

St. Lawrence County  
**BOARD OF LEGISLATORS**  
48 Court Street, Court House  
Canton, New York 13617-1169  
(315) 379-2276  
FAX (315) 379-2463

**RUTH A. DOYLE**  
County Administrator

**WILLIAM J. SHERIDAN**  
Chair, Board of Legislators

**SERVICES COMMITTEE AGENDA**  
**MR. JOSEPH LIGHTFOOT, CHAIR**  
**MONDAY, JANUARY 24, 2022**  
**\*\*\*BOARD ROOM AND VIA YOUTUBE\*\*\***  
**\*\*\*5:30 P.M.\*\*\***

**\*\*PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 11, IN EFFECT UNTIL FEBRUARY 1, 2022, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE\*\***

**1. CALL TO ORDER AND APPROVAL OF THE AGENDA**

**2. APPROVAL OF MINUTES – November 15 and December 13**

**3. COMMUNITY SERVICES – JAY ULRICH**

- A. Modifying the 2022 Budget for Community Services to Accept Stop-DWI High Visibility Engagement Campaign Funds from the State of New York Governor's Traffic Safety Committee (Res)
- B. Authorizing the Chair to Sign a Cooperative Agreement with the North Country Initiative for Promise Practices Funds for Community Services (Res)
- C. Authorizing the Chair to Sign a Contract and a Business Associates Agreement with Central New York Health Home Network, Inc. (Res)
- D. Authorizing the Chair to Sign 2022 Contracts for Community Services (Res)
- E. Modifying the 2021 Budget for Community Services for Funding Received from New York State Office of Mental Health as Pass through Funding to Approved Agencies (Res)
- F. Modifying the 2022 Budget for Community Services for Renovation of the Mental Health and Addiction Services Clinics at the Human Services Center (Res)
- G. Modifying the 2021 Budget for Community Services for Funding From OASAS Substance Abuse Prevention and Treatment Block Grant Supplemental Stabilization Funds (Res)
- H. Modifying the 2022 Budget for Community Services for Funding From OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Supplemental Workforce Development Funds (Res)
  - I. Clinic Updates (Info)
  - J. Mandated Medical Assisted Treatment in the County Correctional Facility (Discussion)
  - K. Opioid Treatment Program Progress (Discussion)

**4. SOCIAL SERVICES – HEATHER RAND**

- A. Social Services Statistics (Info)

**5. LEGISLATOR BILL SHERIDAN**

- A. Proclaiming January 23-29, 2022 as School Choice Week in St. Lawrence County (Res)

**6. LEGISLATOR RITA CURRAN**

- A. Proclaiming the Month of February as Black History Month in St. Lawrence County with the 2022 Theme Being, "Black Health and Wellness" (Res)

**7. LEGISLATOR DAVE FORSYTHE**

- A. Opposing the Potential Ban on Wood Burning in New York as Proposed by the Climate Action Council (Res)

**8. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

A. Public Health

1. Create and Fill a Keyboard Specialist, Position No. 003100109
2. Fill a Keyboard Specialist, Position No. 003100100

B. Community Services

1. Create and Fill Clinic Manager, Position No. 512800001
2. Abolish a Part Time Medical Director and Create and Fill Full Time Medical Director, Position No. 510900004
3. Create and Fill a Chemical Dependency Counselor, Position No. 510400017

C. Social Services

1. Fill a Senior Employment and Training Coordinator in Employment, Position No. 703100001
2. Create and Fill a Medical Services Supervisor in Medicaid/Medical, Position No. 817000004

**9. COUNTY ADMINISTRATOR'S REPORT**

**10. COMMITTEE REPORTS**

- A. Board of Health (Acres)
- B. CDP Board of Directors (Sheridan)
- C. Community Services Board (Curran)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

**11. OLD/NEW BUSINESS**

**12. EXECUTIVE SESSION**

- A. Litigation
- B. Personnel
- C. Negotiations
- D. Appointments

**13. ADJOURNMENT – If there is no further business.**

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES TO ACCEPT STOP-DWI HIGH VISIBILITY ENGAGEMENT CAMPAIGN FUNDS FROM THE STATE OF NEW YORK GOVERNOR'S TRAFFIC SAFETY COMMITTEE**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the Community Services STOP-DWI Program has been awarded \$2,500 through the Governor's Traffic Safety Committee with a contract period of October 1, 2021 to September 30, 2022, an increase for 2020-2021, and

**WHEREAS**, the DWI High Visibility Engagement Campaign Funds (formally known as Crackdown) provides funding that will cover costs related to increased impaired driving saturation patrols during State-specified holidays, and engaging the public with educational materials, and

**WHEREAS**, the 2022 Budget was prepared with an original budget of \$15,000 to cover these high visibility/saturation patrols,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services to accept STOP-DWI High Visibility Engagement Campaign Funds from the State of New York Governor's Traffic Safety Committee, as follows:

**INCREASE APPROPRIATIONS:**

A7133154 43007 GTSC	GTSC Other Fees and Services	\$2,500
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**INCREASE REVENUE:**

A7133895 56000 GTSC	A State Aid GTSC	\$2,500
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February 7, 2022

Services Committee: 1-24-2021

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A COOPERATIVE AGREEMENT WITH THE  
NORTH COUNTRY INITIATIVE FOR PROMISING PRACTICES FUNDS FOR  
COMMUNITY SERVICES**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, North Country Initiative (NCI) is a partnership of hospitals, independent physicians, and community providers working together to reform the healthcare system in the Tug Hill Seaway Region, and

**WHEREAS**, St. Lawrence County Community Services Addictions and Mental Health Clinics are a qualified NCI Partner who are a member of the clinically integrated network within the counties of Jefferson, Lewis, and St. Lawrence, and

**WHEREAS**, Community Services Addictions and Mental Health Clinics have proposed a project for incorporating virtual reality into the treatment process as part of the NCI DSRIP Promising Practice Fund, and

**WHEREAS**, Community Services has received one-time grant funding from NCI Promise Practices Funds in the amount of \$23,900, and these funds will be used for the purchase of three virtual reality units as per Resolution No. 172-2021,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Cooperative Agreement with the North Country Initiative (NCI) for Promise Practices Funds, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** any remaining funds will be rolled over to future budgets until the grant is fully expended.

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT AND A BUSINESS  
ASSOCIATES AGREEMENT WITH CENTRAL NEW YORK  
HEALTH HOME NETWORK, INC.**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, Community Services has determined that securing care management services can be an effective and efficient means to offer quality of care to St. Lawrence County residents, and

**WHEREAS**, Central New York Health Home Network, Inc. (CNYHHN) is a collection of six (6) core services to assist high-risk and high-need individuals with complex combinations of chronic conditions and/or severe mental illness with Medicaid so that they can better utilize health care, social services, community, and natural supports, and

**WHEREAS**, these services will be provided by a Community Services Case Manager with CNYHHN handling the billing and any revenue generated will be reimbursed to St. Lawrence County Community Services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract and Business Associates Agreement with Central New York Health Home Network, Inc., upon approval of the County Attorney.

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN 2022 CONTRACTS  
FOR COMMUNITY SERVICES**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, the following organizations have appropriations in the 2022 Community Services Budget,

**WHEREAS**, these contracts are modified annually and the timing occurs after the annual authorization provided in December each year and may be continuously updated throughout the year,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATION</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>
Catholic Charities (CSS)	A4143224 465CC	\$226,747
Catholic Charities (CRV)	A4243224 465CC	\$119,498
North Country Freedom Homes	A2342504 46500	\$590,984
North Country Transitional Living Services (CRV)	A4243224 465TL	\$100,254
North Country Transitional Living Services (OFS)	A4443224 465TL	\$143,888
Northern Regional Center (OFS)	A4443224 465NR	\$168,312
The Arc Jefferson-St. Lawrence NY (CSS)	A4143224 465AR	\$212,613
The Arc Jefferson-St. Lawrence NY (CRV)	A4243224 465AR	\$59,096
The Arc Jefferson-St. Lawrence NY (OFS)	A4443224 465AR	\$247,113
Reachout, Inc. (CSS)	A4143224 465RO	\$50,846
Reachout, Inc. (CRV)	A4243224 465RO	\$275,668
Reachout, Inc. (CRV)	A4243224 465RO HLINE	\$27,000
Reachout, Inc. (CPP)	A4343224 465RO	\$33,739
Seaway Valley Prevention Council (SVPC)	A2442504 46500	\$1,076,057
St. Joseph's Rehabilitation Center	A2142304 46500	\$164,366
STEP-BY-STEP (CSS)	A4143224 465SS	\$95,984
STEP-BY-STEP (CRV)	A4243224 465SS	\$95,561
STEP-BY-STEP (CPP)	A4343224 465SS	\$175,228
United Helpers (CRV)	A4243224 465UH	\$25,505
United Helpers (OFS)	A4443224 465UH	\$589,065

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2021 BUDGET FOR COMMUNITY SERVICES FOR FUNDING  
RECEIVED FROM NEW YORK STATE OFFICE OF MENTAL HEALTH  
AS PASS THROUGH FUNDING TO APPROVED AGENCIES**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, Community Services has received an updated New York State Office of Mental Health (OMH) State Aid Funding authorization to St. Lawrence County as pass through funding for community agencies that includes salary and fringe support adjustments, and

**WHEREAS**, this is one-hundred percent (100%) pass through funding for contract agencies,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2021 Budget for Community Services for funding received from New York State Office of Mental Health (OMH) as pass through funding to approved agencies, as follows:

**INCREASE APPROPRIATIONS:**

A4243224 465CC	A CRV Catholic Charities	\$31
A4143224 465AR	A CSS ARC	29
A4243224 465AR	A CRV ARC Advances	103
A4443224 465AR	A OFS ARC Advances	68
A4143224 465RO	A CSS Reachout Advances	27
A4243224 465RO	A CRV Reachout Advances	579
A4343224 465RO	A CPP Reachout Advances	71
A4143224 465SS	A CSS Step By Step Advances	165
A4243224 465SS	A CRV Step By Step Advances	60
A4343224 465SS	A CPP Step By Step Advances	78
		<u>\$1,211</u>

**INCREASE REVENUE:**

A4134905 56000	A SA CSS Mental Health	\$221
A4234905 56000	A SA CR Other Mental Health Programs	773
A4334905 56000	A SA CPP Other Mental Health Programs	149
A4434905 56000	A SA OFS Other Mental Health Programs	68
		<u>\$1,211</u>

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES FOR  
RENOVATION OF THE MENTAL HEALTH AND ADDICTION SERVICES CLINICS  
AT THE HUMAN SERVICES CENTER**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, Community Services has recognized the need for updates to the environment in the clinics at the Human Services Center, and

**WHEREAS**, renovations would consist of replacing flooring (\$114,846) which includes removal of existing flooring, preparation for vinyl flooring in the corridors, bathrooms, chart rooms, copy machine areas and new clinic space, carpet in the offices, cove base installation, and material removal, and

**WHEREAS**, the replacement of the inner-office area cubicles to be reconfigured to optimize use of space (\$44,022), to include cubicles and installation (\$36,686) and delivery/installation (\$7,337), and

**WHEREAS**, the replacement of cloth chairs with vinyl seating for 30 waiting room chairs for the Canton, Ogdensburg and Massena Clinics in the amount \$5,746 and 48 conference room chairs in the amount of \$8,592 for these same clinics, and

