

St. Lawrence County
BOARD OF LEGISLATORS
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RUTH A. DOYLE
County Administrator

WILLIAM J. SHERIDAN
Chair, Board of Legislators

OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, JANUARY 11, 2021
*****BOARD ROOM AND LIVE VIA YOUTUBE*****
*****5:30 P.M. *****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES** – December 14
- 3. COVID-19 UPDATE** – Dr. Dana McGuire and Dr. Andrew Williams
- 4. SHERIFF – BROOKS BIGWARFE**
 - A. Authorizing the Purchase of Body Cameras for the Sheriff's Office and Modifying the 2021 Budget for the Sheriff's Office (Res)
 - B. Ongoing Measures Regarding Police Reform (Discussion)
- 5. PLANNING – JASON PFOTENHAUER**
 - A. Lead Grant Update (Discussion)
- 6. VACANCY REVIEW COMMITTEE**
 - A. Summary (Info)
 - B. Governmental Services
 1. Fill a Building Maintenance Worker Position (304200001)
 - C. District Attorney
 1. Fill a Chief Assistant District Attorney Position (270000001)
- 7. COMMITTEE REPORTS**
 - A. Agriculture & Farmland Protection Board (Denesha)
 - B. Alternatives to Incarceration Board (Burke)
 - C. Board of Trustees for Supreme Court Library
 - D. Emergency Medical Services Advisory Board (Curran)
 - E. Environmental Management Council (Terminelli)
 - F. Fire Advisory Board (Denesha)
 - G. Intercounty Legislative Committee (Curran)
 - H. Jury Board (Sheridan)
 - I. Planning Board (Fay)

8. OLD/NEW BUSINESS

9. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

10. ADJOURNMENT – If there is no further business.

February 1, 2021

Operations Committee: 1-11-2021

RESOLUTION NO. _____

AUTHORIZING THE PURCHASE OF BODY CAMERAS FOR THE SHERIFF'S OFFICE AND MODIFYING THE 2021 BUDGET FOR THE SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, Executive Order No. 203, New York State Police Reform and Reinvention Collaborative, requires all police agencies to perform a comprehensive review of deployments, policies, procedures, and practices, and develop an improvement plan, and

WHEREAS, an implementation Plan was adopted by the Board of Legislators by Resolution No. 356-2020 on December 21, 2020, and part of the Plan included equipping the Sheriff's Deputies with body cameras, and

WHEREAS, it has been determined that body cameras will improve police accountability and performance, help address reports of police misconduct, aid in documenting evidence, assist with officer training, and prevent and resolve complaints brought by members of the public, and

WHEREAS, body cameras will also help ensure that all citizens are treated equally, fairly, and justly before the law and with greater transparency, and

WHEREAS, the 2021 Budget includes \$50,000 in the Contingency Account for the purchase of body cameras for the Sheriff's Office, and the Sheriff's Office will utilize forfeiture/EQSH funds to cover the balance of the costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the purchase of body cameras for the Sheriff's Office, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2021 Budget for the Sheriff's Office, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$50,000
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INCREASE APPROPRIATIONS:

S1031102 25000	S CRIM Technical Equipment	\$50,000
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VACANCY REVIEW SUMMARY

County Administrator's Office

January 5, 2021

1:30 p.m.

Summary: January 5th

Requests: 9
Approved: 7
Denied: 0
Request/Hold: 1
Withdrawn: 1

Summary: January 5th

Requests: 9
Approved: 7
Denied: 0
Request/Hold: 1
Withdrawn: 1

Positions reviewed:

Governmental Services:

Request: 1

Request: Fill, Building Maintenance Worker
Position No. 304200001, 90 Days

Recommendation: Fill, 90 Days

District Attorney:

Request: 1

Request: Fill, Chief Assistant District Attorney
Position No. 270000001, Immediately

Recommendation: Fill, Immediately

Community Services:

Request: 3

Request: Fill, Account Clerk
Position No. 100100040, Immediately

Recommendation: Fill, Immediately

Request: Abolish Account Clerk, Create and Fill Senior Account Clerk
Position No. 100200038, Immediately

Recommendation: Withdrawn

Request: Fill, Chemical Dependency Counselor
Position No. 510400010, Immediately

Recommendation: Hold

Discussion: Create and Fill, Untitled Position

Recommendation: Create and Fill, Fiscal Manager, Immediately (Position No. 101200003)

Public Health:

Request: 3

Request: Create and Fill, Public Health Specialist
Position No. 504300006, Immediately

Recommendation: Fill, Immediately

Request: Abolish Registered Nurse, Create and Fill Public Health Nurse
Position No. 504100003, Immediately

Recommendation: Fill, Immediately

Request: Fill, Community Health Nurse
Position No. 502000004, Immediately

Recommendation: Fill, Immediately

Social Services:

Request: 1

Request: Abolish Deputy Commissioner, Create and Fill, Director of Services
Position No. 817300001, Immediately

Recommendation: Fill, Immediately

Vacancy Committee Members: Two (2) Legislators, Ruth Doyle,
Dylan Soper, Jonnie Dorothy

- 1.5.20 Larry Denesha and Margaret Haggard

St. Lawrence County Vacancy Authorization Form

Governmental Services



Type: Fill

Building Maintenance Worker

Subunit (If Applicable): Buildings & Grounds

Date Submitted: 12/8/2020

Reason Vacated: Retirement

Position Number: 304200001

Date Vacated: 12/30/2020

Position # Abolished:

Position Will Be: Full-time

Last Fill Date: 8/4/2003

Hours Per Week: 40

Appointee Will Be: Permanent

Budget

Fill Request Timeline: 90 Days

Temporary Position? No

Salary of Person Leaving: \$51,385

Revenue Generating: No 0 %

Benefits: Yes \$24,742

Reimbursed by State or Federal Funds: Yes 23 %

Base Salary: \$43,669

Budget Mod Attached, If Required?

Grade: 22

Net County Cost: \$58,618

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is responsible for general building maintenance, repairs, and renovations. Due to the retirement of a General Building Maintenance Worker, as well as current and anticipated County remodeling projects, any reduction in resources would be our buildings would not be maintained to the standards required, and our ability to complete future capital projects would be greatly hindered.

Department Head: Dale R. Grant

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

District Attorney Office



Type: Fill

Chief Assistant District Attorney

Subunit (If Applicable):

Date Submitted: December 29, 2020

Reason Vacated: Resignation

Position Number: 27000001

Date Vacated: 01/11/2021

Position # Abolished:

Position Will Be: Fulltime

Last Fill Date: 01/01/2018

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$99,473

Revenue Generating: No 0 %

Benefits: Yes \$47,896

Reimbursed by State or Federal Funds: Yes 11 %

Base Salary: \$97,933

Budget Mod Attached, If Required?

Grade: 7

Net County Cost: \$131,159

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Office of the District Attorney is constitutionally and statutorily mandated to process all felonies, misdemeanors, and violations, filed in over forty state and local courts throughout St. Lawrence County, as well as all criminal appeals to the Appellate Division and the New York State Court of Appeals. Without the filling of this position the District Attorney's Office cannot prosecute the large number of crimes in St. Lawrence County. Therefore, cases will be dismissed due to lack of prosecution. The District Attorney's Office must safeguard the rights of victims, seek justice with steadfast and ethical determination, and adequately achieve its constitutional and statutory obligations.

Department Head:

Approved?

Yes No

County Administrator:

Resolution #: