

BOARD OF LEGISLATORS
48 Court Street, Court House
Canton, New York 13617-1169
(315) 379-2276
FAX (315) 379-2463

RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

TO: St. Lawrence County Legislators and Other Interested People

FROM: Kelly S. Bigwarfe, Deputy Clerk

DATE: September 29, 2023

SUBJECT: **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, October 2, 2023**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

If you have a disability and need accommodations, please call the Board of Legislators Office at (315) 379-2276 at least 48 hours before the scheduled meeting to advise what accommodations will be necessary.

Order of Business:

Call to Order
Roll Call
Prayer followed by the Pledge of Allegiance
Approval of Agenda
Approval of Minutes
Communications
Citizen Participation
Presentation of Resolutions
County Administrator's Report
Old/New Business
Committee Reports
Executive Session
Appointments
Chair's Appointments
Adjournment

October 2, 2023

RESOLUTION NO. _____

**PROCLAIMING OCTOBER AS ST. LAWRENCE COUNTY HISTORY MONTH
AND RECOGNIZING THE COUNTY HISTORIAN AND ALL LOCAL HISTORIANS
FOR THEIR CONTRIBUTIONS IN PRESERVING
ST. LAWRENCE COUNTY HISTORY**

By Mr. Reagen, District 1

WHEREAS, Resolution No. 345-2020 was adopted in December of 2020 declaring October as St. Lawrence County History Month, and

WHEREAS, a Petition to form St. Lawrence County was received in the New York State Assembly on February 8, 1802, was read and sent to committee, then the bill passed the Assembly on February 18, 1802 called "*The Act to erect part of this state into a county, by the name of the County of St. Lawrence*" and was passed March 3, 1802, and

WHEREAS, when the County was organized formally on March 3, 1802, it included four towns: Lisbon, Madrid, Massena, and Oswegatchie, and

WHEREAS, all contributions of the founding officials in the early days of St. Lawrence County are recognized, appreciated, and supported by those who follow in their footsteps and preserve the good work of the County today, and

WHEREAS, the first Board of Supervisors included Nathan Ford in Oswegatchie, Alexander J. Turner in Lisbon, Joseph Edsell in Madrid, and Matthew Perkins in Massena, and

WHEREAS, the first County Clerk was Louis Hasbrouck who was responsible for the first fire-proof Clerk's Office and the first record in the office was recorded on May 29, 1802, and

WHEREAS, the first Sheriff was Elisha Tibbetts, the first St. Lawrence County Judge was Nathan Ford, and the first Court of Common Pleas was held "on the first Tuesday in June 1802" at the old barracks in Oswegatchie, and

WHEREAS, the first term of the General Sessions of the Peace was held June 1, 1802 at the old barracks in Oswegatchie and the Surrogate Court first convened April 27, 1805 by Matthew Perkins to hear the last will and testament of Ezekiel Colburn, and

WHEREAS, the first newspaper published in the County was "The Palladium" by John C. Kipp and Timothy Strong of Vermont with money given to them to purchase a building and a press in 1810 by David Parish and Daniel Church, and

WHEREAS, the first St. Lawrence County Historian, J. Otto Hamele of Wanakena, took office on January 1, 1945, and

WHEREAS, St. Lawrence County has a County Historian along with forty-one (41) local historians consisting of thirty-five (35) town historians, five (5) village historians, and one (1) city historian, and

October 2, 2023

WHEREAS, the County and local historians in St. Lawrence County are responsible for research, writing, teaching, public presentations, historic preservation, and coordinating civic and patriotic commemorations that highlight the rich history of this great County, and

WHEREAS, throughout the month of October, the County Historian will partner with the local town and village historians to share information about the County and plan events that will feature portions of St. Lawrence County history,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims October as St. Lawrence County History Month, and recognizes the County Historian and all Local Historians for their contributions in preserving St. Lawrence County History, and

BE IT FURTHER RESOLVED that the importance of commemorating the anniversary and declaring a month specific to St. Lawrence County history is intended to cultivate an opportunity for information sharing and to reach new audiences that will preserve the rich history in every area of the County.

October 2, 2023

Services Committee: 9-18-2023

RESOLUTION NO. _____

**MODIFYING THE 2023 BUDGET FOR SOCIAL SERVICES FOR THE
NEW YORK STATE RENTAL SUPPLEMENT PROGRAM**

By Mr. Hull, Chair, Services Committee

WHEREAS, information regarding allocations for the New York State Rental Supplement Program (RSP) has been received making it necessary to modify the 2023 Social Services Budget, and

WHEREAS, this funding allocation was established to provide rental assistance to individuals and families who are experiencing homelessness or face a loss of housing, and

WHEREAS, Resolution No. 166-2023 was approved funding for the RSP from April 1, 2022 through March 31, 2023, and

WHEREAS, this allocation is for use from April 1, 2023 through March 31, 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2023 Budget for Social Services Budget for the New York State Rental Supplement Program, as follows:

INCREASE APPROPRIATIONS:

DAG60104 43007 RSP D Rent Supplemental Program Payments \$309,135

INCREASE REVENUE:

DAG36105 56000 RSP D Rent Supplemental Program Revenue \$309,135

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 2, 2023

Services Committee: 9-18-2023

RESOLUTION NO. _____

PROCLAIMING OCTOBER 22-29, 2023 AS NATIONAL LEAD POISONING PREVENTION WEEK IN ST. LAWRENCE COUNTY

By Mr. Hull, Chair, Services Committee

WHEREAS, Public Health Department is observing National Lead Poisoning Prevention Week October 22–29, 2023, and joining the national commitment to eliminating lead poisoning, and

WHEREAS, even low levels of lead exposure have been shown to affect the developing brains of children, and

WHEREAS, health problems caused by elevated blood lead levels are often invisible and irreversible in children, and

WHEREAS, the Public Health Department has worked to protect our children by encouraging parents to have young children screened for elevated blood lead levels at 1 and 2 years of age, and

WHEREAS, effective October, 2019, changes to the New York State Public Health Law (§1370) and Part 67 of Title 10 of the New York Codes, Rules, and Regulations, lowered the definition of an elevated blood lead level (EBLL) from ≥ 10 $\mu\text{g/dL}$ to ≥ 5 μdL ; increasing the number of children in St. Lawrence County that are being monitored for EBLLs.

