

St. Lawrence County
BOARD OF LEGISLATORS
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Canton, New York 13617-1169
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

SERVICES COMMITTEE AGENDA
MR. JOSEPH LIGHTFOOT, CHAIR
MONDAY, NOVEMBER 21, 2022
*****BOARD ROOM AND VIA YOUTUBE*****
*****5:30 P.M. *****

- 1. CALL TO ORDER AND APPROVAL OF THE AGENDA**
- 2. APPROVAL OF MINUTES – October 17**
- 3. WEIGHTS AND MEASURES – ADAM SIMMONS**
 - A. Modifying the 2022 Budget for Weights and Measures for Increased Fuel Costs (Res)
- 4. COMMUNITY SERVICES – JAY ULRICH**
 - A. Modifying the 2022 Budget for Community Services for Medical Malpractice Insurance Coverage through Allied World Surplus Lines Insurance Company (Res)
 - B. Authorizing the Chair to Sign a Contract with Hikma Pharmaceuticals USA, Inc. for the Purchase of Medications for the Opioid Treatment Program in Community Services (Res)
- 5. PUBLIC HEALTH – JOLENE MUNGER**
 - A. Authorizing the Chair to Sign Contracts for Early Intervention Services for the Public Health Department and Setting 2023 Rates for Early Intervention Services (Res)
 - B. Authorizing the Chair to Sign a Contract with Dr. Danny Sekhon for Pharmacist Services for the Public Health Department (Res)
 - C. Immunization Clinics at Local Farms (Discussion)
- 6. SOCIAL SERVICES – JOE SEEGER**
 - A. Authorizing the Chair to Sign a Memorandum of Agreement with Western New York Independent Living, Inc. for the Provision of the Consumer Directed Personal Assistance Program (Res)
 - B. Modifying the 2022 Budget for Social Services for the Purchase of Conference Room Audio Visual Equipment and Furniture (Res)
 - C. Modifying the 2022 Social Services Budget for the Purchase of Document Scanners for Use with the New Legal Files Program (Res)
 - D. Social Services Statistics (Info)

7. OFFICE FOR THE AGING – ANDREA MONTGOMERY

- A. Authorizing the Chair to Sign the 2023 Annual Update Plan for Funding with the New York State Office for the Aging (Res)
- B. New York State Executive Order 23: Establishing the New York State Master Plan for Aging (Info)

8. LEGISLATOR SMITHERS

- A. Urging the Governor and State Legislature to Gradually Eliminate the County Fiscal Responsibility for Preschool Special Education and Summer School Special Education Programs (Res)
- B. Urging the Governor and State Legislature to Increase Preschool Special Education Administration Rate for Counties (Res)
- C. Urging the Governor and State Legislature to Adjust the Early Intervention Rate Structure to Improve Access to Services for Children who live in Poverty and Rural Areas (Res)
- D. Supporting Fully Funding the Implementation of the 2019 Elevated Blood Lead Level Mandate (Res)
- E. Calling on the New York Congressional Delegation to Support Federal Legislation that Exempts Qualified Residential Treatment Programs from the Federal Medicaid Institutions for Mental Disease (IMD) Exclusion and for New York State to Provide State-Only Medicaid Funding to Cover any Loss of Federal Funds Until the Exemption is Achieved (Res)
- F. Requesting Targeted State Investments in Programming and Policies to Develop and Fund Core Local Services to Decrease the Use of Emergency Departments (EDS) for the Treatment of Children and Youth with Complex Behavioral Health Needs (Res)
- G. Encouraging the Governor and State Legislature to Enact Legislation to Expedite the Disbursement of Raise the Age Funds to Counties and Community-Based Organizations that Work with at-Risk Youth (Res)

9. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. Public Health
 - 1. Create and fill a Public Health Specialist, Position No. 504300004
 - 2. Create and fill a Communicable Disease Specialist, Position No. 830000001
- B. Social Services
 - 1. Fill a Social Welfare Examiner – Unit/Medicaid, Position No. 814000069
 - 2. Fill a Social Welfare Examiner – Unit/Medicaid, Position No. 814000071
 - 3. Fill a Senior Clerk – Unit/Medicaid, Position No. 002400003
 - 4. Fill a Social Welfare Investigator/Examiner – Unit/Investigations, Position No. 814500003
 - 5. Fill a Caseworker – Unit/CPS, Position No. 815200010
 - 6. Fill a Keyboard Specialist – Unit/Children’s Services, Position No. 003100021
 - 7. Create and Fill an Assistant Accounting Supervisor – Unit/Accounting, Position No. 102000003
 - 8. Abolish Accounting Supervisor and Create Fiscal Manager, Position No. 101200004

10. 2023 TENTATIVE BUDGET REVIEW

A. Department Reviews: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau

11. COUNTY ADMINISTRATOR'S REPORT

12. COMMITTEE REPORTS

- A. Board of Health (Acres)
- B. CDP Board of Directors (Sheridan)
- C. Community Services Board (Haggard)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

13. OLD/NEW BUSINESS

14. EXECUTIVE SESSION

- A. Litigation
- B. Personnel
- C. Negotiations
- D. Appointments

15. ADJOURNMENT – If there is no further business.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR WEIGHTS AND MEASURES
FOR INCREASED FUEL COSTS**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Department of Weights and Measures projects to exceed the budget appropriated for Fuel and Petroleum Quality Sampling Program Expenses in the Year 2022, and

WHEREAS, the Department of Weights and Measures also projects to exceed the budget in revenue for permits in the Year 2022,

NOW, THEREFORE, BE IT RESOLVED that the treasurer is authorized to modify the 2022 budget for Weights and Measures, as follows:

INCREASE REVENUE:

M1025905 55000	Permits	\$2,000
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INCREASE APPROPRIATIONS:

M1066104 44100	M I/D Fuel Charge	\$1,850
M1066104 45400	M Program Expenses	<u>150</u>
		\$2,000

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES FOR MEDICAL MALPRACTICE INSURANCE COVERAGE THROUGH ALLIED WORLD SURPLUS LINES INSURANCE COMPANY

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Resolution No. 143-2022 authorized a contract with Allied World Insurance for medical malpractice insurance coverage, and

WHEREAS, Allied World Surplus Lines Insurance Company is being utilized for insurance coverage for Community Services Clinics, for Public Health, and Correctional Facility, and

WHEREAS, Community Services added a new clinic, the Opioid Treatment Program, on July 18, 2022,

NOW, THEREFORE BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services for medical malpractice insurance coverage through Allied World Surplus Lines Insurance Company, as follows:

INCREASE APPROPRIATIONS:

A3143204 414MM DSRP	A DSRP Medical Malpractice Insurance	\$25,435
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INCREASE REVENUE:

A3134905 56000 DSRP	A DSRP Mental Health	\$25,435
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December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH HIKMA PHARMACEUTICALS USA, INC. FOR THE PURCHASE OF MEDICATIONS FOR THE OPIOID TREATMENT PROGRAM IN COMMUNITY SERVICES

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, St. Lawrence County has recognized the need for increased access of individuals with an Opioid Use Disorder (OUD) to recovery services, and

WHEREAS, Community Services provides onsite, daily dosing of medications for the treatment of Opioid Use Disorders, and

WHEREAS, a contract with Hikma Pharmaceuticals USA Inc., will guarantee the needed supply for full and partial agonist medication for the Opioid Treatment Program to ensure the clinic maintains the required inventory of medication, and will guarantee corporate pricing for full and partial agonist medication for the Opioid Treatment Program (A1442304 45100),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Hikma Pharmaceuticals USA Inc., for the purchase of medications for the Opioid Treatment Program in Community Services, upon approval of the County Attorney.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR EARLY INTERVENTION SERVICES FOR THE PUBLIC HEALTH DEPARTMENT AND SETTING 2023 RATES FOR EARLY INTERVENTION SERVICES

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Public Health Department contracts for early intervention program services and these contracts are necessary to provide services for the period of January 1, 2023 through December 31, 2023, and

WHEREAS, contracted services include Occupational Therapy (OP), Physical Therapy (PT), Special Instruction Teachers (SI), Speech Language Pathology (SLP), Interpreter Services, and Audiology Therapy, and

WHEREAS, providers hired after December 31, 2019 will be paid the rates for new providers listed below, and

WHEREAS, these services will be paid from the following accounts based on actual services provided: PE040594 430DS PROV; PE040594 48600 PROV; and PE040594 443CM PROV,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for Early Intervention Services for the Public Health Department, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the following 2023 rates are authorized for Early Intervention Services, as follows:

<u>Services:</u>	<u>Rate for Current Providers:</u>	<u>Rate for New Providers:</u>
Developmental Core Evaluation (General)	\$175	\$155
Core Evaluation (Specialist)	\$108	\$100
Supplemental Evaluations	\$108/\$150	\$100
Interpreter Services	\$60	\$60
Direct Service Visit	\$60	\$45
Direct Service Visit (Speech)	\$62	\$45
Individual Family Service Plan (IFSP/CPSE Meeting)	\$42	\$30
IFSP Meeting w/Direct Service Visit (prior to or after the meeting)	\$60	\$50
Screening	\$175	\$130
Required Quality Assurance & Mandated Trainings	\$60	\$45
Parent/Child Play Group (minimum 2 children, \$12 each additional)	\$70	\$70
Travel Reimbursement for 2 hours travel per day	\$42	\$0
Mileage for Visits (Home or Community)	\$0	\$0.45/per mile

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DR. DANNY SEKHON
FOR PHARMACIST SERVICES FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the Public Health Department is in need of a pharmacist to formulate and review medication practices for the clinics in the department, and

WHEREAS, a contract is needed in order to obtain this service, and

WHEREAS, Pharmacist Dr. Danny Sekhon would be reimbursed (PP040104 43007 STD) a fee of \$150 quarterly for clinic audit to comply with Article 28 of Public Health Law and the rate shall not exceed \$50 per hour for review of policies and procedures, and

WHEREAS, this contract will cover the period January 1, 2023 through December 31, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Dr. Danny Sekhon for pharmacist services for the Public Health Department, upon approval of the County Attorney.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT WITH WESTERN NEW YORK INDEPENDENT LIVING, INC. FOR THE PROVISION OF THE CONSUMER DIRECTED PERSONAL ASSISTANCE PROGRAM

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, in accordance with Section 365-f and 367-p (c) the Social Services Law, St. Lawrence County and the Western New York Independent Living, Inc. seek to provide options to Medicaid recipients in St. Lawrence County who desire to participate in a Consumer Directed Personal Assistance Program, and

WHEREAS, the Consumer Directed Personal Assistance Program is a Medicaid program that provides services to chronically ill or physically disabled individuals who have a medical need for help with the activities of daily living or skilled nursing services, and

WHEREAS, Western New York Independent Living, Inc. seeks to continue to provide services for the St. Lawrence County Department of Social Services in conjunction with the Massena Independent Living Center, Inc. using a Consumer Directed Personal Assistance Program, and

WHEREAS, the Western New York Independent living, Inc. intends to subcontract with the Massena Independent Living Center, Inc. to provide local assistance and quality assurance, and

WHEREAS, the effective dates of the Memorandum of Understanding between the Department of Social Services and the Western New York Independent Living, Inc. will be between January 1, 2020 through December 31, 2023, and

WHEREAS, Medical Assistance Payments for the Consumer Directed Personal Assistance Program will be made at rates approved and set by the New York State Department of Health, and the payments will pass directly from the State to Western New York Independent Living, Inc.,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding with Western New York Independent Living, Inc. for the provision of the Consumer Directed Personal Assistance Program, upon approval of the County Attorney.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**MODIFYING THE 2022 BUDGET FOR SOCIAL SERVICES FOR THE PURCHASE OF
CONFERENCE ROOM AUDIO VISUAL EQUIPMENT AND FURNITURE**

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, recent renovations at the Department of Social Services to create additional office space and a conference space require the addition of audio and visual technology equipment and furniture, and

WHEREAS, this work follows a continued effort to update the HB Smith Building where progress continues following renovations and office furniture for HEAP staff and a new more secure interview area adjacent to the waiting area on the first floor,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2022 Budget for Social Services for the purchase of conference room audio and visual equipment and furniture, as follows:

INCREASE APPROPRIATIONS:

DAA60102 22001	Adm Computer Hardware	\$2,500
DAA60104 420GE	Adm Office Furniture	<u>13,100</u>
		\$15,600

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$13,100
DMM61004 46500	D Medicaid to State	<u>1,362</u>
		\$14,462

INCREASE REVENUE:

DA036105 56000	D SA General Administration	\$210
DA046105 57000	D FA General Administration	448
DAF46115 57000	D FA Food Stamps Administration	153
DAS36105 56000 EAF	D SA EAF Protective & Foster Care	51
DAS36105 560CW	D SA Child Welfare Funding	<u>276</u>
		\$1,138

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

MODIFYING THE 2022 SOCIAL SERVICES BUDGET FOR THE PURCHASE OF DOCUMENT SCANNERS FOR USE WITH THE NEW LEGAL FILES PROGRAM

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, Resolution No. 381-2021 authorized a contract with Legal Files Software, Inc., and

WHEREAS, there is a need to provide production document scanners for the Legal Office for use with the Legal Files Program, and

WHEREAS, there are available funds to provide for the purchase and warranty of the document scanners,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2022 Social Services Budget for the purchase of Document Scanners for use with the new Legal Files Program, as follows:

INCREASE APPROPRIATIONS:

DAA60104 42004 LG	D Legal Computer Software	\$17,529
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DECREASE APPROPRIATIONS:

DMM61004 46500	D Medicaid to State	\$9,573
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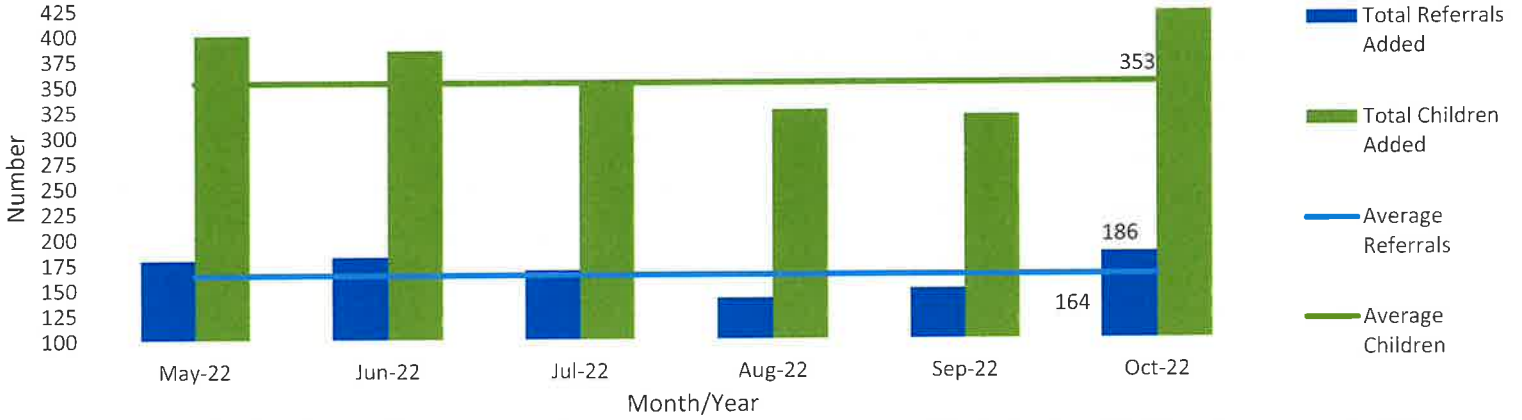
INCREASE REVENUE:

DA036105 56000	D SA General Administration	\$1,474
DA046105 57000	D FA General Administration	3,143
DAS36105 560CW	D SA Child Welfare Funding	1,921
DAF46115 57000	D FA Food Stamps Administration	1,057
DAS36105 56000 EAF	D SA EAF Protective & Foster Care	<u>361</u>
		\$7,956

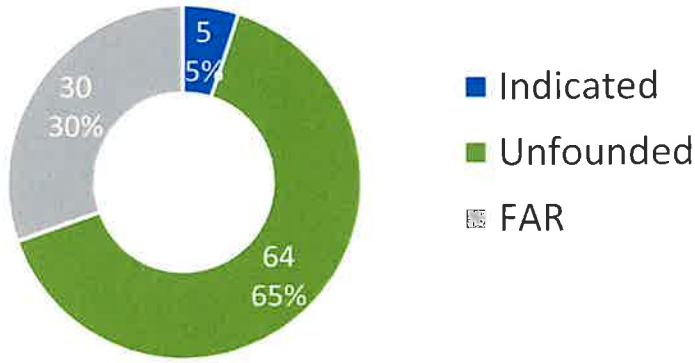
Social Services Monthly Update – October 2022

Child Protective Services

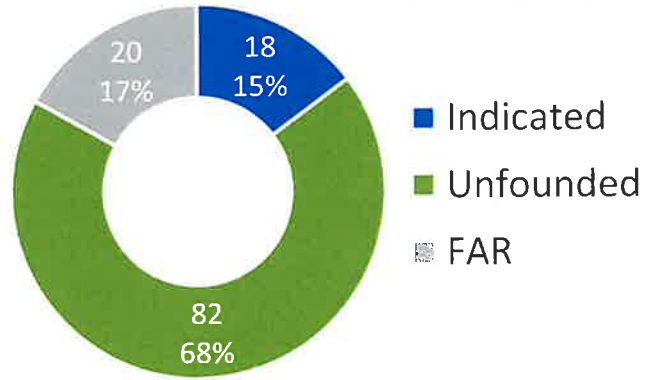
Referrals & Children Added



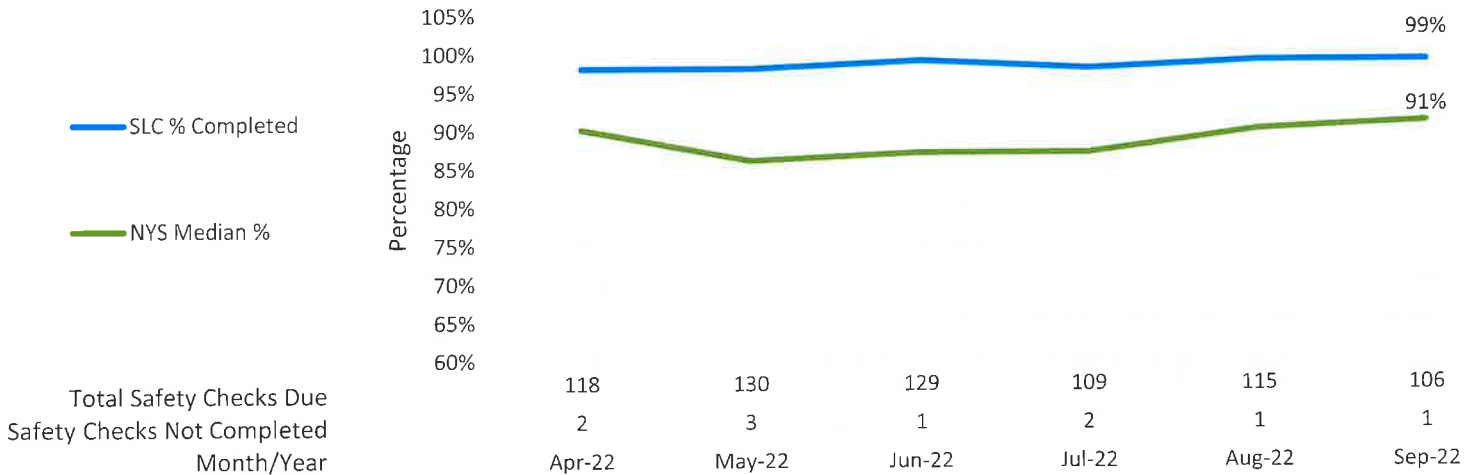
Indicated, Unfounded, & Family Assessment Response (FAR)



Average Indicated, Unfounded, & Family Assessment Response (FAR)

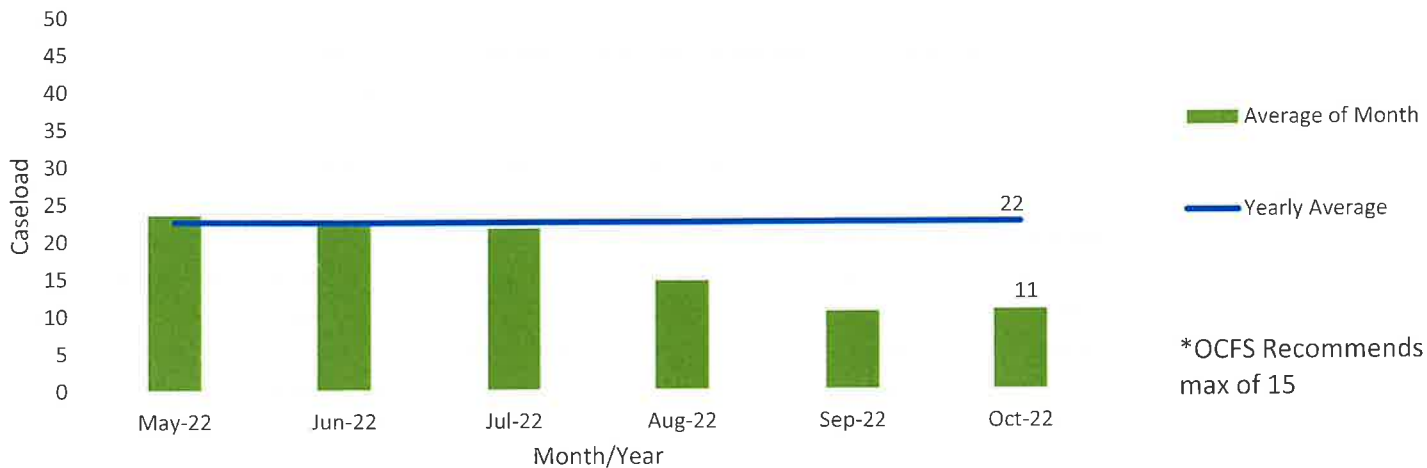


Safety Checks Completed on Time

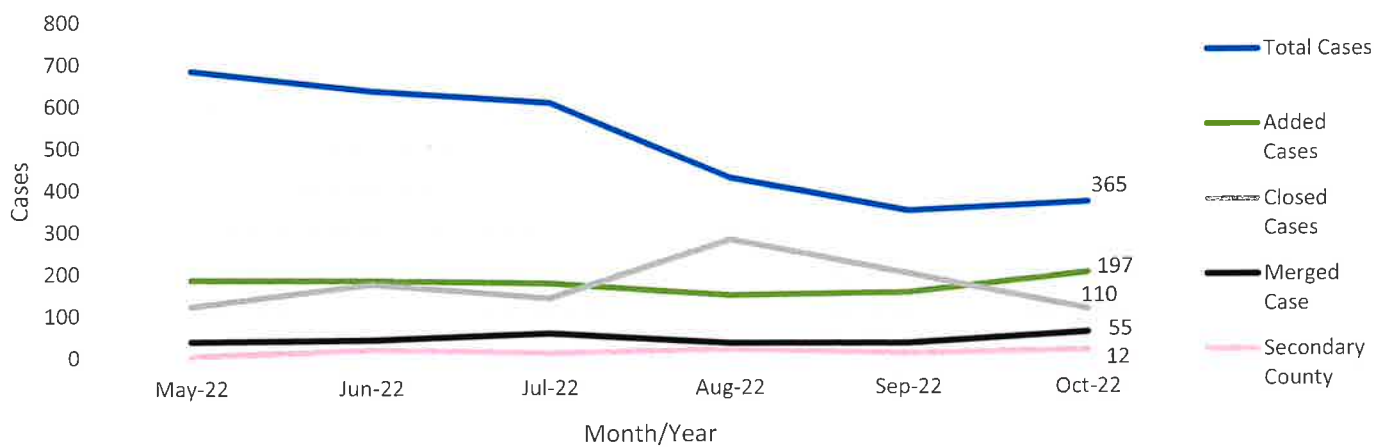


*Data Lagged By One Month Due to Reporting Timeline

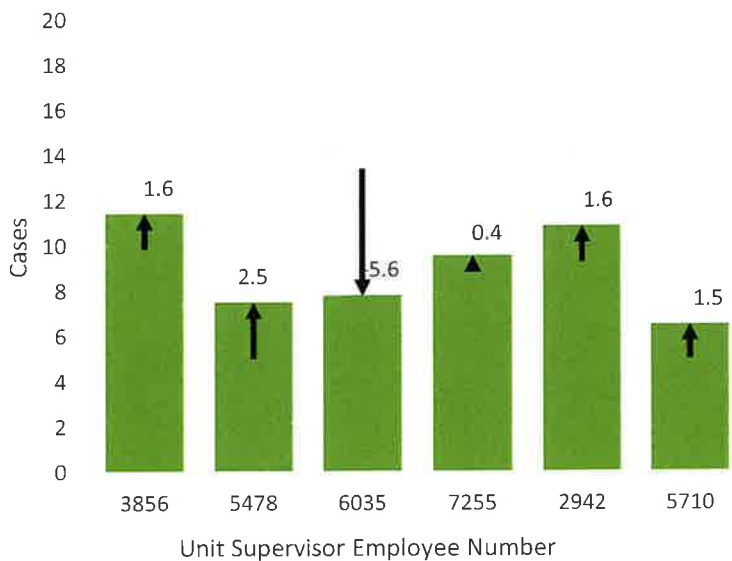
Average CPS Caseload



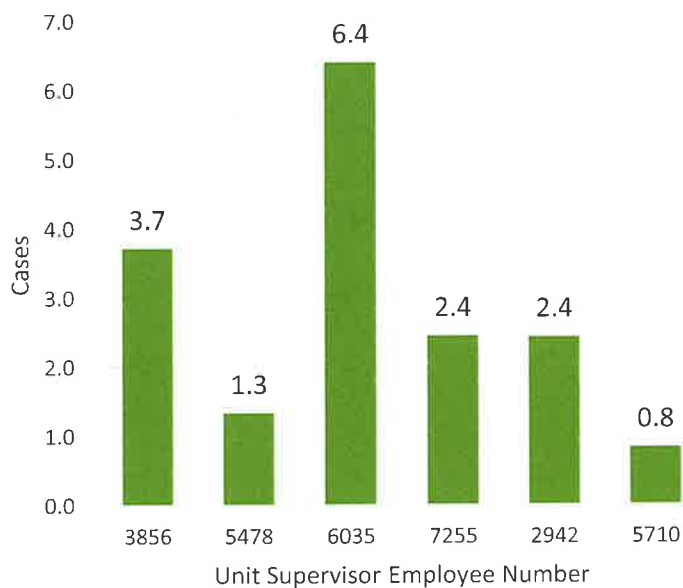
Total Caseload



Unit Average Cases Per Month Average: 9

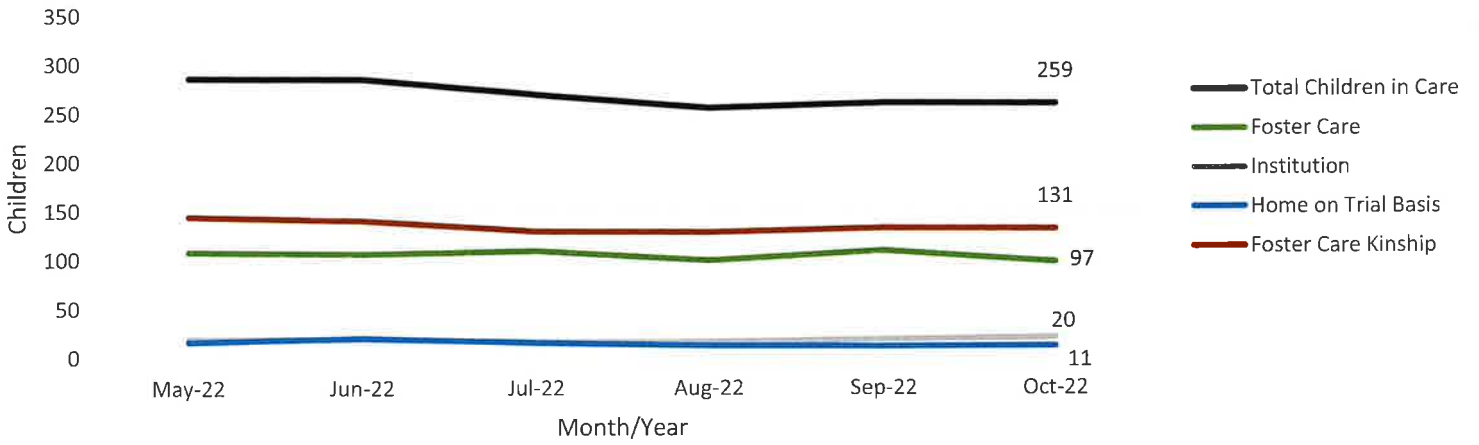


Unit Average Cases Closed Average: 3



Foster Care/Preventive Services

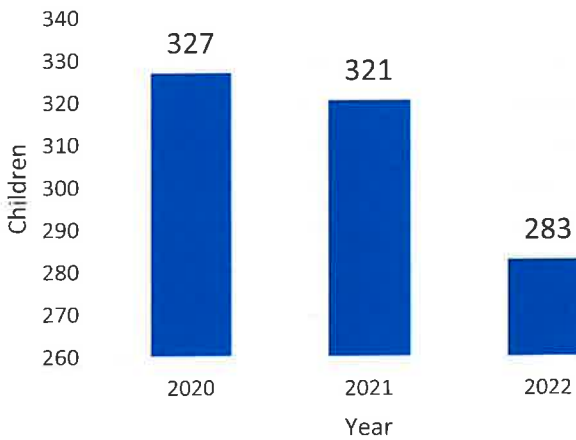
Children In Care



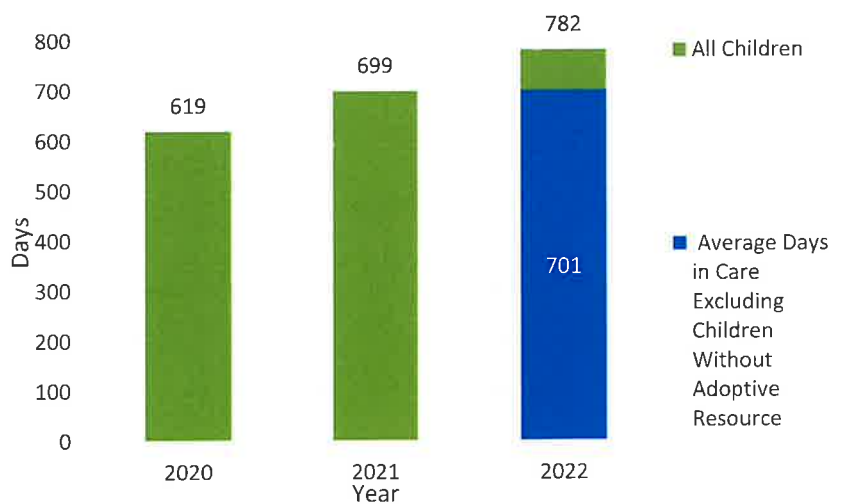
Net Change to Children in Care



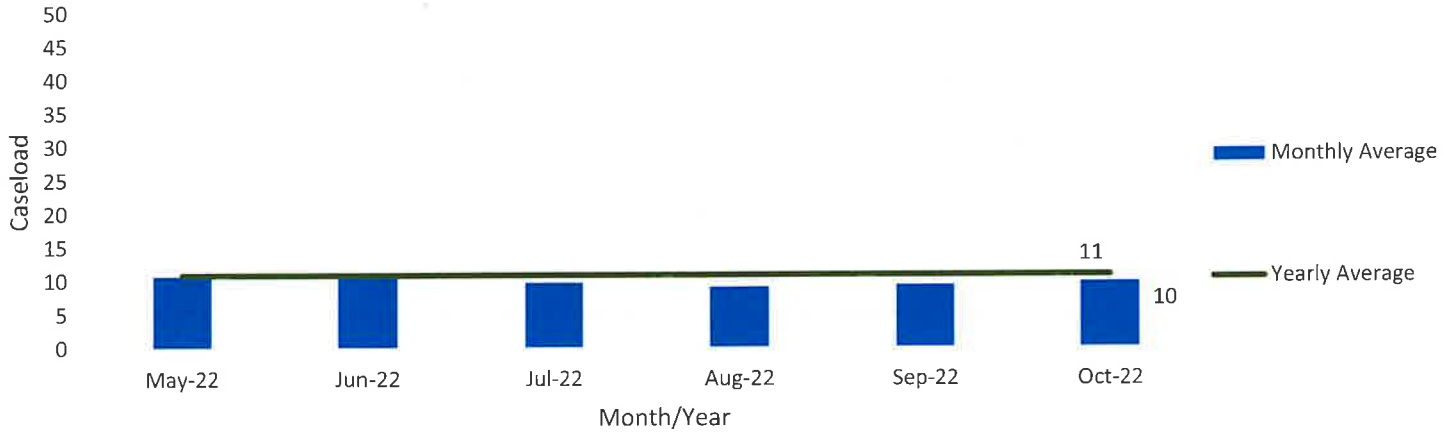
Average Number of Children in Care



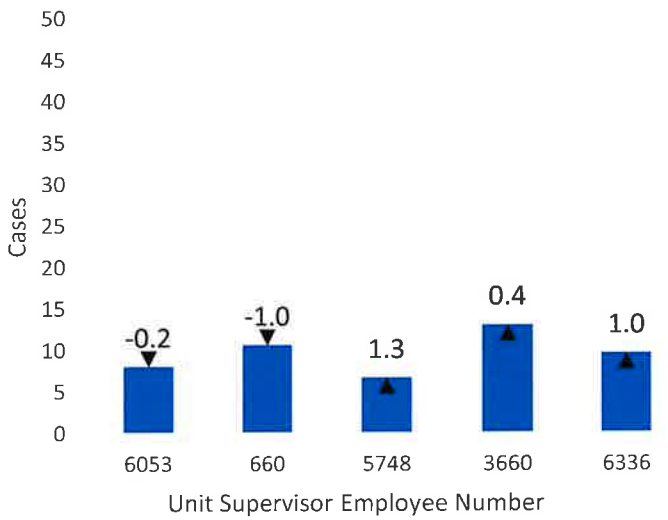
Average Days Children Have Been in Care



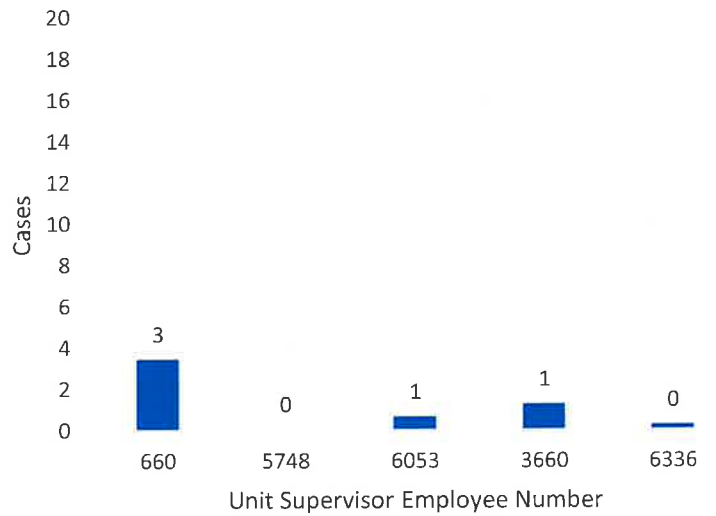
Average Foster Care/Preventive Caseload



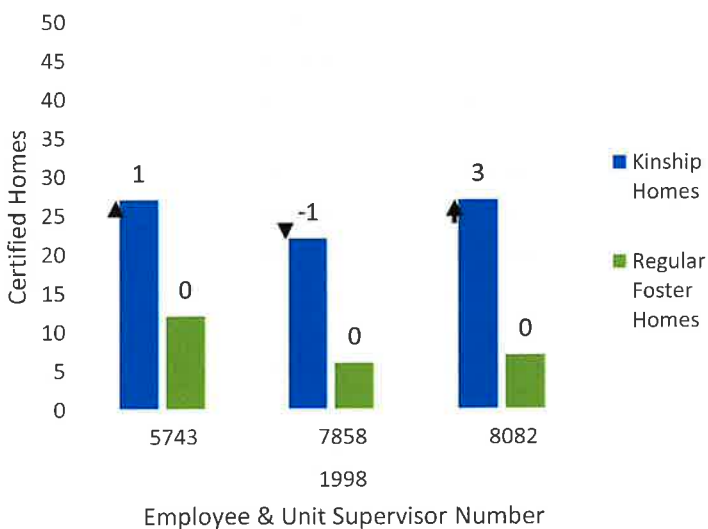
Unit Average Cases Per Month Average: 10



Unit Average Cases Closed Average: 1



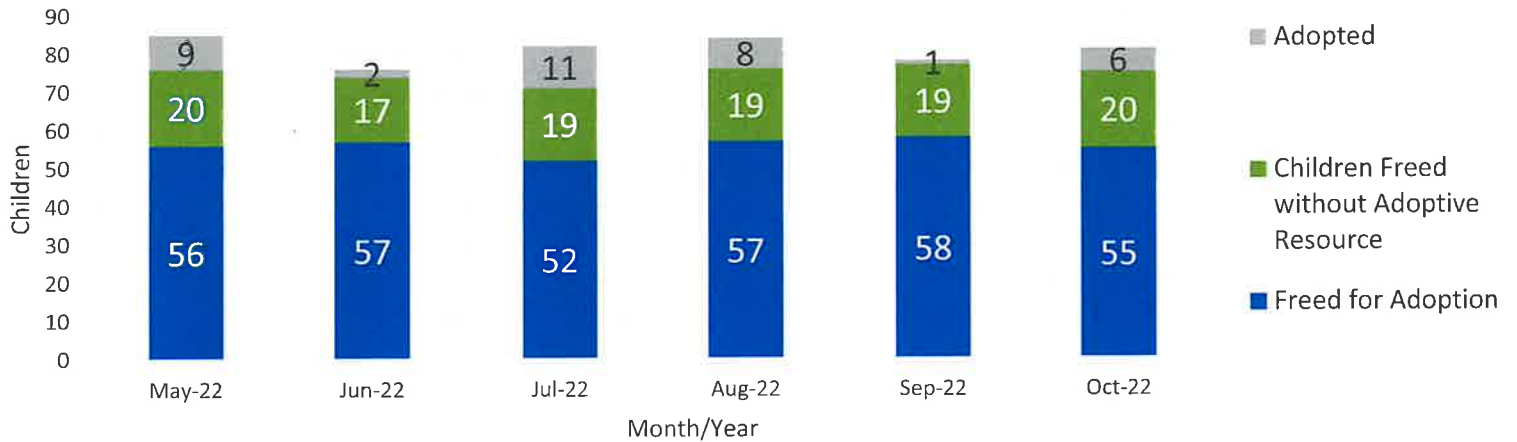
Home Finder Unit Total Change: 3



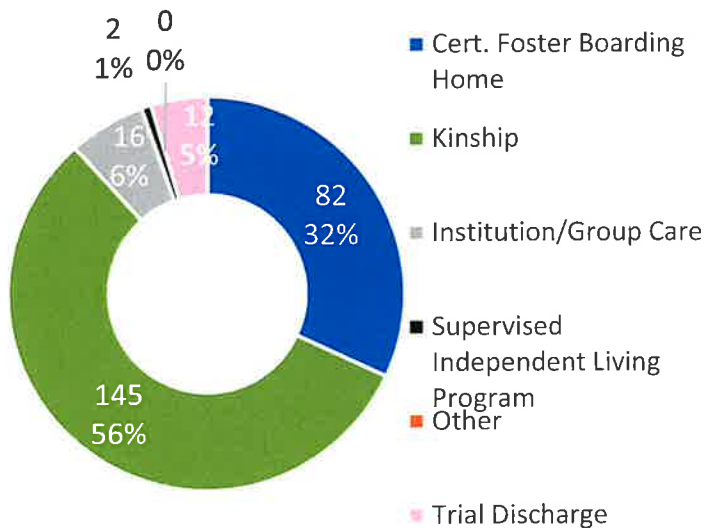
Average Number of Children in Home Receiving Services



