

St. Lawrence County
Board of Legislators
Board Room

DRAFT

Organizational Board Meeting
Tuesday, January 2, 2018
6:00 P.M.

The Deputy Clerk called the meeting to order at 6 p.m.

Mr. Leader was sworn in as Legislator to District 5.

The Deputy Clerk asked for nominations for Temporary Chair.

NOMINATIONS FOR TEMPORARY CHAIR: Mr. Forsythe nominated Mr. Leader for Temporary Chair, seconded by Mr. Lightfoot. Since no other nominations were made, Mr. Timmerman moved to close the nominations for Temporary Chair, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Temporary Chair Leader came to the dais to conduct this portion of the meeting.

ROLL CALL: All Legislators were present. Mr. LaPierre attended via tele-conference.

DISTRICT	LEGISLATOR
District 1	Donald Hooper
District 2	David Forsythe
District 3	Joseph Lightfoot
District 4	Joel LaPierre
District 5	Henry Leader
District 6	Larry Denesha
District 7	Rick Perkins
District 8	Kevin Acres
District 9	Daniel Fay
District 10	Joe Timmerman
District 11	Chad Colbert
District 12	John Burke
District 13	Tony Arquiett
District 14	Gregory M. Paquin
District 15	Lisa Bell

PRAYER AND THE PLEDGE OF ALLEGIANCE: Temporary Chair Leader said the prayer, followed by the Pledge of Allegiance.

NOMINATIONS FOR CHAIR:

Mr. Forsythe nominated Mr. Acres as Chair of the Board of Legislators, seconded by Mr. Timmerman. Since no other nominations were made, Mr. Lightfoot moved to close the nominations for Chair, seconded by Mr. Timmerman, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Acres was elected as Chair of the Board of Legislators by a roll call vote with fifteen (15) unanimous votes.

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Temporary Chair Leader asked Chair Acres to come to the dais.

Mr. LaPierre left the meeting at 6:10 p.m.

COMMENTS BY CHAIR OF THE BOARD OF LEGISLATORS:

Chair Acres said thank you everyone; it is an honor to be your Chairman. It is a serious job that takes a lot of time, and we are fortunate to have a very capable Administration and Board to make this happen. My youngest son got me a book for Christmas. The name of the book is Scalia Speaks, and it is about Antonin Scalia, the former Chief Justice of the Supreme Court, who recently passed away from a heart attack. It has some interesting quotes that I would like to read. For the past year I have been taking push back from Mr. Lightfoot for not offering the prayer, so in this book I found a prayer I thought would be, jokingly, in a bipartisan way, appropriate. It is an Irish prayer:

May those who love us, love us
And those who don't love us
May God turn their hearts
And if he doesn't turn their hearts
May he turn their ankles
So we will know them by their limping

In this book, what I found amazing was that the Forward was written by Chief Justice Ruth Bader Ginsburg, whom we should all know was, on the political spectrum, probably the most on the left and Judge Scalia was mostly on the right, but regardless they were very good friends. They enjoyed each other's company. I would like to read a portion of the Forward and what she had to say, and I think it applies to all of us here: "If our friendship encourages others to appreciate that some very good people have ideas with which we disagree and that despite differences people of goodwill can pull together for the well-being of the institutions we serve in our Country, I will be overjoyed". That sums up my feelings about this group. We have been able to work well for the past three years compared to the previous four years that Mr. Lightfoot and I, and Mr. Paquin and Mr. Arquiatt, were involved in. This has been good. Sometimes we have our debates and disagreements but at the same time we can remain friendly, be professional, and be consciences of how the other feels.

I think I have been remiss in some of our thank yous, and I would really like to thank, from the Board, the woman sitting to the right of me. We know she answers all our questions, she fulfills all our requests, she rewrites all our resolutions so they are clear and concise, and all of this is done with a smile and professionalism. She gets it done. Thank you very much, Kelly. I also want to thank Ruth and all the Department Heads and the nearly 800 people who get the job done every day. Tonight the crews will be out, as snow is blowing, and they will be making our roads as safe as possible. This room is clean and warm, thank you to the people who keep our buildings running and our communities safe; the Sheriffs, the EMS, and to Chris for keeping those that are in need clothed, fed, and housed, and also our children protected; those who cannot protect themselves.

I want to talk a little bit about the progress we made in 2017. We collectively as a Board made changes to the workers compensation formula that reflected industry standard of risk and

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experience. It is a much more fair and judicial system. We reduced our borrowing from a high of \$12 million dollars to the current \$5 million over the past three years. We made changes in our health care with a third party administrator for a possible savings of a couple of million dollars. Another thing this Board can be proud of is the reclamation of the J & L Site that has been sitting there for forty years, since 1976, and with progress there is now hope at the end of the tunnel for the people of this County and the Star Lake, Clifton Fine area; Mr. Denesha's people. Because of Ruth, and at the direction of the Board, by not utilizing the tax cap we have reduced taxes for the past three years. That is a nice trend that we can all be proud of. The other thing that is really amazing is that we have improved our Fund Balance from a negative \$3 million to a plus \$5 million. That is really reflective to the work of this Board, but primarily the work of Ruth and the people who work for us, and the Department Heads. So, we have done quite a bit. It is not my leadership, it is us collectively. As a group we have been able to accomplish this; the people who work for us and who work for the people of this County.

Some goals for 2018 would include not having to borrow \$5 million dollars next year, and I would like to work towards that goal and see what is possible. We need to continue to save. We know that of the nearby counties, we are still the highest taxed compared to Franklin, Lewis, and Jefferson Counties. Franklin County has a taxation rate of nearly \$4 under ours, although we are a Much larger county and do provide more services. We have a bright spot, we have a new District Attorney; congratulations to Gary Pasqua. Thank you.

NOMINATIONS FOR VICE CHAIR:

Mr. Timmerman nominated Mr. Lightfoot as Vice Chair of the Board of Legislators, seconded by Mr. Colbert. Since no other nominations were made, Mr. Timmerman moved to close the polls, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Mr. Lightfoot was elected as Vice Chair of the Board of Legislators with a roll call vote of fourteen (14) votes for Mr. Lightfoot, and one (1) absent

APPROVAL OF AGENDA: Mr. Timmerman moved to approve the agenda, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

APPROVAL OF MINUTES – Mr. Timmerman moved to approve the December 4, 2017, meeting minutes, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

COMMUNICATIONS: There were no communications.

CITIZEN PARTICIPATION: Bill Nelson said he was concerned on how the position is being filled in the Real Property Tax Office.

Patrick Green, Lisbon, said he wanted to talk about the IDA and a headline in the newspaper that reported St. Lawrence County income low, taxes high, and it went on to explain the majority of jobs in this county are government. A lot of this came from the IDA in 1971 through a mandate they changed the very basis of our government.

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PRESENTATION OF RESOLUTIONS:

Finance Committee: 12-18-2017

RESOLUTION NO. 1-2018

ADOPTION OF THE RULES OF PROCEDURE

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 2, 2018, are hereby adopted, and

BE IT FURTHER RESOLVED that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

BE IT FURTHER RESOLVED that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board Office.

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St. Lawrence County

BOARD OF LEGISLATORS

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RULES OF PROCEDURE

Adopted January 2, 2018

Resolution No. _____

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Note: Page numbers will be entered to match the proceedings.

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ARTICLE I

Quorum

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II

Meetings

- A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.
- B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.
- C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature.

ARTICLE III

Order of Business

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

- 1. Roll Call
- 2. Prayer
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Approval of Previous Meeting Minutes
- 6. Reading of Communications
- 7. Citizen Participation
- 8. Presentation of Resolutions
- 9. County Administrator's Report
- 10. Committee Reports
- 11. Old/New Business
- 12. Executive Session
- 13. Appointments
- 14. Chair's Appointments
- 15. Adjournment

ARTICLE IV

Members

- A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Legislature, all duly called meetings of any special or standing committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.

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- B. No member shall speak or debate until he/she has received recognition from the Chair.
- C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

ARTICLE V
Non-members

Citizens may speak before the Board of Legislators in one of the following ways:

- A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five minutes. The total Citizen Participation time period shall not exceed thirty [30] minutes, unless extended at the discretion of the Chair.
- B. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

ARTICLE VI
Resolutions

- A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.
- B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of it, and the entire agenda, shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.
- C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.
- D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII
Committees

- A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all standing and special committees with all the rights & privileges thereof. Except that if both the Chair of the Board and Vice-Chair of the Board are present at a committee meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated member of the Standing Committee, then both would have voting privilege.
- B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten days following his/her election. He/she shall also appoint the

members and designate the Chair of all special committees or subsequently created standing committees within ten days following creation thereof.

- C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty days after such vacancy occurs. In the event that such vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.
- D. All committee appointments serve until new appointments are made by the Chair.
- E. No member shall be Chair of more than one standing committee.
- F. Each Standing or Special Committee shall perform the duties, so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.
- G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.
- H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.
- I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:

OPERATIONS COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Governmental Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

SERVICES COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

FINANCE COMMITTEE: Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, Office of the County Attorney, Office of the County Treasurer, Office of Real Property Tax Service, the Highway Department and the Solid Waste Department shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, IDA, and Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in a separate minute book provided by the Clerk of the Board of Legislators. The minutes shall contain the time and place and persons present at the meeting; a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minute book shall be filed in the Office of the Clerk of the Board of Legislators and open to the public. Written Committee minutes and agendas will be posted to Google Drive for the Legislators and be available on the St. Lawrence County website for the public.

