83	\$5,219.84	\$1,403.00	\$14,734.67	\$27,015.80
EDWARDS	\$10,579.58	\$8,361.59	\$3,218.67	\$22,159.84	\$52,152.33
FINE	\$24,698.31	\$18,174.05	\$8,702.34	\$51,574.69	\$86,510.30
FOWLER	\$24,418.25	\$13,827.27	\$20,406.35	\$58,651.87	\$97,181.55
GOVERNEUR	\$34,877.88	\$23,080.07	\$51,488.53	\$109,446.48	\$154,688.39
HAMMOND	\$30,783.61	\$10,361.76	\$29,981.01	\$71,126.38	\$77,031.99
HERMON	\$15,643.82	\$8,452.54	\$8,981.34	\$33,077.70	\$50,756.16
HOPKINTON	\$17,214.93	\$9,012.43	\$11,853.00	\$38,080.36	\$66,695.22
LAWRENCE	\$11,890.79	\$7,085.97	\$17,266.67	\$36,243.42	\$64,521.23
LISBON	\$35,963.85	\$14,493.74	\$14,860.84	\$65,318.43	\$135,057.07
LOUISVILLE	\$31,646.26	\$12,125.67	\$72,326.49	\$116,098.42	\$119,218.68
MACOMB	\$16,517.72	\$7,326.94	\$14,326.17	\$38,170.83	\$53,095.19
MADRID	\$13,802.78	\$7,566.62	\$7,110.67	\$28,480.07	\$53,864.10
MASSENA	\$87,203.74	\$21,338.83	\$115,982.92	\$224,525.49	\$1,304,733.69
MORRISTOWN	\$29,260.05	\$15,970.53	\$17,199.22	\$62,429.80	\$88,640.04
NORFOLK	\$28,866.22	\$14,409.34	\$27,072.16	\$70,347.72	\$112,831.47
OSWEGATCHIE	\$40,076.55	\$19,040.21	\$24,378.30	\$83,495.06	\$109,876.35
PARISHVILLE	\$28,412.92	\$10,715.61	\$14,829.10	\$53,957.63	\$94,952.12
PIERCEFIELD	\$18,951.57	\$7,989.03	\$1,873.67	\$28,814.27	\$29,372.02
PIERREPONT	\$27,432.85	\$14,788.08	\$17,947.66	\$60,168.59	\$110,577.22
PITCAIRN	\$10,777.06	\$6,722.70	\$18,851.67	\$36,351.43	\$63,193.22
POTSDAM	\$100,851.13	\$9,218.08	\$66,829.93	\$176,899.14	\$247,263.16
ROSSIE	\$9,207.37	\$6,125.13	\$8,290.37	\$23,622.87	\$32,358.68
RUSSELL	\$13,980.88	\$12,756.49	\$7,612.99	\$34,350.36	\$71,283.69
STOCKHOLM	\$26,811.61	\$20,653.48	\$26,746.66	\$74,211.75	\$114,080.33
WADDINGTON	\$24,565.11	\$11,421.21	\$15,734.32	\$51,720.64	\$75,739.60
OGDENSBURG	\$54,933.66	\$11,652.60	\$64,526.19	\$131,112.45	\$447,157.83
ST. LAW CO				\$0.00	\$1,150,391.00
SUBTOTALS	\$974,520.78	\$391,668.84	\$769,213.60	\$2,135,403.22	\$5,583,015.02
CANTON VILL				\$0.00	\$113,094.00
RENSSE FALLS				\$0.00	\$1,444.00
RICHVILLE				\$0.00	\$22.00
GOVERNEUR V				\$0.00	\$73,492.00
HAMMOND VILL				\$0.00	\$1,457.00
HEUVELTON V				\$0.00	\$11,562.00
MASSENA/L/M				\$0.00	\$293,035.00
MORRISTOWN V				\$0.00	\$0.00
NORWOOD				\$0.00	\$25,723.00
POTSDAM VILL				\$0.00	\$162,463.00
WADDINGTON V				\$0.00	\$14,056.00
SUBTOTALS	\$0.00	\$0.00		\$0.00	\$696,348.00
GRAND TOTAL	\$974,520.78	\$391,668.84	\$769,213.60	\$2,135,403.22	\$6,279,363.02
2020 Totals	\$990,009.48	\$389,422.44	\$817,494.10		

