

St. Lawrence County  
**BOARD OF LEGISLATORS**  
48 Court Street, Court House  
Canton, New York 13617-1169  
(315) 379-2276  
FAX (315) 379-2463

**RUTH A. DOYLE**  
County Administrator

**DAVID FORSYTHE**  
Chair, Board of Legislators

**SERVICES COMMITTEE AGENDA**  
**MR. BEN HULL, CHAIR**  
**MONDAY, OCTOBER 23, 2023**  
**\*\*\*BOARD ROOM AND VIA YOUTUBE\*\*\***  
**\*\*\*5:30 P.M. \*\*\***

- 1. CALL TO ORDER AND APPROVAL OF THE AGENDA**
- 2. APPROVAL OF MINUTES – September 18**
- 3. COMMUNITY SERVICES – JAY ULRICH**  
**VETERAN SERVICES – MIKE BOPREY**
  - A. Authorizing the Chair to Sign a Contract with Joseph P. Dwyer Veterans Peer Support Project Jefferson and Lewis Counties to Provide the Dwyer Veterans Peer Program and Modifying the 2023 Budget for Community Services (Res)
- 4. COMMUNITY SERVICES – JAY ULRICH**
  - A. Authorizing the Chair to Sign Contracts with New York State Governor’s Traffic Safety Committee to Accept the 2023-2024 Traffic Safety Program and Child Passenger Safety Grants for Community Services (Res)
  - B. Modifying the 2023 Budget for Community Services for Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP I) Funding from the Office of Justice Programs (Res)
  - C. Mental Health, Addiction Services, and Opioid Treatment Program (OTP) Services Statistics Updates (Info)
- 5. SOCIAL SERVICES – JOE SEEBER**
  - A. Modifying the 2023 Budget for Social Services for Office Renovations in the Harold B. Smith Building (Res)
  - B. Modifying the 2023 Budget for Social Services for the Relocation of the Legal Staff to the County Attorney’s Office (Res)
  - C. Modifying the 2023 Budget for Social Services for Child Care (Res)
  - D. Social Services Statistics Eligibility Review (Info)
- 6. PUBLIC HEALTH – CARLY ZIMMERMANN**
  - A. Authorizing the Chair to Sign an Amendment to the Contract with Health Research Inc./New York State Department of Health (HRI/NYSDOH) for Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection (Res)

- B. Modifying The 2023 Budget For The Public Health Department for the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Program (Res)
- C. Modifying the 2023 Budget for the Public Health Department for Administration and Preventive Services Program (Res)
- D. Electronic Health Record Transition (Discussion)

**7. LEGISLATOR MARGARET HAGGARD**

- A. Urging Governor Hochul and State Legislature to Allow Speech-Language Pathologist Assistants and Aides to Practice Via License, Registration, or Certification in the New York State Early Intervention Program to Expand Capacity for Children in Need of Services in Rural Areas of New York State (Res)
- B. Urging Governor Hochul and State Legislature to Shift the Administrative Responsibility for Preschool Special Education Transportation Services to Local School Districts (Res)

**8. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

- A. Weights & Measures
  - 1. Fill an Inspector, Position No. 013000001
- B. Social Services
  - 1. Fill a Keyboard Specialist, Position No. 003100105, in Preventive/Foster Care
  - 2. Fill a Case Supervisor, Grade A, Position No. 817100001, in Children’s Services
- C. Community Services
  - 1. Create and Fill a Case Manager, Position No. 512200003
  - 2. Create and Fill a Case Manager, Position No. 512200004

**9. COMMITTEE REPORTS**

- A. Board of Health (Curran)
- B. CDP Board of Directors (Burke)
- C. Community Services Board (Haggard)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

**10. OLD/NEW BUSINESS**

**11. EXECUTIVE SESSION**

- A. Litigation
- B. Negotiations
- C. Personnel
- D. Appointments

**12. ADJOURNMENT – If there is no further business.**

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JOSEPH P. DWYER VETERANS PEER SUPPORT PROJECT JEFFERSON AND LEWIS COUNTIES TO PROVIDE THE DWYER VETERANS PEER PROGRAM AND MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES**

By Mr. Hull, Chair, Services Committee  
Co-Sponsored by Mr. Gennett, District 13

**WHEREAS**, Community Services receives funding through New York State Office of Mental Health (OMH) to provide a Veterans Peer to Peer Program in St. Lawrence County, and

**WHEREAS**, the Dwyer Veterans Program is designed with its focus on suicide prevention for veterans experiencing Post-Traumatic Stress Disorder (PTSD) or Traumatic Brain Injury (TBI) as a result of their military service, and also addresses all areas of well-being of veterans in the community, and

**WHEREAS**, the Community Services Board has endorsed the use of the OMH Dwyer Veterans Peer Program Funding for these needed services to be allocated to Joseph P. Dwyer Veterans Peer Support Project which is home-based in Jefferson County, and

**WHEREAS**, the Joseph P. Dwyer Veterans Peer Support Program is currently receiving this OMH funding from Jefferson and Lewis Counties,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Joseph P. Dwyer Veterans Peer Support Project Jefferson and Lewis Counties to provide the Dwyer Veterans Peer Program, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2023 Budget for Community Services, as follows:

**INCREASE APPROPRIATIONS:**

A4443224 465JD	A J P Dwyer Veterans Peer Support Project	\$104,000
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**INCREASE REVENUE:**

A4434905 56000	A SA OFS Other Mental Health	\$104,000
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until the grant is fully expended.

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE TO ACCEPT THE 2023-2024 TRAFFIC SAFETY PROGRAM AND CHILD PASSENGER SAFETY GRANTS FOR COMMUNITY SERVICES**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the New York State Governor's Traffic Safety Committee has determined that the St. Lawrence County Traffic Safety Grant will be funded at \$87,876 with an additional Child Passenger Safety Grant for training and fitting stations in the amount of \$12,300 for a total budget of \$100,176, and

**WHEREAS**, the 2024 County Budget will be prepared with the understanding that the Traffic Safety Grant expenditures will be funded at \$100,176, and

**WHEREAS**, funding from the Governor's Traffic Safety Committee was requested and approved for the time period of October 1, 2023 through September 30, 2024 (A7233895 56000),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorize the Chair to sign contracts, and any further documents necessary, with New York State Governor's Traffic Safety Committee to accept the 2023-2024 Traffic Safety Program and Child Passenger Safety Grants for Community Services, upon approval of the County Attorney.

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES FOR COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM (COSSAP I) FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, Community Services has received funding from the Office of Justice Programs (OJP), and

**WHEREAS**, the OJP authorized Community Services to modify the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) (2020-AR-BX-0076) Budget, and

**WHEREAS**, The COSSAP Award 2020-AR-BX-0076 was slated to end on September 30, 2023, and

**WHEREAS**, the County was unable to fully expend their allocation of their award in 2023, Resolution No. 378-2022, and a budget modification has been approved by OJP to reallocate the funds to sub-recipient St. Lawrence County Addiction Services Opioid Addiction Services in the amount of \$139,120, and

**WHEREAS**, an extension was approved by the Office of Justice Program to extend the grant period to September 30, 2024,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Community Services for Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP I) Funding from the Office of Justice Programs, as follows:

**DECREASE APPROPRIATIONS:**

A1542201 12000	A OPIOID Rec Supervisory/ Admin	\$80,784
A1542208 81000	A OPIOID Rec Retirement	12,595
A1542208 83000	A OPIOID Rec Social Security	6,958
A1542208 84000	A OPIOID Rec Workmen Comp	2,131
A1542208 84500	A OPIOID Rec Group Life Insurance	125
A1542208 86000	A OPIOID Rec Hospital & Med Insurance	32,498
A1542208 86500	A OPIOID Rec Dental Insurance	949
A1542208 89000	A OPIOID Rec Vision Insurance	332
		<u>\$136,372</u>

**INCREASE APPROPRIATIONS:**

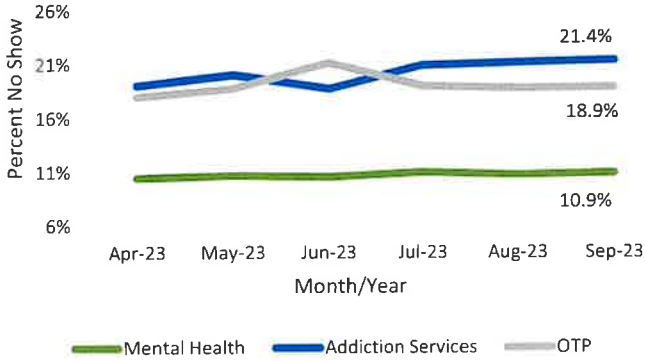
A1542204 46500	A OPIOID Rec Program Payments	\$136,372
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until the grant is fully expended.

# Community Services Clinic Update September 2023

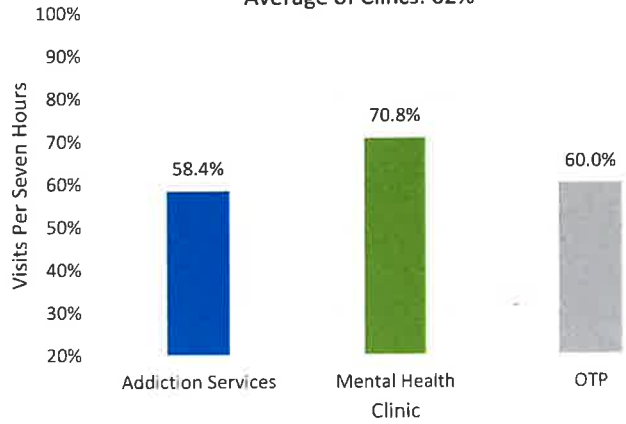
## No Show Appointment Rates

Six Month Average: 16.7%



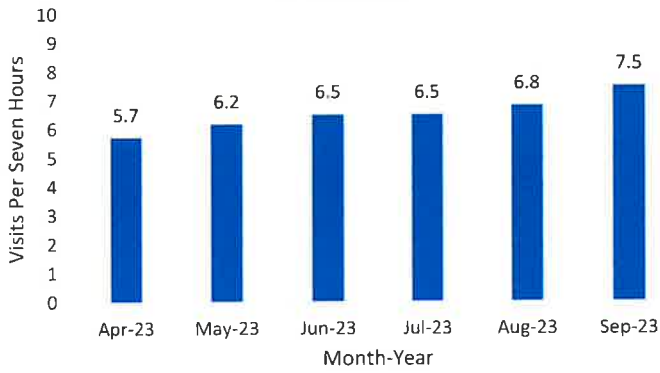
## Clinic Counselor Visits Average

Average of Clinics: 62%



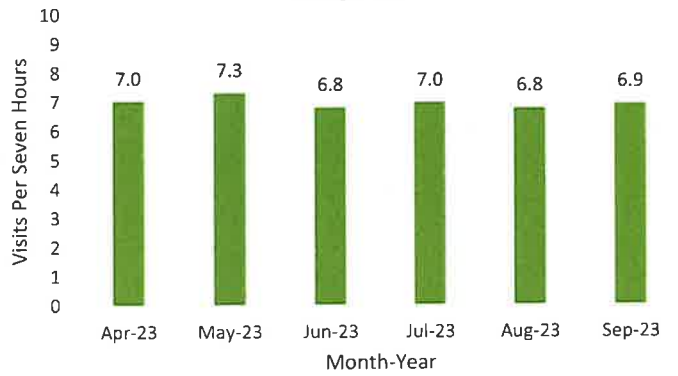
## Addiction Services & OTP Visits Per Seven Hours

Average: 6.5



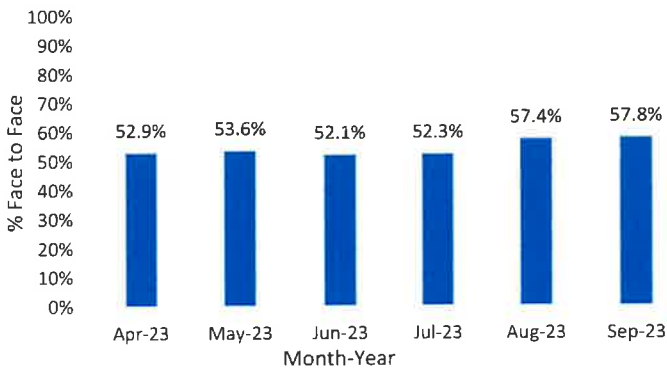
## Mental Health Services Visits Per Seven Hours

Average: 7.0



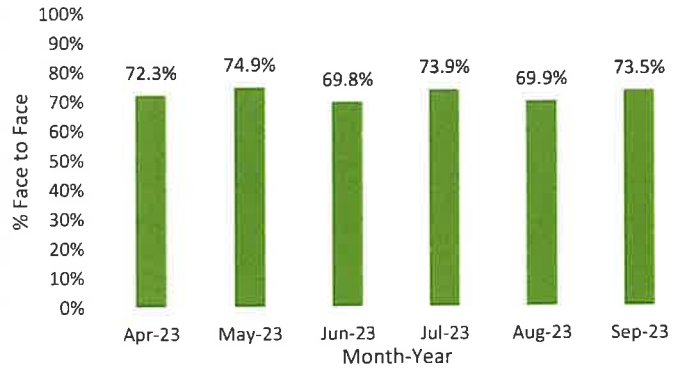
## Addiction Services/OTP Face to Face %

