

St. Lawrence County
BOARD OF LEGISLATORS
48 Court Street, Court House
Canton, New York 13617-1169
(315) 379-2276
FAX (315) 379-2463

RUTH A. DOYLE
County Administrator

JOSEPH LIGHTFOOT
Chair, Board of Legislators

FINANCE COMMITTEE AGENDA
KEVIN ACRES, CHAIR
MONDAY, SEPTEMBER 28, 2020
*****BOARD ROOM AND LIVE VIA YOUTUBE *****
*****5:30 P.M. *****

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

- 1. CALL TO ORDER AND APPROVAL OF AGENDA**
- 2. APPROVAL OF MINUTES – August 24**
- 3. COVID-19 UPDATE – Dr. Dana McGuire and Dr. Williams**
- 4. THE FORT LA PRÉSENTATION ASSOCIATION PRESENTATION – Barbara O’Keefe, Board of Directors President**
- 5. HIGHWAY – DON CHAMBERS**
 - A. Approving New York State Department of Transportation Supplemental Agreement #2 for Construction/Construction Inspection for Brown’s Bridge Road over Raquette River, BIN 3221560, PIN 775380 (Res)
 - B. Authorizing the Chair to Sign Supplemental Agreement #1 with Stantec Consulting Services for Engineering and Design Services for Brown’s Bridge over Raquette River, BIN 3221560, PIN 775380 (Res)
 - C. Authorizing the Chair to Sign the 2020 – 2024 Municipal Subcontracts for Control of Snow and Ice on State Highways (Res)
 - D. *(Note: This resolution was tabled at the September Finance Committee Meeting, but it has been determined no action should be taken at this time)* Authorizing the Chair to Sign an Agreement with the New York Power Authority for the Installation of a Culvert on County Route 39 to Facilitate the Smart Path Moses-Adirondack Transmission Lines Project and to Modifying the 2020 Budget for the Department of Highways (Res)
- 6. REAL PROPERTY – BRUCE GREEN**
 - A. Adoption of the Equalization Rates for 2021 County Taxes (Res) (Info)
 - B. Authorizing Collection of Omitted Taxes (Res)
- 7. PLANNING – JASON PFOTENHAUER**
 - A. Authorizing the Chair to Sign the 2020 Accelerated Transit Capital Program Application (Res)

8. VACANCY REVIEW COMMITTEE

- A. County Attorney – Stephen Button
 - 1. Fill Paralegal (022000001)
- B. Highway – Don Chambers
 - 1. Fill Highway Maintenance Supervisor (311000004)
 - 2. Fill Highway Equipment Operator (310100011)
 - 3. Sign Maintenance Worker (Info) (Discussion)

9. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

- A. Authorizing the Chair to Sign a Lease Agreement with the Cornell Cooperative Extension for Office Space at the Human Services Center (Res)
- B. Authorizing the Chair to Sign a Contract with Drescher & Malecki, LLP to Prepare the Annual Audits for St. Lawrence County for Fiscal Years 2021, 2022, & 2023 (Res)
- C. Modifying the 2020 Budget for the County Administrator’s Office to Increase Funds Awarded to the Snowmobile Trail Grant (Res)

10. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Curran)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Sheridan)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Arquiett)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Haggard)
- J. Soil & Water Conservation District Board of Directors (Acres/Burke)

11. OLD AND NEW BUSINESS

- A. Opioid Treatment Program Presentations Follow Up (Discussion)
- B. DSS Legal Review Follow Up (Discussion)

*****Note:** *Please allow a few minutes for the electronic transition to executive session****

12. EXECUTIVE SESSION

- A. Negotiations
- B. Litigation
- C. Personnel
- D. Appointments

*****Note:** *Please allow a few minutes for the electronic transition to open session****

13. ADJOURNMENT – If there is no further business.

Milestones

Fort La Présentation Association
Box 1749 Ogdensburg, NY 13669
www.fort1749.org fort1749@yahoo.com
(315) 393-3620

1986

- Fort La Présentation Company incorporated by the Regents of The University of the State of New York

1987

- Archaeological excavations at the Fort La Présentation site on Lighthouse Point by Garrett Cook of SUNY Potsdam revealed 18th-century artifacts, but petroleum contamination that curtailed the dig

1988

- Steven Marqusee, SUNY Potsdam, excavated the location identified as the northeastern corner of the fort

1990

- "The French and Indian Settlement at Ogdensburg" Persis Boyesen The Quarterly
- "The Dig on Lighthouse Point" Garrett Cook The Quarterly

1999

- Fort La Présentation Company is registered as a 501 (c) (3) public charity and takes the mantle of the fort reconstruction project from the Ogdensburg Historical Commission
- Agreement with Paul Carr and James Bernier to buy 18 acres for \$100,000 on Lighthouse Point

