

Members Attending: Mr. Sheridan, Mr. Acres, Ms. Arquiett, Mr. Arquiett, Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Haggard, Mr. Leader, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, and Mr. Terminelli

Others Attending: Ruth Doyle, Dylan Soper, Kelly Pearson, Renee Cole, Jonnie Dorothy, Steve Button, Mike LeCuyer, Tim LePage, Kevin Wells, Gary Pasqua, Mike Cunningham, Dana McGuire, Andrea Montgomery, Joanne Sevick, Jay Ulrich, Chris Rediehs, Adam Simmons, Keith Zimmerman, Amy Dona, Jason Pfothenauer, Dale Grant, Rick Johnson, and Mike Boprey

1. CALL TO ORDER AND APPROVAL OF AGENDA – Mr. Sheridan called the meeting to order at 7:17 p.m. Mr. Denesha moved to approve the agenda, seconded by Mr. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. APPROVAL OF MINUTES – Mr. Forsythe moved to approve the December 10th meeting minutes, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

3. PUBLIC HEALTH – DANA MCGUIRE

Kindra Cousineau spoke to the following two resolutions in Ms. McGuire's absence:

A. Authorizing the Director of Public Health to Sign Business Associate Contracts Between Public Health and Entities Receiving Protected Health Information (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Accepting Funding from Excellus BlueCross BlueShield for Fall 2018 Community Health Award for the Walk with a Doc Program and Modifying the 2019 Budget for the Public Health Department (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

4. OFFICE FOR THE AGING – ANDREA MONTGOMERY

A. Authorizing the Chair to Sign a Memorandum of Understanding with Maximizing Independent Living Choices (MILC) and Resource Center for Independent Living (RCIL) (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorization to Accept a Donation from Blevins Bros, Inc., of a Vehicle to be Used for the Office for the Aging Home Delivered Meal Program (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Ms. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

5. YOUTH BUREAU – JOANNE SEVICK

A. Authorizing the Chair to Sign a Contract with the Office of Children & Family Services for Sexually Exploited Youth/Safe Harbour Program and Modifying the 2019 Budget for the Youth Bureau (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Reagen and Mr. Leader, and carried unanimously by a voice vote with fifteen (15) yes votes.

6. COMMUNITY SERVICES – JAY ULRICH

A. Authorization to Fill a Keyboard Specialist in the Community Services Department (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

7. SOCIAL SERVICES – CHRIS REDIEHS

A. Authorization to Create and Fill a Caseworker/CPS Position in the Department of Social Services (Res) (Info) – Mr. Denesha moved to forward this resolution to full Board, seconded by Ms. Arquiett.

Mr. Reagen called the question, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

Motion carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorization to Create and Fill a Caseworker Assistant Position in the Department of Social Services (Res) (Info) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorization to Create and Fill a Caseworker/CPS Position in the Department of Social Services (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Arquiett, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Arquiett left the meeting at 8:17 p.m.

8. DEPARTMENT ORIENTATIONS

- A. Youth Bureau – Joanne Sevick
- B. Veterans' Services – Mike Boprey
- C. Office for the Aging – Andrea Montgomery

9. COUNTY ADMINISTRATOR'S REPORT

Ms. Doyle said all presentations will be placed on Google Drive in a folder marked 2019 Department Presentations. Real Property, the Treasurer's Office and Solid Waste will present at the upcoming Finance Committee Meeting.

Ms. Doyle said she would schedule a tour of County Buildings for anyone interested.

Two resolutions were considered tonight with funds taken from Capital Reserves. This year in the Budget \$175,000 was set aside for software for the Sheriff's Office; \$100,000 for a new website and potentially a time-keeping system; \$40,000 was set aside for Weights & Measures for a truck and cap; \$30,000 for Human Resources for the roster card replacement program; and \$155,000 for facilities management plan. The goal is to set aside \$500,000 each year for Capital Reserves.

It was reported that the 2018 occupancy tax was \$430,000, and the actual number was \$525,000, which resulted in \$15,763 in taxes collected. It was an increase of \$8,800 from 2017.

The updated Directory Cards, Interdepartmental Directory Cards, and information on the NYS Retirement System are on your desks.

The Vacancy Review Committee met and reviewed nine (9) positions with six (6) approved and three (3) held.

A staff level meeting of the School Resource Officer Committee will be scheduled in a week or two, prior to the general group meeting that is scheduled.

Ms. Doyle said she will be attending a meeting of the Fort Drum Regional Liaison Organization (FDRLO) on Wednesday.

The next Opioid Task Force meeting is scheduled for Friday, the 18th, at 10:30 a.m. at the Human Services Center.

Travel arrangement for the NYSAC Conference will be in Legislators' mailboxes in Board Office.

Ms. Doyle said she will be scheduling a work session to begin working on the New York State Legislative Agenda.

The Budget Team will review revenue in the Community Services Department, and identify where the concern are and bring back a recommendation to the Board.

The fourth quarter financial update for 2018 will be provided next week.

10. OLD/NEW BUSINESS: Mr. Burke said he learned that he will not be reappointed to advisory boards that he previously was appointed to, but he still plans on attending these meetings.

Ms. Arquiatt moved to go to Executive Session at 9:29 p.m. to discuss negotiations, personnel, and appointments, seconded by Mr. Haggard and Ms. Curran.

Mr. Reagen asked the County Attorney if discussion about Board policy was executive session material, and asked if there was a travel policy for Legislators. County Attorney Button said discussion on Board policy is not executive session material, and Ms. Doyle said there is a travel policy.

Ms. Arquiatt moved to withdraw the motion to go to Executive Session, Mr. Haggard and Ms. Curran withdrew their seconds, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (T. Arquiatt).

Mr. Button read the travel policy.

Mr. Acres left the room at 9:33 p.m., and returned to the room at 9:35 p.m.

Ms. Curran left the room at 9:44 p.m., and returned to the room at 9:46 p.m.

Mr. Acres moved go to Executive Session at 9:50 p.m. to discuss negotiations, personnel, and appointments, seconded by Mr. Lightfoot, Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (T. Arquiatt).

11. EXECUTIVE SESSION

Mr. Perkins moved to go to Open Session at 10:23 p.m., seconded by Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (T. Arquiatt).

Authorizing the Chair to Sign a Contract with SHI Innovative Solutions for a Security System Upgrade for the St. Lawrence County Correctional Facility and Modifying the 2019 Budget for the Sheriff's Office (Res) – Mr. Reagen moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (T. Arquiatt).

Mr. Lightfoot made the following announcement of Legislators to various committees, boards and councils:

Agricultural & Farmland Protection Board – Larry Denesha
Alternatives to Incarceration Board – John Burke
Audit Committee – Dan Fay, Jim Reagen
Fiscal Stability/Budget Review Committee – Kevin Acres (Chair), Henry Leader, Dan Fay, Nance Arquiatt, Joe Lightfoot
Board of Health – Kevin Acres
Board of Trustees for Supreme Court Library – Dave Haggard
Community Services Board – Kevin Acres
Consolidation – Dan Fay (Chair), Dave Haggard, John Burke, Joe Lightfoot
Cornell Cooperative Extension – Larry Denesha
Ems Advisory Board – Rita Curran
Environmental Management Council – Nicole Terminelli
Fire Advisory Board – Larry Denesha
Fish and Wildlife Management Board, Region 6 – Rita Curran

Fisheries Advisory Board (US Department of the Interior) – Nicole Terminelli
Gouverneur Fair Board – Henry Leader
Health Insurance Committee – Dave Forsythe (Chair), Rick Perkins, Rita Curran, Joe Lightfoot
Highway/Solid Waste Committee – Larry Denesha (Chair), Bill Sheridan, Nance Arquiett, Rita Curran, Joe Lightfoot
Indian Land Claims – Tony Arquiett, Joe Lightfoot
Industrial Development Agency (IDA) – Jim Reagen
Intercounty Legislative Committee of the Adirondacks – Nance Arquiett
Jury Board – Bill Sheridan
Labor Management Committee – Dave Forsythe (Chair), Henry Leader, Joe Lightfoot
Legislative Liaison Committee – Kevin Acres, Jim Reagen, Joe Lightfoot
Negotiations Committee – Rick Perkins (Chair), Kevin Acres, Joe Lightfoot
Office for the Aging Advisory Board – Larry Denesha
Planning Board – Dan Fay
Recreational and Trails Advisory Board – Tony Arquiett, Bill Sheridan
River Valley Redevelopment Agency (RVRDA) – Dave Forsythe
Space Committee – Henry Leader (Chair), Kevin Acres, Larry Denesha, Tony Arquiett, Dave Haggard, Joe Lightfoot
St. Lawrence County Chamber Of Commerce – Nance Arquiett
Soil & Water Conservation District Board of Directors – Kevin Acres, John Burke
Youth Advisory Board – Nicole Terminelli, Joe Lightfoot (Ex Officio)

12. ADJOURNMENT – Chair Sheridan adjourned the Services Committee Meeting at 10:29 p.m., as there was no further business.