

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, NOVEMBER 14, 2022
*****BOARD ROOM AND VIA YOUTUBE*****
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – October 17
- 3. EMERGENCY SERVICES – MATT DENNER**
 - A. Adopting the St. Lawrence County Multi-Jurisdictional All-Hazard Mitigation Plan Update (Res)
 - B. Modifying the 2022 Emergency Services Budget for Related Overtime Expenses (Res)
- 4. SHERIFF – BROOKS BIGWARFE**
 - A. Authorizing the Chair to Sign a Contract for a FY22 Operation Stonegarden Program (OPSG) Grant from New York State Division of Homeland Security and Modifying the 2022 Budget for the Sheriff's Office (Res)
 - B. Accepting a 2022 Domestic Terrorism Prevention Grant from New York Division of Homeland Security and Emergency Services (DHSES) and Modifying the 2022 Budget for the Sheriff's Office (Res)
 - C. Modifying the 2022 Budget for the Sheriff's Office to accept a 2021 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department (Res)
 - D. Modifying the 2022 Budget for the Sheriff's Office for Overtime Expenses (Res)
 - E. Modifying the 2022 Budget for the Sheriff's Office for Related Expenses that have Exceeded the Budget due to Increased Obligations (Res)
- 5. PLANNING – JASON PFOTENHAUER**
 - A. Authorizing the Chair to Sign a Contract with Cornell University School of Industrial and Labor Relations Outreach Division for EPA Renovation, Repair, and Painting Program Lead Renovator Training and Education (Res)
- 6. HUMAN RESOURCES – JONNIE DOROTHY**
 - A. Authorizing the Chair to Sign a Contract with The Preferred Group for Flexible Benefit Plan Services (Res)
 - B. Authorizing the Chair to Sign a Contract with Excellus BC/BS for Stop Loss Insurance for 2023 (Res)

7. LEGISLATORS SMITHERS, HAGGARD, AND TERMINELLI

- A. Calling on Empire State Development to Expedite the Rollout of the ConnectALL Initiative (Res)

8. LEGISLATORS SMITHERS AND TERMINELLI

- A. Urging New York State Department of Civil Service to Support Public Employee Recruitment and Retention (Res)

9. LEGISLATOR SMITHERS

- A. Supporting New York State Sharing Agricultural Mitigation Fees with Counties to Support County Agriculture and Farmland Protection Initiative (Res)
- B. Calling for the Elimination of the Farm Laborers Wage Board (Res)
- C. Requesting Revisions to the Proposed Part 360 Series Regulations of the New York State Department of Environmental Conservation (Res)
- D. Commending the State for Supporting Local Cybersecurity Efforts and Urging a Long-Term Commitment to Funding End Point Detection and Response Solutions (Res)
- E. Calling for Study and Reform of New York State Civil Service System to Support Local Government Employee Recruitment (Res)
- F. Encouraging the State Legislature and Governor to Enact Legislation to Provide Local Discretion on Pre-Sentence Investigations in Plea Deals Resulting in Less than One Year Imprisonment (Res)
- G. Urging New York State to Provide Counties with Funding to Administer Medication Assisted Treatment (MAT) Program in County Correctional Facilities (Res)
- H. Encouraging Governor Kathy Hochul and the New York State Legislature to Enact Legislation Requiring Reporting of Sex Offenders in Short Term Rentals (Res)

10. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. Vacancy Review Summary (Info)
- B. Emergency Services
 - 1. Fill a Dispatcher, Position No. 612000021
- C. Sheriff
 - 1. Fill Correction Officer, Position No. 603000071

11. 2023 TENTATIVE BUDGET REVIEW

- A. Overview of 2023 Tentative Budget
- B. Department Reviews: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff's Office

12. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternative to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Fiacco)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)

- F. Fire Advisory Board (Denesha)
- G. Jury Board (Sheridan)
- H. Planning Board (Fay)

13. OLD/NEW BUSINESS

14. EXECUTIVE SESSION

- A. Litigation
- B. Personnel
- C. Negotiations
- D. Appointments

15. ADJOURNMENT – If there is no further business.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**ADOPTING THE ST. LAWRENCE COUNTY MULTI-JURISDICTIONAL
ALL-HAZARD MITIGATION PLAN UPDATE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County, with assistance from Barton & Loguidice, D.P.C., has gathered information and prepared the St. Lawrence County Multi-Jurisdictional All-Hazard Mitigation Plan update, and

WHEREAS, the St. Lawrence County Multi-Jurisdictional All-Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, St. Lawrence County is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan, and

WHEREAS, St. Lawrence County has reviewed the Plan and affirms that the Plan will be updated no less than every five (5) years,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts the St. Lawrence County Multi-Jurisdictional All-Hazard Mitigation Plan Update.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 EMERGENCY SERVICES BUDGET FOR
RELATED OVERTIME EXPENSES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Office of Emergency Service's Office has exceeded the budget in the overtime account for 2022, and

WHEREAS, after reviewing all accounts, funds required for the overages were found in existing accounts, and

WHEREAS, it is also necessary to transfer the \$7,000 balance appropriated in targeted contingency for Emergency Services overtime, and request an additional \$12,840 to cover the remaining amount needed for the remainder of 2022,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Office of Emergency Services for overtime expenses as follows:

INCREASE REVENUE:

XPT27705 55000	X PS LR Other Revenue	\$360
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DECREASE APPROPRIATIONS:

