

Members Attending: Mr. Timmerman, Mr. Acres, Mr. Arquiett, Ms. Bell, Mr. Burke, Mr. Colbert, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Hooper, Mr. LaPierre, Mr. Leader, Mr. Lightfoot, ~~Mr. Paquin~~, and Mr. Perkins

Others Attending: Ruth Doyle, Kelly Pearson, Dylan Soper, Steve Button, Jonnie Dorothy, Renee Cole, Deb Bridges, Bruce Green, Andrea Montgomery, Keith Zimmerman, Mike Cunningham, Don Chambers, Larry Legault, Chris Rediehs, Jay Ulrich, and media representative Sue Mende.

1. CALL TO ORDER AND APPROVAL OF AGENDA – Chair Timmerman called the meeting to order at 5:30 p.m. Mr. Fay moved to amend the agenda to remove Item 3, seconded by Mr. Arquiett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin). Mr. Arquiett moved to approve the amended agenda, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

2. APPROVAL OF MINUTES – Mr. Burke moved to approve the May 21st meeting minutes, seconded by Mr. Arquiett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

3. VENDOR MANAGED INVENTORY SYSTEM (VMIS) AT THE HIGHWAY DEPARTMENT PRESENTATION – Terry Ryan, Division Manager of Integrated Business Solutions – This item was removed from the agenda.

4. HIGHWAY – DON CHAMBERS

A. Authorizing the Chair to Sign a Contract with Integrated Business Solutions for a Vendor Managed Inventory System for the Department of Highways (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

B. Authorization to Fill a Heavy Equipment Operator Position in the Department of Highways (Res) (Info) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Denesha, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Modifying the 2018 Budget for the Department of Highways for Overtime (Res) – Mr. Arquiett moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

D. Supporting the Application by the Department of Highways for the New York State Department of Environmental Conservation (DEC) Grant for a Water Quality Improvement Project (WQIP) for Large Culvert Replacements (Res) – Mr. Acres moved to forward this resolution to full Board, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

5. SOLID WASTE – DON CHAMBERS

A. Authorization to Abolish Two (2) Temporary Full-Time Landfill Attendants and Create and Fill One (1) Temporary Full-Time Heavy Equipment Operator Position in the Solid Waste Department (Res) (Info) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Arquiett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

B. Modifying the 2018 Budget for the Solid Waste Department for Recycling Costs (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Recycling Update (Info) – Mr. Acres recognized Skip Bisnett, General Manager of Casella Waste Systems, Inc. Mr. Bisnett gave a handout to the Legislators.

6. COUNTY ATTORNEY – STEPHEN BUTTON

A. Authorizing the Chair to Sign a Contract with the St. Lawrence County Fire Training Facility, Inc. for Priority Use of the Training Facility by the Participants of the St. Lawrence County Self-Insurance Plan (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

B. Authorizing the Chair to Sign an Agreement with New York Environmental Protection and Spill Compensation Fund and County of St. Lawrence, New York, Regarding Tax Delinquent Properties Owned by James Dalton (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Authorizing the Chair to Sign a Contract with C&S Companies to Perform an Environmental Investigation on Property Owned by DP 12 West Street, Canton, LLC (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, one (1) abstention (Fay), and one (1) absent (Paquin).

7. COMMUNITY SERVICES – JAY ULRICH

A. Authorizing the Director of Community Services to Sign Business Associate Agreements between Community Services and Entities Receiving Protected Health Information (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

B. Modifying the 2018 Budget to Establish Accounts for a New York State 2018 Special Traffic Options Program (Res) – Ms. Bell moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Authorizing the Chair to Sign a Contract with Beacon Health Strategies, LLC for Behavioral Health Provider Services (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Burke and Mr. Arquiett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

D. Authorization to Fill a Secretary I Position in Community Services (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

E. Authorization to Fill a Secretary I Position in Community Services (Res) (Info) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

F. Recommendation for Salary Equity Compensation Adjustment of Medical Staff Positions and Modifying the 2018 Budget for Community Services (Res) (Info) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

G. Authorizing the Chair to Sign an Agreement between the Department of Social Services and Community Services for Counseling Services (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

8. OFFICE FOR THE AGING – ANDREA MONTGOMERY

A. Modifying the 2018 Budget for the Office for the Aging to Receive Funds from the New York State Department of Transportation Accelerated Transit Capital Program Grant (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

B. Authorizing the Chair to Sign an Amended Contract with St. Lawrence NYSARC for the Operation of the Public Transportation Service (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Authorizing the Chair to Sign an Amended Contract with Volunteer Transportation Center, Inc. for First Mile, Last Mile Mobility Services to Public Transportation Riders in St. Lawrence County (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

9. GOVERNMENTAL SERVICES – MIKE CUNNINGHAM

A. Authorizing the Chair to Sign a Contract for the Courthouse Project and Modifying the 2018 Budget (Res) – Mr. Arquiatt moved to forward this resolution to full Board, seconded by Mr. Hooper, and carried by a voice vote with thirteen (13) yes votes, one (1) abstention (LaPierre), and one (1) absent (Paquin).

10. TREASURER – RENEE COLE

A. Adopting a Bank Reconciliation Policy for St. Lawrence County (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Perkins.

Mr. Lightfoot moved to amend the resolution to add “Be it Further Resolved that the St. Lawrence County Treasurer shall provide to the Board of Legislators, at the monthly meeting of the Finance Committee, a copy of the bank account reconciliation summary for the preceding

month showing the dates the accounts were reconciled” and amend the policy to include the wording “Copies of the bank reconciliation summary, reviewed and approved by the Treasurer or Deputy Treasurer, shall be provided to the Board of Legislators at the monthly meeting of the Finance Committee”, seconded by Mr. Acres and Mr. Leader, and carried by a voice vote with thirteen (13) yes votes, one (1) no vote (Arquiett), and one (1) absent (Paquin).

