

**BOARD OF LEGISLATORS**  
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**RUTH A. DOYLE**  
*County Administrator*

**JOSEPH LIGHTFOOT**  
*Chair, Board of Legislators*

**TO:** St. Lawrence County Legislators and Other Interested People  
**FROM:** Kelly S. Pearson, Deputy Clerk  
**DATE:** September 9, 2020  
**SUBJECT:** **BOARD MEETING AGENDA**

Attached is a copy of the agenda for the Board Meeting of the St. Lawrence County Board of Legislators on **Monday, September 14, 2020**, in the Legislative Board Room.

When any reference is made to any contracts not set forth in the agenda, the original documents are available for inspection by any and all persons and are filed in the Clerk of the Board of Legislators' Office.

Attachments

September 14, 2020

RESOLUTION NO. \_\_\_\_\_

**PROCLAIMING THE WEEK OF SEPTEMBER 17 – 23, 2020  
AS CONSTITUTION WEEK**

By Mr. Acres, District 8

**WHEREAS**, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law, and

**WHEREAS**, originally adopted by the American Congress of the Confederation on September 17, 1787, this year will mark the two hundred thirty third (233<sup>rd</sup>) anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention, and

**WHEREAS**, the preamble of the Constitution, the summation of what the document contains and basis of the guiding principles of our Nation, was written by Gouverneur Morris, landowner, statesman, and for whom the villages of Gouverneur and Morristown in St. Lawrence County are named, and

**WHEREAS**, the first 10 amendments are known as the “Bill of Rights” and is a list of basic human rights guaranteed by law, and

**WHEREAS**, recognizing the enduring strength of our Constitution and reaffirming our commitment to the rights and obligation of citizenship of this great Nation, it is fitting to honor this magnificent document and its memorable anniversary, and

**WHEREAS**, the Constitution of the United States of America gives every citizen a foundation for a free, prosperous and independent life, but each generation must work for and claim it; otherwise, through carelessness or indifference the rights and liberties we enjoy may vanish, and

**WHEREAS**, throughout this week let us honor the values the Framers stood by rededicating ourselves to carry forward the spirit first embodied in their achievements, and to pay tribute to those who shaped the land we love while working to secure everlasting peace, prosperity, and opportunity for all who call America home,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators proclaims the week of September 17 – 23, 2020, as Constitution Week and encourages St. Lawrence County citizens to reaffirm commitments to the rights and obligations of citizenship of the United States of America.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A NEW YORK STATE ELECTIONS  
CYBERSECURITY REMEDIATION GRANT FOR THE BOARD OF ELECTIONS**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, funds have become available from the State of New York for Elections Cybersecurity Remediation Grant Program for the period beginning December 2019 through December 31, 2021 in the amount of \$87,724, and

**WHEREAS**, the grant will cover expenses incurred within the Board Elections for additional expenses related to Cybersecurity,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a New York State Elections Cybersecurity Remediation Grant for the Board of Elections, upon approval of the County Attorney.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2020 BOARD OF ELECTIONS BUDGET FOR THE  
ACCEPTANCE OF THE HAVA CARES ACT GRANT**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, the Board of Elections has been awarded a one-time State Funded HAVA CARES Act Grant for expenses related to COVID-19, and

**WHEREAS**, Resolution No. 165-2020 authorized the Chair to sign a contract with New York State for the NYS HAVA CARES Grant Act for the Board of Elections, and

**WHEREAS**, the Board of Elections incurred additional expenses related to COVID-19 for the June 23<sup>rd</sup> Primary Election,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislature authorizes the St. Lawrence County Treasurer to modify the 2020 Budget as follows:

**INCREASE REVENUE:**

E3030895 56001	E HAVA State Aid	\$126,402
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**INCREASE APPROPRIATIONS:**

E3014504 42000	E Office Supplies	\$22,080
E3014504 42402	E Regular Postage	42,566
E3014504 41902	E Commercial Printing	<u>61,756</u>
		\$126,402

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A GEOGRAPHIC INFORMATION SYSTEM  
HOSTING AGREEMENT EXTENSION WITH THE DEVELOPMENT AUTHORITY  
OF THE NORTH COUNTRY**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, the Development Authority of the North Country (DANC) provides Geographic Information System (GIS) hosting services to multiple municipalities in St. Lawrence, Lewis and Jefferson counties, as well as to St. Lawrence County Government, and

**WHEREAS**, Resolution No. 3-2016 authorized a five (5) year hosting agreement with the Development Authority of the North Country ending in 2020, and

**WHEREAS**, the Development Authority of the North Country would like to extend this hosting agreement for a period of five (5) years, and

**WHEREAS**, the hosting fee for the next five years is identified in the Agreement as \$1,895 for 2021 and 2022; \$1,995 for 2023 and 2024; and \$2,095 for 2025, and

**WHEREAS**, the hosting fee will be budgeted in the Planning Office Budget (N1080204 47801),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Geographic Information System Hosting Agreement Extension with the Development Authority of the North Country, upon approval of the County Attorney.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, P.C. TO PREPARE AN ALL-HAZARDS MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR ST. LAWRENCE COUNTY**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, St. Lawrence County issued a Request for Proposals soliciting qualified bidders for the purpose of preparing an All-Hazards Multi-Jurisdictional Hazard Mitigation Plan for St. Lawrence County (X2Z36404 43007 HMPG), and

**WHEREAS**, of the five respondents, the proposal for services submitted by Barton & Loguidice, P.C. best met the criteria outlined in the Request for Proposals,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Barton & Loguidice, P.C. to prepare an All-Hazards Multi-Jurisdictional Hazard Mitigation Plan for St. Lawrence County, upon the approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Chair to sign all paperwork related to the administration and preparation of the All-Hazards Multi-Jurisdictional Hazard Mitigation Plan.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A NEW YORK STATE DIVISION OF  
HOMELAND SECURITY AND EMERGENCY SERVICES FY20 LAW  
ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT AND  
MODIFYING THE 2020 BUDGET FOR THE SHERIFF’S OFFICE**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, the New York State Office of Homeland Security and Emergency Services has awarded funding of \$44,151 to the Sheriff’s Office to support regional preparedness efforts, with a contract period of September 1, 2020 to August 31, 2023, and

**WHEREAS**, this grant will facilitate the ability of St. Lawrence County to support the new 2017-2020 NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a New York State Division of Homeland Security and Emergency Services FY20 Law Enforcement Terrorism Prevention Program (SLETPP) Grant, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2020 Budget for the Sheriff’s Office, as follows:

**INCREASE APPROPRIATIONS:**

S1Z31102 25000 20HS	S CRIM Technical Equipment	\$20,000
S1Z31104 42300 20HS	S CRIM Other Communication Services	15,321
S1Z31104 43007 20HS	S CRIM Other Fees and Services	<u>8,830</u>
		\$44,151

**INCREASE REVENUE:**

S1Z43895 57000 HS	S FA HS Federal Aid	\$44,151
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**BE IT FURTHER RESOLVED** that any remaining funds will be rolled over to the future budgets until the grant is fully expended.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING A FY20 OPERATION STONEGARDEN PROGRAM (OPSG) GRANT FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND MODIFYING THE 2020 BUDGET FOR THE SHERIFF’S OFFICE**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, New York State Division of Homeland Security and Emergency Services has awarded a FY20 Operation Stonegarden Grant in the amount of \$400,000 to key law enforcement agencies in St. Lawrence County, with a contract period of period of September 1, 2020 to August 31, 2023, and

**WHEREAS**, the mission of Operation Stonegarden is to utilize State, County, and Local Law Enforcement Agencies to enhance border security within the County, and

**WHEREAS**, St. Lawrence County Sheriff’s Office will receive \$122,933 and will act as a pass-through agency for three local entities; the City of Ogdensburg Police Department (\$139,919), Town of Norfolk (\$9,846) and Town of Massena (\$57,210), and

**WHEREAS**, the remaining funding of \$70,092 is allocated to three State level law enforcement agencies (NYS Police, NYS Park Police and NYS DEC) who will do their own reporting,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes accepting a FY20 Operation Stonegarden Program (OPSG) Grant from New York State Division of Homeland Security, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2020 Budget for the Sheriff’s Office, as follows:

**INCREASE APPROPRIATIONS:**

S1Z31101 11000 SG20	S CRIM Supervisory/Administration	\$10,000
S1Z31101 14000 SG20	S CRIM Clerical	10,000
S1Z31101 18000 SG20	S CRIM Overtime	23,107
S1Z31102 25000 SG20	S CRIM Technical Equipment	64,709
S1Z31104 43007 SG20	S CRIM SG Passthrough	206,975
S1Z31104 44000 SG20	S CRIM I/D Automotive Supplies	856
S1Z31104 44100 SG20	S CRIM I/D Gasoline & Oil	7,261
S1Z31104 81000 SG20	S CRIM Retirement	3,697
S1Z31108 83000 SG20	S CRIM Social Security	1,767
S1Z31108 84000 SG20	S CRIM Workmens Compensation	<u>1,536</u>
		\$329,908



September 14, 2020

**INCREASE REVENUE:**

S1Z43895 57000 SG

S SG Federal Aid

\$329,908

**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until the grant is fully expended.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**ACCEPTING A 2021 POLICE TRAFFIC SERVICES (PTS) GRANT FROM THE STATE OF NEW YORK GOVERNOR'S TRAFFIC SAFETY COMMITTEE AND MODIFYING THE 2020 BUDGET FOR THE SHERIFF'S OFFICE**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, the St. Lawrence County Sheriff's Office has been awarded a Police Traffic Services (PTS) Grant in the amount of \$4,995 through the Governor's Traffic Safety Committee, with a contract period of October 1, 2020 to September 30, 2021, and

**WHEREAS**, this Grant will provide funding to cover overtime costs related to increasing seat belt usage and reducing dangerous driving behaviors,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes accepting a 2021 Police Traffic Services (PTS) Grant from the Governor's Traffic Safety Committee, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2020 Budget for the Sheriff's Office, as follows:

**INCREASE APPROPRIATIONS:**

S1Z31101 18000 GTSC	S CRIM PTS Grant Overtime	\$4,995
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**INCREASE REVENUE:**

S1Z33895 56000 GTSC	S SA CRIM State Aid	\$4,995
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**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until the grant is fully expended.