2000

- First annual Founder's Day Weekend French and Indian War encampment held on Fort Association's property on Lighthouse Point with fewer than two dozen re-enactors
- Fort Association starts newsletter, now called Les Nouvelles du fort/The Fort News
- City of Ogdensburg obtained a \$50,000 grant for fort feasibility study
- Established the Persis Yates Boyesen Award for outstanding contribution toward the historically accurate reconstruction and ongoing presence of Fort La Présentation
- The first Annual Meeting and Award Ceremony
- Established the David L. Dickinson Annual Volunteer Award for his outstanding commitment of time and effort dedicated to Fort La Présentation

2001

- Fort Association reports petroleum contamination of Lighthouse Point property to New York State Department of Environmental Conservation (DEC)
- \$5,000 grant thanks to Senator Wright/Assemblywoman Scozzafavo
- \$50,000 HUD grant for environmental remediation and architectural services thanks to Congressman McHugh

2002

- ExxonMobil refuses to sign an agreement with DEC to investigate contamination uncovered by Atlantic Testing Laboratories
- Acquired \$100,000 HUD grant for environmental remediation and architectural services thanks to Congressman McHugh
- Acquired from Paul Carr and James Bernier an additional four acres on Lighthouse Point
- Bernier and Carr forgive debt, giving 22 acres free and clear to the Fort Association
- City of Ogdensburg assesses property at \$1 million

2003

- Fort Association lobbying leads ExxonMobil to agree to sign Consent Order to clean the site
- \$50,000 ESD grant environmental cleanup and architectural issues thanks to Senator Wright

2004

- Fort La Présentation Association officially designated to host New York State's final French and Indian War commemoration in 2010. After lengthy discussions, DEC accepts ExxonMobil's revised work plan
- Fort Association goes online, www.fortlapresentation.net (now www.fort1749.org)
- ExxonMobil 'voluntarily' reimburses Fort Association more than \$31,000 in legal and technical fees; sets a NYS precedent
- \$67,000 HUD grant for environmental remediation and architectural services thanks to Congressman McHugh
- Foit-Albert Associates hired to provide fort design and construction documents

2005

- No remediation of site by ExxonMobil
- Fort Association submitted a plan to clean property using the NYS Environmental Protection and Spill Compensation Fund
- \$50,000 DANC grant to develop a remedial plan, Senator Wright
- ExxonMobil agrees to pay Fort Association more than \$18,200.50 in legal and technical fees
- "Faunal Analysis at Fort La Presentation" Allen, Kari L, Jessica Vavrsek and Rebecca Nelson, presented at the 45th Annual Northeastern Anthropological Association Meetings

- Phase 1A cultural resources investigation by Panamerican Consultants
- Endowment fund established to ensure the heritage of the fort is carried forward
- Historic research report by David Dickinson and Francois Gagnon, Archival researcher.

2006

- Through lobbying by the Fort Association, DEC withdraws Consent Order and assumes cleanup of fort association property
- Nature's Way Environmental Consulting contracted to undertake site remediation
- The All-American City judges declare the fort "showed good citizen participation and collaboration, and found it amazing that a volunteer group from the community took on Exxon and won."
- \$3,000 David Dickinson Sponsorship
- ExxonMobil agrees to pay Fort Association more than \$72,405.75 in legal and technical fees
- Foit-Albert conceptual plans, Phase #1 engineering schedule and cost estimates

2007

- \$10-million site remediation completed by DEC; 63,465 tons of contaminated soil removed from Fort Association and ExxonMobil properties
- \$50,000 Sweetgrass Foundation grant
- Andrew L Kozlowski of the New York State Museum conducts ground penetrating radar surveys to delineate buried structural features of the fort
- Aaron Gore of New York State Museum leads team in a phase-one excavation of fort's archaeological remains where 18th-century artifacts are found at floor level of northeast bastion
- Phase II Cultural Resource Survey Report, Aaron Gore, MA, Division of Research and Collections New York State Museum.
- First professional visitors' survey at Founder's Day Weekend confirms strengths and areas for improvement; recommendations implemented
- Fort Association launched membership drive in Ogdensburg 13669 zip code

2008

- Other issues related to ExxonMobil remain to be resolved and discussions continue between the state and lawyers for various parties
- Andrew L Kozlowski of the New York State Museum presented *GPR Stratigraphy of Fort La Presentation: Successful Targeted Delineation in a Highly Impacted Cultural Site* at the 21st Annual Symposium on the Application of Geophysics to Engineering and Environmental Problems
- "Archaeological Research at Fort La Presentation, Ogdensburg, New York" Aaron Gore and Andrew Kozlowski, New York State Museum
- Fort Association sponsored weekend events in Ogdensburg and at Fort Drum commemorating Gaspard-Joseph Chaussegros de Léry's 1756 raid from La Présentation to Fort Bull

