

PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE

Members Attending: Mr. Denesha, Mr. Acres, Ms. Curran, Mr. Fay, Mr. Forsythe, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, and Mr. Smithers

Members Attending Via Videoconference: Mr. Arquiett, Mr. Burke, Ms. Fiacco, Ms. Haggard, and Ms. Terminelli

Others Attending: Ruth Doyle, Dylan Soper, Kelly Pearson and Stephen Button

1. CALL TO ORDER AND APPROVAL OF AGENDA – Mr. Denesha called the meeting to order at 5:30 p.m. Ms. Curran moved to approve the agenda, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. APPROVAL OF MINUTES – Mr. Smithers moved to adopt September 21st meeting minutes, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

3. COVID-19 UPDATE – Dr. Dana McGuire and Dr. Andrew Williams

4. GOVERNMENTAL SERVICES – MICHAEL CUNNINGHAM

A. Energy Procurement (Discussion)

- Remote Net Metering @ Otter Creek
- Energy Performance Contract
- Fixed and Variable Rate
- NYPA Energy Efficiency Program

5. SHERIFF – BROOKS BIGWARFE

A. Adopting New York State Local Retirement Legislation Chapter 542, Laws of 2015, to Provide for the Crediting of Service Performed by a Deputy Sheriff Enrolled in Article 14-B of the Retirement and Social Security Laws (Res) (Info) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

Sheriff Bigwarfe said the jail population is 120.

6. PROBATION – TIM LEPAGE

A. Authorizing the Chair to Sign a Contract with Karole L. Houle-Marolf for Cleaning Services at the District Offices of Probation, Department of Motor Vehicles, Emergency Services and Community Services Located at Massena Harrowgate Commons Building (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with Julie L. Lawless, LCSW, for Counseling Services for the Probation Department (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

7. PLANNING – JASON PFOTENHAUER

A. Authorizing the Chair to Sign a Contract with New York State Department of Transportation for Public Transportation Services (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with Volunteer Transportation Center, Inc. to Provide Mobility Management Services in St. Lawrence County (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Lead Grant Update (Discussion) – Mr. Pfothenauer

D. Census Update (Discussion) – Mr. Pfothenauer

8. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS

A. Authorizing the Chair to Sign a Contract with Center for Tech and Civic Life for the COVID-19 Response Grant and to Modify the 2020 Budget for the Board of Elections (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

9. EMERGENCY SERVICES – MATT DENNER

A. Modifying the 2020 Budget for the Office of Emergency Services for the FY19 PSAP Grant (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Modifying the 2020 Budget for the Office of Emergency Services for the FY19 SICG Grant (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorizing the Chair to Sign a One-Year Extension with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for Fiscal Year 18 (FY18) Statewide Interoperable Communications Formula Grant (SICG) (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

D. Dispatch Center Grant Update (Discussion) – Mr. Denner

10. VACANCY REVIEW COMMITTEE

A. Summary (Info) – Ms. Doyle

B. Sheriff – Sheriff Bigwarfe requested to fill Correction Officer (603000007) in the Jail.

C. Probation – Mr. LePage requested to fill Senior Probation Officer (610100001) in the Probation Department.

11. 2021 TENTATIVE BUDGET REVIEW

A. Overview of 2021 Tentative Budget

B. Board of Elections

C. Conflict Defender

D. County Clerk

E. District Attorney

F. Emergency Services

G. Governmental Services

H. Human Resources

I. Information Technology

J. Planning

K. Probation

L. Public Defender

M. Sheriff

12. COMMITTEE REPORTS

A. Agriculture & Farmland Protection Board – Mr. Denesha

B. Alternatives to Incarceration Board – no report

C. Board of Trustees for Supreme Court Library

D. Emergency Medical Services Advisory Board – Ms. Curran

E. Environmental Management Council – no report

F. Fire Advisory Board – Mr. Denesha

G. Intercounty Legislative Committee – no report

H. Jury Board – no report

I. Planning Board – Mr. Fay

13. OLD/NEW BUSINESS –

Mr. Smithers said new legislation was introduced by Senator Joseph Griffo and Assemblyman Mark Walczyk regarding restructuring the representation of the New York State Senate, and it proposed two Senators per County, as opposed to apportionment by population. He will bring a resolution of support forward.

Ms. Curran said she would like to request a cost estimate from Highway Superintendent, Don Chambers, on the number of bridges and the miles of roads in need of repair. She would like to bring a resolution forward requesting one-percent (1%) of gas tax be obtained for these repairs.

14. EXECUTIVE SESSION – Executive Session will be held in conjunction with the following Services Committee Meeting.

15. ADJOURNMENT – Chair Denesha adjourned the October Operations Committee Meeting at 8:29 p.m., as there was no further business.