

Members Attending: **Mr. Gennett**, Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, ~~Mr. Forsythe~~, ~~Ms. Haggard~~, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli attended via Zoom at 6:56 p.m., and Mr. Webster

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Mr. Gennett called the meeting to order at 5:30 p.m. The agenda was approved, seconded, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

Chair Gennett said due to extenuating circumstances, Legislator Terminelli will be attending remotely from 23 Walnut Avenue, Massena and Legislator Haggard may attend remotely from 8 Clinton Street, Potsdam.

**2. APPROVAL OF MINUTES** – Ms. Curran moved to approve the October 30<sup>th</sup> meeting minutes, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

### **3. TREASURER – RENEE COLE**

A. Charging Tax Items & Omitted Tax Paid (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

B. Adopting Mortgage Tax Report (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

### **4. HIGHWAY – DON CHAMBERS**

A. Approving Supplemental Agreement #1 With Barton and Loguidice, D.P.C., for Construction Inspection (CI) Services for Lazy River Road over Grasse River, BIN 3341820, PIN 775332 (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

B. Authorizing the Chair to Sign a Contract with Karol L. Houle-Marolf for Cleaning Services at the Department of Highways Lisbon Outpost (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

C. Authorizing the Chair to Sign a Contract with Meola Enterprise for Cleaning Services at the Department of Highways Potsdam and Russell Outposts (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

D. Approving Supplemental Agreement #3 with Stantec Consulting Services, Inc. for Construction Inspection (CI) Services for the 2022 Bridge NY Project, County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394 (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

E. Authorizing the Chair to Sign an Agreement with C & S Engineering, Inc., for Preliminary Plans and Cost Estimates (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

F. Future Bridge NY Projects (Discussion) – Mr. Chambers

## **5. SOLID WASTE – DON CHAMBERS**

A. Authorizing the Chair to Sign a Contract with Barton and Loguidice, D.P.C., for Bidding, Construction, and Inspection Services for the Gouverneur Transfer Station Improvement Project and Modifying the 2024 Budget for Solid Waste (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

## **6. REAL PROPERTY – BRUCE GREEN**

A. Elections, Real Property & Community College Apportionments for the Year 2024 (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Hull and Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

B. Modifying the 2023 Budget for the Real Property Tax Office for Interdepartmental Copying Equipment and Other Fees & Services (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

C. Ogdensburg Transition to County Tax Collection Schedule for 2024 (Discussion) – Mr. Green

## **7. COUNTY ATTORNEY – STEVE BUTTON**

A. Adopting Proposed Local Law No. B (No. \_\_) for the Year 2023, “Setting Policy on Acquisition and Sale of Tax Delinquent Property in St. Lawrence County” (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

B. Adopting Proposed Local Law C (No. \_\_) for the Year 2023, Amending Local Law 3 for the Year 1993, “Amending Local Law No. 2 for the Year 1956,” “the St. Lawrence County Installment Payment of Town, City, County, and School Real Property Tax Law” (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

## **8. VACANCY REVIEW COMMITTEE – RUTH DOYLE**

A. Highway – Mr. Chambers requested to fill a Heavy Equipment Operator, Position No. 310100023, in Highway.

B. Solid Waste – Mr. Chambers requested to fill a Heavy Equipment Operator, Position No. 309800008, in Solid Waste.

## **9. 2023 TENTATIVE BUDGET REVIEW**

A. Department Reviews: Board of Legislators, County Attorney, Highway, Treasurer, Real Property, and Solid Waste

B. Finalize the 2024 Tentative Budget (*Note: A motion would be necessary to move the 2024 Tentative Budget from the Finance Committee to the Board of Legislators.*) – Ms. Curran moved to deliver the 2024 Tentative Budget from the Finance Committee to the full Board of Legislators, seconded by Mr. Perkins, Mr. Lightfoot, and Mr. Fay, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

## **10. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE – RUTH DOYLE**

A. Information and Update (Discussion) – Ms. Doyle

Patrick Kelly, Executive Director of the IDA, spoke to the following resolution:

B. Review of the American Rescue Plan Act (ARPA) Appropriation to the SLC IDA and Amending the Funding Categories for Economic Development and Tourism (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

## **11. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE**

Jim Trathen, Buildings and Grounds Supervisor, spoke to the following resolution:

A. Authorizing the Chair to Sign a Contract with the New York State Unified Court System to Provide Cleaning and Minor Repair Services for Court Facilities at the County Complex (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

Ms. Terminelli arrived at 6:56 p.m., and left at 6:58 p.m.

B. Modifying the 2022 Budget for the County Administrator’s Office for Costs Associated with Community College Tuition (Res) – Mr. Sheridan moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

C. Establishing a Date and Time for the Organizational Board Meeting (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

D. Adopting Local Law D, (No. \_\_\_\_ ) for the Year 2023 “Tax Cap Override For FY 2024” (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Perkins and Ms. Curran, and carried by a voice vote with twelve (12) yes votes, and three (3) absent (Forsythe, Haggard, and Terminelli).

Ms. Doyle said \$1.5M of Tribal State Compact Funds were received today from the State.

Ms. Terminelli returned to the meeting at 7:01 p.m.

The Buildings and Grounds Committee met last week and completed the global overview of maintenance and new projects. This Committee will continue to meet bi-weekly. Bid openings for the Public Safety Building Project is scheduled tomorrow, and a meeting was held with the Village of Canton in regards to the request of closing Pearl Street from Court Street to the driveway entrance of the Public Safety Complex to utilize this location for equipment and material during renovations of the Public Safety Complex.

## **12. OLD AND NEW BUSINESS**

Tim LePage, Director of Probation, spoke to the following three resolutions:

A. Authorizing the Chair to Sign a Contract with Casella Waste Services for Refuse Services at Harrowgate Commons in Massena, New York for the District Offices (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

B. Authorizing the Chair to Sign a Contract With Karole L. Houle-Marolf for Cleaning Services at District Offices Located at Harrowgate Commons in Massena, New York (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

C. Authorizing the Chair to Sign a Contract with Meola Enterprise for Cleaning Services at District Offices Located at 99 West Main Street, Gouverneur, New York (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

Doug Hamilton, Deputy Commissioner of Social Services, spoke to the following resolution;

D. Authorizing the Chair to Sign a Contract with Step-By-Step, Inc. for the Operation of a Warming Center and Modifying the 2023 Budget for the Department of Social Services (Res) – Ms. Curran moved to forward this resolution to full Board, seconded by Mr. Perkins and Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

## **13. COMMITTEE REPORTS**

A. Cornell Cooperative Extension Board – no report

B. Fish and Wildlife Management Board, Region 6 – no report

C. Fisheries Advisory Board – Ms. Terminelli

- D. Gouverneur Fair Board – no report
- E. Highway/Solid Waste Committee – no report
- F. Industrial Development Agency – no report
- G. Recreational and Trails Advisory Board – no report
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) – no report
- I. St. Lawrence County Chamber of Commerce – no report
- J. Soil & Water Conservation District Board of Directors – Mr. Burke

Ms. Curran moved to go to Executive Session at 7:17 p.m., to discuss negotiations, litigation, and appointments, seconded by Mr. Smithers and Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

#### **14. EXECUTIVE SESSION**

Ms. Curran moved to go to Open Session at 7:42 p.m., seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Forsythe and Haggard).

**15. ADJOURNMENT** – Mr. Gennett adjourned the November Full Board Meeting at 7:43 p.m., as there was no further business.