WHEREAS, as of September 2023, the Childhood Lead Poisoning Prevention Program of the Department of Public Health is actively monitoring eighty-one (81) children with elevated blood lead levels, and

WHEREAS, the Centers for Disease Control and Prevention (CDC) estimates that approximately half a million children living in the United States have lead levels high enough to cause learning disabilities, behavioral problems, developmental delays, and, at very high levels, seizures, coma, and even death, and

WHEREAS, the Public Health Department recognizes the importance of educating parents and communities about the sources of lead exposure, and

WHEREAS, the Public Health Department joins the Centers for Disease Control and Prevention, the U.S. Environmental Protection Agency, and the U.S. Department of Housing and Urban Development in encouraging parents to learn more about lead exposure prevention, and

WHEREAS, increased awareness of childhood lead exposure is critically important so that parents, health care providers, housing authorities, building and construction interests, educators, and others can work together to prevent children from being exposed to lead in the environment, and

October 2, 2023

WHEREAS, the focus campaign for the National Lead Poisoning Prevention Week is “End Childhood Lead Poisoning” which reminds governments, civil society organizations, health partners, industry and others of the unacceptable risks of lead exposure and the need for action to protect the health of children,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims October 22-29, 2023 as National Lead Poisoning Prevention Week in St. Lawrence County.

October 2, 2023

Services Committee: 9-18-2023

RESOLUTION NO. _____

MODIFYING THE 2023-2024 BUDGET FOR THE COMMUNITY SERVICES STOP-DWI PROGRAM TO ACCEPT THE AID TO LOCALITIES STOP-DWI PROGRAM DISTRIBUTION FROM THE STATE OF NEW YORK GOVERNOR’S TRAFFIC SAFETY COMMITTEE

By Mr. Hull, Chair, Services Committee

WHEREAS, the Special Traffic Options Program, also known as STOP-DWI, was created in effort to empower counties to coordinate local efforts to reduce alcohol and other illicit substance-related traffic injuries and fatalities within the context of a comprehensive and financially self-sustaining statewide alcohol and highway safety program, as outlined by §VTL 1197, and

WHEREAS, STOP-DWI Legislation permits each of the 62 counties within the State to establish a County STOP-DWI Program which, in turn, will qualify the county for the return of all fines collected for impaired driving offenses occurring within its jurisdiction, and

WHEREAS, the STOP-DWI Program of St. Lawrence County has seen a decrease in its budget over the past three (3) years, which is due to decreased revenues, and the STOP-DWI program budget relies on impaired driving fines which are contingent on collection and/or going to judgement, and

WHEREAS, all counties in New York State have been awarded a one-time allotment through the Aid to Localities STOP-DWI Program Distribution from the State of New York Governor’s Traffic Safety Committee to make up for the decrease in impaired driving fines collected, and

WHEREAS, St. Lawrence County has been awarded \$16,500 with a contract period of August 18, 2023 to December 31, 2024, and this funding can cover equipment, educational materials, services, or training costs that are one hundred percent (100%) related to the reduction of impaired driving in St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorize the Treasurer to modify the 2023-2024 Budget for the Community Services STOP-DWI Program to accept the Aid to Localities STOP-DWI Program Distribution from the State of New York Governor’s Traffic Safety Committee as follows:

INCREASE REVENUE:

A7Z33895 56000	A GTSC Grant Revenue	\$16,500
----------------	----------------------	----------

INCREASE APPROPRIATIONS:

A7Z33154 43007	A GTSC Other Fees & Services	\$16,500
----------------	------------------------------	----------

October 2, 2023

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the Grant is fully expended.

October 2, 2023

Services Committee: 9-18-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR COMMUNITY SERVICES FOR AN OUTREACH AND ENGAGEMENT CLINIC MODEL GRANT

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services has been awarded the OASAS Outreach and Engagement Clinic Model Grant funded through the New York State Opioid Settlement Fund, and

WHEREAS, Resolution No. 276-2023, adopted September 11, 2023, authorized the Chair to sign a contract with the Office of Alcohol and Substance Abuse Services (OASAS) for an Outreach and Engagement Clinic Model Grant, And

WHEREAS, the funding is to be used to support outreach and engagement through case management services designed to reach underserved populations who have Opioid Use Disorder (OUD) across New York State, and

WHEREAS, the Board of Legislators has recognized the need for increased access for individuals with an Opioid Use Disorder OUD to recovery services in St. Lawrence County, and

WHEREAS, this one-time only funding of \$489,614, including \$44,509 for indirect costs to be utilized during the 24-month award period, beginning October 1 2023, to September 30, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer is to modify the 2023 Budget for Community Services for an Outreach and Engagement Clinic Model Grant, as follows:

INCREASE APPROPRIATIONS:

A1Z42501 11000 CM	Direct Service Worker	194,750
A1Z42501 12000 CM	Supervisory/Admin	4,750
A1Z42508 81000 CM	Retirement	27,405
A1Z42508 83000 CM	Social Security	16,976
A1Z42508 84000 CM	Workers' Compensation	6,124
A1Z42508 84500 CM	Group Life Insurance	444
A1Z42508 86000 CM	Hospital & Medical Insurance	71,760
A1Z42508 86500 CM	Dental Insurance	2,880
A1Z42508 89000 CM	Vision Insurance	960
A1Z42504 407HS CM	A Cm Human Services Bldg Rent	5,656
A1Z42504 408HS CM	A Cm Human Services Bldg Maintenance	5,533
A1Z42504 41401 CM	A Cm Liability & Other Ins	2,901
A1Z42504 42000 CM	A Cm Office Supplies & Expenses	2,575
A1Z42504 42001 CM	A CM Computer Supplies	5,250
A1Z42504 42004 CM	A CM Other Ext Data Process	1,292

