

St. Lawrence County
BOARD OF LEGISLATORS
48 Court Street, Court House
Canton, New York 13617-1169
(315) 379-2276
FAX (315) 379-2463

RUTH A. DOYLE
County Administrator

JOSEPH LIGHTFOOT
Chair, Board of Legislators

SERVICES COMMITTEE AGENDA

MR. BILL SHERIDAN, CHAIR

MONDAY, OCTOBER 19, 2020

***** BOARD ROOM AND LIVE VIA YOUTUBE*****

***** IMMEDIATELY FOLLOWING OPERATIONS COMMITTEE *****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES – September 21**
- 3. PUBLIC HEALTH – DANA MCGUIRE**
 - A. Authorizing the Chair to Sign a Contract with Monroe County for Morgue and Laboratory Services (Res)
 - B. Authorizing the Chair to Sign a Contract with Our Lady of Lourdes Hospital and Twin Tier Pathology for Morgue and Laboratory Services (Res)
- 4. SOCIAL SERVICES – CINDY ACKERMAN**
 - A. Modifying the 2020 Budget for Social Services for Software, Equipment, and Office Supplies for the Home Energy Assistance Program (HEAP) (Res)
 - B. DSS Legal Recommendation Request for Positions (Discussion)
- 5. COMMUNITY SERVICES – JAY ULRICH**
 - A. Authorizing the Chair to Approve Issuing a Request for Proposal (RFP) for an Electronic Health Record in Community Services (Res)
 - B. Modifying the 2020 Budget for Community Services for Funding from Research Foundation for Mental Hygiene (RFMH)/OASAS New York State Opioid Response Grant (Res)
 - C. Clinic Update (Info)
- 6. VACANCY REVIEW COMMITTEE**
 - A. Social Services
 1. Fill Senior Social Welfare Examiner / TA & SNAP (814100012)
 2. Fill Caseworker / Children's Protective Services (815200026)
 3. Fill Caseworker / Children's Services (815000014)

- C. Community Services
 - 1. Abolish Office Manager and Keyboard Specialist and Create and Fill Administrative Services Manager (102600001)
- D. Office for the Aging
 - 1. Abolish Advocate Worker and Create and Fill Senior Advocate Worker (800300006)
 - 2. Create and Fill Temporary Keyboard Specialist (003100099)
 - 3. Fill Advocate Worker for the Elderly (800200003)
- E. Public Health
 - 1. Create and Fill Keyboard Specialist (003100100)
 - 2. Create and Fill Temporary Public Health Program Aide (500400004)
 - 3. Create and Fill Senior Account Clerk (100200001)
 - 4. Fill Secretary I (005100026)

7. 2021 TENTATIVE BUDGET REVIEW

- A. Community Services
- B. Office for the Aging
- C. Public Health
- D. Social Services
- E. Veterans Services
- F. Weights and Measures
- G. Youth Bureau

8. COUNTY ADMINISTRATOR'S REPORT

9. COMMITTEE REPORTS

- A. Board of Health (Acres)
- B. CDP Board of Directors (Lightfoot)
- C. Community Services Board (Acres)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

10. OLD/NEW BUSINESS

11. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

12. ADJOURNMENT – If there is no further business.

November 2, 2020

Services Committee: 10-19-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
MONROE COUNTY FOR MORGUE AND LABORATORY SERVICES**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the responsibility of the Coroners' Program falls under the Public Health Department, and

WHEREAS, the current contracted Pathologist travels to three (3) individual hospitals within St. Lawrence County, and

WHEREAS, during times the Pathologist is unavailable, there is a need to have an alternate location for morgue and laboratory services, and

WHEREAS, Monroe County has agreed to receive cases from St. Lawrence County in the absence of the current Pathologist and/or provide for services when a forensic autopsy is required (PC011854 45100 and PC011854 407MF), and

WHEREAS, the contract term will be January 1, 2021 through December 31, 2021,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a contract with Monroe County for morgue and laboratory services, upon approval of the County Attorney.