X1C34104 41102	X CD Educational Workshops	\$1,800
B1019904 49700	B SPEC Contingency Account	<u>19,840</u>
		\$21,640

INCREASE APPROPRIATIONS:

X1C34101 18000	X CD Overtime	\$22,000
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December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR A FY22 OPERATION STONEGARDEN PROGRAM (OPSG) GRANT FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, New York State Division of Homeland Security and Emergency Services has awarded a FY22 Operation Stonegarden Grant in the amount of \$300,000 to key law enforcement agencies in St. Lawrence County, with a contract period of period of September 1, 2022 to August 31, 2025, and

WHEREAS, the mission of Operation Stonegarden is to utilize state, county, and local law enforcement agencies to enhance border security within the County, and

WHEREAS, the St. Lawrence County Sheriff's Office will receive \$58,423.04 and will act as a pass-through agency for three local entities; the City of Ogdensburg Police Department (\$48,839.19), Village of Canton (\$16,916) and Village of Massena (\$58,693.19), and

WHEREAS, the remaining funding of \$117,128.58 is allocated to three State level law enforcement agencies (NYS Police, NYS Park Police and NYS DEC) who will do their own reporting, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a FY22 Operation Stonegarden Program (OPSG) Grant from New York State Division of Homeland Security, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 12000 SG22	S CRIM Supervisory/Administration	\$2,000
S1Z31101 14000 SG22	S CRIM Clerical	3,000
S1Z31101 18000 SG22	S CRIM Overtime	25,302
S1Z31102 25000 SG22	S CRIM Technical Equipment	18,297
S1Z31104 43007 SG22	S CRIM SG Passthrough	124,449
S1Z31104 44000 SG22	S CRIM I/D Automotive Supplies	4,063
S1Z31104 81000 SG22	S CRIM Retirement	3,188
S1Z31108 83000 SG22	S CRIM Social Security	1,936
S1Z31108 84000 SG22	S CRIM Workmens Compensation	<u>637</u>
		\$182,872

INCREASE REVENUE:

S1Z43895 57000 SG	S SG Federal Aid	\$182,872
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December 5, 2022

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

ACCEPTING A 2022 DOMESTIC TERRORISM PREVENTION GRANT FROM NEW YORK DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) AND MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded a Domestic Terrorism Prevention Grant in the amount of \$172,413 through the New York State Division of Homeland Security and Emergency Services, with a contract period of September 1, 2022 to August 31, 2024, and

WHEREAS, this grant is directed to be utilized to support the capability of the County to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) Teams and the development of comprehensive Domestic Terrorism Plans,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting a 2022 Domestic Terrorism Prevention Grant from New York Division of Homeland Security and Emergency Services (DHSES), and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2022 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 18000 DT	S CRIM Overtime	\$46,000
S1Z31104 42000 DT	S CRIM Office Supplies	20,000
S1Z31104 43007 DT	S CRIM Other Fees and Services	96,624
S1Z31108 81000 DT	S CRIM Retirement	5,125
S1Z31108 83000 DT	S CRIM Social Security	3,519
S1Z31108 84000 DT	S CRIM Workers Compensation	<u>1,145</u>
		\$172,413

INCREASE REVENUE:

S1Z43895 57000 DT	S DT Federal Aid	\$172,413
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE TO ACCEPT A
2021 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM FUNDING FROM THE
BUREAU OF JUSTICE DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded program funding in the amount of \$4,025 through the Bureau of Justice Assistance (BJA) Department, and

WHEREAS, this 2021 SCAAP (State Criminal Alien Assistance Program) provides funding to cover costs related to the Correctional Facility (July 1, 2019 to April 30, 2023),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office to accept a 2021 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department, as follows:

INCREASE APPROPRIATIONS:

S4Z31504 42004	S SCAAP Computer Software	\$3,140
S4Z31504 43007	S SCAAP Other Fees and Services	<u>885</u>
		\$4,025

INCREASE REVENUE:

S4Z43895 57000	S SCAAP Federal Aid	\$4,025
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December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE
FOR OVERTIME EXPENSES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, there have been ongoing staffing challenges in the Sheriff's Office related to leaves, absences, and more recently resignations that require current staff to incur overtime to ensure that mandated staffing requirements are met in the Correctional Facility and due diligence is carried out with respect to law enforcement, and

WHEREAS, annually in targeted contingency each year, the County Administrator maintains twenty-five percent (25%) of the overtime budgeted to provide an opportunity for the needs of the Unit or Department to be reviewed with the Board of Legislators when staffing challenges present difficulties in the Department, and

WHEREAS, Resolution No. 297-2022 authorized additional overtime for the Sheriff's Office for the Correctional and Civil Divisions and utilized \$43,300 of the targeted contingency amount, and

WHEREAS, initially there was \$90,750 set aside for overtime in the Sheriff's Office with \$47,750 of those funds remaining that the Department can request a transfer for, and

WHEREAS, an additional request of \$77,250 from untargeted contingency will be necessary to finish the year, and

WHEREAS, the Board of Legislators has supported the efforts to provide adequate staff and contain overtime by authorizing the creation of three Correction Officers, and the fill of Deputy positions as needed which should assist in reducing the total overtime,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$125,000
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INCREASE APPROPRIATIONS:

S1031101 18000	S CRIM Overtime	\$35,000
S4031501 18000	S JAIL Overtime	<u>90,000</u>
		\$125,000

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR THE SHERIFF'S OFFICE FOR
RELATED EXPENSES THAT HAVE EXCEEDED THE BUDGET DUE TO
INCREASED OBLIGATIONS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has exceeded the budget in various accounts for 2022 due to the increased cost, and