October 2, 2023

A1Z42504 42101 CM	A CM I/D Copying Equipment	329
A1Z42504 42302 CM	A CM Other Phone Services	5,416
A1Z42504 44000 CM	A CM I/D Automotive Expenses	14,250
A1Z42504 44100 CM	A CM I/D Fuel Charges	15,833
A1Z42504 41102 CM	A CM Educational Workshops	4,750
A1Z42504 44500 CM	A CM Other Travel Reimbursement	3,167
A1Z42504 423CN CM	A CM Client Service Dollars	<u>52,103</u>
		\$445,104

INCREASE REVENUE:

A1Z34865 56000 CM	A SA OSF GRANT	\$445,104
-------------------	----------------	-----------

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**DECLARING OCTOBER DOMESTIC VIOLENCE AWARENESS MONTH
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, October has been designated as Domestic Violence Awareness Month, and

WHEREAS, the St. Lawrence County Domestic Violence Task Force has been working to bring about changes in community norms which support the development of healthy relationships and families in our communities, and

WHEREAS, the Task Force is working to create a continuum of services which range from prevention, crisis intervention and counseling through shelter, advocacy, and legal intervention, and

WHEREAS, as the lead agency of the task force, Renewal House has planned activities throughout the County to highlight Domestic Violence Awareness Month with the theme for this year being #Every1KnowsSome1, and

WHEREAS, domestic violence is more than physical violence, and we should all strive to show support to survivors, help to prevent domestic violence in the future, understand what it is, who it impacts, and why everyone should care,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators declares October Domestic Violence Awareness Month, and

BE IT FURTHER RESOLVED that the Board of Legislators encourages all citizens of the County to support the development of healthy non-violent relationships.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
NEW YORK STATE OFFICE OF HOMELAND SECURITY FOR AN
FY23 EMERGENCY MANAGEMENT PERFORMANCE GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funding for the FY2023 Emergency Management Performance Grant (EMPG) is provided by the U.S. Department of Homeland Security Federal Emergency Management Agency (FEMA) and is administered by the NYS Division of Homeland Security, and

WHEREAS, a grant is received annually and for 2023 the amount awarded to the Office of Emergency Services (X2043055 57000) is \$43,197 with a contract period of October 1, 2022 through September 30, 2025, and

WHEREAS, this FY23 EMPG Grant will be utilized to offset salaries for administrative staff within the Office of Emergency Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security for a FY23 Emergency Management Performance Grant, upon approval of the County Attorney.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BOARD OF ELECTIONS BUDGET FOR THE TECHNOLOGY INNOVATION AND ELECTION RESOURCE (TIER) GRANT

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Legislators adopted Resolution No. 203-2021 authorizing the Chair to sign grant applications for New York State Technology Innovation and Election Resource (TIER) Grant Program, and also allowed for the rollover of these funds, and

WHEREAS, Resolution No. 36-2023 authorized the replacement of absentee counting hardware, software, and equipment with Clear Ballot Group, Inc., and

WHEREAS, Resolution No. 227-2023 authorized the Chair to sign contracts accepting the 2023 TIER Funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislature authorizes the Treasurer to modify the 2023 Board of Elections Budget for the Technology Innovation and Election Resource (TIER) Grant, as follows:

DECREASE APPROPRIATIONS:

E1Z14502 25000	E SA Technical Equipment	\$62,000
----------------	--------------------------	----------

INCREASE APPROPRIATIONS:

E1Z14504 42004	E Computer Software	\$38,000
E1Z14504 43007	E Other Fees and Services	<u>24,000</u>
		\$62,000

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**PROCLAIMING OCTOBER 2023 AS CYBERSECURITY AWARENESS MONTH
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Cybersecurity Awareness Month was launched by the National Cyber Security Alliance & the U.S. Department of Homeland Security in October 2004, and

WHEREAS, the Cybersecurity and Infrastructure Security Agency (CISA) co-leads Cybersecurity Awareness Month, and

WHEREAS, the theme for 2023 is “It’s Easy to Stay Safe Online”, to address the frustration and confusion many users feel regarding staying secure, and

WHEREAS, Cybersecurity Awareness Month continues to raise awareness about the importance of cybersecurity across our nation, ensuring that all Americans have the resources they need to be safer and more secure online,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims October 2023 as Cybersecurity Awareness Month in St. Lawrence County.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**MODIFYING THE 2023 BUDGET FOR THE SHERIFF'S OFFICE FOR
AUTOMOTIVE EXPENSES AND FUEL CHARGES**

By Ms. Curran, Chair, Finance Committee

WHEREAS, the Criminal Division of the Sheriff's Office has exceeded the budget in certain accounts for 2023, and

WHEREAS, there are remaining funds in other Sheriff accounts to cover the overages,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Sheriff's Office for automotive expenses and fuel charges, as follows:

DECREASE APPROPRIATIONS:

S4031501 11000	S JAIL Direct Service Workers	\$105,000
----------------	-------------------------------	-----------

INCREASE APPROPRIATIONS:

S1031104 44000	S CRIM I/D Automotive Expenses	\$55,000
S1031104 44100	S CRIMINAL I/D Fuel Charges	<u>50,000</u>
		\$105,000

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR THE SHERIFF'S OFFICE FOR REVENUE RECEIVED FROM NEW YORK STATE FOR STATE READIES INMATES

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has been notified that they will receive unexpected revenue from New York State regarding State Readies Inmates that was not budgeted in the 2023 Sheriff's Office Budget, and

WHEREAS, these funds will be used to purchase additional technical equipment to provide transparency, liability, and safety enhancements in the Sheriff's Office Correctional Facility,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for revenue received from New York State for State Readies Inmates, as follows:

INCREASE REVENUE:

S4022645 550SR	S LR Jail State Readies	\$7,900
----------------	-------------------------	---------

INCREASE APPROPRIATIONS:

S4031502 25000	S JAIL Technical Equipment	\$813
S4031504 42004	S JAIL Computer Software	<u>7,087</u>
		\$7,900

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY TO ACCEPT FY23 STATE HOMELAND SECURITY PREPAREDNESS GRANT AND MODIFYING THE 2023 BUDGETS FOR THE SHERIFF’S OFFICE AND OFFICE OF EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Homeland Security and Emergency Services has awarded funding of \$157,910 to support regional preparedness efforts with a contract period of September 1, 2023 through August 31, 2026, and

WHEREAS, this funding will be split between Office of Emergency Services (\$102,642) and the Sheriff’s Office (\$55,268) in order to facilitate the ability of St. Lawrence County to support the NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract, and any other contracts as required for this grant, with New York State Office of Homeland Security to accept a FY23 State Homeland Security Preparedness Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2023 Budget for the Sheriff’s Office and Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

S1Z31102 25000 23HS	S CRIM Technical Equipment	\$5,000
S1Z31104 42018 23HS	S CRIM Radio Equipment	18,268
S1Z31104 42300 23HS	S 23HS Other Communications Services	32,000
X2Z36404 43007 23HS	X 23HS Other Fees and Services	35,017
X2Z36404 42004 23HS	X 23HS Computer Software	<u>67,625</u>
		\$157,910

INCREASE REVENUE:

X2Z43895 57000 HS	X FA Homeland Security	\$102,642
S1Z43895 57000 HS	S FA HS Federal Aid	<u>55,268</u>
		\$157,910

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**MODIFYING THE 2023 BUDGET FOR THE SHERIFF’S OFFICE FOR A
2022 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM FUNDING FROM THE
BUREAU OF JUSTICE DEPARTMENT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff’s Office has been awarded program funding in the amount of \$10,542 through the Bureau of Justice Assistance Department, and

WHEREAS, this 2022 State Criminal Alien Assistance Program (SCAAP) provides funding to cover costs related to the Correctional Facility (7/1/20 to 6/30/21),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Sheriff’s Office for 2022 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department, as follows:

INCREASE APPROPRIATIONS:

S4Z31504 42004	S SCAAP Computer Software	\$8,222
S4Z31504 43007	S SCAAP Other Fees and Services	<u>2,320</u>
		\$10,542

INCREASE REVENUE:

S4Z43895 57000	S SCAAP Federal Aid	\$10,542
----------------	---------------------	----------

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**MODIFYING THE 2023 BUDGET FOR THE SHERIFF’S OFFICE
FOR OVERTIME EXPENSES IN THE CRIMINAL DIVISION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff’s Office will exceed the budget in the criminal overtime account for 2023, and

WHEREAS, after reviewing all accounts, funds required for the overages were found in existing accounts, and

WHEREAS, it is also necessary to transfer funds from targeted contingency for the overtime accounts,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Sheriff’s Office for overtime expenses in the Criminal Division, as follows:

INCREASE APPROPRIATIONS:

S1031101 18000	S CRIM Overtime	\$82,163
----------------	-----------------	----------

DECREASE APPROPRIATIONS:

S4031501 11000	S JAIL Direct Service Workers	\$50,000
B1019904 49700	B SPEC Contingency Account	<u>32,163</u>
		\$82,163

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR THE COUNTY CLERK’S OFFICE FOR OVERTIME COSTS AT THE DEPARTMENT OF MOTOR VEHICLES

By Ms. Curran, Chair, Operations Committee

WHEREAS, a budgetary measure during the 2023 budget process identified a percentage of appropriations for departments with overtime expenses and located those funds in the contingency account, and

WHEREAS, the County Clerk’s Office will exceed the identified percentage of appropriations that were included for the 2023 budget for overtime costs, and

WHEREAS, the County Clerk’s Office finds it necessary to transfer the balance from targeted contingency,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 budget for the County Clerk’s Office for overtime costs for the Department of Motor Vehicles, as follows:

INCREASE APPROPRIATIONS:

K1614101 18000	K NYDS DMV CC Overtime	\$22,500
----------------	------------------------	----------

DECREASE APPROPRIATIONS:

B10199014 49700	B SPEC Contingency Account	\$22,500
-----------------	----------------------------	----------

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**PROCLAIMING OCTOBER 15, 2023, AS GLOBAL HANDWASHING DAY
IN ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Global Handwashing Day is an annual global advocacy day dedicated to advocating for handwashing with soap as an easy, effective, and affordable way to prevent diseases and save lives, and

WHEREAS, the first Global Handwashing Day was held in 2008, when over 120 million children around the world washed their hands with soap in more than seventy (70) countries, and since then communities and national leaders have used Global Handwashing Day to spread the word of the value of clean hands, and

WHEREAS, the 2023 Global Handwashing Day theme is “Clean Hands are Within Reach,” and

WHEREAS, strong and engaged communities of healthcare workers, policy makers, and civil society organizations are encouraged to accelerate action to prevent infections and antimicrobial resistance in health care and build a culture of safety and quality in which hand hygiene improvement is given high priority,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims October 15, 2023, as Global Handwashing Day in St. Lawrence County.

October 2, 2023

Operations Committee: 9-18-2023

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE
NEW YORK STATE DEFENDERS ASSOCIATION FOR THE
PUBLIC DEFENDER CASE MANAGEMENT SYSTEM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Defenders Association (NYSDA) developed software that permits indigent defense providers to monitor and track data in a uniform and consistent manner across New York State called Public Defender Case Management System (PDCMS), and

WHEREAS, the County and NYSDA originally entered into an agreement in 2013, per Resolution No. 94-2013, wherein licenses, maintenance, and support are provided to St. Lawrence County Indigent Defense Providers for the use of the PDCMS, and

WHEREAS, Resolution No. 281-2022 authorized a contract for the licenses, maintenance, and support associated with the use of the PDCMS for the period of August 22, 2022 through August 21, 2023, and

WHEREAS, the St. Lawrence County Indigent Defense Providers and NYSDA would like to extend the contract through August 21, 2024, and

WHEREAS, the \$9,000 cost associated with the licenses, maintenance, and support has been, and should continue to be, funded by State grant money received through annual distribution of the Indigent Legal Services Fund (IA011704 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Defenders Association for the Public Defender Case Management System, upon approval of the County Attorney.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR SOLID WASTE FOR EQUIPMENT REPAIRS, RECYCLING TIPPING FEES, AND BUILDING AND PROPERTY MAINTENANCE

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the expenses for Solid Waste for equipment repairs, recycling tipping fees, and building and property maintenance are projected to exceed the 2023 budget, and

WHEREAS, an account (WT081604 40801) was created to best track building improvement expenses that are capitalized at the end of the year, and included in this account are a guard shack and other miscellaneous expenses for the Ogdensburg Recycling Center and work done at the Massena Transfer Station, and

WHEREAS, recycling tipping fees have exceeded the 2023 budget due to fees increasing from \$13.27/ton in 2022 to \$104.82/ton in 2023, and fees for tires increasing from \$168.00/ton to \$193.20/ton, and

WHEREAS, repair and maintenance expenses for equipment located at the transfer stations are projected to exceed the 2023 budget as a result of increased use of outside vendors in response to a shortage of staff in the Highway Maintenance Shop, and

WHEREAS, the increase in appropriations can be offset by increasing projected revenue and decreasing other appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for Solid Waste Department Budget for equipment repairs, recycling tipping fees, and building and property maintenance, as follows:

INCREASE REVENUE:

W1021305 550FS	W LR Fees - Fuel Surcharge	\$50,000
W1021305 550MW	W LR MSW Tip Fees	100,000
W1021305 550RF	W LR Recycling - Tip Fees	20,000
W1026655 55000	W LR Sale of Equipment	<u>7,700</u>
		\$177,700

DECREASE APPROPRIATIONS:

WO081601 13000	W OPR Technical	\$40,000
WO081602 24000	W OPR Highway & Street Equip	<u>7,500</u>
		\$47,500

October 2, 2023

INCREASE APPROPRIATIONS:

WT081604 40801	W TRS Bldg Improvements	\$100,000
WT081604 42202	W TRS Equip Repair & Main	40,000
WT081604 41801	W TRS Heating-Kerosene Purch	1,500
WH081604 43018 RECY	W RECY Tipping Fees	<u>83,700</u>
		\$225,200

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR THE 2022 BRIDGE NY PROJECT FUNDED BY THE BRIDGE FORMULA PROGRAM (BFP) OFF-SYSTEM FOR COUNTY ROUTE 35 (SLAB CITY) BRIDGE OVER TROUT BROOK, BIN 3341700, PIN 775394

By Mr. Gennett, Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Bridge NY Funds.

WHEREAS, a project for the Construction/Construction Inspection Phase for the County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL), and

WHEREAS, the Board of Legislators wants to advance the above project by making a commitment of one-hundred percent (100%) of the costs for the Construction/Construction Inspection phase for the Project or portions thereof,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for the 2022 Bridge NY Project funded by the Bridge Formula Program (BFP) Off-System for County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes St. Lawrence County to pay one-hundred percent (100%) of the cost of Construction/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for Federal Aid, State Aid, or reimbursement from Bridge NY funds, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that St. Lawrence County shall be responsible for all costs of the Project which exceed the amount of Federal Aid, State Aid or Bridge NY funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the Project costs not covered by Federal Aid, State Aid or Bridge NY funding exceed the amount appropriated above, the St. Lawrence County Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or

October 2, 2023

State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and funding of Project costs of St. Lawrence County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR THE 2022 BRIDGE NY PROJECT FUNDED BY THE BRIDGE FORMULA PROGRAM (BFP) OFF-SYSTEM FOR LAZY RIVER ROAD OVER GRASSE RIVER, BIN 3341820, PIN 775332

By Mr. Gennett, Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Bridge NY Funds.

WHEREAS, a project for the Construction/Construction Inspection Phase for the Lazy river Road over Grasse River, BIN 3341820, PIN 775332 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB.L. 117-58 also known as the “Bipartisan Infrastructure Law” (BIL), and

WHEREAS, the Board of Legislators wants to advance the above project by making a commitment of one-hundred percent (100%) of the costs for the Construction/Construction Inspection phase for the Project or portions thereof,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign Contracts for the 2022 Bridge NY Project funded by the Bridge Formula Program (BFP) Off-System for Lazy River Road over Grasse River, BIN 3341820, PIN 775332, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes St. Lawrence County to pay one-hundred percent (100%) of the cost of Construction/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for Federal Aid, State Aid, or reimbursement from Bridge NY funds, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that St. Lawrence County shall be responsible for all costs of the Project which exceed the amount of Federal Aid, State Aid or Bridge NY funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the Project costs not covered by Federal Aid, State Aid or Bridge NY funding exceed the amount appropriated above, the St. Lawrence County Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and

October 2, 2023

funding of Project costs of St. Lawrence County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AMENDING RESOLUTION NO. 171-2022, "AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT BETWEEN THE DEPARTMENT OF HIGHWAYS AND THE BLACK LAKE CHAMBER OF COMMERCE, INC. FOR AN INFORMATION CENTER TO BE BUILT AND MAINTAINED ON THE COUNTY MATERIAL STORAGE SITE IN THE TOWN OF MORRISTOWN" TO INCLUDE CONSTRUCTION OF A PARKING LOT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 171-2022, adopted May 2, 2022, authorized the Chair to sign an agreement between the Department of Highways and the Black Lake Chamber of Commerce, Inc. for an information center to be built and maintained on the County material storage site, and

WHEREAS, the resolution did not include the construction of a parking lot, which is required by code,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the amending Resolution No. 171-2022, "Authorizing the Chair to sign an agreement between the Department of Highways and the Black Lake Chamber of Commerce, Inc. for an information center to be built and maintained on the County material storage site in the Town of Morristown" to include construction of a parking lot, upon approval of the County Attorney.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN ANNUAL SERVICE AGREEMENT WITH TRANE U.S. INC. FOR HEATING, VENTING, AND AIR CONDITIONING (HVAC) SERVICES FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Department of Highways has HVAC units throughout its buildings, including the new outposts in Lisbon, Potsdam, and Russell, and

WHEREAS, the County has contracted with TRANE US, Inc. ("TRANE") for the maintenance of these units since their installation, and

WHEREAS, TRANE has updated the renewal documents for the period of October 1, 2023 to September 30, 2024 to include the new Highway outposts at a total cost of \$22,515 (HR051304 42202),

NOW, THEREFORE, BE IT RESOLVED that Board of Legislators authorizes the Chair to sign an annual service agreement with TRANE US, Inc. for heating, venting, and air conditioning (HVAC) Services for the Department of Highways, upon approval of the County Attorney.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AUTHORIZING COLLECTION OF OMITTED TAXES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Sections 520 and 551 of the Real Property Tax Law make provisions for the taxation of exempt property upon transfer of title and addition of omitted parcels from the roll of the previous year, and

WHEREAS, Section 520 states that the property shall be taxed pro rata for the unexpired portion of any fiscal year during which said transfer of title occurred, and

WHEREAS, for purposes of any fiscal year or years during which title to such property is transferred, such property shall be deemed to have been omitted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the addition of omitted taxes to the 2024 tax roll pursuant to Sections 520 and 551 under Title 3 of Article Five of the Real Property Tax Law.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

ADOPTION OF THE EQUALIZATION RATES FOR 2024 COUNTY TAXES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Section 900 of the New York State Real Property Tax Law requires that county taxes be levied upon the basis of the full valuation of taxable real property determined in accordance with Article 8 of that law, and

WHEREAS, Article 8 requires the apportionment of county taxes upon the aggregate full value of taxable real property in each city and town determined by dividing the assessed valuation thereof by the county equalization rate established for each city and town by the county equalization agency, and

WHEREAS, Section 804 of the New York State Real Property Tax Law requires the adoption of the county equalization rates by the county legislature,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts the equalization rates for 2024 County Taxes, as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Ogdensburg	100.00
Brasher	85.00
Canton	74.00
Clare	2.07
Clifton	78.00
Colton	90.00
DeKalb	78.00
DePeyster	100.00
Edwards	70.00
Fine	93.00
Fowler	8.80
Gouverneur	81.00
Hammond	80.00
Hermon	88.00
Hopkinton	85.00
Lawrence	83.00
Lisbon	65.00
Louisville	65.00
Macomb	42.00
Madrid	75.50
Massena	82.00
Morristown	86.00
Norfolk	69.00
Oswegatchie	92.00
Parishville	5.30
Piercefield	83.00

October 2, 2023

Pierrepont	75.00
Pitcairn	100.00
Potsdam	74.00
Rossie	88.00
Russell	62.00
Stockholm	72.00
Waddington	70.00

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

ENCOURAGING GOVERNOR HOCHUL TO SIGN SENATE BILL S.1466 AND ASSEMBLY BILL A.250-A AUTHORIZING PAYMENTS TO NON-PARTICIPATING OR NON-PREFERRED PROVIDERS OF EMERGENCY MEDICAL SERVICES LICENSED UNDER ARTICLE 30 OF THE PUBLIC HEALTH LAW

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Burke, District 12 and Ms. Curran, District 15

WHEREAS, legislation authorizing payment to non-participating or non-preferred providers of Emergency Medical Services (EMS) licensed under Article 30 of the Public Health Law has been introduced and passed both the New York State Senate and Assembly, and

WHEREAS, currently, payments for services rendered by non-participating and non-preferred EMS providers are made from health insurers to the users of EMS services which requires EMS agencies to collect payment from the user for said services instead of directly from the insurance provider, and

WHEREAS, often, users of EMS services fail to turn over payments requiring EMS agencies to incur additional costs in the collection process or writing off the revenue as uncollectable, and

WHEREAS, this practice has significantly contributed to the financial strain faced by many EMS agencies operating throughout St. Lawrence County and New York State, and

WHEREAS, if signed, the legislation will amend Sections 3224-a, 3216, 3221, and 4303 of the New York State Insurance Law and ensure that EMS agencies receive direct payment for all appropriate EMS services upon submission of an invoice to the insurance company without the need for the EMS agency to be a preferred provider,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators encourages Governor Hochul to sign Senate Bill S.1466 and Assembly Bill A.250-A authorizing payments to non-participating or non-preferred providers of emergency medical services licensed under Article 30 of the Public Health Law, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

**URGING THE NEW YORK STATE LEGISLATURE AND GOVERNOR HOCHUL
TO DRAFT AND ENACT LEGISLATION REGARDING AN
IDENTIFICATION PROCESS FOR VOTERS**

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Perkins, District 7

WHEREAS, this Country was formed on the principles of democracy and our forefathers fought for our rights to elect our representation, and

WHEREAS, the majority of the states in the United States requires identification of a voter which increases the confidence of the public and ensures a fair election process, and

WHEREAS, the Board of Elections may not always get notification of a voter registering in another location or of the death of a registered voter, and