September 14, 2020

Operations Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE DEFENDERS ASSOCIATION FOR THE PUBLIC DEFENDER CASE MANAGEMENT SYSTEM**

By Mr. Denesha, Chair, Operations Committee

**WHEREAS**, the New York State Defenders Association (NYSDA) developed software that permits indigent defense providers to monitor and track data in a uniform and consistent manner across New York State, and

**WHEREAS**, the County and NYSDA originally entered into an agreement in 2013, wherein licenses, maintenance, and support are provided to St. Lawrence County Indigent Defense Providers for the use of the Public Defender Case Management System (PDCMS), and

**WHEREAS**, Resolution No. 247-2019 authorized a contract for the licenses, maintenance, and support associated with the use of the PDCMS for the period of August 22, 2019 through August 21, 2020, and

**WHEREAS**, the St. Lawrence County Indigent Defense Providers and NYSDA would like to extend the contract through August 21, 2021, and

**WHEREAS**, the \$9,000 cost associated with the licenses, maintenance, and support has been, and should continue to be, funded by State grant money received through annual distribution of the Indigent Legal Services Fund (IA011704 43007),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with the New York State Defenders Association for the Public Defender Case Management System, upon approval of the County Attorney.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK  
STATE DEPARTMENT OF HEALTH FOR THE CHILDREN WITH SPECIAL  
HEALTHCARE NEEDS PROGRAM GRANT**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, the New York State Department of Health has renewed Children with Special Healthcare Needs Program Grant for the time period of October 1, 2020 through September 30, 2025, and

**WHEREAS**, the Children with Special Healthcare Needs Program Grant is funded in the amount of \$26,866 annually (PE044895 57000 CSHN), and

**WHEREAS**, the Special Healthcare Needs Program provides resources and referrals for children in the community to ensure access to healthcare, insurance, information, and support services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health for the Children with Special Healthcare Needs Program Grant, upon approval of the County Attorney.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK  
STATE DEPARTMENT OF HEALTH FOR THE EARLY INTERVENTION  
ADMINISTRATION PROGRAM FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, the Early Intervention Administration Program for the Public Health Department (C31657GG) has been approved for the period of October 1, 2020 – September 30, 2021, and

**WHEREAS**, the Early Intervention Grant is funded (PE034015 56000 EISA) by the New York State Department of Health in the amount of \$52,496 to offset administration costs of the program, and

**WHEREAS**, local governments are responsible for administering the Early Intervention Program subject to regulations of the Commissioner of Health, Subpart 69-4 of Subchapter 14 of Chapter 11 of Title 10 of the Official Compilation of Codes, Rules and Regulations of the State of New York,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health for the Early Intervention Administration Program for the Public Health Department, and any COLAs, upon approval of the County Attorney.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH COMMUNITY ORGANIZATIONS FOR SERVICES ASSOCIATED WITH THE COVID-19 RESPONSE GRANT**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, the Public Health Department has received funding in the amount \$166,544 from the Health Research Inc. (HRI) to cover costs associated with COVID-19 awareness and education (PP044895 57000 CVD), and

**WHEREAS**, the Public Health Department is requesting to contract with multiple providers to meet the objectives of the COVID-19 Response Grant, and

**WHEREAS**, it is necessary to obtain contracts with marketing agencies such as Lamar Advertising, North Country This Week/North Country Now, and Northern New York Newspapers to provide digital and print media and poster billboards, etc.,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign contracts with community organizations for services associated with the COVID-19 response grant, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that all signed contracts will remain in effect for the duration of the COVID-19 Response Grant.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH TO ACCEPT OPIOID EPIDEMIC GRANT FUNDING TO FIGHT THE OPIOID EPIDEMIC IN ST. LAWRENCE COUNTY**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, New York State is facing an opioid epidemic and funding is being provided to local health departments in high burden areas of the State, and

**WHEREAS**, St. Lawrence County is located in one of these areas and has been selected to receive \$72,000 (PPZ44895 57000 OP) in funding from the New York State Department of Health to address the opioid epidemic in the community, for a contract period of September 1, 2020 to August 31, 2021, and

**WHEREAS**, this funding can be used on evidence based interventions, to increase access to Naloxone and Buprenorphine for community members that are at high-risk of experiencing an overdose, to provide targeted provider education and support on prescribing Buprenorphine in primary care, emergency departments, and correctional facilities, and

**WHEREAS**, this funding can be used to build linkages to health services and strengthen relationships with schools, law enforcement and emergency services,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with the New York State Department of Health to accept Opioid Epidemic Grant Funding to accept opioid epidemic grant funding to fight the opioid epidemic in St. Lawrence County, upon approval of the County Attorney.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**APPROVAL OF BAD DEBT WRITE OFFS FOR COMMUNITY SERVICES**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, a reserve account for bad debt was established in 2002, and