WHEREAS, after reviewing all accounts, funds required for the overages were found in existing accounts,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for the Sheriff's Office for related expenses that have exceeded the budget due to increased obligations, as follows:

INCREASE REVENUE:

S4015895 55000	S LR JAIL Social Security	\$2,000
S5022645 550CO	S IH County Inmate Housing	11,984
S6043895 57000 DGTF	S FA Drug Task Force	<u>6,846</u>
		\$20,830

DECREASE APPROPRIATIONS:

S4031501 11000	S JAIL Direct Service Workers	\$135,170
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INCREASE APPROPRIATIONS:

S1031104 44100	S CRIM I/D Fuel Charges	\$40,000
S4031504 45100	S JAIL Medical Supplies	<u>116,000</u>
		\$156,000

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH CORNELL UNIVERSITY SCHOOL OF INDUSTRIAL AND LABOR RELATIONS OUTREACH DIVISION FOR EPA RENOVATION, REPAIR, AND PAINTING PROGRAM LEAD RENOVATOR TRAINING AND EDUCATION

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Planning Office and Public Health are mutually engaged in a Lead-Based Paint Hazard Reduction Program funded by a Fiscal Year 2018 U.S. Department of Housing and Urban Development Office of Lead Hazard Control and Healthy Homes (OLHCHH) Grant, and

WHEREAS, contractors who engage in lead abatement and/or interim control measures must be trained and certified to practice lead-safe renovations, and

WHEREAS, the Environmental Protection Agency (EPA) Renovation, Repair, and Painting Program, Lead Renovator Training & Education, achieves this requirement, and

WHEREAS, the Cornell University School of Industrial and Labor Relations (ILR) Outreach Division is qualified to provide this training, and

WHEREAS, the associated fee to provide training and materials for 9-16 trainees is \$1,862, plus associated actual travel expenses which is not anticipated to exceed \$1,200, and

WHEREAS, funds have been specifically allocated in the project budget to offer contractor training (N1080904 460GP LEAD),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Cornell University School of Industrial and Labor Relations Outreach Division for EPA Renovations, Repair, and Painting Program Lead Renovator Training and Education, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorized the Chair to sign documents required for the delivery, administration, reporting, or close-out of this program.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE PREFERRED GROUP FOR FLEXIBLE BENEFIT PLAN SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County currently has a contract with The Preferred Group to serve as third party administrator of the Flexible Benefit Plan Services, and

WHEREAS, the current contract will expire December 31, 2022, and the term of the new contract will be January 1, 2023 through December 31, 2025 with an option to renew for one (1) successive year on the same terms as originally agreed (T5090608 860FB), and

WHEREAS, the cost will be \$4.25, an increase of \$0.75 over current rate, per member per month and \$750 annually which includes administration; maintenance of Plan Document and Summary Plan Description; mandatory IRS Plan changes; enrollment presentation; and IRS filings,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with The Preferred Group for Flexible Benefit Plan Services for January 1, 2023 through December 31, 2025, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that if the Board of Legislators is satisfied with the services provided by The Preferred Group, the Chair is authorized to sign an additional one (1) year extension of this agreement with the same terms and conditions, upon approval of the County Attorney.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
EXCELLUS BC/BS FOR STOP LOSS INSURANCE FOR 2023**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the cost of health benefits for St. Lawrence County employees, retirees, and their families continue to rise each year, and

WHEREAS, the County continues to pursue, research, and implement programs in an effort to contain these costs, and

WHEREAS, in 2018, the County Administrator recommended and the Board of Legislators established a self-insurance reserve for high cost claims, which currently has a balance of \$3,080,836, and

WHEREAS, earlier this year, the Board of Legislators purchased a policy for Stop Loss coverage which allows the County to manage the risk associated with high claim costs to insurances (medical and prescriptions) and to stabilize the impact of those costs on the Plan, and

WHEREAS, the Benefit Consultant for the County secured quotes through a Request for Proposals (RFP) for Stop Loss Insurance most recently in December 2021, and these proposals established Excellus BC/BS to be the most competitive with the lowest premiums, and

WHEREAS, the policy for 2022 included a \$300,000 deductible for an approximate cost of \$419,164 and to date, the County has not accessed the coverage provided by the Policy, and

WHEREAS, in consideration for the 2023 policy, it is recommended that the deductible be increased to \$400,000 for an approximate annualized cost of \$407,510 which will yield an approximate savings of \$11,654 over 2022 costs and a savings of \$170,993 over a \$300,000 deductible in 2023,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Excellus BC/BS for Stop Loss Insurance for 2023, and

BE IT FURTHER RESOLVED the total cost of the purchase of Stop Loss Insurance will not be used to calculate the 2023 Health Insurance Premium Equivalent Rates however, subsequent years' premiums will be calculated into the premium equivalent rates due to the fact that potentials savings achieved by having the coverage could assist in mitigating increases to employee contributions.

December 5, 2022
Operations Committee: 11-14-2022

RESOLUTION NO. _____

**CALLING ON EMPIRE STATE DEVELOPMENT TO EXPEDITE THE ROLLOUT
OF THE CONNECTALL INITIATIVE**

By Mr. Smithers, District 5; Ms. Haggard, District 10; and Ms. Terminelli, District 14

WHEREAS, access to affordable and reliable high-speed broadband service is critical for St. Lawrence County residents to receive medical care, work remotely, continue their education, and connect with family and friends, and

WHEREAS, closing the digital divide and ensuring that high-speed broadband service is available to all New Yorkers is an important goal for the State of New York, and

WHEREAS, while the State has made significant progress towards universal deployment, there are still parts of the State that do not have high-speed broadband available, and

WHEREAS, broadband remains unaffordable for many New Yorkers who have service available to them, and

WHEREAS, the Governor and State Legislature enacted the Comprehensive Broadband Connectivity Act of 2021 to direct the Public Service Commission (PSC) to study, on an annual basis, the availability, reliability, and cost of high-speed broadband service to ensure that all New Yorkers have the necessary affordable access going forward, and

WHEREAS, PSC released an interactive map and report on June 16, 2022, detailing the scope of high-speed broadband infrastructure at an address-level in New York State, and

WHEREAS, by collecting address-level data, New York is now able to depict what locations are served, underserved, and unserved in a more granular way, which will aid in directing funding to where it is needed, and

WHEREAS, as part of the 2022 State of the State address, Governor Hochul announced the \$1 billion ConnectALL Initiative, which is the largest ever investment in the connectivity infrastructure of New York, and

WHEREAS, the ConnectALL Initiative will support local efforts to expand affordable and reliable broadband service by establishing and administering grant programs for funding to plan, engineer, and construct accessible broadband infrastructure, and

WHEREAS, the swift rollout of these grant programs is of paramount importance to improving connectivity in the areas with the greatest need,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators calls on Empire State Development (ESD) to expedite the rollout of ConnectALL, and

December 5, 2022

BE IT FURTHER RESOLVED the Board of Legislators encourages the ESD to make grant applications available to local governments before the end of 2022, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**URGING NEW YORK STATE DEPARTMENT OF CIVIL SERVICE TO SUPPORT
PUBLIC EMPLOYEE RECRUITMENT AND RETENTION**

By Mr. Smithers, District 5 and Ms. Terminelli, District 14

WHEREAS, recruitment and retention of qualified public employees has become a challenge in local and in state government, and

WHEREAS, a recent study by the Bureau of Labor Statistics showed while the number of private-sector jobs surpassed its pre-pandemic level, there are 664,000 fewer people employed in the public sector, and

WHEREAS, government employers are competing for workers in a historically tight labor market, and the private sector is offering considerably higher salaries to meet this demand while the public sector is restricted due to tax increase concerns and budget restrictions, and

WHEREAS, the recruitment of licensed professionals is a particular challenge due to the lack of security in provisional appointments to positions of public employment, and

WHEREAS, staffing shortages in county government must be avoided, as county employees supplying direct vital services to our residents in need, services that include but are not limited to, public health, mental health, public safety, public defense, and social services' needs, and

WHEREAS, while many solid employees seek to serve and/or stay in public employment, too often factors such as the Civil Service testing system requirements are too slow for an applicant to wait on a position, and this will lead them to take a private sector position, and

WHEREAS, the NYS Department of Civil Service administers and scores the majority of tests needed to hire county employees and if they are not fully staffed and operating at maximum efficiency, this causes delays that directly impact local government hiring ability,

NOW, THEREFORE, BE IT RESOLVED that the Board of legislators urges New York State Department of Civil Service to support public employee recruitment and retention,

BE IT FURTHER RESOLVED that the Board of Legislators recommends the State Legislature and Governor invest in increasing the staffing in the municipal services area of the Department of Civil Service so that tests can be written and graded in a faster manner in all positions, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

SUPPORTING NEW YORK STATE SHARING AGRICULTURAL MITIGATION FEES WITH COUNTIES TO SUPPORT COUNTY AGRICULTURE AND FARMLAND PROTECTION INITIATIVE

By Mr. Smithers, District 5

WHEREAS, the New York State Energy, Research and Development Authority (NYSERDA) and the New York State Department of Agriculture and Markets (AGM) have entered into a Memorandum of Understanding (MOU) regarding the assessment and collection of an Agricultural Mitigation Fund Payment for certain proposed Solar projects over 30 acres located in an Agricultural District, and

WHEREAS, NYSERDA and AGM have agreed to work with solar project developers to obtain mutually acceptable project modifications to protect agriculture and associated resources from its adverse impacts, and

WHEREAS, the 2020 RFP of NYSERDA and future RES Requests for Proposals will include language advising all proposers of the new Agriculture Mitigation Fund Payment requirements and will include the information necessary for proposers to calculate any mitigation costs in the preparation of their bids, and

WHEREAS, this agreement will require payment of an Agriculture Mitigation Fund, in and amount calculated at commercial operation date (COD), at which time the final actual agricultural conversion of mineral soil groups one through four (MSG 104) can be accurately calculated, and the final offsetting value of an implemented co-agricultural measures, in any, considered, and

WHEREAS, solar bid facilities in Agricultural Districts awarded by NYSERDA may be responsible for making an agricultural mitigation payment to a designated fund administered by NYSERDA based on the extent to which the solar project footprint, defined as the Facility Area, overlaps with land classified as MSG 1-4, and

WHEREAS, NYSERDA has agreed to work with AGM to administer the funds received through mitigation payments, however the MOU provides no direction or guidance on how these funds should be spent to mitigate the impacts of the proposed solar projects on farmland and in Agricultural Districts, and

WHEREAS, St. Lawrence County supports the need for effective agricultural mitigation at the county level to balance the often-competing goals of expanding renewable solar project development capacity and the protection of critically important agriculture and farmlands across New York State, and

WHEREAS, St. Lawrence County supports the protection of important farmland and soils, agriculture district designations, and the implementation of Agriculture and Farmland Protection Plans by counties across New York State,

December 5, 2022

NOW, THEREFORE, BE IT RESOLVED that St. Lawrence County supports New York State sharing agricultural mitigation fees with counties to support county agriculture and farmland protection initiatives, and

BE IT FURTHER RESOLVED Agriculture Mitigation Fund payments received by NYSERDA and made available to impacted counties shall be used by the respective county to implement farmland protection plans, measures and projects consistent with their approved Agriculture and Farmland Projection Plan (AFPB) with a preference for planning, zoning, and farmland protection efforts in the same municipality/area as where such solar projects are being developed, and

BE IT FURTHER RESOLVED funding collected could be used to provide the implementation of projects that will improve farmland protection and productivity such as tile drainage installation or offset local cash match requirements for Farmland Protection Plans, and consultation with local Soil and Water Conservation Districts and Farmland Protection Boards regarding funding allocation could also occur, and

BE IT FURTHER RESOLVED the 30 acre solar project threshold is recommended to be reduced to 20 acres as many solar development projects have occurred in St. Lawrence County Agriculture Districts that are under 30 acres in size, and

BE IT FURTHER RESOLVED that any Agricultural Mitigation payments collected by NYSERDA for projects pursuant to either the Article 10 or the 94-c review process also be shared with the County in which such project is being developed, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

CALLING FOR THE ELIMINATION OF THE FARM LABORERS WAGE BOARD

By Mr. Smithers, District 5

WHEREAS, the Farm Laborers Wage Board made a recommendation to reduce the current 60-hour overtime threshold for farm workers to 40 hours, and

WHEREAS, in January 2022, after numerous public hearings that included testimony from farmers, farm workers, and industry stakeholders, the wage board recommended lowering the threshold, despite the fact that more than seventy percent (70%) of the testimony conveyed the harm that would be caused by such a change, and

WHEREAS, the wage board proposes four-hour decreases in the overtime threshold every other year, and

WHEREAS, farmers would pay overtime wages up front and then be reimbursed for overtime hours after the fact, and hours worked over sixty (60) hours would be covered by tax credit, and

WHEREAS, the wage board has just one member with an agricultural background, making it ill-equipped to render sound, informed decisions concerning the critically-important agriculture industry in New York State, and

WHEREAS, the wage board is ignoring data from a 2021 Cornell University study that shows lowering the threshold would economically hurt both farmers and farm workers, and

WHEREAS, New York State farmers continue to face a tremendous number of challenges outside of their control including changes in consumer demand leading to price change, obtaining labor, climate change regulation and mandates, land management policies, foreign and regional market competition, NYS regulations, livestock and crop disease, and

WHEREAS, communities rely on farmers to maintain production during shortages, and

WHEREAS, New York State farms donate the majority of produce used in food pantries and local feeding programs, which will suffer due to higher mandated costs of labor, making less donated produce available to Nourish NY programs, and

WHEREAS, counties are urging the State Legislature to provide the farmers and farm workers relief from the already onerous burden the Farm Workers Fair Labor Practices Act and other existing government mandates that place our farms at a competitive disadvantage with neighboring states and Canada,

NOW, THEREFORE BE IT RESOLVED that the Board of Legislators calls for the elimination of the Farm Laborers Wage Board, and

December 5, 2022

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**REQUESTING REVISIONS TO THE PROPOSED PART 360 SERIES
REGULATIONS OF THE NEW YORK STATE DEPARTMENT OF
ENVIRONMENTAL CONSERVATION**

By Mr. Smithers, District 5

WHEREAS, St. Lawrence County appreciates the effort of the New York State Department of Environmental Conservation (NYSDEC) to streamline the Part 360 Series Solid Waste Regulations through the rulemaking process that began on May 18, 2022, and

WHEREAS, many of the proposed revisions to the Part 360 regulations provide helpful clarifications and changes that counties support to further protect the environment; and

WHEREAS, several sections of the regulations could have a significant negative impact on the ability of St. Lawrence County to manage our waste in an efficient and environmentally sound manner, and

WHEREAS, the proposed revisions to Subpart 361-3.2, which would extend the operating criteria for composting facilities from 200 to 500 feet for facilities handling more than 1,000 cubic feet of source separated organics (SSO), could unnecessarily restrict co-locating similar facilities that would beneficially use composted materials, and

WHEREAS, the proposed language in subparts 362-3.3(c)(7), 362-3.5(k), 362-1.5(h), and 363-7.1(t), regarding the 2019 Food Donation and Food Scraps Recycling Law, create an impractical expectation for transfer facilities, combustors, and landfills to enforce the law at the point of generation, and

WHEREAS, it should be the responsibility of the NYSDEC to enforce the Food Donation and Food Scraps Recycling Law upstream of transportation, transfer, and end-use facilities, and

WHEREAS, the proposed revisions to Subpart 363-5, which would arbitrarily prohibit new landfills and lateral and vertical expansions of existing landfills within 1,000 feet of a school or legal place of residence, would impact 20 of the 25 active landfills in New York State and, therefore, impact the available landfill capacity for waste generated within the State, and

WHEREAS, by restricting disposal capacity within the State, more exportation of waste to out-of-state destinations will be necessary, resulting in more vehicle miles travelled for disposal and increasing the associated vehicle emissions, and

