

**Members Attending:** Mr. Denesha, Mr. Acres, Ms. Arquiett, Mr. Arquiett, Mr. Burke, Ms. Curran, Mr. Fay, Mr. Forsythe, Mr. Haggard, Mr. Leader, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, and Mr. Terminelli

**Others Attending:** Ruth Doyle, Dylan Soper, Kelly Pearson, Renee Cole, Jonnie Dorothy, Steve Button, Mike LeCuyer, Tim LePage, Kevin Wells, Gary Pasqua, Mike Cunningham, Dana McGuire, Andrea Montgomery, Joanne Sevick, Jay Ulrich, Chris Rediehs, Adam Simmons, Keith Zimmerman, Amy Dona, Jason Pfothenauer, Dale Grant, Rick Johnson, and Mike Boprey

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Mr. Denesha called the meeting to order at 5:30 p.m. Mr. Sheridan moved to approve the agenda, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

**2. APPROVAL OF MINUTES** – Mr. Forsythe moved to approve the December 10<sup>th</sup> meeting minutes, seconded by Mr. Leader, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **3. EMERGENCY SERVICES – MIKE LECUYER**

A. Authorizing the Director of Emergency Services to Sign a Memorandum of Understanding with Fort Drum to Enter into a Mutual Aid Agreement for Fire and Hazardous Material Event (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **4. PROBATION – TIM LEPAGE**

A. Modifying the 2018 Budget for the Probation Department for Records Management (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **5. SHERIFF – KEVIN WELLS**

A. Modifying the 2018 Budget for the Sheriff's Office for Automotive Expenses, Gas and Oil, and Overtime for the Criminal and Correctional Divisions (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with SHI Innovative Solutions for a Security System Upgrade for the St. Lawrence County Correctional Facility and Modifying the 2019 Budget for the Sheriff's Office (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Acres.

Mr. Lightfoot moved to table this resolution to allow discussion at Executive Session, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

**6. DISTRICT ATTORNEY – GARY PASQUA**

A. Authorizing the Chair to Sign a Federal Equitable Sharing Program Agreement and Annual Certification Report (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorization to Fill a Legal Secretary Position in the District Attorney’s Office (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes.

**7. HUMAN RESOURCES – JONNIE DOROTHY**

A. Authorizing the Chair to Sign a Contract with Discover eGov for Civil Service Personnel Tracking and Maintenance and Modifying the 2019 Budget for Human Resources (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Arquiatt, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorization to Fill a Human Resource Technician Position in the Human Resources Department (Res) (Info) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Terminelli, and carried unanimously by a voice vote with fifteen (15) yes votes.

**8. DEPARTMENT ORIENTATION**

- A. Human Resources – Jonnie Dorothy
- B. Governmental Services – Mike Cunningham and Dale Grant
- C. Information Technology – Mike Cunningham and Rick Johnson
- D. St. Lawrence County Ethic Law – Stephen Button

**9. COUNTY ADMINISTRATOR’S REPORT** – The County Administrator’s Report will be given at the following Services Committee Meeting.

**10. EXECUTIVE SESSION** – Executive Session will be held in conjunction with the following Services Committee Meeting.

**11. ADJOURNMENT** – Chair Denesha adjourned the January Operations Committee Meeting at 7:08 p.m., as there was no further business.