- First Strategic, business and interpretation plans drafted
- Load bearing soil samples taken at proposed Fort reconstruction site on Lighthouse Point
- Topographic survey of proposed Fort reconstruction site on Lighthouse Point
- Fort Association launched membership in northern St. Lawrence County
- \$4,000 David Dickinson Sponsorship

2009

- The State Preservation Board nominates Lighthouse Point, Fort La Présentation's original site, for the state and federal registers
- Fort Association initiates branding exercise with professional consultant
- Professional fundraising campaign for Fort La Présentation developed. Board pledges \$20,000.
- Strategic plan professionally revised and amended
- Fort Association launched membership drive among re-enactors
- Fort association initiates first annual War of 1812 symposium. Professional survey confirms strengths and areas for improvement; recommendations implemented
- Abbé Picquet Monument, honoring the fort's founder Abbé François Picquet, returned to Lighthouse Point with the cooperation of the Swe-Kat-Si Chapter of the Daughters of the American Revolution and Notre Dame Roman Catholic Church
- Interpretive plaques telling the story of Fort La Présentation and Fort Lévis erected beside monument with the cooperation of the Great Lakes Seaway Trail Association and the NYS French and Indian War 250th Anniversary Commemoration Commission.
- Fort Association joined by Quebec Historical Corps to bring about largest Founder's Day Weekend to date with 400 re-enactors and heritage interpreters
- Dr. D. Peter MacLeod of the Canadian War Museum grants permission to print his unpublished papers in Les Nouvelles du fort/The Fort News
- Initiate cross border Founder's Day Weekend cooperation with Parks Canada and St Lawrence Shakespeare Festival in Prescott, Ontario
- Other cooperative ventures discussed with the City of Brockville, Ontario

2010

- Fort La Présentation Association hosted New York State's final 250th anniversary commemoration of the French and Indian War honoring soldiers, sailors, militia and native warriors who served at the Battle of the Thousand Islands and the siege of Fort Lévis in 1760.
- Established Living History Educational Day for area 4th and 7th graders in partnership with St. Lawrence-Lewis BOCES
- Developed Curriculum materials for 4th and 7th grade
- 10,000 grant from AT&T to develop a traveling Educational Kit to include Native and Colonial artifact reproductions, curriculum materials and Library.
- Lighthouse Point is placed on the National Register of Historic Places
- Professional Exist survey for the 2010 New York State French and Indian War 250th Anniversary Commemoration signature event (\$350,000-500,000 direct impact).

- Kiwanis \$5,000

2011

- Robin Morris Bench
- City of Ogdensburg \$10,000 Marketing
- SeaComm \$5,000 Interpretive Center
- Kiwanis \$5,000 Interpretive Center
- SLFCU \$1,000 Interpretive Center

2012

- Preserve America Community designation
- PBS Path Through History subcommittee and tourism promotions
- Conceptual plans for Abbe Picquet Trail
- Losing Ground Saving War of 1812 Battlefields Documentary CNYPBS
- NY Council for the Humanities \$3,000 War of 1812 Sixth Heritage Talks
- Aaron Gore Fort La Presentation Phase II Cultural Resource Survey Fort site
- Letting the Ogdensburg Community Garden establish a public community garden on the Fort property.

2013

- Kiwanis \$5,000 Interpretive Center
- Revolutionary War, Native Village (member item DOS \$10,000) and War of 1812 Panels (GLST)
- Addie Russell \$25,000 for Monument Plaza
- Department of State Received OPRHP \$352,650 grant for trail from NCREC/OPRHP
- Established the first Northern NY Primitive Snowshoe Biathlon

2014

- Title search of property to mid1800's
- 2014 RVRA grant \$40,000 for trail
- Addie Russell \$10,000 for Trail OPRHP
- City of Ogdensburg \$12,500 for Feasibility Study NCREC/DOS
- NY Council for the Humanities \$3,000 for Founder's Weekend
- Path Through History signage
- Kiwanis \$5,000 Interpretive Center

2015

- Aaron Gore Fort La Presentation Phase III Cultural Resource Survey Fort site. Uncovered floor of one of the Bastions.
- Established the Joseph Cosentino Memorial Award for Special Recognition, Commitment or self and Resources to the Fort de la Présentation Project

2017

- \$150,000.00 and \$20,000 in legal fees and a release of liability for any remaining petroleum
- The Association will use the correct official name of Light Point which is Van Rensselaer Point
- Contamination remediation on the Fort La Présentation site, the original site of Fort de la Présentation and the former ExxonMobil Oil Terminal
- Acquired the 4-acre Exxon Mobil Property plus \$10,000 for expenses
- NNYCF matching \$10,000 grant for the Abbé Picquet Trail

