

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Smithers, Ms. Terminelli and Mr. Webster

Member Attending via Video: Mr. Sheridan

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 5:30 p.m. Mr. Forsythe moved to approve the agenda, seconded by Mr. Fay, and carried unanimously by a voice vote with fifteen (15) yes votes.

2. APPROVAL OF MINUTES – Mr. Reagen moved to approve the December 12th meeting minutes, seconded by Mr. Forsythe, and carried unanimously by a voice vote with fifteen (15) yes votes.

3. SHERIFF – BROOKS BIGWARFE

Undersheriff Sean O'Brien spoke to the following resolution in the Sheriff's absence:

A. Modifying the 2022 Budget for the Sheriff's Office for Overtime Expenses at the Correctional Facility (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Sheridan, and carried unanimously by a voice vote with fifteen (15) yes votes.

4. INFORMATION TECHNOLOGY – RICK JOHNSON

A. Authorizing the Chair to Sign an Intergovernmental Agreement between the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services (DHSES) for the Provision of Endpoint Detection and Response Services (Res) – Mr. Gennett moved to forward this resolution to full Board, seconded by Mr. Hull, and carried unanimously by a voice vote with fifteen (15) yes votes.

B. Authorizing the Chair to Sign a Contract with Stanley Convergent Security Solutions, Inc. for Installation of Software and Support Services for St. Lawrence County (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried unanimously by a voice vote with fifteen (15) yes votes.

5. DISTRICT ATTORNEY – GARY PASQUA

A. Authorizing the Chair to Sign a Federal Equitable Sharing Program Agreement and Annual Certification Report (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Burke, and carried unanimously by a voice vote with fifteen (15) yes votes.

6. EMERGENCY SERVICES – MATT DENNER

A. Authorizing the Chair to Sign a Lease Agreement with the Town of Massena for Storage of Trailers for the Hazardous Materials Response Team at the Massena International Airport and Modifying the 2023 Budget for Emergency Services (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Gennett, and carried unanimously by a voice vote with fifteen (15) yes votes.

7. VACANCY REVIEW COMMITTEE – RUTH DOYLE

A. Vacancy Review Summary (Info) – Ruth Doyle

B. Sheriff – Undersheriff O’Brien requested to fill a Clinic Manager, Position No. 512500002, in the Sheriff’s Office Correctional Facility.

C. Conflict Defender – Ms. Sara Behuniak, Assistant Conflict Defender, requested to fill an Assistant Conflict Defender, Position No. 021500003, in the Conflict Defender’s Office.

D. Public Defender – Mr. McGahan requested to fill an Assistant Public Defender, Position No. 021400004 and an Assistant Public Defender, Position No. 021400001, in the Public Defender’s Office.

8. COUNTY ADMINISTRATOR’S REPORT

Ms. Doyle reported eight (8) transfers of funds: \$300 for office supplies and postage for the County Clerk’s Office; \$150 for postage for the Canton DMV Office; \$750 for increased cost of paper and specialty paper for the Board Office; and \$350 for increased cost of paper, \$120 for postage, \$2,000 for increased cost of electricity, \$800 for increased fuel costs; \$2 for annual booklets for fire training for Emergency Services.

It has been determined that St. Lawrence County meets the threshold to claim expenses through FEMA for the Christmas Eve snowstorm (EM-3590-NY).

At the request of Legislator Reagen, Ms. Doyle reached out to Verizon representatives regarding concerns of multiple dropped calls around the County during the month of November. The representative said they could have a teleconference regarding this issue.

Committee Reports will be removed from committee agendas for the month of January to allow time for new members to be appointed and able attend the Advisory Board meetings.

A new version of the St. Lawrence County 2023 Budgets are on Legislators’ desks.

Ms. Doyle said work on the 2023 NYS Legislative Agenda will begin.

The FISU World University games begin this week, January 12 – 22, 2023, in Lake Placid, Potsdam, and Canton. Ms. Doyle encouraged everyone to attend some events and said teams are arriving in Potsdam from all over the world.