WHEREAS, in the current economy, some Board of Elections may not have sufficient funding or staffing to purge voters rolls of individuals who no longer live in each election district or county, as required, and

WHEREAS, in a day and age where the ability to work does not necessarily need to be where you live allows for more individuals to be transient in nature and the addition of identification for voters will assist in keeping all voter rolls current, and

WHEREAS, the requirement of the State of New York is to compare the signature on file, but this does not necessarily help maintain current voter registration, as name and address changes are not always communicated in the current process, and

WHEREAS, the subject of the resolution is not an action as defined by 6 N.Y.C.R.R. §617.2(b) and therefore no further SEQRA review would be required,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators urges the New York State Legislature and Governor Hochul to draft and enact legislation regarding an identification process for voters, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded to Governor Kathy Hochul; Senator Mark Walczyk; Senator Dan Stec; Assemblyman Ken Blankenbush; and Assemblyman Scott Gray.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

**MODIFYING THE 2023 BUDGET FOR THE COUNTY ADMINISTRATOR’S OFFICE
FOR COSTS ASSOCIATED WITH DOCUMENT MANAGEMENT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, in an effort to build an effective Records Management Program, St. Lawrence County hosted an on-site shredding event in July 2023, in which six (6) departments participated disposing of obsolete records, and

WHEREAS, outsourcing for data imaging and shredding services with New York State Industries for Disabled, Inc. (NYSID) also occurred throughout the year, and

WHEREAS, a transfer of funds is needed to cover the cost of document management,

NOW, THEREFORE, BE IT RESOLVED that the Treasurer is authorized to modify the 2023 Budget for the County Administrator’s Office for costs associated with document management, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$12,500
----------------	----------------------------	----------

INCREASE APPROPRIATIONS:

B1014604 43006	B Document Management	\$12,500
----------------	-----------------------	----------

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NORTHERN TIER CONTRACTING, INC. AND MODIFYING THE 2023 BUDGET FOR THE ST. LAWRENCE COUNTY FORMER SHERIFF'S HOUSE AND JAIL ROOF AND FAÇADE ALTERATION PROJECT

By Mr. Gennett, Chair, Finance Committee

Co-Sponsored by Mr. Lightfoot, District 3; Mr. Denesha, District 6; Mr. Webster, District 11

WHEREAS, the St. Lawrence County Jail located on Judson Street, Canton closed in 2009 following the construction of a new Correctional Facility on Commerce Lane in Canton, and

WHEREAS, the original County Jail was constructed in 1829 on land donated by David Judson following the relocation of the County Seat in 1828, and

WHEREAS, after a fire that destroyed the structure, the Jail was rebuilt in 1898, with renovations again in 1928 that included additional cells, renovations continued with a new dormitory constructed in 1984, and finally the last renovations were complete in 1996, and

WHEREAS, since the Facility officially closed, there have been minor renovations to the facility to provide for secure storage for voting machines, a training area for elections workers, and general storage, and

WHEREAS, the Board of Legislators is looking at options for repurposing the facility and in order that the area be adequately prepared for new uses, the facility needs to have some of the deferred maintenance addressed, beginning with the roof and stone walls surrounding the Facility, and

WHEREAS, the first recommended project is the replacement of the roof over the former jail cell blocks and the Sheriff's House accompanied by the repointing of the stone work to reduce the moisture and precipitation inside the facility, and

WHEREAS, a competitive process was undertaken and two bids were received with an addendum to provide for the work to be completed at a later date, mindful that the historical appearance of the Facility be maintained, and

WHEREAS, in addition, the antiquated equipment and antennas located on the roof structure will also be removed as a part of this project, and

WHEREAS, it is recommended that Northern Tier Contracting, Inc. be awarded the bid and be authorized to proceed with the project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Northern Tier Contracting, Inc. to complete the Former Jail and Sheriff's House Roof and Façade Alteration Project, and

October 2, 2023

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2023 Budget as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$875,000
----------------	---	-----------

INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$875,000
----------------	---------------------------------------	-----------

INCREASE APPROPRIATIONS:

T6199509 90600	T IFT GF Transfer to CP	\$875,000
----------------	-------------------------	-----------

INCREASE APPROPRIATIONS:

BG619974 43007 BDUP	B BLDG Upgrades Co. Facilities Improvements	\$875,000
---------------------	---	-----------

INCREASE REVENUE:

T6650319 90100	T IFT CP Transfers from GF	\$875,000
----------------	----------------------------	-----------

BE IT FURTHER RESOLVED that there are potential areas of asbestos in the stone mortar along the stone walls, which could increase the cost to appropriately and safely address the items, so funds will be set aside in the capital reserve for 2024, if necessary to complete the Project.

October 2, 2023

Finance Committee: 9-25-2023

RESOLUTION NO. _____

MODIFYING THE 2023 BUDGET FOR ARCHITECTURAL AND DESIGN SERVICES FOR THE PUBLIC SAFETY COMPLEX RENOVATION PROJECT

By Mr. Gennett, Chair, Finance Committee
Co-Sponsored by Mr. Lightfoot, District 3; Mr. Denesha, District 6; Mr. Webster, District 11

WHEREAS, the design and planning for renovations at the Public Safety Complex has been underway for more than twelve (12) months, and

WHEREAS, the design and architectural services required during the planning phase for renovations have included Beardsley Design Associates and NYSTEC providing consulting services surrounding the upgrade to the Public Safety Answering Point (PSAP), and

WHEREAS, Resolution No. 136-2022 and Resolution No. 74-2023 provided the authorization for the contract and appropriations for the services in the amount of \$153,501 thus far, and

WHEREAS, Resolution No. 101-2023 addressed appropriations for the work to be completed by the New York State Technology Enterprise Corporation (NYSTEC) in the amount of \$120,000 with the balance of \$39,732.40 remaining for work to be completed in 2024, and