Motion carried by a voice vote with thirteen (13) yes votes, one (1) no vote (Arquiett), and one (1) absent (Paquin).

B. Authorizing the Chair to Sign a Contract with Three+One Advisors to Provide Liquidity Analysis and Data Services to St. Lawrence County and Modifying the 2018 Budget for the Treasurer’s Office (Res) – Mr. Perkins moved to forward this resolution to full Board, seconded by Mr. Hooper, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

C. Bank Depositories and Investment of County’s Funds (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Arquiett, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

D. Authorization to Abolish a Senior Account Clerk Position and Create and Fill a Principal Account Clerk Position in the Treasurer’s Office (Res) (Info) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Burke, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

E. Treasurer’s Update – Ms. Cole. Sales tax receipts information was handed out.

11. WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

A. Establishing the Workforce Innovation and Opportunity Act Budget for 2018-2019 (Res) – Mr. Hooper moved to forward this resolution to full Board, seconded by Mr. Denesha and Mr. Burke.

Mr. Acres left the room at 7:06 p.m.

Motion carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Acres).

B. Authorization to Abolish a Senior Employment and Training Counselor Position and Create and Fill a Senior Employment Coordinator Position in the One Stop Career Center (Res) (Info) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Arquiett, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Acres).

C. Authorization to Abolish a Secretary I Position and Create and Fill a Keyboard Specialist Position in the One Stop Career Center (Res) (Info) – Mr. Fay moved to forward this resolution to full Board, seconded by Mr. Lightfoot.

Mr. Acres returned to the room at 7:08 p.m.

Motion carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

12. LEGISLATOR LARRY DENESHA

A. Proclaiming July 8 – 14, 2018, as “Invasive Species Awareness Week” in St. Lawrence County (Res) – Mr. Denesha moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with fourteen (14) yes votes, and one (1) absent (Paquin).

13. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

A. Modifying the 2018 Budget for the Council 82S, Local 2390 Contract Settlement (Res) – Mr. Burke moved to forward this resolution to full Board, seconded by Mr. Hooper.

Mr. Leader left the meeting at 7:14 p.m.

Motion carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Leader).

Ms. Doyle reported on one transfer of funds: \$500 for the acquisition of a trailer for the recreational trails.

The first Walk with a Doc event will be held on Saturday, June 30th at 10 a.m., at the Remington Recreational Trail at Partridge Run Golf Course.

Judge Morris convened a meeting to discuss the logistics of Raise the Age. The initial submission from the County to the State came back requesting additional information and justification for the costs and reasons for the County’s requests.

As a follow up to the health care review, ProAct came today to meet with the unions for a year-end review of the pharmacy costs for the County.

The Audit Committee met today. Two (2) recommendations were made: One for fund balance policies and one for reserves. The first reserve recommendation is the accrued employee liability. Annually \$300,000 is budgeted in the targeted contingency to pay for leave when employees depart, and Ms. Doyle recommends \$600,000 for two years to be retained out of 2017 funds to go to fund balance and to be set aside to cover two (2) years of the accrued liability payout, and continue to budget until a solid reserve is established in the annual budget. It is a goal to create a minimum of a five year reserve. The second recommendation is on the Capital Reserve: The Capital Reserved was budgeted for, and placed in targeted contingency, in the five-year plan adopted in 2013. The recommendation is for \$500,000 to be set aside in the Capital Reserve. A Fund Balance Policy was adopted in 2016, and the 2019 Budget will include two options for the Board to consider: \$1.864 million, which is a .75% increase or \$2.33 million, which is a 1% increase.

Budget review will be August 7th – 17th and all are welcome to attend. Budget entry will be July 9th – 27th.

Ms. Doyle said she will meet with the City of Ogdensburg this week as they begin the process of meeting with the New York State Restructuring Board. The County is required to attend both the entrance and exit meetings.

Negotiations with the Deputy Sheriffs' Association and Supervisors will continue on July 10th.

A conference call was held with DANC last Friday.

14. OLD / NEW BUSINESS

Mr. Zimmerman spoke to the following two resolutions:

A. Authorizing the Chair to Sign Documents Necessary to Accept Grant Funding for Building Renovations and Energy Efficient Improvements for the Gateway Museum of Morristown and Modifying the 2018 Budget for the County Administrator's Office (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Leader).

B. Authorizing the Chair to Sign Documents Necessary to Accept Grant Funding for Capital Improvements and Energy Efficient Improvements for the St. Lawrence County Historical Association Museum and Modifying the 2018 Budget for the County Administrator's Office (Res) – Mr. Lightfoot moved to forward this resolution to full Board, seconded by Mr. Acres, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Leader).

C. Authorizing the Chair to Sign a Contract with Barton and Loguidice, D.P.C. to Prepare Appendix A for the Multi-Use Trail Capital Project (*Note: This was table at the last Finance Committee Meeting and will need a motion to remove it from the table.*) – There was no motion to remove this resolution from the table.

Mr. Acres said he, Mr. Lightfoot, Mr. Arquiett, Mr. Button, and Ms. Doyle attended a working lunch with the tribe regarding land claims and ongoing negotiations.

Mr. Perkins moved to go to Executive Session at 7:30 p.m. to discuss negotiations, litigation, and appointments, seconded by Ms. Bell, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Leader).

15. EXECUTIVE SESSION

Mr. Forsythe moved to go to Open Session at 8:15 p.m., seconded by Mr. Hooper, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Paquin and Leader).

16. ADJOURNMENT – Chair Timmerman adjourned the June Finance Committee Meeting at 8:15 p.m., as there was no further business.