K. Committee Procedures

1. Committees shall meet in accordance with the 2018 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings it shall be the intent of this Board that public announcement thereof will be done as soon as possible.
2. County Departments must submit any resolution for Committee consideration with the Clerk of the Board by the submission deadline as indicated on the Meeting Schedule.
3. Rules for Legislators wishing to submit a resolution for committee consideration:
 - a. If the resolution is to be in the committee packet, then it must be submitted by the submission deadline, or
 - b. If the resolution is to be on a revised committee agenda, then it must be received by close of business the Friday before the regular committee meeting, or
 - c. If during discussion of any agenda item then by motion with or without a copy of the resolution, or
 - d. If under old/new business, then by motion with or without a copy of the resolution.
4. Within three days of its introduction, any and every resolution, which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.

5. Every resolution referred to any committee shall be placed on the regular agenda of that committee in chronological order of receipt in committee.
6. Within six weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation either favorable or unfavorable, and with minority reports, if any.
7. When any resolution is being considered by a committee, its proponent or any other legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.
8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.
9. All presentations to Committees, which are unrelated to resolutions on the agenda, will be limited to a ten-minute presentation and a ten-minute question session.
10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

ARTICLE VIII
Limitations and Amendment

- A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.
- B. These rules may be suspended by a two-thirds vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:
 1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.
 2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.
- C. These rules may be rescinded or changed by a majority vote of the total membership of the Legislature at any meeting of the Legislature, provided each member has had ten days written notice of the proposed change.

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- D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.
- E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the "next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).
- F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.
- G. At each meeting of the Board the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Board.

Mr. Timmerman moved to adopt Resolution No. 1-2018, seconded by Mr. Denesha.

Mr. Timmerman moved to amend the schedule to change the meeting schedule for July by moving the Board Meeting to July 9th, and the Operations and Services Committee Meetings to July 16th, seconded by Mr. Paquin and Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Resolution No. 1-2018 was adopted by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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ATTACHMENT A

St. Lawrence County Board of Legislators 2018 Meetings Schedule
January – December

DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 2	Organizational Meeting			July 2	OPEN		
8	Operations/Services	12/28	1/3	9	Board Meeting		
15	Martin Luther King, Jr.			16	Operations/Services	7/5	7/11
22	Finance	1/11	1/17	23	Finance	7/12	7/18
NYSAC 29	Open			30	OPEN		
February 5	Board Meeting			August 6	Board Meeting		
12	Services/Operations	2/1	2/7	13	Services/Operations	8/2	8/8
19	President's Day			20	OPEN		
26	Finance	2/15	2/21	27	Finance	8/16	8/22
March 5	Board Meeting			September 3	Labor Day		
12	Operations	3/1	3/7	10	Board Meeting		
19	Services	3/8	3/14	17	Operations/Services	9/6	9/12
26	Finance	3/15	3/21	NYSAC 24	Finance	9/13	9/19
April 2	Board Meeting			October 1	Board Meeting – Tentative Budget		
9	Operations	3/29	4/4	8	Columbus Day		
16	Services	4/5	4/11	15	Operations	10/4	10/10
23	Finance	4/12	4/18	22	Services	10/11	10/17
30	OPEN			29	Finance	10/18	10/24
May 7	Board Meeting			November 5	Board Meeting – Longevity Ceremony		
14	Operations/Services	5/3	5/9	12	Operations	11/1	11/7
21	Finance	5/10	5/16	19	Services	11/8	11/14
28	Memorial Day			26	Finance	11/15	11/21
June 4	Board Meeting			December 3	Board Meeting – Memorial Ceremony		
11	Services/Operations	5/31	6/6	10	Services/Operations	11/29	12/5
18	OPEN			17	Finance	12/6	12/12
25	Finance	6/14	6/20	24	Christmas Eve		

Please Note: The deadline for submission date is noon on the submission date. Pre-Committee Review will begin at 9:15 a.m. When there are double committee meetings scheduled, the Pre-Committee Reviews will be at 9:15 a.m. & 9:45 a.m.

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Operations Committee: 12-11-2017

RESOLUTION NO. 2-2018

MODIFYING THE 2017 BUDGET FOR THE SHERIFF'S OFFICE TO ACCEPT A POLICE TRAFFIC SERVICES (PTS) GRANT FROM THE STATE OF NEW YORK GOVERNOR'S TRAFFIC SAFETY COMMITTEE

By Mr. Hooper, Chair, Operations Committee

WHEREAS, the Sheriff's Office has been awarded a Police Traffic Services (PTS) Grant in the amount of \$4,536 through the Governor's Traffic Safety Committee with a contract period of October 1, 2017 to September 30, 2018, and

WHEREAS, this 2018 PTS Grant provides funding that will cover overtime costs related to increasing seat belt usage and reducing dangerous driving behaviors,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2017 Budget for the Sheriff's Office to accept a Police Traffic Services (PTS) Grant from the State of New York Governor's Traffic Safety Committee as follows and roll over remaining appropriations and revenues to future budgets until the grant is expended:

INCREASE APPROPRIATIONS:

S1Z31101 18000 ST18	S CRIM PTS Grant Overtime	\$4,536
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INCREASE REVENUE:

S1Z33895 56000 GTSC	S SA CRIM State Aid	\$4,536
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Mr. Hooper moved to adopt Resolution No. 2-2018, seconded by Mr. Forsythe, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Operations Committee: 12-11-2017

RESOLUTION NO. 3-2018

MODIFYING THE 2017 BUDGET FOR THE SHERIFF'S OFFICE TO ACCEPT A FY15 SHSP RED TEAM EXERCISE GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICES

By Mr. Hooper, Chair, Operations Committee

WHEREAS, the Sheriff's Office has been awarded a grant in the amount of \$1,777 through the NYS Division of Homeland Security and Emergency Services Offices with a contract period of September 1, 2017 to November 30, 2017, and

WHEREAS, this FY15 SHSP Red Team Exercise Grant provides funding to cover overtime costs related to grant activity,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2017 Budget for the Sheriff's Office to accept a FY15 SHSP Red Team Exercise Grant from the New York State Division of Homeland Security and Emergency Services Office as follows:

INCREASE APPROPRIATIONS:

S1Z31101 18000 RT15	S CRIM Step Grant Overtime	\$1,777
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INCREASE REVENUE:

S1Z43895 57000 HSEC	HSEC Federal Aid	\$1,777
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Mr. Hooper moved to adopt Resolution No. 3-2018, seconded by Mr. Arquiatt, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Operations Committee: 12-11-2017

RESOLUTION NO. 4-2018

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE PREFERRED GROUP FOR FLEXIBLE BENEFIT PLAN SERVICES

By Mr. Hooper, Chair, Operations Committee

WHEREAS, St. Lawrence County currently has a contract with The Preferred Group to serve as third party administrator of the Flexible Benefit Plan Services, and

WHEREAS, the current contract will expire December 31, 2017, and the term of the new contract will be January 1, 2018 through December 31, 2018 with an option to renew for three (3) successive years on the same terms as originally agreed (T5090608 860FB), and

WHEREAS, the cost will remain at \$3.50 per member and \$750 annually,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with The Preferred Group for Flexible Benefit Plan Services for January 1, 2018 through December 31, 2018, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Chair is authorized to execute up to three (3) optional one year extensions of this agreement with the same terms and conditions, upon approval of the County Attorney.

Mr. Hooper moved to adopt Resolution No. 4-2018, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Operations Committee: 12-11-2017

RESOLUTION NO. 5-2018

AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR A GRANT AWARD FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND MODIFYING THE 2018 BUDGET FOR THE OFFICE OF EMERGENCY SERVICES

By Mr. Hooper, Chair, Operations Committee

WHEREAS, the New York State Division of Criminal Justice Services (DCJS) has awarded a grant of \$8,000 to the Office of Emergency Services to provide funds to purchase Nomex Hoods for Fire Fighters in Senate District 47 with a contract period of December 1, 2017 to November 30, 2018, and

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WHEREAS, this DCJS Grant will facilitate Office of Emergency Services the ability to purchase Nomex Hoods to provide protection for firefighters and enhance their personal protective inventory,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract for a grant award from New York State Division of Criminal Justice Services, and any other contract as required for this grant, upon the approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2018 Office of Emergency Services budget as follows and roll over remaining appropriations to the future budgets until the grant is expended:

INCREASE APPROPRIATIONS:

X1Z34102 25000 DCJS	X PPE Technical Equipment	\$8,000
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INCREASE REVENUE:

X1Z33895 56000 DCJS	X State Aid PPE Grant	\$8,000
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Mr. *Hooper moved to adopt Resolution No. 5-2018, seconded by Mr. Timmerman and Forsythe, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Operations Committee: 12-11-2017

RESOLUTION NO. 6-2018

**AUTHORIZATION TO FILL A CUSTODIAL WORKER POSITION
IN THE GOVERNMENTAL SERVICES DEPARTMENT**

By Mr. Hooper, Chair, Operations Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

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WHEREAS, Position No. 303000016, Custodial Worker, became vacant on December 2, 2017, as a result of a promotion, and

WHEREAS, this position is responsible for cleaning offices and public areas in our County buildings in addition to assisting with minor maintenance and other related tasks, and

WHEREAS, it is important that County buildings are clean and hazard free for our employees and visitors,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of Governmental Services to fill Position No. 303000016, Custodial Worker, in the Governmental Services Department, no earlier than thirty (30) days from the date vacated.