WHEREAS, the delay in the bid release and contract award requires that another resolution be adopted to appropriate additional funding associated with the Project for the ongoing work competed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2023 Budget for the Capital Project in the County Administrator’s Office for the Public Safety Complex Renovation Project, and

DECREASE APPROPRIATIONS:

B1019904 49700 B SPEC Contingency Account \$300,000

INCREASE APPROPRIATIONS:

BG619974 43007 PSC B Public Safety Complex Building Improvement \$300,000

INCREASE APPROPRIATIONS:

T6199509 90600 T IFT GF Transfer to CP \$300,000

INCREASE REVENUE:

T6650319 90100 T IFT CP Transfer from GF \$300,000

October 2, 2023

BE IT FURTHER RESOLVED that the bids are anticipated to be released within the next ten days and any remaining costs for architectural services will be included in the resolution that awards the contracts for the Project.

RESOLUTION NO. _____

AUTHORIZING FILLING OF VACANCIES

By Mr. Fay, District 9 and Ms. Curran, District 15

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

WHEREAS, the Vacancy Review Committee reviewed thirteen (13) positions in five (5) departments, and of those reviewed one (1) positions was a request for a new position,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Sheriff /Civil	Account Clerk	100100046	FT	Provisional	Immediate
Public Health	Keyboard Specialist	003100100	FT	Permanent	Immediate
Social Services /Medicaid	Senior Clerk	002400003	FT	Contingent	Immediate
Social Services /Medicaid	Principal Social Welfare Examiner	814200004	FT	Provisional	Immediate
Social Services /TA SNAP	Secretary I	005100029	FT	Permanent	Immediate
Social Services /Employment	Employment Coordinator	813900002	FT	Provisional	Immediate
Social Services / Preventive/Foster Care	Caseworker	815000060	FT	Permanent	Immediate
Social Services / Preventive/Foster Care	Caseworker	815000001	FT	Contingent	Immediate
Social Services /CPS	Caseworker	815200018	FT	Contingent	Immediate
Highway	Fiscal Manager*	101200005	FT	Permanent	Immediate
Highway	Motor Equipment Operator	310000029	FT	Permanent	Immediate
Highway	Heavy Equipment Operator	310100003	FT	Permanent	Immediate
Solid Waste	Site Crew Leader	332300001	FT	Contingent	Immediate

*new position

BE IT FURTHER RESOLVED that Position No. 318100002, Assistant Highway Administration Manager, be abolished upon vacancy, in Highway, and

BE IT FURTHER RESOLVED for any positions funded by grants, and the grant goes away, those positions will be abolished, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

October 2, 2023

RESOLUTION NO. _____

**AUTHORIZING DEPARTMENT HEADS TO SIGN AFFILIATION AGREEMENTS
WITH INSTITUTIONS OF HIGHER EDUCATION ESTABLISHING COUNTY
DEPARTMENTS AS EXTERNSHIP SITES**

By Ms. Curran, District 15

WHEREAS, departments within St. Lawrence County Government would like to be established as host sites for externship opportunities to students at Clarkson University, St. Lawrence University, and institutions of higher education in the State University of New York (SUNY) System, from time-to-time, as may be appropriate, and

WHEREAS, an affiliation agreement with institutions of higher education for externs would become effective and continue in full force and effect until terminated by either party, and

WHEREAS, given the routine nature of such agreements, unless specifics of the type of work to be completed by an extern dictates specific agreement, it is inefficient to require that a separate resolution be sought prior to signing each such affiliation agreement that may be required from time to time,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Directors of County Departments to sign affiliation agreements with Clarkson University, St. Lawrence University, and institutions of higher education in the State University of New York (SUNY) System, to include other institutions of higher education as necessary, establishing County departments as internship sites until terminated by either party, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that copies of the signed agreements be sent to the County Administrator.

October 2, 2023

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DONNA BROWN TO PROVIDE ASSISTANCE AND TRAINING IN THE REAL PROPERTY TAX OFFICE

By Mr. Gennett, District 13

WHEREAS, Position No. 108400004, Coordinator of Real Property Tax Services III, was vacated on February 28, 2023, due to retirement at which time the Department of Real Property hired a new Coordinator of Real Property Tax Services III, and

WHEREAS, this position is responsible setting up tax bill processing for towns, schools, and villages, as well as handling chargebacks, re-levies, printing of assessment and tax rolls for all municipalities in the County, and

WHEREAS, the Coordinator of Real Property Tax Services III, who retired, had 35 years of service with vast knowledge of the process, and

WHEREAS, additional training is needed to assist and prepare for tax billing and assessment processing as the Real Property Tax Office is undertaking the creation of a tax bill that includes the City of Ogdensburg and St. Lawrence County together on one property tax bill for January 2024, and

WHEREAS, the contract will be considered for the professional services and will be paid at a rate of \$40/hour (R1013551 19000) for a period not to exceed three (3) months starting October 2023,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Donna Brown to provide assistance and training in the Real Property Tax Office, upon approval of the County Attorney.

October 2, 2023

RESOLUTION NO. _____

**APPOINTING AN INTERIM DIRECTOR OF PUBLIC HEALTH
FOR ST. LAWRENCE COUNTY**

By Mr. Hull, District 8; Mr. Burke, District 12; and Ms. Curran, District 15

WHEREAS, the current Director of Public Health, appointed in 2022, has given notice of her departure from the Position, and

WHEREAS, there is need to fill the position of Public Health Director on an interim basis until such time as a Search Committee can undertake a recruitment process and make a recommendation for a permanent appointment to be considered by the Board of Legislators, and to be approved by New York State Department of Health,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators appoints _____ to the position of Interim Director of Public Health at a salary of \$ _____, to commence October 3, 2023, until the permanent appointment of Director of Public Health for St. Lawrence County