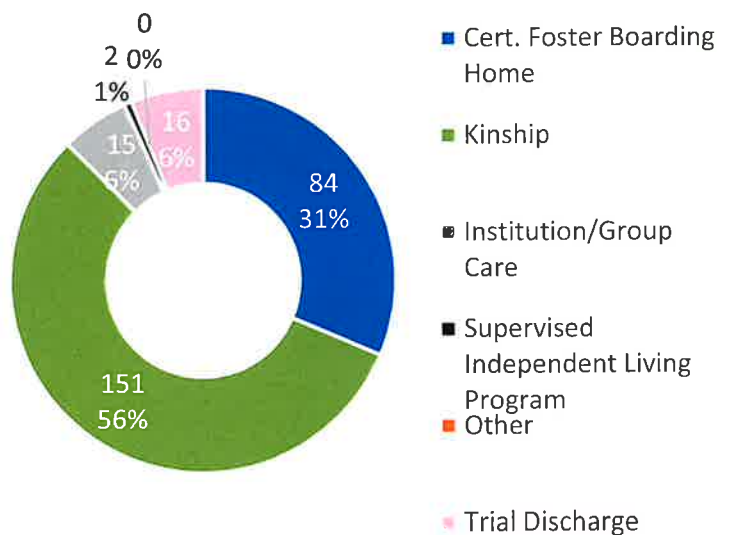
Adoption Activity



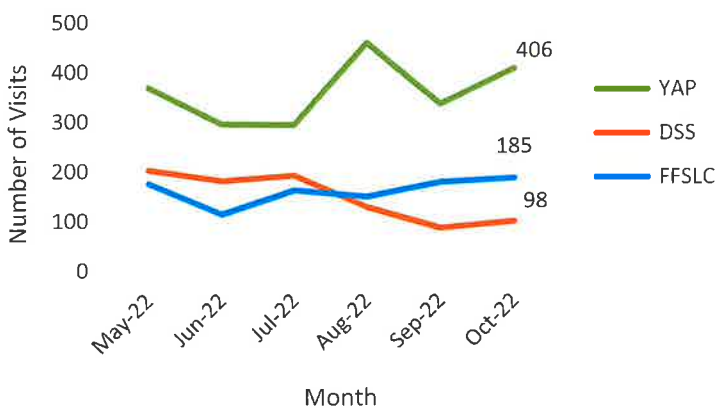
Foster Care Placements



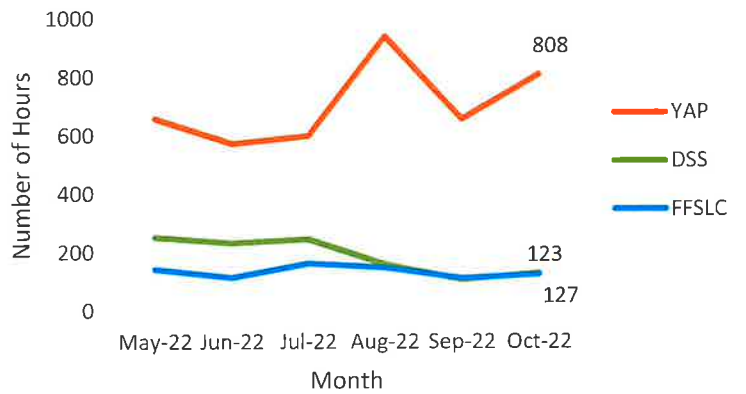
Average Foster Care Placements



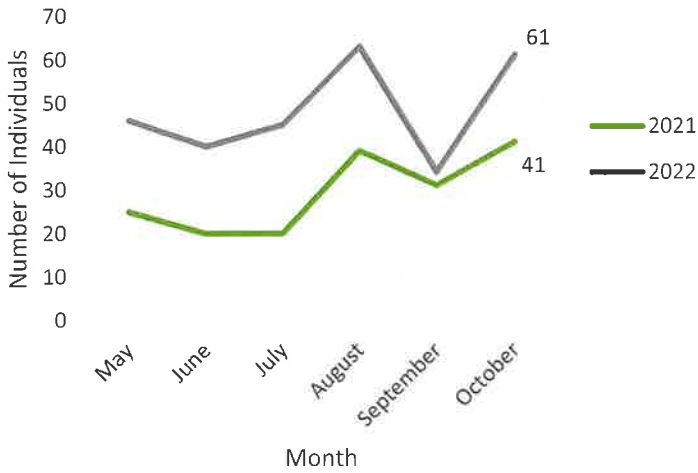
Supervised Visitation for 190 Cases



Supervised Visitation for 190 cases



New Homeless Placements



Adult Protective Cases - Totals: 127



Caseworker Trainee Period- Foster Care/Preventive

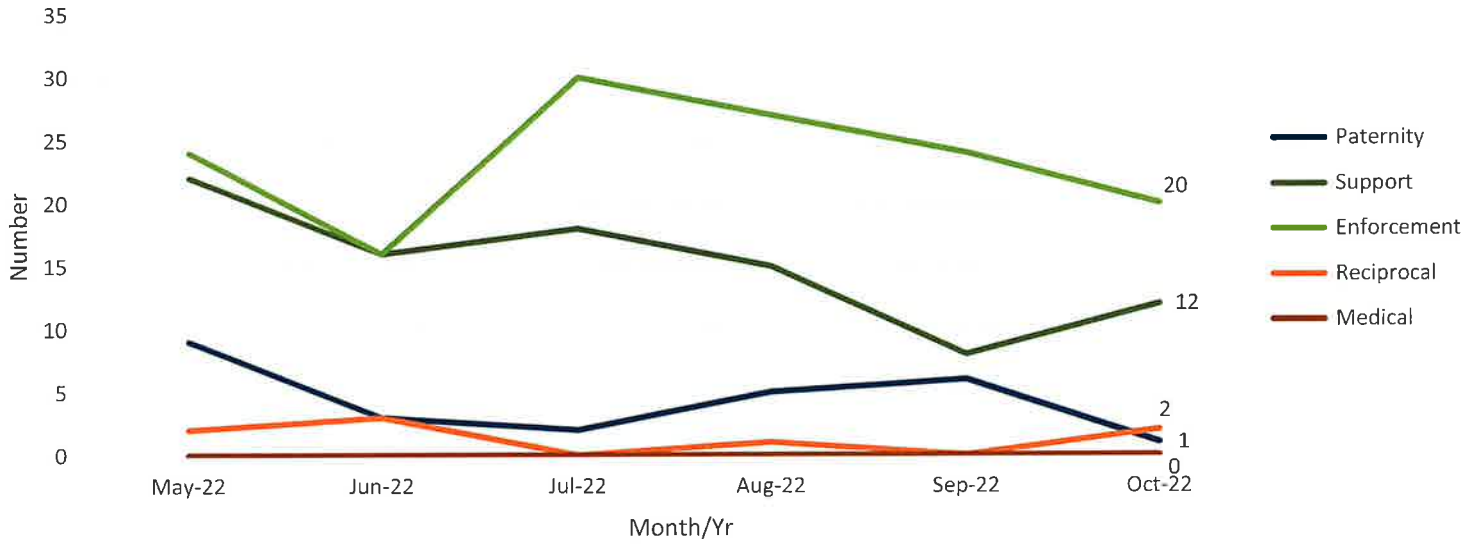


Caseworker Trainee Period- CPS

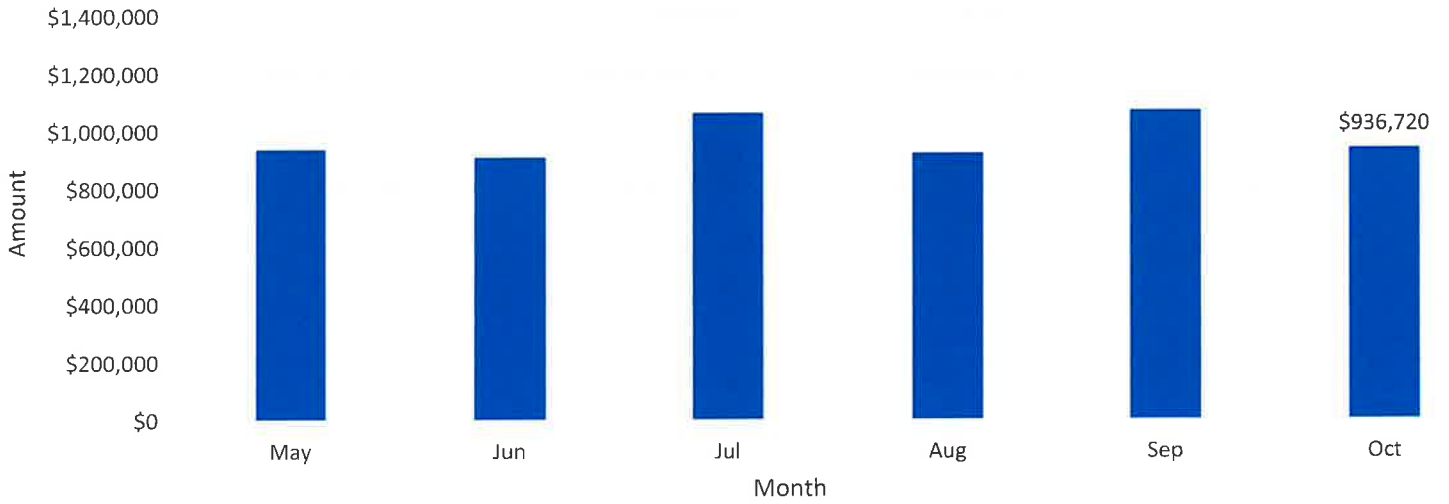


Child Support

Child Support Petitions



Child Support Collections

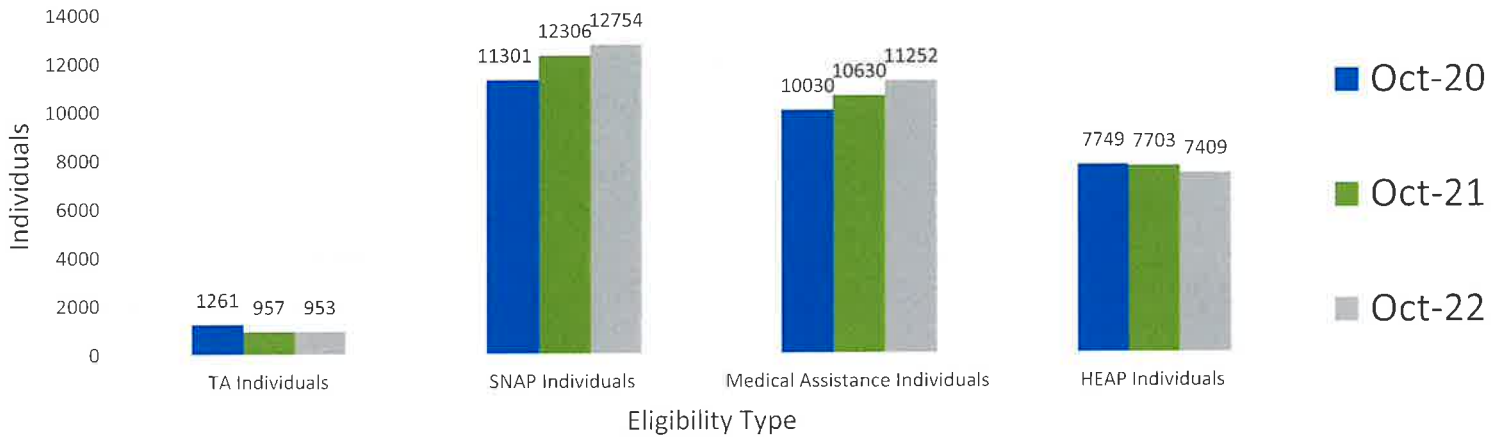


Eligibility Programs

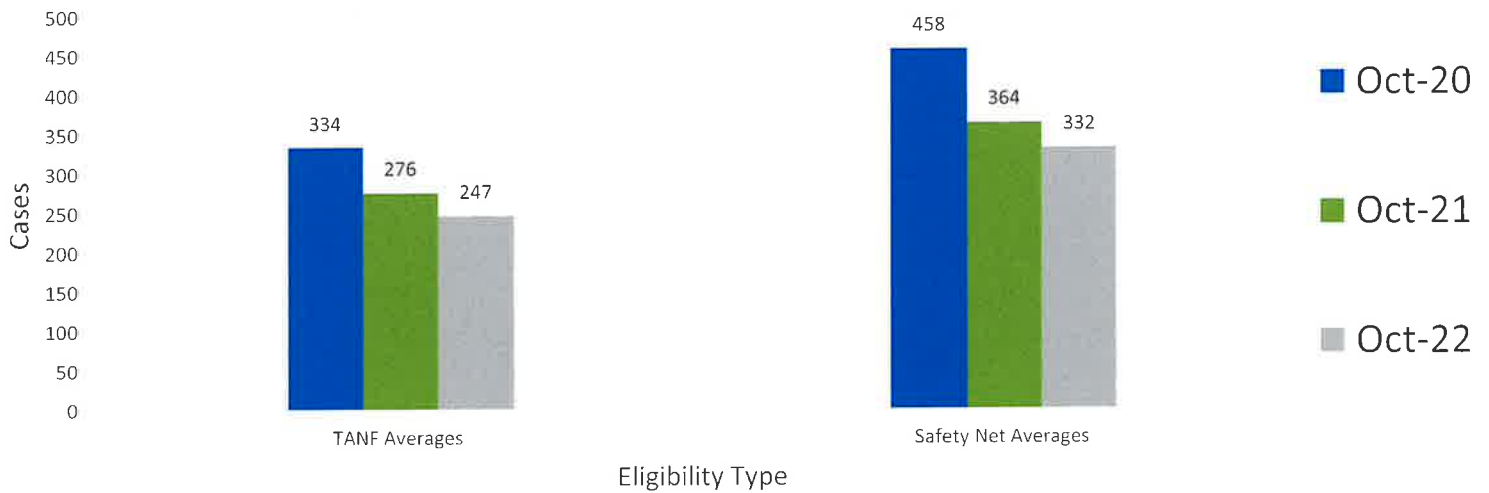
Cases



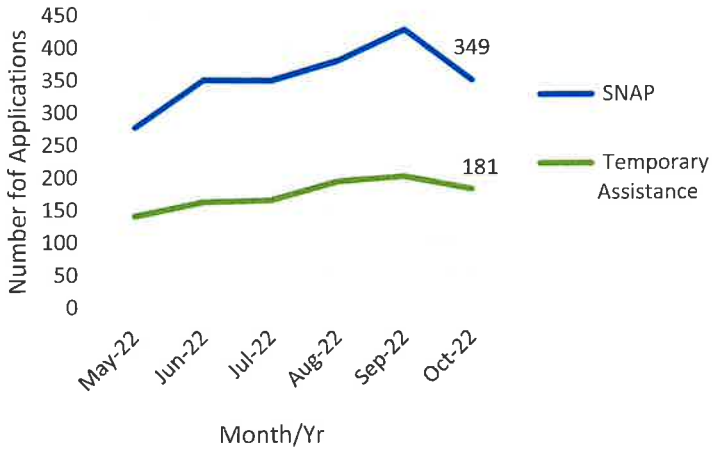
Individuals



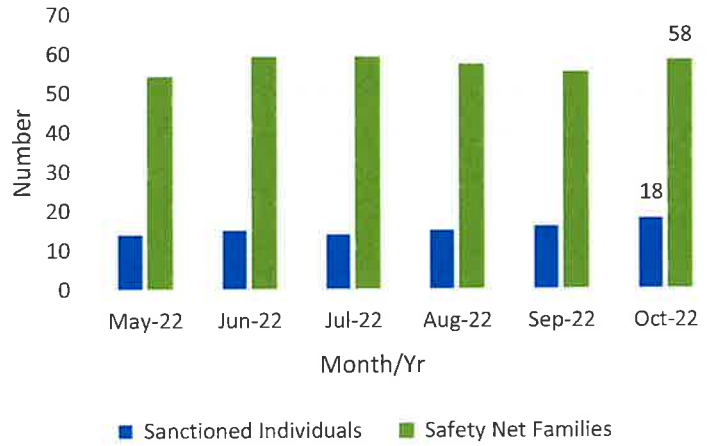
TANF & Safety Net Averages



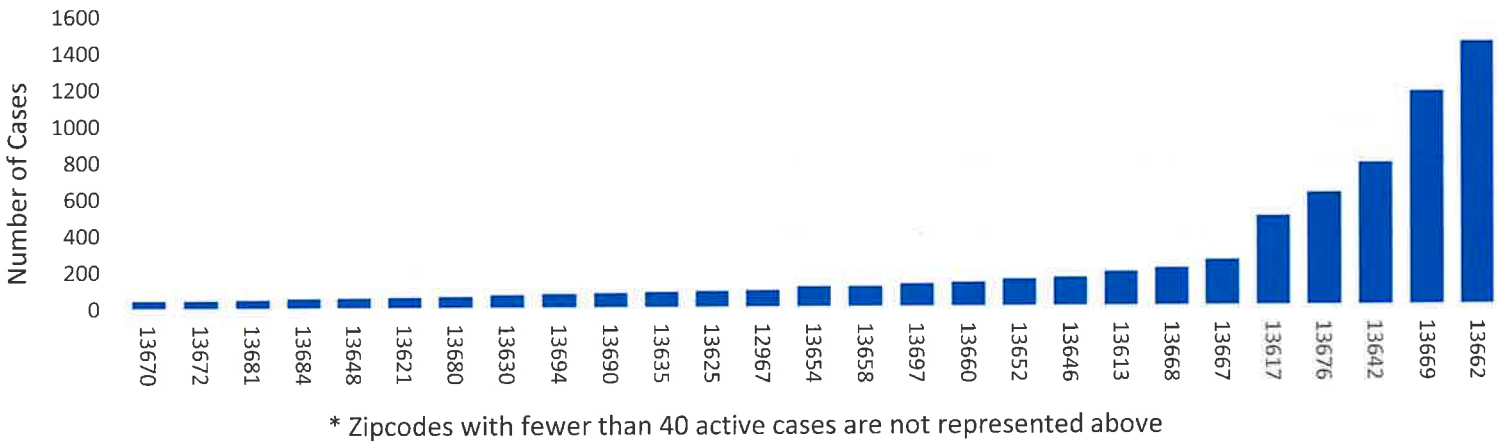
Program Applications



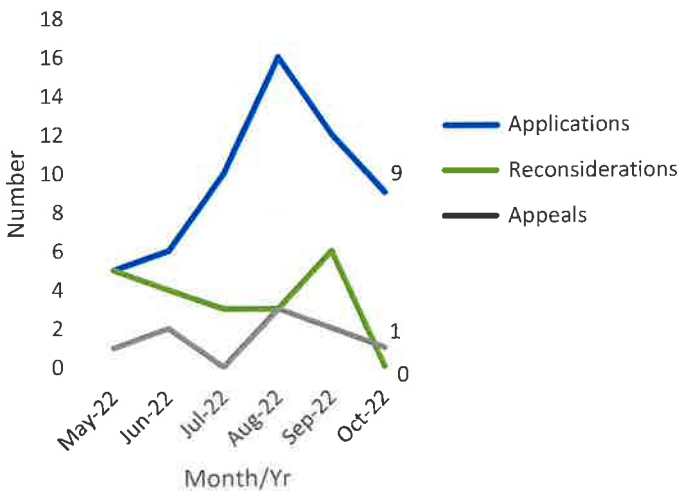
Safety Net Families



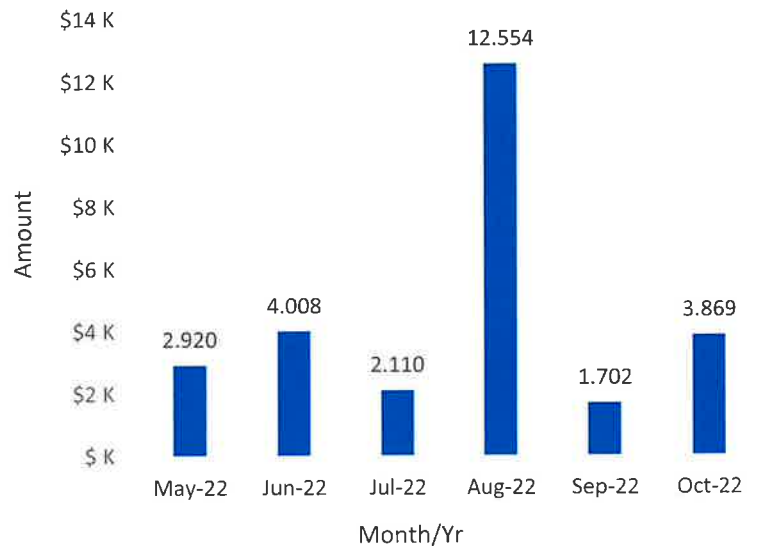
Supplemental Nutritional Assistance Program (SNAP) by Zipcode October 2022



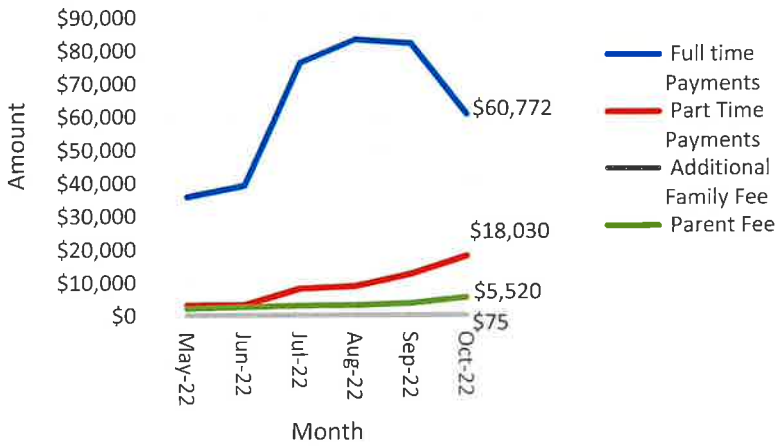
Disabled Client Assistance Program (DCAP)



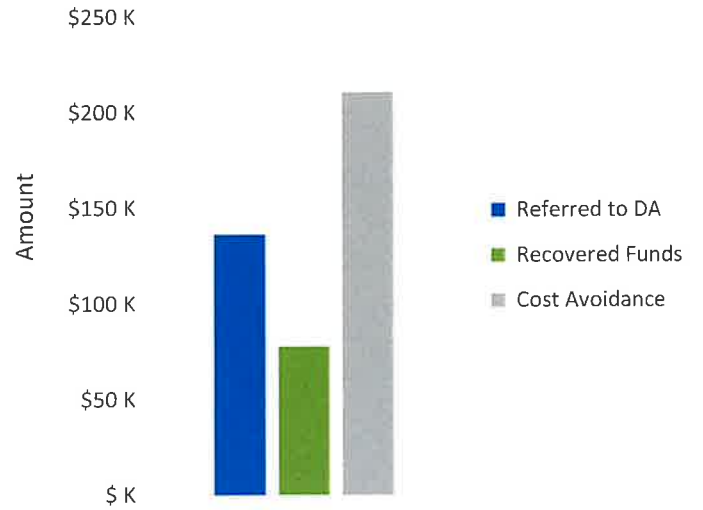
DCAP Interim Assistance Reimbursed



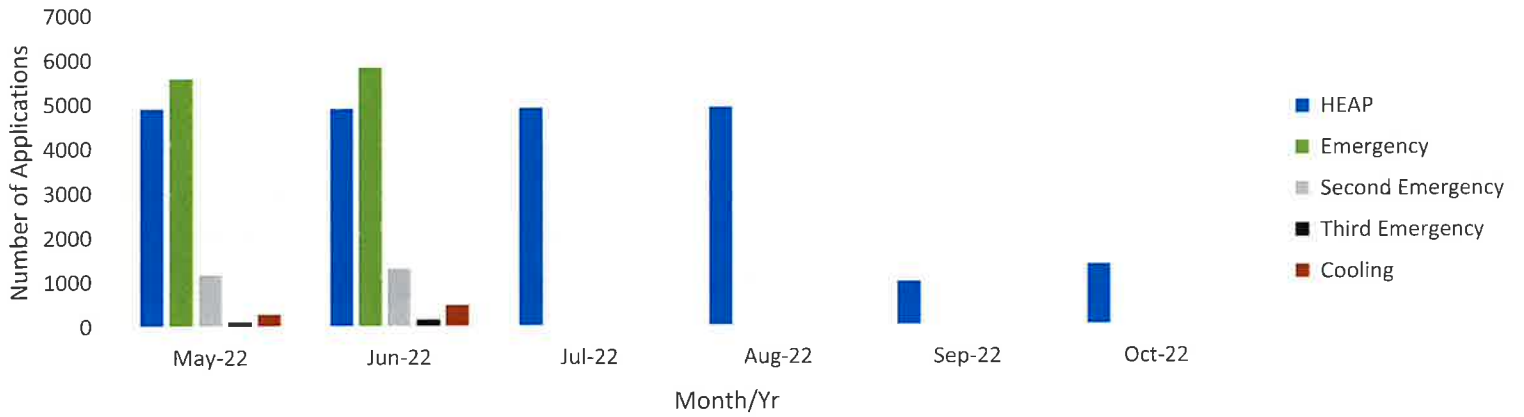
Child Care Assistance Payments
October 2022: 47 Providers



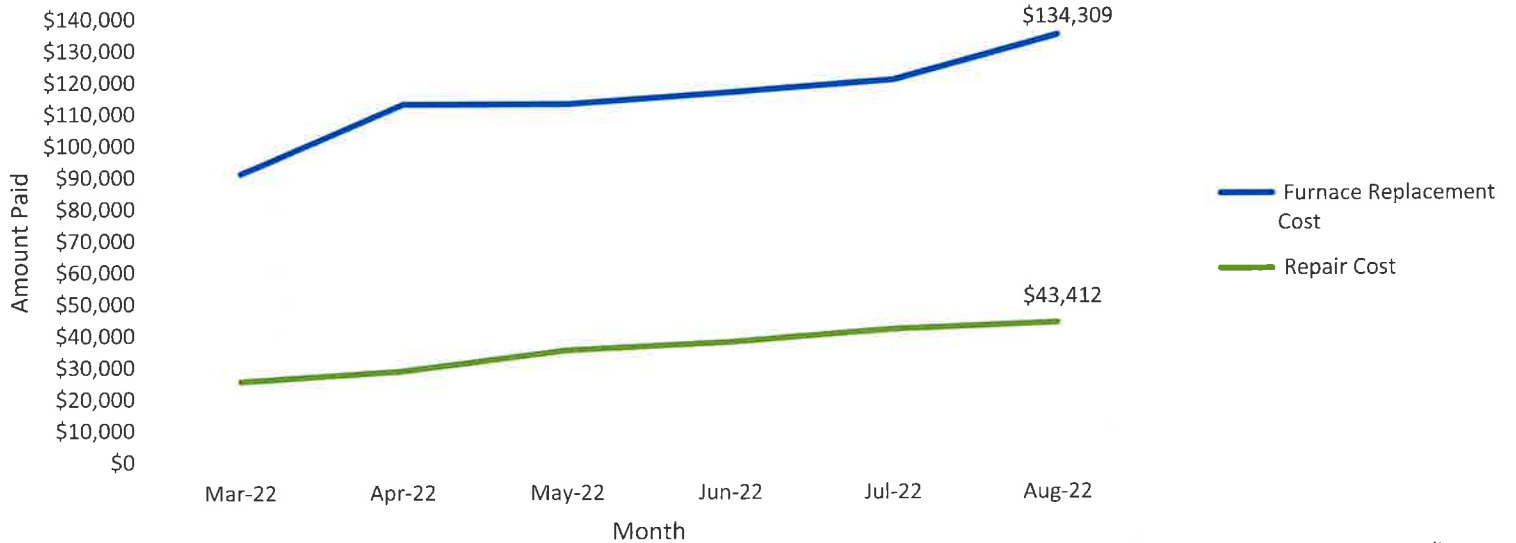
Fraud Investigation Unit (YTD)



Home Energy Assistance Program (HEAP)



Home Energy Repair/Replacement Costs

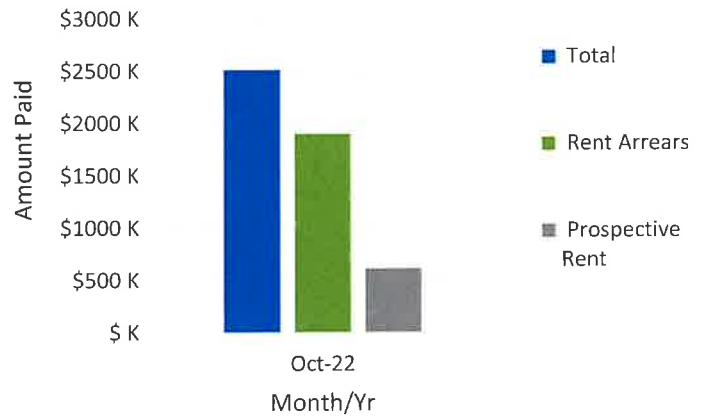


*Data Lagged by Two Months Due to Reporting Timeline

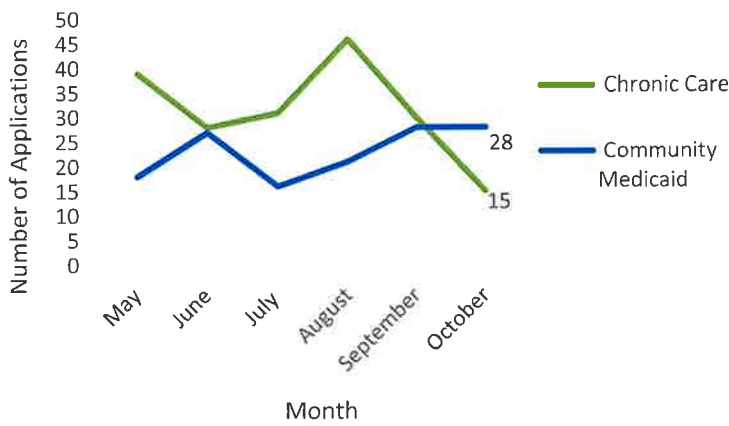
Emergency Rental Assistance Program
(6/1/21- 10/18/22)



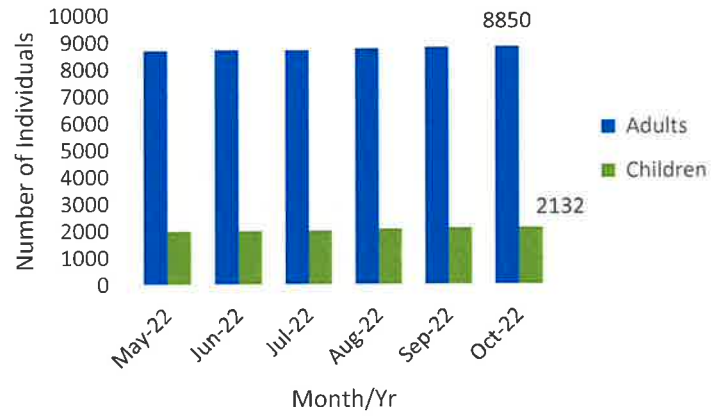
Emergency Rental Assistance Program
(6/1/21- 10/18/22)



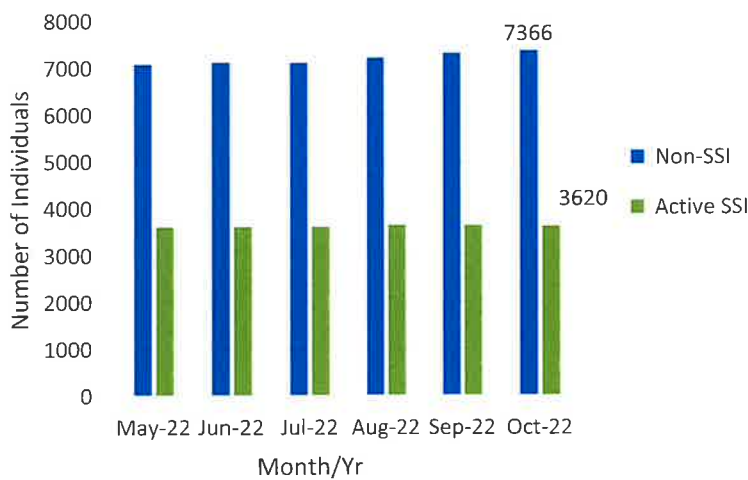
Medicaid
Applications



Active Medicaid
by Age



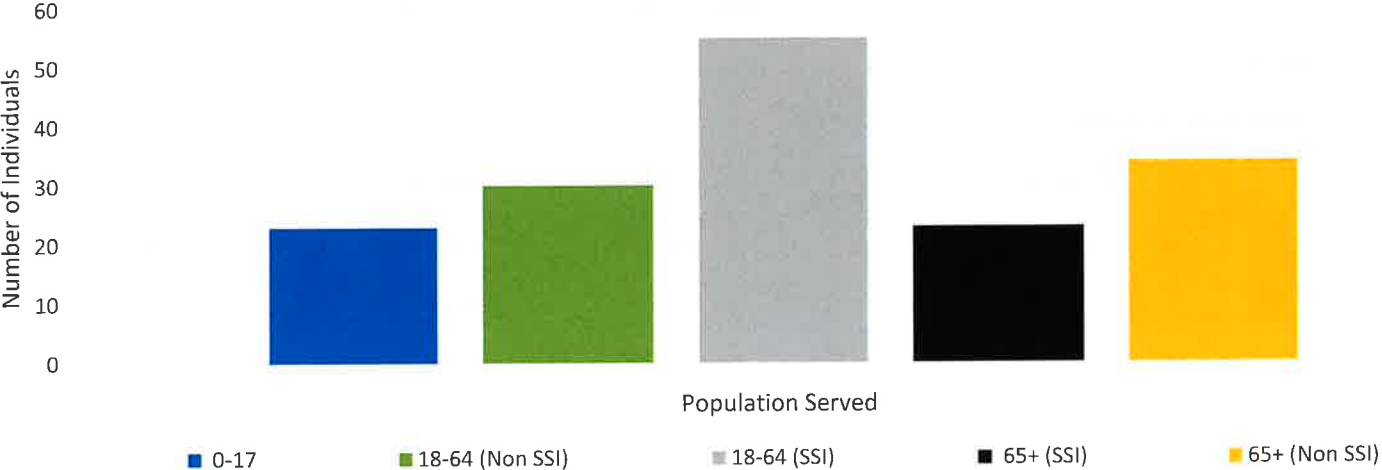
Active Medicaid
SSI v. Non-SSI



Active Medicaid
Disabled v. Non-Disabled



Personal Care Medicaid October 2022



December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN THE 2023 ANNUAL UPDATE PLAN FOR FUNDING WITH THE NEW YORK STATE OFFICE FOR THE AGING

By Mr. Lightfoot, Chair, Services Committee

WHEREAS, the New York State Office for the Aging requires each Office for the Aging to submit an Annual Update Plan (AU) for funding, and

WHEREAS, these funds enable the Office for the Aging to provide a variety of programs and services to county residents age 60 and older to help them age in place, and

WHEREAS, the completed Annual Update Plan for funding package must be signed by the Chief Executive Officer of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2023 Annual Update Plan (AU) for Funding with the New York State Office for the Aging, upon approval of the County Attorney.



No. 23

EXECUTIVE ORDER

Establishing the New York State Master Plan for Aging

WHEREAS, New York has demonstrated its commitment to an age-friendly environment to ensure that all New Yorkers can age with dignity and independence through policies that promote the value of healthy, meaningful aging; these policies include the New York State Prevention Agenda, Health Across All Policies, Age-Friendly New York, the Age-Friendly Health System Initiative, and the New York State Plan on Aging;

WHEREAS, New York has the fourth-largest population of older adults in the U.S., with 3.2 million New Yorkers (16 percent of the population) over 65. New York's population of those over the age of 60 is projected to grow to 5.3 million by 2030 with those over eighty years of age exceeding 1.2 million; By 2030, it is projected that 25 percent of the population in more than 51 counties will be 60 and older with at least 30 percent of the population in 18 counties 60 or older. The older adult population is growing faster than any other age group in the state;

WHEREAS, New York takes great pride in being named the first Age-Friendly State in the nation by the American Association of Retired Persons (AARP), a status based on the World Health Organization's eight domains of livability: outdoor spaces and buildings, transportation, housing, social participation, respect and social inclusion, work and civic engagement, communication and information, community and health services;

WHEREAS, New York has been a leader in advancing policies that address social determinants of health, including the conditions in which people are born, grow, work, live, play, and age, as well as the wider set of forces and systems shaping the conditions of daily life, which have a tremendous impact on the health and well-being of all people;

WHEREAS, the majority of New Yorkers want to remain in the State during their retirement years. Older adults and baby boomers generate sixty-three percent of the household income in the State, supporting the economy and the tax base;

WHEREAS, with aging there is an increase in health care utilization and health-related conditions, including chronic diseases. New York needs to assure that our health care system is prepared to handle the coming demands and preferences for care, especially long term care;

WHEREAS, the public funding of long-term care through Medicaid and Medicare is substantial, and should support the broad goals of healthy aging;

WHEREAS, health care workforce issues must be addressed, along with ways to better support informal and family caregivers;

WHEREAS, older adults, and those with disabilities, should be able to choose to remain in their communities and whereas meaningful choice requires access to a broad range of public and private programs, resources, and supports, including health care, home care, food and nutrition, human services, housing and transportation;

WHEREAS, family caregivers struggle to balance work and caregiving, provide essential care for older adults and those with disabilities, and demand for this family care is growing.

WHEREAS, issues regarding access to affordable, suitable housing, transportation, the ability to age in place, mental health, isolation, ageism, opportunities for civic engagement and the prevention of elder abuse must be addressed in a comprehensive manner;

WHEREAS, it is important for the State to prioritize the needs of our aging population with a positive focus and to engage the public and those who serve older citizens in a meaningful planning process;

WHEREAS, planning for the opportunities and challenges that will result from change in the State's aging population, so New Yorkers of all ages can continue to live fulfilling lives, as independently as possible, in good health, and with the freedom to choose to age in place, requires a new level of strategic planning;

NOW, THEREFORE, I, Kathy Hochul, Governor of the State of New York, by virtue of the authority vested in me by the Constitution and Laws of the State of New York, and more specifically, Article IV, Section 1 of the New York State Constitution do hereby order and direct as follows:

1. That a New York State Master Plan for Aging shall coordinate existing and new state policy and programs creating a blueprint of strategies to be implemented to ensure older New Yorkers can live fulfilling lives, in good health, with freedom, dignity and independence to age in place for as long as possible.
2. The New York State Department of Health, in coordination with the State Office for the Aging, shall convene a Master Plan for Aging Council to advise the Governor in developing the New York State Master Plan for Aging. The Commissioner of Health, or their designee, shall serve as the Chair of the Council, and the Acting Director, or their designee, of the State Office for the Aging, shall serve as the Vice Chair of the Council. Members of the Council shall include the Commissioners and Directors of relevant Executive agencies and offices, as determined by the Governor, or their designees.
3. Executive branch agencies are directed to participate on and assist with the work of the Master Plan for Aging Council.
4. The Master Plan for Aging Council shall be convened within sixty days of the enactment of this order and present the recommended Master Plan for Aging to the Governor for issuance no later than twenty-four months following the first meeting of the Stakeholder Advisory Committee.
5. The New York State Department of Health, in coordination the State Office for the Aging and Master Plan for Aging Council, shall convene a Stakeholder Advisory Committee to advise the Governor and the Master Plan for Aging Council in the development of the Master Plan. The Chair and Vice Chair of the Council shall serve as the Chair and Vice Chair of the Stakeholder Advisory Committee.
 - a. The Stakeholder Advisory Committee shall include representation from a broad array of those committed to the planning necessary to keep and improve New York's standing as one of the most age-friendly states. The Advisory Committee members shall be recommended by the Chair and Vice Chair, and may include, but not be limited to, health care and support service providers, consumers, informal caregivers, older adults - particularly those in communities experiencing disparities, health plans, labor organizations, community-based organizations, employers, experts on aging, academic researchers, foundations, local governments, and tribal communities.
 - b. The Stakeholder Advisory Committee shall prepare a preliminary report within six-months of the first meeting of the Stakeholder Advisory Committee that details the intended activities of the Committee and shall include target measures that will be tracked over time. Reports detailing the Committee's activities and progress shall be available upon request.
 - c. The Stakeholder Advisory Committee shall prepare an advisory report to be delivered to the Master Plan for Aging Council and the Governor, no later than eighteen months following the first meeting of the Stakeholder Advisory Committee.
 - d. The Stakeholder Advisory Committee shall have subcommittees dedicated to long term care services and supports, community-based services, and caregivers. These subcommittees shall make a report directly to the Advisory Committee, the Master Plan for Aging Council and the Governor within twelve months following the first meeting of the Stakeholder Advisory Committee.
 - e. The Stakeholder Advisory Committee may form additional subcommittees.
6. The Master Plan for Aging plan development process shall include ongoing opportunities for engagement with the public, which may include public comment periods during Advisory Committee meetings, town hall or similar forums for input, or any other means of public engagement deemed appropriate by the Chair.

7. The Master Plan for Aging Council and the Master Plan for Aging Advisory Committee shall have the authority to convene meetings, form subcommittees, workgroups and focus groups to work on specific issues, and create a website for the purpose of posting notices, meeting materials and other information necessary to carry out the development of the Master Plan for Aging.



GIVEN under my hand and the Privy Seal of the State

in the City of Albany this fourth day of

November in the year two thousand

twenty-two.

Ruth Hochel

BY THE GOVERNOR

[Signature]
Secretary to the Governor

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

URGING THE GOVERNOR AND STATE LEGISLATURE TO GRADUALLY ELIMINATE THE COUNTY FISCAL RESPONSIBILITY FOR PRESCHOOL SPECIAL EDUCATION AND SUMMER SCHOOL SPECIAL EDUCATION PROGRAMS

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, Chapter 23 of the Laws of 1989 established the Preschool Program for Children with Handicapping Conditions as 4410 of the Education Law, and

WHEREAS, the original law included a provision to limit the county fiscal responsibility to twenty-five percent (25%) by the 1993-94 school year, and

WHEREAS, a gubernatorial statewide task force on reforming preschool special education determined that counties should be removed completely from financing the preschool special education program of the State, and

WHEREAS, New York State enacted legislation to provide universal prekindergarten for all age eligible children to be financed one-hundred percent (100%) with State resources, and

WHEREAS, the State also requires counties to support ten percent (10%) of summer school special education 4408 program costs for all children, and

WHEREAS, Governor Hochul has approved a fifteen percent (15%) provider rate increase, amounting to more than \$240 million in additional funding, and

WHEREAS, NYSAC estimates the financial cost borne by counties for this rate increase is approximately \$50 million annually, and

WHEREAS, the adopted SFY 2023 Budget did not include any funding to offset this new rate increase, thus expanding an already underfunded county mandated cost, and

WHEREAS, the fact that other states do not require county government to pay for these special education expenses and the failure of New York State to fully fund its promised share of preschool special education program costs contributes directly to the highest in the nation property tax burden of New York State,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators urges the Governor and State Legislature to gradually eliminate the county fiscal responsibility for preschool special education and summer school special education programs, and

BE IT FURTHER RESOLVED in the first phase, the State must cap the annual county share growth for state fiscal year 2023 at no more than two percent (2%) to mirror the allowable growth in the property tax cap or the average of the last three (3) years of an individual cost of the county, whichever is less, and

December 5, 2022

BE IT FURTHER RESOLVED the second phase should include capping county fiscal liability at a zero percent (0%) increase for preschool special education and then implementing a multi-year plan to incrementally reduce the county fiscal liability for this program to no more than twenty-five percent (25%) as intended at the inception of the program to help reduce pressure on property taxes, and

BE IT FURTHER RESOLVED the third phase should gradually reduce the county fiscal responsibility to zero (0) for both preschool and summer school special education costs, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**URGING THE GOVERNOR AND STATE LEGISLATURE TO INCREASE
PRESCHOOL SPECIAL EDUCATION ADMINISTRATION RATE FOR COUNTIES**

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, Chapter 23 of the Laws of 1989 established the Preschool Program for Children with Handicapping Conditions as 4410 of the Education Law, and

WHEREAS, the original law included a provision to limit the county fiscal responsibility to twenty-five percent (25%) by the 1993-94 school year, and

WHEREAS, Section 4410 of the Education Law entitles counties to receive administrative cost reimbursement of seventy-five (\$75) dollars per eligible preschool student with a disability, and

WHEREAS, the administrative cost reimbursement rate of seventy-five (\$75) dollars per eligible preschool student with a disability has not been increased in almost twenty (20) years for counties and does not meet the needs of the existing expenses,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators urges the Governor and State Legislature to increase Preschool Special Education Administration Rate for counties, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

URGING THE GOVERNOR AND STATE LEGISLATURE TO ADJUST THE EARLY INTERVENTION RATE STRUCTURE TO IMPROVE ACCESS TO SERVICES FOR CHILDREN WHO LIVE IN POVERTY AND RURAL AREAS

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, the structure of the Early Intervention rate methodology promotes inequitable availability of Early Intervention services in New York City and New York State, and

WHEREAS, because Early Intervention rates are set for entire counties, and there are no requirements in the New York State Early Intervention Provider Agreement for providers to serve the entire county that they have identified in their catchment area, providers are free to choose which neighborhoods to provide Early Intervention services in; and

WHEREAS, since the rates are flat across each county, there is no incentive for providers to serve children in poverty, children who live in rural areas, or communities of color, and

WHEREAS, the current structure of the Early Intervention methodology promotes unequal availability of Early Intervention services in New York City and New York State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators urges the Governor and State Legislature to adjust the Early Intervention Rate Structure to improve access to services who live in poverty and rural areas, and

BE IT FURTHER RESOLVED that any provider rate increase will be administered using State funding to ensure localities are not subject to additional EI program expenses, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**SUPPORTING FULLY FUNDING THE IMPLEMENTATION OF THE
2019 ELEVATED BLOOD LEAD LEVEL MANDATE**

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, lead poisoning prevention activities are delivered by local health departments, and

WHEREAS, when the definition of Elevated Blood Lead Level (EBLL) was lowered from 10 to 5 ug/dL or greater, the State only allocated an additional \$9.7 million for Article Six State aid, and

WHEREAS, this investment falls short of the \$40 million needed to implement this work and protect children, thereby placing the majority of the cost burden (\$30.3 million) on the local tax levy, and

WHEREAS, this estimated need is based on an average cost per case of nurse case management of \$713 and an average cost of \$2,123 per case for environmental management activities, and

WHEREAS, at the January 29, 2020, Lead Poisoning Prevention Advisory Council meeting, the New York State Department of Health (NYSDOH) presented data on the first quarter of implementation that showed an additional 1,725 children between the ranges of 5-9 µg/dL required interventions, and

WHEREAS, while this highlights the importance of lowering the EBLL, it also represents the equivalent to 2.5 years of work occurring in a single quarter when compared to prior years, and

WHEREAS, counties recognize the extraordinary impact the COVID-19 pandemic has had on children and families at risk for lead exposure due to stay-at-home orders, remote learning, and barriers to attending pediatric appointments and access testing for lead screening, and

WHEREAS, in 2021, the Centers for Disease Control and Prevention (CDC) further lowered the recommendation to 3.5 µg/dL which, if adopted by New York State, would cost an additional \$30 million to implement locally, and

WHEREAS, new and expanded duties placed on local health departments, as well as existing duties that are underfunded, may result in increased civil liability for our county governments, and

December 5, 2022

WHEREAS, county governments will allocate existing and new investments to support the lower EBLL through this program to secure and maintain the necessary staffing and other resources required to accomplish the goals set forth by the state mandate, while also ensuring that New York State keeps its promise to property taxpayers through its enactment of a permanent property tax cap,

NOW, THEREFORE, BE IT RESOLVED That the Board of Legislators supports fully funding the implementation of the 2019 Elevated Blood Lead Level Mandate, and

BE IT FURTHER RESOLVED the Board of Legislators calls on the Governor and Legislature to distribute all funding necessary to local health departments through existing grant mechanisms to implement the expanded mandate, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**CALLING ON THE NEW YORK CONGRESSIONAL DELEGATION TO SUPPORT
FEDERAL LEGISLATION THAT EXEMPTS QUALIFIED RESIDENTIAL
TREATMENT PROGRAMS FROM THE FEDERAL MEDICAID INSTITUTIONS FOR
MENTAL DISEASE (IMD) EXCLUSION AND FOR NEW YORK STATE TO PROVIDE
STATE-ONLY MEDICAID FUNDING TO COVER ANY LOSS OF FEDERAL FUNDS
UNTIL THE EXEMPTION IS ACHIEVED**

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, in 2018, Congress enacted the Family First Prevention Services Act (FFPSA) which includes numerous provisions to alter how the federal government will reimburse for certain foster care maintenance payments, and

WHEREAS, a major provision of the FFPSA amends Title IV-E of the Social Security Act to limit foster care maintenance payments (FCMPs) to fourteen (14) days for children placed in child care institutions (CCIs or congregate care settings), and

WHEREAS, the limitations on federal Title IV-E funding supports in the FFPSA are well intentioned as a pathway to prioritize family-based placement of youth with kinship and non-relative foster care, but it ignores the reality of the types of specialized services that many foster care youths require, and existing provider networks in many states can support, and

WHEREAS, local departments of social services work closely with OCFS and voluntary agencies to reduce the use of congregate care and to place children with relatives and foster parents, and

WHEREAS, children with complex needs rely on services offered in residential settings, and

WHEREAS, if these placements become ineligible for federal funding, some service providers will discontinue their programs, and others will exist solely on state and local funding, and

WHEREAS, under the New York State Foster Care Block Grant, the entire burden would be on counties unless the state makes a specific new fiscal commitment, and

WHEREAS, the State is currently pursuing a temporary 1115 Medicaid waiver as the solution to this problem, and

WHEREAS, the waiver the State is submitting is so restrictive many providers indicate the rules would not enable them to continue providing services, and

WHEREAS, this would lead to New York State not being able to maintain residential capacity for children, who have been victims of abuse and neglect and who need an array of specialized services and a safe place to live,

December 5, 2022

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators calls on the New York Congressional Delegation to support Federal legislation that exempts qualified residential treatment programs from the Federal Medicaid Institutions For Mental Disease (IMD) exclusion and for New York State to provide State-only Medicaid funding to cover any loss of Federal funds until the exemption is achieved, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

REQUESTING TARGETED STATE INVESTMENTS IN PROGRAMMING AND POLICIES TO DEVELOP AND FUND CORE LOCAL SERVICES TO DECREASE THE USE OF EMERGENCY DEPARTMENTS (EDS) FOR THE TREATMENT OF CHILDREN AND YOUTH WITH COMPLEX BEHAVIORAL HEALTH NEEDS

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, the Local Governmental Units (LGUs)/Directors of Community Services (DCSs) have specific responsibilities and authority under the Local Services provisions of Article 41 of the NYS Mental Hygiene Law (MHL) for planning, development, implementation, and oversight of services to adults and children in their counties affected by mental illness, substance use disorder, and intellectual/developmental disabilities (I/DD), and

WHEREAS, localities continue to struggle with an overwhelmed community-based system of care that is unable to adequately support children and youth with co-occurring disorders, and

WHEREAS, the Directors of Community Services (DCSs) are seeing firsthand and have growing concerns regarding the upward trend in children and youth with complex behavioral health needs ending in EDs due to unmet needs, and

WHEREAS, State inpatient bed closures and a lack of available crisis services have significantly impacted the ability of counties to provide this higher-level care and has resulted in various placements in last-resort settings, which are not appropriate and sometimes detrimental to the treatment goals, and

WHEREAS, some at-risk youth have been placed out of the State for residential services, reflecting the need to develop additional appropriate services within New York with a full spectrum of services available, and

WHEREAS, over the last several years, there has been a substantial rise in the numbers of children and youth languishing in EDs without the ability to be connected to appropriate care, and

WHEREAS, EDs are a suboptimal setting for children and youth, particularly if they are not at imminent risk of harm to themselves or others, and often offer overstimulating environments, exposure to other psychiatrically and medically ill individuals, and an absence of appropriate assessment and treatment, and

WHEREAS, according to a 2021 report by the Healthcare Association of NYS (HANYS), a 15-year-old youth was placed in an ED for over three months after a yearlong search for residential placement, which resulted in over \$195,000 in hospital costs and, after over 6 months in the ED, a 16-year-old patient decompensated so severely and required oversight by two public safety officers and three to five beds to minimize disruption to other patients, and

December 5, 2022

WHEREAS, a child in Franklin County with a significant trauma history and diagnosed conduct disorder was placed in a standard ED and languished for 8 weeks after being denied admission at a sister hospital within the same health system that contained a 9.39 unit, and

WHEREAS, the State must make appropriate targeted investments to include local resource streams for localities to initiate treatment models with proven success, such as expansion of intensive treatment programs and prevention and early intervention programs including mobile crisis response and family and caregiver supports, and

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators requests targeted State investments in programming and policies to develop and fund core local services to decrease the use of Emergency Departments (EDs) for the treatment of children and youth with complex behavioral health needs, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

December 5, 2022

Services Committee: 11-21-2022

RESOLUTION NO. _____

**ENCOURAGING THE GOVERNOR AND STATE LEGISLATURE TO ENACT
LEGISLATION TO EXPEDITE THE DISBURSEMENT OF RAISE THE AGE
FUNDS TO COUNTIES AND COMMUNITY-BASED ORGANIZATIONS THAT
WORK WITH AT-RISK YOUTH**

By Mr. Lightfoot, Chair, Services Committee
Co-Sponsored by Mr. Smithers, District 5

WHEREAS, when the New York State Raise the Age law took effect on October 1, 2018, counties were promised that the Supervision And Treatment Services For Juveniles Program (STSJP) would be fully funded, and

WHEREAS, as of March 2022, less than half of the \$800 million allocated to this program has been distributed to counties, and

WHEREAS, STSJP plays a key role in transforming the juvenile justice system of New York, and

WHEREAS, since its inception in 2011, STSJP incentivizes local programs to divert youth from detention to residential care, and

WHEREAS, counties are able to create STSJP programs that (1) Provide or facilitate support to the target populations for mental health disorders, substance abuse problems, or learning disabilities that contribute to such youth being at risk for detention, residential placement, or return to detention or residential placement; (2) Provide temporary respite care; (3) Provide family therapy or support or explore alternate housing options for youth who are at risk for detention or placement due to the absence of an available home; (4) Provide post-release support within the youth's community; (5) Reduce arrest rates or recidivism; or (6) Meet the definition of a Family Support Services Program as outlined in the PINS Reform Legislation of 2019 (Part K of Chapter 56 of the Laws of 2019) and FCA § 458-m,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators encourages the Governor and State Legislature to enact legislation to expedite the disbursement of Raise the Age funds to counties and community-based organizations that work with at-risk youth, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Joseph Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush; Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

St. Lawrence County Vacancy Authorization Form

Public Health



Type: Create & Fill

Public Health Specialist

Subunit (If Applicable):

Date Submitted: November 1, 2022

Reason Vacated: New Position

Position Number: 504300004

Date Vacated:

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date:

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Provisional

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: Yes 50 %

Benefits: Yes (56.08%) \$29,262

Reimbursed by Local,
State or Federal Funds: Yes 36 %

Base Salary: \$52,179

Budget Mod Attached, If Required?