Average 54%



## Mental Health Face to Face %

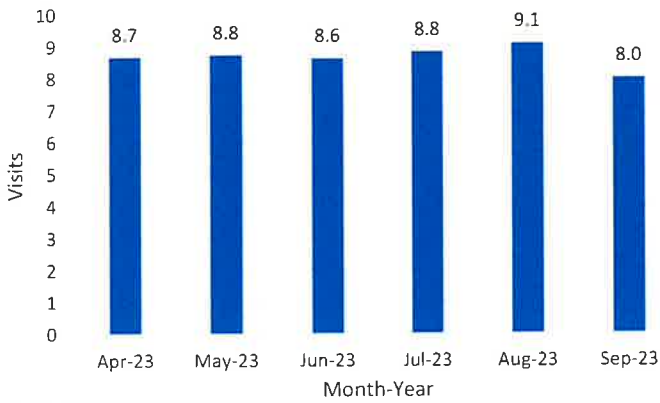
Average 72.4%



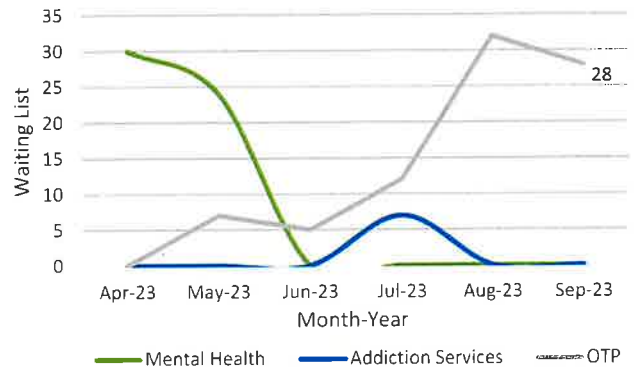
# Community Services Clinic Update

## September 2023

**Prescribers Visits Per Seven Hours**  
Average 8.7



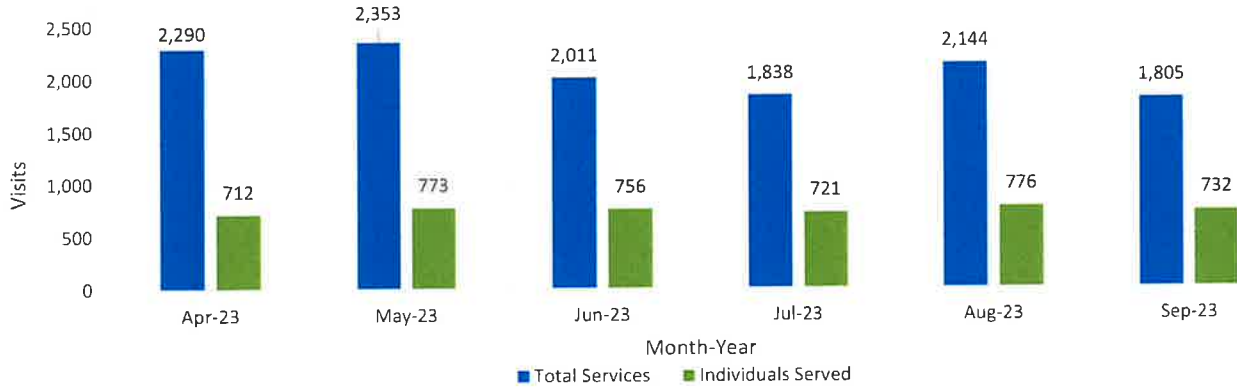
**Wait Lists**  
Six Month Average: 10



**Services Provided - All Clinics**

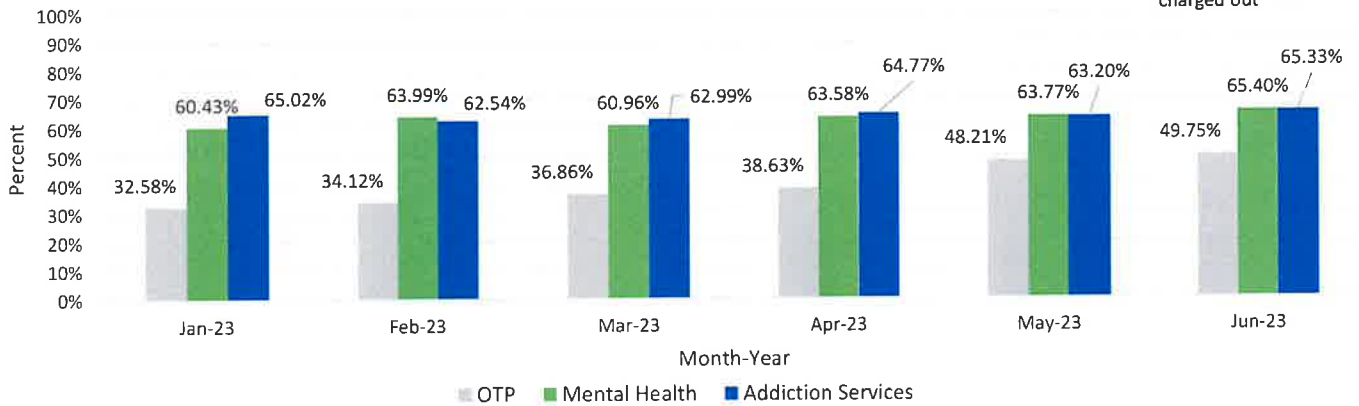
Total Services Average: 2,074

Individuals Average: 745



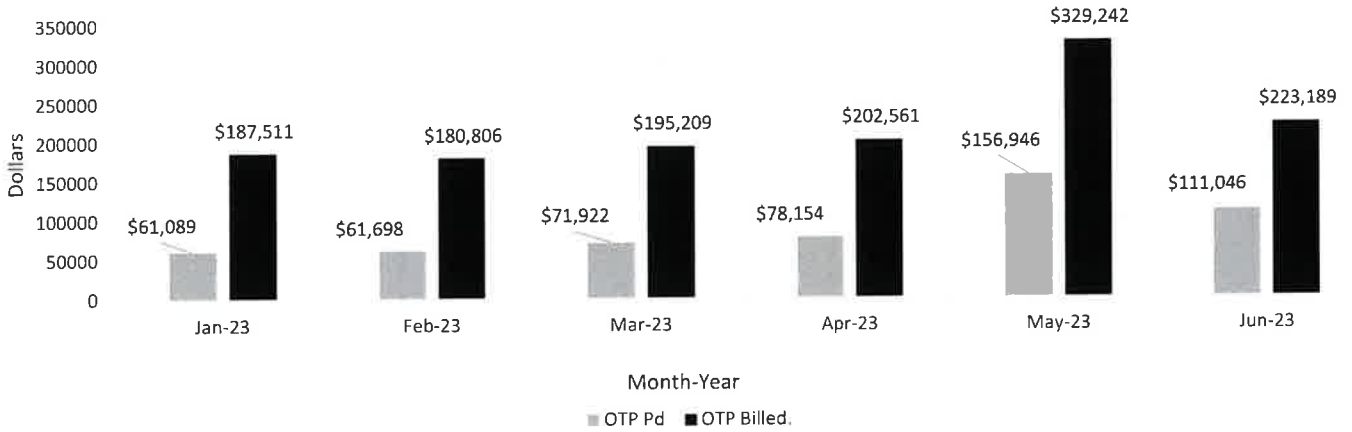
**Percentage of Dollars Paid of Billed Services**

\*3 Month Lag  
Total % of dollars received of what was charged out

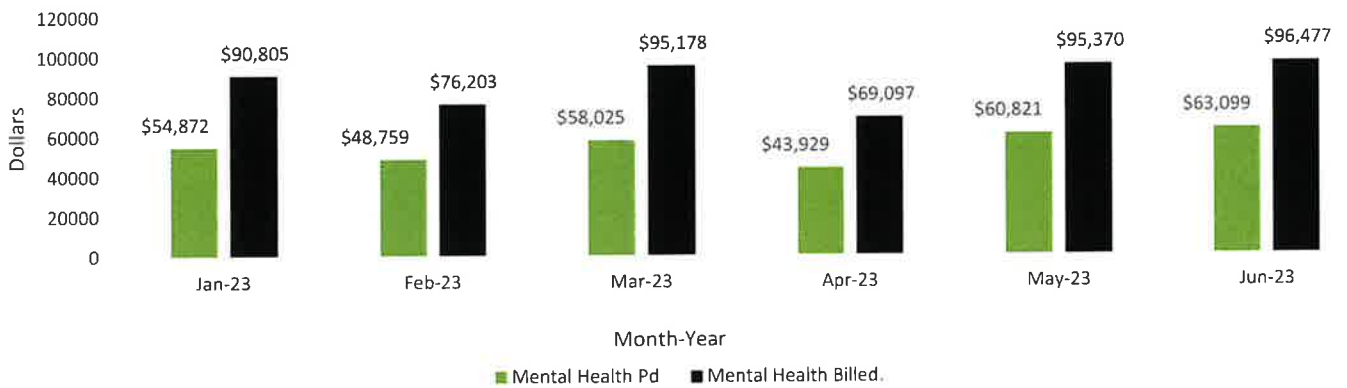


## Community Services Clinic Update September 2023

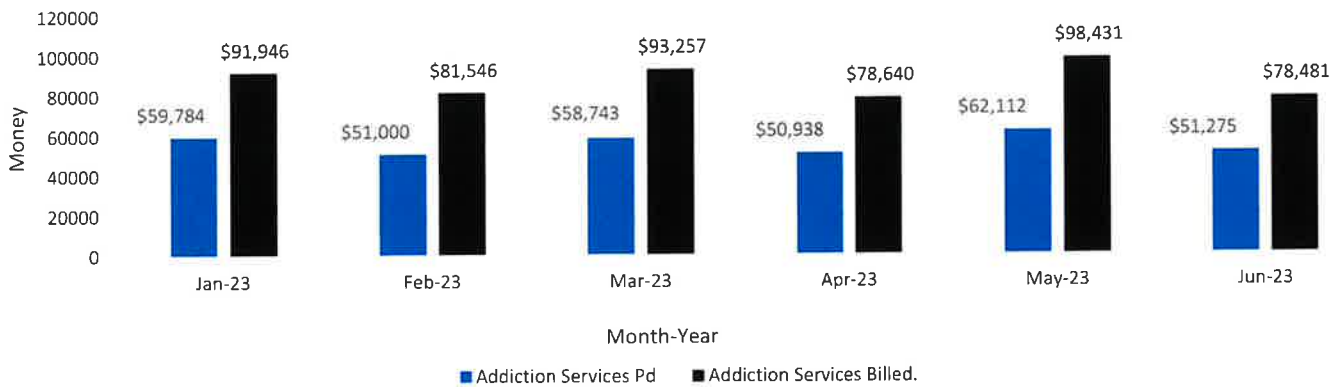
### OTP Dollars Paid vs OTP Dollars Billed



### MH Dollars Paid vs MH Dollars Billed



### SA Dollars Paid vs SA Dollars Billed

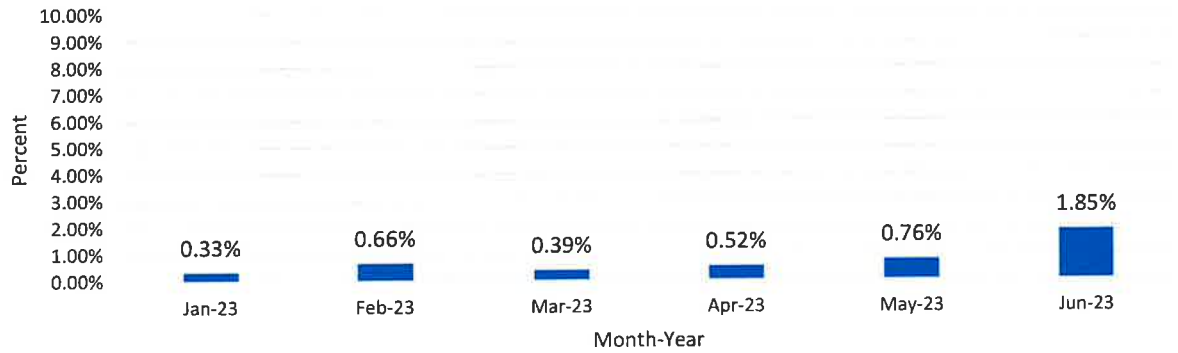




# Community Services Clinic Update September 2023

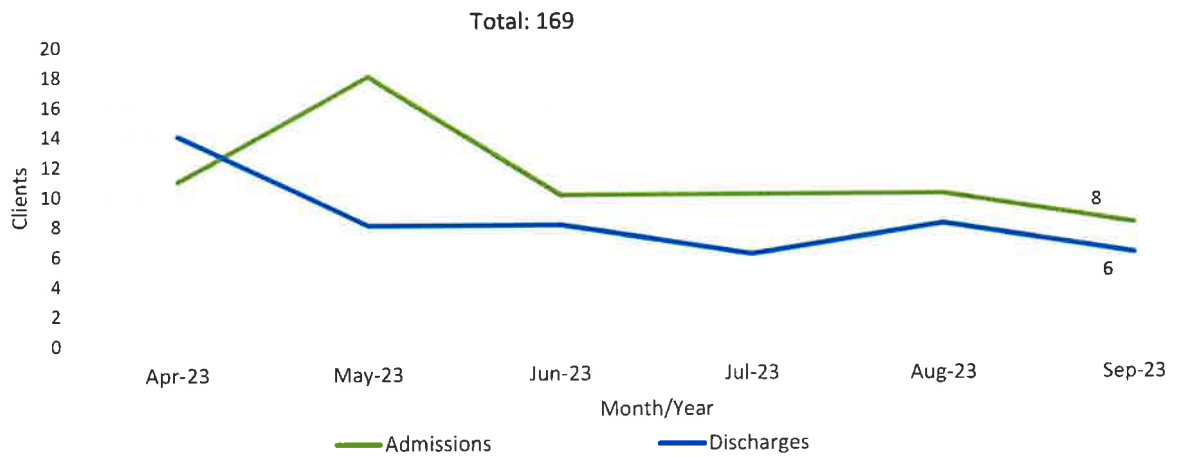
### Percent of Services Provided But Not Billed

\*Indicates % of services, not dollars.

