

**Members Attending:** Mr. Hull, Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

**1. CALL TO ORDER AND APPROVAL OF THE AGENDA** – Mr. Hull called the meeting to order at 5:30 p.m. Mr. Gennett moved to approve the agenda, seconded by Ms. Curran and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

**2. APPROVAL OF MINUTES** – Mr. Gennett moved to approve the December 11, 2023 meeting minutes, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

Ms. Terminelli arrived at 5:30 p.m.

### **3. PUBLIC HEALTH – CARLY ZIMMERMANN**

A. Lead-Based Paint Hazardous Reduction Program (Info) – Ms. Zimmermann and Mr. Pfothauer

B. Authorizing the Chair to Sign Contracts with Providers and Organizations for the Children and Youth with Special Health Care Needs (CYSHCN) Program for Community Events (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Gennett, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Modifying the 2023 Budget for Public Health for the COVID-19 Vaccine Response Grant (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

### **4. COMMUNITY SERVICES – JAY ULRICH**

Ms. Lyndsay Best, Deputy Director, spoke to the following resolution in Mr. Ulrich's absence:

A. Authorizing the Chair to Sign the Stop-DWI 2024 Plan for the New York State Governor's Traffic Safety Committee (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, Mr. Perkins, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Mental Health, Addiction Services, and Opioid Treatment Program (OTP) Services Statistics Updates (Info) – Ms. Best

### **5. SOCIAL SERVICES – JOE SEEBER**

A. Modifying the 2023 Budget for Social Services for Year-End Expenses (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Smithers, Mr. Gennett, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Social Services Finance Update (Info) – Mr. Seeber

## **6. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

A. Vacancy Review Summary (Info) – Ms. Doyle

B. Social Services – Mr. Seeber requested to fill a Caseworker, Grade B, Position No. 816100013, in Social Services.

C. Community Services – Ms. Best requested to fill a Mental Health Services Coordinator, Position 506300001; abolish Administrative Services Manager, and Create and Fill Senior Fiscal Officer, Position No. 099600004; and abolish a Fiscal Manager, and Create and Fill Senior Account Clerk, Position No. 100200046 in Community Services

D. Public Health – Ms. Zimmermann requested to fill an Administrative Assistant, Position No. 005200009, in Public Health

E. Emergency Services – Mr. Denner requested to fill a Deputy Director/Emergency Services Coordinator, Position No. 614200002, in Emergency Services.

## **7. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE**

Ms. Doyle reported on two transfer of funds: \$500 for County Clerk for postage and \$3,760 for Social Services for Medicaid and Prevention.

Ms. Doyle thanked Jason Pfothenauer and Carly Zimmermann for the report given on the lead grant.

Question, Persuade, Refer (QPR) Training is being made available to all County employees. This training is in regards to suicide awareness, and is available in January, February, and March.

The first meeting is scheduled tomorrow with Emergency Services and the Sheriff’s Office to plan an active shooter drill for the Court House.

The Buildings and Grounds Committee will meet on Wednesday to discuss the Public Safety Complex renovations, and tentatively looking to schedule a kick-off meeting with contractors on February 1<sup>st</sup>. The Court House renovations in regards to a new Family Court and roof renovations on the old jail will be discussed, as well.

The 2023 fourth quarter financial updates will be on the Finance Committee Meeting next week. Ms. Doyle said she and the Superintendent of Highway would like to bring forward a resolution for consideration at Finance Committee to pave an additional 44 miles this year.

The NYSAC Conference is scheduled for February 26-28<sup>th</sup>.

Ms. Doyle said there will be training for Legislators on CivicClerk next week at 4:30 p.m., just prior to the Finance Committee Meeting.

## **8. COMMITTEE REPORTS**

A. Board of Health – no report

B. CDP Board of Directors – Mr. Burke

C. Community Services Board – no report

D. Office for the Aging Advisory Board – no report

E. Youth Advisory Board – Ms. Terminelli

## **9. OLD/NEW BUSINESS**

Mr. Forsythe said he, along with Legislators Lightfoot and Gennett, went to Watertown to talk with Jefferson County Legislators regarding recycling. Mr. Forsythe said while there he noticed that Jefferson County had a new sound system in their chambers and he would like to get further information to update our own sound system.

Mr. Denesha said he commends the Sheriff's Office, Emergency Services, and Highway on the work done on January 9<sup>th</sup> during the power outages.

Mr. Forsythe moved to go to Executive Session at 6:57 p.m. to discuss litigation, personnel, and appointments, seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

## **10. EXECUTIVE SESSION**

Mr. Forsythe moved to go to Open Session at 7:27 p.m., seconded by Mr. Gennett, Mr. Fay, and Ms. Curran, and carried unanimously by a voice vote with fifteen (15) yes votes.

**11. ADJOURNMENT** – Chair Hull adjourned the January Services Committee Meeting at 7:30 p.m., as there was no further business.