

**Members Attending:** Mr. Denesha, Mr. Acres, Ms. Arquiatt, Mr. Arquiatt, Mr. Burke, Ms. Curran, Mr. Fay, Mr. Forsythe, Mr. Haggard, Mr. Leader, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, and Ms. Terminelli

**Others Attending:** Ruth Doyle, Dylan Soper, Kelly Pearson, Jonnie Dorothy, Steve Button, Jason Pfothenauer, Matilda Larson, Dale Grant, Kevin Wells, Brooks Bigwarfe, Peggy Harper, Chris Rediehs, James McGahan, Jonathan Mitchell, Gary Pasqua, Jennie Bacon, Tom Nichols, Adam Simmons, and Media Representative, Sue Mende.

1. **CALL TO ORDER AND APPROVAL OF AGENDA** – Chair Denesha called the meeting to order at 5:30 p.m. Mr. Sheridan moved to approve the agenda, seconded by Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. **APPROVAL OF MINUTES** – Ms. Curran moved to approve the March 11<sup>th</sup> meeting minutes, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

### 3. **PLANNING – KEITH ZIMMERMAN**

The following resolution were presented by Jason Pfothenauer in Mr. Zimmerman's absence:

A. Adoption of the St. Lawrence County Coordinated Transportation Plan (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

A presentation on The Transportation Plan was given by Matilda Larson and Frank Doldo

B. Authorizing the Chair to Sign a Contract with Volunteer Transportation Center, Inc. to Provide First Mile, Last Mile Mobility Services in St. Lawrence County (Res) – Mr. Leader moved to forward this resolution to full Board, seconded by Mr. Arquiatt, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Establishing a Countywide Complete Count Committee to Assist with the 2020 Census (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

### 4. **BUILDINGS AND GROUNDS – DALE GRANT**

A. Authorizing the Chair to Sign an Agreement with the Canton Chamber of Commerce for Use of Parking Lots at the County Complex (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

### 5. **DISTRICT ATTORNEY – GARY PASQUA**

A. Authorization to Fill an Assistant District Attorney Vacancy in the District Attorney's Office (Res) (Info) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **6. SHERIFF – KEVIN WELLS**

A. Authorizing the Chair to Sign a Contract with the Unified Court System for Court Security (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Arquiatt, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Modifying the 2019 Budget for the Sheriff's Office to Utilize Funding from the County Surplus Auction to Purchase Necessary Equipment (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Proclaiming May 12-18, 2019, as Police Officer Week in St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Acres, Mr. Haggard, Mr. Sheridan, Ms. Terminelli and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **7. BOARD OF ELECTION – JENNIE BACON AND TOM NICHOLS**

A. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for Poll Worker Training /Voter Education (Res) – Ms. Terminelli moved to forward this resolution to full Board, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign HAVA-SHOEBOX Contract Extension with New York State Board of Elections (Res) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Ms. Arquiatt, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **8. COUNTY ADMINISTRATOR'S REPORT**

Ms. Doyle said Record of Activities for the New York State Retirement can be submitted now, and a resolution will be prepared and adopted by the Board.

As a reminder, the annual financial disclosures are due.

The first quarter mileages for Legislators are due Wednesday.

Ms. Doyle said she had a conference call with Moody's on bond review. Moody's and Standard & Poor's are the two organizations that do the bond rating review. The CHSI bonds for the Human Services Center are reviewed by Moody's, and the bond has improved from a BAA1 to a A3. The lease rating has gone from a BAA2 to a BAA1 – a one-step improvement, and the outlook has improved from stable to positive. Next year Standard and Poor's will conduct a review of the jail bonds.

The Vacancy Review Committee met and reviewed fifteen (15) positions with fourteen (14) being approved and one (1) held.

Five (5) candidates will be interviewed on Wednesday for the position of Director of Emergency Services.

Two (2) candidates are scheduled to be interviewed on April 15<sup>th</sup> for the position of Public Defender.

Negotiations with Council 82 took place on Tuesday, and further details will be provided in executive session.

This year EAP will be providing seminars during work hours for appropriate training that will impact the work environment such as CPR Training and stress management.

## **9. DEPARTMENT ORIENTATION**

A. Board of Elections – Jennie Bacon, Commissioner and Tom Nichols, Commissioner

Ms. Curran and Mr. Arquiett left the room at 6:41 p.m., and Mr. Arquiett returned at 6:48 p.m. and Ms. Curran returned at 6:49 p.m.

Mr. Reagen left the room at 6:49 p.m., and returned at 6:51 p.m.

- B. Sheriff – Kevin Wells, Sheriff
- Michael McQue, Chief Civil Officer
  - Peggy Harper, Jail Administrator
  - Brooks Bigwarfe, Undersheriff

## **10. OLD/NEW BUSINESS – There was no old and new business**

Mr. Forsythe moved to go to Executive Session at 8:04 p.m. to discuss negotiations, litigation, personnel, and appointments, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **11. EXECUTIVE SESSION**

Mr. Forsythe moved to go to Open Session at 9:01 p.m., seconded by Mr. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

**12. ADJOURNMENT** – Chair Denesha adjourned the April Operations Committee Meeting at 9:01 pm., as there was no further business.

First Announcements:

Appointments:

**EMS Advisory Board (Terms to expire: 12/31/2021)**

- Christopher Velez, 1034 Pond Road, Hermon 13652; (315) 347-1543 (H); (315) 877-7704 (C); Email: [cujocop@yahoo.com](mailto:cujocop@yahoo.com)
- Nicholas Wildey, 3728 County Route 14, Madrid, New York 13662; Email: [Wildeyns@gmail.com](mailto:Wildeyns@gmail.com)

**Planning Board (Term to expire: 3/31/2022)**

- Carl Betz, 301 County Route 55, North Lawrence 12967; (315) 328-4708 (H); (315) 267-3124 (W); (315) 842-8306 (C); Email: [betzca@potsteam.edu](mailto:betzca@potsteam.edu)

Second Announcement:

Appointments: (one opening – choose one appointment)

**Emergency Management Council (Terms to expire: 2-29-2021)**

- William David Barnes, Post Office Box 672, Canton 13617; (315) 486-3827 (H); (315) 386-7415 (W); Email: [barnesw@canton.edu](mailto:barnesw@canton.edu)
- Scott Schulte, 36 Leroy Street, Potsdam 13676; Email: [smschulte@gmail.com](mailto:smschulte@gmail.com)