2018

- Abbé Picquet Trail and War of 1812 Peace Garden Dedication

2019

- Increase programming to community – Carp Fishing Tournament, SLC Public Health, Claxton-Hepburn Medical Center, SLCA, NYS Path Through History.
- Dedicated the Masonic monument
- Outline of Fort de la Présentation based on original plans
- Place a swinging bench on the Abbé Picquet Trail
- NNYCF Matching \$10,000 for Endowment Campaign
- War of 1812 Peace Garden receives the Maple Leaf Award from the Ogdensburg Garden Club.
- The Fort La Présentation Company (DBA Association) 990 Federal Tax return and Financial Statement are at the Ogdensburg Public Library and on our website at www.fort1749.org.
- Received a REDI Grant for \$1,230,250.00 to install shoreline stabilization and raise the trails on the Fort La Présentation Interpretive Trail
- Tenth Living History Day for 4th and 5th graders
- Twentieth Founder's Weekend – French and Indian War Re-enactment and Living History Event
- Twentieth Annual Meeting and Awards Ceremony
- Seventh NNY Primitive Snowshoe Biathlon
- Updated Strategic Plan based on Feasibility Study
- The Abbé Picquet Trail was completed in December

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AGREEMENT #2 FOR CONSTRUCTION/CONSTRUCTION
INSPECTION FOR BROWN'S BRIDGE ROAD OVER RAQUETTE RIVER,
BIN 3221560, PIN 775380**

By Mr. Acres, Chair, Finance Committee

Authorizing the implementation, and funding of the costs of 100% of the costs of a transportation project, which may be eligible for Federal aid and/or State aid, or reimbursement from Bridge NY funds.

WHEREAS, a project for Construction/Construction Inspection for the Brown's Bridge Road over the Raquette River, BIN 3221560, PIN 775380 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of ninety-five percent (95%) federal funds and five percent (5%) non-federal funds, and

WHEREAS, the Board of Legislators wants to advance the Project by making a commitment of one hundred percent (100%) of the costs of Construction/Construction Inspection work for the Project or portions thereof,

NOW, THEREFORE, BE IT RESOLVED that the St. Lawrence County Board of Legislators, duly convened, approves New York State Department of Transportation Supplemental Agreement #2 for construction/construction inspection for Brown's Bridge Road over Raquette River, BIN 3221560, PIN 775380, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer, to pay one hundred percent (100%) of the cost of construction/construction inspection work for the Project or portions thereof, with the understanding that qualified costs may be eligible for Federal aid, State aid, or reimbursement from Bridge NY funds, and

BE IT FURTHER RESOLVED that all necessary funds have been appropriated pursuant to the 2020 St. Lawrence County Adopted Budget (HM299509 90600) and made available to cover the cost of participation in the above phase of the Project, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby agrees that St. Lawrence County shall be responsible for all costs of the Project which exceed the amount of Federal aid, State aid or Bridge NY funding awarded, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and

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BE IT FURTHER RESOLVED that St. Lawrence County hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications, or reimbursement requests for available Federal aid and/or State aid on behalf of the St. Lawrence County Board of Legislators, upon approval of the County Attorney, and with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid eligible projects costs and all project costs with appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN SUPPLEMENTAL AGREEMENT #1
WITH STANTEC CONSULTING SERVICES FOR ENGINEERING AND DESIGN
SERVICES FOR BROWN'S BRIDGE OVER RAQUETTE RIVER,
BIN 3221560, PIN 775380**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the St. Lawrence County Board of Legislators approved and funded Capital Bridge Projects, and

WHEREAS, Resolution No. 85-2019 authorized the Chair to sign a contract with Stantec Consulting Services for \$275,000 for engineering and design services for Brown's Bridge over the Raquette River, BIN 3221560, PIN 775380, and

WHEREAS, the original contract was for \$251,100 which was \$23,900 below the authorized amount, and

WHEREAS, the consultant has provided additional services outside the original scope of the contract, including required additional right-of-way mapping and additional services concerning foundation design,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign Supplemental Agreement #1 with Stantec Consulting Services for engineering and design services for Brown's Bridge over Raquette River, upon approval of the County Attorney, as follows:

Consultant:	Stantec Consulting Services
Contract Title:	Brown's Bridge over Raquette River BIN: 3221560 PIN: 775380, Town of Pierrepont
Supplementary Engineering Fees:	Not to Exceed \$30,600 HM651204 430ED 1901

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Finance Committee: 9-28-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN THE 2020 – 2024 MUNICIPAL
SUBCONTRACTS FOR CONTROL OF SNOW AND ICE ON STATE HIGHWAYS**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 19-2020 authorized the Chair to sign a 2019-2024 Municipal State Agreement for Control of Snow and Ice on State Highways with New York State Department of Transportation (NYS DOT) entitled “Snow and Ice Agreement” and with certain municipalities as subcontractors, namely the City of Ogdensburg; the Towns of Brasher, Edwards, Louisville, Massena, and Parishville; and the Villages of Canton, Massena, and Potsdam (HS051444 465CO), and

WHEREAS, due to the NYS DOT releasing the new contract in December of 2019, the subcontracting municipalities had an agreement extension in place with the County for the 2019-2020 season, and

WHEREAS, with four years remaining of the Municipal State Agreement, the Department of Highways has drafted a 2020-2024 Snow and Ice Control Agreement for participating municipalities to correspond to the time frame set by the Municipal State Agreement, and

WHEREAS, the 2020-2024 Agreement does not change the responsibilities of the County and subcontracting municipalities or the method of reimbursement from the previous Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2020-2024 Municipal Subcontracts for Snow and Ice on State Highways, upon approval of the County Attorney.

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Finance Committee: 8-24-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE NEW YORK POWER AUTHORITY FOR THE INSTALLATION OF A CULVERT ON COUNTY ROUTE 39 TO FACILITATE THE SMART PATH MOSES-ADIRONDACK TRANSMISSION LINES PROJECT AND TO MODIFY THE 2020 BUDGET FOR THE DEPARTMENT OF HIGHWAYS

By Mr. Acres, Chair, Finance Committee

WHEREAS, the New York Power Authority (NYPA) is managing the Smart Path Moses-Adirondack Transmission Lines Project, and

WHEREAS, the New York State Department of Environmental Conservation (NYS DEC) has expressed concerns over the impact of construction on animal passage in the area, and

WHEREAS, in efforts to facilitate the project, the NYPA has agreed to reimburse the Department of Highways for expenses to construct a culvert on County Route 39 in the Town of Louisville to alleviate the impact on animal passage,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with the New York State Power Authority for the installation of a culvert on County Route 39 to facilitate the Smart Path Moses-Adirondack Transmission Lines Project, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2020 Budget for the Department of Highways, as follows:

INCREASE APPROPRIATIONS:

HM551104 454BS C4	H Misc Bridge Supplies C4	\$10,000
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INCREASE REVENUE:

HM027705 55000	H LR MR Other Revenue	\$10,000
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Finance Committee: 9-28-2020

RESOLUTION NO. _____

ADOPTION OF THE EQUALIZATION RATES FOR 2021 COUNTY TAXES

By Mr. Acres, Chair, Finance Committee

WHEREAS, Section 900 of the New York State Real Property Tax Law requires that county taxes be levied upon the basis of the full valuation of taxable real property determined in accordance with Article 8 of that law, and

WHEREAS, Article 8 requires the apportionment of county taxes upon the aggregate full value of taxable real property in each city and town determined by dividing the assessed valuation thereof by the county equalization rate established for each city and town by the county equalization agency, and

WHEREAS, Section 804 of the New York State Real Property Tax Law requires the adoption of the county equalization rates by the county legislature,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts the equalization rates for the 2021 County taxes, as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Ogdensburg	100.00
Brasher	78.00
Canton	90.00
Clare	2.98
Clifton	90.00
Colton	100.00
Dekalb	93.00
Depeyster	68.00
Edwards	86.00
Fine	100.00
Fowler	11.80
Gouverneur	93.00
Hammond	96.00
Hermon	100.00
Hopkinton	94.00
Lawrence	99.00
Lisbon	77.00
Louisville	81.00
Macomb	49.00
Madrid	86.00
Massena	100.00
Morristown	100.00
Norfolk	79.00
Oswegatchie	100.00

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Parishville	6.09
Piercefield	100.00
Pierrepont	90.00
Pitcairn	100.00
Potsdam	94.00
Rossie	100.00
Russell	69.00
Stockholm	85.00
Waddington	87.50

Municipal Code	Municipal Name	(A) 2019 State Equalization Rate	(B) 2020 State Equalization Rate and Status	(C) Percentage Change in Estimate of Full Value
401200	City of Ogdensburg	100.00	100.00 Final	0.00%
402000	Town of Brasher	80.50	78.00 Final	3.21%
402200	Town of Canton	99.00	90.00 Final	10.00%
402400	Town of Clare	3.01	2.98 Final	1.01%
402600	Town of Clifton	90.00	90.00 Final	0.00%
402800	Town of Colton	107.96	100.00 Final	7.96%
403000	Town of Dekalb	94.00	93.00 Final	1.08%
403200	Town of De Peyster	79.00	68.00 Final	16.18%
403400	Town of Edwards	87.50	86.00 Final	1.74%
403600	Town of Fine	81.00	100.00 Final	12.36%
403800	Town of Fowler	12.00	11.80 Final	1.69%
404000	Town of Gouverneur	95.00	93.00 Final	2.15%
404200	Town of Hammond	100.00	96.00 Final	4.17%
404400	Town of Hermon	89.00	100.00 Final	6.78%
404600	Town of Hopkinton	100.00	94.00 Final	6.38%
404800	Town of Lawrence	100.00	99.00 Final	1.01%
405000	Town of Lisbon	82.00	77.00 Final	6.49%
405200	Town of Louisville	87.00	81.00 Final	7.41%
405400	Town of Macomb	50.25	49.00 Final	2.55%
405600	Town of Madrid	87.00	86.00 Final	1.16%
405800	Town of Massena	100.00	100.00 Final	0.00%
406000	Town of Morristown	98.00	100.00 Final	-2.00%
406200	Town of Norfolk	82.00	79.00 Final	3.80%
406400	Town of Oswegatchie	100.00	100.00 Final	0.00%
406600	Town of Parishville	6.09	6.09 Final	0.00%
406800	Town of Piercefield	100.00	100.00 Final	0.00%
407000	Town of Pierrepont	87.50	90.00 Final	-2.78%
407200	Town of Pitcairn	100.00	100.00 Final	0.00%
407400	Town of Potsdam	95.00	94.00 Final	1.06%
407600	Town of Rossie	88.00	100.00 Final	21.15%
407800	Town of Russell	70.00	69.00 Final	1.45%
408000	Town of Stockholm	87.00	85.00 Final	2.35%
408200	Town of Waddington	91.50	87.50 Final	4.57%

Column C is the percentage change in the estimate of full value between the 2019 State equalization rate and the 2020 State equalization rate due to the change in full value standard.

This percentage change is important because county and school taxes are apportioned according to a municipality's share of the full value of the county or the school. A municipality will be apportioned a larger share of the tax levy if its full value increases by a larger percentage than others, or if its full value decreases less than the decrease for other municipalities in the county or school.

The information shown in columns B and C is subject to change as other rates are established in the county. You will be sent a complete report when we have established 2020 State equalization rates for all municipalities in your county.

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

AUTHORIZING COLLECTION OF OMITTED TAXES

By Mr. Acres, Chair, Finance Committee

WHEREAS, Sections 520 and 551 of the Real Property Tax Law make provisions for the taxation of exempt property upon transfer of title and addition of omitted parcels from the previous year's roll, and

WHEREAS, Section 520 states that the property shall be taxed pro rata for the unexpired portion of any fiscal year during which said transfer of title occurred, and

WHEREAS, for purposes of any fiscal year or years during which title to such property is transferred, such property shall be deemed to have been omitted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the addition of omitted taxes to the 2021 tax roll pursuant to Sections 520 and 551 under Title 3 of Article Five of the Real Property Tax Law.

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN THE 2020
ACCELERATED TRANSIT CAPITAL PROGRAM APPLICATION**

By Mr. Acres, Chair, Finance Committee

WHEREAS, capital funds are available from the New York State Department of Transportation (DOT) for public transit under the Accelerated Transit Capital (ATC) Program, and

WHEREAS, eligible projects include rehabilitating, restoring and modernizing public transit assets that have a minimum service life of ten (10) years, and

WHEREAS, if awarded, these funds could be used to offset the local match of the County to purchase 28-passenger buses, to enhance bus stops, or to enhance bus maintenance and service garages,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2020 Accelerated Transit Capital Program Application, upon approval of the County Attorney.

St. Lawrence County Vacancy Authorization Form

County Attorney



Type: Fill

Paralegal

Subunit (If Applicable):

Date Submitted: September 4, 2020

Reason Vacated: Retirement

Position Number: 022000001

Date Vacated: November 30, 2020

Position # Abolished: N/A

Position Will Be: Full-time

Last Fill Date: May 1, 1995

Hours Per Week: 35

Appointee Will Be: Permanent

Budget

Fill Request Timeline: Immediately

Temporary Position? No

Salary of Person Leaving: \$62,494

Revenue Generating: No 0 %

Benefits: Yes \$31,066

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$48,327

Budget Mod Attached, If Required?

Grade: MGT Table II

Net County Cost: \$93,560

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position performs the annual county tax foreclosure. It will be difficult to have any lag in filling the position as there are timelines that need to be met over the course of the year.

Department Head:

A handwritten signature in black ink, appearing to read "Stephen D. Bille".

Approved?

Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Dept. of Highways



Type: Fill

Highway Maintenance Supervisor

Subunit (If Applicable):

Date Submitted: 8/27/2020

Reason Vacated: Resignation

Position Number: 311000004

Date Vacated: 9/13/2020

Position # Abolished: N/A

Position Will Be: Full-time

Last Fill Date: 8/24/2015

Hours Per Week: 40

Appointee Will Be: Provisional

Budget

Fill Request Timeline: 30 Days

Temporary Position? No

Salary of Person Leaving: \$60,382

Revenue Generating: No 0 %

Benefits: Yes \$30,016

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$49,423

Budget Mod Attached, If Required?

Grade: 26

Net County Cost: \$90,398

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

This position is one of three area supervisors responsible for planning and scheduling work projects, assigning crew members to specific duties based upon crew members' abilities; supervises and directs various projects involved in the maintenance of county highways; observes work in progress and that which is completed to insure adherence to instructions, guidelines, safety standards and schedules; maintains written records of work performed and materials and labor used; patrols and inspects highway and adjacent areas within geographical area to determine condition and maintenance needs; supervises and participates in snow and ice control activities. without this position, there would be no one to direct and supervise the HEO/Labor Crewleaders in that geographical area.

Department Head: *Donald R. Chenoweth*

Approved?
Yes No

County Administrator:

Resolution #:

St. Lawrence County Vacancy Authorization Form

Dept. of Highways



Type: Fill

Heavy Equipment Operator

Subunit (If Applicable):

Date Submitted: 8/31/2020

Reason Vacated: Other

Position Number: 310100011

Date Vacated: 8/28/2020

Position # Abolished: N/A

Position Will Be: Full-time

Last Fill Date: 07/02/2016

Hours Per Week: 40

Appointee Will Be: Permanent

Budget

Fill Request Timeline: 30 Days

Temporary Position? No

Salary of Person Leaving: \$49,422

Revenue Generating: No 0 %

Benefits: Yes \$24,568

Reimbursed by State or Federal Funds: No 0 %

Base Salary: \$44,115

Budget Mod Attached, If Required?

Grade: 23

Net County Cost: \$73,990

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Heavy Equipment Operator (HEO) position, which requires a class A CDL, is responsible for the operation of specialized heavy equipment used in snow and ice control, highway repair and construction and maintenance projects. This class differs from that of motor equipment operator due to the more complex nature of equipment operated requiring greater skill along with increased responsibility for safety of others. This position is also needed to maintain crew size for safety. Failure to fill this position will seriously impede our ability to maintain safe and passable roads.

Department Head:

Dwight R. Chatham

Approved?

Yes No

County Administrator:

Resolution #:

September 14, 2020

RESOLUTION NO. 253-2020

**AUTHORIZING THE CONTINUATION OF THE CURRENT VACANCY REVIEW
PROCESS AND FILLING OF VACANCIES**

By Mr. Burke, District 12 and Ms. Terminelli, District 14

WHEREAS, Resolution No. 369-2019 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

WHEREAS, on an annual basis, the County Administrator provides a review of the work of the Vacancy Review Committee that includes updates such as number of positions considered, the percentages associated with timeliness of filling positions as well as other measured outcomes, and the annual report for 2019-2020 was presented at the August Finance Committee Meeting, and

WHEREAS, this year the savings associated with vacancy review has exceeded \$1.6 million and the Vacancy Review Committee has been instrumental in achieving those savings by evaluating the timing of recommending positions to be filled with policy guidance by the Board of Legislators, by reviewing positions to be abolished and created to meet department needs, and by not recommending positions be filled without additional information,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position No.:	Type	Duration	Timeline
Sheriff/Corrections	Corrections Officer	603000071	FT	Permanent	Immediate
Probation	Probation Supervisor	610200003	FT	Permanent	Immediate
Probation	Probation Officer	610000030 (new)	FT	Permanent	Immediate
Public Defender	Assistant Public Defender	021400001	FT	Permanent	90 days
District Attorney	Assistant District Attorney	026800010	FT	Permanent	Immediate
Office for the Aging	Senior Advocate Worker	800300004	FT	Permanent	90 days
Office for the Aging	Senior Advocate Worker	800300005	FT	Permanent	Immediate
Public Health	Public Health Specialist	501000069 (new)	FT	Temporary	Immediate
Public Health	Service Coordinator	506000003 (new)	FT	Permanent	Immediate
Public Health	Public Health Community Health Nurse	502000026 (new)	FT	Temporary	Immediate
Social Services/CPS	Caseworker	815200011	FT	Permanent	Immediate
Highway	Sign Maintenance Worker	312700001	FT	Permanent	30 days
Treasurer	Assistant Accounting Supervisor	102000002 (new)	FT	Permanent	Immediate

