

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, Mr. Forsythe, ~~Mr. Gennett~~, Ms. Haggard, **Mr. Hull**, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA - Mr. Hull called the meeting to order at 6:50 p.m. Mr. Perkins moved to approve the agenda, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

2. APPROVAL OF MINUTES -

Mr. Webster moved to approve the minutes of October 21, 2024 meeting, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

3. COMMUNITY SERVICES – JAY ULRICH

A. Authorizing the Chair to Sign a Contract with E-Volve Information Technology Services, LLC. for Improvements to Electronic Health Record System and Modifying the 2024 Budget for Community Services – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Burke and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Modifying the 2024 Budget for Community Services for Funding Received from Office of Mental Health for Approved Agencies – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

C. Community Services Clinics Update – Mr. Ulrich

4. OFFICE FOR THE AGING – ANDREA MONTGOMERY

A. Authorizing the Chair to Sign a Memorandum of Understanding (MOU) with Maximizing Independent Living Choices (MILC) and Living Independently is for Everyone at RCIL, Inc., with the Office for the Aging and Social Services – Mr. Sheridan moved to forward this resolution to Full Board, seconded by Ms. Curran and Mr. Denesha and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Authorizing Improvements to the Potsdam Nutrition Center in the Potsdam Housing Authority and Modifying the 2024 Budget for the Office for the Aging to Purchase a New Freezer and Cooler Unit – Mr. Denesha moved to forward this resolution to Full Board, seconded by Ms. Curran and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

C. Authorizing the Chair to Sign a Memorandum of Understanding (MOU) with the Alzheimer's Disease and Related Disorders Association, Inc., D/B/A Alzheimer's Association, Central New York Chapter, for Respite Services with the Office for the Aging – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers and carried by a voice vote with

fourteen (14) yes votes and one (1) absent (Gennett).

D. Authorizing the Chair to Sign the 2025 Annual Update (AU) Plan for Funding with The New York State Office for the Aging – Mr. Denesha moved to forward this resolution to Full Board, seconded by Mr. Smithers and Mr. Forsythe and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

5. PUBLIC HEALTH – ERIN STREIFF

A. Modifying the 2024 Budget for the Public Health Department for the COVID-19 Vaccine Response Grant – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Modify the 2024 Budget for the Public Health Department for the Public Health Corps Fellowship Program Grant – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

C. Modifying the 2024 Budget for the Early Intervention Program for the Public Health Department – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

D. Authorizing the Chair to Sign Contracts for Early Intervention Services for the Public Health Department and Setting 2025 Rates for Early Intervention Services – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Sheridan and Ms. Curran and seconded by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

E. Modifying the 2024 Budget for the Rabies Program for the Public Health Department – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Perkins and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

F. Authorizing the Chair to Sign a Contract with St. Lawrence Health System for the Tuberculosis (TB) Program in the Public Health Department – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers and Mr. Forsythe and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

G. Opioid Dashboard – Ms. Streiff

6. SOCIAL SERVICES – JOE SEEBER

A. Modifying the 2024 Budget for Social Services for Temporary Assistance/Safety Net, Emergency Aid for Adults, Medicaid Weekly Shares, and Adoption/Foster Care – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Perkins and Mr. Burke and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Authorizing the Chair to Sign a Memorandum of Agreement (MOA) with North Country Prenatal Perinatal Council, Inc. for Referrals to Healthy Families St. Lawrence for the Department of Social Services – Mr. Sheridan moved to forward this resolution to Full Board, seconded by Ms. Curran and Mr. Perkins and carried by a voice vote with fourteen (14) yes

votes and one (1) absent (Gennett).

C. Social Services Monthly Statistics - Children's Services October 2024 – Mr. Seeber

Ms. Curran left the room at 7:49

7. YOUTH BUREAU – ALEXA CHASE

A. Authorizing the Chair to Sign the 2025 Resource Allocation Plan Signature Page and Sign Contracts for Youth Development Program Funds – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Denesha and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett and Curran).

B. Authorizing the Chair to Sign the 2025 Resource Allocation Plan Signature Page and Sign Contracts for Youth Sports & Educational Funding – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Fay and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

Ms. Curran returned at 7:54

C. Authorizing the Chair to Sign the 2025 Resource Allocation Plan Signature Page and Sign Contracts for Youth Team Sports Funding – Mr. Perkins moved to forward this resolution to Full Board, seconded by Mr. Forsythe and carried by a voice vote with thirteen (13) yes votes, one (1) abstained (Terminelli) and one (1) absent (Gennett).

8. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Vacancy Review Committee Summary – Ms. Doyle

B. Community Services – Mr. Ulrich requested to fill a Chemical Dependency Counselor, Position No. 510400004.

C. Office for the Aging – Ms. Montgomery requested to fill a Keyboard Specialist, Position No. 003100093; and Senior Account Clerk, Position No. 100200016, in the Office for the Aging.

D. Public Health – Ms. Streiff requested to fill a Public Health Nurse, Position No. 504100003, in Public Health.

E. Social Services – Commissioner Seeber requested to fill a Caseworker in CPS, Position No. 815200017; a Caseworker, Position No. 815000021; create and fill a Caseworker, Position No. 815000070; create and fill a Caseworker, Position No. 815000071; fill a Caseworker, Position No. 815000037; fill a Computer Programmer/Analysts, Position No. 202900001; fill a Senior Clerk, Position No. 002400006; Fill a Social Welfare Examiner, Position No. 814000005; and fill a Senior Account Clerk, Position No. 100200033.

F. Youth Bureau – Ms. Chase requested to abolish a Secretary I and create and fill a Youth Development Program Coordinator, in the Youth Bureau.

9. 2025 TENTATIVE BUDGET REVIEW

A. Department Reviews: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau

10. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

Ms. Doyle reported three transfers of funds: \$5,000 for the Public Health Department, due to an increase in referrals, \$2,067 for Emergency Services Department for APCO system, and \$5,000 for the County Administrator's Office for mail room equipment.

A resolution will be presented at the Finance Committee Meeting to increase the sales tax from three percent (3%) to four percent (4%).

Local Law Request for adjacent residency for Public Officers.

Local Law Request for Override of the Tax Cap.

Daycare Program update – Commissioner Seeber

11. COMMITTEE REPORTS

A. Board of Health (Curran) – Ms. Curran

B. CDP Board of Directors (Burke) – Mr. Burke

C. Community Services Board (Haggard) – Ms. Haggard

D. Office for the Aging Advisory Board (Denesha) – Mr. Denesha

E. Youth Advisory Board (Terminelli) – Ms. Terminelli

12. OLD/NEW BUSINESS

Mr. Forsythe expressed that the vacancy review process isn't helpful and believes that decisions regarding staffing could be made by the County Administrator and office staff.

Ms. Curran agreed and suggested that new positions and significant changes in staffing should be brought to the board for approval.

Mr. Reagan requested that a resolution be prepared and place on the appropriate agenda to move forward with the request.

Ms. Curran moved to go to Executive Session at 9:01 p.m., to discuss litigation, negotiations, and appointments, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

13. EXECUTIVE SESSION

Mr. Perkins moved to go to Open Session at 10:23 p.m., seconded by Mr. Smithers, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

14. ADJOURNMENT

Chair Hull moved to adjourn the Services Committee Meeting at 10:24 p.m., as there was no further business.