9. OLD/NEW BUSINESS: Mr. Forsythe announced the 2023 appointments of Board Members to various committees, boards, and councils:

- Adirondack Park Local Government Review – Carrie Tuttle and Ronald Robert (Alternate)
- Agriculture & Farmland Protection Board – Denesha
- Alternative to Incarceration Board – Burke
- Audit Committee: Hull and Reagen
- Fiscal Stability/Budget Review Committee – Fay (Chair), Lightfoot, and Webster
- Board of Health – Curran
- Board of Trustees for Supreme Court Library – Haggard
- Buildings and Grounds Committee – Denesha, Webster, and Lightfoot

- Community Development Program Board of Directors – Burke
- Community Services Board – Haggard
- Consolidation – Fay (Chair), Haggard, Burke, and Lightfoot
- Cornell Cooperative Extension – Denesha
- EMS Advisory Board – Curran
- Environmental Management Council – Terminelli
- Fire Advisory Board – Denesha
- Fish and Wildlife Management Board, Region 6 – Sheridan
- Fisheries Advisory Board – Terminelli
- Gouverneur Fair Board – Smithers
- Health Insurance Committee – Forsythe (Chair), Hull, Lightfoot, and Perkins
- Highway/Solid Waste Committee – Smithers (Chair), Curran, and Lightfoot
- Indian Land Claims – Lightfoot and Forsythe
- Industrial Development Agency (IDA) – Reagen
- InterCounty Legislative Committee of the Adirondacks – Curran
- Jury Board – Sheridan
- Labor Management Committee – Forsythe (Chair), Lightfoot, and Perkins
- Legislative Liaison Committee – Lightfoot, Hull, and Reagen
- Negotiations Committee – Perkins, Forsythe, and Lightfoot
- Office for the Aging Advisory Board – Denesha
- Planning Board – Fay
- Recreational and Trails Advisory Board – Perkins
- River Valley Redevelopment Agency (RVRDA) – Forsythe
- St. Lawrence County Chamber of Commerce – Webster
- Soil & Water Conservation District Board of Directors – Burke
- Youth Advisory Board – Terminelli
- Vacancy Committee – all Legislators on a rotating basis

Temporary Committee Assignments – Ad-Hoc Committees:

- Advisory Board, Committee, and Council Appointment Committee – Terminelli (Chair), Denesha, and Forsythe
- Electronic Medical Record – Burke
- Local Government Task Force – Curran
- Opioid Task Force – Curran
- Consolidation Committee – Fay (Chair), Haggard, Burke, Lightfoot, and Sheridan
- Snowmobile Association Oversight Committee – Denesha and Perkins
- Broadband Ad-Hoc Committee – Gennett (Chair), Haggard, and Terminelli
- Family Court Judge Committee – Terminelli, Reagen, Smithers, Perkins, and Sheridan
- City of Ogdensburg Riverfront Property Committee – Reagen (Chair), Forsythe, Fay, and Sheridan
- Oswegatchie River Advisory Council – Reagen
- Committee on Snow & Ice Negotiations with Towns and Villages – Lightfoot, Smithers, and Don Chambers
- NYS Regional Advisory Committee for Open Space Conservation Plan – Curran and Walt Paul
- Repurposing Ogdensburg Correctional Facility Ad-Hoc Committee – Sheridan, Reagen, Forsythe, Dan Skamperle, Patrick Kelly, Steve Lawrence, Andrea Smith, Ruth Doyle, and Jason Pfothhauer

Mr. Denesha asked who would be appointed to the Safety and Health Committee.
Mr. Forsythe said that Committee was not on the list he reviewed.

Mr. Burke moved to go into Executive Session at 6:37 p.m., to discuss litigation and appointments, seconded by Mr. Gennett, and carried unanimously by a voice vote with fifteen (15) yes votes.

10. EXECUTIVE SESSION

Mr. Denesha moved to go to Open Session at 7:13 p.m., seconded by Mr. Hull, and carried unanimously by a voice vote with fifteen (15) yes votes.

Mr. Denesha shared further information regarding the resolution adopted on January 3, 2023, that opposed any alterations the New York State Law that would change the mission and function of Soil & Water Districts.

11. ADJOURNMENT – Ms. Curran adjourned the January Operations Committee meeting at 7:18 p.m., as there was no further business.