

Members Attending: Mr. Burke, **Ms. Curran**, ~~Mr. Denesha~~, Mr. Fay, Mr. Forsythe, Mr. Gennett, ~~Ms. Haggard~~, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, ~~Ms. Terminelli~~, and Mr. Webster

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Hull moved to approve the agenda, seconded by Mr. Reagen and Mr. Forsythe, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

**2. APPROVAL OF MINUTES** – Mr. Perkins moved to approve the minutes of August 12, 2024, seconded by Mr. Gennett and Mr. Webster, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

### **3. EMERGENCY SERVICES – MATT DENNER**

A. Authorizing the Chair to Sign a Contract with APCO International for the IntelliComm and Guidecard System for Emergency Services – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Gennett and Mr. Webster, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

### **4. INFORMATION TECHNOLOGY – RICK JOHNSON**

A. Authorizing the Chair to Sign an Agreement with RelComm Inc. for the Implementation and Maintenance of a New Phone System including the Mitel Revolution Emergency Notification System and Modifying the 2024 Budget for Information Technology – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Fay and Mr. Gennett, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

B. Proclaiming October 2024 as Cybersecurity Awareness Month in St. Lawrence County – Mr. Reagen moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

C. Modifying the 2024 Budget for Information Technology Infrastructure Equipment and Software – Mr. Gennett moved to forward this resolution to Full Board, seconded by Mr. Reagen, Mr. Forsythe, and Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

### **5. PROBATION - TIM LEPAGE**

A. Declaring October Domestic Violence Awareness Month – Mr. Sheridan moved to forward this resolution to Full Board, seconded by Mr. Gennett, Mr. Reagen, Mr. Forsythe, Mr. Fay, and Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard and Terminelli).

## **6. PUBLIC DEFENDER – JAMES MCGAHAN**

A. Authorizing the Chair to Sign a Contract with the New York State Defenders' Association for the Public Defender Case Management System – Mr. Gennett moved to forward this resolution to Full Board, seconded by Mr. Perkins, Mr. Lightfoot, Mr. Forsythe, and Mr. Reagen and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

B. Authorizing the Chair to Sign a Contract with the New York State Office of Indigent Legal Services for the Fourth (4th) Counsel at First Appearance Grant for 2023 - 2025 – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Lightfoot, Mr. Gennett, and Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

C. Authorizing the Chair to Sign a Contract with New York State Indigent Legal Services for Second Statewide Expansion of Hurrell Harring Reforms – Mr. Perkins moved to forward this resolution to Full Board, seconded by Mr. Gennett and Mr. Fay, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

D. Authorizing the Chair to Sign a Contract with the New York State Office of Indigent Legal Services to accept the Fourth Upstate Quality Improvement and Caseload Reduction Grant for 2023 through 2026 – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Burke, Mr. Webster, and Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

E. Authorizing the Acceptance of Funding from the New York State Department of Criminal Justice Services for Aid to Defense Supplemental Grant for Public Defender, Conflict Defender, and the Assigned Counsel Program – Mr. Gennett moved to forward this resolution to Full Board, seconded by Mr. Burke, Mr. Forsythe, and Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

F. Accepting the New York State Department of Criminal Justice Services Grant Award Aid to Defense for Discovery Reform for Public Defender, Conflict Defender, and the Assigned Counsel Program – Mr. Gennett moved to forward this resolution to Full Board, seconded by Mr. Burke, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

## **7. SHERIFF – PATRICK ENGLE**

A. Authorizing the Chair to Sign a Contract Extension for the FY21 Operation Stonegarden Grant (FY21 OPSG) with New York State Division of Homeland Security and Office of Emergency Services – Mr. Reagen moved to forward this resolution to Full Board, seconded by Mr. Perkin, Mr. Smithers, Mr. Gennett, and Mr. Burke, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

B. Modifying the 2024 Budget for the Sheriff's Office for Overtime Expenses in the Criminal and Correctional Divisions – Mr. Burke moved to forward this resolution to Full Board, seconded by Mr. Reagen, Mr. Forsythe, Mr. Gennett, and Mr. Webster, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard, and Terminelli).

## **8. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

A. Vacancy Review Summary (Info) – Ms. Doyle

B. Conflict Defender – Ms. Doyle requested to fill an Assistant Conflict Defender Position, Position No. 021500008, in the Conflict Defender's Office.

C. County Clerk's Office – Ms. Santamoor requested to fill an Index Clerk, Position No. 002500001, in the County Clerk's Office.

D. Emergency Services – Mr. Denner requested to fill a Dispatcher, Position No. 612100004, in Emergency Services.

E. Probation – Mr. LePage requested to fill an Account Clerk, Position No. 100100038, in the Probation Office.

F. Sheriff's Office – Sheriff Engle requested to fill a Correction Officer, Position No. 603000042, in the Sheriff's Office Correctional Division.

## **9. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE**

Ms. Doyle reported two transfers of funds: \$300 for the Department of Social Services for office supplies, and \$477 for the Sheriff's Office for document management.

Adirondack Park Agency Executive Director, Barbara Rice, will take a tour next week of St. Lawrence County and its towers located in the Adirondack Park.

The Board of Legislators has had two requests for letters of support from the City of Ogdensburg regarding Downtown Revitalization Grant and Town/Village of Heuvelton in reference to the New York Forward Program.

Nine (9) County officials attended the NYSAC Conference in Monticello, New York. The estimated cost of the attendance is \$8,828

## **10. COMMITTEE REPORTS**

A. Agriculture & Farmland Protection Board (Denesha) – no report

B. Alternative to Incarceration Board (Burke) – no report

C. Board of Trustees for Supreme Court Library (Haggard) – no report

D. Emergency Medical Services Advisory Board (Curran) – no report

E. Environmental Management Council (Terminelli) – no report

F. Fire Advisory Board (Denesha) – no report

G. Jury Board (Sheridan) – no report

H. Planning Board (Fay) – Mr. Fay

## **11. OLD/NEW BUSINESS**

Mr. Reagen said the job descriptions on the back of the vacancy authorization forms have been very helpful, and he has noticed a certain number of entry level positions that require a high school diploma or GED. He thinks it may be helpful to post the requirements on the website and to share with the media that there are a number of entry level jobs available.

Mr. Gennett moved to go to Executive Session at 6:21 p.m., to discuss negotiations, personnel, and appointments, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard and Terminelli).

## **12. EXECUTIVE SESSION**

A straw poll vote was taken during Executive Session regarding property.

Mr. Forsythe moved to go to Open Session at 7:29 p.m., seconded by Mr. Smithers, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Denesha, Haggard and Terminelli).

## **13. ADJOURNMENT**

Chair Curran moved to adjourn the Operations Committee Meeting at 7:29 p.m., as there was no further business.