WHEREAS, a detailed State Environmental Quality Review Act (SEQR) environmental impact assessment is already required for all proposed landfill expansions and includes a scientific process by which the required setback is determined based upon site-specific metrics, and

December 5, 2022

WHEREAS, the proposed changes to Subpart 363-6.6, which would require double composite liner systems for certain landfills and require the use of an 80-mil geomembrane in composite liner systems for facilities outside of Long Island, are not supported by evidence that the current requirements are not protective of groundwater quality, and

WHEREAS, this arbitrary increase in liner thickness will increase the cost of liner purchases by thirty percent (30%), which will result in approximately \$250,000 in new annual or biannual costs for local governments and public authorities that own landfills;

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators requests revisions to the proposed Part 360 Series Regulations of the New York State Department of Environmental Conservation, and

BE IT FURTHER RESOLVED that the Board of Legislators requests NYSDEC amend the sections of regulations pertaining to the 2019 Food Donation and Food Scraps Recycling Law to clarify that the regulations apply only to source separated food scraps, and

BE IT FURTHER RESOLVED that the Board of Legislators requests that NYSDEC remove the prohibitions on new landfills and landfill expansions within 1,000 feet of a school or residence, as they are a blatant overreach of the Department's regulatory authority, and

BE IT FURTHER RESOLVED that the Board of Legislators requests NYSDEC provide justification for the proposed changes to liner system requirements and withdraw these changes should they be unable to provide evidence that the current requirements do not protect groundwater quality, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

COMMENDING THE STATE FOR SUPPORTING LOCAL CYBERSECURITY EFFORTS AND URGING A LONG-TERM COMMITMENT TO FUNDING END POINT DETECTION AND RESPONSE SOLUTIONS

By Mr. Smithers, District 5

WHEREAS, the cybersecurity threats to our counties and local governments cannot be understated, and

WHEREAS, these are not theoretical threats; breaches are happening in New York, and

WHEREAS, almost everything local governments do today rely on some type of information technology system, including but not limited to, email, public health programs and services, social service case management, elections, highway and road maintenance, public safety, snow removal, mental health care, financial management, court and judicial operations, and many other functions, and

WHEREAS, hardware, software, and connections to local government networks are an integral part of just about every government operation and service, and

WHEREAS, hackers are trying to access county systems by, among other things, sending phishing emails to county employees, looking for vulnerabilities in websites and looking for ways to access servers and databases, and

WHEREAS, bad actors are trying to disrupt local government services, destroy systems, exploit data, and hold systems ransom for payment, and

WHEREAS, the State of New York has committed to supporting counties' and local governments' cybersecurity efforts by creating a joint security operation center (JSOC) and funding endpoint detection and response solutions (EDR) for counties and the five largest cities in the State,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators commends the State for supporting local cybersecurity efforts and urging a long-term commitment to funding end point detection and response solutions, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

CALLING FOR STUDY AND REFORM OF NEW YORK STATE CIVIL SERVICE SYSTEM TO SUPPORT LOCAL GOVERNMENT EMPLOYEE RECRUITMENT

By Mr. Smithers, District 5

WHEREAS, in New York, 16.4 percent of the workforce are employed by state, local, or federal level governments, providing needed services to our residents, and

WHEREAS, prior to the COVID pandemic, the New York public sector was being asked to do more with less, as the total workforce was down 4.5 percent from 2010, and

WHEREAS, a recent study by the Bureau of Labor Statistics showed this downturn in public employment levels has only gotten worse, as the number of private-sector jobs surpassed its pre-pandemic level, while there are 664,000 fewer people employed in the public sector, and

WHEREAS, counties have all expressed concerns over recent trends of hiring and retaining quality employees, as this downturn in employment numbers is putting more stress on local governments' abilities to provide needed services, and

WHEREAS, the counties of New York all are seeking to increase employment numbers and create a qualified and diverse workforce, and

WHEREAS, current restrictions caused by NYS Civil Service Laws create hurdles that are stalling the ability of local governments to expand their workforce, and

WHEREAS, while current NYS Civil Service Laws were put in place with good intentions, most were implemented prior to current societal and technological advancements and the time to study and improve this system is long overdue, and

WHEREAS, State Civil Service system changes are needed for county governments to compete with the private sector for potential employees, including the ability to more quickly respond to candidates seeking employment, and

WHEREAS, New York's Public Officers Law (POL) § 3 requires certain employees reside in the political subdivision or municipality in which they hold such public office, and

WHEREAS, since the 1970s, the State has authorized over 70 exceptions to POL residency requirements, including for police officers, in recognition that for many job specifications it is important to increase the potential hiring pool to obtain highly skilled employees, and

WHEREAS, now counties are in a hiring crisis due to the shrinking the potential hiring pool and the increase in needed county skilled labor, and

December 5, 2022

WHEREAS, county governments need hiring flexibility and are best situated to know what job titles should have residency requirements and which should have flexibility to ensure efficient and quality county services, and

WHEREAS, specific changes to NYS Civil Service Laws allowing for greater local government flexibility and quicker response time to hire needed employees include but are not limited to:

- Continuous Recruitment—allowing local governments the option to hold examinations continuously for candidates to apply at any time to take recruitment examinations
- Electronic Canvassing Process—allowing email and phone contacts in lieu of mailing letters
- Standard Grading Metrics should be simplified, understandable and predictable in order to assist potential applicants to take multiple-choice exams, as well as complete experience-based exams
- Licensed Occupation Local Approval—allowing local governments to bypass exam or civil service requirements for positions that require already approved and obtained New York accredited licenses,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators calls for the study and reform of the New York State Civil Service System to support local government employee recruitment, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**ENCOURAGING THE STATE LEGISLATURE AND GOVERNOR TO ENACT
LEGISLATION TO PROVIDE LOCAL DISCRETION ON PRE-SENTENCE
INVESTIGATIONS IN PLEA DEALS RESULTING IN LESS THAN
ONE YEAR IMPRISONMENT**

By Mr. Smithers, District 5

WHEREAS, New York State Criminal Procedure Law (CPL) Section 390.30 requires county probation departments to conduct investigations and complete pre-sentence investigation (PSI) reports for the court, and

WHEREAS, currently, the City of New York has the authority to decide whether a PSI is necessary in these situations, and

WHEREAS, counties also believe that this legislation will reduce the workforce shortage and some of the current burden placed on Probation Departments, District Attorney's Offices, Public Defender Offices, Sheriff's Offices, and the Courts by not relying on unnecessary PSIs prior to sentencing, and

WHEREAS, this legislation will also ensure a common statement practice for the use of PSIs across New York State when there is a plea agreement in place for local incarceration of up to 365 days and will aide in expediting sentencing those defendants who are incarcerated in county jails,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators encourages the State Legislature and Governor to enact legislation to provide local discretion on pre-sentence investigations in plea deals resulting in less than one year imprisonment, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**URGING NEW YORK STATE TO PROVIDE COUNTIES WITH FUNDING
TO ADMINISTER MEDICATION ASSISTED TREATMENT (MAT) PROGRAM
IN COUNTY CORRECTIONAL FACILITIES**

By Mr. Smithers, District 5

WHEREAS, in October 2022, the State of New York will require that all prisons and jails in New York State provide medication assisted treatment (MAT) to incarcerated individuals afflicted with a substance use disorder, and

WHEREAS, the State of New York has appropriated funding to cover the costs of MAT in state prisons but not in county jails, and

WHEREAS, the scope of services required by the law far exceeds the furnishings of addiction medication but also requires comprehensive peer support, counseling, re-entry planning and discharge planning, and

WHEREAS, it is estimated that between thirty and forty percent (30%-40%) of all new jail admissions would qualify for treatment, and

WHEREAS, there is currently \$8.25 million appropriated in the Aid to Localities Section of the State Fiscal Year 2023 Budget to support the 58 county jails outside of New York City in providing these services,

NOW, THEREFORE, BE IT RESOLVED, the Board of Legislators urges New York State to provide counties with funding to administer medication assisted treatment (MAT) Program in county correctional facilities, and

BE IT FURTHER RESOLVED that State Aid for this program shall be disbursed in an expedited manner to allow counties to deploy grant funding in a timely manner, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Operations Committee: 11-14-2022

RESOLUTION NO. _____

**ENCOURAGING GOVERNOR KATHY HOCHUL AND THE NEW YORK STATE
LEGISLATURE TO ENACT LEGISLATION REQUIRING REPORTING OF SEX
OFFENDERS IN SHORT TERM RENTALS**

By Mr. Smithers, District 5

WHEREAS, Megan's Law is named after seven-year-old Megan Kanka, a New Jersey girl raped and killed by a known registered sex offender who had moved across the street from the family without their knowledge, and in the wake of the tragedy, the Kankas sought to have local communities warned about sex offenders in the area, and

WHEREAS, all states now have a form of Megan's Law, and

WHEREAS, New York State's version of Megan's Law, named The Sex Offender Registration Act (SORA), was signed by Governor Pataki in July 1995, and

WHEREAS, in May of 1996, Congress amended the Violent Crime Control and Law Enforcement Act of 1994 to require the release of relevant information to protect the public from sexually violent offenders, and

WHEREAS, on May 17, 1996, President Clinton signed this federal version of Megan's Law, which mandated uniform sex offender registration in all fifty (50) states, providing for community notification by allowing states to disclose information about registered sex offenders, and

WHEREAS, in 2006, the State of New York strengthened their Megan's Law to require Level 1 offenders (low risk) to register for 20 years, unless they have a designation (e.g. sexual predator, sexually violent offender, or predicate sex offender) in which case they must register for life, and Level 2 offenders (moderate risk) and Level 3 offenders (high risk) must register for life, and

WHEREAS, over the past five (5) years, the popularity of short-term rentals, like Airbnb, VRBO, and other short-term rental platforms, have dramatically increased across the Nation, and

WHEREAS, many states, including Texas and Florida, are considering legislation to authorize municipalities to enact local laws to ban sex offenders or restrict sex offender activity with respect to short-term rentals, and

WHEREAS, state law governing sexual predators from using short-term rentals has not moved fast enough with the change in how people decide to vacation, and

WHEREAS, parents have the right to know who their neighbors are and should feel comfortable letting their children play safely outdoors on their own property,

December 5, 2022

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators encourages Governor Kathy Hochul and the New York State Legislature to enact legislation requiring reporting of sex offenders in short-term rentals, and

BE IT FURTHER RESOLVED that the legislation should require any registered sex offender staying at a short-term rental in a residential neighborhood to inform the host owner, and/or managing company forty-eight (48) hours before arriving on the premises, and

Stop

BE IT FURTHER RESOLVED that the short-term rental host, owner and/or managing company should be required to inform local police, as well as any neighbor within 1,000 feet of that short-term rental, and

BE IT FURTHER RESOLVED failure to do so should result in immediate imprisonment for the registered offender and a \$10,000 fine, respectively, for the short-term rental host, owner, and/or managing company, and

BE IT FURTHER RESOLVED this legislation should prohibit sex offenders from acting as hosts, property managers, or owners of short-term rentals; prohibit sex offenders from being an on-site employee of the short-term rentals; and should require this information be included as part of the New York State sex offender registry or local registry, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

VACANCY REVIEW SUMMARY

Via Zoom

November 8, 2022

Legislators Attending: Rita Curran and Kevin Acres

Committee Members: Ruth Doyle, Dylan Soper, Jonnie Dorothy, Heather Hebert
12:00 P.M.

