

**Members Attending:** Mr. Forsythe, Mr. Acres, Ms. Arquiett, Mr. Arquiett, Mr. Burke, Ms. Curran, ~~Mr. Denesha~~, Mr. Fay, ~~Mr. Haggard~~, Mr. Leader, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan via teleconference, and Ms. Terminelli arrived at 5:39 p.m.

**Others Attending:** Ruth Doyle, Dylan Soper, Kelly Pearson, Renee Cole, Jonnie Dorothy, Steve Button, Tim LePage, Brooks Bigwarfe, Mike Cunningham, Chris Rediehs, Keith Zimmerman, Jason Pfothenauer, John Tenbusch, Gary Pasqua, James McGahan, and Media Representative, Sue Mende.

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Mr. Forsythe called the meeting to order at 5:30 p.m. Mr. Perkins moved to approve the agenda, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

**2. APPROVAL OF MINUTES** – Mr. Burke moved to approve the February 11<sup>th</sup> meeting minutes, seconded by Mr. Perkins and Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

**3. EMPIRE STATE MINE PRESENTATION** – Kevin Torpy, Vice President, Operations and Scott Burkett, Vice President, Exploration

Ms. Terminelli arrived at 5:39 p.m.

#### **4. GOVERNMENTAL SERVICES – MIKE CUNNINGHAM**

A. Authorizing the Chair to Sign an Agreement with Sirius Computer Solutions, Inc. for Information Technology General Service and Support (Res) – Ms. Arquiett moved to forward this resolution to full Board, seconded by Ms. Curran and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

#### **5. EMERGENCY SERVICES – KEITH ZIMMERMAN**

A. Modifying the 2019 Budget for the Office of Emergency Services for FY18 State Homeland Security Program (SHSP) Grant (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Lightfoot and Ms. Arquiett, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

B. Modifying the 2019 Budget for the Office of Emergency Services for the FY18/19 PSAP Grant (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Fay, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

C. Modifying the 2019 Budget for Emergency Services for FY17 Homeland Security Grant (Res) – Ms. Arquiett moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

D. Authorization to Fill a Dispatcher Position in the Emergency Services Department (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Leader and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

**6. PLANNING – KEITH ZIMMERMAN**

A. Proclaiming Earth Day in St. Lawrence County (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Terminelli and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

B. Designating April 2019 as Fair Housing Month (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

C. Authorizing the Authorized Organization Representative (AOR) to Sign Applications for Federal Assistance (SF-424) (Res) – Mr. Fay moved to forward this resolution to full Board, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

D. Authorizing St. Lawrence County to Apply for Community Development Block Grant Funds (Res) – Ms. Arquiett moved to forward this resolution to full Board, seconded by Ms. Curran and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

E. Complete Count for the 2020 Census (Info) – John Tenbusch

**7. SHERIFF – KEVIN WELLS**

Undersheriff Brooks Bigwarfe spoke to the following resolution in Sheriff Wells' absence:

A. Authorization to Fill a Registered Professional Nurse Position in the Sheriff's Office Correctional Division (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Acres and Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

**8. PROBATION – TIM LEPAGE**

A. Modifying the 2019 Budget for the Probation Department for Records Management (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

B. Declaring April Sexual Assault Awareness Month (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Ms. Curran and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

C. Approval of Bad Debt Write Off for the Probation Department (Res) (Info) – Mr. Fay moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

## **9. DEPARTMENT ORIENTATION**

- A. Probation – Tim LePage, Director
- B. District Attorney’s Office – Gary Pasqua, District Attorney

## **10. COUNTY ADMINISTRATOR’S REPORT**

A. Authorizing the Chair to Sign a Contract with the Rural Law Center of New York for Indigent Appellate Representation (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

B. Recommending the 2019 New York State Legislative Agenda for St. Lawrence County (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Ms. Curran and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

Ms. Doyle said Vacancy Review Committee met last week, and the vacancies that were approved will be on the upcoming committee meetings.

Negotiations Committee is scheduled to meet with Council 82 on April 4<sup>th</sup> and 5<sup>th</sup>.

Ms. Doyle said the Commissioner of Social Services forwarded a document to Legislators regarding continuous recruitment of caseworkers for CPS.

The Emergency Services Director Search Committee met and reviewed seventeen (17) applications. The Committee will meet again on Monday to choose dates for interviews.

The Public Defender Search Committee will meet next Monday prior to the meeting.

There is a Special Board Meeting scheduled for Monday, March 18<sup>th</sup> at 5:15 p.m.

## **11. OLD/NEW BUSINESS**

Mr. Acres said he has found the department orientations very informative.

Mr. Forsythe said Walt Paul sent an economic study on fishing in New York State regarding fishing, and he will forward this information on to the Legislators.

Ms. Curran moved to go to Executive Session at 7:48 p.m. to discuss negotiations, litigation, personnel, and appointments, seconded by Mr. Perkins and Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

## **12. EXECUTIVE SESSION**

Mr. Perkins moved to go to Open Session at 8:18 p.m., seconded Mr. Leader, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Denesha and Haggard).

**13. ADJOURNMENT** – Mr. Forsythe adjourned the March Operations Committee Meeting at 8:18 p.m., as there was no further business.