Mr. Hooper moved to adopt Resolution No. 6-2018, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 7-2018

AUTHORIZING THE CHAIR TO SIGN A PROMOTIONAL AGREEMENT BETWEEN THE ST. LAWRENCE CENTRE MALL AND THE PUBLIC HEALTH DEPARTMENT FOR A RABIES ANIMAL VACCINATION CLINICS

By Mr. Colbert, Chair, Services Committee

WHEREAS, the Public Health Department has received a grant from the New York State Department of Agriculture & Markets, and

WHEREAS, due to the continuing problem with rabies in St. Lawrence County and its surrounding neighbors, this grant was awarded to provide reimbursement for additional low-cost rabies animal vaccination clinics to underserved areas in the County, and

WHEREAS, these clinics will provide rabies vaccination to animals to aide in the prevention of the spread of rabies, and

WHEREAS, the Public Health Department held a rabies clinic inside the St. Lawrence Centre Mall in 2017 and was able to vaccinate 163 animals, an increase of 61.39% from the previous year at a rabies clinic held at Cornell Cooperative Extension, and

WHEREAS, the Public Health Department has the opportunity to conduct a rabies clinic inside the St. Lawrence Centre Mall in January 2018,

January 2, 2018

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a promotional agreement between the St. Lawrence Centre Mall and the Public Health Department for a rabies animal vaccination clinics, upon approval of the County Attorney.

Mr. Colbert moved to adopt Resolution No. 7-2018, seconded by Mr. Paquin, Ms. Bell, and Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 8-2018

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHOOL DISTRICTS FOR PRESCHOOL SPECIAL EDUCATION TRANSPORTATION SERVICES

By Mr. Colbert, Chair, Services Committee

WHEREAS, the Public Health Department is mandated by the New York State Education Department to provide transportation to students receiving center based services in the Preschool Special Education Program (PPK40504 44401), and

WHEREAS, some school districts have the equipment and personnel to provide transportation services for children in the Preschool Special Education Program, and

WHEREAS, the Public Health Department will reimburse the school districts the cost for transportation services the current rates based on the Consumer Price Index (CPI) as calculated by the US Department of Labor, Bureau of Labor Statistics,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with School Districts for Preschool Special Education Transportation Services, upon approval of the County Attorney.

Mr. Colbert moved to adopt Resolution No. 8-2018, seconded by Mr. Burke and Mr. Timmerman, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

January 2, 2018

Services Committee: 12-11-2017

RESOLUTION NO. 9-2018

AUTHORIZATION TO ABOLISH A MEDICAL CONSULTANT POSITION AND CREATE AND FILL A NURSE PRACTITIONER (PSYCHIATRIC) IN COMMUNITY SERVICES

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, the Vacancy Review Committee has reviewed a restructuring proposal from the Community Services Department that abolished Position No. 510800008, Medical Consultant, and creates a Nurse Practitioner Position, and

WHEREAS, it is the recommendation of the Vacancy Review Committee that this restructuring proposal best meets the needs of the Community Services Department and recommends its implementation, which now requires approval by the full Board of Legislators,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes abolishing Position No. 510800008, Medical Consultant and creating a Nurse Practitioner (Psychiatric) in the Community Services Department as follows:

ABOLISH:

A1142501 11000	Medical Consultant	\$77,500
A1342501 11000		<u>77,500</u>
		\$155,000

CREATE:

A1142501 11000	Psychiatric Nurse Practitioner	\$35,200
A1342501 11000		35,200
A3143201 11000		70,400
A3743201 11000		<u>35,200</u>
		\$176,000

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Director of Community Services to immediately fill Position No. 499700003, Nurse Practitioner (Psychiatric), in Community Services.

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Mr. Colbert moved to adopt Resolution No. 9-2018, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 10-2018

**AUTHORIZATION TO ABOLISH A LICENSED SOCIAL WORKER
POSITION AND CREATE AND FILL A PROGRAM DIRECTOR
(MENTAL HEALTH) POSITION IN COMMUNITY SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, the Vacancy Review Committee has reviewed a restructuring proposal from the Community Services Department that abolishes Position No. 512400010, Licensed Social Worker, and create a Program Director for the Mental Health Clinic, and

WHEREAS, it is the recommendation of the Vacancy Review Committee that this restructuring proposal best meets the needs of Community Services and recommends its implementation, which now requires approval by the full Board of Legislators,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes abolishing Position No. 512400010, Licensed Social Worker and creating and filling a Program Director (Mental Health) in Community Services as follows:

ABOLISH:

A3143201 11000	Licensed Social Worker Grade 30, Step 9	\$63,856
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CREATE:

A3143201 12000	Program Director Grade V, Base	\$67,599
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BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Director of Community Services to immediately fill Position No. 512700003, Program Director, in Community Services.

Mr. Colbert moved to adopt Resolution No. 10-2018, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 11-2018

AUTHORIZATION TO CREATE AND FILL A REGISTERED PROFESSIONAL NURSE/QUALITY ASSURANCE COORDINATOR POSITION IN THE COMMUNITY SERVICES AND PUBLIC HEALTH DEPARTMENTS

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this new position has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Resolution No. 242-2017 abolished a position titled Quality Assurance Coordinator/Agency Compliance Officer effective on July 6, 2017, and

WHEREAS, the functions of quality assurance and corporate compliance remain necessary functions for the Community Services and Public Health Departments, and

WHEREAS, continuing to evaluate duties and positions, so that needs can adequately be addressed in each of the departments is critical and where possible, provide for the flexibility to evolve as needs change while ensuring that the required function to maintain licensure and compliance, and

WHEREAS, a position with a dual title such as Registered Professional Nurse/Quality Assurance Coordinator will allow for the continued approach of addressing needs as they arise and this position would be responsible for the quality assurance requirements in both departments but would also have the credentials to assist when nursing services require,

January 2, 2018

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of Community Services to create and immediately fill Position No. 505800001, Registered Professional Nurse/Quality Assurance Coordinator Position in the Community Services and Public Health Departments as follows:

CREATE:

PP040101 12000	Quality Assurance/Registered Professional Nurse	\$25,440
A1142501 12000	Grade 28, Base	7,632
A1342501 12000		7,632
A3143201 12000		<u>10,176</u>
		\$50,880

Mr. Colbert moved to adopt Resolution No. 11-2018, seconded by Mr. Perkins and Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 12-2018

MODIFYING THE 2017 BUDGET FOR SOCIAL SERVICES FOR CHARGEBACKS FROM NEW YORK STATE FOR TEMPORARY ASSISTANCE CLIENT NOTICES

By Mr. Colbert, Chair, Services Committee

WHEREAS, higher than anticipated chargebacks from New York State for Temporary Assistance Client Notices have been received that make it necessary to modify the 2017 Social Services Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2017 Budget for Social Services for chargebacks from New York State for temporary assistance client notices as follows:

INCREASE APPROPRIATIONS:

DAP60104 449CN	D TA Client Notices	\$52,660
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DECREASE APPROPRIATIONS:

DAS60104 43007	D SG Other Fees	\$42,000
DPA61424 46500	D EAA Indirects	<u>10,660</u>
		\$52,660

DECREASE REVENUE:

DPA36425 560000	D SA Emergency Aid to Adults	\$5,330
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INCREASE REVENUE:

DAF18115 55000	D LR TOP Incentive	\$5,051
DA026835 550CW	D LR Workers' Comp	<u>279</u>
		\$5,330

Mr. Colbert moved to adopt Resolution No. 12-2018, seconded by Mr. Denesha and Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 13-2018

**MODIFYING THE 2017 BUDGET FOR SOCIAL SERVICES TO
REALLOCATE FUNDS TO THE TRAINING UNIT**

By Mr. Colbert, Chair, Services Committee

WHEREAS, due to a change in how the Department of Social Services claims the cost of training and related expenses, a change in the Budget is needed to reallocate funds to the Training Unit,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2017 Budget for Social Services to reallocate funds to the Training Unit, as follows:

INCREASE APPROPRIATIONS:

DAT60104 44500	D TRNG Other Travel	\$9,160
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DECREASE APPROPRIATIONS:

DAS60104 44500	D SG Other Travel	\$4,330
DAS60104 44300	D SG Mileage Reimbursement	1,700
DAE60104 44300	D EMP Mileage Reimbursement	<u>3,130</u>
		\$9,160

Mr. Colbert moved to adopt Resolution No. 13-2018, seconded by Mr. Timmerman, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

January 2, 2018

Services Committee: 12-11-2017

RESOLUTION NO. 14-2018

**AUTHORIZATION TO FILL AN EMPLOYMENT AND TRAINING COUNSELOR
POSITION IN THE DEPARTMENT OF SOCIAL SERVICES**

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 701000019, Employment and Training Counselor, was vacated on November 28, 2017, due to a termination, and

WHEREAS, this position is needed to provide mandated employment and training services to Temporary Assistance and Supplemental Nutrition Assistance Program (SNAP) recipients of St. Lawrence County to assess client skills, develop individual employment plans, and make referrals to services and activities, and

WHEREAS, if this position were not filled, the provision of adequate and timely services in the St. Lawrence County Temporary Assistance and SNAP employment programs would be compromised, clients would not receive the employment assistance at the level they need to successfully secure employment, clients would not be consistently engaged in work activities, and their participation would not be adequately monitored for compliance so that cases could be closed timely and reduce County expense,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Commissioner of Social Services to fill Position No. 701000019, Employment and Training Counselor, in the Department of Social Services, no earlier than thirty (30) days from the date vacated.

Mr. Colbert moved to adopt Resolution No. 14-2018, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

January 2, 2018

Services Committee: 12-11-2017

RESOLUTION NO. 15-2018

AUTHORIZATION TO FILL A CASEWORKER POSITION IN THE ADULT PROTECTIVE UNIT OF THE DEPARTMENT OF SOCIAL SERVICES

By Mr. Colbert, Chair, Services Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 815000056, Caseworker in the Adult Protective Unit, was vacated on November 17, 2017, due to a resignation, and

WHEREAS, this position is needed to accept and investigate reports of abuse, neglect, and financial exploitation of the elderly and disabled, and to respond to needs of vulnerable adults,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Commissioner to fill Position No. 815000056, Caseworker in the Adult Protective Unit, in the Department of Social Services, no earlier than sixty (60) days from the date vacated.