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO CONVEY THE CARR SITE LOCATED
AT 97 MAIN STREET, HERMON TO THE TOWN OF HERMON**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the County of St. Lawrence ("County") has developed a strategic plan to target potentially environmentally contaminated properties throughout the County to assist in making these once economically productive properties beneficial to their communities again, and

WHEREAS, the County, with the assistance of Gary S. Bowitch, Esq., identified properties in need of remediation, and

WHEREAS, the site was identified as requiring environmental remediation before it could be conveyed, and

WHEREAS, the County commenced an action against the property located in the Town of Hermon due to tax delinquency by a tax foreclosure proceeding on November 1, 2019, for unpaid ad valorem real property taxes with respect to the following properties located in St. Lawrence County:

"Carr Site"

- Owner: Michael Carr
- Address: 97 Main Street, Hermon, NY
- Tax ID# 132.029-1-8
- Delinquent Taxes Owed (less interest, penalties and fees) - \$9,710.88

WHEREAS, the County obtained a judgment of foreclosure on the Site on October 9, 2020, for delinquent taxes, penalties, interest, and fees totaling \$17,539.57, and

WHEREAS, the County previously secured an agreement with the New York Environmental Protection and Spill Compensation Fund (the "Fund") to perform a cleanup of petroleum contaminants at the Site, following which the spill number associated with the site would be closed, and

WHEREAS, the Town of Hermon has approached the County with an interest in obtaining the remediated Site due to its proximity to one of the oldest stone arch bridges in New York State and due to the need for a safe approach to the bridge for the value of the base taxes, less any interest, penalties, and fees assessed, and

WHEREAS, the agreement between the Fund and the County required the State of New York to perform all necessary environmental remediation at the Site after the County acquired title to the Site through tax foreclosure at a cost to be solely borne by the State of New York but

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any recovery made from the sale of the property is to be split with half presented to the State of New York, and

WHEREAS, the release provided by the Fund to the County shall extend to the successors or assigns of the County with respect to the Site, which would include the Town of Hermon,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to convey the Carr Site located at 97 Main Street, Hermon to the Town of Hermon, and

BE IT FURTHER RESOLVED the amount of the base level of taxes due and owing is \$9,710.88, and

BE IT FURTHER RESOLVED that the Chair is authorized to execute all agreements necessary to effectuate the terms of the agreement, upon approval of the County Attorney.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

CHARGING TAX ITEMS

By Mr. Acres, Chair, Finance Committee

WHEREAS, due to tax refunds, cancellations of taxes, and other assessment errors, there are various tax items that cannot be collected,

NOW, THEREFORE, BE IT RESOLVED that the Treasurer is hereby authorized and directed to charge these various items to the towns as presented to the Board of Legislators:

2020 Correction of Errors
Charges to Towns & Districts

CANTON FIRE FD004	\$13.21	
CANTON TOWN	\$1,398.53	
		\$1,411.74
EDWARDS TOWN	\$540.96	
		\$540.96
GOUVERNEUR FIRE - FH001	\$5.41	
GOUVERNEUR TOWN	\$714.55	
		\$719.96
LISBON TOWN	\$564.72	
		\$564.72
MASSENA TOWN	\$2,321.35	
		\$2,321.35
MORRISTOWN FIRE-BRIER HILL	\$17.04	
MORRISTOWN TOWN	\$54.24	
		\$71.28
NORFOLK FIRE FD028	\$303.95	
NORFOLK LIGHT LT036	\$70.10	
NORFOLK PUBLIC LIBRARY	\$160.87	
NORFOLK TOWN	\$1,849.81	
		\$2,384.73
OSWEGATCHIE TOWN	\$326.70	
		\$326.70

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PIERCEFIELD FIRE - FD031	\$480.77	
		\$480.77
PIERREPONT HIGHWAY	\$302.77	
PIERREPONT TOWN	\$194.96	
		\$497.73
PITCAIRN FIRE FD033	\$34.18	
PITCAIRN HIGHWAY	\$218.79	
PITCAIRN TOWN	\$53.39	
		\$306.36
POTSDAM TOWN	\$2,183.77	
		\$2,183.77
STOCKHOLM TOWN	\$51.64	
		\$51.64
WADDINGTON TOWN	\$223.86	
		\$223.86
Total Chargebacks	\$12,085.57	\$12,085.57

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Finance Committee: 11-23-2020

RESOLUTION NO. _____

ADOPTING MORTGAGE TAX REPORT

By Mr. Acres, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that the Mortgage Tax Report as submitted by the County Clerk and the County Treasurer is hereby accepted and the County Treasurer is authorized and directed to issue the amounts as set forth in the report to the various tax districts in this County:

<u>Town/Village</u>	<u>Amount</u>
Brasher	\$9,439.40
Canton	
Village of Canton	9,392.46
Village of Rensselaer	411.67
Town of Canton	33,116.33
Clare	0
Clifton	10,230.75
Colton	13,533.85
Dekalb:	
Village of Richville	271.90
Town of Dekalb	7,164.54
DePeyster	981.39
Edwards	3,689.38
Fine	11,011.37
Fowler	16,140.38
Gouverneur:	
Village of Gouverneur	6,842.81
Town of Gouverneur	18,730.80
Hammond:	
Village of Hammond	312.10
Town of Hammond	14,078.41
Hermon	5,943.72
Hopkinton	4,856.08
Lawrence	2,684.33
Lisbon	21,069.54
Louisville:	
Village of West Massena	2,149.11
Town of Louisville	23,211.46
Macomb	7,543.36
Madrid	7,105.59

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Massena:	
Village of Massena	13,611.08
Town of Massena	30,458.39
Morristown:	
Village of Morristown	0
Town of Morristown	12,834.46
Norfolk:	
Village of Norwood	145.85
Village of Massena	2.69
Town of Norfolk	21,581.93
Ogdensburg	31,459.90
Oswegatchie:	
Village of Heuvelton	1,318.75
Town of Oswegatchie	23,920.44
Parishville	11,129.60
Piercefield	0
Pierrepoint	28,873.19
Pitcairn	3,905.33
Potsdam:	
Village of Potsdam	14,646.28
Village of Norwood	3,312.46
Town of Potsdam	59,292.56
Rossie	5,614.28
Russell	6,301.35
Stockholm	16,961.18
Waddington:	
Village of Waddington	2,672.48
Town of Waddington	<u>10,425.45</u>
Totals	\$528,378.38

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE COMPLIANCY GROUP, LLC FOR CONSULTATION SERVICES AND THE MAINTENANCE OF A REPOSITORY FOR HIPAA COMPLIANCE

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 60-2017 authorized the Chair to sign a contract with The Compliancy Group for the purpose of creating a repository for all HIPAA Information and Security requirements and maintaining this information, and

WHEREAS, Community Services and Public Health Department continue to maintain required compliance programs that include, but are not limited to, policies and procedures, training and education, communication lines, a system for routine identification of risk areas, and a system of responding to compliance issues, all of which are currently facilitated through The Guard software provided by the Compliancy Group, LLC, and

WHEREAS, previously, the cost for the service was completely funded through DSRIP through the North Country Initiative (NCI), and

WHEREAS, NCI no longer receives funding for this service, however half of the cost will continue to be covered by previously awarded DSRIP funds to the Community Services Department, and

WHEREAS, departments wish to continue services with the Compliancy Group, LLC for a term of January 1, 2021 through December 31, 2021 at a yearly cost of \$2,700 (PA040104 43007, PE040594 43007, PP040104 43007, and A3143204 43007 DSRP), and

WHEREAS, the 2021 Budget includes funding for services to continue,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with The Compliancy Group, LLC for consultation services and the maintenance of a repository for HIPAA compliance, upon approval of the County Attorney.

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Finance Committee: 11-23-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT FOR SPACE
AT 21 HARROWGATE COMMONS, MASSENA, NEW YORK**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 228-2008 authorized a contract with Harrowgate Properties for the lease of the property that was built in Harrowgate Commons, Massena, New York, and

WHEREAS, the space is currently occupied by four (4) County departments: The Department of Motor Vehicles, Probation, Community Services, and Emergency Services, and

WHEREAS, the term of a new agreement will be five (5) years and run from January 1, 2021 through December 31, 2026 for approximately 6,500 square feet of space and include five additional one (1) year lessee options, and

WHEREAS, the 2021 rental rate per square foot will be \$15.51, with an approximate annual increase of two (2%) percent (K1314104 40700, Q1M31404 40700, A1342504 40700, and XPT36404 40700),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease for space located at 21 Harrowgate Commons, Massena, New York, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED at an initial rental rate of \$15.51, for a term of January 1, 2021 through December 31, 2026, and the annual increases in the lease agreement will be budgeted accordingly.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**ESTABLISHING A DATE AND TIME FOR THE
ORGANIZATIONAL BOARD MEETING**

By Mr. Acres, Chair, Finance Committee

BE IT RESOLVED that the Organizational Meeting of the St. Lawrence County Board of Legislators shall be held on Monday, January 4, 2021, at 6:00 p.m. in the St. Lawrence County Board of Legislators' Chambers, Court House, Canton, New York for the purpose of electing a Chair of the Board of Legislators and transacting any other business that may come before the Board.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**DECLARING OCTOBER 2021 AS THE FIRST
ST. LAWRENCE COUNTY HISTORY MONTH**

WHEREAS, the historical community of today is dynamic and diverse, and includes scholars, curators, preservationists, librarians, archivists, genealogists, re-enactors and local and community historians, and

WHEREAS, October was designated as New York State history month to celebrate the history of New York State and recognize the contributions of its many State and local historians, and

WHEREAS, founded in 1947, the St. Lawrence County Historical Association (SLCHA) is an organization and museum which serves as an educational resource for the use and benefit of the citizens of St. Lawrence County and others interested in the history and traditions of our County, and

WHEREAS, St. Lawrence County recognizes history as vitally important in our lives, and encourages all citizens to work to preserve it,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators declares October 2021 as the first St. Lawrence County History Month.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

MODIFYING THE 2020 BUDGET FOR THE HISTORICAL ASSOCIATION FOR WEB DEVELOPMENT TO PROVIDE ACCESS TO ARCHIVES FOR THE PUBLIC

WHEREAS, the St. Lawrence County Historical Association is embarking on a web redevelopment to update and modernize access website, showcase its collections and digitized archival materials, and build interactive historical and educational content, and

WHEREAS, outreach to a broader, world-wide online audience is crucial to the success and long-term viability of the historical association of the largest county in New York, and

WHEREAS, increasing membership base and inviting opportunities for program participation not only compliments historical preservation, but also could attract tourism in the region, and

WHEREAS, to facilitate that outreach, it is essential that an investment is made in upgraded networking architecture, better access to internet, website development, computers, and high-quality digital cameras and software,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the Historical Association for web development to provide access to archives for the public, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$12,500
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INCREASE APPROPRIATIONS:

B1M75104 46000	B Partner Agency CHS	\$12,500
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December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

**AUTHORIZING THE CREATION OF A RESERVE FOR 2020 APPROPRIATIONS
FOR THE BASSMASTER TOURNAMENT**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 207-2020 modified the 2020 Budget to authorize \$30,000 in appropriations in support of the BassMasters Elite Series in Waddington, New York for 2020 (B1019874 43007), and

WHEREAS, due to the COVID-19 Response in place during the Summer of 2020, the Tournament was canceled, it is possible that these appropriations could be made available for next year if a tournament can be successfully held, and

WHEREAS, the BassMasters Elite Series Tournaments began in 2013 in Waddington, New York and St. Lawrence County has provided financial support through Resolutions Nos. 164-2018 and 144-2019 for previous events, and

WHEREAS, the success of the events provided for a contract between BassMasters Elite Series to be held in Waddington from 2018 – 2021 and an additional B.A.S.S. National Regional Tournament in 2022, which could increase the destination exposure and leveraging economic development opportunities in St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to create a reserve (01TG0899 50300 BMST) for appropriations in 2020 for a future BassMasters Tournament.

December 7, 2020

Finance Committee: 11-23-2020

RESOLUTION NO. _____

AUTHORIZING THE PURCHASE OF TWO RHEONIX RAPID, FULLY AUTOMATED COVID-19 TESTING WORKSTATIONS AND MODIFYING THE 2021 BUDGET

WHEREAS, Rheonix, Inc. received emergency use authorization (EUA) from the US Food and Drug Administration (FDA) for rapid, fully-automated molecular COVID-19 testing, and

WHEREAS, the test enables detection of SARS-CoV-2, the virus that causes COVID-19 from respiratory samples, and the sample-to-answer method will enable rapid testing, and can be quickly installed in critical locations of immediate need, and requires minimal training to operate, and

WHEREAS, the number of positive COVID-19 cases in St. Lawrence County are increasing at an alarming rate, and there is an urgent need for local hospital laboratories to have the capability of rapid testing with same-day results allowing for earlier decisions regarding isolation and treatment of infected patients,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the purchase of two Rheonix rapid, fully automated COVID-19 testing workstations, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2021 Budget, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$100,000
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INCREASE APPROPRIATIONS:

PP040102 25000 COVID	P PREV Technical Equipment	\$100,000
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