Summary: January 4th – November 8th

Requests: 146
Approved: 140
Denied: 0
Request/Hold: 6
Withdrawn: 0

Summary: November 8th

Requests: 16
Approved: 16
Denied: 0
Request/Hold: 0
Withdrawn: 0

Positions reviewed:

Emergency Services:

Request: 1

Request: Fill, Dispatcher
Position No. 612100021, Immediately

Recommendation: Fill, Immediately

Public Health:

Request: 2

Request: Create and Fill, Public Health Specialist
Position No. 504300004, Immediately

Recommendation: Fill, Immediately

Request: Create and Fill, Communicable Disease Specialist
Position No. 830000001, Immediately

Recommendation: Fill, Immediately

Social Services:

Request: 8

Revisit: Fill, Social Welfare Examiner – Unit/Medicaid
Position No. 814000069, Immediately

Recommendation: Fill, Immediately

Revisit: Fill, Social Welfare Examiner – Unit/Medicaid
Position No. 814000071, Immediately

Recommendation: Fill, Immediately

Revisit: Fill, Senior Clerk – Unit/Medicaid
Position No. 002400003, Immediately

Recommendation: Fill, Immediately

Request: Fill, Caseworker – Unit/CPS
Position No. 815200010, Immediately

Recommendation: Fill, Immediately

Request: Fill, Social Welfare Investigator/Examiner – Unit/Investigations
Position No. 814500003, Immediately

Recommendation: Fill, Immediately

Request: Create and Fill, Assistant Accounting Supervisor – Unit/Accounting
Position No. 102000003, Immediately

Recommendation: Fill, Immediately

Request: Fill, Keyboard Specialist – Unit/Children’s Services
Position No. 003100021, Immediately

Recommendation: Fill, Immediately

Request: Abolish Accounting Supervisor and Create Fiscal Manager
Position No. 101200004, Immediately

Recommendation: Fill, Immediately

Sheriff:

Request: 1

Request: Fill, Correction Officer
Position No. 603000071, Immediately

Recommendation: Fill, Immediately

County Administrator:

Request: 3

Request: Fill, Custodial Worker – Unit/Buildings and Grounds
Position No. 303000014, Immediately

Recommendation: Fill, Immediately

Request: Fill, Delivery Clerk – Unit/Print and Mail Room
Position No. 002200003, Immediately

Recommendation: Fill, Immediately

Request: Fill, Delivery Clerk – Unit/Print and Mail & DSS Reception
Position No. 002200002, Immediately

Recommendation: Fill, Immediately

Highway:

Request: 1

Request: Fill, Motor Equipment Operator
Position No. 310000022, Immediately

Recommendation: Fill, Immediately

Committee Members:

- 1.4 John Burke and Margaret Haggard
- 2.8 Larry Denesha and Dan Fay
- 3.8 Joe Lightfoot and Rita Curran
- 4.5 Kevin Acres and Tony Arquiatt
- 5.3 Rick Perkins and Bill Sheridan
- 6.7 Harry Smithers and Dave Forsythe
- 7.12 Margaret Haggard and Nicole Terminelli
- 8.2 Suzanne Fiacco and Dan Fay
- 9.13 Larry Denesha and John Burke
- 10.4 Joe Lightfoot and Rick Perkins

St. Lawrence County Vacancy Authorization Form

Emergency Services



Type: Fill

Dispatcher

Subunit (If Applicable):

Date Submitted: 10/25/2022

Reason Vacated: Resignation

Position Number: 612100021

Date Vacated: 10/24/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 04/06/2019

Hours Per Week: 40

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$40,966

Revenue Generating: No 0 %

Benefits: Yes \$22,974

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$38,896

Budget Mod Attached, If Required?

Grade: 18

Net County Cost: \$63,940

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Staffing needs require the filling of this position immediately. The Dispatcher is responsible for manning one of four positions in the Emergency Services Dispatch Center. These positions serve all of the county residents who require emergency services and law response.

Department Head: *Mark Dwyer*

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Sheriff's Office



Type: Fill

Correction Officer

Subunit (If Applicable): Corrections

Date Submitted: 10/05/22

Reason Vacated: Promotion

Position Number: 603000071

Date Vacated: 10/08/22

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 09/19/2020

Hours Per Week: 40

Appointee Will Be: Provisional

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$48,611

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$27,261

Reimbursed by Local, State or Federal Funds: No 0 %

Base Salary: \$47,172

Budget Mod Attached, If Required?

Grade:

Net County Cost: \$75,872

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The New York State Commission of Correction determines the minimum number of personnel necessary to effectively and efficiently operate the Correctional facility. Minimum staffing for Correction Officers as set forth by the NYS Commission of Corrections is fifty-six (56). This will fulfill minimum staffing requirements for the facility.

Department Head: *Brooks J. Bjornke*

Approved?

Yes No

County Administrator:

Resolution #: