

Members Attending: Ms. Curran, Mr. Burke, Mr. Denesha, Mr. Fay, Mr. Forsythe, ~~Mr. Gennett~~, Ms. Haggard, Mr. Hull, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Smithers, Ms. Terminelli, and Mr. Webster

Member Attending via Video: Mr. Sheridan arrived at 5:38 p.m.

1. CALL TO ORDER AND APPROVAL OF AGENDA – Ms. Curran called the meeting to order at 5:32 p.m. Mr. Hull moved to approve the agenda, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

2. APPROVAL OF MINUTES – Mr. Forsythe moved to approve the January 9th meeting minutes, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

3. SHERIFF’S OFFICE – BROOKS BIGWARFE

A. Authorizing the Chair to Sign a Federal Equitable Sharing Program Agreement and Annual Certification Report for the Sheriff’s Office (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

4. PROBATION – TIM LEPAGE

A. Declaring April Sexual Assault Awareness Month (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

5. PLANNING – JASON PFOTENHAUER

A. Designating April 2023 as Fair Housing Month (Res) – Mr. Reagen moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

B. Proclaiming Earth Day in St. Lawrence County (Res) – Mr. Reagen moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Gennett and Sheridan).

6. DISTRICT ATTORNEY – GARY PASQUA

A. Modifying the 2023 Budget for the District Attorney’s Office for FARO Zone Equipment (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe.

Mr. Sheridan arrived at 5:38 p.m.

Motion carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

7. EMERGENCY SERVICES – MATT DENNER

A. Modifying the 2023 Budget for the Office of Emergency Services for the St. Lawrence County Hazardous Materials (Hazmat) Team (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

8. COUNTY CLERK – SANDY SANTAMOOR

A. Modifying the 2023 Budget for the County Clerk’s Office for the Purchase of Equipment Related to the Turnkey Management Solutions System (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

B. Modifying the 2023 Budget for the County Clerk’s Office for the Purchase of Office Furniture (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Fay, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

9. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

A. Vacancy Review Summary (Info) – Ms. Doyle

Ms. Doyle said applications were due last week for Federal Community Projects funding and the County submitted six (6) applications totaling \$8.1 million: (1) \$2 million for the Interoperability Tower Project; (2) \$2 million to assist with the 911 Center; (3) \$1 million to expand the Broadband Program; (4) \$1 million for the tentative DSS modernization; (5) \$158,000 the balance due on the airboat; (6) \$2 million requested from Highway for the Town Line Bridge in the Town of Oswegatchie.

A Survey was sent to Legislators on events to be scheduled this year, specifically the interest in continuing to hold a meeting at the St. Lawrence County Fair, an Agricultural Tour, and a Highway Tour that will include visits to the new outposts.

Ms. Doyle said a meeting/update will be scheduled with NYPA regarding Smart Path and Smart Path Connect.

Training is being offered each month for employees on CPR, First Aid, and Narcan Training. QPR (question, prompt, refer) Training will also be made available, along with leadership training for Department Heads.

10. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board – no report
- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – no report
- D. Emergency Medical Services Advisory Board – no report
- E. Environmental Management Council – Ms. Terminelli
- F. Fire Advisory Board – Mr. Denesha
- G. Intercounty Legislative Committee – no report
- H. Jury Board – Mr. Sheridan

I. Planning Board – Mr. Fay

11. OLD/NEW BUSINESS

Mr. Forsythe said it has come to his attention that there is a shortage of baby formula in St. Lawrence County, so he reached out to Congresswoman Stefanik's Office and immediately got a return phone call. After researching this issue, it appears many of the rural counties in Upstate New York are experiencing a baby formula shortage, as well as areas of Canada. Mr. Reagen said Patrick Kelly of the IDA had staff reach out to producers of baby formula makers to see of any interest of companies relocating in St. Lawrence County.

Ms. Curran asked about shared services for towns. Ms. Doyle said she would check into it.

Mr. Forsythe moved to go to Executive Session at 6:42 p.m., to discuss litigation, negotiations, personnel and appointments, seconded by Mr. Hull, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

12. EXECUTIVE SESSION

Mr. Lightfoot moved to go to Open Session at 6:56 p.m., seconded by Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Gennett).

13. ADJOURNMENT – Ms. Curran adjourned the March Operations Committee meeting at 6:56 p.m., as there was no further business.