

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, ~~Ms. Haggard~~, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Forsythe moved to approve the agenda, seconded by Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

Ms. Curran said that due to extenuating circumstances, Mr. Smithers will be attending remotely from 250 Old Route 58 South, Gouverneur. Ms. Haggard is excused.

2. APPROVAL OF MINUTES – Mr. Hull moved to approve the October 16th meeting minutes, seconded by Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

3. PLANNING – JASON PFOTENHAUER

A. Authorizing the Chair to Sign a Contract with Passio Technologies for an Electronic Passenger Counting System (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

B. Authorizing the Chair to Sign a Contract with Brasco International, Inc. for a Solar-Powered Bus Shelter (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

C. Modifying the 2023 Budget for the Planning Office for Public Transportation Services for St. Lawrence County (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

D. Modifying the 2023 Budget for the Planning Office for Additional Funding for Public Transportation Services for St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Reagen.

Mr. Reagen offered a friendly amendment to the resolution to change the second whereas to state, “based on a recommendation by the New York State Department of Transportation, the Federal Transit Administration awarded to the County, \$922,395, under the American Rescue Plan Act (ARPA) of 2021 to offset expenses in 2022 for \$363,642 and 2023 for \$558,753” and changing the budget modification to reflect the new numbers.

Motion carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

E. Modifying the 2023 Budget for Forestry for an Increase in Funds Awarded to the Snowmobile Trail Grant (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett and Mr. Sheridan, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

4. DISTRICT ATTORNEY – GARY PASQUA

A. Authorizing the Chair to Sign the 2023-2024 Criminal Justice Discovery Reform Grant with New York State Department of Criminal Justice Services for the District Attorney’s Office (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Hull, Mr. Burke, Mr. Gennett, Mr. Lightfoot, and Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

5. EMERGENCY SERVICES – MATT DENNER

A. Authorizing the Creation of a Solar Eclipse Planning and Emergency Management Ad Hoc Committee (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Reagen and Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

6. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Vacancy Review Summary (Info) – Ms. Doyle

B. County Clerk – Ms. Friedel, Deputy County Clerk, requested to fill an Index Clerk, Position No. 002500002, in the County Clerk’s Office.

C. District Attorney – Mr. Pasqua requested to fill two Assistant District Attorneys, Position No. 026800001 and Position No. 026800004, in the District Attorney’s Office.

D. Public Defender – Mr. McGahan requested to fill a Clerk, Position No. 002300056, in the Public Defender’s Office

7. 2024 TENTATIVE BUDGET REVIEW

A. Overview of 2024 Tentative Budget – Ms. Doyle

B. Department Reviews: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff’s Office.

8. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

A. Modifying the 2023 Budget for the Assigned Counsel Program (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

Ms. Doyle informed the Board that Resolution No. 278-2023, adopted September 11, 2023 had an error in the dollar amount in the budget modification, and this will be corrected.

Today is world kindness day.

The mandatory walk-through for contractors bidding on projects for the renovation of the Public Safety Complex was held on November 2nd. An addendum is needed, and the return bid date will be November 28th.

The Committee Reviewing the Arming of Probation Officers met with the Planning Department for discussions.

The Highway Tour is scheduled for Thursday at 12:30 p.m.

9. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board – no report
- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – no report
- D. Emergency Medical Services Advisory Board – no report
- E. Environmental Management Council – Ms. Terminelli
- F. Fire Advisory Board – no report
- G. Jury Board – Mr. Sheridan
- H. Planning Board – Mr. Fay

10. OLD/NEW BUSINESS: Mr. Denesha said the Buildings and Grounds Committee will be meeting on the 2nd and 4th Wednesday of each month.

Mr. Forsythe moved to go to Executive Session at 7:01 p.m. to discuss litigation and appointments, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

11. EXECUTIVE SESSION

Mr. Forsythe moved to go to Open Session at 7:24 p.m., seconded by Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Haggard).

12. ADJOURNMENT – Ms. Curran adjourned the November Operations Committee Meeting at 7:25 p.m., as there was no further business.