**WHEREAS**, funding for this project is available through the use of unrestricted DSRIP Funds,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services for renovation of the Mental Health and Addiction Services Clinics at the Human Services Center, as follows:

**INCREASE APPROPRIATIONS:**

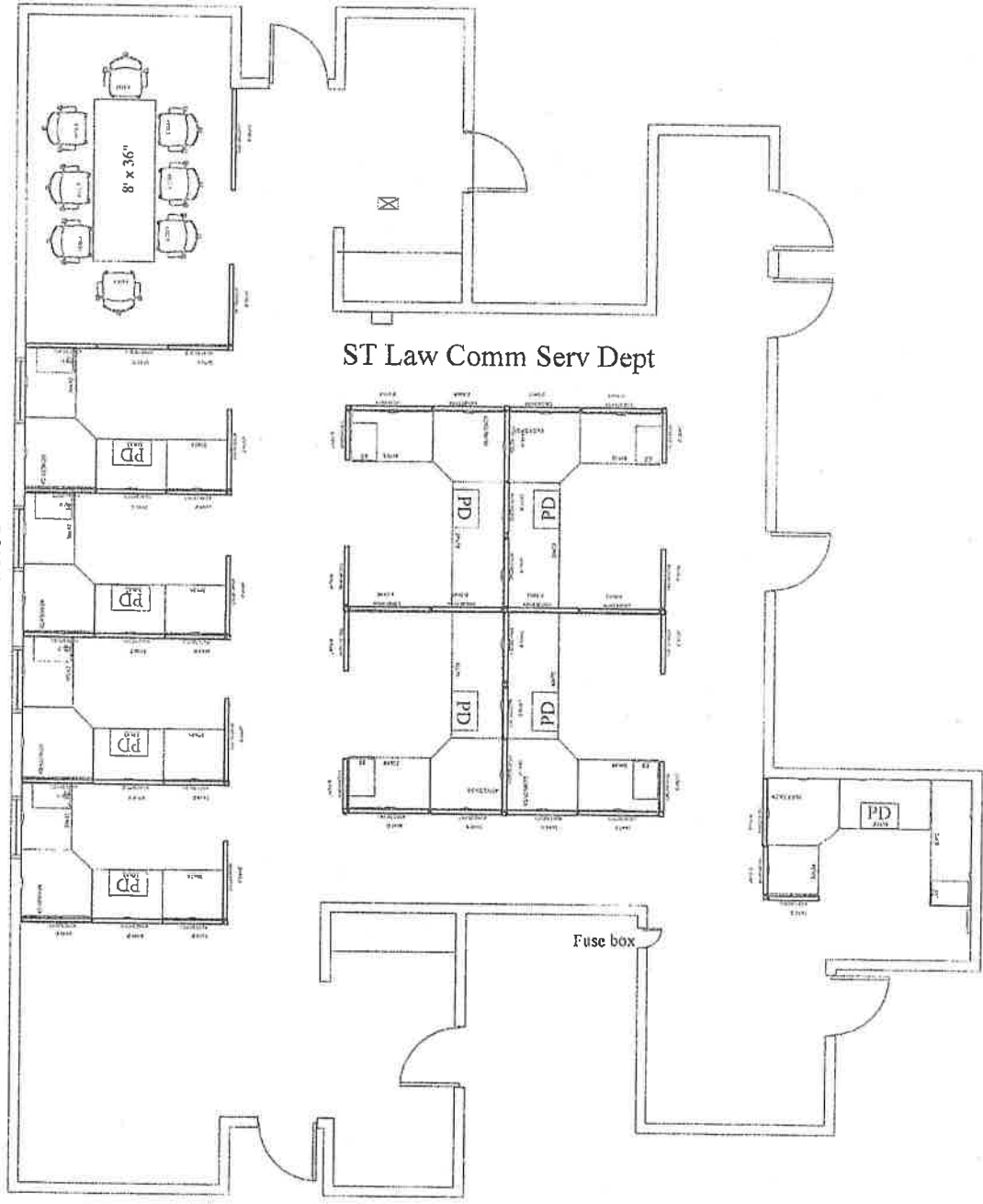
A1142502 21000 DSRP	A CACD Furniture & Furnishings	\$86,434
A1342502 21000 DSRP	A OGCD Furniture & Furnishings	3,211
A3143202 21000 DSRP	A MHOC Furniture & Furnishings	<u>83,561</u>
		\$173,206

**INCREASE REVENUE:**

A3134905 56000 DSRP	A SA Mental Health	\$86,434
A3334905 56000 DSRP	A SA Other Mental Health Programs	3,211
A4134905 56000 DSRP	A SA CSS Mental Health	<u>83,561</u>
		\$173,206



58.8



ST Law Comm Serv Dept

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2021 BUDGET FOR COMMUNITY SERVICES  
FOR FUNDING FROM OASAS SUBSTANCE ABUSE PREVENTION AND  
TREATMENT BLOCK GRANT SUPPLEMENTAL STABILIZATION FUNDS**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, Community Services has received a funding modification from OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Program, and

**WHEREAS**, annually, the SAPT Block Grant Program provides funds to states and territories to help plan, implement, and evaluate activities that prevent and treat substance abuse and promotes public health, and

**WHEREAS**, the SAPT Block Grant is administered by the Substance Abuse and Mental Health Services Administration (SAMHSA) and managed by OASAS in New York State, and

**WHEREAS**, Community Services would use SAPT Funds for prevention, treatment, recovery support, and other supportive services, and

**WHEREAS**, Community Services would use SAPT Funds to offset startup cost of expanding our Article 32 Outpatient Clinic to become an integrated OTP Clinic that will provide all forms of Medication Assisted Treatment,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services for funding from the OASAS SAPT Block Grant Program, as follows:

**INCREASE APPROPRIATIONS:**

A1Z42502 26000 STB	Other Equipment	\$39,294
A1Z42504 42001 STB	Computer Supplies	<u>4,000</u>
		\$43,297

**INCREASE REVENUE:**

A1Z44885 57000 STB	SAPT Block Grant II	\$43,297
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**BE IT FURTHER RESOLVED** any remaining funds will be rolled over to future budgets until the grant is fully expended.

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2022 BUDGET FOR COMMUNITY SERVICES  
FOR FUNDING FROM OASAS SUBSTANCE ABUSE PREVENTION  
AND TREATMENT (SAPT) BLOCK GRANT SUPPLEMENTAL  
WORKFORCE DEVELOPMENT FUNDS**

By Mr. Lightfoot, Chair, Services Committee

**WHEREAS**, Community Services has received funding modifications from OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Program, and

**WHEREAS**, annually, the SAPT Block Grant Program provides funds to states and territories to help plan, implement, and evaluate activities that prevent and treat substance abuse and promote public health, and

**WHEREAS**, the SAPT Block Grant is administered by the Substance Abuse and Mental Health Services Administration (SAMHSA) and managed by OASAS in New York State, and

**WHEREAS**, Community Services would use SAPT Funds for prevention, treatment, recovery support, and other supportive services, along with professional training, certification exams, application fees, educational materials, staff overtime to participate in training,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2022 Budget for Community Services for funding from OASAS Substance Abuse Prevention and Treatment (SAPT) Block Grant Supplemental Workforce Development Funds, as follows:

**INCREASE APPROPRIATIONS:**

A1Z42501 11000 TRAN	A Direct Service Worker	\$6,500
A1Z42508 81000 TRAN	Retirement	945
A1Z42508 83000 TRAN	Social Security	497
A1Z42508 83000 TRAN	Workers Comp	171
A1Z42508 84500 TRAN	Group Life Insurance	11
A1Z42508 86000 TRAN	Hospital & Medical Insurance	2,779
A1Z42508 86500 TRAN	A Dental Insurance	73
A1Z42508 89000 TRAN	Vision Insurance	26
A1Z42504 42000 TRAN	Supplies and Materials	2,000
A1Z42504 41102 TRAN	Education and Workshops	18,000
A1Z42504 43007 TRAN	Other Fees and Services	3,100
		<u>\$34,102</u>

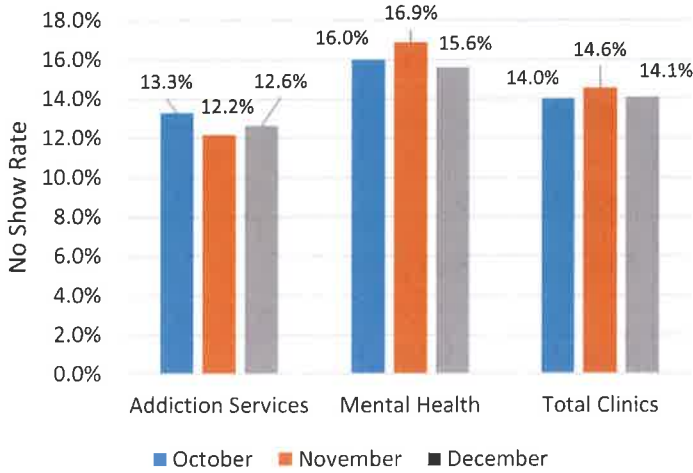
**INCREASE REVENUE:**

A1Z44885 57000 TRAN	SAPT Block Grant I	\$34,102
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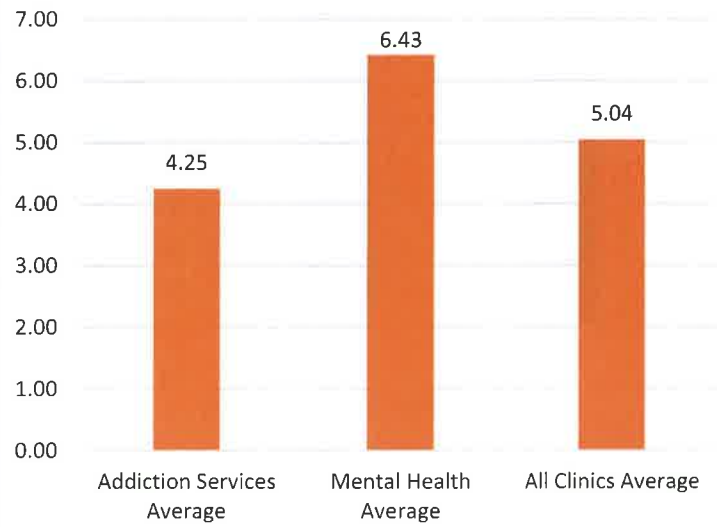
**BE IT FURTHER RESOLVED** any remaining funds will be rolled over to future budgets until the grant is fully expended.

## Community Services Update December 2021

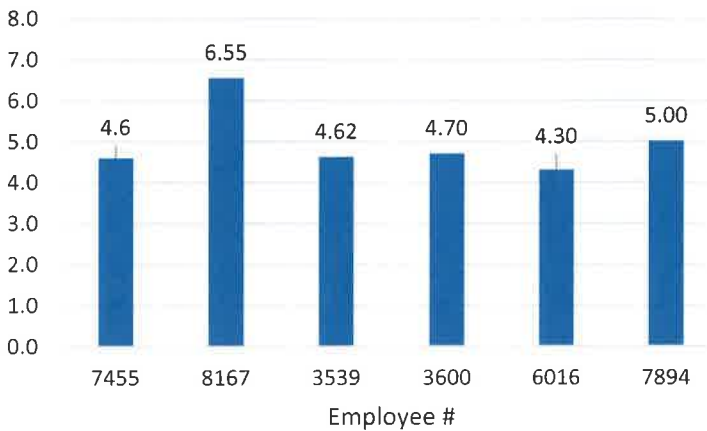
### No Show Rates By Month (23.3% Before Call Reminders)



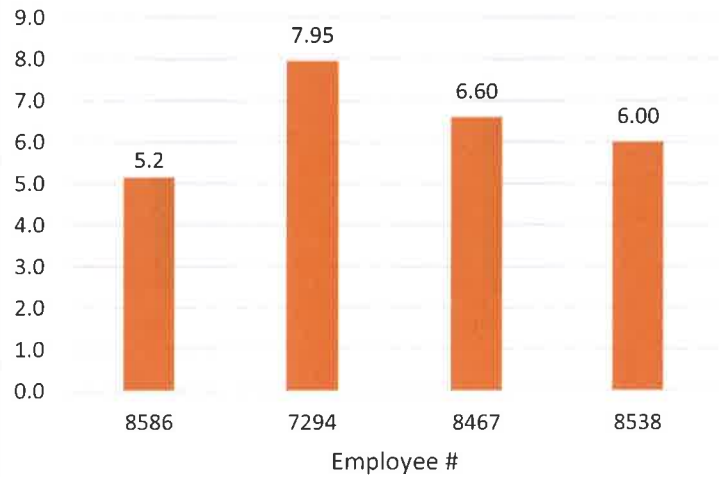
### Clinic Counselor Visits Average



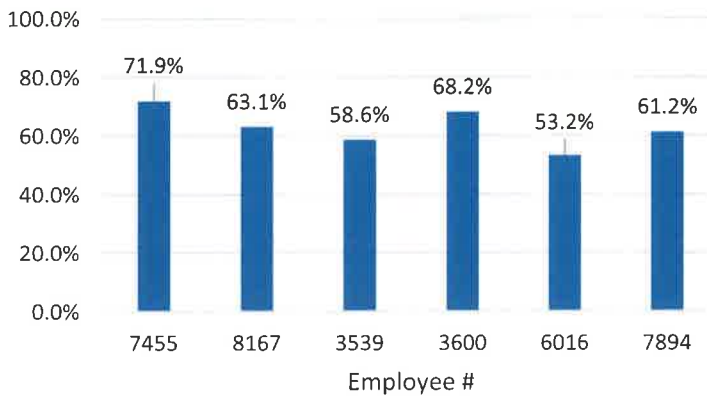
### Addiction Services Visits Per Seven Hours



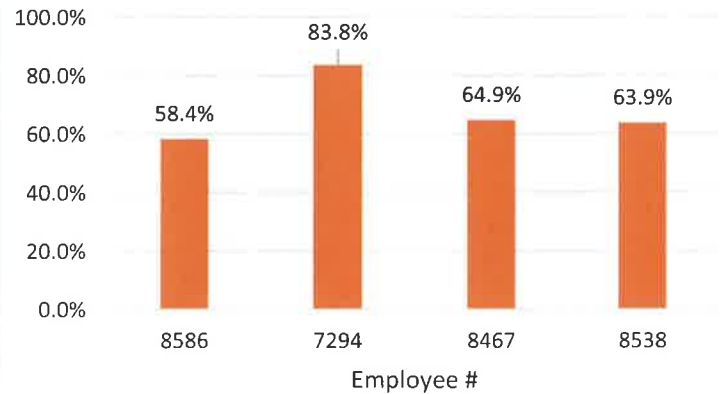
### Mental Health Visits Per Seven Hours



### Addiction Services Weighted Face to Face %

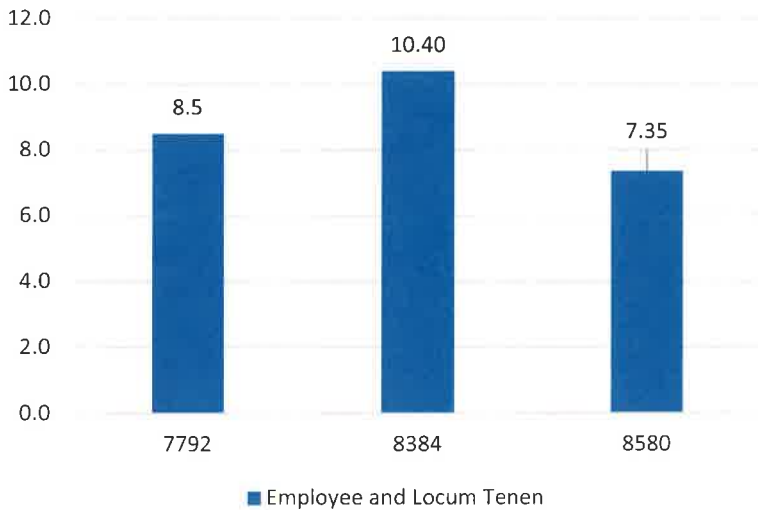


### Mental Health Weighted Face to Face %



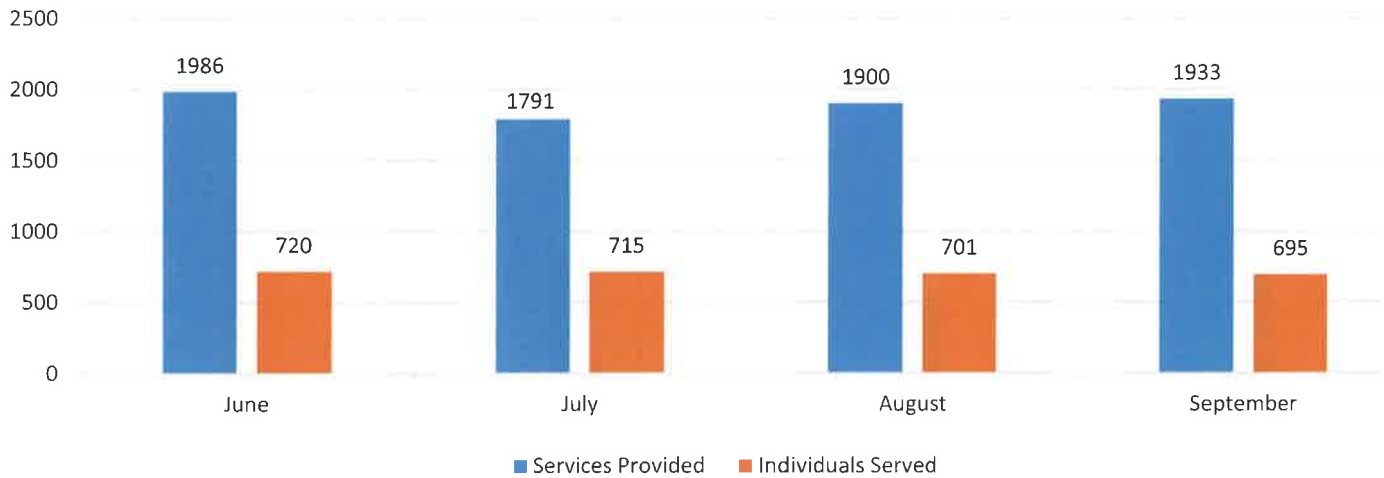
Note: Calculations no longer include "Group Attendees", now based off from number of groups, as of December 2019.

### Prescriber Visits Per Seven Hours

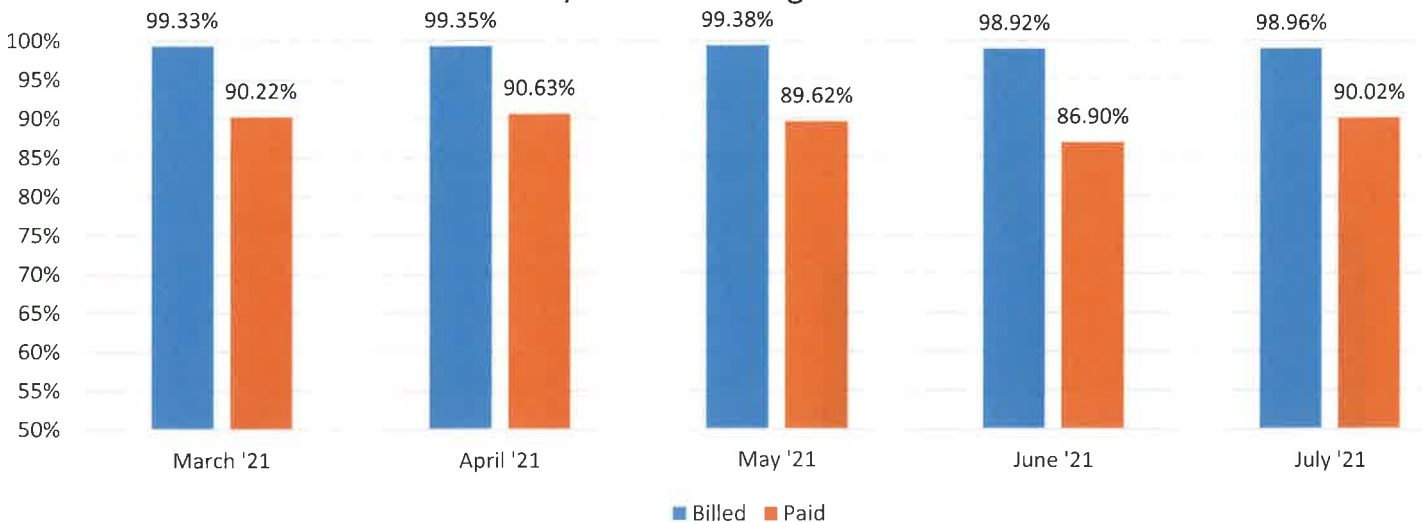


Waiting Lists	Number
Canton AS	14
Gouverneur AS	4
Massena AS	0
Ogdensburg AS	0
<b>Addiction Services Total</b>	<b>18</b>
<b>Mental Health Total</b>	<b>75</b>

### Services Provided - All Clinics

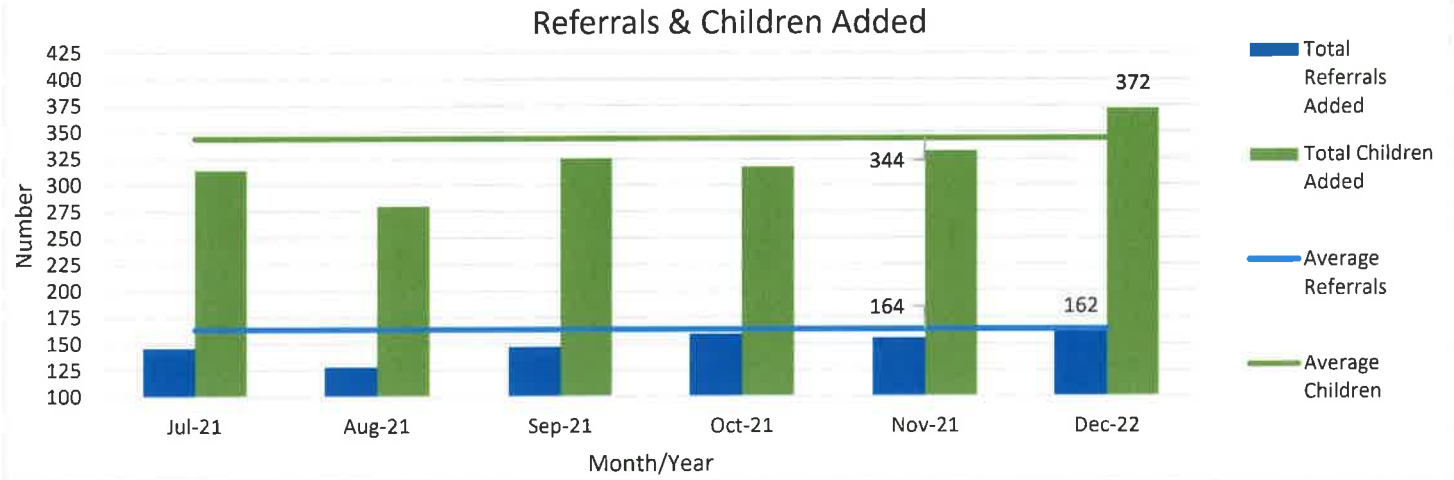


### Billed/Paid Percentages - All Clinics

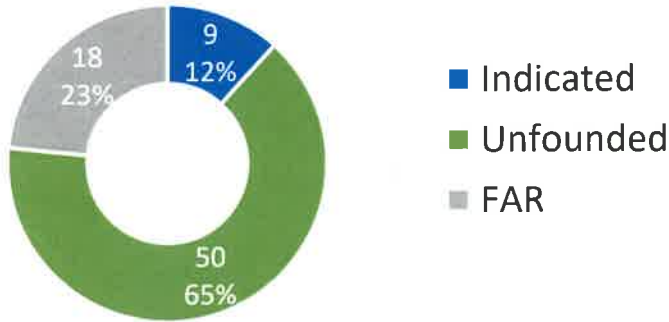


# Social Services Monthly Update – December 2021

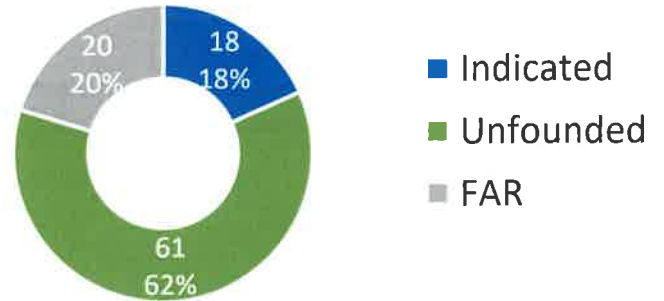
## Child Protective Services



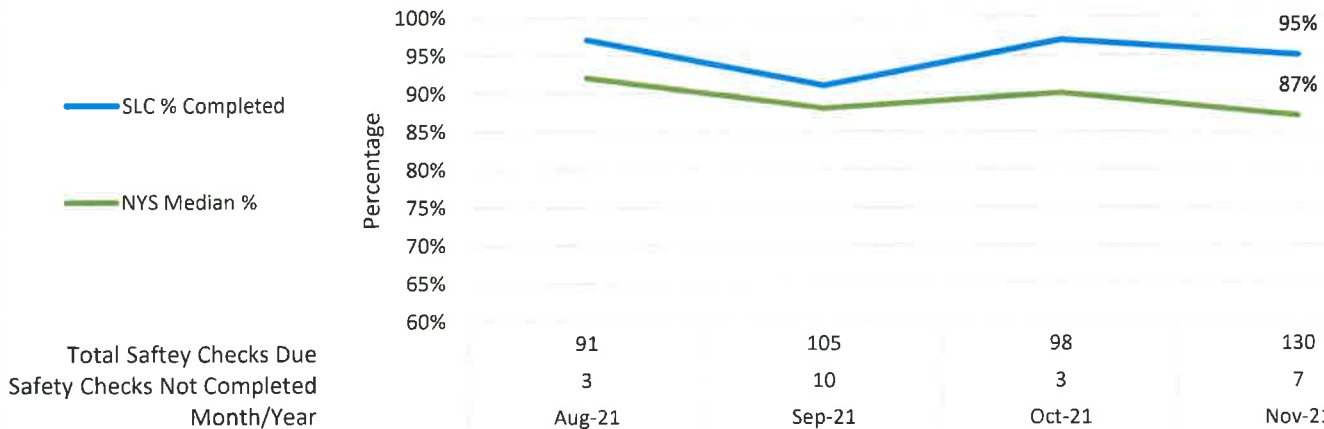
### Indicated, Unfounded, & Family Assessment Response



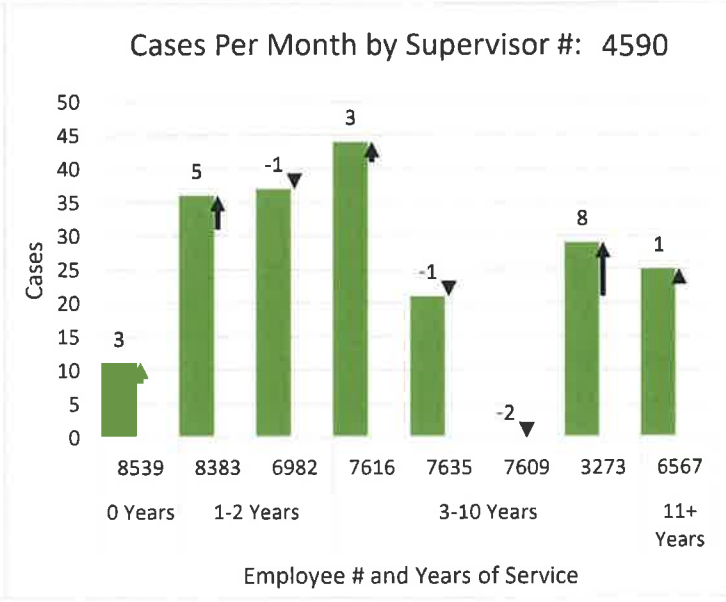
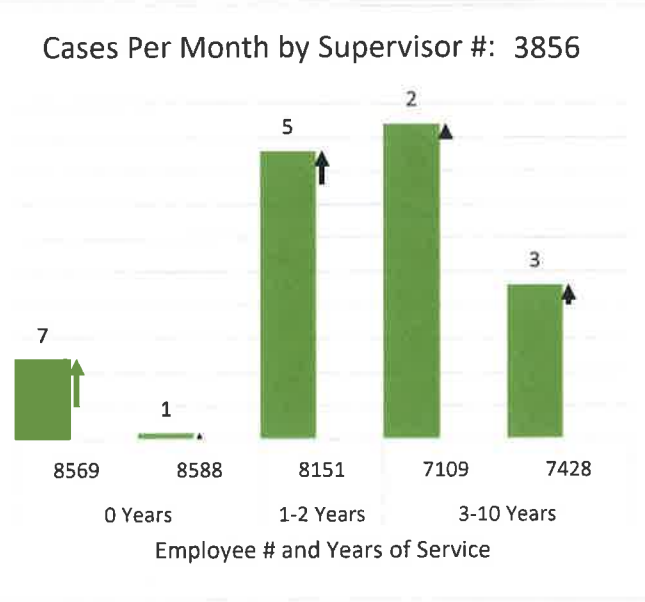
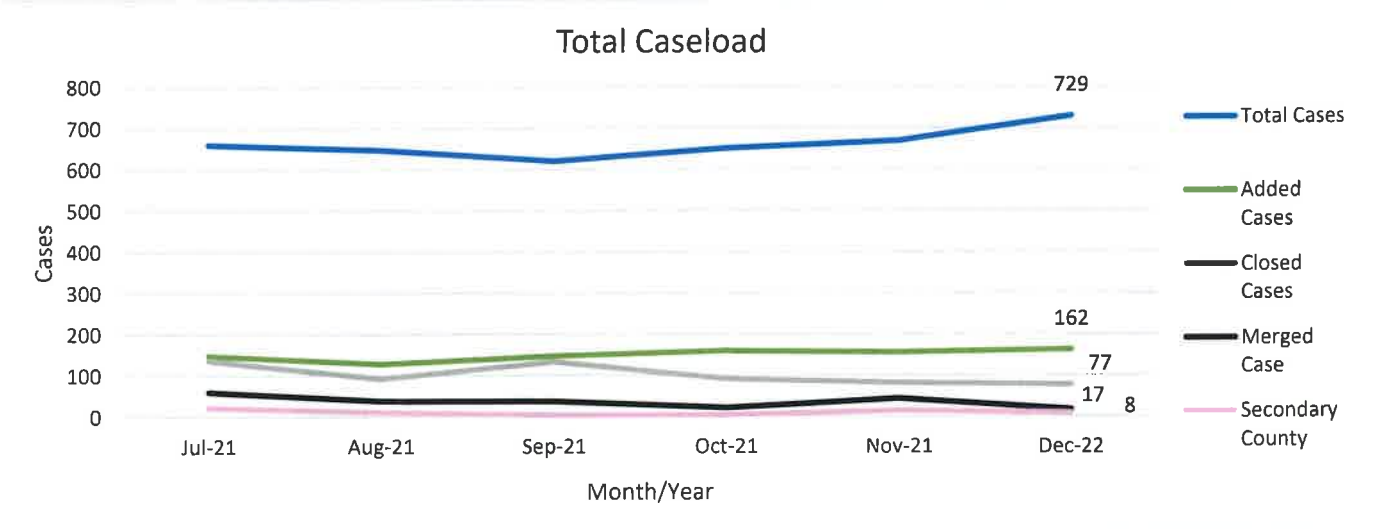
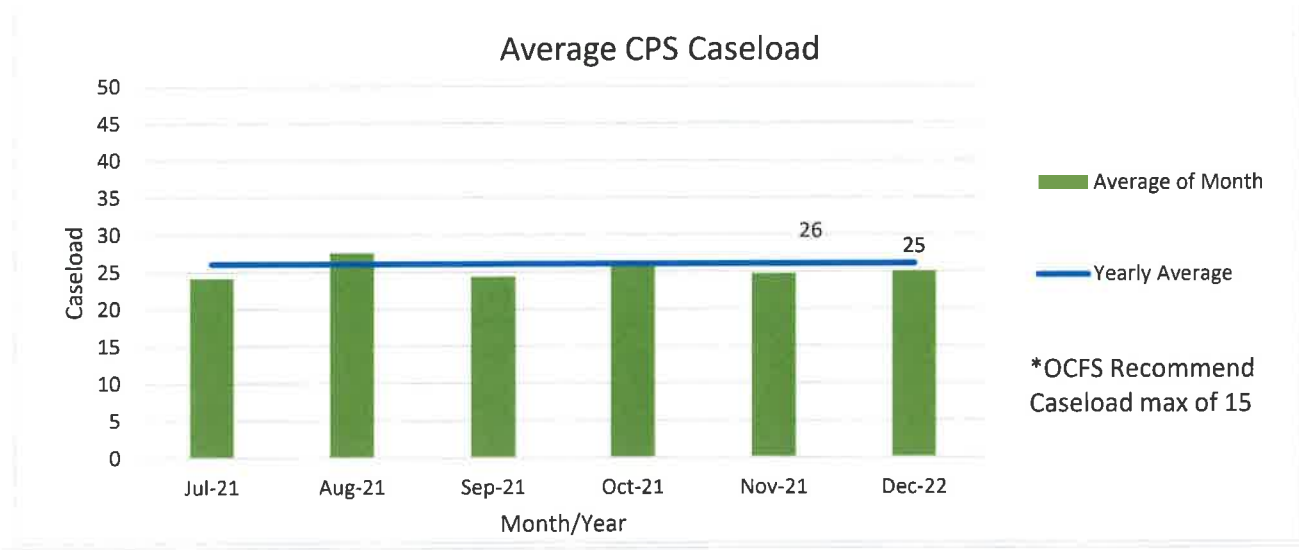
### Average Indicated, Unfounded, & Family Assessment Response



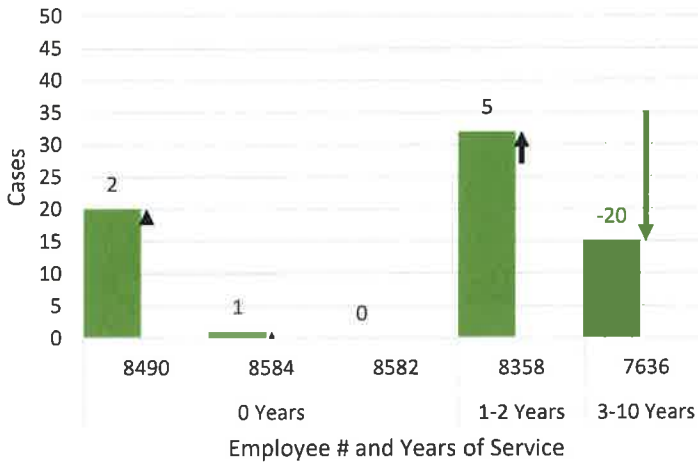
### Safety Checks Completed on Time



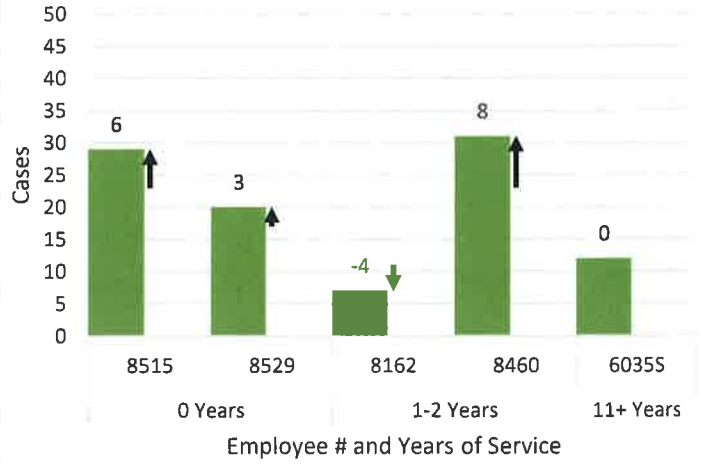
\*Data Lagged By One Month Due to Reporting Timeline



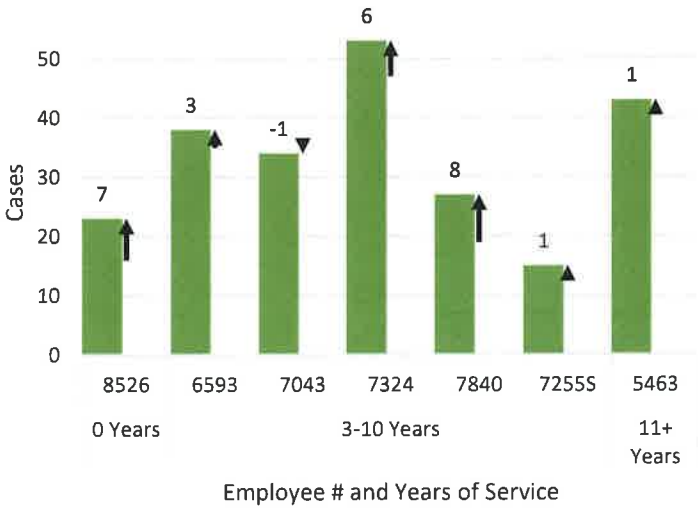
Cases Per Month by Supervisor #: 5478



Cases Per Month by Supervisor #: 6035



Cases Per Month by Supervisor #: 7255



Trainee Period



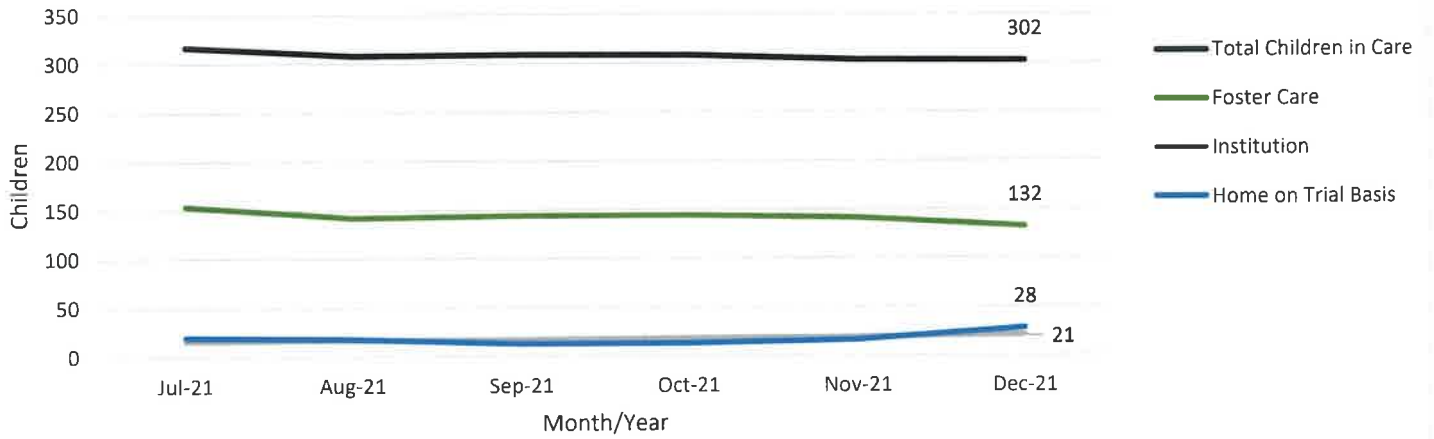
Cases Closed



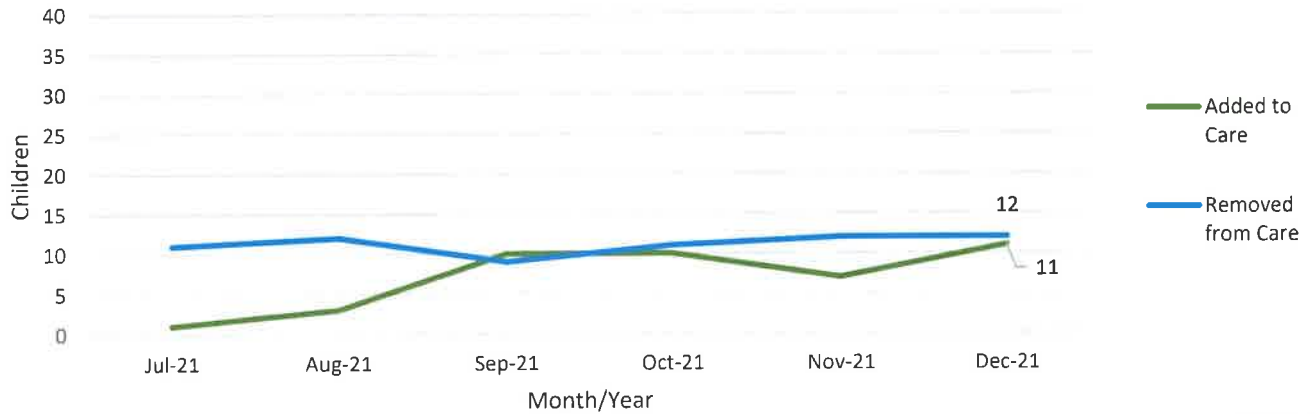


# Preventive Services

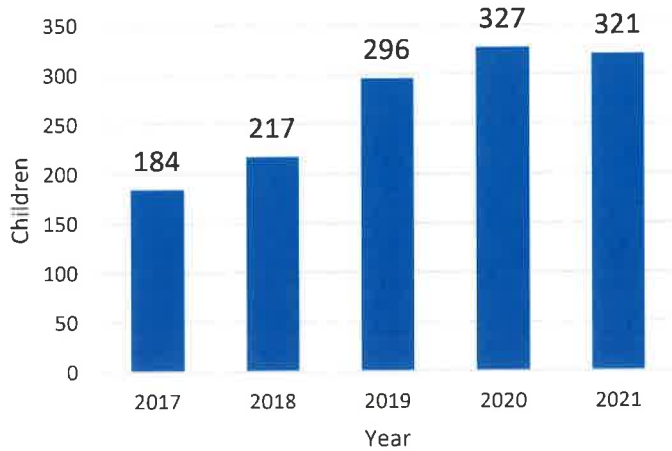
## Children In Care



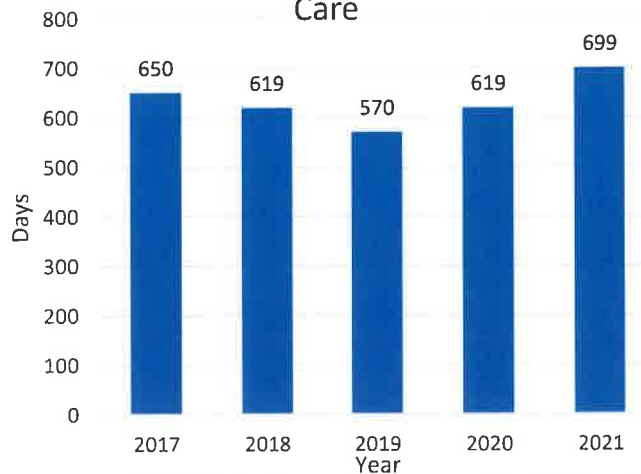
## Net Change to Children in Care



## Average Number of Children in Care



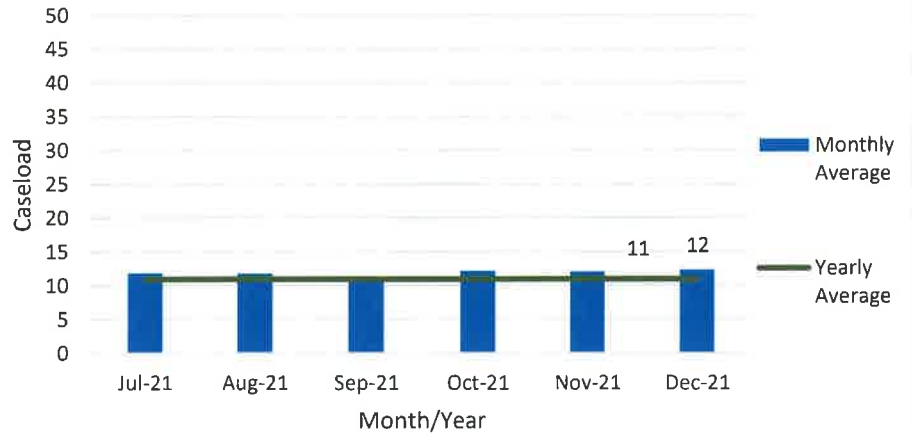
## Average Days Children Have Been in Care



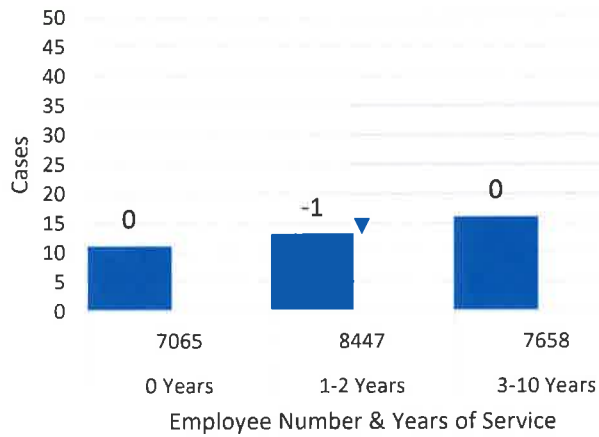
Average Number of Children in Home Receiving Services



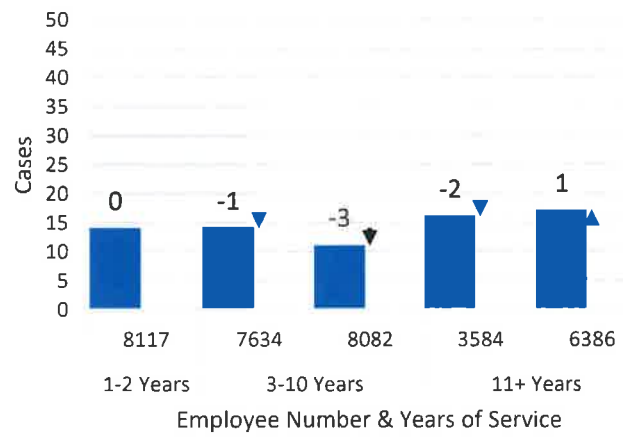
Average Preventive Caseload



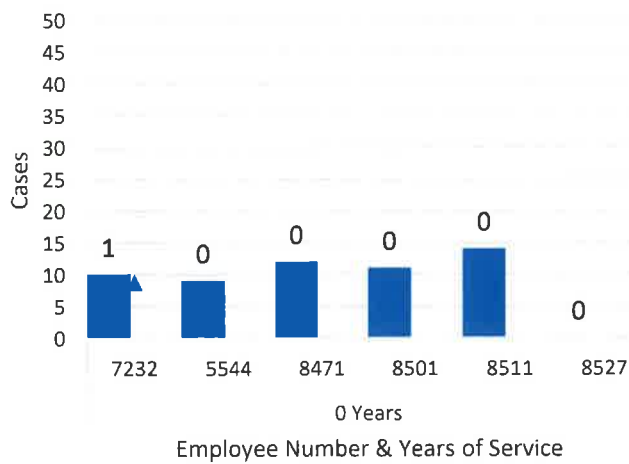
Cases Per Month by Supervisor: 6053



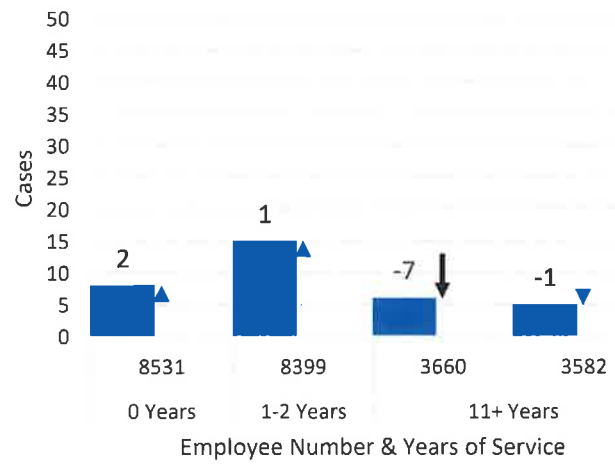
Cases Per Month by Supervisor: 660



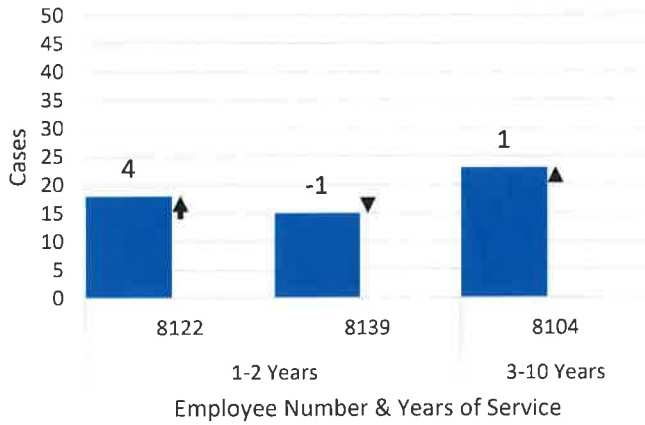
Cases Per Month by Supervisor: 2942



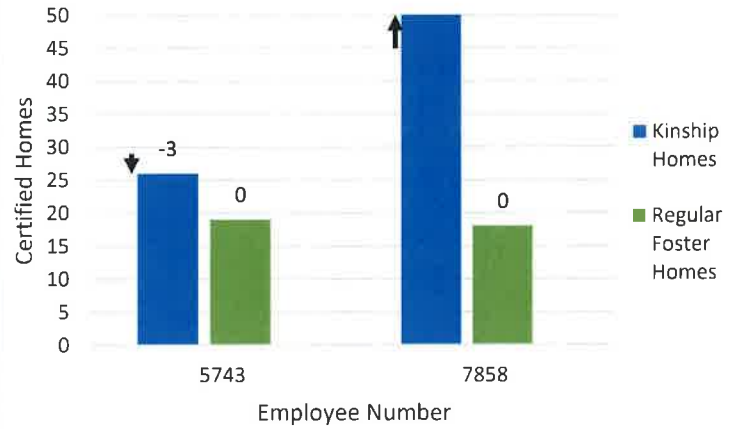
Cases Per Month by Supervisor: 5748



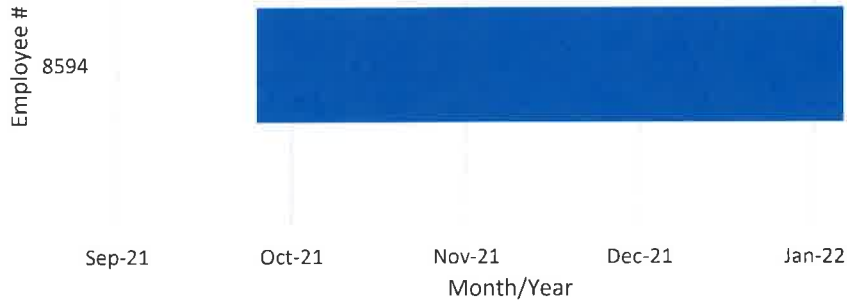
Cases Per Month by Supervisor: 3660



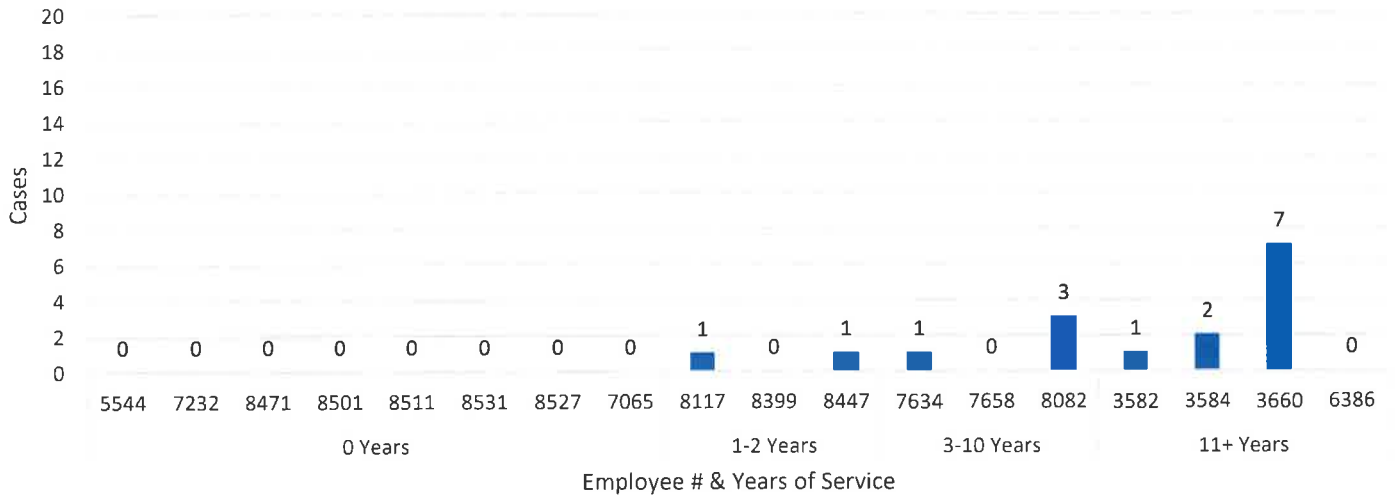
Home Finder Unit - Supervisor: 1998



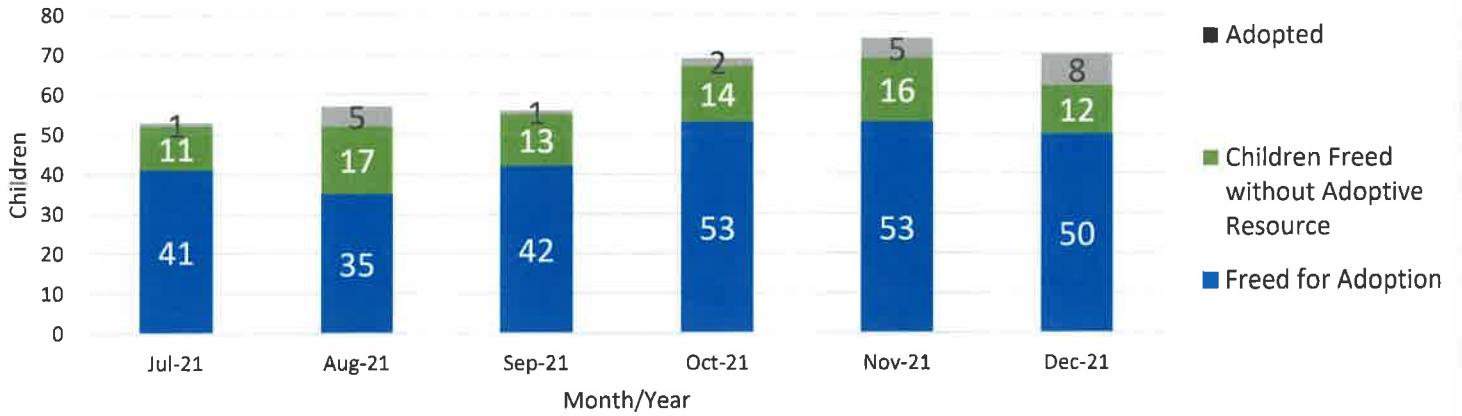
Trainee Period



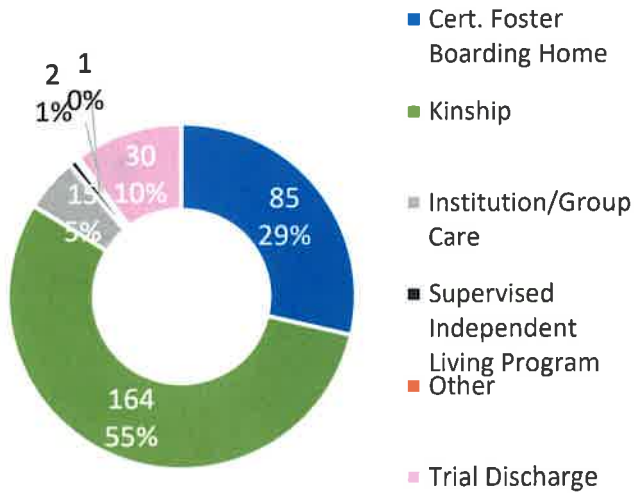
Cases Closed



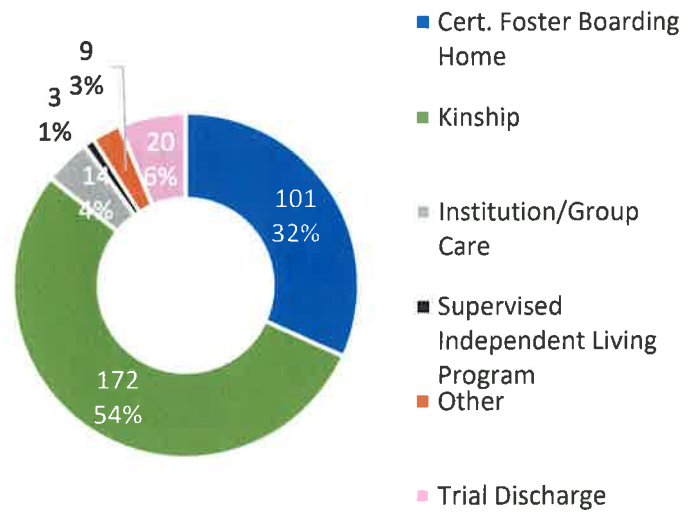
### Adoption Activity



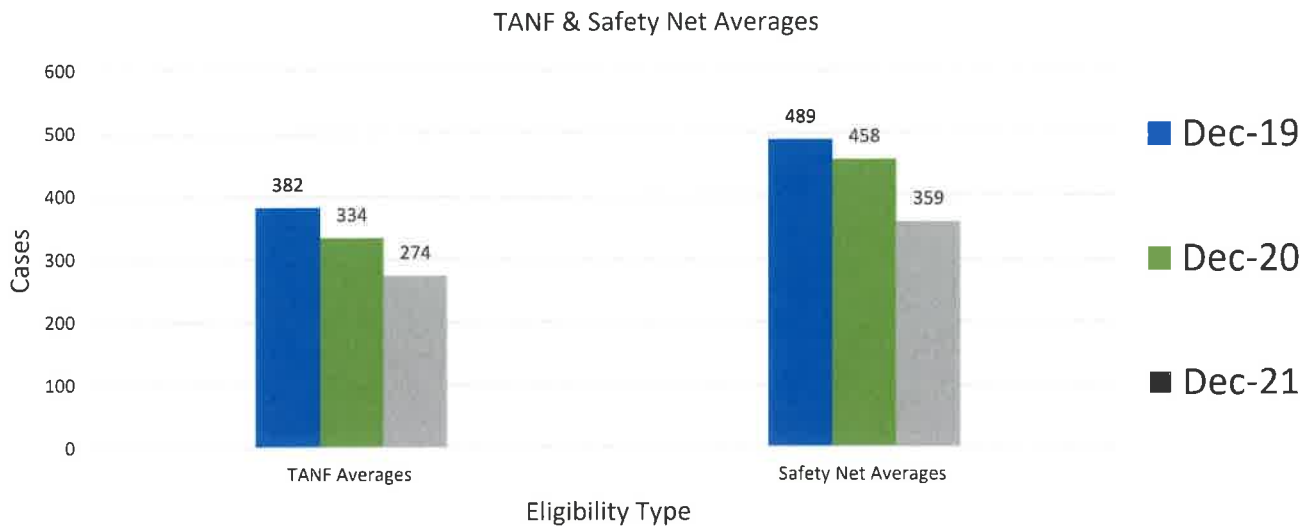
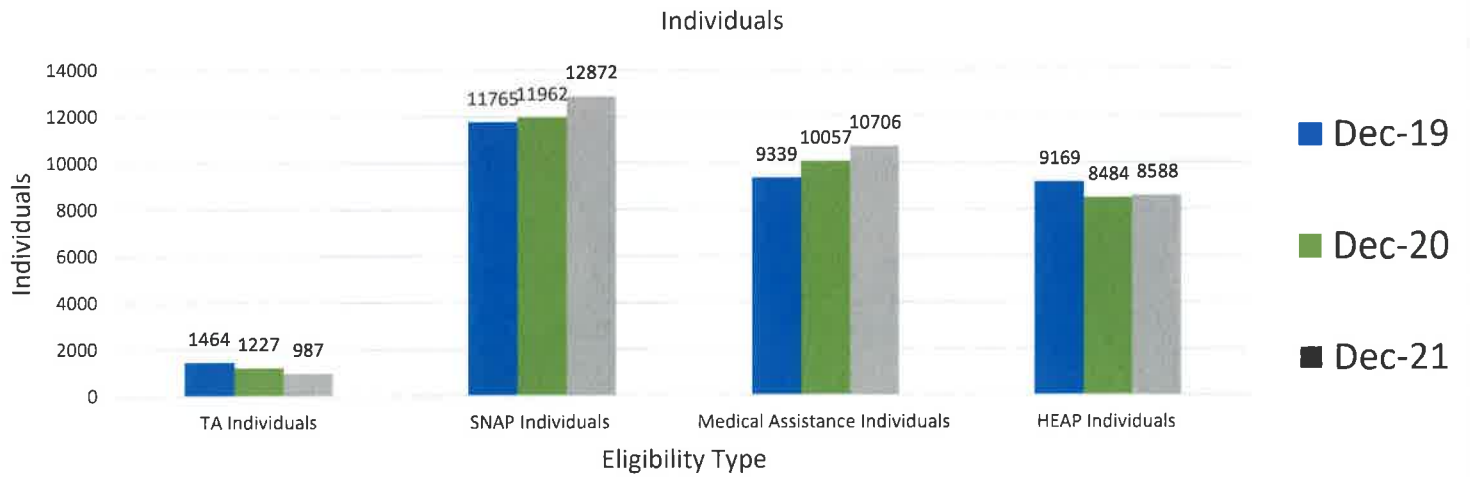
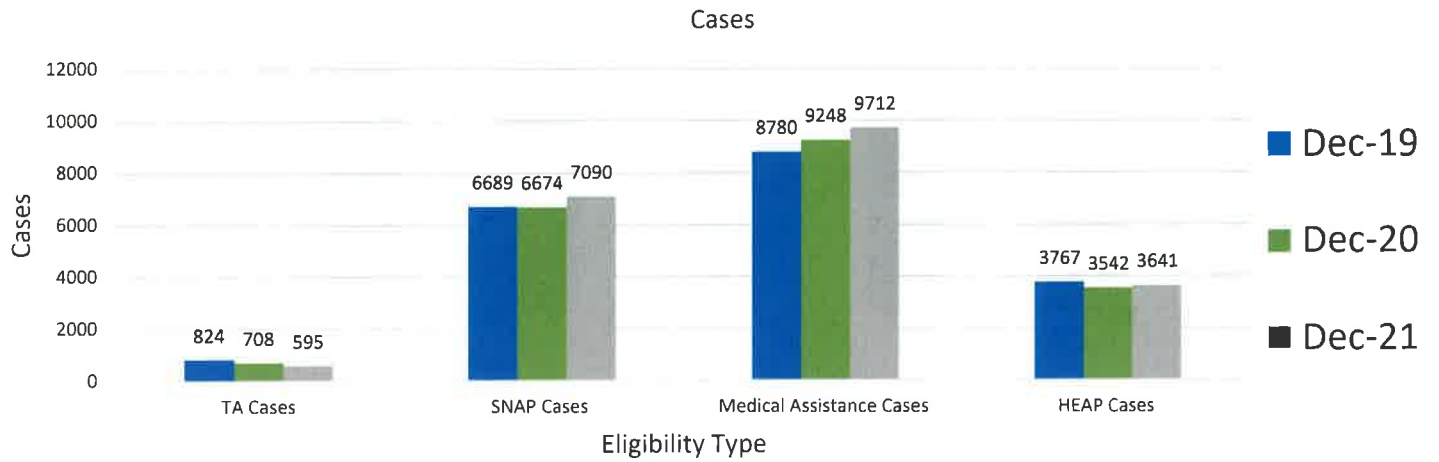
### Foster Care Placements



### Average Foster Care Placements



# Eligibility Programs



February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING JANUARY 23-29, 2022 AS SCHOOL CHOICE WEEK  
IN ST. LAWRENCE COUNTY**

By Mr. Lightfoot, Chair, Services Committee  
Co-Sponsored by Mr. Sheridan, District 4

**WHEREAS**, all children in St. Lawrence County should have access to the highest-quality education possible, and

**WHEREAS**, the Board of Legislators recognizes the important role that an effective education plays in preparing all students in St. Lawrence County to be successful adults, and

**WHEREAS**, quality education in St. Lawrence County is critically important to the economic vitality, and

**WHEREAS**, St. Lawrence County is home to high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home, and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community, and

**WHEREAS**, the County has many high-quality teaching professionals in all types of school settings who are committed to educating our children, and

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools, and organizations to raise awareness of the need for effective educational options,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators proclaims January 23-29, 2022 as School Choice Week in St. Lawrence County.

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING THE MONTH OF FEBRUARY AS  
BLACK HISTORY MONTH IN ST. LAWRENCE COUNTY WITH THE  
2022 THEME BEING, "BLACK HEALTH AND WELLNESS"**

By Mr. Lightfoot, Chair, Services Committee  
Co-Sponsored Ms. Curran, District 15

**WHEREAS**, in 1776, people envisioned the United States as a new nation dedicated to the proposition stated in the Declaration of Independence that "all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness . . .", and

**WHEREAS**, in the face of injustices, people of good will and of all races in the United States have distinguished themselves with a commitment to the noble ideals on which the United States was founded and have fought courageously for the rights and freedom of African Americans and others, and

**WHEREAS**, Black History Month originated in 1926 when Dr. Carter G. Woodson set aside a special period in February to recognize the heritage and achievements of African Americans in the United States, and

**WHEREAS**, the contributions of African Americans from all walks of life throughout the history of the United States reflect the greatness of the United States, and

**WHEREAS**, each year the Association for the Study of African American Life and History designates a theme, and the theme set for this year focuses on black health and wellness, and is an opportunity to celebrate iconic doctors and physicians as well as acknowledging other wellness practitioners,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators proclaims the month of February as Black History Month in St. Lawrence County with the 2022 theme being, "Black Health and Wellness", and

**BE IT FURTHER RESOLVED** that the Board of Legislators encourages all citizens throughout the County to participate in programs and activities celebrating Black History Month, and to reflect on the many contributions of African Americans to U.S. History.

February 7, 2022

Services Committee: 1-24-2022

RESOLUTION NO. \_\_\_\_\_

**OPPOSING THE POTENTIAL BAN ON WOOD BURNING IN NEW YORK  
AS PROPOSED BY THE CLIMATE ACTION COUNCIL**

By Mr. Lightfoot, Chair, Services Committee  
Co-Sponsored Mr. Forsythe, District 2; Mr. Reagen, District 1; and Ms. Curran, District 15

**WHEREAS**, on July 18, 2019, the Climate Leadership and Community Protection Act (Climate Act) was signed into law in New York State, and is considered among the most ambitious climate laws in the world and requires New York to reduce economy-wide greenhouse gas emissions 40% by 2030, and no less than 85% by 2050 from 1990 levels, and

**WHEREAS**, Senate Bill S6599 and Assembly Bill A8429, “An act to amend the environmental conservation law, the public service law, the public authorities law, the labor law and the community risk and resilience act, in relation to establishing the New York State climate leadership and community protection act” was passed by the Senate and Assembly and signed by the Governor, and

**WHEREAS**, the Climate Action Council is researching ways to limit greenhouse gas emissions and achieve the goals of The Climate Act, and in a draft plan members of the advisory panel to the Climate Action Council describe scenarios where wood consumption decreases within that time frame, and this could mean a potential future ban on wood-burning stoves, and in an additional reduction effort, the possible elimination of natural gas hookups, and

**WHEREAS**, winters in Upstate New York are long and cold, and many people in St. Lawrence County and other rural communities rely on wood-burning stoves for heat, and taking away an affordable heating source could be detrimental to many families who depend on on burning wood as the sole source of heat in their homes, and

**WHEREAS**, a ban on wood burning would have a major impact on many St. Lawrence County households, including the Amish population who rely on wood burning stoves for cooking and cost-effective energy,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators opposes the potential ban on wood burning in New York as proposed by the Climate Action Council, and

**BE IT FURTHER RESOLVED** the Climate Actions Council will hold a 120 day public comment period, beginning January 1<sup>st</sup>, and will hold at least six public hearings across the State, both in-person and virtual, and the Board of Legislators encourages St. Lawrence County citizens to voice their concerns at [www.nyserda.seamlessdocs.com/f/DraftScopingComments](http://www.nyserda.seamlessdocs.com/f/DraftScopingComments) or email [scopingplan@nyserda.ny.gov](mailto:scopingplan@nyserda.ny.gov) or by mail to: Draft Scoping Plan Comments, NYSERDA, 17 Columbia Circle, Albany, New York 12203-6399, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to New York State Climate Action Council Co-Chairs, DEC Commissioner Basil Seggos and NYSERDA President and CEO Doreen M. Harris; Governor Kathy Hochul; Senator Joseph



February 7, 2022

Griffo; Senator Patricia Ritchie; Senator Dan Stec; Assemblyman Ken Blankenbush;  
Assemblyman Billy Jones; Assemblyman Robert Smullen; and Assemblyman Mark Walczyk.

# St. Lawrence County Vacancy Authorization Form

## Public Health



Type: Create & Fill

### Keyboard Specialist

Subunit (If Applicable):

Date Submitted: December 21, 2021

Reason Vacated: New Position

Position Number: 003100109

Date Vacated:

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date:

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: No 0 %

Benefits: Yes \$19,805

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$35,316

Budget Mod Attached, If Required?

Grade: 15

**Net County Cost: \$0**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This Keyboard Specialist position will provide support to the department during the pandemic. Duties of this position will include, but are not limited to: answering phones, registering people for vaccination clinics, answering questions about isolation and quarantine, data support and documentation. This individual will also provide assistance preparing for vaccination Point of Dispensing (POD) clinics when needed. This position will be funded 100% by COVID.

When the pandemic ends, this position will continue to provide support to all programs in the department, but the salary will change to being 36% reimbursed.

Department Head: *Jolene Munger*

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Public Health



Type: Fill

**Keyboard Specialist**

Subunit (If Applicable):

Date Submitted: December 28, 2021

Reason Vacated: Resignation

Position Number: 003100100

Date Vacated: January 7, 2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: November 3, 2020

Hours Per Week: 35

Appointee Will Be: Permanent

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### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$40,580

Revenue Generating: No 0 %

Benefits: Yes \$22,757

Reimbursed by State  
or Federal Funds: Yes 15 %

Base Salary: \$35,316

Budget Mod Attached, If Required?

Grade: 15

**Net County Cost: \$53,837**

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### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

With the increase seen in referrals and overall children served by the Early Intervention Program, this position will support the administration of the program by assisting Service coordinators, requesting documentation from providers and families, sending letters, and creating and reviewing charts for completeness and timeliness to meet the State guidelines and required deadlines for submission of paperwork. This individual will also create and maintain the databases for the Child Find and Children and Youth with Special Health Care Needs programs. Additionally, this position will also assist with clerical duties in the Prevent programs and the COVID-19 response, and with contact tracing and monitoring as needed.

Department Head: *Jolene Manger*

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Community Services



Type: Create & Fill

Clinic Manager

Subunit (If Applicable):

Date Submitted: Januray 2022

Reason Vacated: New Position

Position Number: 512800001

Date Vacated: N/A

Position # Abolished: N/A

Position Will Be: Full-time

Last Fill Date: N/A

Hours Per Week: 35

Appointee Will Be: Provisional

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: Yes 50 %

Benefits: Yes \$32,344

Reimbursed by State or Federal Funds: Yes 50 %

Base Salary: \$67,174

Budget Mod Attached, If Required?

Grade: M4

**Net County Cost: \$0**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Clinic Manager will supervise the medication dispensing within the Opioid Treatment Program, including daily in-clinic dosing and take-home dosing. The Clinic Manager will be the primary person providing medication dispensing from 7am-12pm daily. The anticipated clinic revenue for this position is \$54,394.

This position is vital for the successful operation of the Opioid Treatment Program. If this position is not filled it may interfere with our ability to receive final approval from the state and federal oversight agencies which are needed to open the OTP.

This position will oversee medication ordering, inventory, delivery schedules, and insure that proper wasting procedures are followed and documented per DEA guidelines. The Clinic Manager will coordinate take-home dosing schedules for clinic clients and the distribution of the medication provided for the correctional facility inmates. The Clinic Manager will be responsible for ensuring dispensing equipment is properly cleaned and calibrated on a regular basis. This person will maintain an accurate and up-to-date client profiles on the New York State DOH Central Registry to ensure clients are not active in another OTP program. They will be responsible for maintaining documentation of medication dispensing and caseload information for the US Drug Enforcement Agency reviews, provide assessment and reassessment of clients to determine appropriate level of care, and coordinate care with prescribers and an interdisciplinary treatment team.

Department Head:

Approved?

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Community Services



Type: Abolish & Create

**Medical Director**

Subunit (If Applicable): Addiction Services

Date Submitted: January 2022

Reason Vacated: New Position

Position Number: 510900004

Date Vacated: NA

Position # Abolished: 510900003

Position Will Be: Fulltime

Last Fill Date: NA

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: Yes 60 %

Benefits: Yes \$84,263

Reimbursed by State or Federal Funds: Yes 40 %

Base Salary: \$175,000

Budget Mod Attached, If Required?

Grade: FR

**Net County Cost: \$0**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The filling of direct service and revenue generating positions within the Addiction Services Clinics is paramount to the viability of this department and to the care of its current and future clients. We anticipate that this position will serve a caseload of 150 unique individuals. The expected clinic revenue for this position is \$156,350 annually. Due to the pending opening of the Opioid Treatment Program and the MAT expansion mandate in the county correctional facility, an immediate create and fill is being requested. If this position is not filled we will be unable to move forward with the opening of the Opioid Treatment Program. This position will be responsible for the oversight of all medical services for SUD Clinics, including both of the current PRU's, the new OTP PRU, and the new jail mandated MAT expansion.

The needs of this Department can best be met by abolishing position number 510900003, Part time Medical Director who is currently providing supervision for our existing clinics. Creating a Full Time Medical Director position will add the additional responsibility of the jail MAT services and the new OTP.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Community Services



Type: Create & Fill

### Chemical Dependency Counselor

Subunit (If Applicable): Addiction Services

Date Submitted: January, 2022

Reason Vacated: New Position

Position Number: 510400017

Date Vacated: NA

Position # Abolished: NA

Position Will Be: Fulltime

Last Fill Date: NA

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving:

Revenue Generating: No 0 %

Benefits: Yes \$22,825

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$47,403

Budget Mod Attached, If Required?

Grade: 24

**Net County Cost: \$0**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

On October 7th, 2021 Governor Kathy Hochul signed into law Legislation S.1795/A.868 aimed toward reducing drug-related overdose deaths across New York State and encouraging those suffering from addiction to seek help in their recovery. Expanding medication assisted treatment, MAT, across state and local facilities will allow incarcerated individuals access to medications and therapies to provide them the opportunity to overcome substance use and lessen the likelihood that they may suffer drug-related overdoses upon their reentry into society. This mandate requires that all inmates are assessed, diagnosed, provided individual counseling, group counseling, peer services, and transition services (discharge planning). It is estimated that between 50-70% of our inmate population will participate in the expanded SUD treatment within our correctional facility.

If the position is not filled we would not be in compliance with the NYS State mandate as we would be unable to meet the demand of the current jail census with existing staff. Access to care is paramount given the current Opioid crisis. This position is 100% funded through an increase in Jail based state aide for SUD treatment services. This position will assess, diagnose, and provide individual and group counseling to the inmates receiving MAT services, allowing us to meet our requirement to the above mandate.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Social Services



Type: Fill

Senior Employment & Training Program Coordinator

Subunit (If Applicable): Employment

Date Submitted: 1/3/2022

Reason Vacated: Retirement

Position Number: 703100001

Date Vacated: 1/28/2022

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 1/1/2018

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$67,380

Revenue Generating: No 0 %

Benefits: Yes \$37,787

Reimbursed by State or Federal Funds: Yes 65 %

Base Salary: \$56,436

Budget Mod Attached, If Required?

Grade: 28

**Net County Cost: \$37,124**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is responsible for the oversight and supervision of the Employment Unit of the Department of Social Services which engages applicants and recipients of Temporary Assistance and other benefits in employment activities that assist in becoming self-sufficient. This is accomplished by providing opportunities for paid employment, work experience, community service, educational and vocational training, job readiness training, and organized job search. The Employment Unit staff members also make referrals and monitor participation in treatment plans for chemical dependency and substance abuse as well as mental health services. Employment Unit workers are responsible for providing supportive services that are deemed necessary for individuals to participate in orientation, assessment, employment planning, work activities, and activities to help lead to financial self-sufficiency. Supportive services may include transportation assistance; child care assistance; car repair; clothing and/or tools; professional licensing fees; and driver permit/licensing fees. The Coordinator oversees the Unit's counselors and support staff (8.91 other Full Time Equivalents) who attempt to serve approximately 900 County residents. If this position is not filled, the Department will lack the ability to adequately coordinate mandated requirements to engage residents in work activities and monitor those activities.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #:

# St. Lawrence County Vacancy Authorization Form

## Social Services



Type: Create & Fill

### Medical Services Supervisor

Subunit (If Applicable): Medicaid/Medical Services

Date Submitted: 1/3/2022

Reason Vacated: New Position

Position Number: 817000004

Date Vacated: N/A

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: N/A

Hours Per Week: 35

Appointee Will Be: Permanent

### Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$61,192

Revenue Generating: No 0 %

Benefits: Yes \$34,316

Reimbursed by State or Federal Funds: Yes 100 %

Base Salary: \$61,192

Budget Mod Attached, If Required?

Grade: 30

**Net County Cost: \$0**

### Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Medical Services Supervisor is responsible for administering the Medical Services programs of the Department of Social Services. This Supervisor plans, organizes, and directs essential Department programs (which provide financial maintenance, treatment, and professional services to eligible persons), including various Medicaid programs, Long Term Care, and Child/Teen Health. The effectiveness of more than 60 staff members and continued quality of benefits and services to more than 20,000 County residents depend on filling this position.

Department Head:

**Approved?**

Yes  No

County Administrator:

Resolution #: