

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Reagen moved to approve the agenda, seconded by Mr. Smithers, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Reagen left the room at 5:31 p.m.

Chair Curran said that due to extenuating circumstances, Legislator Gennett is attending remotely from 1350 County Route 53, Brasher Falls.

2. APPROVAL OF MINUTES – Mr. Forsythe moved to approve the May 8th meeting minutes, seconded by Mr. Sheridan, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Reagen).

Mr. Reagen returned to the room at 5:32 p.m.

3. SHERIFF – BROOKS BIGWARFE

A. Six month assessment of the mandated Medication Assisted Treatment (MAT) Program in the County Correctional Facility (Discussion) – Sheriff Bigwarfe

4. EMERGENCY SERVICES – MATT DENNER

A. Authorizing the Chair to Sign a Contract with Blazestack, Inc. for Fire Investigation Case Management Software and Modifying the 2023 Budget for the Office of Emergency Services (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Hull, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign an Intermunicipal Agreement with the Cranberry Lake Fire District, the Town of Fine, and the Village of Potsdam for Proposed Sites to Construct Interoperability Towers in each Location (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

5. PROBATION – TIM LEPAGE

A. Proclaiming July 16-22, 2023 as Probation, Parole, and Community Supervision Week (Res) – Mr. Reagen moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

6. PLANNING – JASON PFOTENHAUER

A. Authorizing the Chair to Sign Contracts for the County Public Transit Buses with Passio Technology for Surveillance and Automatic Vehicle Location Systems and with Kajeet for Mobile Wi-Fi System (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Perkins.

Mr. Hull made a motion to amend the resolution to change the dollar amount in the third whereas from \$214,000 to \$219,000, seconded by Mr. Fay and Mr. Reagen carried unanimously by a voice vote with fifteen (15) yes votes.

Motion carried by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign Contracts with Designated Trail Maintenance Entities Associated with the New York State Snowmobile Trail Grant Program (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorizing the Chair to Sign the 2023-2024 Local Sponsor Signature Form as Part of the Grant Application to the New York State Office of Parks, Recreation, and Historic Preservation (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

7. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS

A. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for Technology Innovation and Election Resource (TIER) Grant Program and Modifying the 2023 Budget for the Board of Elections (Res) – Mr. Hull moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for Absentee Ballot Pre-Paid Postage Grant for Board of Elections for the Acceptance of the 2023 Absentee Ballot Pre-Paid Postage Grant (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

C. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for Poll Worker Training /Voter Education (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Hull and Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

D. Authorizing the Chair to Sign Grant Amendments for Early Voting Expansion (EVE) Grant Contract Extension (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Reagen, and carried unanimously by a voice vote with fifteen (15) yes votes.

8. HUMAN RESOURCES – JONNIE DOROTHY

A. Authorizing Hourly Rate Changes for Examination Monitors to Proctor Civil Service Exams for 2023 and 2024 (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with Allsup for the Eligibility of Medicare Disability Benefits (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried unanimously by a voice vote with fifteen (15) yes votes.

9. TREASURER – RENEE COLE

A. 2022 Unaudited Results – Renee Cole and Deb Bridges

10. VACANCY REVIEW COMMITTEE

A. Vacancy Review Summary (Info) – Ms. Doyle

B. Sheriff – Sheriff Bigwarfe requested to fill a Deputy Sheriff, Position No. 605000010, in Road Patrol, abolish a Records Officer and create and fill an Administrative Assistant, Position No. 005200012 and fill a Correctional Officer, Position No. 603000070, in the Correctional Facility.

C. Public Defender – Mr. McGahan requested to fill an Assistant Public Defender, Position No. 021400010, in the Public Defender’s Office.

D. Emergency Services – Mr. Denner requested to fill a Dispatcher, Position No. 612100013, in Emergency Services.

E. Human Resources – Ms. Dorothy requested to fill a Human Resources Aide, Position No. 017600003, and a Human Resources Tech, Position No. 017500002, in Human Resources.

11. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

Ms. Doyle thanked the Sheriff for the presentation on the Medication Assisted Treatment (MAT) Program in the jail and said it is important for the Board to understand the impact of this mandated program and costs associated with the it.

There will Emergency Operations Center (EOC) training for County staff tomorrow.

The Planning Office will begin planning for an upcoming Agriculture and Highway Tours for Legislators this summer.

Ms. Doyle attended a webinar on Clear Gov last week, and said that St. Lawrence County was used as a model in a number of areas, including “how to” that Assistant County Administrator Dylan Soper put together, executive summary and breakdown funds.

The New York State Legislative Session is ending, and both houses – the Senate and Assembly – have approved the addition of a Family Court Judge for St. Lawrence County beginning in 2025.

The County Clerk’s Office made a donation to the Donate Life Campaign in the amount of \$320.

12. COMMITTEE REPORTS

A. Agriculture & Farmland Protection Board – no report

B. Alternative to Incarceration Board – no report

C. Board of Trustees for Supreme Court Library – no report

D. Emergency Medical Services Advisory Board – Ms. Curran

E. Environmental Management Council – Ms. Terminelli

F. Fire Advisory Board – Mr. Denesha

G. Jury Board – no report

H. Planning Board – Mr. Fay

13. OLD/NEW BUSINESS

Mr. Lightfoot asked where the Broadband Committee stands with Wi-Fi/Internet Services for the unserved and underserved areas of St. Lawrence County. Mr. Gennett said he will give a full report under committee reports at the upcoming Finance Committee Meeting.

Mr. Reagen said the National Meet of the Antique Motorcycle Club of America was hosted in Waddington this year. Also, this past weekend more than 100 vintage, orange Allis-Chalmers tractors turned up for a Gathering of the Orange at the St. Lawrence County Power and Equipment Museum in Madrid.

Mr. Hull asked if the County Attorney could talk about the CARE Act, and to give his assessment of the legislation.

Mr. Reagen called a Point of Order.

Mr. Fay left the room at 7:57 p.m.

Mr. Forsythe moved to go to Executive Session at 7:57 p.m. for litigation, negotiations, and personnel, seconded by Mr. Sheridan, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Fay).

Mr. Fay returned to the room at 8:03 p.m.

14. EXECUTIVE SESSION

A straw poll vote was taken during Executive Session regarding nurse positions at the Jail.

Mr. Smithers moved to go to Open Session at 9:11 p.m., seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

15. ADJOURNMENT – Ms. Curran adjourned the June Operations Committee Meeting at 9:11 p.m., as there was no further business.