**WHEREAS**, in 2019, the reserve account for bad debt was increased to \$230,761, and

**WHEREAS**, the 2017 bad debt accounts were \$57,714 for Mental Health; \$52,355 for Canton Chemical Dependency; \$23,188 for Gouverneur Chemical Dependency; \$27,020 for Massena Chemical Dependency; \$45,978 for Ogdensburg Chemical Dependency; and \$24,506 for ECS, and

**WHEREAS**, the requested bad debt write off represent breakdown to \$51,381 for Medicaid; \$12,763 for Managed Medicaid; \$107,491 for Private Insurance; \$4,600 for Managed Care; \$24,022 for Self-Pay; \$1,020 for Managed Care Copay; and \$29,484 for Private Insurance Copay, and

**WHEREAS**, collection efforts are still continuing,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators approves bad debt write off for Community Services, as follows:

**DECREASE CONTRA ASSET ACCOUNT:**

01TG0389 501A0	A Allowance for Receivables	\$230,761
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**DECREASE ASSET ACCOUNT:**

01TG0380 501A0	A Accounts Receivable	\$230,761
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September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN TWO CONTRACTS WITH  
THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE  
TO ACCEPT THE TRAFFIC SAFETY PROGRAM AND  
CHILD PASSENGER SAFETY GRANTS 2020-2021**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, the New York State Governor's Traffic Safety Committee has determined that the St. Lawrence County Traffic Safety Grant will be funded at \$76,699, with an additional Child Passenger Safety Grant for training and fitting stations in the amount of \$12,500 for a total budget of \$89,199, and

**WHEREAS**, the 2021 County Budget will be prepared with the understanding that the Traffic Safety Grant expenditures will be funded at \$89,199, and

**WHEREAS**, funding from the Governor's Traffic Safety Committee was requested and approved for the time period of October 1, 2020 through September 30, 2021 (A7233895 56000),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorize the Chair to sign two contracts with the New York State Governor's Traffic Safety Committee to accept the Traffic Safety Program and Child Passenger Safety Grants 2020-2021, and any other documents necessary, upon approval of the County Attorney.

September 14, 2020

Services Committee: 8-10-2020

RESOLUTION NO. \_\_\_\_\_

**AMENDING THE ST. LAWRENCE COUNTY YOUTH ADVISORY BOARD (YAB)  
BYLAWS AND STRUCTURE**

By Mr. Sheridan, Chair, Services Committee

**WHEREAS**, Resolution No. 228-77, adopted September 12, 1977, established a St. Lawrence County Youth Advisory Board, and the life of the Board was extended by Resolution 233-78, adopted by the Board of Legislators on September 11, 1978, and

**WHEREAS**, the Youth Advisory Board shall be representative of the community it serves, and with all the positions filled will have no more than 27 and no less than 11 representatives, who shall be appointed by the County Board of Legislators based on recommendation of the Youth Advisory Board, and

**WHEREAS**, the total membership shall include, but not limited to, youth representatives, representatives of the municipality and community service organizations, public officials, and youth development program stakeholders, and all appointments of the Youth Advisory Board members shall conform to the Federal, State, and/or local requirements applicable to municipalities regarding equal opportunity and affirmative action, and

**WHEREAS**, the Board composition shall be comprised of people that present a broad geographic representation of the County, and

**WHEREAS**, interested individuals will be invited to attend a scheduled Youth Advisory Board (YAB) meeting, the Youth Bureau Director will contact the individuals to discuss the role, responsibilities and duties of the Board, and a biographical data form will be completed by the individual, and the name/s will be presented to the St. Lawrence County Board of Legislators for approval with the final appointment made by the Chair Board of Legislators, and

**WHEREAS**, members must live in St. Lawrence County and possess a vested interest in supporting youth initiatives and have experience in working with youth, and youth representatives must be under the age of 21, and

**WHEREAS**, the annual meeting, held during the first meeting of each calendar year, shall be designated for the purpose of election of Officers and Board Members, and

**WHEREAS**, the standing committees of the Youth Advisory Board shall be as follows:  
(a) Allocation Committee shall review all the applications for State Aid which utilizes County RAP allocations and shall report these actions to the next meeting of the Youth Advisory Board for action; (b) Youth Committee shall consist of 2-3 YAB Members and all YAB Youth Representatives, Youth Representatives shall review and discuss present day topics affecting the youth of today, disseminate updates and topics to the youth in St. Lawrence County, and provide ideas on how to best serve our County with updates to be provided at each YAB meeting, and (c)

September 14, 2020

Other Committees: The Youth Advisory Board may institute from time to time special committees for the purpose of completing special task assignments,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators amends the St. Lawrence County Youth Advisory Board (YAB) Bylaws and Structure, and

**BE IT FURTHER RESOLVED** that the Youth Bureau Director, or authorized designee, shall provide a minimum of twenty-four hour notice via email, or phone call, to Youth Advisory Board members for any emergency or special meeting of the Board, and

**BE IT FURTHER RESOLVED** that at any regular meeting, committee, emergency or special meeting of the board, each member shall have one (1) vote, and an email vote is permissible when passed by unanimous written consent but if unanimous consent is not achieved, a teleconference meeting shall be scheduled, and teleconference voting shall require a quorum be present for discussion and a majority vote shall carry the motion.

September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE NEW YORK POWER AUTHORITY FOR THE INSTALLATION OF A CULVERT ON COUNTY ROUTE 39 TO FACILITATE THE SMART PATH MOSES-ADIRONDACK TRANSMISSION LINES PROJECT AND TO MODIFYING THE 2020 BUDGET FOR THE DEPARTMENT OF HIGHWAYS**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the New York Power Authority (NYPA) is managing the Smart Path Moses-Adirondack Transmission Lines Project, and

**WHEREAS**, the New York State Department of Environmental Conservation (NYS DEC) has expressed concerns over the impact of construction on animal passage in the area, and

**WHEREAS**, in efforts to facilitate the project, the NYPA has agreed to reimburse the Department of Highways for expenses to construct a culvert on County Route 39 in the Town of Louisville to alleviate the impact on animal passage,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an agreement with the New York State Power Authority for the installation of a culvert on County Route 39 to facilitate the Smart Path Moses-Adirondack Transmission Lines Project, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2020 Budget for the Department of Highways, as follows:

**INCREASE APPROPRIATIONS:**

HM551104 454BS C4	H Misc Bridge Supplies C4	\$10,000
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**INCREASE REVENUE:**

HM027705 55000	H LR MR Other Revenue	\$10,000
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September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
SUPPLEMENTAL AGREEMENT #1 FOR FINAL DESIGN FOR BROWN'S BRIDGE  
ROAD OVER RAQUETTE RIVER, BIN 3221560, PIN 775380**

By Mr. Acres, Chair, Finance Committee

Authorizing the Implementation, and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore

**WHEREAS**, a project for Final Design for the Brown's Bridge Road over the Raquette River, BIN 3221560, PIN 775380 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of ninety-five percent (95%) federal funds and five percent (5%) non-federal funds, and

**WHEREAS**, the Board of Legislators wants to advance the above project by making a commitment of one-hundred percent (100%) of the federal and non-federal share of the costs of Final Design,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators approves New York State Department of Transportation Supplemental Agreement #1 for final design for Brown's Bridge Road over Raquette River, BIN 3221560, PIN 775380, and

**BE IT FURTHER RESOLVED** that the Board of Legislators hereby authorizes the Treasurer to pay in the first instance one-hundred percent (100%) of the Federal and non-federal share of the cost of Final Design for the Project or portions thereof, and

**BE IT FURTHER RESOLVED** that all necessary funds have been appropriated pursuant to the 2020 St. Lawrence County Budget (HM299509 90600) and made available to cover the cost of participation in the above phase of the Project, and

**BE IT FURTHER RESOLVED** that in the event the full Federal and non-federal share costs of the project exceeds the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Chair to execute all necessary Agreements, certifications or reimbursement requests for available Federal Aid and/or State "Marchiselli" Aid on behalf of the St. Lawrence County Board of Legislators with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid eligible projects costs and all project costs with appropriations therefore that are not so eligible, and

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**BE IT FURTHER RESOLVED** that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2020 BUDGET FOR THE DEPARTMENT OF HIGHWAYS  
FOR REVENUE RECEIVED FROM THE ST. LAWRENCE COUNTY  
SOIL & WATER CONSERVATION DISTRICT FOR CULVERT REPLACEMENT ON  
COUNTY ROUTE 49 IN THE TOWN OF NORFOLK**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Department of Highways has a planned culvert replacement in 2020 for a large culvert, County Route 49 in the Town of Norfolk, and

**WHEREAS**, replacing the existing culvert pipe with larger pipe has the added benefit of improving aquatic life passage, and

**WHEREAS**, the St. Lawrence County Soil and Water Conservation District has agreed to provide the Department of Highways with \$18,000 to offset the cost of pipe and installation materials,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the Department of Highways for revenue received from the St. Lawrence County Soil & Water Conservation District for culvert replacement on County Route 49 in the Town of Norfolk, as follows:

**INCREASE REVENUE:**

HM027705 55000	H LR MR Other Revenue	\$18,000
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**INCREASE APPROPRIATIONS:**

HM551104 454BS C7	H Miscellaneous Bridge Sup C7	\$18,000
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September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2020 BUDGET FOR THE WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FOR ADDITIONAL FUNDING**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Notice of Authorization PY 19-4 was issued and represented the balance of funding available for Program Year 2019, and

**WHEREAS**, the Notice of Authorization included an increase of funding, and

**WHEREAS**, the increase was the result of Secretary of Labor decreasing the amount of funds that were planned to be set aside for program integrity and evaluation purposes, and

**WHEREAS**, the Local Workforce Development Board authorized, with resolution number 20-F03-15, to accept the change in the funding levels,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the Workforce Innovation Opportunity Act (WIOA) for additional funding, as follows:

**INCREASE APPROPRIATIONS:**

UA962924 461TU	Tuition Fees	\$988
UC962924 461PW OOS	Work Experience Wage	1,359
UE962924 461TU	Tuition Fees	111
UG962901 12000	Supervisory/Administrative	<u>273</u>
		\$2,731

**INCREASE REVENUE:**

UA947905 57000	Adult Revenue	\$988
UC947905 57000	Youth Revenue	1,359
UE947905 57000	Dislocated Worker Revenue	111
UG947905 57000	Administrative Pool Revenue	<u>273</u>
		\$2,731

**BE IT FURTHER RESOLVED** that any funds remaining be rolled over to future years until fully expended.



September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**MODIFYING THE 2020 BUDGET FOR WORKFORCE INNOVATION OPPORTUNITY ACT (WIOA) FOR DISLOCATED WORKER AND ADMINISTRATION**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the Notice of Authorization PY 19-6 was issued and represented the balance of funding available for Program Year 2019, and

**WHEREAS**, the Notice of Authorization included an increase of funding for Dislocated Worker and Administration, and

**WHEREAS**, the increase was the result of funds being recaptured from Puerto Rico of unobligated PY18 funds in excess of twenty percent (20%) of their allotment, and

**WHEREAS**, the Executive Committee of the Local Workforce Development Board authorized, with resolution number 20-G24-17, to accept the change in the funding levels,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2020 budget for the Workforce Innovation Opportunity Act (WIOA) for dislocated worker and administration, as follows:

**INCREASE APPROPRIATIONS:**

UE962924 461TU	Tuition Fees	\$514
UG962901 12000	Supervisory/Administrative	<u>57</u>
		\$571

**INCREASE REVENUE:**

UE947905 57000	Dislocated Worker Revenue	\$514
UG947905 57000	Administrative Pool Revenue	<u>57</u>
		\$571

**BE IT FURTHER RESOLVED** that any funds remaining be rolled over to future years until fully expended.

September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE INCLUSION OF OFFICERS OF THE ST. LAWRENCE COUNTY FIRE TRAINING FACILITY, INC. AS INSUREDS IN THE ST. LAWRENCE COUNTY WORKERS' COMPENSATION SELF-INSURANCE PLAN**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, in 1956, the Board of Legislators passed Local Law No. 1 which established the St. Lawrence County Workers' Compensation Self-Insurance Plan, and

**WHEREAS**, since its inception, the Plan has included various towns, villages, and volunteer firefighters as covered insureds, and

**WHEREAS**, the Officers of the St. Lawrence County Fire Training Facility, Inc., have requested to be included in the Plan as a covered entity of the St. Lawrence County Self-Insurance Plan, and

**WHEREAS**, the St. Lawrence County Fire Training Facility, Inc. was solely created to act as an organization to provide training to various fire units, both paid and volunteer, through the County, and

**WHEREAS**, the ten (10) volunteer officers of the organization are currently covered by the Plan at the site when they are performing volunteer fireman services, but they are not insured when they are merely providing support to the organization in the form of ground maintenance and clerical functions, and

**WHEREAS**, the County contracts annually with the St. Lawrence County Fire Training Facility, Inc., to provide priority access to the facility and training of the participants of the St. Lawrence County Self-Insurance Plan, and

**WHEREAS**, pursuant to Workers' Compensation Law § 62, the definition of a "participant" in a self-insurance plan may include "any contract agency or contract association with the approval of the county government," and

**WHEREAS**, the Board of Legislators wants to provide workers' compensation coverage for the Officers of the St. Lawrence County Fire Training Facility, Inc. under the apportionment of the County starting January 1, 2021,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Legislators authorizes the inclusion of Officers of the St. Lawrence County Fire Training Facility, Inc. as insureds in the St. Lawrence County Workers' Compensation Self-Insurance Plan.

September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**ESTABLISHING A STANDARD WORK DAY FOR NEW YORK STATE RETIREMENT SYSTEM REPORTING PURPOSES**

By Mr. Acres, Chair, Finance Committee

**WHEREAS**, the New York State and Local Employees’ Retirement System established 315.4, a new regulation on retirement reporting for elected and appointed officials which became effective August 12, 2009, and

**WHEREAS**, on August 19, 2015 there were revisions made to the regulations to help ensure elected and appointed officials receive appropriate service credit, and

**WHEREAS**, all newly elected or appointed positions that report to the New York State Retirement System are required to complete a 90-day log providing daily time worked and attest to its accuracy, and

**WHEREAS**, only officials who do not participate in the St. Lawrence County time-keeping system is required to be included on the standard workday resolution,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators establishes a standard work day for New York State Retirement System reporting purposes for the following elected and appointed officials:

Title	Name	Standard Workday	Term	Social Security Number (last 4 digits)	Registration Number	Tier 1 (Check only if member is Tier 1)	Record of Activities Result	Not Submitted (Check only if official did not submit ROA)
Legislator	Nicole Terminelli	6 hours	1/1/2019 – 12/31/2022	■	■		4.41	

September 14, 2020

Finance Committee: 8-24-2020

RESOLUTION NO. \_\_\_\_\_

**ADOPTING PROPOSED LOCAL LAW B (NO. \_\_\_) FOR THE YEAR 2020,  
AMENDING LOCAL LAW D FOR THE YEAR 2018, "SETTING POLICY ON  
ACQUISITION AND SALE OF TAX DELINQUENT PROPERTY IN  
ST. LAWRENCE COUNTY"**

By Mr. Acres, Chair, Finance Committee

**BE IT ENACTED** by the Board of Legislators of the County of St. Lawrence as follows:

- Section 1. This local law shall supersede and repeal all prior local laws regarding the real property tax foreclosure proceeding.
- Section 2. Pursuant to Article 11 of the Real Property Tax Law, The St. Lawrence County Legislature hereby exercises the following options for the collection of delinquent taxes in St. Lawrence County.
- Section 3. A minimum fee of \$150 shall be charged to each parcel with delinquent taxes on June 1 of the year following the tax bill. This fee shall be used to cover the costs involved in tax foreclosure – primarily abstracting and legal fees.
- Section 4. The Tax Enforcement Officer is hereby empowered to take installment payments of delinquent taxes. Said installment payments shall have a payment term of 24 months with payments due every three months. The Tax Enforcement Officer shall add \$2 to all delinquent tax bills to cover the cost of notifying the taxpayer of this right. All Installment Agreements shall be entered into on or before September 30 of the year in which the tax becomes a lien. The Tax Enforcement Officer shall collect 25% of the tax due at the time the tax payer signs the Installment Payment Agreement. The remaining seven installments are payable every quarter, with the first one due on December 1, following the Installment Agreement.
- Section 5. The Tax Enforcement Officer, who is the County Treasurer, is hereby authorized to accept a deed in lieu of enforcement of collection of delinquent taxes under Article 11.
- Section 6. Except where prohibited by state law, prior owners will be permitted to purchase property acquired by the County in foreclosure for the amount of the back taxes, plus any assessed penalties, interest, and fees, no less than thirty days prior to the tax sale auction.

- Section 7. All property acquired by the County pursuant to Article 11, shall be sold in one of the following manners: a.) at a public auction held on the second Saturday in September of the auction year, b.) at a properly advertised private sale subject to approval by the St. Lawrence County Board of Legislators, or c.) at such date and in such manner as established by a validly issued Administrative Order, a validly issued Executive Order, subsequent superseding State statute, or valid order of a Court with jurisdiction over the matter. Such sales may also be held online if deemed necessary by the County Treasurer.
- Section 8. The County sells only its lien and interest, does not warrant title, and will convey only by quitclaim deed. No abstracts will be provided.
- Section 9. Any fees associated with the auction and conveyance of properties sold at public auction, to include auctioneer fees, buyer's premium, advertising fees, and recording fees will be the responsibility of the bidder.
- Section 10. At a public auction, the highest bidder must tender twenty percent (20%) of the bid or a fifty dollar (\$50.00) deposit, whichever is greater. In addition, the highest bidder is responsible for any buyer's premium, auctioneer fees, and possible advertising fees payable by certified check, money order, cash or credit card. The balance is due within thirty (30) days, also payable by certified check, money order, cash or credit card. Confirmation of the sale by the St. Lawrence County Board of Legislators is unnecessary for Article 11 properties sold at public auction. The County must sell to the highest bidder unless the highest bidder defaults. Upon default of the highest bidder, the deposit will be forfeited, and the County reserves the right to accept the bid of the second highest bidder.
- Section 11. The former owner, and any other person who may be acting as an agent of the former owner, whether disclosed or undisclosed, is strictly prohibited from bidding at the auction.
- Section 12. Any bidder who owns property in St. Lawrence County and is delinquent in their taxes shall be prohibited from bidding at the auction. The term delinquent is defined as prior year tax delinquency. No other person who may be acting as an agent of this bidder shall be allowed to bid at the auction.
- Section 13. For properties with actual or suspected environmental contamination, application may be made to the Court in an effort to gain "Temporary Incidence of Ownership", granting St. Lawrence County the legal authority to enter such property and conduct an environmental investigation to determine the nature and extent of any environmental contamination which may exist at the property and the cost for addressing such contamination.

September 14, 2020

Section 14. The costs to St. Lawrence County associated with addressing actual or suspected environmental contamination of a property, including investigative, cleanup and legal costs, may be charged to the assessed owner and included on the tax assessment roll. The prior owner shall have the right to redeem their property up until 30 days prior to the tax sale auction; however, such payment to redeem shall include all costs associated with addressing environmental contamination of a property funded by St. Lawrence County, including any investigative, cleanup and legal costs.

Section 15. This local law shall take effect immediately upon filing with the Secretary of State.

