

****PURSUANT TO THE STATE OF EMERGENCY EXECUTIVE ORDER 202.1 ARTICLE 7, SUSPENSION OF LAW ALLOWING THE ATTENDANCE OF MEETINGS TELEPHONICALLY OR OTHER SIMILAR SERVICE****

Members Attending: Mr. Sheridan, Mr. Acres, Ms. Curran, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, and Mr. Smithers

Members Attending Via Videoconference: Mr. Arquiett, Mr. Burke, Ms. Fiacco, Ms. Haggard, and Ms. Terminelli

Others Attending: Ruth Doyle, Dylan Soper, Kelly Pearson, and Stephen Button

1. CALL TO ORDER AND APPROVAL OF AGENDA – Chair Sheridan called the meeting to order at 8:35 p.m. Mr. Fay moved to approve the agenda, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. APPROVAL OF MINUTES – Ms. Curran moved to approve the September 21st meeting minutes, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

3. PUBLIC HEALTH – DANA MCGUIRE

A. Authorizing the Chair to Sign a Contract with Monroe County for Morgue and Laboratory Services (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with Our Lady of Lourdes Hospital and Twin Tier Pathology for Morgue and Laboratory Services (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

4. SOCIAL SERVICES – CINDY ACKERMAN

A. Modifying the 2020 Budget for Social Services for Software, Equipment, and Office Supplies for the Home Energy Assistance Program (HEAP) (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins and Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. DSS Legal Recommendation Request for Positions (Discussion) – Ms. Ackerman

5. COMMUNITY SERVICES – JAY ULRICH

A. Authorizing the Chair to Approve Issuing a Request for Proposal (RFP) for an Electronic

Health Record in Community Services (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Acres, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Modifying the 2020 Budget for Community Services for Funding from Research Foundation for Mental Hygiene (RFMH)/OASAS New York State Opioid Response Grant (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Clinic Update (Info) – Mr. Ulrich

Mr. Burke congratulated the Community Services Department on obtaining a \$900,000 grant for the taxpayers of St. Lawrence County. He said it was a wonderful accomplishment.

6. VACANCY REVIEW COMMITTEE

A. Social Services – Ms. Ackerman requested to fill Senior Social Welfare Examiner (814100012) in TA & SNAP, a Caseworker (815200026) in Children’s Protective Services, and a Caseworker (815000014) in Children’s Services in the Department of Social Services.

C. Community Services – Mr. Ulrich requested to abolish an Office Manager and a Keyboard Specialist and Create and Fill an Administrative Services Manager (102600001) in Community Services.

D. Office for the Aging – Andrea Montgomery requested to abolish an Advocate Worker and create and fill a Senior Advocate Worker (800300006), create and fill a temporary Keyboard Specialist (003100099), and fill an Advocate Worker for the Elderly (800200003) in the Office for the Aging.

E. Public Health – Ms. McGuire requested to create and fill a Keyboard Specialist (003100100), create and fill a Temporary Public Health Program Aide (500400004), create and fill a Senior Account Clerk (100200001), and fill a Secretary I (005100026) in Public Health.

7. 2021 TENTATIVE BUDGET REVIEW

- A. Community Services
- B. Office for the Aging
- C. Public Health
- D. Social Services
- E. Veterans Services
- F. Weights and Measures
- G. Youth Bureau

8. COUNTY ADMINISTRATOR’S REPORT

Ms. Doyle said the budget narratives for departments discussed at Operations and Services

Committees are on Google Drive in the 2021 budget folder.

The bids for the winner of the face mask design are in, and once the process is complete and masks are created, the County will work with BOCES to get them distributed to all schools.

A meeting was held regarding sales tax negotiations with the City of Ogdensburg, along with a separate meeting with Mayor Skelly and City Manager Steve Jelly regarding the HAZMAT team contract which is up for renewal. Discussions were also held regarding a resolution passed by the City of Ogdensburg related to the transfer of dispatch and the unlikely timeliness of it.

The Canton Human Services Initiative, Inc. (CHSI) Board of Directors held a meeting this week at the Human Services Building. The financials were discussed and approved. Ms. Doyle said for those who are not familiar with this Board, they are the group that owns and oversees the Human Services Building located on State Highway 310. Their next meeting is scheduled for December.

Ms. Doyle said she will be meeting with United Helpers on Wednesday to discuss interest in work.

The Development of the North Country (DANC) will attend the next Finance Committee meeting to discuss the possibility of St. Lawrence County participating in a survey regarding broadband. Also on the agenda will be the Ogdensburg City Manager, and a third quarter financial update.

9. COMMITTEE REPORTS

- A. Board of Health – Mr. Acres
- B. CDP Board of Directors – Mr. Lightfoot
- C. Community Services Board – Mr. Acres
- D. Office for the Aging Advisory Board – Mr. Denesha
- E. Youth Advisory Board – no report

10. OLD/NEW BUSINESS – Mr. Perkins said there is potential for snowmobile parking at the Star Lake Transfer Station. Legislators Perkins said Legislators Denesha did the legwork and determined there is long driveway into the transfer station with a gate at the beginning that is kept closed and at the end of the driveway is a large staging area, followed by another fence and gate before you get into the transfer station. Mr. Chambers has agreed to allow the first gate to be open on that road during winter months just for snowmobile parking loading and unloading, and the County will keep it plowed on the days they are working. The Town of Clifton has agreed to keep it plowed on the days the transfer station is not open. Mr. Perkins said he discussed the matter with the County Attorney and Mr. Button did not see any issues. Mr. Denesha said he was approached by snowmobilers regarding the lack of parking areas to load and unload snowmobiles, and after speaking with Mr. Chambers and Larry Legault, they agreed on the use of the area outside the transfer station, with the transfer station still being kept secured.

Mr. Fay moved to go to Executive Session at 10:34 p.m. to discuss negotiations, litigation, personnel, and appointments, seconded by Mr. Forsythe, and carried unanimously by a voice vote

with fifteen (15) yes votes.

Ms. Curran left the meeting at 10:34 p.m.

11. EXECUTIVE SESSION

Mr. Perkins moved to go to Open Session at 1055 p.m., seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Curran).

12. ADJOURNMENT – Chair Sheridan adjourned the October Services Committee at 10:55 p.m. as there was no further business.