

*\*\*PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE\*\**

**Members Attending:** Mr. Forsythe, Mr. Acres, Mr. Lightfoot, Mr. Reagen, and Mr. Sheridan, Mr. Smithers

**Members Attending via Videoconference:** Mr. Arquiatt, Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, Ms. Fiacco, Ms. Haggard, Mr. Perkins, and Ms. Terminelli

**Others Attending via Videoconference:** Ruth Doyle, Dylan Soper, Kelly Pearson, and Stephen Button

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Mr. Forsythe called the meeting to order at 6:36 p.m. The agenda was approved.

**2. APPROVAL OF MINUTES** – Mr. Sheridan moved to approve the November 9<sup>th</sup> meeting minutes, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **3. PLANNING – JASON PFOTENHAUER**

A. Authorizing the Chair to Sign a Contract with New York State Department of Transportation for the Purchase of Buses and Modifying the 2021 Budget for the Planning Office (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Lead Grant Update (Discussion) – Mr. Pfothenauer

### **4. EMERGENCY SERVICES – MATT DENNER**

A. Authorizing the Chair to Sign a Maintenance Contract with Business Electronics for Voice Recorders Located at the Backup 911 PSAP in Massena (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers and Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

Ms. Curran left the room at 7:02 p.m.

B. Towers Update (Discussion) – Mr. Denner

### **5. SHERIFF – BROOKS BIGWARFE**

A. Adoption of an Implementation Plan per Executive Order No. 203 of Governor Andrew M. Cuomo, New York State Police Reform and Reinvention Collaborative (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Smithers and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Curran).

## **6. COUNTY CLERK – SANDY SANTAMOOR**

A. Modifying the 2020 Budget for the Office of the County Clerk for Overtime Costs for the Department of Motor Vehicles (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers.

Ms. Curran returned at 7:12 p.m.

Ms. Curran left the room at 7:13 p.m.

Motion carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Curran).

## **7. HUMAN RESOURCES – JONNIE DOROTHY**

A. Authorizing the Chair to Sign a Contract with “Trusted Employees” for Background Screening (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Curran).

B. Health Insurance Related to COVID-19 (Discussion)

Ms. Terminelli left the meeting at 7:18 p.m.

Ms. Curran returned at 7:23 p.m.

## **8. VACANCY REVIEW COMMITTEE**

A. Sheriff – Sheriff Bigwarfe requested to fill a Deputy Sheriff (605000037) and two Correction Officer (603000034) (603000067) Positions in the Sheriff’s Office.

B. Governmental Services – Mr. Grant requested to fill an Electrical Maintenance Worker (328100002) Position in Buildings and Grounds.

## **9. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE**

Ms. Doyle said as the County continues to stress the five pillars of safety for COVID-19 with the focus this week on staying local. A mass mailing will be sent out to the Amish Communities to continue to keep them informed. The Reopening Task Force will meet tomorrow at 3 p.m., and the Vaccine Committee has scheduled weekly meeting on Tuesdays, as limited doses of the vaccine will be arriving soon. The total number of County employees who have tested positive for coronavirus is seven. The Public Health call center is open and being staffed by County Employees. Public Health continues to ask for volunteer to staff the call center or to get trained on contract tracing.

A certificate honoring Doug White, Centurion, has been prepared.

There has been a significant increase of people accessing the new website and the intranet portion of the website will be launched soon.

Ms. Doyle said she met with Enterprise today to organize the fleet order for 2021; ten (10) new vehicles have been ordered for replacement.

At the next meeting two public hearings and a special board meeting will be held prior to the Finance Committee meeting.

The 2020 legislative agenda was adopted in February and part of that agenda included asking the State for timely reimbursements. Information is being gathering from departments now regarding withholds from the State.

## **10. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board – Mr. Denesha
- B. Alternatives to Incarceration Board – Mr. Burke
- C. Board of Trustees for Supreme Court Library
- D. Emergency Medical Services Advisory Board – Ms. Curran
- E. Environmental Management Council – no report
- F. Fire Advisory Board – Mr. Denesha
- G. Intercounty Legislative Committee – Ms. Curran
- H. Jury Board – Mr. Sheridan
- I. Planning Board – Mr. Fay

**11. OLD/NEW BUSINESS** – There was no old/new business.

Mr. Smithers moved to go to Executive Session at 7:34 p.m. to discuss negotiations, litigation, personnel and appointments, seconded by Mr. Perkins and Ms. Curran, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

## **12. EXECUTIVE SESSION**

Mr. Perkins moved to go to Open Session at 9:00 p.m., seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

**13. ADJOURNMENT** – Mr. Forsythe adjourned the December Operations Committee Meeting at 9:00 p.m., as there was no further business.