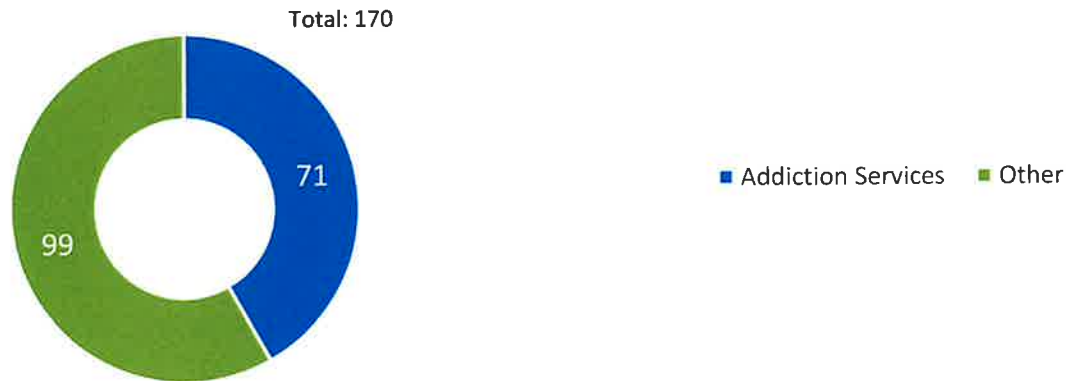


### OTP Admissions & Discharges

Net Change: 2



### Opioid Treatment Program (OTP) Population Source



November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR SOCIAL SERVICES FOR OFFICE RENOVATIONS IN THE HAROLD B. SMITH BUILDING**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the Harold B. Smith Building opened in 1973 and is in need of updates to the office areas, and

**WHEREAS**, the Board of Legislators has supported expansion of services in the community which has created working area in the Harold B. Smith Building for creative solutions in office space configurations, and

**WHEREAS**, the opportunity to update the office environment follows upgrades to the HVAC system and drinking fountains, reception areas for the public, and improved monitoring of the property and facility over the last couple of years, and

**WHEREAS**, the first phase of the project which was approved per resolution 269-2023 and is currently underway, and

**WHEREAS**, the next phase of the project is replacing carpets and installing cubicles in the remaining offices of the Harold B. Smith Building, and

**WHEREAS**, following the office suite renovations, the intentions are to continue with improvements to the bathroom facilities,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Social Services for office renovations in the Harold B. Smith Building, as follows:

**INCREASE APPROPRIATIONS:**

DAA60102 21000	D Admin Furniture	\$524,051
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**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$524,051
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November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR SOCIAL SERVICES TO  
ACCOMMODATE OFFICE RENOVATIONS FOR LEGAL STAFF  
IN THE COUNTY ATTORNEY'S OFFICE**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the Office of the County Attorney supervises legal staff in the Department of Social Services, and

**WHEREAS**, it is the recommendation of the Commissioner and the County Attorney to relocate staff to the Office of the County Attorney, and

**WHEREAS**, the changes will provide an updated office environment for efficient operations,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorize the Treasurer to modify the 2023 Budget for Social Services for the relocation of the legal staff to the County Attorney's Office, as follows:

**INCREASE APPROPRIATIONS:**

DAA60102 21000 LG	D LG Furniture & Furnishings	\$13,000
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**INCREASE REVENUE:**

DA026835 550WC	D Workers' Comp	\$9,421
DA036105 56000	D SA General Administration	1,126
DA046105 57000	D FA General Administration	<u>2,453</u>
		\$13,000

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR SOCIAL SERVICES FOR CHILD CARE**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, due to an increase in the eligibility guidelines for Child Care, it is necessary to modify the 2023 Social Services Budget,

**WHEREAS**, there has been a steady increase in the number of families eligible for and participating in this program, and

**WHEREAS**, in the calendar year ending on July 31, 2023, 208 families and 435 children were receiving benefits from this program, compared to 101 families and 187 children the previous year, and

**WHEREAS**, the State of New York has allocated additional funding to meet the projected child care needs of families across the State,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorize the Treasurer to modify the 2023 Budget for Social Services Budget for child care, as follows:

**INCREASE APPROPRIATIONS:**

DSD60554 46500 CCBG	D NYS Child Care Block Grant I	\$600,000
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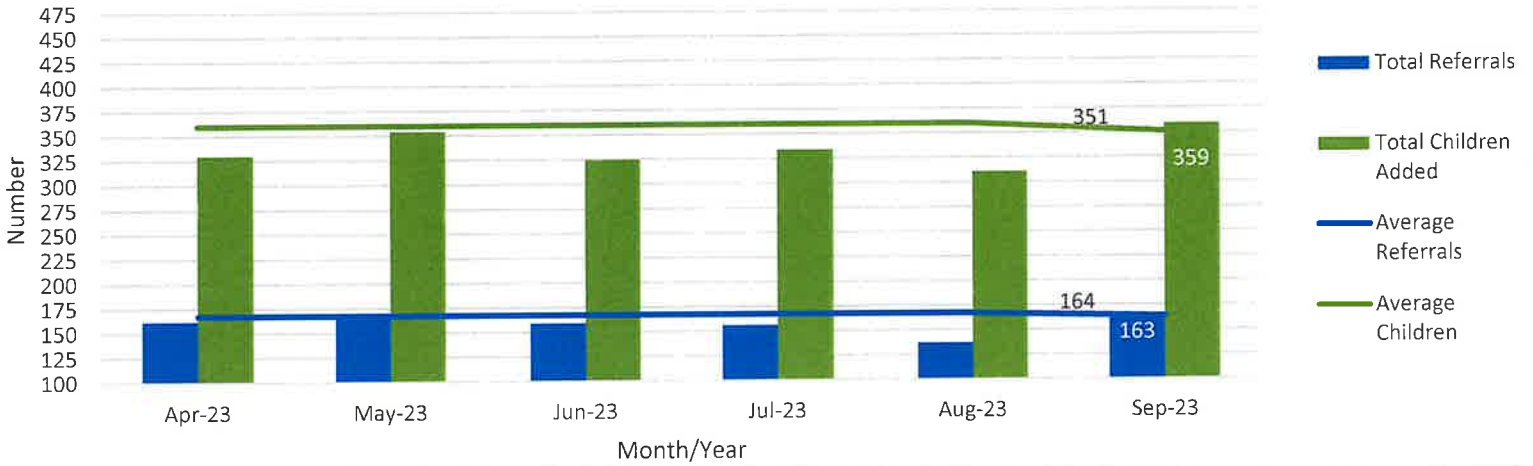
**INCREASE REVENUE:**

DSD36555 56000 CCBG	D SA NYS Child Care Block Grant	\$600,000
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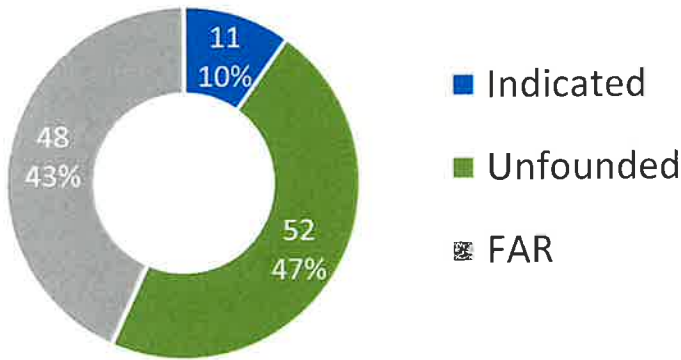
# Social Services Monthly Update – September 2023

## Child Protective Services

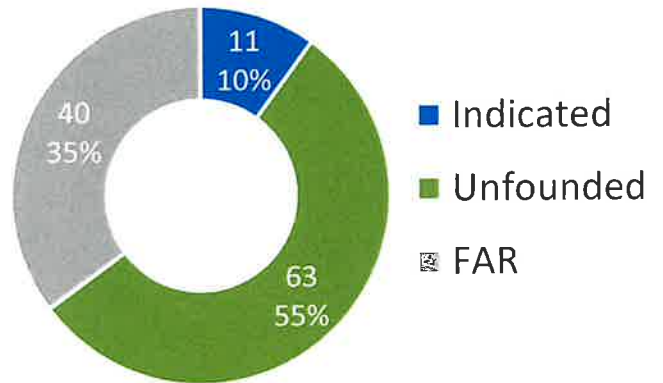
Referrals and Children



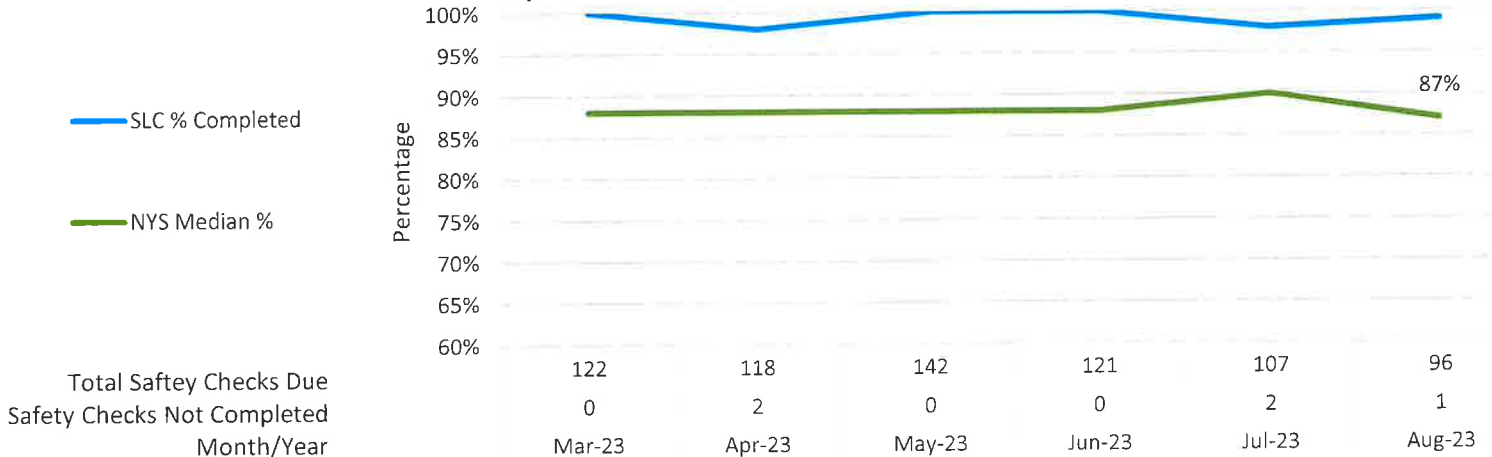
Indicated, Unfounded, & Family Assessment Response (FAR)



Average Indicated, Unfounded, & Family Assessment Response (FAR)

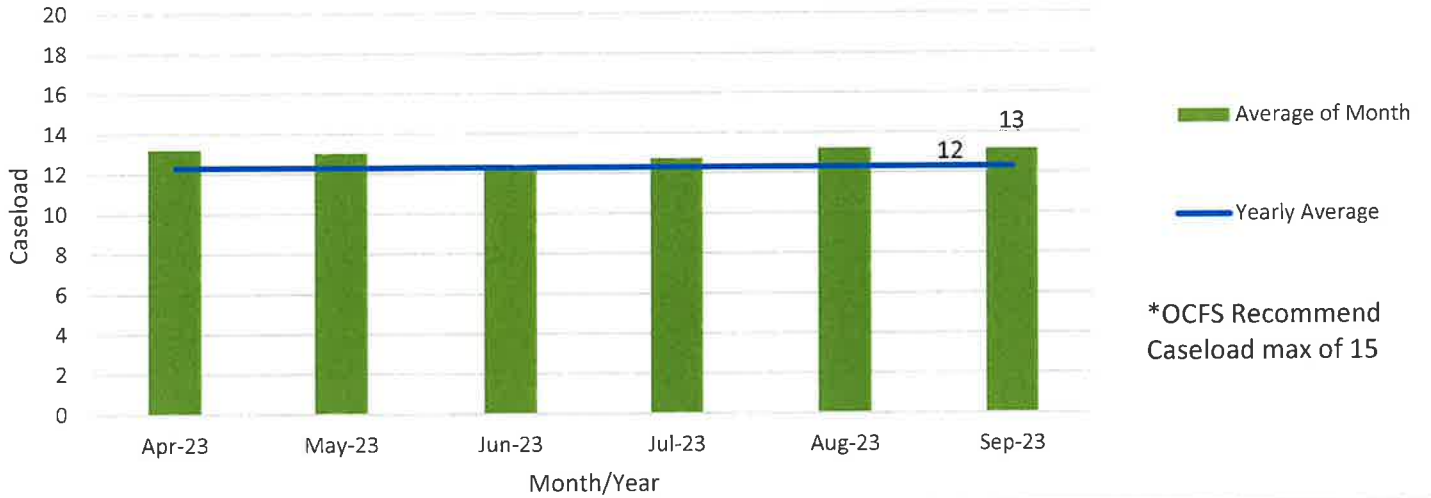


Safety Checks Completed on Time

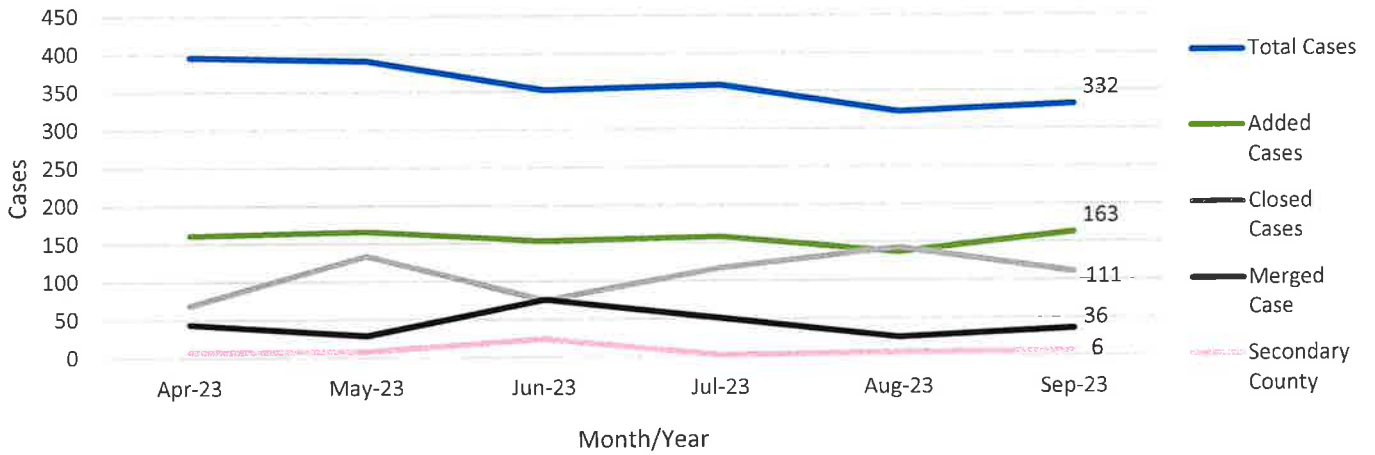


\*Data Lagged By One Month Due to Reporting Timeline

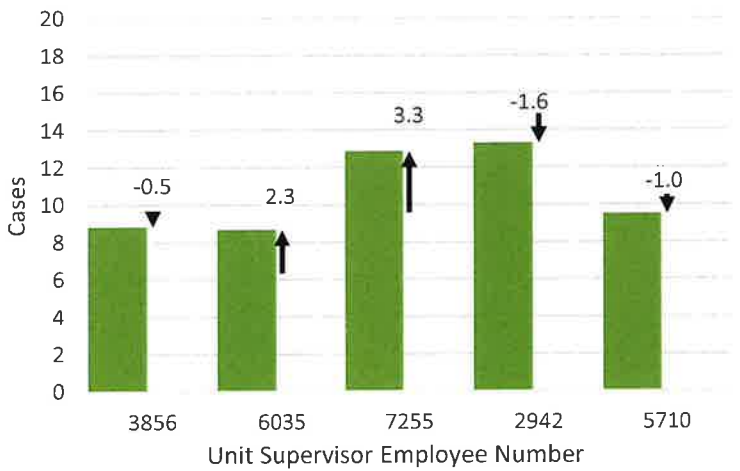
### Average CPS Caseload



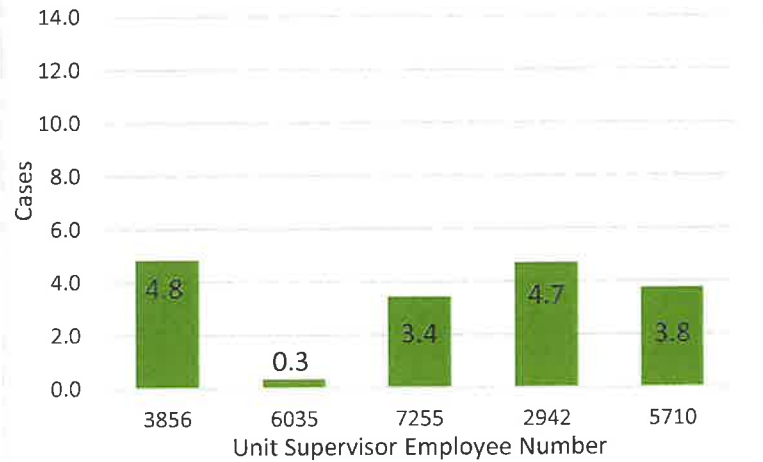
### Total Caseload



### Unit Average Cases Per Month

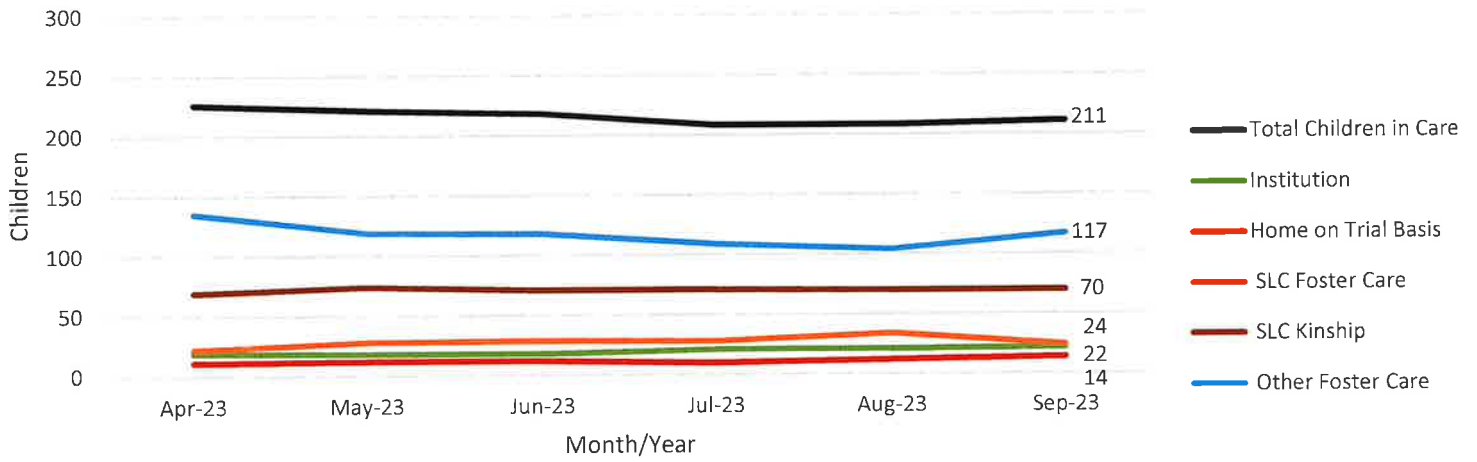


### Unit Average Cases Closed

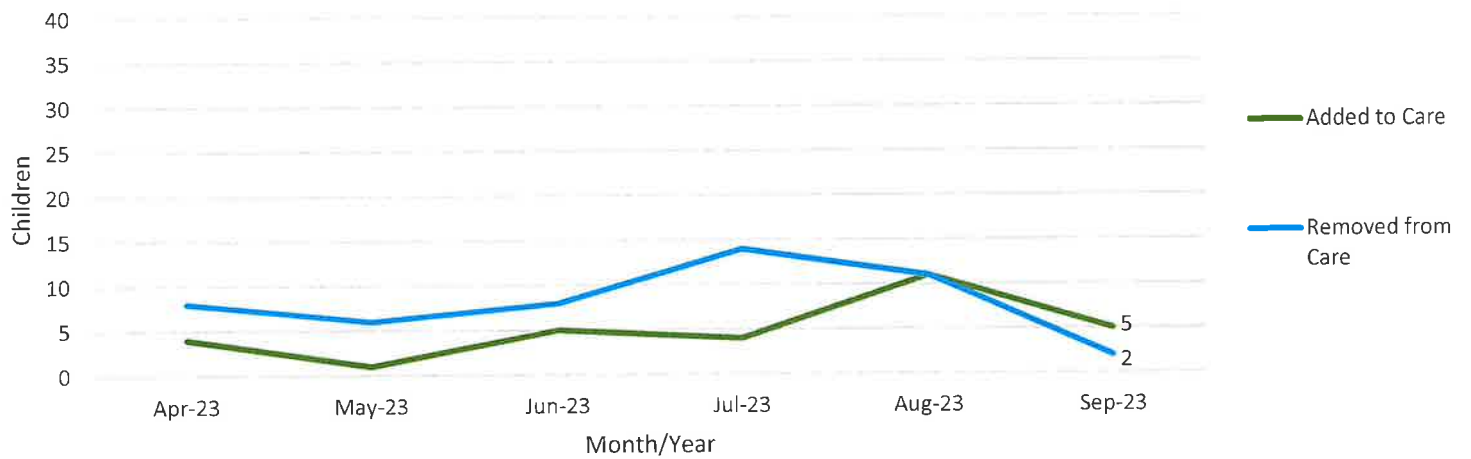


# Foster Care/Preventive Services

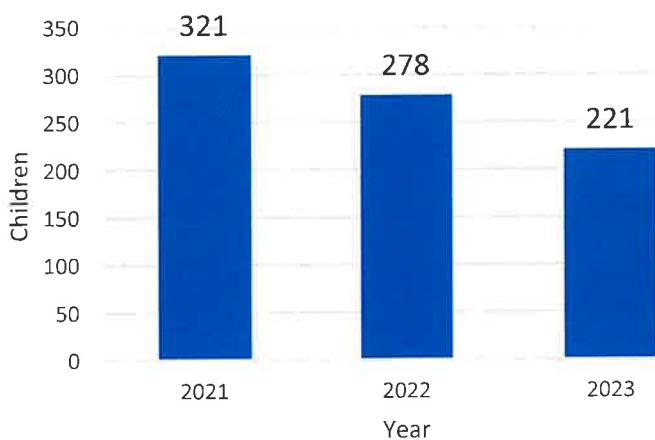
## Children In Care



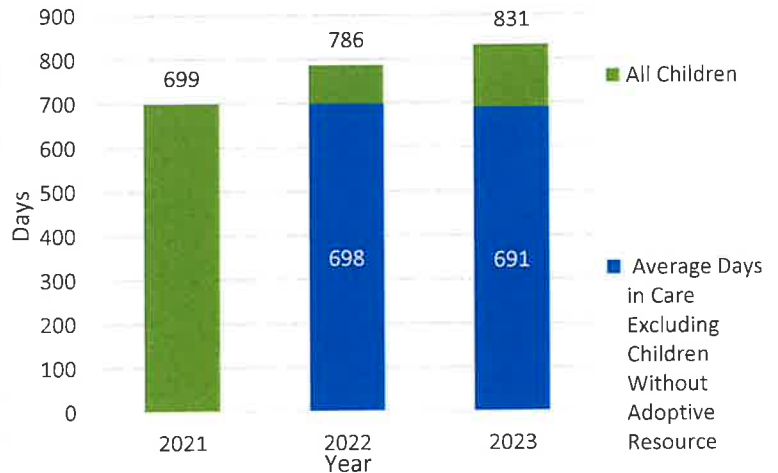
## Net Change to Children in Care



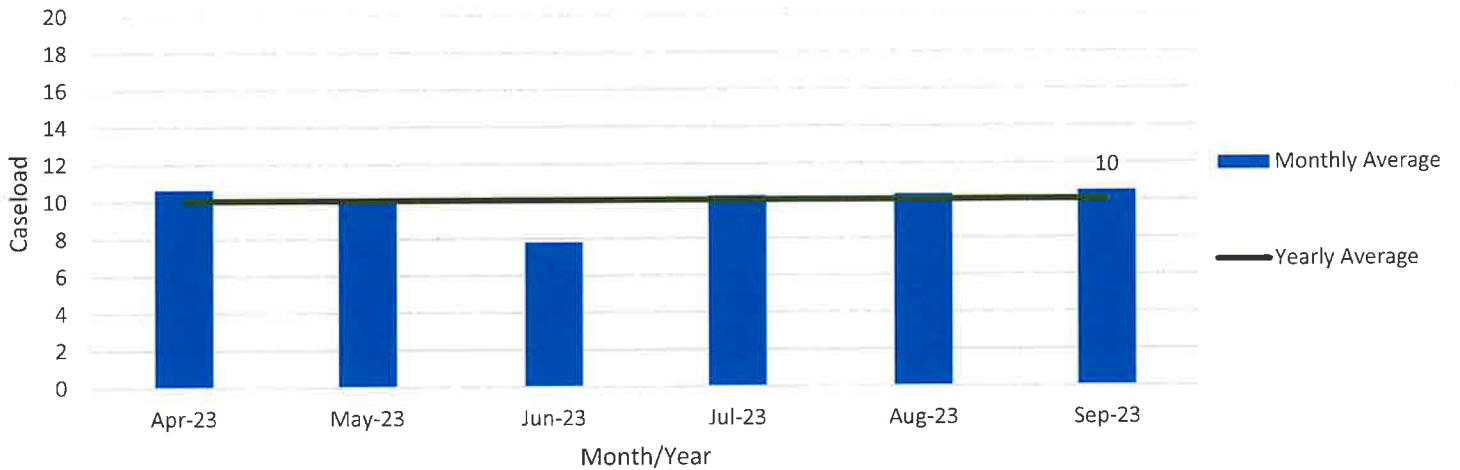
## Average Number of Children in Care



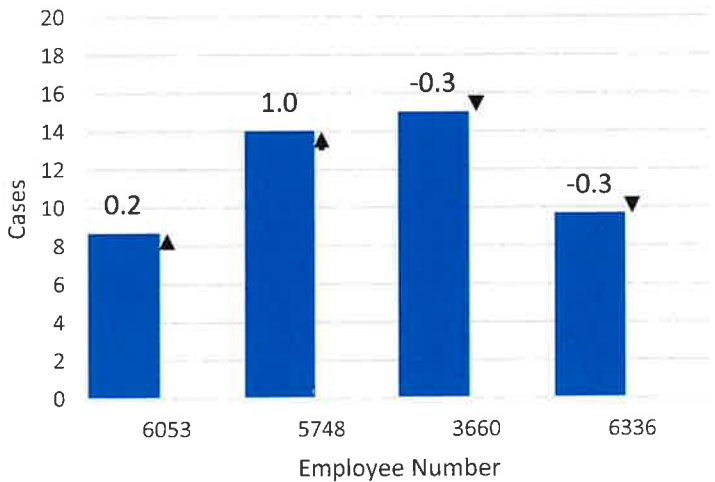
## Average Days Children Have Been in Care



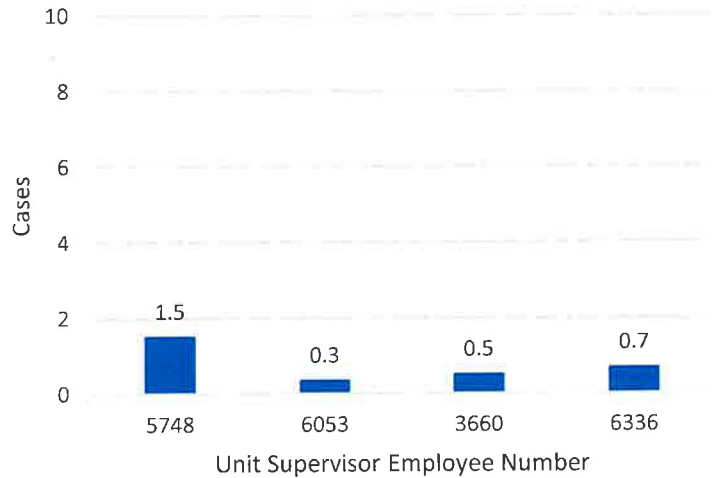
### Average Foster Care/Preventive Caseload



