

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, ~~Ms. Terminelli~~, and Mr. Webster.

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 6:34 p.m. Mr. Hull moved to approve the agenda, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

2. APPROVAL OF MINUTES – Mr. Gennett moved to approve the August 14th meeting minutes, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

3. PROBATION – TIM LEPAGE

A. Declaring October Domestic Violence Awareness Month in St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett and Ms. Haggard, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

4. EMERGENCY SERVICES – MATT DENNER

A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for an FY23 Emergency Management Performance Grant (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett and Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

B. 2024 Solar Eclipse Coordination Plan (Discussion) – Mr. Denner

5. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS

A. Modifying the 2023 Board of Elections Budget for the Technology Innovation and Election Resource (TIER) Grant (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Ms. Haggard, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

6. INFORMATION TECHNOLOGY – RICK JOHNSON

A. Proclaiming October 2023 as Cybersecurity Awareness Month in St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett and Ms. Haggard, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

7. SHERIFF – BROOKS BIGWARFE

A. Modifying the 2023 Budget for the Sheriff's Office for Automotive Expenses and Fuel Charges (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Hull, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

B. Modifying the 2023 Budget for the Sheriff’s Office for Revenue Received from New York State for State Readies Inmates (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Burke and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

C. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security to Accept FY23 State Homeland Security Preparedness Grant and Modifying the 2023 Budgets for the Sheriff’s Office and Office of Emergency Services (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Denesha and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

D. Modifying the 2023 Budget for the Sheriff’s Office for a 2022 State Criminal Alien Assistance Program Funding from the Bureau of Justice Department (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

E. Modifying the 2023 Budget for the Sheriff’s Office for Overtime Expenses in the Criminal Division (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Forsythe and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

8. COUNTY CLERK – SANDY SANTAMOOR

A. Modifying the 2023 Budget for the County Clerk’s Office for Overtime Costs at the Department of Motor Vehicles (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Burke and Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

9. PUBLIC DEFENDER – JAMES MCGAHAN

A. Authorizing the Chair to Sign a Contract with the New York State Defenders Association for the Public Defender Case Management System (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett, Mr. Denesha, and Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

10. LEGISLATOR CURRAN

A. Proclaiming October 15, 2023, as Global Handwashing Day in St. Lawrence County (Res) – Ms. Haggard moved to forward this resolution to full Board, seconded by Mr. Gennett and Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

11. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Sheriff – Sheriff Bigwarfe requested to fill an Account Clerk, Position No. 100100046, in Civil Division Sheriff’s Office.

12. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

Ms. Doyle said the document for exit interviews has been updated through September and is on the Board Share file.

Three (3) legislators and five (5) staff attended the New York State Association of Counties (NYSAC) Conference. Ms. Doyle said she chairs a standing committee on Tax and Finance and she invited St. Lawrence County Attorney Steve Button and Green County Attorney Ed Kaplan to attend the meeting for a discussion on In Rem Tax Foreclosure.

13. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board – no report
- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – Ms. Haggard
- D. Emergency Medical Services Advisory Board – no report
- E. Environmental Management Council – no report
- F. Fire Advisory Board – no report
- G. Jury Board – no report
- H. Planning Board – Mr. Fay

14. OLD/NEW BUSINESS – Ms. Curran said she attended the NYSAC Fall Conference and during one of the sessions on Emergency Services there was discussion regarding the importance of direct pay for ambulance services. She will bring a resolution forward at Finance Committee. Mr. Burke requested to be added as a co-sponsor to the resolution.

Mr. Hull moved to go to Executive Session at 7:25 p.m. to discuss personnel and appointments, seconded by Mr. Gennett and Ms. Haggard, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

15. EXECUTIVE SESSION

Ms. Haggard moved to go to Open Session at 7:44 p.m., seconded by Mr. Hull, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Terminelli).

16. ADJOURNMENT – Ms. Curran moved to adjourn the September Operations Committee Meeting at 7:45 p.m., as there was no further business.