September 14, 2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CONTINUATION OF THE CURRENT VACANCY REVIEW  
PROCESS AND FILLING OF VACANCIES**

By Mr. Burke, District 12 and Ms. Terminelli, District 14

**WHEREAS**, Resolution No. 369-2019 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting,

**WHEREAS**, on an annual basis, the County Administrator provides a review of the work of the Vacancy Review Committee that includes updates such as number of positions considered, the percentages associated with timeliness of filling positions as well as other measured outcomes, and the annual report for 2019-2020 was presented at the August Finance Committee Meeting, and

**WHEREAS**, this year the savings associated with vacancy review has exceeded \$1.6 million and the Vacancy Review Committee has been instrumental in achieving those savings by evaluating the timing of recommending positions to be filled with policy guidance by the Board of Legislators, by reviewing positions to be abolished and created to meet department needs, and by not recommending positions be filled without additional information,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

<b>Department/Unit:</b>	<b>Title:</b>	<b>Position No.:</b>	<b>Type</b>	<b>Duration</b>	<b>Timeline</b>
Sheriff/Corrections	Corrections Officer	603000071	FT	Permanent	Immediate
Probation	Probation Supervisor	610200003	FT	Permanent	Immediate
Probation	Probation Officer	610000030 (new)	FT	Permanent	Immediate
Public Defender	Assistant Public Defender	021400001	FT	Permanent	90 days
District Attorney	Assistant District Attorney	026800002	FT	Permanent	Immediate
Office for the Aging	Senior Advocate Worker	800300004	FT	Permanent	90 days
Office for the Aging	Senior Advocate Worker	800300005	FT	Permanent	Immediate
Public Health	Public Health Specialist	501000069 (new)	FT	Temporary	Immediate
Public Health	Public Health Community Health Nurse	502000026 (new)	FT	Temporary	Immediate
Social Services/CPS	Caseworker	815200011	FT	Permanent	Immediate
Highway	Sign Maintenance Worker	312700001	FT	Permanent	30 days
Treasurer	Assistant Accounting Supervisor	102000002 (new)	FT	Permanent	Immediate

**BE IT FURTHER RESOLVED** that Position No. 609500003, Probation Assistant, will be abolished in the Probation Department; and Position No. 101000006, Principal Fiscal Officer, and

**BE IT FURTHER RESOLVED** that the County Administrator be authorized to continue to make necessary part-time hires to provide support for the COVID-19 response through December 31, 2020, and

September 14, 2020

**BE IT FURTHER RESOLVED** that the current practice continues as authorized by Resolution No. 369-2019, and

**BE IT FURTHER RESOLVED** that the appointing authorities are authorized to fill the positions as provided for in the resolution.



September 14, 2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH  
IWORQ FOR A FLEET MANAGEMENT SOFTWARE SYSTEM AND  
MODIFYING THE 2020 BUDGET FOR THE DEPARTMENT OF HIGHWAYS**

By Mr. Denesha, District 6

**WHEREAS**, Resolution No. 164-2013 authorized a contract for a Vendor Managed Inventory System transitioning the inventory management for the St. Lawrence County Department of Highways to Gillee's Auto Truck and Marine, Inc., and

**WHEREAS**, this transition in 2013 assisted the Department in clearing out antiquated inventory and maintaining less quantity on site, while having access to accelerated delivery at a reduced price was advantageous to the County, and

**WHEREAS**, Resolution No. 249-2018 authorized a contract with Integrated Business Solutions through Gillee's Auto Truck & Marine, Inc., and

**WHEREAS**, written notice was given to Integrated Business Solutions that the County would terminate the contract effective July 21, 2020, and

**WHEREAS**, the Department of Highways has experienced an issue with the transition to United Auto Supply, and

**WHEREAS**, Dossier, the current Fleet Management System that controls parts inventory, historical equipment service data, and creates work orders and invoices, has changed their implementation timeline for the transition from the last quarter of 2020 to possibly mid-2021, and

**WHEREAS**, the Department will not function well without a system in place so a competitive process was undertaken for a Fleet Management System for the Department of Highways, and

**WHEREAS**, iWorQ submitted the lowest quote of \$6,000 for the annual fee and \$3,000 for the one-time setup fee, and has over 1,650 government clients in the United States and over 45 in New York State, and

**WHEREAS**, the proposed iWorQ agreement may be cancelled any time after the first year with a 30-days written notice, and

**WHEREAS**, the Department of Highways uses software applications primarily for equipment diagnostics plan for increases in 2020 over prior years due to the expiration of software and equipment,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with iWorQ for a fleet management software system, upon approval of the County Attorney, and

September 14, 2020

**BE IT FURTHER RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2020 Budget for the Department of Highways, as follows:

**DECREASE APPROPRIATIONS:**

HR051304 441OP	H RM Outside Fuel Purchases	\$17,362
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**INCREASE APPROPRIATIONS:**

HR051304 42004	H RM Computer Software	\$17,362
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September 14, 2020

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE  
ST. LAWRENCE COUNTY INDIGENT DEFENDERS FOR 2020-2024**

By Mr. Perkins, District 7;  
Mr. Lightfoot, District 3; and Mr. Acres, District 8

**WHEREAS**, a bargaining unit for the St. Lawrence County Indigent Defenders was established in 2014 and worked with St. Lawrence County to establish an inaugural contract between St. Lawrence County and the St. Lawrence County Indigent Defenders, and

**WHEREAS**, the existing contract from 2015-2019 expired December 31, 2019 and negotiations occurred in 2020, and

**WHEREAS**, St. Lawrence County believes that it is in the best interest of both parties to successfully conclude negotiations with a five-year contract (2020-2024),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with the St. Lawrence County Indigent Defenders for the contract period 2020-2024, upon the advice of the St. Lawrence County Negotiating Team.