

*\*\*Pursuant to the State of Emergency Executive Order 202.1 Article 7, Suspension of Law  
Allowing the Attendance of Meetings Telephonically or Other Similar Service\*\**

Mr. Sheridan called the Special Board Meeting to order at 5:25 p.m.

**SUSPENSION OF THE RULES:** Mr. Perkins moved to suspend the Rules of Procedure to allow the attendance of Legislators telephonically, seconded by Mr. Lightfoot and Mr. Arquiett and carried unanimously by a voice vote with fifteen (15) yes votes.

**ROLL CALL:** All Legislators were present. Mr. Arquiett, Mr. Burke, Ms. Curran, Ms. Fiacco, Mr. Forsythe, Ms. Haggard, and Ms. Terminelli attended via videoconference

**APPROVAL OF THE AGENDA:** Mr. Fay moved to approve the agenda, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

**PRESENTATION OF RESOLUTIONS:**

RESOLUTION NO. 107-2021

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE AXELON SERVICES CORPORATION FOR RECRUITING SERVICES TO ASSIST WITH THE REPLACEMENT OF THE DIRECTOR OF PUBLIC HEALTH AND MODIFYING THE 2021 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Lightfoot, District 3

**WHEREAS**, during the last year, the COVID-19 Pandemic has expanded the influence and impact of St. Lawrence County Public Health across the Region and has been more impactful on the residents and visitors to the County, and

**WHEREAS**, the need for successful leadership in the Department is of paramount importance to ensure a stable future during the current vaccination period for COVID-19 and beyond the pandemic, and

**WHEREAS**, the Director of Public Health has resigned her position and an Interim Director was appointed at the end of March 2021, and

**WHEREAS**, the Chair of the Board of Legislators appointed a Search Committee comprised of three (3) members of each the Board of Health and the Board of Legislators with staff to seek a pool of candidates and make recommendation for a new Director, and

**WHEREAS**, the Search Committee has met and recommended a couple of strategies for recruiting and they include a local advertising effort with the addition of the services of a recruiting agency to create a comprehensive pool of candidates with potential to lead the St. Lawrence County Department of Public Health, and

**WHEREAS**, the County has spent approximately four thousand dollars (\$4,000) on advertising locally and regionally in Syracuse thus far; in order to acquire the services of Axelon Services Corporation a budget modification will be required to transfer funds from the contingency account as funds were not budgeted for this type of appropriation, and

**WHEREAS**, the cost of this recruiting agency varies based up on the cost of the salary paid to the successful candidate, the 2021 salary range for this Position is \$97,933 to \$120,581 which creates a range of \$19,587 to \$24,117, the requested budget modification provides for up to the amount necessary should the agency be the provider of the successful candidate,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Axelon Services Corporation for the acquisition of recruiting services in the search for a new Director of Public Health, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2021 Budget for the Public Health Department, as follows:

**DECREASE APPROPRIATIONS:**

B1019904 49700	B SPEC Contingency Account	\$24,117
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**INCREASE APPROPRIATIONS:**

PA040104 43007	P ADM Other Fees and Services	\$24,117
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**BE IT FURTHER RESOLVED** that the Search Committee will work with the Staff and the Axelon Services Corporation to return a recommendation to the Board of Legislators and Board of Health.

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Mr. Lightfoot moved to adopt Resolution No. 107-2021, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

**ADJOURNMENT** – Chair Sheridan adjourned the April Special Board Meeting at 5:30 p.m., as there was no further business.