Grade: 26

Net County Cost: \$11,402

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Public Health Specialist position will be a 50/50 split position for the Children and Youth with Special Health Care Needs Program (CYSHCN) and the Prevent Program. This is a required 0.5 position for the CYSHCN grant which will cover 50% of the salary. This person will work to enhance community and provider awareness of the programs and resources available to children and the families of Children and Youth with Special Health Care Needs and participate in community engagement activities to promote program awareness to enhance the care for children. They will engage child care providers to assist CYSHCN and their families in navigating the available community systems of care, along with collaborating with local school systems to improve communication between providers, administrators and families in getting appropriate educational accommodations and provide resources to the districts.

This position will also provide education to community and public health detailing to providers in the areas of immunization, sexually transmitted diseases, rabies, lead, oral health, maternal child health, and a variety of other health related topics. This position would work closely with the Prevent program leads to understand the needs of the community and to develop appropriate outreach activities that are required to meet grant deliverables and core NYSDOH mandates. This position would also work on other Prevent activities including: communicable disease reporting and case finding, maternal child health referrals and follow up, and rabies and lead surveillance, communication, and reporting. This position may also support for the Community Health Assessment/Community Health Improvement Plan.

Department Head: *Jolene Munger*

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Public Health



Type: Create & Fill

Communicable Disease Specialist

Subunit (If Applicable):

Date Submitted: November 1, 2022

Reason Vacated: New Position

Position Number: 830000001

Date Vacated:

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date:

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Provisional

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$32,958

Reimbursed by Local,
State or Federal Funds: Yes 61 %

Base Salary: \$58,770

Budget Mod Attached, If Required?

Grade: 29

Net County Cost: \$35,774

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The communicable disease specialist will primarily focus on completing case investigations and reporting of communicable disease conditions to the New York State Department of Health. There are currently 82 reportable diseases conditions per the NYS Sanitary Code, and county Public Health departments are required to investigate and report such cases to the NYS DOH. This position will also be a liaison to hospitals for communicable disease investigations.

Communicable disease investigations are on the rise, in a globally connected world, now more than ever. We are currently operating under a Statewide Disaster Emergency for both Monkeypox and Polio. The last several years have shown the importance of having a staff member dedicated to Communicable Diseases, not only for a pandemic, but outbreaks, as well as regular occurrences of diseases. Additionally, the creation of this position would allow current nursing staff to focus on work that can only be completed by those with nursing expertise and spend less time on activities that could be completed by someone with a background in public health and knowledge of infectious disease conditions. This position will be vital to moving forward and providing the level of detail needed to investigate and respond to the increasing number of reports received on a daily basis.

Department Head:

Jolene Munger

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): Medicaid

Date Submitted: 9/6/2022

Reason Vacated: Reassignment

Position Number: 814000069

Date Vacated: 9/2/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 3/11/2019

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$45,614

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$25,580

Reimbursed by Local, State or Federal Funds: Yes 100 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Community Medicaid Social Welfare Examiner position is needed to comply with deadlines set by regulations and to determine eligibility for various mandated Medicaid programs in connection with initial applications and recertifications, and when there are household changes. In January 2020, the caseload for this type of Examiner was 480 cases, currently the caseload size is approximately 922 cases. In addition to the increased caseload size, the cases retained by the Department at this time are the most complex Medicaid cases. The Community Medicaid Social Welfare Examiners are struggling to handle the large, complex caseloads. Not filling this position would have a negative impact on program integrity and the timeliness of eligibility determinations, and would increase the risk of financial penalties for non-compliance.

Department Head:

A handwritten signature in black ink, appearing to be a stylized name, is written over the Department Head label.

County Administrator:

Approved?

Yes No

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Examiner

Subunit (If Applicable): Medicaid

Date Submitted: 9/6/2022

Reason Vacated: Promotion

Position Number: 814000071

Date Vacated: 9/2/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/14/2020

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Contingent-Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$44,870

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$25,163

Reimbursed by Local,
State or Federal Funds: Yes 100 %

Base Salary: \$43,292

Budget Mod Attached, If Required?

Grade: 21

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Community Medicaid Social Welfare Examiner position is needed to comply with deadlines set by regulations and to determine eligibility for various mandated Medicaid programs in connection with initial applications and recertifications, and when there are household changes. In January 2020, the caseload for this type of Examiner was 480 cases, currently the caseload size is approximately 922 cases. In addition to the increased caseload size, the cases retained by the Department at this time are the most complex Medicaid cases. The Community Medicaid Social Welfare Examiners are struggling to handle the large, complex caseloads. Not filling this position would have a negative impact on program integrity and the timeliness of eligibility determinations, and would increase the risk of financial penalties for non-compliance.

Department Head:

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Senior Clerk

Subunit (If Applicable): Medicaid

Date Submitted: 9/6/2022

Reason Vacated: Resignation

Position Number: 002400003

Date Vacated: 9/5/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 11/5/2019

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$38,896

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$21,813

Reimbursed by Local,
State or Federal Funds: Yes 100 %

Base Salary: \$37,617

Budget Mod Attached, If Required?

Grade: 17

Net County Cost: \$0

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The person in this position answers inquiries in person and by telephone regarding agency programs, services, and program eligibility requirements; requests case numbers for Medicaid applications; reviews recertifications to ensure that the necessary documentation is submitted and requests additional documentation as needed; copies and reviews bank statements; provides auditing for the State Online Query program and carries out extensive investigative work which is critical to allow the Department continued access to Social Security and Supplemental Security Information for eligibility determinations; audits medical bills for the county jail; provides coverage for the spend down program; verifies and computes reimbursements for the Kreiger program which addresses situations where expenses occur before Medicaid cards are issued; computes bill audits for a variety of programs; prepares documents for imaging; and assists and provides back-up to all Medical Services support staff as required. Without this position, clients would not be able to access benefits in a timely manner and the Department would be unable to complete auditing activities as required by state oversight agencies.

Department Head:

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Social Welfare Investigator/Examiner

Subunit (If Applicable): Investigations

Date Submitted: 11/1/2022

Reason Vacated: Resignation

Position Number: 814500003

Date Vacated: 11/11/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 5/21/2019

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: 60 Days

Temporary Position? No

Salary of Person Leaving: \$47,491

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$26,633

Reimbursed by Local, State or Federal Funds: Yes 86 %

Base Salary: \$44,870

Budget Mod Attached, If Required?

Grade: 22

Net County Cost: \$10,748

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The impact on the Department if this position were not filled would include a reduced ability to deter fraud and recover funds. This Investigator/Examiner position is responsible for responding to complaints of fraud, State Mandated Front End Detection; PARIS (out-of-state matches); Prison, Felon, and Electronic Benefit Transfer matches; Eligibility Verification Reviews; and post and pre-inspection security agreements. Year to date 2022, 441 referrals were received by the Investigations Unit and over \$165,501 in overpayments were identified. Currently the Department has approximately 220 open referrals. The position is responsible for cost savings because clients are deterred from committing fraud, but the position also is responsible for cost avoidance because clients who are defrauding the government lose their assistance. Year to date in 2022, this Unit is responsible for cost avoidance of \$195,170. If this position is not filled, the other three investigators would not be able to adequately absorb the work load, and fraud complaints would not be as adequately investigated. Required efforts to prevent fraud by meeting with at-risk clients before they receive benefits also would not be able to be carried out in a timely manner.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Caseworker/CPS

Subunit (If Applicable): CPS

Date Submitted: 11/1/2022

Reason Vacated: Resignation

Position Number: 815200010

Date Vacated: 10/25/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 11/3/2020

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$51,208

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$28,717

Reimbursed by Local,
State or Federal Funds: Yes 72 %

Base Salary: \$50,242

Budget Mod Attached, If Required?

Grade: 25

Net County Cost: \$22,619

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

Caseworkers in Child Protective Services (CPS) investigate allegations of child abuse and maltreatment in St. Lawrence County that are made to the State Central Register. If this position were not filled, the impact would compromise child safety and reduce the ability of CPS to maintain the high standards set by the Department of Social Services and the State to ensure the safety of children in St. Lawrence County. While the Office of Children and Family Services recommends 15 active investigations per CPS Caseworker per month, the average caseload size in CPS is 10 as of September 2022. Not filling this Child Protective Caseworker position further delays the existing timeline of approximately 5 months from the first day of work to the time the Caseworker can initiate reports independently, due to significant training requirements including 6 weeks when they are completely out of the office for training. Cases must be initiated within 24 hours; and virtually all new reports require face to face contact with the families within 24 hours. Without adequate staff to fulfill this requirement, staff will be required to work overtime in cases that require immediate contact due to health and safety concerns. Further, supervisors will be working as Caseworkers to fill the gap, and will be unavailable to supervise their workers. Due to the increased severity of cases (specifically cases involving caregivers who are using heroin and methamphetamines) additional face to face visits, time preparing for court, casework counseling, referrals and follow up is now required. Cases are becoming more complex and our Caseworkers are finding children in dire situations on a daily basis. This position is mandated and necessary to meet the regulatory requirements and ensure the health and safety of children/families.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Fill

Keyboard Specialist

Subunit (If Applicable): Children's Services

Date Submitted: 11/1/2022

Reason Vacated: Resignation

Position Number: 003100021

Date Vacated: 10/28/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 3/11/2019

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$38,256

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$21,454

Reimbursed by Local,
State or Federal Funds: Yes 72 %

Base Salary: \$35,316

Budget Mod Attached, If Required?

Grade: 15

Net County Cost: \$16,898

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The individual in this position completes all clerical duties for a Preventive/Foster Care Unit, which is comprised of 5 Foster Care Preventive Caseworkers. The person in this position is responsible for Service Plan Review letters; court cards; reminders for all legal activity for the Unit; foster care placement documentation; movements of children in foster care; special payment for foster parents; clothing allowance payments for foster parents; caseloads and case logs; tracking case requirements; opening and closing of cases on the New York State Welfare Management System for foster care and preventive cases and the accurate recording of placement dates to ensure proper payment to providers; foster care subsidies; mailing; copying; and typing. Without this essential position, it would be impossible to comply with or successfully participate in Office of Children and Family Services audits. Further, DSS would receive sanctions for not being timely with service plan review letters to clients. Legal paperwork that is not completed and processed timely can result in children remaining in care longer than is necessary, at an increased expense to the Department. Keyboards in Child Welfare not only complete their own duties, they also ensure that all required documentation is completed by the caseworkers and communicate with the supervisor to ensure that work is being completed timely. Child Welfare Supervisors rely on the Keyboard to assist with this vital quality assurance role. This position will handle approximately 70+ foster youth with foster care placements, kinship placements as well as preventive youth placed in relative care.

Department Head:

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Create & Fill

Assistant Accounting Supervisor

Subunit (If Applicable): Accounting

Date Submitted: 11/1/2022

Reason Vacated: New Position

Position Number: 102000003

Date Vacated: N/A

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: N/A

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Provisional

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$56,436

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$31,649

Reimbursed by Local,
State or Federal Funds: Yes 81 %

Base Salary: \$56,436

Budget Mod Attached, If Required?

Grade: 28

Net County Cost: \$16,736

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Assistant Accounting Supervisor is a vital position for "Special Project" claiming and reconciliations. This person is the primary contact person with the Treasurer's office and other departments to coordinate transfers and other charges. The position provides vital support for the Accounting Supervisor which includes all of the fiscal operations for the Department of Social Services. This entails preparing and managing a budget with over \$66 million in appropriations and \$34 million in revenues. The position is also responsible for the direct supervision of staff who handle all payroll, accounts payable, accounts receivable, and financial analysis for the agency. If this position were not filled, the responsibilities of providing direct supervision, leadership, and preparation of the agency budget would be compromised and likely would result in very serious claiming problems and revenue losses.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Social Services



Type: Abolish & Create

Fiscal Manager

Subunit (If Applicable): Accounting

Date Submitted: 11/7/2022

Reason Vacated: Resignation

Position Number: 101200004

Date Vacated: 10/14/2022

Position # Abolished: 102100001

Position Will Be: Fulltime

Last Fill Date: 6/27/2022

Hrs Per Week: 35 Shift Length: 7 FTE: 1.00

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$73,690

Revenue Generating: No 0 %

Benefits: Yes (56.08%) \$41,325

Reimbursed by Local,
State or Federal Funds: Yes 81 %

Base Salary: \$58,948

Budget Mod Attached, If Required?

Grade: M3

Net County Cost: \$21,853

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This entails preparing and managing a budget with over \$66 million in appropriations and \$34 million in revenues. The position is also responsible for the direct supervision of staff who handle all payroll, accounts payable, accounts receivable, and financial analysis for the agency. If this position were not filled, the responsibilities of providing direct supervision, leadership, and preparation of the agency budget would be compromised and likely would result in very serious claiming problems and revenue losses.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #: