

**Members Attending:** Mr. Acres, ~~Mr. Arquiett~~, Mr. Burke, ~~Ms. Curran~~, Mr. Denesha, Mr. Fay, Ms. Fiacco, Mr. Forsythe, ~~Ms. Haggard~~, Mr. Lightfoot, Mr. Perkins, ~~Mr. Reagen~~, ~~Mr. Sheridan~~, Mr. Smithers, and ~~Ms. Terminelli~~

Mr. Acres chaired the Operations Committee Meeting in Chair Curran's absence.

**1. CALL TO ORDER AND APPROVAL OF AGENDA** – Mr. Acres called the meeting to order at 7:19 p.m. Mr. Perkins moved to approve the agenda, seconded by Mr. Denesha, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

**2. APPROVAL OF MINUTES** – Mr. Perkins moved to approve the August 8<sup>th</sup> meeting minutes, seconded by Mr. Denesha, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

**3. COMMUNITY HUNGER: FOOD INSECURITIES NATIONALLY AND LOCALLY**  
– Robert Santamoor

**4. EMERGENCY SERVICES – MATT DENNER**

A. Authorizing the Chair to Sign a Contract with NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a FY21/22 Statewide Interoperable Communications Formula Grant and Modifying the 2022 Budget for Emergency Services (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

B. Modifying the 2022 Budget for Emergency Services for an Account Change to a 2020 SHSP Grant Received from the NYS Division of Homeland Security and Emergency Services (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Fay, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

C. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for a FY21 PSAP Grant and Modifying the 2022 Budget for Emergency Services (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

D. Authorizing the Chair to Sign Contracts with Business Electronics (BEI Holdings) for a Recording System for Equipment and Maintenance (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **5. SHERIFF – BROOKS BIGWARFE**

A. Authorizing the Chair to Sign a Lease with St. Lawrence Valley Educational Television Council, Inc., for the Purpose of Maintaining a Radio Communications Antenna on the WNPI Channel 18 Tower in South Colton for the Sheriff's Office (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

B. Modifying the 2022 Budget for the Sheriff's Office for Account Expenses in the Civil and Correctional Divisions in the Sheriff's Office (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

C. Creating and Filling a School Resource Deputy Position at Hermon Dekalb Central School District and Modifying the 2022 Budget for the Sheriff's Office (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

D. Modifying the 2022 Budget for the Sheriff's Office Due to an Increase in Cost for a Vehicle for the Sheriff's Office (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

E. Authorizing Seaway Valley Prevention Council to offer Peer Services for Mandated Medication for Addiction Treatment (MAT) Program at the Correctional Facility (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins and Mr. Fay, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

F. Authorizing the Sheriff's Office to enter into an Agreement with Community Services for the Medication for Addiction Treatment (MAT) Program (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

G. Modifying the 2022 Budget for the Sheriff's Office for a 2023 Police Traffic Services (PTS) Grant from the State of New York Governor's Traffic Safety Committee (Res) – Ms. Fiacco moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **6. PROBATION – TIM LEPAGE**

A. Declaring October Domestic Violence Awareness Month (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Fay and Mr. Forsythe, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **7. PLANNING – JASON PFOTENHAUER**

A. Modifying the 2022 Budget for the Planning Office for Public Transportation (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

B. Bus Driver Program Partnership (Discussion) – Mr. Pfothenauer

C. Authorizing the Chair to Sign a Contract Amendment with the New York State Environmental Facilities Corporation for Additional Funding for the Third Round of the Septic System Replacement Program and Modifying the 2022 Budget for the Planning Office (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **8. COUNTY CLERK – SANDY SANTAMOOR**

A. Authorizing the Chair to Sign a Contract with Info Quick Solutions, Inc. for the St. Lawrence County Clerk's Records Management System (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **9. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS**

A. Authorizing the Chair to Sign a Contract with New York Board of Elections for an Absentee Ballot Pre-Paid Postage Grant for the Board of Elections (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Ms. Fiacco, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **10. DISTRICT ATTORNEY – GARY PASQUA**

A. Authorizing the Chair to Sign the 2022-2023 Criminal Justice Discovery Reform Grant for the District Attorney's Office (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Denesha and Mr. Lightfoot, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **11. INFORMATION TECHNOLOGY – RICK JOHNSON**

A. Proclaiming October 2022 as Cybersecurity Awareness Month in St. Lawrence County (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Smithers, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

B. Authorizing the Chair to Sign a Contract Addendum with Usherwood Office Technology for the Information Technology Department (Res) – Mr. Forsythe moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

C. Authorizing the Chair to Sign a Service Plan Agreement Amendment with Bigleaf Networks for Internet Communication Services for the Information Technology Department (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Fay and Mr. Forsythe, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **12. HUMAN RESOURCES – JONNIE DOROTHY**

A. Authorizing the Chair to Sign a Facilities Use Permit with the State University of New York College of Technology at Canton, New York (Res) – Mr. Smithers moved to forward this resolution to full Board, seconded by Mr. Lightfoot and Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

B. Revising the Medicare Part B Premium Reimbursement Policy (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Lightfoot and Mr. Fay.

Mr. Perkins moved to amend the policy by adding the wording “on or” on four areas of the policy at every location mentioning the date of October 1, 2012, and delete the words “on or” from two areas under reimbursements, seconded by Mr. Lightfoot and Mr. Forsythe, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

Motion carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

C. Establishing the St. Lawrence County Secondary Job Policy (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Fay, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

## **13. VACANCY REVIEW COMMITTEE – DYLAN SOPER**

A. County Clerk – Ms. Santamoor requested to fill a Clerk in the DMV, Position No. 009100001, in the County Clerk’s Office.

B. Sheriff – Sheriff Bigwarfe requested to fill a Deputy Sheriff, Position No. 605000020; Create and Fill a Deputy Sheriff, Position No. 605000054; fill a Correction Corporal at the Jail, Position No. 603300001; fill a Correction Officer at the Jail, Position No. 603000067; fill a Registered Nurse at the Jail, Position No. 501000024; fill a Registered Nurse at the Jail, Position No. 501000066; create and fill a Physician at the Jail, Position No. 502100002; create and fill a Correction Officer at the Jail, Position No. 603000081; and increase in hours a Nurse Practitioner at the Jail, Position No. 501800003

## **14. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board – Mr. Denesha
- B. Alternative to Incarceration Board – no report
- C. Board of Trustees for Supreme Court Library – no report
- D. Emergency Medical Services Advisory Board – no report
- E. Environmental Management Council – no report

F. Fire Advisory Board – no report

G. Jury Board – no report

H. Planning Board – Mr. Fay

**15. OLD/NEW BUSINESS** – There was no old/new business.

Mr. Fay moved to go to Executive Session at 8:56 p.m. to discuss appointments, seconded by Mr. Lightfoot, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

**16. EXECUTIVE SESSION**

Mr. Fay moved to go to Open Session at 8:58 p.m., seconded by Mr. Perkins, and carried by a voice vote with nine (9) yes votes, and six (6) absent (Arquiett, Curran, Haggard, Reagen, Sheridan, and Terminelli).

**17. ADJOURNMENT** – Mr. Acres adjourned the September Operations Committee Meeting at 8:58 p.m., as there was no further business.