Mr. Colbert moved to adopt Resolution No. 15-2018, seconded by Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 16-2018

AUTHORIZATION TO FILL AN ADVOCATE WORKER FOR THE ELDERLY POSITION IN THE OFFICE FOR THE AGING

By Mr. Colbert, Chair, Operations Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

January 2, 2018

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Committee to be filled, and now requires approval of the full Board, and

WHEREAS, Position No. 800200003, Advocate Worker for the Elderly, became vacant on November 16, 2017, due to a promotion, and

WHEREAS, this position is critical to the operations of the Nutrition Program's home delivered meals and NY Connects, as well as, ensuring timely State and Federal reporting and compliance with approved standards of sanitation, health and safety, and

WHEREAS, the Advocate Worker for the Elderly is funded by the Title III C1, III C2, and Wellness in Nutrition (WIN) grant,

BE IT FURTHER RESOLVED that the Board of Legislators authorizes Director of the Office for the Aging to fill position No. 800200003, Advocate Worker for the Elderly, in the Office for the Aging, no earlier than thirty (30) days of the date vacated.

Mr. Colbert moved to adopt Resolution No. 16-2018, seconded by Mr. Denesha and Mr. Paquin, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Services Committee: 12-11-2017

RESOLUTION NO. 17-2018

**AUTHORIZATION TO FILL A NUTRITION SERVICES AIDE
POSITION IN THE OFFICE FOR THE AGING**

By Mr. Hooper, Chair, Operations Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

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WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Committee to be filled, and now requires approval of the full Board, and

WHEREAS, Position No. 801000005, Nutrition Services Aide, became vacant on November 26, 2017, and

WHEREAS, this position is critical to providing congregate and home delivered meals in the Star Lake area, and

WHEREAS, the Nutrition Services Aide is fifty-seven percent funded (57%) funded by the Title III C1, III C2, and Wellness in Nutrition (WIN) grant,

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Director of the Office for the Aging to immediately fill position No. 801000005, Nutrition Services Aide, in the Office for the Aging.

Mr. Hooper moved to adopt Resolution No. 17-2018, seconded by Mr. Forsythe, Mr. Denesha, and Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 18-2018

**AUTHORIZATION TO FILL A LABORER POSITION IN
THE DEPARTMENT OF HIGHWAYS**

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015 which authorizes the Committee to review all positions requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Committee to be filled, and now requires approval of the full Board, and

WHEREAS, Position No. 306000062, Laborer, was vacated on December 2, 2017, due to a promotion, and

WHEREAS, this position performs as equipment operator and flagger on various projects and drives plow trucks in the winter, and

January 2, 2018

WHEREAS, failure to fill this position will negatively impact the ability to complete road and bridge maintenance and repairs as well as impede the ability to keep roads passable in the winter, and

WHEREAS, this Laborer position is also needed to maintain crew size for safety,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Superintendent of Highways to immediately fill Position No. 306000062, Laborer, in the Department of Highways.

Mr. Timmerman moved to adopt Resolution No. 18-2018, seconded by Mr. Fay and Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 19-2018

USE OF COUNTY-OWNED MACHINERY

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for the public interest,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the use of any county-owned street or highway machinery, tools or equipment, by New York State, any municipal corporation, political subdivision, district, district corporation or school district located within the state, when recommended, by the County Superintendent of Highways.

Mr. Timmerman moved to adopt Resolution No. 19-2018, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

January 2, 2018

Finance Committee: 12-18-2017

RESOLUTION NO. 20-2018

**APPROVING THE 2018 ST. LAWRENCE COUNTY
SOLID WASTE DEPARTMENT FEE RATES**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the St. Lawrence County Solid Waste Department sets fee rates during the budget process, and

WHEREAS, it is the intention of the Solid Waste Department to eliminate recycling fees in attempts to further encourage recycling, and

WHEREAS, the Solid Waste Department is an Enterprise Fund which relies on various fees charged to haulers and the public to finance its operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the 2018 St. Lawrence County Solid Waste Department fee rates, effective March 1, 2018, as follows:

DESCRIPTION	PRICE/TON-UNIT 2017	PRICE/TON-UNIT 2018
Trash/Ton – Non-Hauler	\$160 Per Ton	\$163 Per Ton
Compacted Trash/Ton – Hauler	\$98 Per Ton	\$100 Per Ton
Trash/Ton – Hauler	\$130 Per Ton	\$132 Per Ton
C&D Debris – Non-Hauler	\$158 Per Ton	\$160 Per Ton
C&D Debris – Hauler	\$130 Per Ton	\$132 Per Ton
Shingles	\$130 Per Ton	\$132 Per Ton
Weight Only	No Charge	No Charge
Weight Only – Charge	\$5 / Unit	\$5 / Unit
Spring/Fall Muni Cleanups	\$115 / Ton	\$115 / Ton
Single Trash Bag	\$4 / Unit	\$4 / Unit
Single Recycling Bag	Delete	Delete
Recyclables – Non-Hauler	\$40 Per Ton	\$35 Per Ton
Recyclables – Hauler	\$40 Per Ton	\$35 Per Ton
General Hauling Fee **	1 Unit = 1 Hour – \$125 Minimum	1 Unit = 1 Hour – \$125 Minimum
Unloading Service Fee – Non-Hauler	\$25 Each Time	\$25 Each Time
Unloading Service Fee – Hauler	\$15 Each Time	\$15 Each Time
Uncovered Load Fee	\$15 / Unit	\$15 / Unit
Ogdensburg Municipal Sludge	\$70 Per Ton	\$70 Per Ton
WWTP GRIT	\$90 Per Ton	\$90 Per Ton

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Municipal Sludge	\$118 Per Ton	\$120 Per Ton
County Trash Bags – Large (5 Pack)	5 Unit Minimum \$17.50	5 Unit Minimum \$19
County Trash Bags – Small (10 Pack)	10 Unit Minimum \$20	10 Unit Minimum \$20
Oversized (>44") & Off-Road Tires	\$330 Per Ton	\$332 Per Ton
Car & Truck Tires (<44")	\$130 Per Ton 0 To 240 Lbs. – \$15 Min	\$132 Per Ton 0 To 240 Lbs. – \$15 Min
Recycling Tags (5 Pack)	\$2.50 For 5 Tags	\$2 For 5 Tags
Combo Pack (Bags & Tags)	\$20 For 5 Bags and Tags	\$21 For 5 Bags and Tags
Contamination Charge	\$50 Minimum	\$50 Minimum
Direct Haul MSW	\$7.50 Per Ton	\$8 Per Ton
Direct Haul C&D	\$7.50 Per Ton	\$8 Per Ton
Sludge – Non Beneficial	\$7.50 Per Ton	\$9.50 Per Ton
Sewage Sludge	\$7.50 Per Ton	\$9.50 Per Ton
Industrial Waste	\$7.50 Per Ton	\$9.50 Per Ton
Contaminated Soil	\$0.00 Per Ton	\$0.00 Per Ton
Asbestos – Friable	\$7.50 Per Ton	\$9.50 Per Ton
Asbestos – Bulk	\$7.50 Per Ton	\$9.50 Per Ton

Mr. Timmerman moved to adopt Resolution No. 20-2018, seconded by Mr. Lightfoot.
Mr. Timmerman and Mr. Acres votes no.

Motion carried by a voice vote with twelve (12) yes votes, two (2) no votes (Acres and Timmerman), and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 21-2018

**AUTHORIZATION TO FILL A CHIEF PAYROLL CLERK
IN THE TREASURER'S OFFICE**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

January 2, 2018

WHEREAS, Position No. 104300001, Chief Payroll Clerk, will be vacated January 1, 2018, due to a promotion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to immediately fill Position No. 104300001, Chief Payroll Clerk, in the Treasurer's Office.

Mr. Timmerman moved to adopt Resolution No. 21-2018, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 22-2018

**AUTHORIZATION OF PETTY CASH ACCOUNTS
AND DEPARTMENTAL CASH DRAWERS**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, several County departments utilize petty cash accounts and/or cash drawers in their daily operations,

NOW, THEREFORE, BE IT RESOLVED that the following petty cash accounts and departmental cash drawers are established:

Petty Cash Accounts:		Departmental Cash Drawers:	
Public Health	\$250	Sheriff Civil Department	\$100
Probation	400	Mental Health	100
Sheriff	1,500	Chemical Dependency, Ogdensburg	50
Social Services	1,700	Chemical Dependency, Canton	100
Highway	150	Treasurer	200
Community Services	250	County Clerk	410
Community Services, CCSI	<u>200</u>	County Clerk DMV, Canton	600
		County Clerk DMV, Massena	300
		County Clerk DMV, Ogdensburg	400
		County Clerk DMV, Gouverneur	300
		Real Property	100
		Solid Waste Transfer, Ogdensburg	450
		Solid Waste Transfer, Massena	450
		Solid Waste Transfer, Star Lake	450
		Solid Waste Transfer, Gouverneur	<u>450</u>
Totals	\$4,450		\$4,460

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BE IT FURTHER RESOLVED that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

Mr. Timmerman moved to adopt Resolution No. 22-2018, seconded by Mr. Fay, carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 23-2018

BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS

By Mr. Timmerman, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time of \$25,000,000:

Community Bank N.A.
Key Bank N.A.
NBT
Upstate National Bank
Citizens National Bank of Hammond
Municipal Investors Service Corporation
First Empire Securities

BE IT FURTHER RESOLVED that the County Treasurer be and hereby is authorized to deposit money in accordance with the St. Lawrence County Investment Policy. This policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of-withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution. The total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment by the County or on behalf of any other entity or individual.

II. OBJECTIVES

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The primary objectives of the County's investment activities are, in priority order:

- * to conform with all applicable federal, state and other legal requirements;
- * to adequately safeguard principal;
- * to provide sufficient liquidity to meet all operating requirements;
- * to obtain a reasonable rate of return.
- * to make every effort to invest locally.

III. DELEGATION OF AUTHORITY

The County Legislature's responsibility for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's

authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The County Legislature, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount, which can be deposited at each bank.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.

2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the

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custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- * Special time deposit accounts
- * Certificates of deposits
- * Obligations of the United States of America
- * Obligations guaranteed by agencies of the United States
- * Obligations of the State of New York
- * Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- * Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- * Certificates of Participation (COPS)

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- * All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- * Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- * Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- * No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- * The custodian shall be a party other than the trading partner.

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Mr. Timmerman moved to adopt Resolution No. 23-2018, seconded by Mr. Burke and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 24-2018

**AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES
FOR COUNTY OFFICIALS AND EMPLOYEES**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, official undertakings are required for certain public officials, and

WHEREAS, the surety on such undertakings may be a fidelity or surety corporation, and

WHEREAS, the reasonable expense of procuring such surety shall be a charge against the State or political subdivision or municipal corporation, respectively, in and which the official or employee is elected, and

WHEREAS, the County of St. Lawrence wishes to provide such a surety for its elected officials and employees as follows:

- A. \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees required to be bonded;
- B. \$200,000/loss coverage for the County Clerk;
- C. \$900,000/loss coverage for the Treasurer;
- D. \$5,000 deductible on all of the above,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to obtain a blanket bond in lieu of individual sureties in the above amount and not exceeding \$9,000.

Mr. Timmerman moved to adopt Resolution No. 24-2018, seconded by Mr. Forsythe and Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Finance Committee: 12-18-2017

RESOLUTION NO. 25-2018

CORRECTING AND REFUNDING ERRONEOUS TAXES

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the County Director of Real Property Tax Services and approval of the Chief Fiscal Officer of the County, and

WHEREAS, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves correcting and refunding erroneous taxes, and

BE IT FURTHER RESOLVED that the Board of Legislators adopts the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid upon the recommendation of the Director of Real Property Tax Services and the approval of the Chief Fiscal Officer for the calendar year 2018, and

BE IT FURTHER RESOLVED that on or before the 15th day of each month, the Real Property Director shall submit a report to the Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property and the amount of the correction or refund.

Mr. Timmerman moved to adopt Resolution No. 25-2018, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

January 2, 2018

Finance Committee: 12-18-2017

RESOLUTION NO. _____

**AUTHORIZATION TO FILL A SENIOR REAL PROPERTY TAX SERVICE AIDE
POSITION IN THE REAL PROPERTY OFFICE**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 107100001, Senior Real Property Tax Service Aide, will be vacated on December 29, 2017, due to a retirement and this position will be filled internally, and

WHEREAS, this position is necessary to plan and coordinate the work of processing property transfers as it relates to the maintenance and production of assessment rolls and subsidiary records, and to train, assign, and review work in the preparation and editing of assessment data for computer processing, and

WHEREAS, this position serves as a liaison in matters concerning system operations between the department, local governmental officials, state agencies and other departments, and other related work as required, and

WHEREAS, the Senior Real Property Tax Service Aide answers initial questions on assessment rolls by assessors, calculates state land, utilities values, transition assessments with review of equalization rates will post to the roll, as well as processes corrections of errors to tax rolls and calculates omitted taxes, and

WHEREAS, positions in Real Property have been reduced in 2011 and 2015, and not filling this position would affect the mandated duties as required by Real Property Tax Law Sections 1530 & 1532, and the service the public expects and deserves will not be possible,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of Real Property to immediately fill, upon vacancy, Position No. 107100001, Senior Real Property Tax Service Aide, in the Real Property Office.

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Mr. Timmerman moved to adopt this resolution, seconded by Mr. Lightfoot.

Mr. Perkins moved to table this Resolution until after Executive Session is held, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and one (1) no vote (Lightfoot), and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 26-2018

**SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW B
(NO. __) FOR THE YEAR 2018, "AMENDING LOCAL LAW 2 OF 2007
"ESTABLISHING THE PROPERTY TAX EXEMPTION FOR COLD WAR VETERANS
IN ST. LAWRENCE COUNTY"**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Real Property Tax Law § 458-b originally allowed for a county, city, town, village or school district that had adopted a local law or resolution to grant the Cold War Veterans exemption for a ten-year period, and

WHEREAS, in 2007 the Board of Legislators adopted Local Law No. 2 which established the property tax exemption for Cold War Veterans for a ten-year period of time, and

WHEREAS, in 2017 the New York State Legislature amended Real Property Tax Law § 458-b and removed the ten-year limitation, making potential exemptions applicable for the lifetime of the Veterans, and

WHEREAS, a Cold War Veteran is defined as someone who served from September 2, 1945 to December 26, 1991, and

WHEREAS, in order for a Cold War Veteran to benefit from the continued exemption, a county, city, town, village or school district that had adopted a local law or resolution to grant the Cold War Veterans exemption must adopt another a local law or resolution providing that the exemption authorized previously shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten-year limitation, and

WHEREAS, the Board of Legislators believes that passage of this local law is consistent with their desire to continue to show the greatest support for those members of our armed forces that have served our country and our communities, and

WHEREAS, a local law is required to adopt the amendment for such exemption,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law B (No. __) for the year 2018 will be held at 5:50 p.m. on Monday, February 5th, in the Legislative Board Room.

January 2, 2018

PROPOSED LOCAL LAW B (NO.) FOR THE YEAR 2018, "AMENDING LOCAL LAW 2 OF 2007 "ESTABLISHING THE PROPERTY TAX EXEMPTION FOR COLD WAR VETERANS IN ST. LAWRENCE COUNTY""

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

That Local Law No 2 for the year 2007 is amended by adding the following:

Section 1. Pursuant to subsection 2(c)(iii) of § 458-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten-year limitation.

Section 2. This Local Law, in every case, shall conform to State Law. The exemption authorized by this section shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation.

Section 3. This local law will take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this local law, after a public hearing.

Mr. Forsythe moved to adopt Resolution No. 26-2018, seconded by Mr. Forsythe and Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 27-2018

AUTHORIZING THE CHAIR TO SIGN UTILIZATION OF SERVICE CONTRACTS FOR PROFESSIONAL SERVICES FOR THE INVESTIGATIONS OF WORKERS' COMPENSATION FRAUD

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, St. Lawrence County established a Workers' Compensation Plan for the county, city, town and village employees by Local Law 2 of 1956, and

WHEREAS, there are currently 42 municipalities that participate in the St. Lawrence County Workers' Compensation Self-Insurance Plan, and

WHEREAS, the St. Lawrence County Attorney is the designated Plan Administrator for the administration and coordination of indemnity and medical benefits under the Plan, and

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WHEREAS, an important aspect of managing the Plan is the prompt and efficient processing of valid claims for medical and indemnity coverage of work related injuries, and

WHEREAS, the Plan recently moved to a formula for apportionment among its members whereby contributions by members would be paid pursuant to a formula solely comprised of the each entities risk, payroll data, and claim experience, and

WHEREAS, the Plan and each of its members have a vested interest in assessing the validity of claims presented as workers' compensation to avoid workers' compensation fraud which occurs when someone knowingly, with intent to defraud, makes a false, material statement related to a workers' compensation claim or workers' compensation insurance, and

WHEREAS, the Plan has a responsibility to its members to deter fraud through investigation and tactical support and to report each incidence of suspected fraud to the New York State Office of the Workers' Compensation Fraud Inspector General (WCFIG) for prosecution, and

WHEREAS, in 2016, the investigations by WCFIG, in concert with various Plans around the State, uncovered over one million dollars in fraud which related to investigation of 1,110 matters, of which the WCFIG referred 745 complaints for further action to the appropriate agency or insurance carrier, including the New York State Insurance Fund, the New York State Workers' Compensation Board, the Board's Advocate for Injured Workers, and the appropriate legal prosecutors, and

WHEREAS, the County has designated Plan funds, up to \$35,000, which may be utilized for the purpose of investigating and deterring suspected cases of workers' compensation fraud (LI017104 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign utilization of services contracts for professional services for the investigations of workers' compensation fraud, in an amount not to exceed \$35,000 per year, upon approval of the County Attorney.

Mr. Timmerman moved to adopt Resolution No. 27-2018, seconded by Mr. Forsythe and Mr. Lightfoot, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Finance Committee: 12-18-2017

RESOLUTION NO. 28-2018

AUTHORIZING THE CHAIR TO SIGN THE 2018 ANNUAL UPDATE PLAN FOR FUNDING WITH THE NEW YORK STATE OFFICE FOR THE AGING

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the New York State Office for the Aging requires each Office for the Aging to submit an Annual Update (AU) Plan for funding, and

WHEREAS, these funds enable the Office for the Aging to provide a variety of services to county residents 60 and older, and

WHEREAS, the completed Annual Update Plan for funding package must be signed by the Chief Executive Officer of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2018 Annual Update Plan for Funding with the New York State Office for the Aging, upon approval of the County Attorney.

Mr. Timmerman moved to adopt Resolution No. 28-2018, seconded by Ms. Bell, Mr. Perkins and Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 29-2018

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NYS DIVISION OF CRIMINAL JUSTICE SERVICES FOR A 2017 DOMESTIC VIOLENCE LAW ENFORCEMENT TRAINING GRANT AND MODIFYING THE 2018 BUDGET FOR THE SHERIFF'S OFFICE

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the St. Lawrence County Sheriff's Office has been awarded a grant in the amount of \$10,000 through the New York State Division of Criminal Justice Services, and

WHEREAS, this grant provides funding to train law enforcement personnel,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the NYS Division of Criminal Justice Services for a 2017 Domestic Violence Law Enforcement Training Grant, upon approval of the County Attorney, and

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BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2018 Budget for the Sheriff's Office as follows and roll over remaining appropriations to the future budgets until the grant is expended:

INCREASE APPROPRIATIONS:

S1Z31104 43007 DCJS	S CRIM Other Fees DCJS	\$10,000
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INCREASE REVENUE:

S1Z33895 56000 DCJS	S CRIM DCJS Grant Revenue	\$10,000
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Mr. Timmerman moved to adopt Resolution No. 29-2018, seconded by Mr. Burke, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 30-2018

**MODIFYING THE 2017 BUDGET FOR THE SHERIFF'S OFFICE
TO UTILIZE FUNDING FROM THE COUNTY SURPLUS AUCTION
TO PURCHASE NECESSARY EQUIPMENT**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the Purchasing Department completed a surplus auction in 2017 (#2017-23) and the Sheriff's Office received \$8,355 for the sale of their used vehicles, and

WHEREAS, these funds could be utilized toward the purchase of necessary equipment (antenna for new towers) for the Sheriff's Office,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2017 Budget for the Sheriff's Office to utilize funding from the County surplus auction to purchase necessary equipment as follows:

INCREASE REVENUE:

T2026505 550SA	T LR Auction Proceeds For Sheriff	\$8,355
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INCREASE APPROPRIATIONS:

S1031102 25000	S CRIM Technical Equipment	\$8,355
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Mr. Timmerman moved to adopt Resolution No. 30-2018, seconded by Mr. Perkins and Ms. Bell, and by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 31-2018

**AUTHORIZATION TO FILL A TEMPORARY DEPUTY SHERIFF
POSITION IN THE SHERIFF'S OFFICE CRIMINAL DIVISION**

By Mr. Timmerman, Chair, Operations Committee
Co-Sponsored by Mr. Acres, District 8 and Mr. Lightfoot, District 3

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to create a temporary position allowing hiring a deputy in a timely manner to allow the cadet to attend the Police Academy on the start date of January 8th, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 605000013, Deputy Sheriff, will be vacated on January 14, 2018, due to resignation, and

WHEREAS, it has been determined that there is a need to fill a Deputy Sheriff position with a starting salary of \$40,731,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Sheriff to immediately fill temporary Position No. 605000044, Deputy Sheriff, in the Sheriff's Office Criminal Division, and

BE IT FURTHER RESOLVED that the temporary position will be abolished when Position No. 605000013 becomes vacant.

Mr. Timmerman moved to adopt Resolution No. 31-2018, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Finance Committee: 12-18-2017

RESOLUTION NO. 32-2018

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH IMA SYSTEMS, LLC
FOR BILLING SOFTWARE IN COMMUNITY SERVICES**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Community Services currently has a contract with IMA Systems, LLC that will expire December 31, 2017, and

WHEREAS, IMA Systems, LLC is currently the billing software that Community Services utilizes (A1142504 47801, A1342504 47801, and A3643204 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with IMA System, LLC, with a one-year contract period of January 1, 2018 through December 31, 2018, with the option to extend the contract for the year 2019, upon approval of the County Attorney.

Mr. Timmerman moved to adopt Resolution No. 32-2018, seconded by Mr. Burke and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 33-2018

**SUPPORTING FORT DRUM, NEW YORK, AS THE PREFERRED SITE FOR AN EAST
COAST MISSILE DEFENSE AGENCY GROUND-BASED INTERCEPTOR**

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Perkins, District 7

WHEREAS, The Missile Defense Agency (MDA) is preparing a congressionally-mandated Continental United States Interceptor Site (CIS) Environmental Impact Statement (EIS) to evaluate sites for a potential additional ground-based interceptor site, and

WHEREAS, There are currently three locations under consideration including Fort Drum, New York; Camp Ravenna, Ohio; and Fort Custer, Michigan, and

WHEREAS, on August 2014 the MDA held a scoping session with citizens and local, state, and federal government officials to discuss the scope of the project and timeline for completion of the EIS for the project, and

WHEREAS, On May 9, 2016, the Draft EIS was approved for public release, and

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WHEREAS, After reviewing the EIS it was realized that the project will provide significant economic benefits to New York State and the surrounding communities including estimated short-term creation of 600-800 jobs, estimated long-term creation of 650-850 jobs, an increase in annual sales tax of \$1.65 million, and overall \$27 million annual long-term economic value to New York State and the region, and

WHEREAS, locating the project at Fort Drum will further distinguish Fort Drum as a strategic federal installation to the nation as well as a vibrant part of the North Country economy,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators supports Fort Drum, New York, as the preferred site for an East Coast Missile Defense Agency Ground-Based Interceptor, and

BE IT FURTHER RESOLVED that certified copies of this resolution be sent to Governor Andrew Cuomo, Senator Patricia Ritchie, Senator Joseph Griffo, and Senator Elizabeth O’C Little, Assemblywoman Addie Jenne, Assemblyman Kenneth Blankenbush, Assemblyman Mark Butler, Assemblyman D. Billy Jones, and Fort Drum.

Mr. Timmerman moved to adopt Resolution No. 33-2018, seconded by Mr. Perkins, Mr. Denesha and Mr. Leader, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 34-2018

**RECOGNIZING JANUARY 21-27, 2018 AS SCHOOL CHOICE WEEK
IN ST. LAWRENCE COUNTY**

By Mr. Timmerman, Chair, Finance Committee
Co-Sponsored by Mr. Burke, District 12

WHEREAS, all children in St Lawrence County should have access to the highest-quality education possible, and

WHEREAS, St Lawrence County recognizes the important role that an effective education plays in preparing all students in St Lawrence County to be successful adults, and

WHEREAS, quality education is critically important to the economic vitality of St Lawrence County, and

WHEREAS, St Lawrence County is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home, and

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WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community, and

WHEREAS, St Lawrence County has many high-quality teaching professionals in all types of school settings who are committed to educating our children, and

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes January 21-27, 2018 as School Choice Week in St. Lawrence County.

Mr. Timmerman moved to adopt Resolution No. 34-2018, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 35-2018

AUTHORIZING THE CHAIR TO SIGN CONTRACTS

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the following organizations have appropriations in the 2018 St. Lawrence County Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
Alzheimer's Disease & Related Disorders Assoc.	OA067724 430MI	Rate Schedule
Canton-Potsdam Hospital (Lifeline)	Various Accounts	\$30 per month per case
Catholic Charities (Incest Offenders)	DAS60104 430CA	38,000
Clarkson University	OB056304 43007	Rate Schedule
Claxton-Hepburn Medical Center (Lifeline)(DSS)	Various Accounts	\$30 per month per case
Claxton-Hepburn Medical Center (Lifeline)(OFA)	Various Accounts	\$30 per month per case
Cornell Cooperative Extension (BOL)	B1A87504 46000	182,210
Cornell Cooperative Extension (OFA)	ON067724 430SF	5,000
Cornell Cooperative Extension (PH)	PP040104 465CE	205,007
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
DeKalb Development Fund	ON067724 40700	4,140
Dr. Hamed N. Adaime	Various Accounts	Rate Schedule

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Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Gouverneur Community Center, Inc.	ON067724 40700	4,800
SLC CDP Gouv Neigh Ctr (HEAP Outreach)	DAH60104 430OF HEAP	\$35 per unit
Health Services of Northern New York	OA067724 430MI	Rate Schedule
Homemakers of Western NY	OA067724 430CG	Rate Schedule
Horizon Information Systems, Inc.	DAA60104 47801	(up to) 1,300
LabCorp	DAC60104 43004	\$42 per unit
Linda Buchanan	ON067724 43007	Rate Schedule
Legal Aid Society of Northeastern NY, Inc.	OA067724 43002	10,000
Massena Meals on Wheels	ON067724 430CA	38,580
Northern Border Counseling Services	Various Accounts	Rate Schedule
NYSARC, Inc.	OB056304 43007	599,764
NYS DOCCS Office	ON067724 45200	2,000
NYSID, Inc. (DSS)	DAA60104 43006	(up to) 128,500
Renewal House (Services)	DPF61094 46500 ADC	90,000
Renewal House (Indirects)	DSG60704 46500 DVIO	(up to) 90,000
Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	(up to) 32,000
Residential Treatment and Detention Centers	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc Psych Svcs	Various Accounts	Rate Schedule
SL Child Care Council (Registration Activities)	DSD60554 46500 CCBG	116,487
SL Child Care Council (Legally Exempt)	DSD60554 46500 CCBG	73,230
SLC Chamber of Commerce	B1064104 465CC	132,460
SLC Dept of Community Services	DSG60704 46500	(up to) 80,000
SLC District Attorney (Investigations)	DAB60104 430FI	62,747
SLC Historical Association	B1M75104 46000	13,720
SLC Information Technology	DAA60104 47802	(up to) 127,235
SLC Trails Services Agreement	B1070204 46000	72,000
SLC Soil & Water Conservation District	B1S87304 46000	28,803
SLC Forestry	BF087104 43007	71,438
SL-Lewis BOCES (Parenting Education)	DSG60704 465PE	173,390
Seniors Helping Seniors	OA067724 430MI	Rate Schedule
St. Lawrence University	OB056304 43007	Rate Schedule
SUNY Canton	OB056304 43007	Rate Schedule
SUNY Potsdam	OB056304 43007	Rate Schedule
Transitional Emp. Advancement Program (TEAP)	Various Accounts	Rate Schedule
Town of Fine	ON067724 40700	4,200
United Helpers (ALP)	Various Accounts	Rate Schedule
United Helpers (OFA)	OA067724 430MI	Rate Schedule
Village of Morristown	ON067724 40700	5,400
Volunteer Transportation Center	OA067724 443VT	35,000
Youth Advocate Programs, Inc./YAP (CORE)	DSC61194 465YA	473,642
YAP (Reunification)	DSC61094 465YA PRP	789,058
YAP (YES)	DSC61094 465YA PJDC	381,945