BE IT FURTHER RESOLVED that the following positions will be abolished: Position No. 609500003, Probation Assistant, in the Probation Department; Position No. 501000002, Registered Nurse in the Public Health Department, and Position No. 101000006, Principal Fiscal Officer in the Treasurer's Office, and

BE IT FURTHER RESOLVED that the County Administrator be authorized to continue to make necessary part-time hires to provide support for the COVID-19 response through December 31, 2020, and

September 14, 2020

BE IT FURTHER RESOLVED that the current practice continues as authorized by Resolution No. 369-2019, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

STATE OF NEW YORK)
) ss:
COUNTY OF ST. LAWRENCE)

I, Kelly S. Pearson, Deputy Clerk of the St. Lawrence County Board of Legislators, **DO HEREBY CERTIFY** that I have compared this Resolution No. 253-2020 Entitled "Authorizing the Continuation of the Current Vacancy Review Process and Filling of Vacancies", adopted September 14, 2020, with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

Kelly S. Pearson
Kelly S. Pearson, Deputy Clerk
St. Lawrence County Board of Legislators
September 15, 2020

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

**AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH
CORNELL COOPERATIVE EXTENSION FOR OFFICE SPACE
AT THE HUMAN SERVICES CENTER**

By Mr. Acres, Chair, Finance Committee

WHEREAS, Resolution No. 363-2019 authorized the Chair to sign a lease agreement with Cornell Cooperative Extension for office space at the Human Services Center with a term of October 1, 2019 through September 30, 2020, and

WHEREAS, Cornell Cooperative Extension would like to continue to lease office space at the Human Services Center, 80 State Highway 310, Canton, and

WHEREAS, the proposed office space is on the first floor of the Center and contains 575 square feet of office space with an additional 190 square feet of common area, and

WHEREAS, the term of the lease would be October 1, 2020 through September 30, 2021, with the tenant option of three (3) additional one (1) year options, at a rate per square foot that is consistent with what is currently charged to departments that occupy the Human Services Center as of October 1 for the applicable year, and

WHEREAS, for the initial term of October 1, 2020 through September 30, 2021, the rate per square foot is \$16.80, for a total of \$12,852 for the year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease agreement with Cornell Cooperative Extension for office space at the Human Services Center, upon approval of the County Attorney.

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DRESCHER & MALECKI, LLP TO PREPARE THE ANNUAL AUDITS FOR ST. LAWRENCE COUNTY FOR FISCAL YEAR 2021, 2022, and 2023

By Mr. Acres, Chair, Finance Committee

WHEREAS, following an RFP process, Resolution No. 15-2016 authorized the Chair to sign a contract with Drescher & Malecki, LLP to prepare the annual audits for fiscal years 2015, 2016, and 2017, and at that time an optional three-year extender was offered each year for fiscal years 2018, 2019, and 2020 with no change in cost, and

WHEREAS, Drescher & Malecki, LLP has also offered to perform the audit for the St. Lawrence County Soil & Water Conservation District, as a component unit, at a cost of \$3,500 annually, and

WHEREAS, the functions provided by Drescher & Malecki, LLP include the general purpose financial statements, the single audit including the NYS Department of Transportation, and the Consolidated Fiscal Report (CFR) for the Mental Health Services in St. Lawrence County Community Services, and

WHEREAS, the services were all provided in the last contract with the exception of the Soil & Water Conservation District, and

WHEREAS, Drescher & Malecki, LLP has agreed to limit the annual increase for the next three years, with two one year extensions to \$750 annually,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Drescher & Malecki, LLP to prepare the annual audits for St. Lawrence County for fiscal years 2021, 2022, and 2023, and

BE IT FURTHER RESOLVED that the annual cost for the audits will be as follows for the next three years: 2021 \$59,750; 2022 \$60,500; 2023 \$61,250 and two additional one (1) year options for extensions as follows: 2024 \$62,000; and 2025 \$62,750.

October 5, 2020

Finance Committee: 9-28-2020

RESOLUTION NO. _____

**MODIFYING THE 2020 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
TO INCREASE FUNDS AWARDED TO THE SNOWMOBILE TRAIL GRANT**

By Mr. Acres, Chair, Finance Committee

WHEREAS, the New York State Office of Parks & Recreation has awarded \$672 more to the St. Lawrence County Snowmobile Grant and Aid Program of which \$192,816 was budgeted in the 2020 Budget for the fiscal year April 1, 2019 to March 31, 2020 for a total of \$193,488,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the County Administrator's Office to increase funds awarded to the Snowmobile Trail Grant, as follows:

INCREASE APPROPRIATIONS:

BF087104 46000 SNOW	B Snow Other Fees & Services	\$672
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INCREASE REVENUE:

BF038895 56000	B Forestry Snowmobile Grant	\$672
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