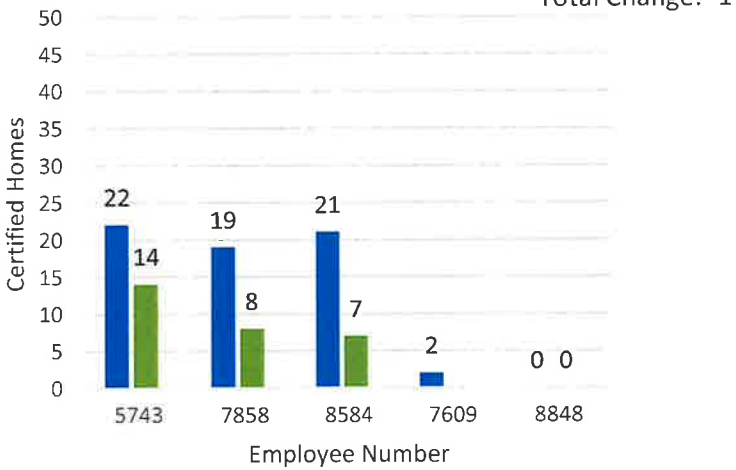
### Unit Average Cases Per Month Average: 11



### Unit Average Cases Closed Average: 1



### Home Finder Unit Total Change: -1

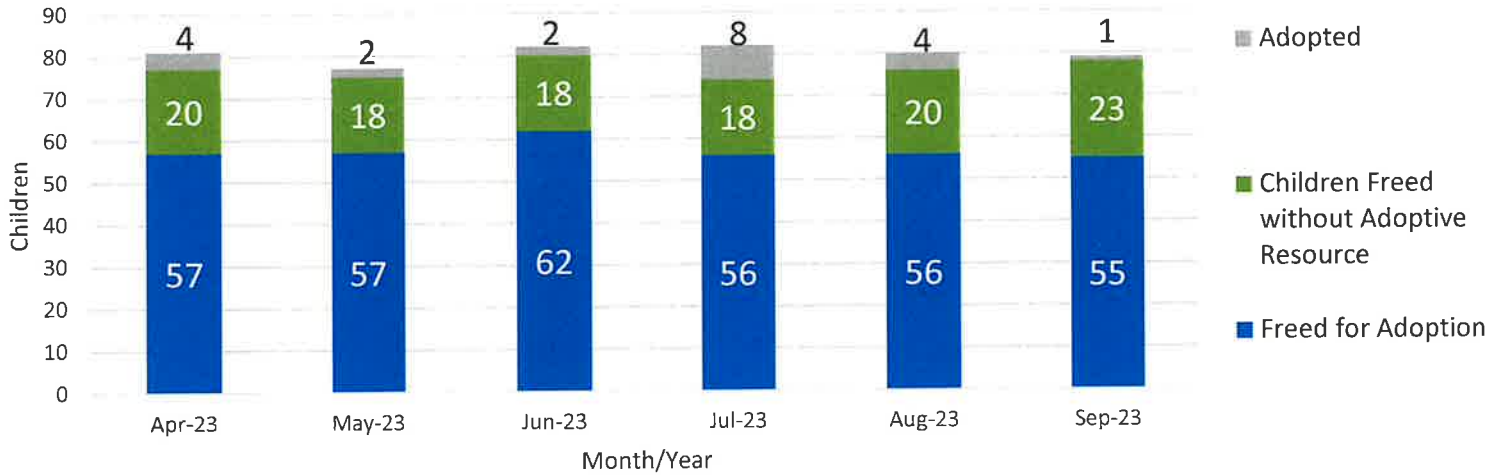


### Average Number of Children in Home Receiving Services

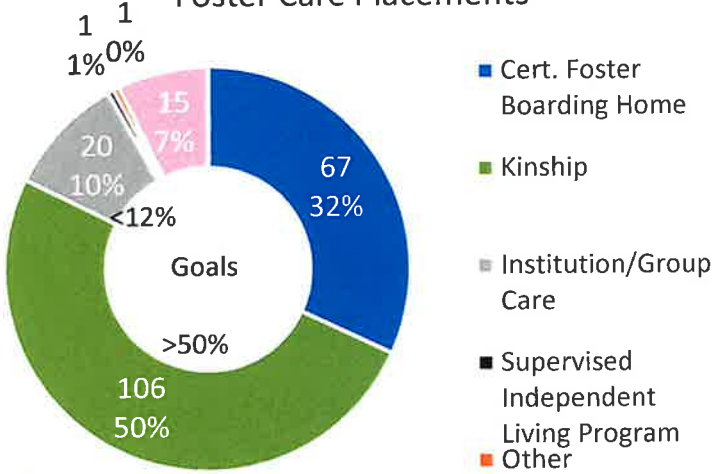




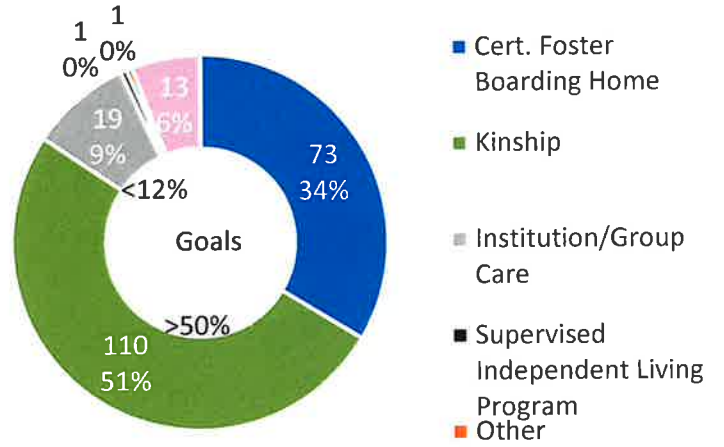
### Adoption Activity



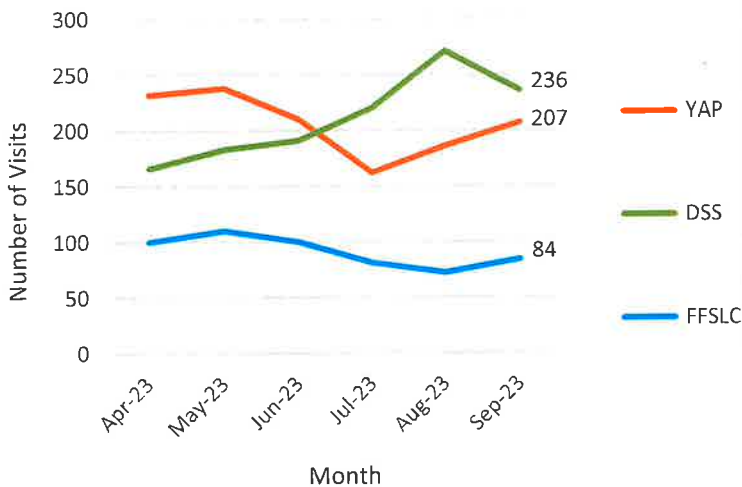
### Foster Care Placements



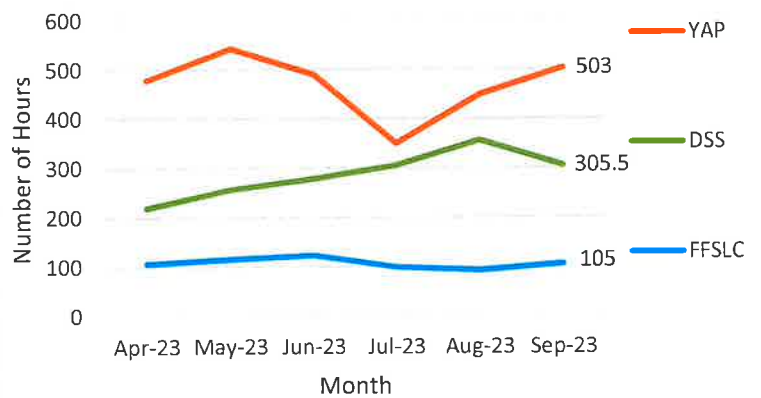
### Average Foster Care Placements



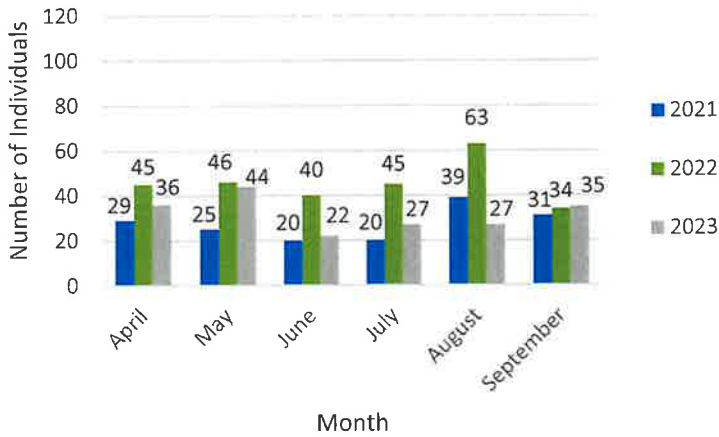
### Number of Visits for 184 cases



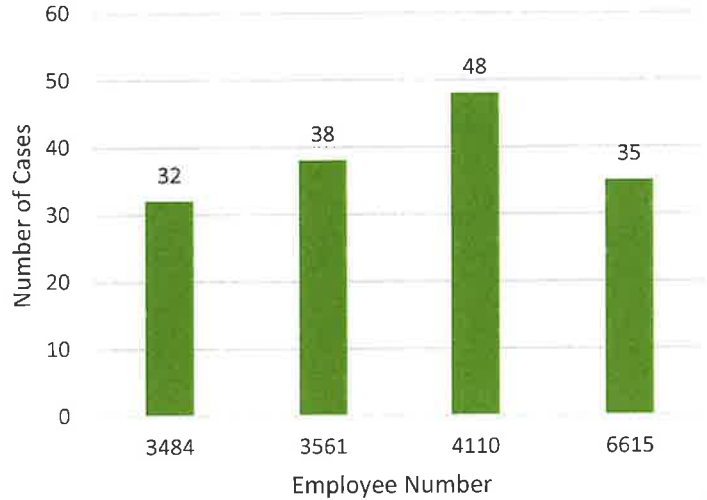
### Number of Hours Supervised Visitation for 184 cases



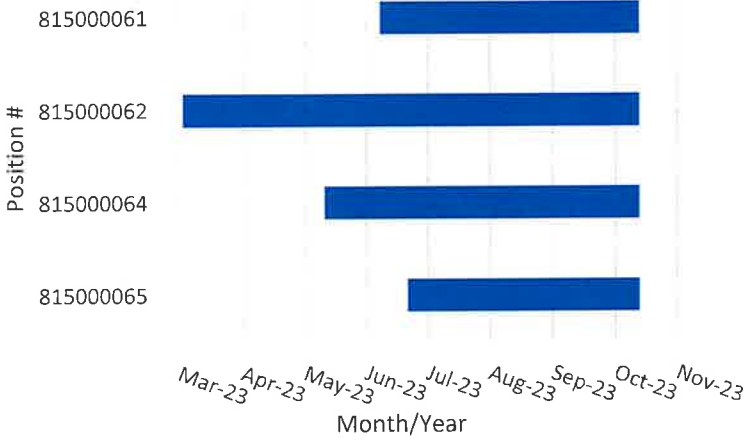
### New Homeless Placements



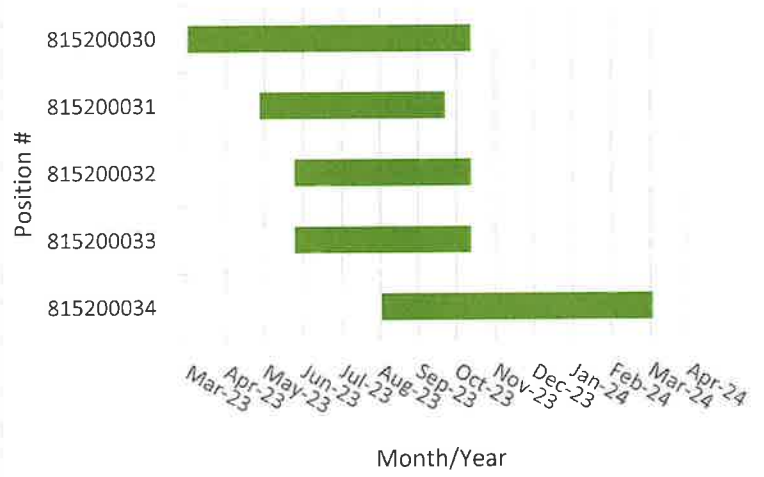
### Adult Protective Cases - Totals: 153



### Caseworker Trainee Period - Foster Care/Preventive

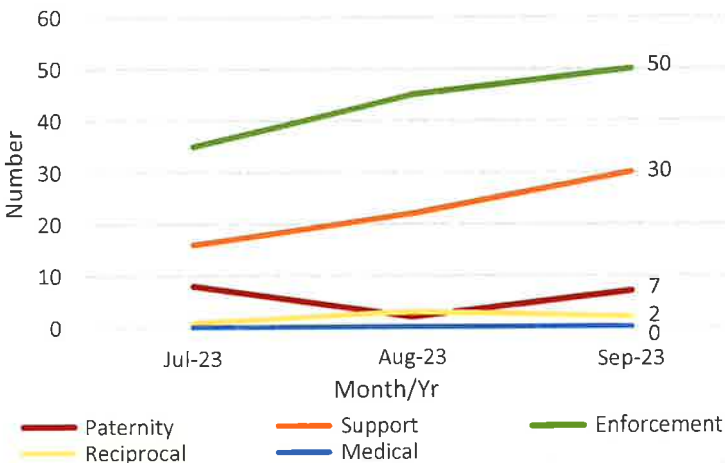


### Caseworker Trainee Period - CPS

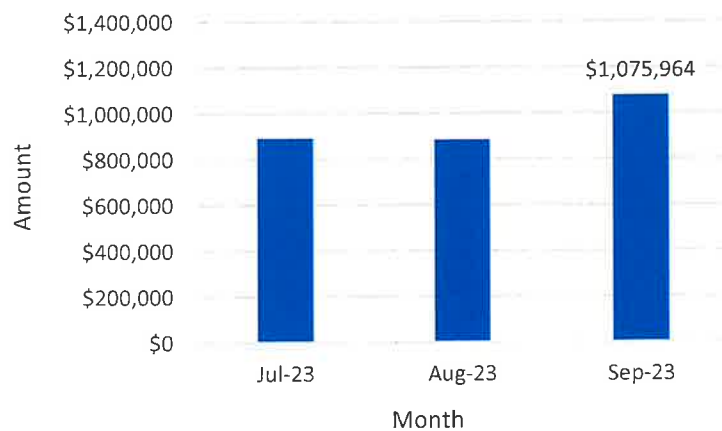


## Child Support

### Child Support Petitions

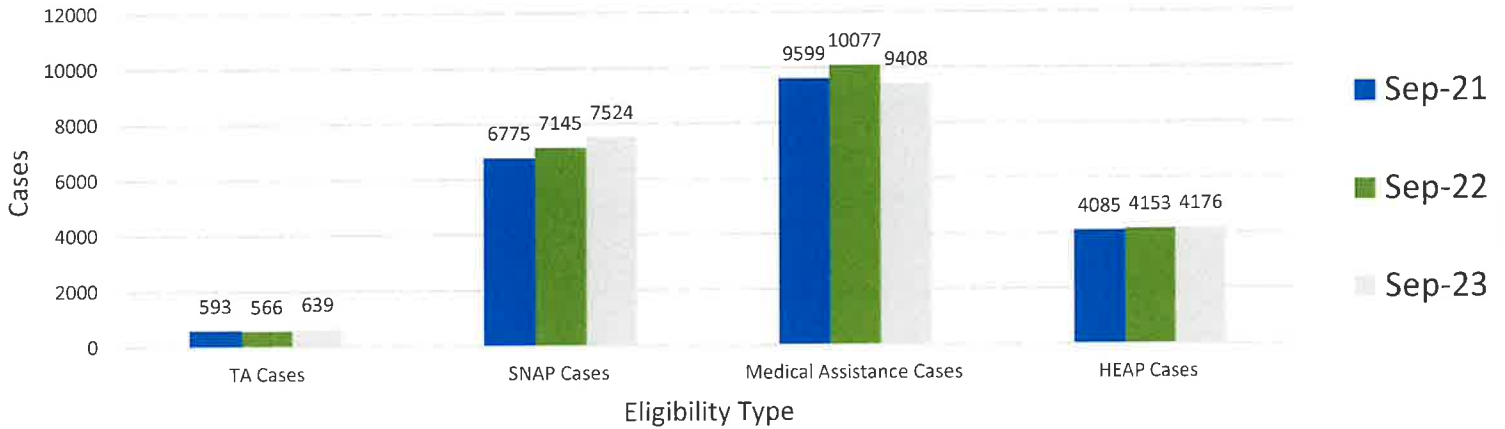


### Child Support Collections

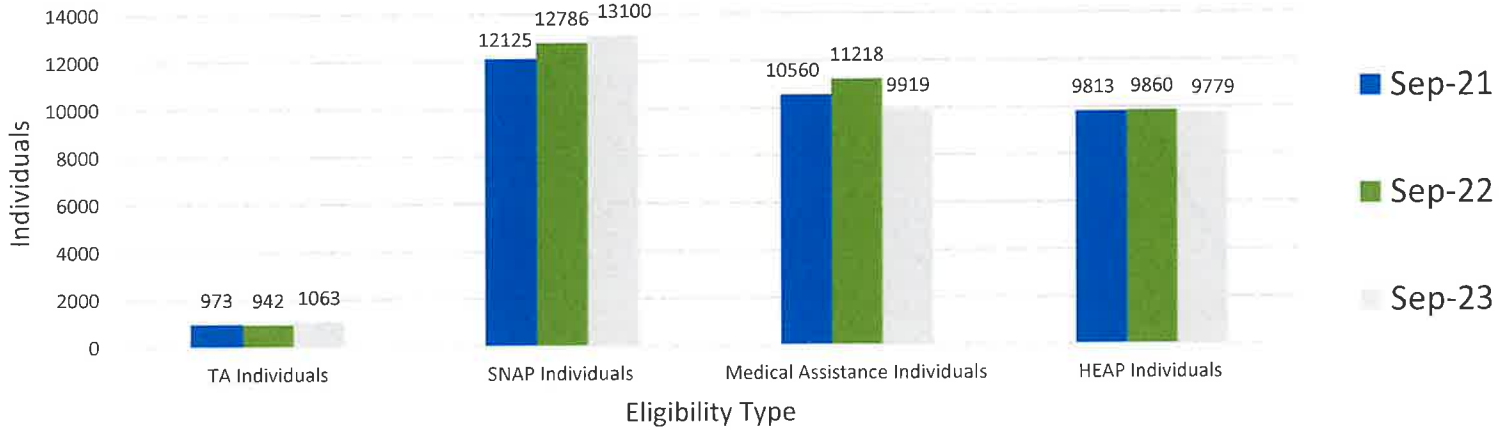


# Eligibility Programs

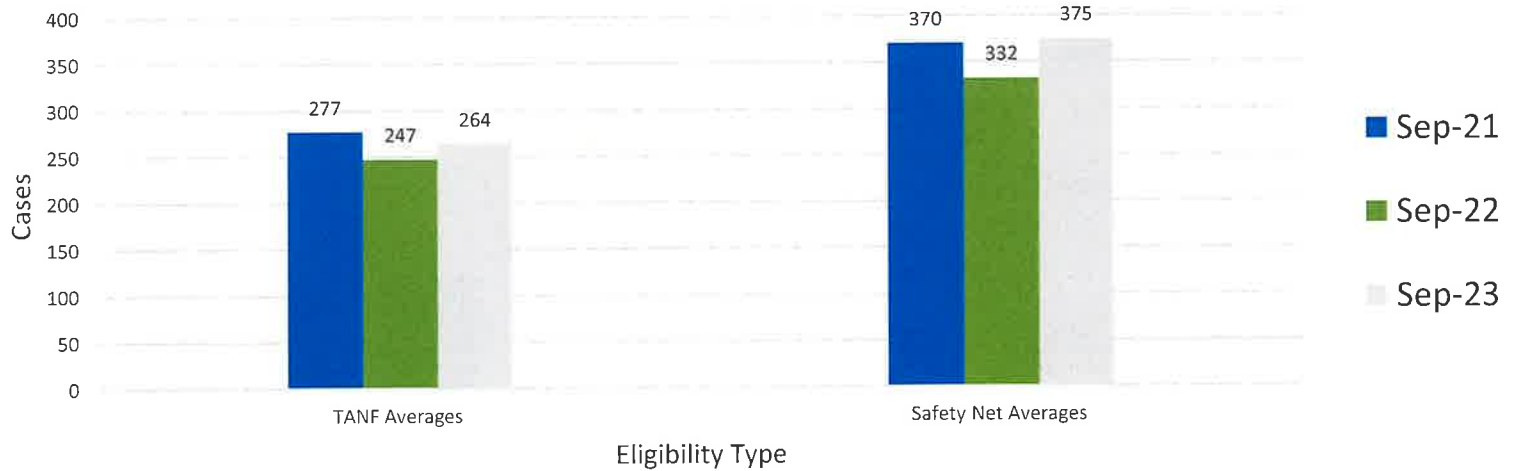
Total Cases by Type



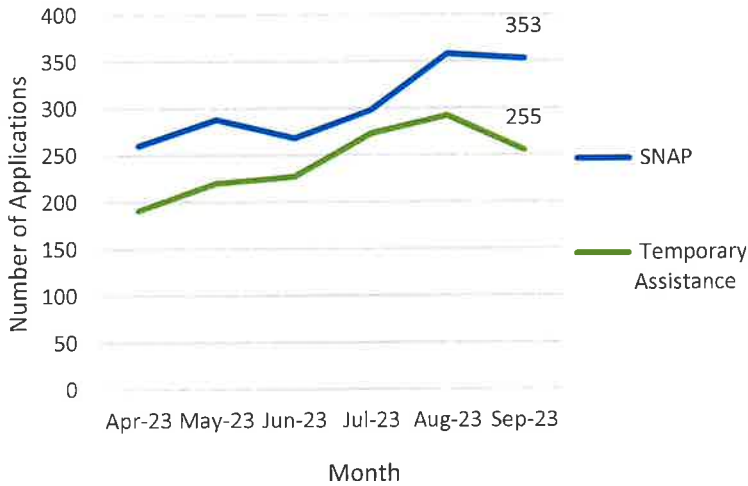
Total Individuals by Type



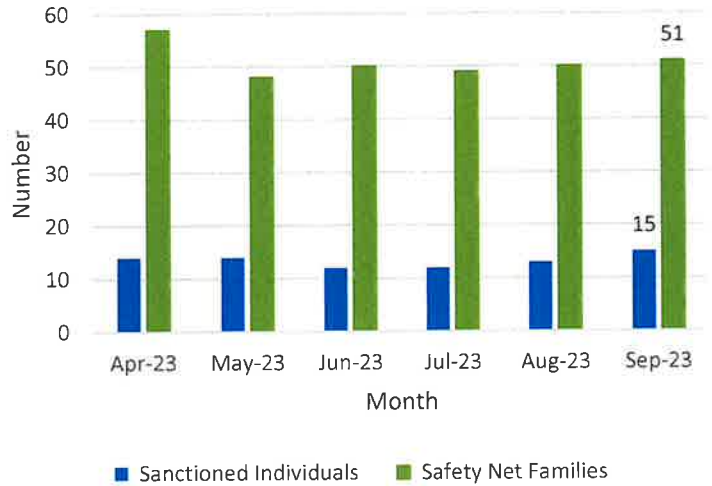
TANF & Safety Net Averages



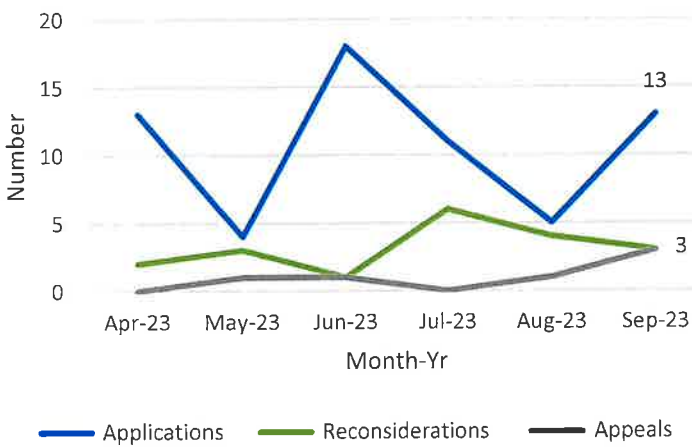
### Program Applications



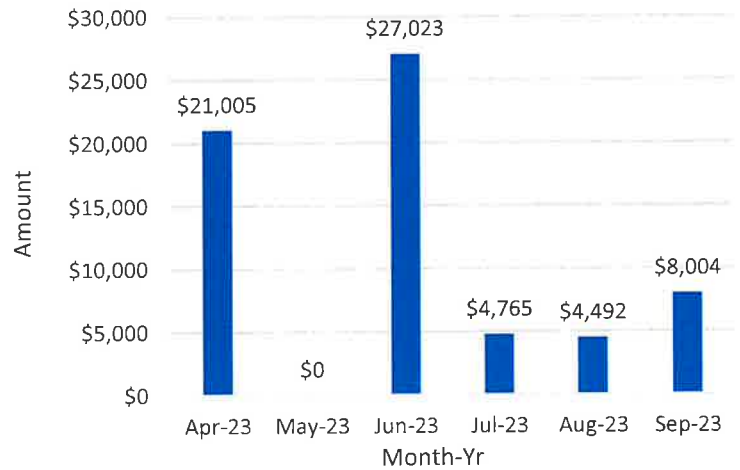
### Safety Net Families



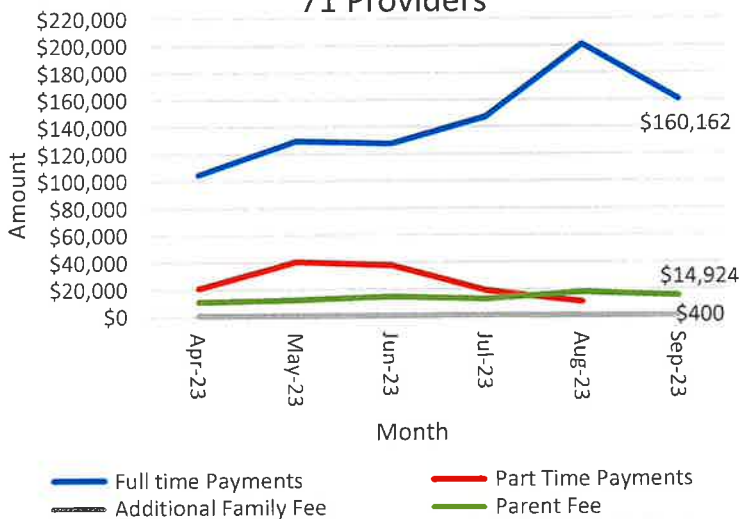
### Disabled Client Assistance Program (DCAP)



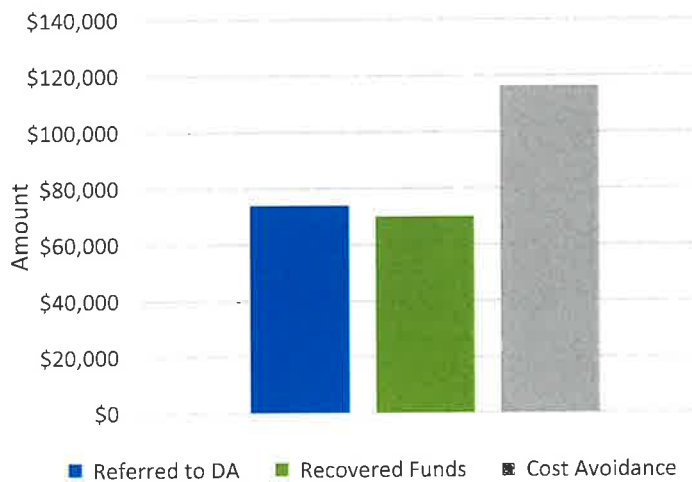
### DCAP Interim Assistance Reimbursed



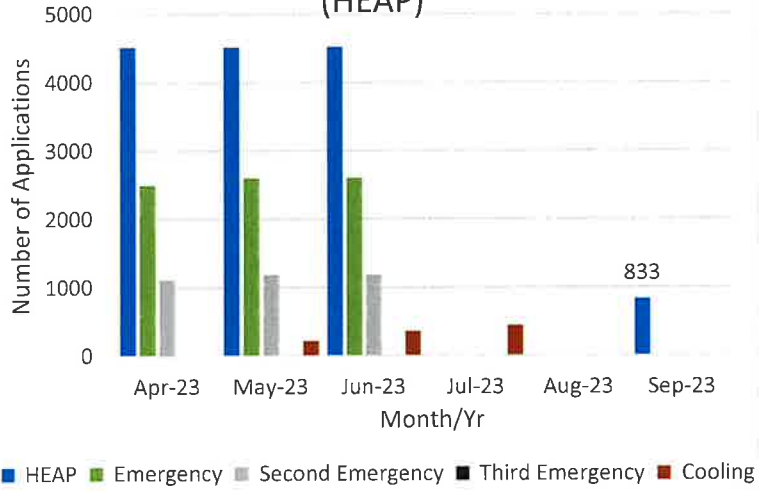
### Child Care Assistance Payments 71 Providers



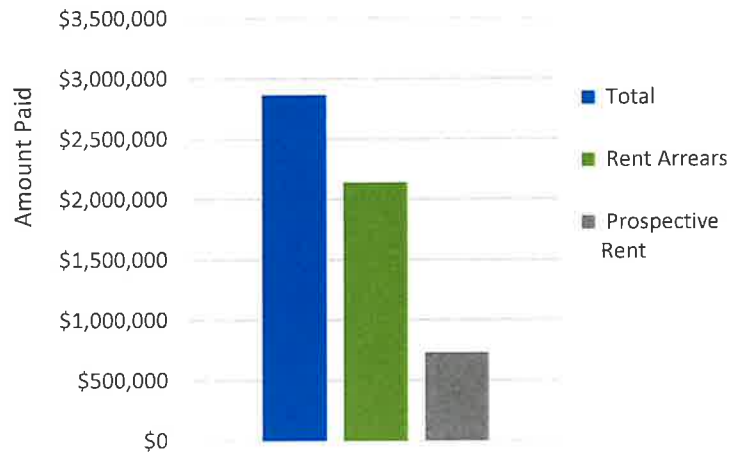
### Fraud Investigation Unit (YTD)



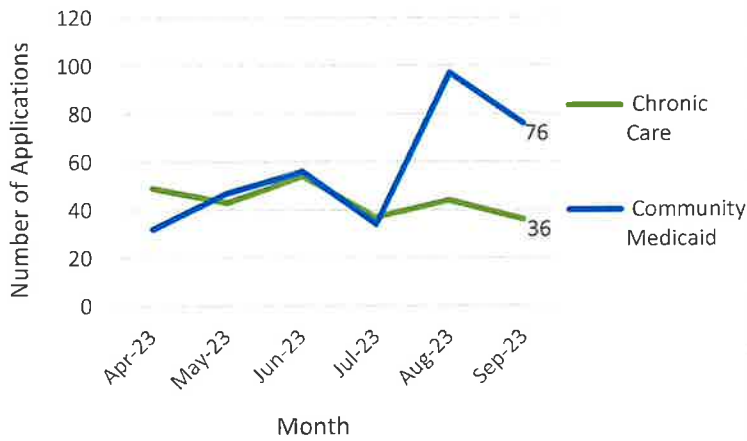
### Home Energy Assistance Program (HEAP)



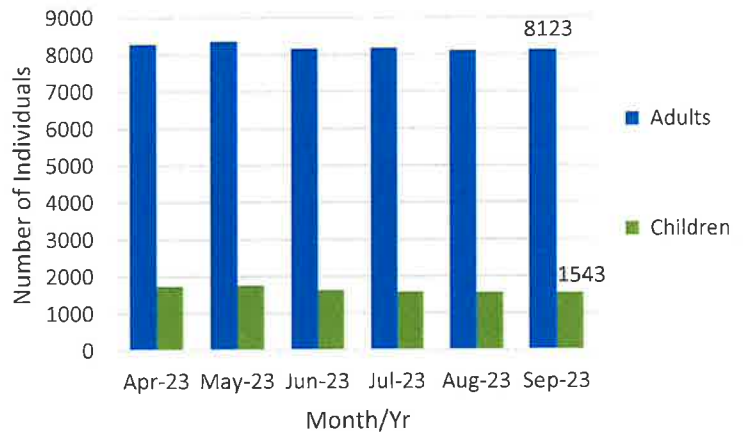
### Emergency Rental Assistance Program (6/1/21- 9/25/23)



### Medicaid Applications



### Active Medicaid by Age



November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AMENDMENT TO THE CONTRACT WITH HEALTH RESEARCH INC./NEW YORK STATE DEPARTMENT OF HEALTH (HRI/NYSDOH) FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, Health Research Inc./New York State Department of Health (HRI/NYSDOH) will be awarding funding to local health departments (LHDs) for enhanced detection, surveillance and prevention of COVID-19, based on county populations plus a supplemental award based on percent of COVID-19 cases, and

**WHEREAS**, this funding is part of a Center for Disease Control (CDC) sponsored cooperative agreement for Epidemiology and Laboratory Capacity for Infectious Diseases (ELC), CFDS# 93.323, and

**WHEREAS**, Resolution No. 257-2020 authorized the original contract for a two-year period ending June 30, 2022, and Resolution No. 82-2022 extended the contract to March 31, 2023, and Resolution No. 381-2022 extended the contract to December 31, 2023, (PPZ44895 57000 CVD), and this amendment would extend the contract through July 31, 2024, and

**WHEREAS**, on December 20, 2021, Governor Kathy Hochul announced that she is making funding available to counties across New York State to help with costs associated with administering vaccines and boosters and enforcing the mask-or-vaccine mandate for indoor public places, and

**WHEREAS**, the supplemental funding will be expended on the hiring of permanent and temporary staff to assist with POD activities, POD clinic supplies, conducting public education/awareness campaigns and outreach on mask or vaccine protocols, staff mileage to travel to POD sites, triaging inquires or complaints to partner entities and collaborating on mitigation activities, wrap around services, and deliverables to cover monkeypox response along with COVID-19 activities,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an amendment to the contract with Health Research Inc./New York State Department of Health (HRI/NYSDOH) for Epidemiology and Laboratory Capacity (ELC) COVID-19 enhanced detection, upon approval of the County Attorney.

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT  
FOR THE STRENGTHENING U.S. PUBLIC HEALTH INFRASTRUCTURE,  
WORKFORCE, AND DATA SYSTEMS PROGRAM**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, Health Research Inc./New York State Department of Health (HRI/NYSDOH), through a Center for Disease Control and Prevention (CDC) sponsored grant titled Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems, CFDA# 93.967, has awarded funding to local health departments (LHDs), and

**WHEREAS**, funding must be used to strengthen county public health departments and may not supplant existing public health department resources, and maintenance of effort is a requirement of receiving these funds, and

**WHEREAS**, funds may be used to strengthen the public health workforce through hiring of public health positions, supporting retention of current staff, making upgrades to the workplace to increase employee satisfaction, providing public health training, and providing public health support services to the public health department, and

**WHEREAS**, long-term outcomes of this funding investment include improvements in the public health of the jurisdiction, especially among socially and economically marginalized communities, and

**WHEREAS**, Resolution No. 201-2023 authorized the signing of a contract with HRI/NYSDOH, for the New York State Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems Program, and

**WHEREAS**, this five (5) year grant is for the period of December 1, 2022 through November 30, 2027,

**NOW, THEREFORE, BE IT RESOLVED** that the Treasurer is authorized to modify the 2023 Budget for the Public Health Department for the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Program, as follows:

**INCREASE REVENUE:**

PPZ44015 57000 IWD	P IWD Federal Aid	\$407,190
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**INCREASE APPROPRIATIONS:**

PPZ40101 11000 IWD	P IWD Direct Service Workers	\$223,541
PPZ40102 21000 IWD	P IWD Furniture & Furnishings	11,000
PPZ40104 41102 IWD	P IWD Educational Workshops	26,143

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PPZ40104 42000 IWD	P IWD Office Supplies & Expense	2,043
PPZ40104 43005 IWD	P IWD Advertising Fees & Expense	3,500
PPZ40104 43007 IWD	P IWD Other Fees & Services	21,975
PPZ40104 44300 IWD	P IWD Mileage Reimbursement	3,500
PPZ40104 44500 IWD	P IWD Other Travel Reimbursement	500
PPZ40108 81000 IWD	Retirement	24,902
PPZ40108 83000 IWD	Social Security	15,424
PPZ40108 84000 IWD	Workers' Compensation	5,566
PPZ40108 84500 IWD	Group Life Insurance	402
PPZ40108 86000 IWD	Hospital & Medical Insurance	65,207
PPZ40108 86500 IWD	Dental Insurance	2,615
PPZ40108 89000 IWD	Vision Insurance	<u>872</u>
		\$407,190

**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to future budgets until fully expended.



November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2023 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT  
FOR THE ADMINISTRATION AND PREVENTIVE SERVICES PROGRAM**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, the Public Health Department is responsible for expenses associated with Administration and the Preventive Services Program, and

**WHEREAS**, there have been higher than anticipated expenses within the Public Health Administration and Public Health Preventive Services Programs, and

**WHEREAS**, there has also been an increase in revenue with the Administration and Preventive Services Programs,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Public Health Department for the Administration and Preventive Services Program, as follows:

**INCREASE APPROPRIATIONS:**

PA040104 43003	P ADM Accounting & Financial	\$6,000
PP040104 42004	P PREV Computer Software	20,000
PP040104 43007	P PREV Other Fees & Services	<u>35,500</u>
		\$61,500

**INCREASE REVENUE:**

PP034015 56000	P SA PUB Health Prev & Clinic	\$61,500
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November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**URGING GOVERNOR HOCHUL AND STATE LEGISLATURE TO ALLOW  
SPEECH-LANGUAGE PATHOLOGIST ASSISTANTS AND AIDES TO PRACTICE  
VIA LICENSE, REGISTRATION, OR CERTIFICATION IN THE NEW YORK STATE  
EARLY INTERVENTION PROGRAM TO EXPAND CAPACITY FOR  
CHILDREN IN NEED OF SERVICES IN RURAL AREAS OF NEW YORK STATE**

By Mr. Hull, Chair, Services Committee  
Co-Sponsored by Ms. Haggard, District 10

**WHEREAS**, according to the American Speech-Language-Hearing Association, a Speech-Language Pathology Assistant (SLPA) is support personnel who, following academic coursework, fieldwork, and on-the-job training, performs tasks that are prescribed, directed, and supervised by a certified and/or licensed speech-language pathologist, and

**WHEREAS**, SLPAs may have the opportunity to work in a variety of settings including schools, home health, clinics, private practice, and Early Intervention, as determined by state laws and regulations, and

**WHEREAS**, currently in New York State, Speech Language Pathologists (SLPs) are required to perform all evaluations and services for speech/language in the Early Intervention Program (EIP), and

**WHEREAS**, speech services are repeatedly the number one referred service for Early Intervention across New York State, and

**WHEREAS**, New York State is experiencing dire shortages of qualified professionals to provide speech-language pathology and audiology services to children with developmental delays and disabilities in the EIP, and

**WHEREAS**, children in the EIP are going unserved or underserved due to the critical shortage of SLPs available to provide services in rural areas, and

**WHEREAS**, according to a survey of forty-eight (48) county health departments, over 2,000 children were waiting for speech services in the summer of 2022, and

**WHEREAS**, at least forty (40) other states allow SLPAs to practice via license, registration, or certification, and

**WHEREAS**, Occupational Therapist Assistants (OTAs) have an existing structure to provide services under a licensed OT in NYS, as well as a billing structure in place, and

**WHEREAS**, shifting service delivery for some of the most common speech issues to qualified assistants would result in a more effective use of limited SLPs by allowing SLPs to

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work at the top of their license and focus on services that only they are qualified to provide, such as feeding services and other services for high needs children,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators urges the Governor Hochul and the New York State Legislature to allow Speech-Language Pathologist Assistants and aides to practice via license, registration, or certification in the New York State Early Intervention Program to expand capacity for children in need of services in rural areas of New York State, and

**BE IT FURTHER RESOLVED** that the New York State Department of Health be tasked with identifying any barriers to EIP services provided by SLPAs working under a plan of supervision being reimbursed by Medicaid and move forward with actions to ensure such services are Medicaid reimbursable, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.

November 6, 2023

Services Committee: 10-23-2023

RESOLUTION NO. \_\_\_\_\_

**URGING GOVERNOR HOCHUL AND STATE LEGISLATURE TO SHIFT THE ADMINISTRATIVE RESPONSIBILITY FOR PRESCHOOL SPECIAL EDUCATION TRANSPORTATION SERVICES TO LOCAL SCHOOL DISTRICTS**

By Mr. Hull, Chair, Services Committee

**WHEREAS**, Section 200.16(e)(5) of the Regulations of the Commissioner of Education requires the municipality in which a Preschool Special Education Program (Pre-K SEP) student resides to provide suitable transportation, as determined by the board of education, to services developed in an Individual Education Plans (IEP), as needed, and

**WHEREAS**, municipalities contract with third-party transportation vendors to provide transportation services to children in the Pre-K SEP to and from necessary services, and

**WHEREAS**, coordinating with bus companies is a significant administrative burden on municipalities, particularly on already overburdened local health departments, and

**WHEREAS**, according to a survey of fifty-one (51) county local health departments, county Pre-K SEP transportation costs from utilizing third-party transportation vendors have been increasing for years, with overall statewide costs being ninety percent (90%) higher in 2022 than they were in 2020, and

**WHEREAS**, Pre-K SEP transportation costs per child are consistently highest for small, rural counties due to limited choices for transportation vendors, and

**WHEREAS**, Section 4401(4) of the New York State Education Law requires all school districts to provide transportation for all pupils, defined as children enrolled in any public or nonpublic elementary, middle or secondary school, with disabilities residing in the district for whom such services are specified in their IEP, and

**WHEREAS**, local school districts either own, operate, and maintain buses or have systems in place to contract with bus companies to transport pupils with disabilities to and from special classes, and

**WHEREAS**, local school districts have existing systems in place to ensure that bus drivers, monitors, and attendants are properly trained and qualified to transport pupils, including those in Pre-K and with disabilities, safely to and from school, and

**WHEREAS**, local school districts have experience and processes in place to coordinate frequently changing bus routes and receive State aid for the costs of transportation services, and

**WHEREAS**, Pre-K SEP transportation costs for localities contracting with local school districts to provide transportation to and from services are significantly lower than costs incurred from utilizing third-party transportation vendors, and

November 6, 2023

**WHEREAS**, localities utilizing school districts to provide transportation to Pre-K SEP services spent seventy-eight percent (78%) less on transportation costs per child in 2022 compared to localities utilizing third-party transportation vendors, equaling millions of dollars in cost savings for localities annually, and

**WHEREAS**, the disparity in cost for Pre-K SEP transportation per child from utilizing third-party vendors versus school districts has been getting wider since 2019, especially in small counties, and

**WHEREAS**, county taxpayer dollars are utilized to pay for Pre-K SEP transportation services regardless of who administers such services, and

**WHEREAS**, this action could also allow counties and school districts to take advantage of the countywide shared services initiative (CWSSI) further providing localities with cost savings, and

**WHEREAS**, both school districts and municipal government have the fiduciary responsibility to be good stewards of local taxpayer money,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators calls upon Governor Hochul and the New York State Legislature to shift the administrative responsibility for preschool special education transportation services to local school districts, and

**BE IT FURTHER RESOLVED** that localities maintain the fiscal responsibility for providing these services, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.

# St. Lawrence County Vacancy Authorization Form

## Weights & Measures



Type: Fill



Inspector

Subunit (If Applicable):

Date Submitted: 9/7/23

Reason Vacated: Retirement

Position Number: 013000001

Date Vacated: 9/29/23

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 9/24/18

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 35

Shift Length:

FTE: 1.00

### Budget

Salary of Person Leaving: \$51,623

Fill Request Timeline: Immediately

Benefits: Yes (51.44%)

\$26,555

Revenue Generating: No 0 %

Base Salary: \$47,855

Reimbursed by Local,  
State or Federal Funds: No 0 %

Base Hourly: \$26.29

Grade: 23

**Net County Cost: \$78,178**

\*Net County Cost is calculated from salary of person leaving, if available

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Weights & Measures is comprised of two employees. The employees interact with 358 unique businesses within St. Lawrence County and inspect 805 scales, 965 liquid measuring devices, 35 linear measure devices along with 506 associated weights. The Department calibrates the 570 milk bulk tanks in the County. The Department is responsible for administering Local Law #6 for the year 1998 and the NYS Petroleum Quality sampling program within St. Lawrence County. Additionally, the Department perform package checking is performed inspection, receive and investigate all consumer complaints and perform credit card skimming audits. The Inspector Position is not mandated but the work that they assist with is. Without an inspector it would be very difficult for the Director to accomplish all of these tasks alone. The Department are the invisible third party to all consumer transactions within St. Lawrence County so if this position is not filled then it will effect all 108,051 citizens. If this position is not filled then the Director would work with the County Administrator to identify priorities and do his best to fulfill the County's mandates under NYS Law.

Department Head: Adam Simmons

**Approved?**

Yes  No

County Administrator:

Resolution #:

## **Job Qualifications**

For Human Resources Use Only:  
Job Qualifications Listed here:

**MINIMUM QUALIFICATIONS:** Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma.

**SPECIAL REQUIREMENTS:** Possession of a valid New York State Operator's license appropriate for the vehicles operated and must be able to lift and carry materials weighing up to fifty (50) pounds.

# St. Lawrence County Vacancy Authorization Form

## Social Services



Type: Fill

**Keyboard Specialist**

Subunit (If Applicable): Children's Services

Date Submitted: 9/26/2023

Reason Vacated: Resignation

Position Number: 003100105

Date Vacated: 9/22/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 6/28/2022

Jurisdictional Class: Competitive

Appointee Will Be: Permanent

Hrs Per Week: 35    Shift Length: 7    FTE: 1.00

### Budget

Salary of Person Leaving: \$36,876

Fill Request Timeline: Immediately

Benefits: Yes (51.44%)    \$18,969

Revenue Generating:    No    0    %

Base Salary: \$36,287

Reimbursed by Local,  
State or Federal Funds:    Yes    72    %

Base Hourly: \$19.94

Grade: 15

**Net County Cost: \$15,804**

\*Net County Cost is calculated from salary of person leaving, if available

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The individual in this position completes all clerical duties for a Preventive/Foster Care Unit, which is comprised of 6 Foster Care Preventive Caseworkers. The person in this position is responsible for Service Plan Review letters; court cards; reminders for all legal activity for the Unit; foster care placement documentation; movements of children in foster care; special payment for foster parents; clothing allowance payments for foster parents; caseloads and case logs; tracking case requirements; opening and closing of cases on the New York State Welfare Management System for foster care and preventive cases and the accurate recording of placement dates to ensure proper payment to providers; foster care subsidies; mailing; copying; and typing. Without this essential position, it would be impossible to comply with or successfully participate in Office of Children and Family Services audits. Legal paperwork that is not completed and processed timely can result in children remaining in care longer than is necessary, at an increased expense to the Department. Keyboards in Child Welfare not only complete their own duties, they also ensure that all required documentation is completed by the caseworkers and communicate with the Supervisor to ensure that work is being completed timely. It is impossible for Child Welfare Supervisors to monitor all of the documentation that is required; they rely on the Keyboard to assist with this vital quality assurance role. This position will handle approximately 70+ foster youth with foster care placements, kinship placements as well as preventive youth placed in relative care.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:



## **Job Qualifications**

For Human Resources Use Only:  
Job Qualifications Listed here:

**MINIMUM QUALIFICATIONS:** Graduation from high school, possession of a high school equivalency diploma, or possession of an Individual Education Plan diploma.

# St. Lawrence County Vacancy Authorization Form

## Social Services



Type: Fill

**Case Supervisor, Grade A**

Subunit (If Applicable): Children's Services

Date Submitted: 10/2/2023

Reason Vacated: Retirement

Position Number: 817100001

Date Vacated: 9/28/2023

Position # Abolished:

Position Status: Fulltime

Last Fill Date: 07/02/2018

Jurisdictional Class: Competitive

Appointee Will Be: Permanent

Hrs Per Week: 35    Shift Length: 7    FTE: 1.00

### Budget

Salary of Person Leaving: \$77,283

Fill Request Timeline: Immediately

Benefits: Yes (51.44%)    \$39,754

Revenue Generating:    No    0    %

Base Salary: \$62,875

Reimbursed by Local,  
State or Federal Funds:    Yes    72    %

Base Hourly: \$34.55

Grade: 30

**Net County Cost: \$33,122**

\*Net County Cost is calculated from salary of person leaving, if available

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Grade A Case Supervisor oversees 6 Grade B Supervisors, 2 Senior Caseworkers, 4 Caseworker Assistants, 29 Caseworkers, 1 Senior Social Welfare Examiner, 2 Social Welfare Examiners, 1 Senior Clerk, 6 Keyboard Specialists and 1 Clerk. There are a few distinct programs in Children's Services for which the Grade A Supervisor is responsible - Foster Care, Preventive Care, and Adoption. The Grade A Supervisor facilitates all Permanency Planning Meetings for all children in foster care; reading (and adjusting) every document (petitions, Permanency Hearing, Violations, Compliance Conference, etc.) that are sent to Court; must attend meetings in St. Lawrence County as well as meetings and seminars in Syracuse and/or Albany and is present at every Children's Services meeting regarding any cases in that unit. The Grade A Supervisor also meets regularly with the Grade B Supervisors, meets monthly with all new workers and is available to meet with any worker, supervisor or line staff whenever necessary. The Grade A Supervisor position in Children's Services requires diligent and precise monitoring and the policies and procedures, which are ever-changing, requires the Grade A Supervisor to be fully cognizant of such changes at all times.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:

## **Job Qualifications**

For Human Resources Use Only:  
Job Qualifications Listed here:

**MINIMUM QUALIFICATIONS:** Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and five (5) years of experience in social work with a public or private agency adhering to acceptable standards.

# St. Lawrence County Vacancy Authorization Form

## Community Services



Type: Create & Fill

**Case Manager**

Subunit (If Applicable): Addiction Services

Date Submitted: September 26, 2023

Reason Vacated: New Position

Position Number: 512200003

Date Vacated: N/A

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: N/A

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 35    Shift Length: 7    FTE: 1.00

### Budget

Salary of Person Leaving:

Fill Request Timeline: Immediately

Benefits: Yes (51.44%)    \$26,555

Revenue Generating:    Yes    50    %

Base Salary: \$51,624

Reimbursed by Local,  
State or Federal Funds: Yes    100    %

Base Hourly: \$28.36

Grade: 25

**Net County Cost: -\$39,090**

\*Net County Cost is calculated from salary of person leaving, if available

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Addiction Services has been awarded funding from OASAS, distributed through New York State's Opioid Settlement Funds (OSF) to support addiction outreach and engagement services designed to reach under served populations in St. Lawrence County. Funds are requested to hire two Case Managers to implement care coordination services devoted to individuals with substance use disorders (SUD) in combination with other co-occurring health issues. Case Managers' primary focus is to ensure that people who use substances are connected to harm reduction, SUD treatment, and recovery support services. These services will ensure that the community members with co-occurring illness have access to adequate food, clothing, and shelter as well as other resources that will aid in removing the many barriers to treatment and recovery services.

OASAS has confirmed that the County can collect all revenue generated from these positions in addition to the grant funds. Total revenue earned by Case Manager for 2022 was \$101,302. Funding from OSF will roll over and continue until 10/1/25. At the end of the grant period the financial information of these positions will be presented to the Board for review.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:

## **Job Qualifications**

For Human Resources Use Only:  
Job Qualifications Listed here:

MINIMUM QUALIFICATIONS: Either

(A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services, Psychology, Sociology or closely related field and one (1) year of full time, paid experience working with the mentally ill; OR

(B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Human Services, Psychology, Sociology or closely related field and three (3) years of full time, paid experience working with individuals with a mental illness.

# St. Lawrence County Vacancy Authorization Form

## Community Services



Type: Create & Fill

### Case Manager

Subunit (If Applicable): Addiction Services

Date Submitted: September 26, 2023

Reason Vacated: New Position

Position Number: 512200004

Date Vacated: N/A

Position # Abolished: N/A

Position Status: Fulltime

Last Fill Date: N/A

Jurisdictional Class: Competitive

Appointee Will Be: Provisional

Hrs Per Week: 35    Shift Length: 7    FTE: 1.00

### Budget

Salary of Person Leaving:

Fill Request Timeline: Immediately

Benefits: Yes (51.44%)    \$26,555

Revenue Generating:    Yes    50    %

Base Salary: \$51,624

Reimbursed by Local,  
State or Federal Funds:    Yes    100    %

Base Hourly: \$28.36

Grade: 25

**Net County Cost: -\$39,090**

\*Net County Cost is calculated from salary of person leaving, if available

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Addiction Services has been awarded funding from OASAS, distributed through New York State's Opioid Settlement Funds to support addiction outreach and engagement services designed to reach under served populations in St. Lawrence County. Funds are requested to hire two Case Managers to implement care coordination services devoted to individuals with substance use disorders (SUD) in combination with other co-occurring health issues. Case Managers' primary focus is to ensure that people who use substances are connected to harm reduction, SUD treatment, and recovery support services. These services will ensure that the community members with co-occurring illness have access to adequate food, clothing, and shelter as well as other resources that will aid in removing the many barriers to treatment and recovery services.

OASAS has confirmed that the County can collect all revenue generated from these positions in addition to the grant funds. Total revenue earned by Case Manager for 2022 was \$101,302. Funding from OSF will roll over and continue until 10/1/25. At the end of the grant period the financial information of these positions will be presented to the Board for review.

Department Head:

Handwritten signature of the Department Head.

**Approved?**

Yes  No

County Administrator:

Resolution #:

## **Job Qualifications**

For Human Resources Use Only:  
Job Qualifications Listed here:

**MINIMUM QUALIFICATIONS:** Either

(A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Human Services, Psychology, Sociology or closely related field and one (1) year of full time, paid experience working with the mentally ill; OR

(B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Human Services, Psychology, Sociology or closely related field and three (3) years of full time, paid experience working with individuals with a mental illness.