Mr. Timmerman moved to adopt Resolution No. 35-2018, seconded by Ms. Bell and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Finance Committee: 12-18-2017

RESOLUTION NO. 36-2018

NEWSPAPER DESIGNATION ROTATION SCHEDULE

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

WHEREAS, said section requires that the designation take into consideration two major political parties,

WHEREAS, Resolution No. 33-2017 was adopted on December 4, 2017 designating a newspaper rotation schedule through 2026 with a rotating schedule of various newspapers for the Republican Party, and the Advance News to be used as the official newspaper for the Democratic Party, and

WHEREAS, as of December 31, 2017 the Advance News will end publication and no longer exist; therefore, a new schedule needs to be created,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the newspaper designation rotation schedule as follows:

<u>Concurrent Resolutions</u>	<u>Election Notices</u>	<u>Official Canvass</u>
2018: Ogdensburg Journal	Ogdensburg Journal	Ogdensburg Journal
2019: Courier-Observer	Courier-Observer	Courier-Observer
2020: North Country This Week	North Country This Week	North Country This Week
2021: Tribune Press	Tribune Press	Tribune Press
2022: Watertown Daily Times	Watertown Daily Times	Watertown Daily Times
2023: Ogdensburg Journal	Ogdensburg Journal	Ogdensburg Journal
2024: Courier-Observer	Courier-Observer	Courier-Observer
2025: North Country This Week	North Country This Week	North Country This Week
2026: Tribune Press	Tribune Press	Tribune Press
2027: Watertown Daily Times	Watertown Daily Times	Watertown Daily Times

* The above is a rotation schedule of Republican newspapers; it should be understood that in those cases where publication in two (2) newspapers is required, the Watertown Daily Times is to be used as the official publication of the Democratic Party, and

BE IT FURTHER RESOLVED that the type size for all of St. Lawrence County's legal notices will be 6.5-point type.

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Mr. Timmerman moved to adopt Resolution No. 36-2018, seconded by Mr. Arquiatt, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 37-2018

NEWSPAPER DESIGNATION

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

WHEREAS, said section requires that the designation take into consideration two major political parties, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby designates the following newspapers for various publication purposes for the year 2018:

LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED

Ogdensburg Journal

Watertown Daily Times

Mr. Timmerman moved to adopt Resolution No. 37-2018, seconded by Mr. Paquin and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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Finance Committee: 12-18-2017

RESOLUTION NO. 38-2018

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW C (NO.) FOR THE YEAR 2018, “AMENDING LOCAL LAW 1 FOR THE YEAR 2017, “A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE OPERATION ON CERTAIN COUNTY ROADS””

By Mr. Timmerman, Chair, Finance Committee
Co-sponsored by Mr. Arquiett, District 13

WHEREAS, St. Lawrence County (hereafter, “County”) has developed an established a county-wide Multi-Use Recreational Trail System, and

WHEREAS, the Board of Legislators determined that authorizing the development of a county-wide Multi-Use Recreational Trail System will capitalize on the regions open space and forestry assets to provide quality outdoor recreation activities for visitors and residents, stimulating and supporting local business and regional economic development and conserving the natural resources for future generations, and

WHEREAS, the Board of Legislators determined that the preparation of a Multi-Use Recreational Trail Plan is necessary and appropriate to set forth the management goals and objectives as well as operational guidelines for the proposed county-wide trail system, and

WHEREAS, by Resolution No. 262-2010, dated July 26, 2010, and pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and Title 6, Part 617.2 of the New York Codes, Rules and Regulations (“NYCRR”) implementing Article 8 (collectively referred to hereinafter as “SEQRA”), the County initiated the environmental review of the proposed development of a county-wide Multi-Use Recreational Trail System, and

WHEREAS, the Board of Legislators determined that the development of a county-wide Multi-Use Recreational Trail System constituted a “resource management plan” as that term is defined by Part 6 NYCRR § 617.4(b)(1) of the implementing regulations, declared the Multi-Use Recreational Trail System to be a Type I action pursuant to SEQRA, and declared itself Lead Agency for SEQRA review, and

WHEREAS, the Board of Legislators determined that pursuant to Part 6 NYCRR § 617.6(a)(4), preparation of a draft Generic Environmental Impact Statement (“GEIS”) would better serve the Board in assessing potential environmental impacts, and directed that a draft GEIS be prepared and filed in lieu of submittal of an Environmental Assessment Form (“EAF”),

WHEREAS, to address all the potential environmental impacts associated with those aspects of the proposed Multi-Use Recreational Trail System that could be identified, as well as to provide a framework for assessing such impacts for potential future additions to the Multi-Use

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Recreational Trail System, the County prepared a Draft Generic Environmental Impact Statement (“DGEIS”) pursuant to SEQRA, and

WHEREAS, Resolution No. 149-2011, adopted May 2, 2011 by the Board of Legislators determined that the DGEIS was complete and as a result, the DGEIS was deemed adequate for the purpose of commencing public review of the document, and

WHEREAS, the Board of Legislators caused a Notice of Completion to be filed and published in the Environmental News Bulletin in accordance with SEQRA requirements, and

WHEREAS, the Board of Legislators has caused a Final GEIS (“FGEIS”) to be prepared which contains responses to the comments received from the public, both written and oral, as well as responses to the comments received from involved agencies, and

WHEREAS, the Board of Legislators, by Resolution No. 271-2012, adopted by the full Board on November 5, 2012, declared its intent to accept the Final GEIS for the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, it has always been anticipated that additional trail segments would be added on an incremental basis in the future to the County-Wide Multi-Use Recreational Trail System, and

WHEREAS, the County has also anticipated creating an alternate trail system through the FGEIS in order to prepare for and control any breakage or discontinued use of portions of the main trail once completed, and

WHEREAS, the alternate trail system will cross the entire County and connect the trail systems of Franklin County and Lewis County to the St. Lawrence County-Wide Multi-Use Recreational Trail System just as the main trail will, and

WHEREAS, the alternate trail system will permit the County to continue to work on the permanent multi-use recreational trail while allowing trail users to enjoy the resources and trail system of St. Lawrence County, with the intention of the County being to shut down the alternate trail once completion of the main trail occurs, and

WHEREAS, the FGEIS has established an Environmental Checklist for new trail segments (FGEIS Appendix A) to be used to assess the environmental impacts associated with potential future trail segments which, when completed, fulfills the SEQRA process by linking the proposed segment to the FGEIS, and

WHEREAS, the FGEIS Appendix A has been updated to include the alternate trail system route, and

WHEREAS, a trail segment referred to as the Alternate St. Lawrence County-Wide Multi-Use Recreational Trail extending from Pitcairn to the existing open trail portions at Brown’s Bridge running through the towns Pitcairn, Edwards, Hermon, Russell, Canton,

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Pierrepoint, and Parishville has been determined to be added to the county-wide Multi-Use Recreational Trail System and for which the aforementioned Environmental Checklist has been completed, and

WHEREAS, the law requires that adoption of a local law be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing on proposed Local Law C (No.) for the Year 2018, will be held at 5:40 p.m. on February 5, 2017, in the Legislative Board Room, subject to approval of the Rules of Procedure for 2018.

PROPOSED LOCAL LAW C (NO.) FOR THE YEAR 2018, AMENDING LOCAL LAW 1 FOR THE YEAR 2017, "A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE OPERATION ON CERTAIN COUNTY ROADS"

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. The County of St. Lawrence hereby amends Local Law 1 for the Year 2017, a local law permitting and regulating all-terrain vehicle operation on certain County roads, specifically, Section 4, to add six (6) additional roads and nine additional (9) bridges all to read as follows:

Section 4. **Designated Roads & Bridges**

- p) County Route 23 from Edwards Road to River Road; 1.93 miles
- q) County Route 24 from Main Street to Campbell Road; 1.05 miles
- r) County Route 21 from Pond Road to Church Street; 0.75 mile
- s) County Route 24 from Pestle Street Road to Donnerville Road; 1.18 miles
- t) County Route 25 from West Road to Dutton Road; 0.69 mile
- u) County Route 27 from Dutton Road to Allen Road; 1.03 miles
- v) County Bridge Vrooman Road; BIN 3341580
- w) County Bridge New Street; BIN 3366950
- x) County Bridge Pond Road; BIN 3341120
- y) County Bridge Rock Hollow Road; BIN 3221270
- z) County Bridge Pond Road; BIN 3341110

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- aa) County Bridge Lazy River Road; BIN 3341820
- bb) County Bridge Dutton Road; BIN 3341800
- cc) County Bridge Church Road; BIN 3363510
- dd) County Bridge Browns Bridge Road; BIN 3221560

Section 2. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State and satisfactory completion of Appendix A for the County Corridor SEQ. R.

Mr. Timmerman moved to adopt Resolution No. 38-2018, seconded by Mr. Arquiatt and Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

RESOLUTION NO. 39-2018

AUTHORIZING THE CHAIR TO SIGN A CONTRACT FOR MEDICAL MALPRACTICE INSURANCE WITH SCOTTSDALE INSURANCE FOR COUNTY-EMPLOYED MEDICAL PROVIDERS AND MODIFYING THE 2018 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE

By Mr. Timmerman, District 10

WHEREAS, St. Lawrence County government is comprised of 25 departments with a few departments that operate with a statutory and legal obligation to render medical care, and

WHEREAS, Public Health, Community Services, and the Correctional Facility of the Sheriff's Office employ licensed medical professionals to render care to members of the public, and

WHEREAS, currently the County has 27 medical professionals in Community Services, 9 medical professionals in the Correctional Facility, and 10 medical professionals in the Public Health Department that require medical malpractice insurance to insure the County against any loss or liability associated with their practice areas, and

WHEREAS, the Office of the County Attorney, by and through insurance broker Rose and Kiernan, has secured quotes for the provision of medical malpractice insurance coverage and Scottsdale Insurance has been identified as the lowest, most reasonable bidder for the professional services, at rate of \$67,000 annually for medical malpractice insurance coverage,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract for medical malpractice insurance with Scottsdale Insurance for County-employed medical providers, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to make the following modification to the 2018 Budget for the County Attorney's Office for the Self-Insurance Plan:

DECREASE UNAPPROPRIATED FUND BALANCE:

07TG0911 50300	Fund Bal, Unreserved APPR	\$67,000
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INCREASE APPROPRIATED FUND BALANCE:

07TG0910 50300	Fund Bal, Unreserved UNAPPR	\$67,000
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INCREASE APPROPRIATIONS:

LI017104 414MM	SI Medical Malpractice INS	\$67,000
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Mr. Timmerman moved to adopt Resolution No. 39-2018, seconded by Mr. Burke, and carried by a roll call vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

RESOLUTION NO. 40-2018

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT TO HIRE A MEDICAL DIRECTOR FOR THE ST. LAWRENCE COUNTY CORRECTIONAL FACILITY

By Mr. Timmerman, District 10

WHEREAS, the current physician for the St. Lawrence County Correctional Facility has indicated his plans to retire from his duties as Medical Director for the St. Lawrence County Correctional Facility effective 12/31/2017, and

WHEREAS, Noah Zuker, M.D. has indicated his interest in the position of Medical Director, and

WHEREAS, the hiring of Dr. Noah Zuker, effective January 4, 2018, would provide continuous health care coverage for the incarcerated inmates of the St. Lawrence County Correctional facility and meet the requirements of New York State Commission of Correction,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Dr. Noah Zuker appointing him as Medical Director for the St. Lawrence County Correctional Facility, upon a review and approval of the County Attorney

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Mr. Timmerman moved to adopt Resolution No. 40-2018, seconded by Mr. Perkins and Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

RESOLUTION NO. 41-2018

**ADOPTING LOCAL LAW A (NO.) FOR THE YEAR 2018,
“SETTING SALARIES FOR COUNTY EMPLOYEES”**

By Mr. Timmerman, District 10

BE IT ENACTED by the St. Lawrence County Board of Legislators as follows:

Section 1. For the Year 2018 salaries for the following individuals shall be increased by 2% and those not at the maximum for the pay grade will advance one step on the schedule:

Commissioner of Social Services	\$104,791	Conflict Defender	\$98,436
County Administrator	\$116,408	County Attorney	\$111,999
County Clerk	\$86,314	County Treasurer	\$86,314
Director of Human Resources	\$96,204	Director of Real Property	\$77,287
Elections Commissioner	\$64,295	Highway Superintendent	\$102,792
Public Defender	\$98,436	Sheriff	\$98,436

Section 2. This Local Law shall take effect in accordance with the Municipal Home Rule Law of the State of New York.

Mr. Timmerman moved to adopt Resolution No. 41-2018, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Mr. Timmerman moved to remove the following resolution from the table, seconded by Mr. Colbert and Mr. Lightfoot, and failed by a voice vote with seven (7) no votes, seven (7) yes votes, and one (1) absent (LaPierre).

Finance Committee: 11-27-2017

RESOLUTION NO. 42-2018-TABLED

**AUTHORIZING THE ISSUANCE OF A REQUEST FOR BIDS (RFB) FOR MUNICIPAL
SOLID WASTE HAULING SERVICES FOR ST. LAWRENCE COUNTY**

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, the Solid Waste Committee has met numerous times and discussed issuing a Request for Bids (RFB) for services to transport Municipal Solid Waste (MSW) and other approved

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materials from four solid waste transfer stations to the Development Authority of the North Country (DANC) facility at Rodman, and

WHEREAS, an informational presentation was given to the Finance Committee, which functions as a Committee of the whole, and

WHEREAS, as a result of the information provided and discussion held, a motion from the floor was approved to forward a resolution to full Board for consideration of issuing the RFB for transport/hauling,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the issuance of a Request for Bids (RFB) for Municipal Solid Waste hauling services for St. Lawrence County, and

BE IT FURTHER RESOLVED that the results of the RFB be returned to the Solid Waste Committee.

COUNTY ADMINISTRATOR'S REPORT: Ms. Doyle reported on transfer of funds for the Board of Legislators in the amount of \$505 for various 400 accounts and refreshments for jail tour. There was a transfer of funds for the Treasurer's Office in the amount of \$200 for NCC Systems annual security inspection.

The Auditors were on site today, and are beginning work for the 2017 audit.

Ms. Doyle said she would like to schedule a work session on January 16th at 3 p.m. to look at Legislative Agenda items for the NYS Legislative Session.

A Special Board meeting will be held on January 22nd for the purpose of appointing a Public Health Director.

The adopted Budget Books should be ready within the week.

The Vacancy Review Committee will meet on Thursday.

On December 21st, there was a walk-through of the old jail for the potential of using this space for a juvenile detention center. Ms. Doyle suggested the Space Committee take up this issue and asked that the Chair appoint a committee to address this project.

COMMITTEE REPORTS: There were no Committee Reports.

OLD/NEW BUSINESS: There was no Old/New Business.

Mr. Forsythe moved to go into Executive Session at 7:05 p.m. to discuss litigation, reports, personnel, appointments, and negotiations seconded by Mr. Fay and Mr. Hooper and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

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EXECUTIVE SESSION

Mr. Paquin left the meeting at 7:05 p.m.

Mr. Timmerman left Executive Session at 8:32 p.m., and returned at 8:35 p.m.

Mr. Forsythe moved to go to Open Session at 8:35 p.m., seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Mr. Arquiett moved to remove the following resolution from the Table, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (LaPierre).

Finance Committee: 12-18-2017

RESOLUTION NO. 43-2018

AUTHORIZATION TO FILL A SENIOR REAL PROPERTY TAX SERVICE AIDE POSITION IN THE REAL PROPERTY OFFICE

By Mr. Timmerman, Chair, Finance Committee

WHEREAS, on August 4, 2008, the St. Lawrence County Board of Legislators adopted Resolution No. 281-2008, which implemented a non-essential services hiring freeze, and

WHEREAS, the Board of Legislators reinstated the Vacancy Review Committee on August 13, 2015, which authorized the Committee to review all position requests and make recommendations to the Board of Legislators, and

WHEREAS, this vacancy has been reviewed and recommended by the Vacancy Review Committee to be filled, and now requires approval by the full Board of Legislators, and

WHEREAS, Position No. 107100001, Senior Real Property Tax Service Aide, will be vacated on December 29, 2017, due to a retirement and this position will be filled internally, and

WHEREAS, this position is necessary to plan and coordinate the work of processing property transfers as it relates to the maintenance and production of assessment rolls and subsidiary records, and to train, assign, and review work in the preparation and editing of assessment data for computer processing, and

WHEREAS, this position serves as a liaison in matters concerning system operations between the department, local governmental officials, state agencies and other departments, and other related work as required, and

WHEREAS, the Senior Real Property Tax Service Aide answers initial questions on assessment rolls by assessors, calculates state land, utilities values, transition assessments with review of equalization rates will post to the roll, as well as processes corrections of errors to tax rolls and calculates omitted taxes, and

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WHEREAS, positions in Real Property have been reduced in 2011 and 2015, and not filling this position would affect the mandated duties as required by Real Property Tax Law Sections 1530 & 1532, and the service the public expects and deserves will not be possible,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Director of Real Property to immediately fill, upon vacancy, Position No. 107100001, Senior Real Property Tax Service Aide, in the Real Property Office.

Mr. Timmerman moved to adopt Resolution No. 43-2018, seconded by Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (LaPierre and Paquin).

Mr. Hooper moved to appoint the following individual to the **St. Lawrence County HazMat Team Leader**, seconded by Mr. Timmerman, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (LaPierre and Paquin):

David Zuhlsdorf, 305 Meade Road, Canton 13617

Mr. Hooper moved to appoint the following individuals to the **Fire Advisory Board** (Term to expire 2/28/2020), seconded by Mr. Timmerman, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (LaPierre and Paquin):

Christopher Sherwin, Post Office Box 341, 208 Morris Street, Morristown 13664 (Replacing James Lowery)

Ryan Coates, MD, 351 Sweeney Road, Potsdam 13676 (Term to expire 12/31/2020)

Mr. Hooper moved to reappoint the following individuals to the **Fire Advisory Board**, seconded by Mr. Timmerman, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (LaPierre and Paquin):

Adrian Bush, 8352 State Highway 56, Norfolk 13667 (Term to expire 2/28/2020)

Robert Crowe, 51 State Street, Canton 13617 (Term to expire 2/28/2020)

Arthur Howie III, Post Office Box 5, Hammond 13646 (Term to expire 2/28/2020)

Robert E. Kerr, Post Office Box 237, 7 Second Street, Norfolk 13667 (Term to expire 2/28/2020)

Jerome Wilson, Post Office Box 146, Colton 13625; (Term to expire 2/28/2020)

Mr. Colbert moved to appoint the following individual to the **Community Services Mental Health Subcommittee**, seconded by Mr. Timmerman, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (LaPierre and Paquin):

Keith Dennis Mitchell, 1672 State Highway 310, Madrid NY 13660

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CHAIR'S APPOINTMENTS: Chair Acres made the following appointments:

- A. Chair of the Operations Committee – Don Hooper
- B. Chair of the Services Committee – Chad Colbert
- C. Chair of the Finance Committee – Joe Timmerman
- D. Audit Committee – John Burke and Greg Paquin
- E. Committee to review Juvenile Detention Facility – John Burke, Joe Lightfoot, Don Hooper, and himself

ADJOURNMENT: Chair Acres adjourned the Organizational Board Meeting at 8:39 p.m., as there was no further business.