November 2, 2020

Services Committee: 10-19-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
OUR LADY OF LOURDES HOSPITAL AND TWIN TIER PATHOLOGY
FOR MORGUE AND LABORATORY SERVICES**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, the responsibility of the Coroners' Program falls under the Public Health Department, and

WHEREAS, the current contracted Pathologist travels to three (3) individual hospitals within St. Lawrence County, and

WHEREAS, during times the Pathologist is unavailable, there is a need to have an alternate location to send cases, and

WHEREAS, Twin Tier Pathology, in Broome County, New York, also provides forensic pathology services, and

WHEREAS, Our Lady of Lourdes Hospital and Twin Tier Pathology has agreed to receive cases from St. Lawrence County in the absence of the current Pathologist and/or when a forensic autopsy is required (PC011854 45100 and PC011854 407MF), and

WHEREAS, the contract term will be January 1, 2021 through December 31, 2021,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a contract with Our Lady of Lourdes Hospital and Twin Tier Pathology for morgue and laboratory services, upon approval of the County Attorney.

November 2, 2020

Services Committee: 10-19-2020

RESOLUTION NO. _____

**MODIFYING THE 2020 BUDGET FOR SOCIAL SERVICES FOR
SOFTWARE, EQUIPMENT, AND OFFICE SUPPLIES FOR THE
HOME ENERGY ASSISTANCE PROGRAM (HEAP)**

By Mr. Sheridan, Chair, Services Committee

WHEREAS, there was a need for software, equipment, and supplies for the HEAP Department and the October 2019 through September 2020 HEAP allocation was utilized, and

WHEREAS, the funds will be utilized to improve the work spaces for HEAP Staff and ensure safety and social distancing protocols can be in compliance,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2020 Budget for Social Services for software, equipment, and office supplies for the Home Energy Assistance Program (HEAP), as follows:

INCREASE APPROPRIATIONS:

DAH60104 420GE HEAP	D HEAP Office Supplies	\$8,440
DAH60104 420OF HEAP	D HEAP Misc Office Furniture	48,207
DAH60104 42004 HEAP	D HEAP Computer Software	<u>24,777</u>
		\$81,424

INCREASE REVENUE:

DAH46105 57000 HEAP	D FA HEAP Admin	\$81,424
---------------------	-----------------	----------

November 2, 2020

Services Committee: 10-19-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO APPROVE ISSUING A REQUEST FOR PROPOSAL (RFP) FOR AN ELECTRONIC HEALTH RECORD IN COMMUNITY SERVICES

By Mr. Sheridan, Chair, Services Committee

WHEREAS, Community Services has an overdue need to replace the current Electronic Health Records to increase the efficiency of operations by streamlining the billing process of the Department, enhancing the clinical client records, and providing the data analytics capability to carry the Department into the platforms required for Value-Based-Payments quality indicator reporting, and

WHEREAS, Community Services would utilize recently designated State Opioid Response Grant funding for the purchase of the selected Electronic Health Record,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to approve issuing a Request for Proposal (RFP) for an Electronic Health Record in Community Services.

November 2, 2020

Services Committee: 10-19-2020

RESOLUTION NO. _____

MODIFYING THE 2020 BUDGET FOR COMMUNITY SERVICES FOR FUNDING FROM RESEARCH FOUNDATION FOR MENTAL HYGIENE (RFMH)/OASAS NEW YORK STATE OPIOID RESPONSE GRANT

By Mr. Sheridan, Chair, Services Committee

WHEREAS, Community Services has received funding modifications from New York State Opioid Response (SOR), and

WHEREAS, Community Services has recognized the need for increased access of individuals with an Opioid Use Disorder (OUD) to recovery services in St. Lawrence County, and

WHEREAS, this one-time only increase to partially fund a peer advocate to engage clients that are struggling with their recovery program and to purchase a new Electronic Health Record (EHR), and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for Community Services for funding from Research Foundation for Mental Hygiene (RFMH)/OASAS New York State Opioid Response Grant, as follows:

INCREASE APPROPRIATIONS:

A1Z42501 11000	A CACD Direct Service Worker	\$20,369
A1Z42508 81000	A CACD Retirement	2,870
A1Z42508 83000	A CACD Social Security	1,558
A1Z42508 84000	A CACD Workers Comp	623
A1Z42508 84500	A CACD Life	31
A1Z42508 86000	A CACD Medical	5,121
A1Z42508 86500	A CACD Dental	212
A1Z42508 89000	A CACD Vision	100
A1Z42504 47801	A CACD Data Processing	<u>191,970</u>
		\$222,854

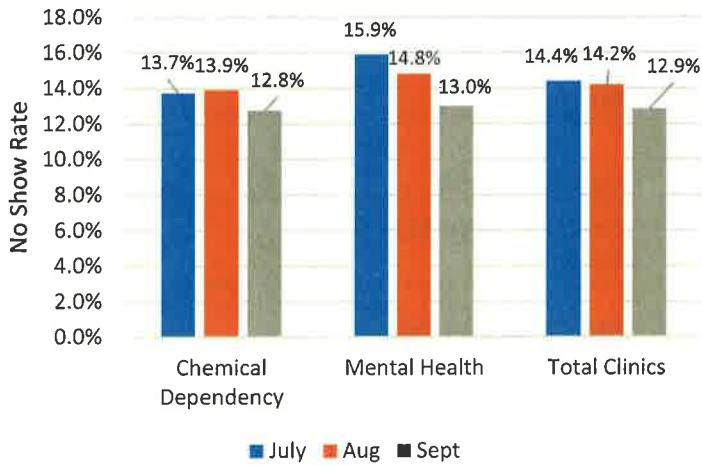
INCREASE REVENUE:

A1Z43895 56000	A CACD State Grant Revenue	\$222,854
----------------	----------------------------	-----------

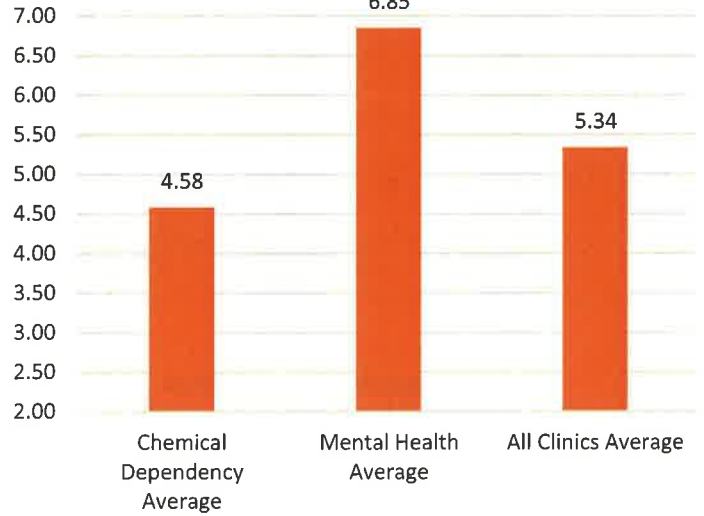
BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is fully expended.

Community Services Update September 2020

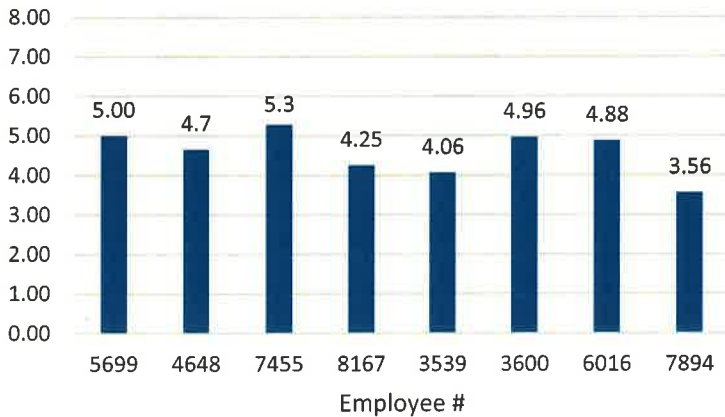
No Show Rates By Month (23.3% Before Call Reminders)



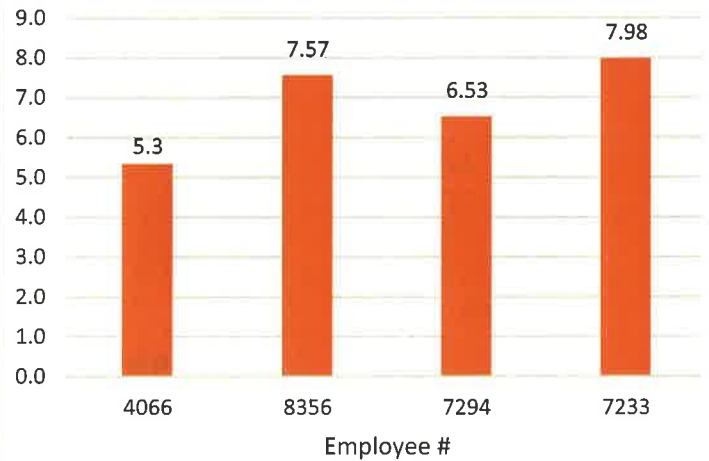
Clinic Counselor Visits Average



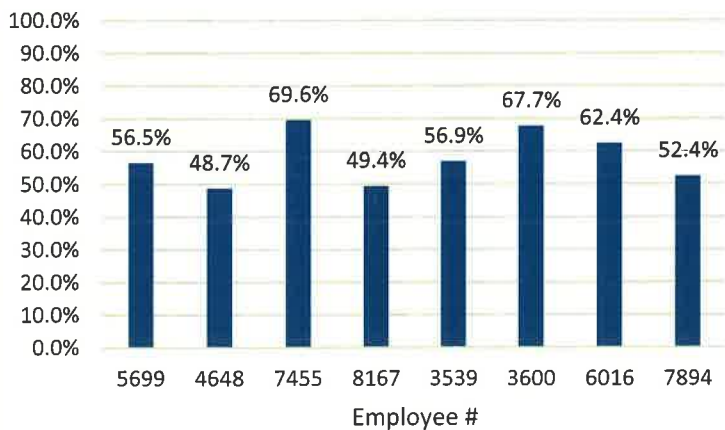
Chemical Dependency Visits Per Seven Hours



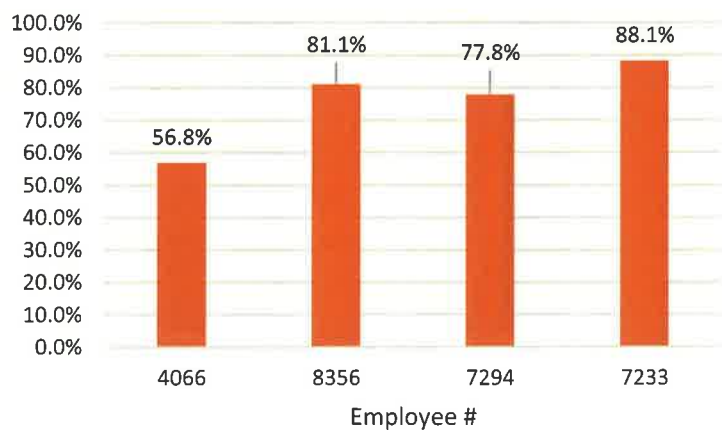
Mental Health Visits Per Seven Hours



Chemical Dependency Weighted Face to Face %

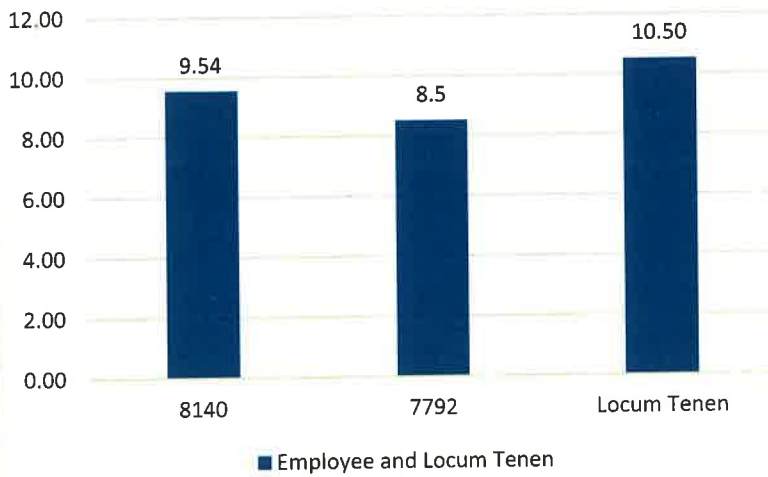


Mental Health Weighted Face to Face %



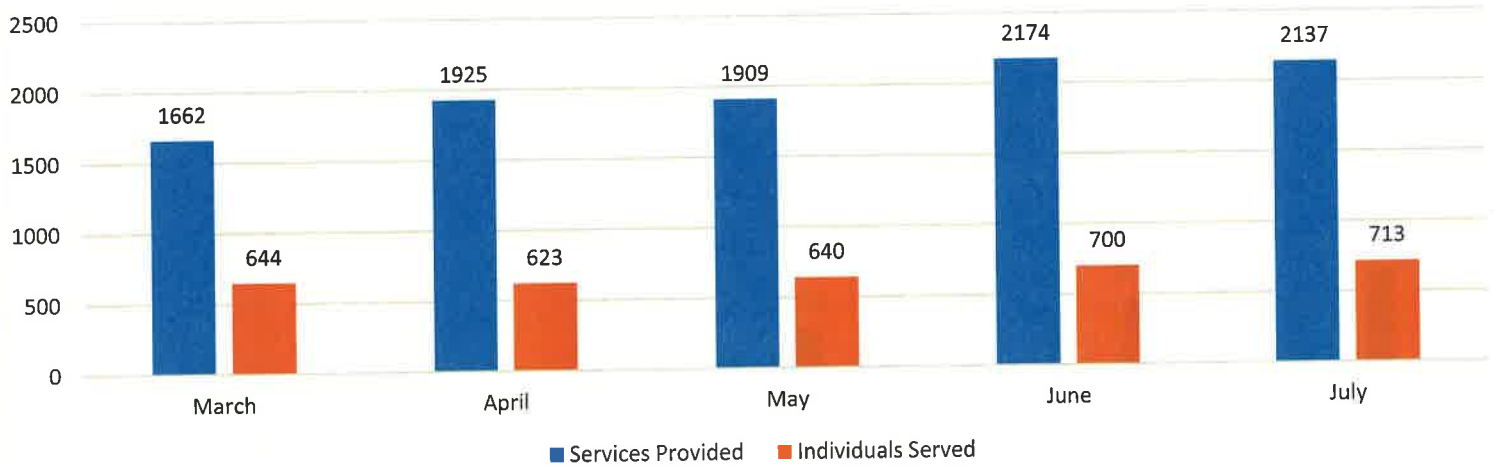
Note: Calculations no longer include "Group Attendees", now based off from number of groups, as of December 2019.

Prescriber Visits Per Seven Hours



Waiting Lists	Number
Canton CD	0
Gouverneur CD	0
Massena CD	0
Ogdensburg CD	0
Chemical Dependency Total	0
Mental Health Total	0

Services Provided - All Clinics



Billed/Paid Percentages - All Clinics

